

Pursuant to due call and notice thereof, a Council Workshop of the North Mankato City Council was held in the Council Chambers of the Municipal Building on April 4, 2011. The meeting was called to order at 6 p.m. The following were present for the meeting: Mayor Dehen, Council Members Norland, Schindle, Steiner and Freyberg, City Administrator Sande, Finance Director Mork and City Clerk Gehrke.

VINE

Pam Determan, Executive Director of VINE Faith in Action, appeared before the Council and reported VINE has assumed the management of the Summit Center which now serves over 400 people. She asked for the City's support as VINE raises funds to obtain and rehabilitate the Nichols Building to house the senior programming of the Summit Center and consolidate the offices and programs of their organization. She reported Blue Earth County has agreed to sell the Nichols Building to VINE for \$1.00 providing they can generate the resources needed to renovate the building. Funds needed to rehabilitate the exterior are estimated at \$1.7 million and are needed by this fall. The total project cost is \$4.3 million. She asked the Council to consider having a member serve on the Development Task Force. Council Member Norland asked if Executive Director Determan has applied for funds from the Federal Home Loan Bank Board and USDA Rural Development. She asked Ms. Determan to contact her regarding other areas of funding. The Mayor asked for a volunteer from the Council to serve on the VINE Development Team.

Swim Facility

Administrator Sande reported the operation of the swim facility was included in the approved 2011 General Fund Expenditures Budget. Since no definitive information has been received from the Legislature regarding LGA cuts, staff asked for a determination from the Council on how to proceed with the swim facility. Finance Director Mork has estimated a net savings of \$57,375 in the General Fund if the swim facility is not opened in 2011. Council Member Schindle asked for a list of other items that could be cut in the parks in order to keep the swim facility open. The Council directed staff to proceed with hiring the personnel and to open the swim facility.

Proposed Amendment to Charitable Gambling Ordinance

Mayor Dehen reported the Lake Washington Improvement Association has requested the City consider amending the Charitable Gambling Ordinance to include two miles outside the boundaries of Independent School District No. 77. He reported the Lake Washington Improvement Association would like to have charitable gambling in Hott Shotts. Council Member Schindle requested a breakdown of the donations from the Lake Washington Improvement Association. Council Member Freyberg requested an inventory of all charitable gambling functions in Mankato and North Mankato.

Port Authority

Port Authority President Wade Hensel and Commissioner Bob Knutson, members of the North Mankato Port Authority Commission were in attendance to discuss revitalization efforts in the downtown and related issues. Council Member Freyberg reported he had several questions regarding the bylaws of the Port Authority. He asked if the current City Administrator has always been the Executive Vice President of the Port Authority. Administrator Sande reported he has been the Executive Vice President of the Port Authority since he was appointed City Administrator. The previous City Administrator was the Executive Vice President prior to that time. Council Member Freyberg asked about the times for the Port Authority meetings. He stated that 7:30 a.m. meetings limit the number of people able to attend. Administrator Sande reported the meeting times were changed for a period of time and the attendance was the same. He reported the meetings are televised

to give a broader audience access to the meetings. President Hensel reported that 7:30 a.m. was the best time for the Port Authority Commissioners. Council Member Freyberg reported he has heard from many of his constituents that they would like a different meeting time. President Hensel said meeting times would be discussed at a future Port Authority meeting.

Council Member Freyberg addressed the North Mankato Federal Revolving Loan Fund Guidelines, Section VII.B. Ineligible Activities, states that funds may not be used for retail businesses. Administrator Sande reported there are two divisions of funds and local funds may be used for retail. Council Member Freyberg stated in his opinion loaning up to 40 percent of a project cost is risky. He also asked who reviews the business plan prior to approval of a loan and if the loan request is referred to the City Council for approval. Administrator Sande reported that a Port Authority Loan Committee meets and reviews the application and makes a recommendation to the Port Authority Commission. Council Member Schindle reported that the loan funds are coming from the Revolving Loan Fund and not from the General Fund. Administrator Sande gave background information on the monies in the Revolving Loan Fund reporting the Coloplast and Capstone grants were repaid with interest and these funds are used to loan out for other projects. Administrator Sande also reported the Port Authority is usually the third position for a loan after the bank and the Small Business Administration (SBA). Discussion was held about possible revisions to the bylaws and this item will be discussed at a future Port Authority meeting.

Council Member Freyberg addressed the Business Subsidy Policy and referenced Section 16.994(2) which states the criteria may not be on a case-by-case basis. Administrator Sande reported the provision was made so that discretion could be exercised for projects that retained jobs versus creating jobs, such as in the Thin Film case.

Council Member Freyberg asked if the term "riverfront redevelopment" was used on the ballot when the vote was taken for the Local Option Sales Tax. Administrator Sande reported the state tax chair requested the term riverfront redevelopment to have consistent terminology with the City of Mankato's request; however, the riverfront redevelopment was defined as "Assist business development in the Central Business District." Administrator Sande will send the Council copies of the ballot and also the information given to residents prior to the election.

Council Member Freyberg asked that when an applicant has requested a loan that the applicant is required to be at the Port Authority meeting where the loan is being considered. He also requested that if a Port Authority Commissioner votes "no" on a question, that the Port Authority minutes reflect the reason he voted "no."

Mayor Dehen asked for a comprehensive plan for parking in the downtown area. He also reported the biggest concern for North Mankato is the lack of commercial property available for development.

President Hensel stated he appreciated the Council's discussion of the Port Authority and reported the Port Authority has the same interests in revitalization and economic development.

Commissioner Knutson reported the Port Authority Commissioners struggle when loans or grants are more subjective, but feel we have enough confidence and vision to make the right decisions.

There being no further business, the Council Workshop was adjourned at 6:57 p.m.

Mayor

City Clerk

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on April 4, 2011. Mayor Zellmer called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Zellmer, Council Members Schindle, Freyberg, Steiner and Norland, City Administrator Sande, Finance Director Mork, City Clerk Gehrke, Attorney Kennedy, Engineer Malm and Planner Fischer.

Approval of Minutes

Council Member Freyberg moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of March 21, 2011. Vote on the motion: Freyberg, Steiner, Norland and Dehen, aye; Schindle abstained; no nays. Motion carried.

Correspondence – none.

Public Hearing, 7 p.m. – Consider Amendment to the 2010-2014 HUD Consolidated Plan

The Mayor opened the public hearing to consider the amendment to the 2010-2014 HUD Consolidated Plan. Planner Fischer reported a notice of hearing was published in the official newspaper. He reported that since the Cities of North Mankato and Mankato achieved Metropolitan Statistical Area status, the communities are eligible for Community Development Block grants. As a requirement to receive the grants, the City was required to submit to HUD a 2010-2014 Consolidated Plan which is used as a guideline of how the City will utilize annual Community Development Block Grant (CDBG) funds. He reported that since the original submittal of the Consolidated Plan, other potential uses of CDBG funds not in the Plan have been identified. To include new uses of CDBG funding into the Plan, it is necessary to amend the Plan and hold a public hearing. Staff is recommending amending the 2010-2014 Plan to include the use of CDBG funds for the following projects: 1) Provide financial assistance to the South Central Small Business Development Center to provide technical assistance to small business owners; and 2) Acquisition of vacant parcels of residential land for development purposes. Council Member Freyberg reported he could not support giving \$30,000 to the SBDC until they provide an audited annual financial report. Council Member Norland reported that she heard the SBDC has provided a lot of help in setting up business plans for new entrepreneurs. Administrator Sande reported Region 9 is no longer hosting the SBDC and Minnesota State University-Mankato has agreed to serve as the host for the SBDC. He stated that all of us believe having a SBDC is helpful in attracting and maintaining businesses. Kim Spears, 916 South Avenue, appeared before the Council and asked for clarification about who is supporting the SBDC. Administrator Sande reported Region 9, South Central College, Minnesota State University-Minnesota and the Department of Employment and Economic Development are partners in the SBDC. Phil Henry, 1300 Noretta Drive, appeared before the Council and expressed that he would be inclined to ask for help from an experienced business person rather than the SBDC. Planner Fischer reported the 30-day comment period for the Consolidated Plan is now open. With no one else appearing before the Council, the Mayor closed this portion of the meeting. **Council Member Freyberg moved, seconded by Council Member Schindle, to table consideration of the amendment to the 2010-2014 HUD Consolidated Plan until the Council has received an audited annual financial report for the Small Business Development Corporation and also received affidavits from entrepreneurs outlining the help the SBDC has provided to them. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Public Hearing, 7 p.m. – Consider Approval of the 2011 Community Development Block Grant (CDBG) Action Plan

The Mayor opened the public hearing to consider the 2011 Community Development Block Grant (CDBG) Action Plan. Planner Fischer reported a notice of hearing was published in the official newspaper. He reported in addition to amending the 2010-2014 HUD Consolidated Plan, it is necessary to develop a 2011 Action Plan for the use of the 2011-2012 CDBG funds. As proposed in the 2011-2012 CDBG Action Plan, the following are the recommended projects: 1) Assistance to the SBDC- \$30,000; Property Acquisition, 202 Christensen Street - \$35,000; Building Acquisition Contribution, 238 Belgrade Avenue - \$11,000; and Program Administration - \$8,000 for a total of \$84,000. Planner Fisher reported the 2010 CDBG allocation was \$96,068 and according to HUD, the City should plan for a 10-20 percent reduction in funds for 2011. Council Member Norland asked what was located at 238 Belgrade Avenue. Administrator Sande reported the Budget Mart at this location is in Chapter 7 bankruptcy and that since it is an important part of the Central Business District, the City would like to be in a position to consider a purchase of the property when it is available. He reported that federal funds could be used for the acquisition, demolition or retrofitting of the Budget Mart property. In response to a question, Planner Fischer reported the 2010 funds were used for homeowner assistance. With no one else appearing before the Council, the Mayor closed this portion of the meeting. **Council Member Freyberg moved, seconded by Council Member Schindle, to table consideration of the 2011 Community Development Block Grant (CDBG) Action Plan until the Council has received an audited annual financial report for the Small Business Development Corporation and also received affidavits from entrepreneurs outlining the help the SBDC has provided to them. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Public Hearing, 7 p.m. – Proposal to Modify Industrial Development District No. 1

The Mayor opened the public hearing to consider the modification of Industrial Development District No. 1 to include the 50.40-acre parcel recently acquired by the Port Authority for expansion of Northport Industrial Park. Administrator Sande reported a notice of hearing was published in the official newspaper. Kim Spears, 916 South Avenue, appeared before the Council and asked if this parcel was eligible for Tax Increment Financing. Administrator Sande reported the Port Authority could provide subsidies to this parcel. With no one else appearing before the Council, the Mayor closed this portion of the meeting.

Res. No. 25-11 Modifying Industrial Development District No. 1 and Adopting Development Program for Said Industrial Development District

Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 25-11 Modifying Industrial Development District No. 1 and Adopting Development Program for Said Industrial Development District. Vote on the Resolution: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.

Open the Meeting to the Public for the First Time

The Mayor opened the meeting to the public for the first time with no one appearing.

Staff Reports**City Administrator****Impound Agreement**

Administrator Sande presented a letter and proposed Animal Impound Agreement with Premier Veterinary Center for the period of April 1, 2011 through December 31, 2013. He reported the proposed contract reflects a price increase of 15 percent from the current contract which began

August 1, 2005. The City of North Mankato has an excellent working relationship with Premier Veterinary Center and recommends approval of the new Impound Agreement. Council Member Norland reminded residents to not let their pets roam free. **Council Member Norland moved, seconded by Council Member Steiner, to approve the Animal Impound Agreement with Premier Veterinary Center for the period of April 1, 2011 through December 31, 2013. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Xcel Energy Rate Increase Notice

Administrator Sande presented a notice of a proposed rate increase from Xcel Energy. He reported Xcel Energy must submit rate increase notices as required by Minnesota State 216B.16, Subd. 1 and their Franchise Agreement with the City of North Mankato.

City Clerk

Proposed Rate Increase for Kato Cab Company

Clerk Gehrke presented a request from Kato Cab Company to increase their rates due to the recent rise in fuel prices. This is their first rate increase since January 1, 2009. **Council Member Norland moved, seconded by Council Member Steiner, to approve the rate increase as proposed by Kato Cab Company. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Parade Permit for Lasting Imprint Community has Heart Walk/Awareness Event

Clerk Gehrke presented an application for a permit for Lasting Imprint to hold their Community has Heart Walk/Awareness Event from 12 noon to 2 p.m. on Saturday, May 21, 2011 at Spring Lake Park. The North Mankato Police Chief has approved this application. **Council Member Steiner moved, seconded by Council Member Norland, to approve the parade permit for the Lasting Imprint Community has Heart Walk/Awareness Event from 12 noon to 2 p.m. on Saturday, May 21, 2011 at Spring Lake Park. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Audio and Large Group Permit for Lasting Imprint Community Day, Spring Lake Park

Clerk Gehrke presented an application for an audio and large group permit for Lasting Imprint to hold their Community Day at Spring Lake Park from 11 a.m. to 3 p.m. on Saturday, May 21, 2011. **Council Member Steiner moved, seconded by Council Member Norland, to approve the audio and large group permit for the Lasting Imprint Community Day to be held from 11 a.m. to 3 p.m. on Saturday, May 21, 2011 at Spring Lake Park. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Audio and Large Group Permit for True Value Company Picnic, Spring Lake Park

Clerk Gehrke presented an application for an audio and large group permit for True Value to hold their company picnic at Spring Lake Park from 8 a.m. to 8 p.m. on Saturday, August 6, 2011. The group will be using a PA system for bingo. **Council Member Norland moved, seconded by Council Member Steiner, to approve the audio and large group permit for True Value to hold their company picnic at Spring Lake Park from 8 a.m. to 8 p.m. on Saturday, August 6, 2011. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Parade Permit for March of Dimes Annual Walk

Clerk Gehrke presented an application for a permit for the March of Dimes to hold their Annual Walk from 1 p.m. to 5 p.m. on Saturday, April 30, 2011 beginning and ending at Wheeler Park. The North Mankato Police Chief has approved this application. **Council Member Schindle moved, seconded by Council Member Norland, to approve the parade permit for the March of Dimes Annual Walk from 1 p.m. to 5 p.m. on Saturday, April 30, 2011 beginning and ending at Wheeler Park. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Audio and Large Group Permit for March of Dimes Annual Walk, Wheeler Park

Clerk Gehrke presented an application for an audio and large group permit for the March of Dimes to hold their Annual Walk at Wheeler Park from 1 p.m. to 5 p.m. on Saturday, April 30, 2011. **Council Member Steiner moved, seconded by Council Member Norland, to approve the audio and large group permit for the March of Dimes Annual Walk at Wheeler Park from 1 p.m. to 5 p.m. on Saturday, April 30, 2011. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Parade Permit for North Mankato Fun Days Triathlon

Clerk Gehrke presented an application for a permit to hold the North Mankato Fun Days Triathlon from 8 a.m. to 11 a.m. on Sunday, June 26, 2011. **Council Member Steiner moved, seconded by Council Member Norland, to approve the parade permit for the North Mankato Fun Days Triathlon to be held from 8 a.m. to 11 a.m. on Sunday, June 26, 2011. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

Finance Director**League of Minnesota Cities Insurance Trust Liability Coverage Waiver Form**

Finance Director Mork presented the League of Minnesota Cities Insurance Trust waiver form for liability coverage. He reported that historically the City has chosen not to waive the tort liability limits that are established by statute. The City Attorney reported he is in agreement with the Council not waiving the tort liability limits because of the liability coverage carried by the City and because of sovereign immunity which extends to all governmental units. **Council Member Steiner moved, seconded by Council Member Norland to not waive the tort liability limits. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.**

City Engineer

Engineer Malm reported that he has requested the layouts for the Highway 169 corridor from the Minnesota Department of Transportation.

Report from Council Members**Council Member Schindle**

Council Member Schindle asked what involvement the City has in the community gardens. Administrator Sande reported the City supports the community gardens by providing mulch and a portable toilet.

Report from the Mayor

Proclamation Declaring May 16-20, 2011 as National Bike to Work Week

Mayor Dehen read a proclamation encouraging the increased use of bicycles and encouraging all citizens to ride their bicycles or walk to work and declaring May 16-20, 2011 as "National Bike to Work Week."

The Mayor reported he met with Senator Klobuchar and Congressman Walz on Friday, April 1, 2011.

The Mayor reported he attended the BENCO Annual meeting on Saturday, April 2, 2011 with over 1,600 people in attendance.

The Mayor attended the Town Hall meeting at South Central College on Saturday, April 2, 2011.

The Mayor reported that "Coffee with the Council" will be held from 10 a.m. to 11 a.m. on Saturday, April 9, 2011 at Beans Plus with the Mankato Area Fair Trade Town Initiative providing the coffee.

Open the Meeting to the Public for the Second Time

The Mayor opened the meeting to the public for the second time with no one appearing.

Bills and Appropriations

Council Member Steiner moved, seconded by Council Member Norland, to approve all bills and appropriations in the amounts of \$37,185.88 and \$340,863.08. Vote on the motion: Schindle, Freyberg, Steiner, Norland and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 7:55 p.m.

Mayor

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 7	Department: Public Hearing	Council Meeting Date: April 18, 2011																												
TITLE OF ISSUE: Public Hearing for review of final plans for extension of T.H. 14/CSAH 41 Interchange																														
BACKGROUND AND SUPPLEMENTAL INFORMATION: As part of the final plan review for the T.H. 14/CSAH 41 Interchange Project, it is necessary to hold a public hearing. A large scale plan of the project will be on display in the Council Chambers.																														
<i>If additional space is required, attach a separate sheet</i>																														
REQUESTED COUNCIL ACTION: Hold the Public Hearing.																														
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ <u>Notice and Affidavit of Public Hearing</u> _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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NOTICE OF PUBLIC HEARING

**CITY OF NORTH MANKATO
COUNTY OF NICOLLET
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the North Mankato City Council will hold a public hearing on Monday, April 18, 2011, at a meeting of the City Council beginning at approximately 7:00 p.m., at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, to review the final plans for the westerly extension of the four-lane portion of T.H. 14 from west of Lookout Drive to the vicinity of County Road 6 including the interchange of County State Aid Highway 41 as submitted by the Minnesota Department of Transportation. A copy of the final plans to be considered at the hearing will be on file and available for public inspection at the office of the City Administrator at the Municipal Building.

All interested persons may appear at the public hearing and present their views orally or in writing.

Dated this 18th day of March 2011.

BY ORDER OF THE CITY OF COUNCIL

/s/Nancy Gehrke
Nancy Gehrke, CMC
City Clerk

AFFIDAVIT OF PUBLICATION

State of Minnesota, ss.
County of Blue Earth

James P. Santori, being duly sworn, on oath says that he is the publisher or authorized agent and employee of the publisher of the newspaper known as The Free Press and The Land, and has full knowledge of the facts which are stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a legal newspaper, as provided by Minnesota Statute 331.02, 331.06, and other applicable laws, as amended.

(B) The printed _____ Notice _____

_____ which is attached was cut from the columns of said newspaper, and was printed and published once each week, for ¹_____ successive weeks; it was first published on _____^{Friday}, the ¹⁸_____ day of _____^{March}, 20¹¹, and was thereafter printed and published on every _____^{Friday} to and including _____^{Friday}, the ¹⁸_____ day of _____^{March}, 20¹¹; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice.

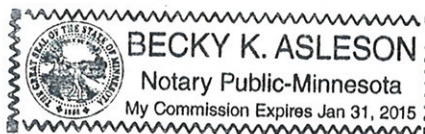
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By: _____

Publisher

Subscribed and sworn to before me on this ¹⁸_____ day of _____^{March}, 20¹¹.

Notary Public



March 18, 2011
NOTICE OF PUBLIC HEARING
CITY OF NORTH MANKATO
COUNTY OF NICOLET
STATE OF MINNESOTA
NOTICE IS HEREBY GIVEN that the North Mankato City Council will hold a public hearing on Monday, April 18, 2011, at a meeting of the City Council beginning at approximately 7:00 p.m., at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, to review the final plans for the western extension of the four-lane portion of T.H. 14 from west of Lookout Drive to the vicinity of County Road 6 including the interchange of County State Aid Highway 41 as submitted by the Minnesota Department of Transportation. A copy of the final plans to be considered at the hearing will be on file and available for public inspection at the office of the City Administrator at the Municipal Building.
All interested persons may appear at the public hearing and present their views orally or in writing.
Dated this 18th day of March 2011.
BY ORDER OF THE
CITY OF COUNCIL
/s/ Nancy Gehrke
Nancy Gehrke, CMC
City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 8A	Department: County Assessor	Council Meeting Date: April 18, 2011
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TITLE OF ISSUE: Doreen Pehrson, Nicollet County Assessor's Office

BACKGROUND AND SUPPLEMENTAL INFORMATION: Doreen Pehrson, Nicollet County Assessor, will review the 2011 values for taxes payable in 2012 for residential and commercial/industrial properties.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: No Action Required.

<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Norland</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Schindle</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>_____</td> <td>Dehen</td> </tr> </table>		Aye	Nay		_____	_____	_____	Freyberg	_____	_____	_____	Steiner	_____	_____	_____	Norland	_____	_____	_____	Schindle	_____	_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify) _____</td> <td colspan="3">Memo from Nicollet County Assessor</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____		Memo from Nicollet County Assessor			_____					_____					_____				
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April 11, 2011

To: North Mankato City Council

From: Doreen Pehrson, County Assessor

Re: 2011 Values for Taxes Payable in 2012
North Mankato Local Board of Appeal and Equalization
April 28, 2011 8:30 a.m. – Police Annex

Residential Property

Pricing tables in our computer software were updated, resulting in a revaluation of all residential homes. Increases and decreases varied, depending on numerous factors. Land value remained the same. There was 135 arm's length sales used in the October 2009 through September 2010 sales study. The ratio before any adjustments was 95.6%. The overall increase was 4.1%. Comparing our new values with those same sales, our ratio is 98.64%.

Commercial/Industrial Property

Pricing tables were updated for the commercial and industrial property. These properties were inspected and reviewed by our office. Increases and decreases varied, depending on numerous factors. There was no significant change in the overall value.

REQUEST FOR COUNCIL ACTION



Agenda Item # 10B	Department: City Planner	Council Meeting Date: April 18, 2011																																																				
TITLE OF ISSUE: Certificate of Correction, Hansen Addition No. 2																																																						
BACKGROUND AND SUPPLEMENTAL INFORMATION: Survey Services, Inc. has requested a Certificate of Correction for Hansen Addition No. 2 which should have been recorded as <u>Hansen Addition to the City of North Mankato, Nicollet County, Minnesota.</u>																																																						
<i>If additional space is required, attach a separate sheet</i>																																																						
REQUESTED COUNCIL ACTION: Approve Certificate of Correction for Hansen Addition No. 2.																																																						
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center; width: 50px;">Aye</td> <td style="text-align: center; width: 50px;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> SUPPORTING DOCUMENTS ATTACHED </div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; width: 15%;">Resolution</td> <td style="text-align: center; width: 15%;">Ordinance</td> <td style="text-align: center; width: 15%;">Contract</td> <td style="text-align: center; width: 15%;">Minutes</td> <td style="text-align: center; width: 15%;">Map</td> </tr> <tr> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> <td style="text-align: center;"><div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div></td> </tr> <tr> <td colspan="2" style="text-align: center;">Other (specify) _____</td> <td colspan="3" style="text-align: center;">Report _____</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	<div style="border: 1px solid black; width: 40px; height: 20px; margin: 0 auto;"></div>	Other (specify) _____		Report _____			_____					_____					_____					_____				
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CERTIFICATE OF CORRECTION

HANSEN ADDITION NO. 2

A REQUEST FROM SURVEY SERVICES, INC.

THE CITY OF NORTH MANKATO

SUBJECT: Certificate of Correction, Hansen Addition No. 2

APPLICANT: Survey Services, Inc.

LOCATION: Hansen Addition No. 2

EXISTING ZONING: R-2, I-1, M-2

DATE OF HEARING: April 14, 2011

DATE OF REPORT: April 6, 2011

REPORTED BY: Michael Fischer, City Planner

APPLICATION SUBMITTED

Request for Certificate of Correction for Hansen Addition No. 2.

COMMENT

In 2003, the final plat of Hansen Addition was approved by the City and recorded at the Nicollet County Courthouse. The plat, shown as Exhibit A, was prepared by A to M Surveying from Pipestone. In 2005, Lot 3 of Hansen Addition was replatted by Survey Services as Hansen Addition No. 2. The final plat is shown on Exhibit B. As a result of a pending land sale in this area, based on the plat title shown on Exhibit A, Hansen Addition should have been recorded as **Hansen Addition to the City of North Mankato, Nicollet County, Minnesota**. When the property was replatted in 2005, it referenced land in Hansen Addition, which is incorrect. Therefore, enclosed is a Certificate of Correction for Hansen Addition No. 2 as requested by Survey Services.

RECOMMENDATION

Staff recommends approval of the Certificate of Correction.

WOW! ALL PERSONS BY THESE PRESENTS that I, Michael D. Hammer, fee owner of the following described property situated in the County of Nicolet and State of Minnesota, to wit:

Top portion of the South 342 feet of Government Lot 8 in Section 1, Township 27 North, Range 27 East, County of Hennepin, Minnesota and the stratum formerly known as the "Hennepin" of the same township. The stratum formerly of the Hennepin of the South 342 feet of Government Lot 3, Section 1, Township 27 North, Range 27 East, County of Hennepin, Minnesota and the stratum formerly known as the "Hennepin" of the same township. The stratum formerly known as the "Hennepin" of the same township. The stratum formerly known as the "Hennepin" of the same township.

FILE # 85-113701

A tract of land described as: Beginning at NE corner of the above described tract of land; thence North 87°32'10"E, a distance of 48.34 feet; thence North 83°30'56"E, a distance of 94.02 feet; thence North 29°28'22"W, a distance of 61.53 feet; thence North 23°07'26"E, a distance of 68.44 feet; thence North 19°23'00"E, a distance of 66.31 feet; thence following right of way of Metropark Highway #1; thence, along said right of way, a distance of 122.00 feet; thence North 12°49'36"W, radius 168.60 feet, an arc of 107°48'18" to the center of said arc; thence South 68°00'48"W, a distance of 231.7 feet; thence South 62°07'58"W, a distance of 231.7 feet; thence South 62°07'58"W, a distance of 173.10 feet, to the point of beginning, of said tract, containing 84.970 sq feet (1.46 Acres), more or less.

have caused the same to be surveyed and platted as HANSEN ADDITION TO THE CITY OF NORTH MARQUETTE, MICHIGAN, MINNESOTA and that I dedicate to the public use the street and easements shown hereon.

_____ day of _____, 2003.

STATE OF MINNESOTA

The foregoing instrument was acknowledged before me this _____ day of _____, 2003 by Michael D Hansen

Notary Public _____ County, Minnesota
My Commission Expires _____

SURVEYOR'S CERTIFICATE

herby certify that I have surveyed and platted the property described on this
 lot as HANSEN ADDITION TO THE CITY OF NORTH MANITO, NICOLLET COUNTY,
 MINNESOTA.

that this plot is a correct representation of the survey, that all distances are correctly shown on the plot in feet and hundredths of a foot, that all monuments have been correctly placed in the ground as shown, that the boundaries have been correctly designed on the plot, and that there are no easements or public highways to be designated other than as shown on the plot as defined in Minnesota Statutes 505.02, Subd. 1, or public highways to be designated other than as shown.

Ronald L. Grossmold, Land Surveyor
 Minnesota Registration No. 40318

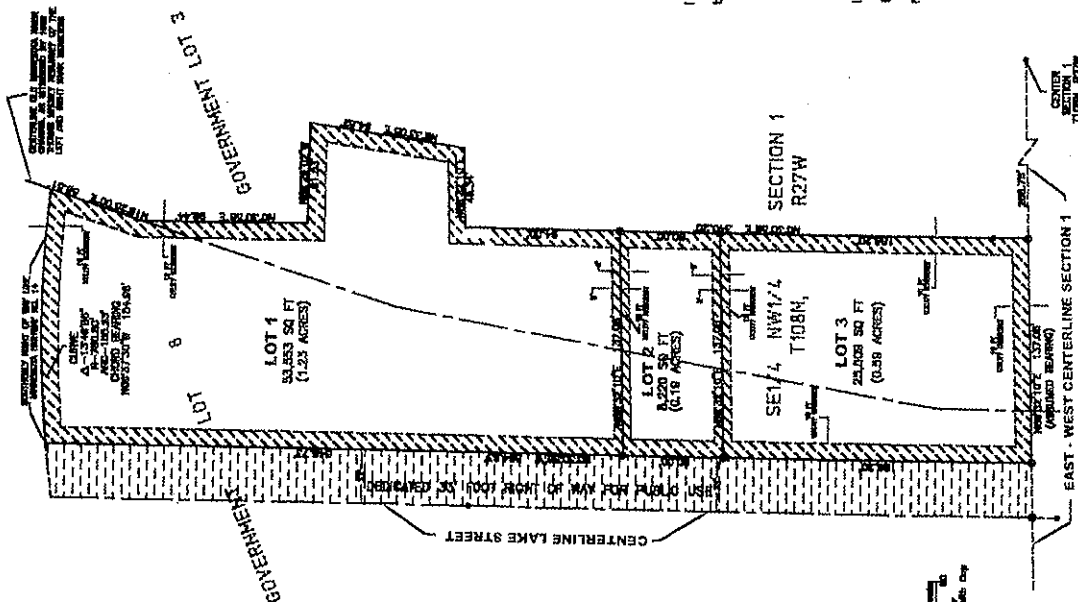
STATE OF MINNESOTA
COUNTY OF PIPESTONE

The foregoing Surveyor's Certificate was acknowledged before me this _____ day of _____, 19____.

_____ day of _____ 2003 by Ronald L.
Granovold, Minnesota License No. 40310.

Notary Public _____ County, Minnesota
My Commission Expires _____

Scale 1"=40'



APPROVALS

CITY PLANNING COMMISSION

As it known that on this the _____ day of _____, 2003, the Planning Commission of the City of North Haven did duly review this plot of known Addition.

Chairman

CITY COUNCIL

Be it known that on this the _____ day of _____, 2003, the City Council of the City of the City of North Merrimack did duly approved this plat of Homers Addition.

Clark

Mayer

TITLE OPINION

I, Howard Haught, Notarized attorney, State of Minnesota, do hereby certify that the owner as indicated hereon, represent all ownership interest in the land encompassed by this plat.

COUNTY AUDITOR

I, hereby certify that there are no delinquent taxes and/or delinquent special assessments owed that the transfer has been ordered on this land described herein

This _____ day of _____, 2003

COUNTY TREASURER

I hereby certify that the current year's taxes have been paid
this _____ day of _____ 2003.

COUNTY RECORDER

I hereby certify that this instrument was filed in my office for record on this _____ day of _____, 2003 at _____ o'clock _____ M., and was duly recorded on _____ Page, Number _____.

Nicollet County Recorder

Survey Prepared By:
Ronald L. Granowski
MN R L S No: 40318
A to M Surveying
1458 100th Ave
Plymouth, MN 55104
Phone: 805-351-1750
Fax: 507-825-4937
Thank you for your order.

Know all men by these present that we, Jeffery T. Steinbach and Beth A. Steinbach, husband and wife, fee owners of the following described property to wit:

Lot 3, Manson Addition, according to the plat thereof on file and of record with the Nicollet County Recorder, Containing 0.59 acres.

do hereby declare that we have caused the above described property to be surveyed and plotted and monuments to be set, that we have named said plotted area HANSEN ADDITION NO. 2, and that we dedicate to the public use the street and easements shown hereon.

SIGNED:

Jeffrey T. Steinboch

Beth A. Steinboch

NOTARY CERTIFICATE

State of Minnesota) ss

On this the ____ day of _____, 2005, before me a Notary Public within and for said County, personally appeared Jeffrey T. Steinbach and Beth A. Steinbach, husband and wife, known by me to be the persons named in the foregoing instrument and who did acknowledge said instrument to be their act and deed.

Notary Public

SURVEYOR'S CERTIFICATE

[illegible]

Warren P. Smith
Minnesota Licensed No. 14701

On this the _____ day of _____, 2005, before me a Notary Public in and for said County, appeared Warren P. Selth, and being duly sworn did say that he has executed the foregoing instrument.

Notary Public

APPROVALS

Be it known that on this the _____ day of _____, 2005, the Planning Commission of the City of North Mankato did duly review this plot of HANSEN ADDITION NO. 2.

Chairman

Section

Be it known that on this the _____ day of _____, 2005, the City Council of the City of North Monrovia did duly approve this plat of HAKSEN ADDITION NO. 2.

Check

TITLE OPINION

I, Howard F. Hough, licensed Attorney, State of Minnesota, do hereby certify that the owners as indicated herein, represent all ownership interest in the land encompassed by this plat.

COUNTY AUDITOR

I hereby certify that there are no delinquent taxes and/or delinquent special assessments and that the transfer has been entered on the land described herein on the day of _____, 2005.

County Auditor

COUNTY TREASURER

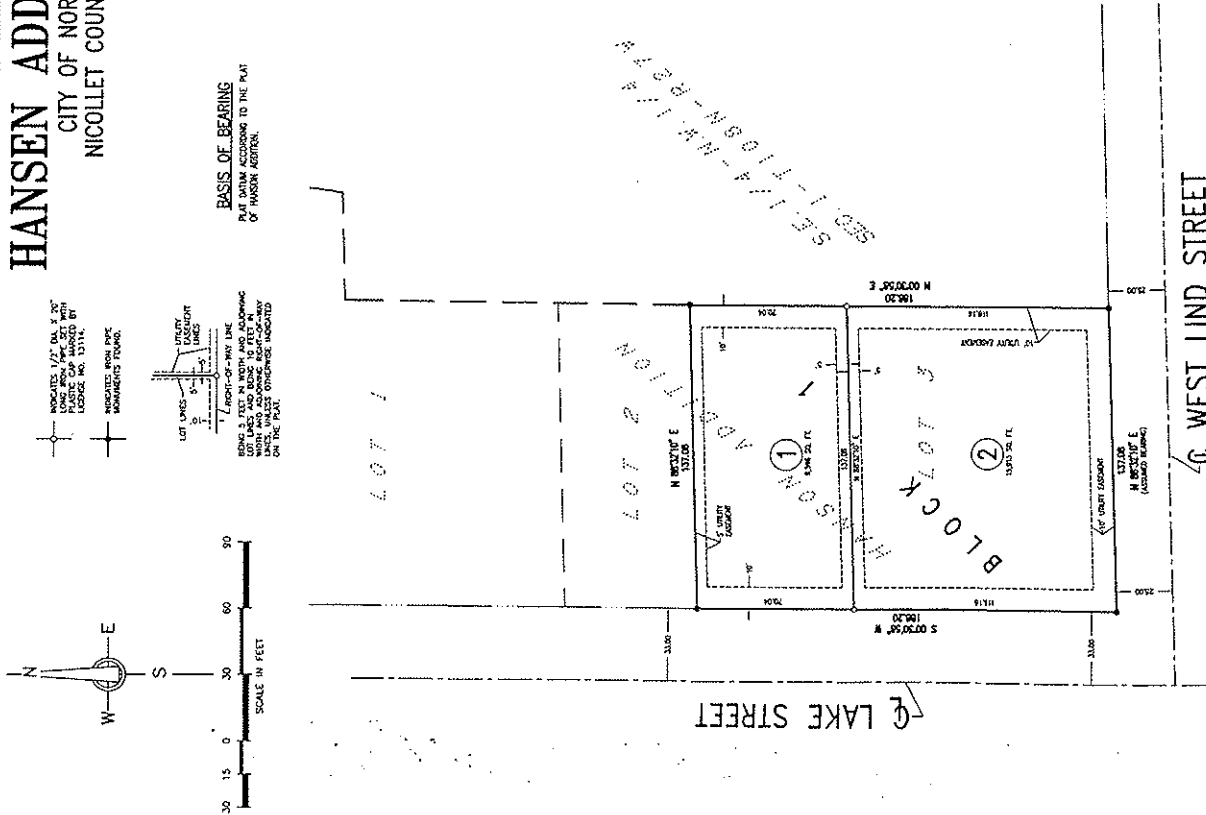
I hereby certify that the current year's taxes have been paid this day of 2005.

COUNTY RECORDER

I hereby certify that this instrument was filed in my office for record on this the 21 day of August, 2005, at 10 o'clock, AM, and that it was duly recorded on 21 day of August, 2005, at 10 o'clock, AM.

Number

County Recorder
THIS MAP WAS PREPARED BY SURVEY SERVICES, INC.



CERTIFICATE OF CORRECTION
HANSEN ADDITION NO. 2

Pursuant to the provisions of Chapter 505.174 Laws of Minnesota, 2007, I, Warren P. Smith, the undersigned, a licensed Land Surveyor under the laws of the State of Minnesota, declare as follows:

1. That I prepared the plat of Hansen Addition No. 2, filed on the 21st day of September, 2005, in the office of the County Recorder, Nicollet County, Minnesota, recorded as Document No. 265170.

2. That the Instrument of Dedication described the property being platted as:

“Lot 3, Hansen Addition”

3. That the correct description of the property being platted in Hansen Addition No. 2 is:

“Lot 3, Hansen Addition To The City Of North Mankato, Nicollet County, Minnesota”

Signed this _____ day of _____, 2011.

Warren P. Smith, Licensed Land Surveyor
Minnesota License No. 14701

On this _____ day of _____, 2011, before me a Notary Public in and for said County, personally appeared Warren P. Smith, and being duly sworn did say that he has executed the foregoing instrument.

Notary Public, My Commission expires _____

APPROVALS

This **CERTIFICATE OF CORRECTION** to the plat of **HANSEN ADDITION NO. 2** was reviewed by the Planning Commission of the City of Mankato, Minnesota on the _____ day of _____, 2011.

Chair person:

Secretary

This **CERTIFICATE OF CORRECTION** to the plat of **HANSEN ADDITION NO. 2** was approved by the City Council of the City of Mankato, Minnesota on the _____ day of _____, 2011.

Mayor:

Clerk

COUNTY RECORDER

I hereby certify that this instrument was filed in my office for record this _____ day of _____, 2011, at _____ o'clock, _____ m., and that it was duly recorded as Document No. _____.

County Recorder
Nicollet County, MN.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11A	Department: Administration	Council Meeting Date: April 18, 2011																																																										
TITLE OF ISSUE: Set Public Hearing for Consideration of Amendment to Gambling Ordinance																																																												
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: In order to consider a request to expand the boundaries outside the Independent School District 77 area for an organization to qualify to lease any portion of a licensed premise to conduct lawful gambling in North Mankato, it is necessary to hold a public hearing. Because of the notice requirements, it is recommended to set the public hearing for 7 p.m. on Monday, June 6, 2011. Attached is a list of the organizations the Lake Washington Improvement Association gave funds to over the last two years.</p> <div style="height: 150px; border: 1px solid black; margin-top: 10px;"></div>																																																												
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NOTICE OF PUBLIC HEARING
FOR AMENDMENT TO THE CITY CODE CHAPTER 111
ENTITLED "ALCOHOLIC BEVERAGES" SPECIFICALLY SECTION 111.208
REGARDING THE REQUIREMENTS FOR LAWFUL GAMBLING

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will meet in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, at 7 p.m. on the 6th day of June, 2011, to hold a public hearing to amend Chapter 111 of the City Code entitled "Alcoholic Beverages," specifically Section 111.208 regarding the requirements for lawful gambling.

Such persons as desire to be heard with reference to the proposed amendment to the City Code will be heard at this meeting.

Dated this 18th day of April 2011.

Nancy Gehrke, CMC
City Clerk
City of North Mankato, Minnesota

§ 111.207 LICENSE REVOCATION OR SUSPENSION.

(A) *Responsible officer.* The Chief of Police shall be responsible for investigating any violations of law or license limitations by any license holder. If the Chief of Police determines that a violation may warrant immediate disciplinary action, then the information concerning such violations shall be provided to the Council in a timely fashion. In all other situations, the Chief of Police shall coordinate with the City Clerk to provide the information to the Council at the time the City Clerk submits the application for renewal of licenses to the Council for consideration.

(B) *Council action.* If the Council determines that disciplinary action may be warranted due to the information provided by the Chief of Police, then a formal hearing before the Council shall be scheduled. Notice of such hearing shall be given to the license holder at least 30 days prior to the hearing. The notice shall contain information adequate to advise the license holder concerning the allegations. The license holder shall have the right to appear at the Council meeting and to contest the claims. Upon the finding that the license holder has failed to comply with the law or a license restriction, the Council may suspend the license for up to 60 days or revoke the license or impose a civil fine not to exceed \$2,000 for each violation.

(C) *Civil and criminal penalties.* The imposition of a suspension or revocation of a license as a civil penalty shall not impair the ability of lawful authority from filing criminal charges and seeking criminal penalties for any violation of law.

(Ord. 121, passed 9-16-1991)

§ 111.208 LAWFUL GAMBLING.

(A) *Leasing agreements.* A licensee may lease any portion of the licensed premises to "qualified" organizations licensed to conduct lawful gambling pursuant to M.S. Ch. 349, as it may be amended from time to time. An organization is "qualified" for leasing purposes if it meets one of the following criteria:

(1) At least 40% of its active members reside within the city;

(2) Eighty percent of its active members reside within Minnesota School District 77; or

(3) One hundred percent of net profits generated within the city are irrevocably designated to an eligible recipient as established from time to time by resolution of the Council and located within the corporate limits of the cities of North Mankato or Mankato, Minnesota. For those organizations qualifying under this subsection, a minimum of 40% of the net profits generated within the city will be restricted to the benefit of local residents as defined by the geographic area within Minnesota School District 77.

(B) *Liquor license renewals.* At the time a licensee applies for renewal of a liquor license or permit, there shall be submitted to the City Clerk copies of all leasing agreements concerning any lawful

gambling covering any portion of the previous 12 months. The licensee shall also submit a copy of the verified statement of the organization concerning the residency requirement.

(C) *Leasing restrictions.* The following restrictions apply to lawful gambling leases.

(1) A licensee may not lease to anyone except a "qualified" organization.

(2) A licensee may not lease any portion of the licensed premises to more than 1 organization licensed to conduct lawful gambling at the same time.

(3) The maximum term of such lease shall be no more than 2 years, but such lease may be renewed.

(D) *Local gambling tax.*

(1) A tax of 3% shall be imposed upon the gross receipts generated within the city by licensed organizations from the conduct of lawful gambling activities. The 3% tax shall be levied on the gross receipts less the cost of prizes actually paid out by the organization.

(2) The tax shall be paid to the city on a monthly basis, on or before the last business day of the month following the month for which the report is made. Such payment shall be accompanied by a report containing the following information upon such form as may be required by the City Finance Director:

(a) Total amount of receipts from lawful gambling activities within the city during the reporting period.

(b) The total amount of prizes actually paid out by the organization during the reporting period from such gross receipts.

(c) The signature of the person filing the return.

(d) The period covered by the return.

(E) *Specific expenditures.*

(1) A licensed organization shall make specific expenditures of 10% from its net profits derived from lawful gambling. The 10% expenditure shall be levied on gross receipts generated within the city less prizes actually paid out by the organization and amounts expended for allowable expenses attributable to such gross receipts.

(2) The specific expenditure shall be paid twice a year on or before June 30 and December 31 toward the lawful purpose established from time to time by resolution of the Council.

(3) The licensed organization shall also submit the following information upon such form as may be required by the City Finance Director:

(a) Total amount of receipts generated within the city from lawful gambling activities during the reporting period;

(b) The total amount of prizes actually paid out attributable to the gross receipts by the organization during the reporting period;

(c) The total amount of money expended for allowable expenses attributable to the gross receipts;

(d) The amount of net profits derived from lawful gambling during the reporting period attributable to the gross profits;

(e) The identification of the lawful purpose to which such 10% expenditure was made;

(f) The signature of the person filing the report;

(g) The period covered by the report; and

(h) A receipt from the person or entity representing the lawful purpose to which such 10% expenditure was made.

(Ord. 107, passed 6-5-1989; Am. Ord. 121, passed 9-16-1991; Am. Ord. 155, passed 5-20-1996)

The following is a list of the organizations that the Lake Washington Improvement Association gave funds to over the last two years.

VINE

Echo Food Shelf

Minnesota High School Rodeo

American Heart Association

Benches

Miracle Field of North Mankato

MSU Foundation

American Cancer Society

March of Dimes

Boy Scouts of America

Mankato Area Foundation

Vets Memorial Park

Rhett Syndrome

ISJ Foundation

Hospice

Children's Museum of Southern Minnesota

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 11B	Department: Administration	Council Meeting Date: April 18, 2011																																																					
TITLE OF ISSUE: Quotation for Electrical Work in the Central Business District																																																							
BACKGROUND AND SUPPLEMENTAL INFORMATION: See attached memo.																																																							
<i>If additional space is required, attach a separate sheet</i>																																																							
REQUESTED COUNCIL ACTION: Approve quote of Kunkel Electric in the amount of \$30,300 subject to a determination of how to proceed on asphalt paving.																																																							
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Memo and quote.</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Memo and quote.			_____					_____					_____					_____				
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																						

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Wendell Sande, City Administrator
DATE: April 14, 2011
SUBJECT: Quotation for Electrical Work in the Central Business District

Under a previous contract, Kunkel Electric installed underground connections and street lighting as part of the Wall Street Project and removal of overhead electric lines in the Marigold Project area. In conjunction with the construction of additional parking spaces on Nicollet Avenue, we recommend removing the overhead electrical services in the east half of the alley behind the 200 Block on the south side of Belgrade. The enclosed diagram depicts the work to be constructed. We have reviewed the work with Xcel Energy and they are prepared to do their portion of the work during the early part of the month of May. We believe that placing the electric utilities underground will be a significant aesthetic improvement in the area. At the same time this work is accomplished, we will do some realignments of the storm sewer in the alley to provide better overall drainage.

The quote from Kunkel Electric including the installation of a new street cabinet on the east side of Nicollet Avenue totals \$30,300. That price includes cutting and patching of the blacktop. We are currently having discussions with the property owners regarding the possible repaving of both the public and private portions of the alley and will adjust the work to be accomplished if agreement is reached. This project will be funded with sales tax proceeds in the current budget.

Necessary action for the Council is to approve the quote of Kunkel Electric in the amount of \$30,300 subject to a determination of how to proceed on asphalt paving.

KUNKEL ELECTRIC Inc.

58799 142nd Street
Mapleton MN 56065

(507) 524-3170

Fax 524-3093

* *

* **BID** *

* *

Bid to:

City of North Mankato
P.O. Box 2055
No Mankato MN 56003

job:

Belgrade alley behind 223 - 231

Date:03/29/2011

=====

We will furnish all material and labor to install new underground electrical services to 223, 227, 229 & 231 Belgrade and a new street light service on Nicollet Ave. We will wire and install four owner supplied street lights on new concrete footing on Nicollet and re-feed the existing welcome sign.

Base Bid \$28,500.00

Alt. #1:

Furnish and install new "Povonly" street light cabinet in place of wood post

Add to Base Bid \$1800.00

Note:

All work as per attached drawing.

This price includes cutting and patching of blacktop (see attached quote from WW). If done by others deduct \$4500.00 from base bid.

W W BLACKTOPPING, INC.
700 INDUSTRIAL ROAD
MANKATO MN 56001
507-387-1518 OFFICE 507-387-2228 FAX

Proposal Submitted To

MIKE KUNKEL
58799 142ND STREET
MAPLETON MN 56065

Date 3-29-2011
Phone 524-3170 CELL 381-2123
Job Name ASPHALT ALLEY AND LOT PATCHING
Job Location NORTH KATO MN

We hereby submit specifications and estimates for:

ASPHALT AREA TO SAW CUT APPROX. 800 LINEAR FEET. SAW ASPHALT WITH SLOT CUTTER AT \$ 1.00 PER LINEAR FOOT.

ASPHALT ALLEY AND LOT AREA TO RESURFACE OR PATCH APPROX. 1,000 SQUARE FEET.

FURNISH AND INSTALL 4" OF ASPHALT WEARING COURSE MATERIAL IN TWO LIFTS AS DISCUSSED. TOTAL \$ 2,580.00
TOTAL \$ 2.58 PER SF

FURNISH AND INSTALL AGGREGATE BASE MATERIAL CLASS 5AS NEEDED FOR PROPER SECTION.

1' DEEP OVER 1,000 SF = APPROX. 74 TON. TOTAL \$ 13.50 PER TON

FURNISH AND INSTALL SAND FILL AT \$ 11.50 PER TON AS NEEDED.

NOTE; ABOVE AREAS TO BE REMEASURED UPON COMPLETION FOR FINAL BILLING.

NOTICE OF LIEN RIGHTS:

- A. ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.**
- B. UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.**

OWNER IS RESPONSIBLE FOR ALL PERMITS.

Notice to all overlay projects: If your driveway or parking lot is cracked and you are asking for an overlay on these areas, please be aware that the existing cracks may in time reappear on the new overlay.

Payment is to be made in full within 10 days of the completion of this work, unless otherwise stated above interest will be charged on all overdue accounts at the legal rate. All material and equipment is guaranteed to be as specified above. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. W W Blacktopping, Inc., shall have the right to sell or assign this contract and monies due thereunder. Purchaser agrees to execute a good and sufficient negotiable note for balance due. We do not accept credit cards

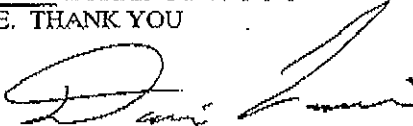
ACCEPTANCE PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. I have read and understand the Notice of Lien Rights. Payment will be made as outlined above.

ACCEPTED BY: _____ **DATE OF ACCEPTANCE** _____

PLEASE SIGN AND RETURN ONE COPY TO OUR OFFICE. THANK YOU

AUTHORIZED SIGNATURE:
not accepted within _____ 15 _____ days.

DAVIN QUIRAM



NOTE: This proposal may be withdrawn by us if

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12A	Department: Clerk	Council Meeting Date: April 18, 2011
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TITLE OF ISSUE: Large Group Permit for Relay for Life Volleyball Tournament
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BACKGROUND AND SUPPLEMENTAL INFORMATION: Relay for Life has requested a large group permit and the use of the volleyball courts at Spring Lake Park on Sunday, June 19, 2011 from 8 a.m. to 6 p.m. Expected attendance is 100 people.
<i>If additional space is required, attach a separate sheet</i>

REQUESTED COUNCIL ACTION: Approval of Large Group Permit for Relay for Life Volleyball Tournament.

For Clerk's Use:		
Motion By: _____		
Second By: _____		
Vote Record:	Aye	Nay
_____	_____	Freyberg
_____	_____	Steiner
_____	_____	Norland
_____	_____	Schindle
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SUPPORTING DOCUMENTS ATTACHED				
Resolution	Ordinance	Contract	Minutes	Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		Application for large group permit		

<input type="checkbox"/> Workshop
<input checked="" type="checkbox"/> Regular Meeting
<input type="checkbox"/> Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 60 -2011 SHELTER: SLP #1 FEE: 60-
TYPE OF EVENT: Volley ball turny DATE VALID: June 19th 2011 HOURS: 8-6

ORGANIZATION: Relay for Life SIZE: 100
APPLICANT NAME: Brianna Meyer
ADDRESS: 317 Tanager Rd CITY: Mankato
ZIP: 56001 DAYTIME PHONE #: 381-7902

TENTS: _____ ELECTRICITY: X ALCOHOL: _____

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: _____
Amplified music or band requires Council approval

OTHER: need All Volley ball Courts as well

PERMIT APPROVED: _____ DATE: _____

PERMIT DENIED: _____

REFER TO COUNCIL: X Nancy Gehrke (DLH)
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
- * Non-motorized canoes and kayaks on Ladybug Lake and Spring Lake. Children under 12 must be accompanied by an adult. Flotation device required.
- * Hog roasts are allowed in the parks on hard-surfaced lots only.

I, the undersigned, understand that the park shelter reservation fee is NOT a deposit and is NOT refundable for any reason other than inclement weather making it impossible to hold a picnic. Cancellation of this park shelter reservation will NOT result in a refund of the fee. **If prior approval is not obtained for the installation of additional tents or stakes and causes disruption of utility services, I agree to be held liable for any repairs to service lines.**

SIGNED: Brianna Meyer
Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12B and 12C	Department: Clerk	Council Meeting Date: April 18, 2011																																																					
TITLE OF ISSUE: Parade Permit and Audio and Large Group Permit for American Heart Association Walk																																																							
<p>BACKGROUND AND SUPPLEMENTAL INFORMATION: The American Heart Association has submitted an application for a parade permit for their Heart Walk to begin and end at Shelter No. 2 at Spring Lake Park on Saturday, August 20, 2011 from 8 a.m. to 11 a.m. They are requesting an audio and large group permit for Spring Lake Park to be used as a gathering area for the walkers and for the ceremony from 7 a.m. to 12 p.m. The audio consists of an MC from the radio station and music from 8 a.m. to 9:30 a.m. during registration of the walkers.</p> <p style="text-align: right; font-style: italic; font-size: small;">If additional space is required, attach a separate sheet</p>																																																							
REQUESTED COUNCIL ACTION: Approval of Permit Permit and Audio and Large Group Permit for American Heart Association Walk.																																																							
<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%; text-align: center;">Aye</td> <td style="width: 15%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>		Aye	Nay			_____	_____	Freyberg		_____	_____	Steiner		_____	_____	Norland		_____	_____	Schindle		_____	_____	Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2" style="vertical-align: top;">Other (specify)</td> <td colspan="3" style="vertical-align: top;">Application for Parade Permit and Audio and Large Group Permit</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Application for Parade Permit and Audio and Large Group Permit			_____					_____					_____				
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CITY OF NORTH MANKATO
APPLICATION FOR PARADE PERMIT

This application, accompanied by a map of the parade route and the required application fee, shall be submitted to the Chief of Police at least fourteen (14) days in advance of the parade date.

Applicant Information

Name: Eric Stommes
Address: 4701 W. 77th St.
City: Minneapolis State: MN Zip: 55435
Telephone: 320-260.1223
Sponsoring Organization: American Heart Association
Address: same
City: _____ State: _____ Zip: _____
Telephone: _____
Occasion for Parade: American Heart Walk
Date of Parade: August 20, 2011 Estimated Length of Parade: 400
Estimated Starting Time: 8am Estimated Finish Time: 11 am
General Composition of Parade: walkers

As a duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

[Signature]
Applicant

4-11-11
Date

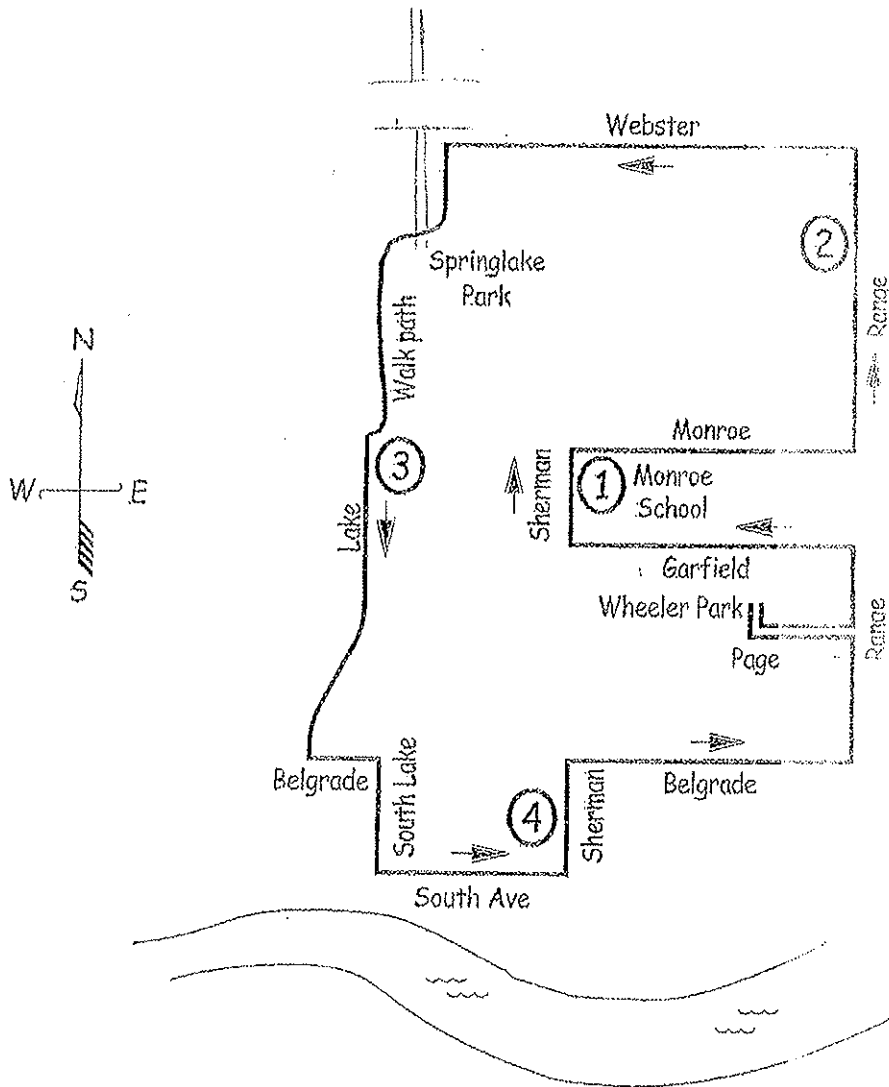
Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature] #701
Chief of Police

04-12-2011
Date

COMMENTS/ADDITIONAL STIPULATIONS:

American Heart Association Walk begins and ends at Spring Lake Park Shelter No. 2.



CITY OF NORTH MANKATO PARK PERMIT

This permit does reserve space in a City Park.

PERMIT #: 63 -2011 SHELTER: SLP #2 FEE: NC

TYPE OF EVENT: Walk DATE VALID: 8-10-11 HOURS: 7:00^{AM}-12:00p.m.

ORGANIZATION: American Heart Assoc. SIZE: 400

APPLICANT NAME: Eric Stommes

ADDRESS: 4701 W. 77th Street CITY: Minneapolis

ZIP: 55435 DAYTIME PHONE #: 320-260-1223

TENTS: possibly 5-10 ELECTRICITY: ☒ ALCOHOL: ☐

used by sponsors

If keg beer, a \$250 deposit and \$25 fee are required.

AUDIO DEVICES: MC from Radio Station

Amplified music or band requires Council approval music from 8:00 - 9:30a.m.

Walk to begin at 9:00a.m. Shelter used as a gathering area

OTHER: & for ceremony. Different sponsors will hand out food, water & educational materials.

PERMIT APPROVED: _____

DATE: April 11, 2011

PERMIT DENIED: _____

REFER TO COUNCIL: ☒

Nancy Schreck by J. G.
City Clerk

The following rules and regulations have been set by the City Code which apply to all parks and are enforced:

PROHIBITED

- * Vehicles are not allowed to be parked or driven on the grass for any reason unless permission is given from the Park Department.
- * Pets (Allowed in Benson Park and Bluff Park only. Must be on a 6' leash).
- * Glass containers.
- * Bonfires.
- * Snowmobiles, ATVs, golfing, swimming, boating and motorized flotation devices.
- * Audio equipment may not be played so loud as to interfere with the reasonable use of the park by others. All audio devices shall end at 8 p.m.

ALLOWED

- * Personal grills may be brought in.
- * Keg beer is allowed only with a permit.
- * Fishing/Ice fishing on Ladybug Lake and Spring Lake only.
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- * Hog roasts are allowed in the parks on hard-surfaced lots only.

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SIGNED: _____

Applicant

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 12D	Department: Clerk	Council Meeting Date: April 18, 2011
-------------------	-------------------	--------------------------------------

TITLE OF ISSUE: Application for Temporary 3.2 Malt Liquor and Wine License

BACKGROUND AND SUPPLEMENTAL INFORMATION: The North Mankato Civic & Commerce Association has submitted an application for a temporary 3.2 malt liquor and wine license for Fun Days for the dates of July 7-10, 2011 at Wheeler Park.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Approval of Application for Temporary 3.2 Malt Liquor and Wine License for Fun Days.

<p>For Clerk's Use:</p> <p>Motion By: _____</p> <p>Second By: _____</p> <p>Vote Record:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Freyberg</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Steiner</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Norland</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Schindle</td> </tr> <tr> <td>_____</td> <td></td> <td></td> <td>Dehen</td> </tr> </table>		Aye	Nay		_____			Freyberg	_____			Steiner	_____			Norland	_____			Schindle	_____			Dehen	<p style="text-align: center;">SUPPORTING DOCUMENTS ATTACHED</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="2">Other (specify)</td> <td colspan="3">Application for Temporary Liquor License</td> </tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> <tr><td colspan="5">_____</td></tr> </table>	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)		Application for Temporary Liquor License			_____					_____					_____				
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<p><input type="checkbox"/> Workshop</p> <p><input checked="" type="checkbox"/> Regular Meeting</p> <p><input type="checkbox"/> Special Meeting</p>	<p><input type="checkbox"/> Refer to: _____</p> <p><input type="checkbox"/> Table until: _____</p> <p><input type="checkbox"/> Other: _____</p>
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Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
444 Cedar Street Suite 222, St. Paul MN 55101-5133
(651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
WWW.DPS.STATE.MN.US



**APPLICATION AND PERMIT
FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION North Mankato Civic & Commerce Assoc.	DATE ORGANIZED January 1953	TAX EXEMPT NUMBER 41-1315007	
STREET ADDRESS 1001 Belgrade Avenue	CITY North Mankato	STATE MN	ZIP CODE 56003
NAME OF PERSON MAKING APPLICATION Cheryl Regan, President	BUSINESS PHONE (507) 625-4141	HOME PHONE (507) 386-1385	
DATES LIQUOR WILL BE SOLD 7/7/11 - 7/10/11	TYPE OF ORGANIZATION CLUB <u>CHARITABLE</u> RELIGIOUS OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME Cheryl Regan, President	ADDRESS 1443 Parkside Lane, North Mankato, MN 56003		
ORGANIZATION OFFICER'S NAME Denny Kemp, Vice President	ADDRESS 1814 Mary Lane, North Mankato, MN 56003		
ORGANIZATION OFFICER'S NAME Wendell Sande, Treasurer	ADDRESS 727 Lakeview Avenue, North Mankato, MN 56003		
Location license will be used. If an outdoor area, describe <u>Wheeler Park Band Shell Area.</u>			
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <u>No.</u>			
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <u>James R. Weir Insurance - \$50,000/\$100,000/\$300,000</u>			

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY North Mankato

DATE APPROVED _____

CITY FEE AMOUNT \$50.00

LICENSE DATES _____

DATE FEE PAID 4/11/11

SIGNATURE CITY CLERK OR COUNTY OFFICIAL

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 13A	Department: Finance	Council Meeting Date: April 18, 2011																																	
TITLE OF ISSUE: Resolution Declaring Costs to be Assessed for Municipal Charges - 834 South Avenue																																			
BACKGROUND AND SUPPLEMENTAL INFORMATION: Charges for curb box repair in the amount of \$400 at 834 South Avenue have not been paid. These costs will be assessed against the affected property.																																			
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REQUESTED COUNCIL ACTION: Adoption of resolution declaring costs to be assessed for municipal charges.																																			
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RESOLUTION NO.

RESOLUTION DECLARING COSTS TO BE ASSESSED
FOR MUNICIPAL CHARGES

WHEREAS, the City of North Mankato has incurred municipal charges for services rendered in accordance with the following information; and

WHEREAS, all such costs are to be assessed against the property affected thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following costs shall be specifically assessed against such property in the amount specified:

Type: 18203
Parcel No.: 18.767.0050
Legal: Lot 5, H. Robel's Addition
Address: 834 South Avenue
North Mankato, MN 56003

Owners: Gretchen E. Seppmann and Corey and Jody Seppmann

Curb Box Repair - \$400.00

Adopted by the City Council this 18th day of April 2011.

Mayor

ATTEST:

City Clerk

City of North Mankato

P.O. Box 2055
North Mankato, MN 56002-2055

Invoice

Date	Invoice #
1/14/2011	3838

Bill To
Gretchen Seppmann 834 South Avenue North Mankato, MN 56003

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Curb Box Repair July 15, 2010	400.00	400.00
		Total	\$400.00

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 13B	Department: Finance	Council Meeting Date: April 18, 2011																											
TITLE OF ISSUE: Resolution Declaring Costs to be Assessed for Municipal Charges - 1948 Howard Drive																													
BACKGROUND AND SUPPLEMENTAL INFORMATION: Charges for curb box repair in the amount of \$400 at 1948 Howard Drive have not been paid. These costs will be assessed against the affected property.																													
<i>If additional space is required, attach a separate sheet</i>																													
REQUESTED COUNCIL ACTION: Adoption of resolution declaring costs to be assessed for municipal charges.																													
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Freyberg</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Schindle</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Freyberg	_____	_____	Steiner	_____	_____	Norland	_____	_____	Schindle	_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ <u>Copy of invoice.</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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RESOLUTION NO.

RESOLUTION DECLARING COSTS TO BE ASSESSED
FOR MUNICIPAL CHARGES

WHEREAS, the City of North Mankato has incurred municipal charges for services rendered in accordance with the following information; and

WHEREAS, all such costs are to be assessed against the property affected thereby;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following costs shall be specifically assessed against such property in the amount specified:

Type: 18203
Parcel No.: 18.851.0150
Legal: Lot 17, Block 1, Valley View Subdivision
Address: 1948 Howard Drive
North Mankato, MN 56003

Owners: James P. & Margaret L. Dimock

Curb Box Repair - \$400.00

Adopted by the City Council this 18th day of April 2011.

Mayor

ATTEST:

City Clerk

City of North Mankato

P.O. Box 2055

North Mankato, MN 56002-2055

Invoice

Date	Invoice #
1/14/2011	3840

Bill To
James Dimock 1948 Howard Drive North Mankato, MN 56003

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Curb Box Repair July 15, 2010	400.00	400.00
		Total	\$400.00

Nancy Gehrke

From: Diane Norland [djnorl@hickorytech.net]
Sent: Thursday, April 14, 2011 12:01 PM
To: 'Nancy Gehrke'
Subject: spot on agenda fot YWCA update request

Nancy,

The YWCA is putting together a grant request for the Robt Wood Johnson Foundation for their girls' program. The Y wants our official support and an indication that they can use the facilities at various parks – shelters and such. Please put that on the agenda under my name.

DD

Diane J Norland
Resourcer, Coach and Consultant
(507) 387-1304
www.djnorland.com
www.wholelifeleadership.net

We make a living by what we get. We make a life by what we give.



CITY OF NORTH MANKATO

OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas and beautify our community; and

WHEREAS, trees are a source of joy and spiritual renewal;


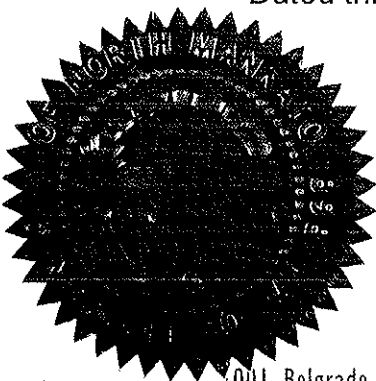
NOW, THEREFORE, I, Mark Dehen, as Mayor of the City of North Mankato, do hereby proclaim April 29, 2011 as

ARBOR DAY

in the City of North Mankato, and urge all citizens to support efforts to protect our trees and woodlands and to support our city's community forestry program; and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

Dated this 18th day of April 2011.


Mark Dehen, Mayor

CLAIM REPORT
FOR REGULAR COUNCIL MEETING OF APRIL 18, 2011

68547	HickoryTech	telephone, internet bill & install line-All Depts.	\$3,720.76
68548	Neubert Millwork, Inc.	supplies-Park Dept.	\$63.14
68549	Affinity Plus Fed Credit Union	employee payroll deductions	\$192.62
68550	ICMA Retirement Trust - 457	employee payroll deductions	\$5,003.85
68551	ICMA Retirement Trust - Roth IRA	employee payroll deductions	\$380.77
68552	MN Valley Fed Credit Union	employee payroll deductions	\$60.51
68553	Charter Communications	high speed data service-Pol, Fire, Contingency & P/A	\$347.97
68554	Verizon Wireless	cell phone bill-Comm Dev & Port Authority	\$129.46
68555	Cardmember Services	charge card items-All Depts.	\$8,843.63
68556	Petty Cash, Steve Mork	starting cash funds-Caswell Park	\$3,120.00
68557	Fleet Services	2007 Dodge Durango & 2008 Dodge Durango-T/F	\$16,040.00
68558	Unicel	cell phone bill-Bookmobile	\$24.06
68559	Van Eman, Michael	2002 Chevrolet Denali-Task Force	\$3,000.00
68560	Verizon Wireless	supply, cell phone & internet bill-All Depts.	\$899.56
	A+ Security, Inc.	monitoring of alarm system-Police & Fire Depts.	\$160.74
	A-1 Key City Locksmiths, Inc.	rekey lock-Park Dept.	\$20.00
	Alpha Wireless Communications	equipment parts-Fire Dept.	\$78.78
	Ameripride Linen & Apparel Services	mats, uniform & towel service-All Depts.	\$618.07
	American Legal Publishing Corp.	2011 folio/internet supplements of city codes-Admin	\$1,279.00
	Anderson Consulting	professional service-Comm Dev	\$840.00
	Audio Editions	audio books-Library	\$281.44
	Barco Municipal Products, Inc.	supplies-Street Dept.	\$46.36
	Blue Earth County	salary & telephone bill-Task Force	\$18,031.04
	Boyer Trucks	equipment parts-Street Dept.	\$1,025.98
	Carlson Craft-Social	business cards-Task Force	\$87.51
	Carquest Auto Parts	equipment parts & supplies-All Depts.	\$1,046.94
	CDW Government, Inc.	production equipment-P/A Equipment Replacement	\$674.24
	City of Mankato	water bill-Public Access	\$15.03
	Coca-Cola Enterprises	pop-Unallocated	\$109.00
	Corporate Graphics Commercial	envelopes-Mun Bldg & Library	\$1,674.52
	Crysteel Truck Equipment	equipment parts-Street Dept.	\$144.96
	Department of Public Safety	quarterly bill for CJND-Police Dept.	\$270.00
	Express Services, Inc.	temporary crossing guards-Police Dept.	\$394.63
	Ferguson Enterprises, Inc.	plumbing supplies-Park & Sewer Depts.	\$374.82

CLAIMS CONTINUED

Ferrellgas	LP gas & cylinder rental-Street & Sanitation	\$176.83
Four Seasons Truck Wash	supply-Street Dept.	\$26.84
Free Press	ads-Comm Dev, Port Authority & 2011 Construction	\$355.17
G & L Auto Supply	equipment parts & supplies-All Depts.	\$1,075.44
Gale Group	book-Library	\$24.79
Galli, Joe	insurance deductible-Street Dept.	\$137.50
Gopher State One-Call	equip rental/utility digging notification service-Insp	\$37.70
Green Tech Recycling	electronic recycling-Sanitation	\$2,405.70
H & L Mesabi	cutting blades-Street Dept.	\$814.09
Hansen Sanitation	refuse pickup-Sanitation	\$276.12
Hasler, Inc.	postage meter rental-Water & Sewer Depts.	\$280.25
Immanuel St. Joseph's	physicals & drug test-Fire & Street Depts.	\$2,639.00
Ingram Library Services	books-Library & Bookmobile	\$1,771.58
J M Promotions	hats-Street, Park & Water Depts.	\$357.92
Jeane Thorne, Inc.	professional service-Task Force	\$1,499.40
Jerry's Body Shop, Inc.	insurance deductible-Street Dept.	\$3,159.42
Keller, J.J. & Associates, Inc.	drug testing-All Depts.	\$221.60
Kennedy & Kennedy Law Office	legal services-Attorney & Port Authority	\$7,879.52
Kussmaul Electronics Co., Inc.	equipment parts-Bookmobile	\$254.43
LGT Hydraulic Service Co., Inc.	equipment repair-Street Dept.	\$75.00
LJP Enterprises	wire baling & trailer rent-Sanitation	\$960.00
LJP Waste & Recycle	transportation charges-Sanitation	\$540.00
Lakes Gas Co.	equipment parts-Police Dept.	\$209.79
Larkstur Engineering & Supply, Inc.	equipment parts & supplies-Street & Sewer	\$69.76
League of Minnesota Cities	LMC directories-Admin, Finance, Police & Library	\$203.81
MacQueen Equipment, Inc.	parts for plows-Street Dept.	\$634.39
Madison National Life Insurance	long term disability-May	\$1,388.70
Madison National Life Insurance	life insurance-May	\$617.80
Madison National Life Insurance	voluntary life insurance-May	\$175.40
Mankato Ford, Inc.	equipment parts-Police & Park Depts.	\$139.27
Mankato Tent & Awning Co.	equipment repair-Street Dept.	\$40.00
McGowan Water Conditioning, Inc.	salt for softener-Library	\$38.40
Menards-Mankato	supplies-Mun Bldg & Fire Dept.	\$71.70
Midwest Tape	DVD's-Library	\$134.32
Minneapolis Finance Department	user access fee-Police Dept.	\$204.00
Minnesota Pipe & Equipment	meters & equipment parts-Water Dept.	\$544.90
Minnesota River Board	Mount Simon Aquifer agreement 2010-Water Dept.	\$594.85
Minnesota UI Fund	unemployment benefits-Caswell, Park, Wtr, Swr & Sanit	\$4,417.29
Minnesota Valley Testing Lab	water testing-Water Dept.	\$158.75
Minnesota Waste Processing Co.	processing fees, electronic & appliance recycling-Sanit	\$22,736.99

CLAIMS CONTINUED

Mutch Northside Hardware	supplies-All Depts.	\$506.99
NAPA Auto Parts	equipment parts-Street & Sewer Dept.	\$59.21
Newman Traffic Signs	signs-Street Dept.	\$3,070.26
Nicollet County Auditor-Treasurer	shared cost of 14/41/Carlson-2011 Construction	\$69,947.74
North Central International	equipment parts-Street, Park & Bookmobile	\$271.69
OverDrive, Inc.	ebooks & audio books-Library	\$848.40
Pepsi-Cola of Mankato, Inc.	pop-Unallocated	\$44.00
Pet Expo Distributors, Inc.	aquatic service-Library	\$40.00
Petty Cash, Steven Mork	petty cash items-All Depts.	\$221.84
Plunkett's Pest Control	professional service-Street Dept.	\$96.64
Premier Veterinary Center	animal impound-Police Dept.	\$442.73
Quest Diagnostics	drug testing-Fire Dept.	\$83.00
Rewitzer, Melvin	mileage for March-Sanitation	\$382.50
River Bend Business Products	copier maintenance & supplies-Police, Library & P/A	\$165.48
Select Account	participant fee for April-Unallocated	\$107.97
Sherwin-Williams Co.	paint-Fire Dept.	\$88.78
Sign Pro	supplies-Police & Park Depts.	\$115.16
Smith, Nick	training expenses-Task Force	\$228.55
South Central College	work study student-Finance	\$45.00
SPS Companies, Inc.	plumbing supplies-Mun Bldg, Insp & Sewer	\$474.23
St. Joseph Equipment, Inc.	equipment parts-Street Dept.	\$634.21
Star Tribune	annual subscription-Admin	\$182.00
Staples Advantage	supplies-All Depts.	\$60.03
Superior Concrete Block	block & concrete-Park Dept.	\$35.37
Tire Associates	tires-Police & Street Depts.	\$1,879.79
Uniforms Unlimited	equipment parts-Police Dept.	\$111.74
Valley National Gases	welding supplies-Shop	\$102.60
Viking Automatic Sprinkler	inspection of sprinkler system-Sanitation	\$950.00
Viking Fire & Safety	service fire extinguisher-Police Dept.	\$25.13
Viking Electric Supply	equipment parts & supplies-Caswell Park & Water	\$39.34
Wayne's Auto Body, Inc.	sandblast & paint-Street Dept.	\$1,271.45
Wells Fargo Bank	interest-GO Port Authority Revenue Bond	\$6,862.50
Werner Electric Supply	electrical supplies-Street Lighting & Water Dept.	\$295.55
Your #1 Auto	equipment parts-Task Force	\$474.05
Total		<u>\$216,511.74</u>

CLAIMS CONTINUED

General	\$48,600.09
Library	\$6,896.45
Bookmobile	\$792.67
Community Development	\$1,134.34
Contingency	\$1,282.59
Port Authority	\$414.64
GO Port Authority Revenue Bonds of 1993A, 1994A, 1998A	\$6,862.50
2011 Construction	\$70,010.00
Water	\$4,558.63
Sewer	\$1,830.94
Sanitary Collection	\$31,296.10
Storm Water	\$317.05
Public Access	\$1,607.62
Public Access Equipment Replacement	\$926.66
Minnesota River Valley Drug Task Force	<u>\$39,981.46</u>
Total	<u><u>\$216,511.74</u></u>

PORT AUTHORITY INVOICES
FOR REGULAR COUNCIL MEETING OF APRIL 18, 2011

Verizon Wireless	cell phone bill- Port Authority	\$64.73
Free Press	ads-Port Authority	\$230.92
Kennedy & Kennedy Law Office	legal service-Port Authority	\$112.00
Petty Cash, Steven Mork	petty cash items-Port Authority	\$6.99
Wells Fargo Bank	interest-GO Port Authority Revenue Bond	<u>\$6,862.50</u>
Total		<u><u>\$7,277.14</u></u>

List of Port Authority Bills in the Amount of \$7,277.14

Council Meeting of April 18, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg

List of Bills in the Amount of \$216,511.74

Council Meeting of April 18, 2011

Mayor Mark Dehen

Council Member Bill Schindle

Council Member Diane Norland

Council Member William Steiner

Council Member Robert Freyberg