



CITY OF NORTH MANKATO

## ***PROCLAMATION***

*WHEREAS, the monarch butterfly is an iconic North American species whose migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans; and*

*WHEREAS, globally, pollinators are in decline due to pressures including habitat loss and climate change; and*

*WHEREAS, cities, towns, and counties have a critical role to play in helping preserve the monarch butterfly habitat; and*

*WHEREAS, North Mankato has made significant efforts to increase pollinator habitats through prairie restoration of Benson Park and Bluff Park and incorporating pollinator plants in community gardens, green spaces and natural yards; and*

*WHEREAS, the Mayor of North Mankato has taken the National Wildlife Federation's Mayor's Monarch Pledge to demonstrate North Mankato's commitment to creating habitat and educating citizens about how they can make a difference at home.*

*NOW, THEREFORE, I, Scott Carlson, Mayor of the City of North Mankato, Minnesota, declare the City of North Mankato a*

### ***POLLINATOR-FRIENDLY COMMUNITY***

*In the City of North Mankato, and encourage all North Mankato residents to join me in this special effort.*

*Dated this 1<sup>st</sup> day of May 2023.*

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*Scott Carlson, Mayor*



1001 Belgrade Avenue, P.O. Box 2055 • North Mankato, MN 56002-2055 • Telephone 507-625-4141

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20% Post-Consumer Waste

Pursuant to the due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on April 17, 2023. Mayor Carlson called the meeting to order at 7:05 pm, asking everyone to join the Pledge of Allegiance. The following were present for roll call: Council Members Steiner, Oachs, Peterson, Whitlock, City Administrator McCann, Finance Director Ryan, Community Development Director Fischer, Public Works Director Arnold, and City Clerk Van Genderen.

**Approval of Agenda**

**Council Member Steiner moved, seconded by Council Member Peterson, to approve the agenda as presented. Vote on the motion Steiner, Peterson, Whitlock, Oachs, and Carlson, aye, no nays. Motion carried.**

**Approval of Council Minutes from April 3, 2023, Council Meeting.**

**Council Member Whitlock moved, seconded by Council Member Peterson, to approve the Council Meeting Minutes of April 3, 2023. Vote on the motion Steiner, Peterson, Whitlock, and Carlson, aye, Oachs abstain, no nays. Motion carried.**

**Consent Agenda**

**Council Member Steiner moved, seconded by Council Member Oachs, to approve the Consent Agenda.**

- A. Bills and Appropriations.
- B. Res. No. 30-23 Accepting Donations/Contributions/Grants.
- C. Approved Audio Permit for June 24, 2023, at Wheeler Park for the Salaski Wedding.
- D. Approved Mobile Food Truck/Vendor License for Zip Zap Ice Cream.
- E. Res. No. 31-23 Waiving Waiting Period for Exemption from Lawful Gambling License for Feeding Our Communities Partners.
- F. Approved Audio and Parade Permit for Crossview Covenant Church for the Global 6K Run on May 20, 2023 from 9 am to noon.

**Vote on the motion Steiner, Peterson, Whitlock, Oachs, and Carlson, aye, no nays. Motion carried.**

**Public Comments Concerning Business Items on the Agenda.**

Barb Church, 102 Wheeler Avenue, appeared before Council and encouraged the Council to require two parking spaces for the 1111 Range Street development instead of allowing the reduction to 1.5 spaces per dwelling unit.

Mark Haack, 713 Bennet Street, appeared before Council, commented on removing the ash trees, and suggested considering options to keep the trees through treatment.

Dirk Courier, 2035 Sundance Lane, appeared before Council and expressed his concerns about the new hours for the brush pile.

Mark Haack, 713 Bennet Street, appeared before Council and requested clarification on who locks up and if the site was getting locked up early.

**Business Items**

**CU-1-23 1111 Range Street-Norwood Inn**

City Planner Matt Lassonde appeared before Council and stated that the applicant requests a Conditional Use Permit (CUP) for a Planned Unit Development (PUD) to redevelop the former

Norwood Inn. The North Mankato Port Authority owns the property and is leasing it to HyLife to house their employees working in Windom. The lease expires in August of 2023. The Port Authority currently has a purchase agreement with the applicant. The applicant proposes redeveloping the building, combining commercial and residential uses. The property is currently zoned B-3 General Commercial. Residential services are only permitted by conditional use on the second floor of any commercial building. The PUD process is necessary to allow residential services on the main floor in the B-3 zoning district. The developers are planning on 75 market-rate apartments. The applicants also have purchase agreements to buy the existing liquor store property and the vacant lot between the Norwood Inn and Plaza Jalisco. As proposed, the liquor store would be demolished and replaced with another stand-alone commercial building. The vacant property is offered for a future hotel. The proposed stand-alone commercial building and the vacant property are not a part of this PUD process.

One of the first steps of a PUD process is to conduct a neighborhood meeting to present the project. 1111 Holdings, LLC conducted a neighborhood meeting on March 23, 2023, at the Norwood Inn. City staff attended the meeting, where it was found that no participants objected to the proposed project.

City Planner Lassonde noted that City Code requires a minimum of off-street parking spaces per unit. The City Code requires two off-street parking spaces for each unit or 150 spaces. Based on each apartment is a one-bedroom unit, the developers are requesting a reduction in the requirement to 1.5 spaces per unit or 113 spaces. City Planner Lassonde reported that the Planning Commission discussed the request and approved the reduction in spaces.

City Planner Lassonde noted that the City has several long-range planning documents to help guide the development or redevelopment of the area. He reviewed the Comprehensive Plan and outlined the goals that the redevelopment of the property meets. He reviewed the 2021 Housing Study noting that the redevelopment will result in an additional 75 apartment units, exceeding the annual target of adding 25 multi-family units identified in the study. And the Webster Avenue Area Plan focused on improving the hotel building based on a long-term vision.

Staff and the Planning Commission recommended the CUP application with the following conditions, along with a reduction in requirements for residential parking spaces from 2 to 1.5 spaces per dwelling unit:

1. All signage conforms to the City Sign Code
2. A detailed landscaping plan be submitted for approval by the City
3. The parking lot be resurfaced and striped.
4. All outdoor garbage collection areas be enclosed.
5. There shall be no outdoor storage of materials related to any commercial or residential use
6. The number of City Code required off-street parking spaces be provided on the property or the property to the north
7. Rental licenses be obtained for all rental units

Mayor Carlson requested clarification on one of the plans, which showed optional garages/storage. Developer Marty Walgenbach stated the design was included in case the City requested garages. The City does not require them, so the developers are planning interior storage locations for residents. Council Member Oachs asked for clarification on if the discussion was held concerning a different number than 1.5 parking spaces and suggested 1.75 parking spots. City Planner Lassonde reported that commercial businesses had yet to be selected for the location, which will impact the final parking spaces available. But he indicated that 1.5 spots were necessary for the project to progress.

**Council Member Steiner moved, seconded by Council Member Oachs, to Approve CU-1-23 1111 Range Street-Norwood Inn, including the reduction in requirements for residential**

**parking spaces from 2 to 1.5 spaces per dwelling unit. Vote on the motion Steiner, Peterson, Whitlock, Oachs, and Carlson, aye, no nays. Motion carried.**

**Registered Land Survey No. 80.**

City Planner Lassonde reported that in 1969, a two-unit dwelling was constructed on a lot located in the Culhane Addition. In 1993, the lot was replatted into Registered Land Survey No. 44. The replating allowed the two-unit building to be separated into two lots for individual ownership purposes. In 2018, the owners created Common Interest Community No. 34. In 2022; the owners dissolved Common Interest Community No. 34 because a lender had concerns as part of a mortgage for one side of the dwelling. Blue Ribbon Properties is trying to sell the unit addressed as 1710 Colette Drive; they cannot sell the unit based on the current platting of the property. Staff is recommending the creation of Registered Land Survey No. 80 to clear up past platting actions and provide the opportunity to buy and sell each housing unit in the future. The Planning Commission recommended Land Survey No. 80.

**Council Member Peterson moved, seconded by Council Member Oachs, to Approve Registered Land Survey No. 80. Vote on the motion Steiner, Peterson, Whitlock, Oachs, and Carlson, aye, no nays. Motion carried.**

**Open Forum**

Barb Church, 102 Wheeler Avenue, appeared before Council and stated she believed the Council should not force residents to replace their meters and expressed confusion about who would own them.

Tom Hagen, 927 Lake Street, appeared before Council and requested the formation of additional committees and boards.

**City Administrator and Staff Comments**

Public Works Director Arnold stated that the brush site hours are the same as the recycling center, and the recycling staff closes the gate.

Finance Director Ryan thanked those who donated to the swim and sports scholarships.

City Administrator McCann reported that Spring Pick-up is April 17<sup>th</sup>- April 20<sup>th</sup> for the lower north and April 24<sup>th</sup> – April 28<sup>th</sup> for the upper north.

City Administrator McCann invited people to participate in Mankato Zero Waste free Styrofoam recycling event at the Mankato Public Works center on Victory Drive on Saturday, April 22<sup>nd</sup>.

City Administrator McCann reported that the City is participating in No Mow May.

City Administrator McCann invited everyone to the Caswell Ribbon Cutting on April 22<sup>nd</sup> at 10:45 am.

City Administrator McCann invited everyone to join Bookin' on Belgrade on May 20<sup>th</sup>.

**Mayor and Council Comments**

Council Member Whitlock stated that 18 months ago, an online discussion with Mr. Hagen had inappropriate comments. He apologized to the staff, council, and constituents that he may have offended.

Council Member Steiner requested information on pursuing an historic preservation committee. City Administrator McCann reported that the team is preparing a historic preservation presentation.

Council Member Oachs expressed interest in developing more citizen committees. She also requested drivers slow down on Nicollet Avenue as speeding has occurred.

Council Member Peterson thanked the donors for their donations. He also suggested that citizen volunteers could lock up the brush site to allow it to remain open longer.

Mayor Carlson thanked Whitlock for his words. He stated that the first Minutes with the Mayor were posted earlier. He encouraged more citizen involvement and was interested in additional committees.

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Mayor

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City Clerk

## **COUNCIL WORK SESSION April 17, 2023**

Under due call and notice thereof, a Council Work Session of the North Mankato City Council was held in the Council Chambers on April 17, 2023. Mayor Carlson called the meeting to order at 6:00 pm. The following were present for roll call: Council Members Steiner, Oachs, Peterson, Whitlock, City Administrator McCann, Finance Director Ryan, Community Development Director Fischer, Public Works Director Arnold, and City Clerk Van Genderen.

### **Emerald Ash Borer**

Jonathan Osthus from the Minnesota Department of Agriculture appeared before Council and reviewed the history of the Emerald Ash Borer in the United States. It is an invasive species from eastern Asia that appeared in the United States in the 1990s. It was first identified in 2012 in the Michigan area, and since then, it has been spreading through the United States. Mr. Osthus reported symptoms normally appear 2 to 3 years after infestation, with death likely within six years. It was noted that 1 in 5 trees on average in a community are ash trees, and Minnesota has over 1 billion ash trees. Some insecticides can be used on trees to prevent infestations, costing \$10.00 a diameter inch. The infestation has been found in North Mankato, and the City will need to continue management of the issue. Mayor Carlson requested clarification on if all ash is susceptible to infestation. Mr. Osthus stated yes, but some are more susceptible than others. He did note that trees become hazardous very quickly after they die, and management of the trees is necessary.

Mayor Carlson requested ideas for the replacement of the trees. Mr. Osthus stated that the best idea is to diversify. He did note that it would be a good idea not to plant more maple as there are a lot of maples.

### **Greater Mankato Growth**

Jessica Beyer, President and CEO of Greater Mankato Growth (GMG), and Ryan Vesey, the Economic Development & Research Manager, presented an update on the Greater Mankato Growth partnership. Ms. Beyer reported that GMG exists to support and promote its members' economic growth and vitality and the regional marketplace. Included with GMG are Visit Mankato, City Center Partnership, and Green Seam. GMG focuses on business growth and development, advocacy of the marketplace, talent growth, retention & attraction, and regional livability.

Mr. Vesey reported that GMG switched its focus from recruiting businesses to business retention and expansion and promoting new and emerging enterprises. Mr. Vesey reviewed REDA's Strategic Activity Highlights, which included Business retention and expansion through the development of [mankatotalent.com](http://mankatotalent.com), a resource for businesses to help attract talent. He noted that the new and emerging business development has programs like 1 Million Cups that increase entrepreneurship. Mr. Vesey noted that GMG advocates for the regional marketplace and noted that GMG fought to maintain the regional MSA status.

Mr. Vesey reviewed what the City's contributions to GMG garner, including the development of services for the overall regional marketplace, including cities and counties as outlined in the Joint Services Agreement. He noted that the Joint Services Agreement is currently in negotiations. Mr. Vesey pointed out that a per capita rate adjustment is part of the negotiations. The adjustment would increase from 2023's contribution of \$31,670 to \$55,769 by 2029. Each dollar North Mankato invests leverages \$21.65 in matching public and private contributions. The funds are used for economic development and marketing resource

## **COUNCIL WORK SESSION April 17, 2023**

subscriptions, business development and recruitment, targeted marketing campaigns and promotional materials, and human capital and resources.

Mr. Vesey noted that every \$1.00 committed to REDA by public partners in 2021 resulted in \$198 of private capital investment in the region.

Ms. Beyer reported that the City Center Partnership is focused on development and livability, aesthetics and vitality, and CityArt.

City Administrator McCann noted that the current draft of the Joint Services Agreement was included, and GMGs partners would continue to work through the agreement, and it would be brought back to the Council for approval.

### **Continue Water Meter Discussion**

Public Works Director Arnold reported that two options would be presented and turned the presentation over to Finance Director Ryan. Finance Director Ryan reviewed the current process and the two possibilities prepared by staff. Option 1 would include the City hiring an installer and purchasing and owning the meters. The process could be completed by 2024, and the City would need to bond for \$2 million. The bond with a 3.335% interest and 15-year amortization would have an interest of \$632,523. If the City bonded for 3.649% amortized for 20 years, the City would pay \$928,235 in interest. The residents would not have an upfront cost, but the City would need to increase the water bill by \$1.75/per month/meter to cover the bond payments and \$1.83 per meter to fund a meter replacement account. The staff impacts include refunds of prior installed meters and handle swaps in the billing system. Option 2 would consist of the City hiring an installer. Still, the residents would pay for the meter and labor, and the City would be responsible for maintenance and replacements moving forward. The process could be completed by 2024. The City would need to buy the meters to have on hand, and the residents would pay for the meters. Residents would pay for the meter and installation, which would be approximately \$48.00. The water bill would also increase by \$1.83 per meter to fund a meter replacement account. The City would offer financing options from 6 months to 2 years.

City Administrator McCann stated that City staff recommend option 2, eliminating the need to refund residents who have previously purchased meters. Council Member Peterson questioned the \$1.83 replacement fund. He was concerned that the City would be replacing current meters with inferior meters because they have lasted up to 100 years, and now we are replacing them with inferior meters. Public Works Director Arnold noted that it had become more of a throwaway, and there needs to be more interest in fixing meters.

A discussion was held on the process and the cost to residents. City Administrator McCann reported that the staff recommended option two, which is in many ways a continuation of the current practice but increasing the timeline. He noted that residents might be completing the transition to the new meters faster than they want, which is why there are financing options. The Council recommended adding additional years to the payment option to reduce the financial burden on residents.

Council reached a consensus for staff to pursue option two, which included hiring an installer and having residents purchase the meters.

**COUNCIL WORK SESSION April 17, 2023**

Council Member Oach moved, seconded by Council Member Peterson, to adjourn the Council Work Session at 7:00 pm.

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Mayor

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City Clerk





City of North Mankato, MN

# Check Report

By Vendor Name

Date Range: 5/1/23

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00008	A+ SYSTEMS GROUP	05/01/2023	Regular	0	404.25	97337
00093	ARNOLD'S OF MANKATO, INC.	05/01/2023	Regular	0	9.44	97338
03053	ASPHALT ZIPPER	05/01/2023	Regular	0	319.33	97339
02434	AUSTIN'S AUTO REPAIR CENTER, INC.	05/01/2023	Regular	0	131.19	97340
00136	BENCHS	05/01/2023	Regular	0	280.00	97341
00145	BETTER HOUSEKEEPING VACUUMS, INC.	04/14/2023	Regular	0	400.00	97321
02169	BLUE LINE SHARPENING & SALES	05/01/2023	Regular	0	65.00	97342
00181	BOY SCOUT TROOP #29	04/14/2023	Regular	0	300.00	97322
03958	CHICAGO DISTRIBUTION CENTER	04/14/2023	Regular	0	4,616.45	97323
00244	CHILDREN'S MUSEUM OF SOUTHERN MINNESOTA	05/01/2023	Regular	0	1,000.00	97343
03225	CITY ART LLC	05/01/2023	Regular	0	3,500.00	97344
00255	CITY OF MANKATO	05/01/2023	Regular	0	740.43	97345
00263	CLAREY'S SAFETY EQUIPMENT, INC.	05/01/2023	Regular	0	348.19	97346
00303	CRAWLER WELDING, INC.	05/01/2023	Regular	0	135.20	97347
03527	CRYSTAL CLEAN	05/01/2023	Regular	0	1,454.75	97348
00401	EXPRESS SERVICES, INC.	04/14/2023	Regular	0	635.76	97324
00401	EXPRESS SERVICES, INC.	05/01/2023	Regular	0	2,555.19	97349
03584	FACTORY MOTOR PARTS	05/01/2023	Regular	0	918.16	97350
00409	FERGUSON ENTERPRISES, INC	05/01/2023	Regular	0	34.00	97351
00432	FLEETPRIDE	05/01/2023	Regular	0	321.05	97352
00438	FORREY SEPTIC SYSTEMS & EXCAVATING LLC	05/01/2023	Regular	0	506.60	97353
00508	GREEN TECH RECYCLING, LLC	05/01/2023	Regular	0	155.00	97354
00528	HANSEN SANITATION INC	05/01/2023	Regular	0	4,378.75	97355
00534	HART'S AUTO SUPPLY	05/01/2023	Regular	0	104.60	97356
02829	HELLEKSON HEATING & AIR CONDITIONING LL	05/01/2023	Regular	0	158.45	97357
00560	HILDI, INC.	05/01/2023	Regular	0	3,700.00	97358
02233	HI-LINE INC.	05/01/2023	Regular	0	87.55	97359
03959	HOLM, PATRICK	04/14/2023	Regular	0	360.00	97325
03665	KATO MANUFACTURING LLC	05/01/2023	Regular	0	825.00	97360
00670	KATO ROOFING, INC.	05/01/2023	Regular	0	3,293.50	97361
03174	LAKES SPORTS BAR & GRILL	04/14/2023	Regular	0	496.61	97326
00754	LEAGUE OF MINNESOTA CITIES	05/01/2023	Regular	0	450.00	97362
03879	LIBRARY IDEAS LLC	05/01/2023	Regular	0	48.95	97363
00812	MANKATO BEARING COMPANY	05/01/2023	Regular	0	114.46	97364
00832	MANKATO TENT & AWNING CO.	04/14/2023	Regular	0	686.00	97327
00832	MANKATO TENT & AWNING CO.	05/01/2023	Regular	0	429.00	97365
02898	MARTIN-MCALLISTER	05/01/2023	Regular	0	625.00	97366
00847	MATHESON TRI-GAS, INC.	05/01/2023	Regular	0	1,453.43	97367
00929	MINNESOTA FIRE SERVICE CERTIFICATION BOA	04/14/2023	Regular	0	1,218.00	97328
00940	MINNESOTA RURAL WATER ASSOCIATION	05/01/2023	Regular	0	425.00	97368
02802	MINUTEMAN PRESS	05/01/2023	Regular	0	234.50	97369
01037	NICOLLET COUNTY	05/01/2023	Regular	0	34,260.00	97370
01071	NUSS TRUCK & EQUIPMENT, INC.	05/01/2023	Regular	0	132.50	97371
03748	PERFORMANCE FOODSERVICE	05/01/2023	Regular	0	23.84	97372
01106	PETTY CASH	05/01/2023	Regular	0	29.42	97373
02512	PLAY IT AGAIN SPORTS	05/01/2023	Regular	0	250.00	97374
01133	POWERPLAN/RDO EQUIPMENT	05/01/2023	Regular	0	175.32	97375
01170	RAMY TURF PRODUCTS	05/01/2023	Regular	0	382.50	97376
01191	RELIANCE ELECTRIC OF SOUTHERN MINNESOTA	05/01/2023	Regular	0	317.93	97377
01213	RIVERLAND COMMUNITY COLLEGE	04/14/2023	Regular	0	1,525.00	97329
03718	SASCS, LLC	05/01/2023	Regular	0	1,500.00	97378
01332	STANDARD SPRING PARTS	05/01/2023	Regular	0	1,733.60	97379
01349	STONE & STEEL DESIGN, LLC	05/01/2023	Regular	0	332.72	97380
01352	STREICHER'S, INC	05/01/2023	Regular	0	2,276.90	97381
01439	UNIQUE PAVING MATERIALS CORP.	05/01/2023	Regular	0	435.10	97382
01441	UNITED RENTALS, INC.	05/01/2023	Regular	0	1,019.35	97383
03960	VETTERKIND, DERECK	04/14/2023	Regular	0	167.90	97330

03307	VINNIES MINN. SNO PENTICO ICE & MFG	05/01/2023	Regular	0	110.00	97385
00101	AT&T MOBILITY	04/20/2023	Bank Draft	0	65.44	DFT0007947
00343	DH ATHLETICS LLC	04/17/2023	Bank Draft	0	194.00	DFT0007948
03248	FREDRIKSON & BYRON, P.A.	04/19/2023	Bank Draft	0	380.00	DFT0007949
00447	FREE PRESS	04/19/2023	Bank Draft	0	122.33	DFT0007950
00733	LAKES GAS CO #10	04/19/2023	Bank Draft	0	227.62	DFT0007953
00915	MINNESOTA CHAPTER OF APA	04/24/2023	Bank Draft	0	372.00	DFT0007955
00910	MINNESOTA VALLEY TESTING LAB, INC.	04/18/2023	Bank Draft	0	85.80	DFT0007956
01083	OVERDRIVE, INC.	04/19/2023	Bank Draft	0	1,587.18	DFT0007962
01083	OVERDRIVE, INC.	04/03/2023	Bank Draft	0	7,545.16	DFT0007963
01335	STAPLES ADVANTAGE	04/14/2023	Bank Draft	0	69.34	DFT0007957
02591	UNITED TEAM ELITE	04/19/2023	Bank Draft	0	3,140.00	DFT0007958
01470	VERIZON WIRELESS	04/20/2023	Bank Draft	0	1,354.47	DFT0007961
00050	ALPHA WIRELESS COMMUNICATIONS	05/03/2023	EFT	0	171.00	6261
00063	AMERICAN PEST CONTROL	05/03/2023	EFT	0	400.00	6262
01090	AMERICAN SOLUTIONS FOR BUSINESS	05/03/2023	EFT	0	51.24	6263
00105	AUTO VALUE MANKATO	05/03/2023	EFT	0	971.88	6264
00117	BARCO MUNICIPAL PRODUCTS, INC.	05/03/2023	EFT	0	832.74	6265
00172	BOHRER, TOM	04/19/2023	EFT	0	6.33	6258
00172	BOHRER, TOM	05/03/2023	EFT	0	494.91	6266
00174	BOLTON & MENK, INC.	05/03/2023	EFT	0	27,709.00	6267
00216	C & S SUPPLY CO, INC.	05/03/2023	EFT	0	504.54	6268
02757	CINTAS	05/03/2023	EFT	0	207.59	6269
02706	CORE & MAIN LP	04/19/2023	EFT	0	1,821.26	6259
02706	CORE & MAIN LP	05/03/2023	EFT	0	123.73	6270
00310	CRYSTEEL TRUCK EQUIPMENT, INC	05/03/2023	EFT	0	115.72	6271
02275	DEM-CON MATERIALS & RECOVERY	05/03/2023	EFT	0	3,466.25	6272
02946	FROEHLICH, PAUL	05/03/2023	EFT	0	461.32	6273
01098	GILLETTE GROUP/PEPSI-COLA	05/03/2023	EFT	0	834.00	6274
00538	HAWKINS, INC.	05/03/2023	EFT	0	40.00	6275
00646	HEINTZ, KATIE	05/03/2023	EFT	0	136.24	6276
03750	HERWIG, NICHOLAS	05/03/2023	EFT	0	412.15	6277
02114	HYDRO KLEAN	05/03/2023	EFT	0	25,000.00	6278
03934	LHB, INC	05/03/2023	EFT	0	4,677.50	6279
00776	LLOYD LUMBER CO.	05/03/2023	EFT	0	483.88	6280
03352	LUXE QUARTERLIES	05/03/2023	EFT	0	1,500.00	6281
00793	M & M SIGNS, INC.	05/03/2023	EFT	0	1,930.00	6282
00797	MAC TOOLS DISTRIBUTOR	05/03/2023	EFT	0	26.99	6283
02644	MACQUEEN EMERGENCY GROUP	05/03/2023	EFT	0	57.41	6284
00800	MADDEN, GALANTER, HANSEN, LLP	05/03/2023	EFT	0	222.59	6285
00825	MANKATO MOTOR COMPANY	05/03/2023	EFT	0	307.24	6286
00874	MENARDS-MANKATO	05/03/2023	EFT	0	306.87	6287
03022	MINNESOTA PAVING & MATERIALS	05/03/2023	EFT	0	525.74	6288
00975	MORGAN, SHAWN	05/03/2023	EFT	0	34.72	6289
00985	MOSS & BARNETT	05/03/2023	EFT	0	1,071.00	6290
01064	NORTHERN STATES SUPPLY, INC.	05/03/2023	EFT	0	26.00	6291
02245	ONSITE	05/03/2023	EFT	0	629.31	6292
01084	OVERHEAD DOOR CO. OF MANKATO, INC.	05/03/2023	EFT	0	9,858.90	6293
02005	PANTHEON COMPUTERS	04/19/2023	EFT	0	204.72	6260
01099	PET EXPO DISTRIBUTORS	05/03/2023	EFT	0	200.96	6294
01402	POMPS TIRE	05/03/2023	EFT	0	1,745.85	6295
01160	QUALITY OVERHEAD DOOR CO, INC	05/03/2023	EFT	0	116.00	6296
02281	REINDERS	05/03/2023	EFT	0	680.00	6297
01198	RETROFIT COMPANIES, INC.	05/03/2023	EFT	0	324.40	6298
03739	REVIZE LLC	05/03/2023	EFT	0	3,175.00	6299
01281	SIGN PRO	05/03/2023	EFT	0	11,916.00	6300
01336	STAPLES OIL CO., INC.	05/03/2023	EFT	0	26,215.30	6301
03442	WASMUND, LARRY	05/03/2023	EFT	0	500.00	6302
00234	CENTER POINT ENERGY	04/19/2023	Bank Draft	0	14,550.30	DFT0007946
00234	CENTER POINT ENERGY	04/20/2023	Bank Draft	0	275.95	DFT0007966
03539	METRINET	04/17/2023	Bank Draft	0	4,587.26	DFT0007938
02003	MINNESOTA DEPT OF REVENUE	04/21/2023	Bank Draft	0	6,314.49	DFT0007943
01477	VIKING ELECTRIC SUPPLY, INC.	04/19/2023	Bank Draft	0	1,250.37	DFT0007969
					255,208.86	120

## Authorization Signatures

### All Council

The above manual and regular claims lists for 5/1/23 are approved by:

---

SCOTT CARLSON- MAYOR

---

SANDRA OACHS- COUNCIL MEMBER

---

JAMES WHITLOCK- COUNCIL MEMBER

---

WILLIAM STEINER- COUNCIL MEMBER

---

MATT PETERSON- COUNCIL MEMBER

## RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allow the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Larry and Barbara Dunker	Swim Scholarship	\$180.00
Carol De Reme	Swim Scholarship	\$90.00
Cynthia Palleschi	Library Book Donation	\$100.00
Hallie Urich	Library Book Donation	\$100.29
Evelyn Solo	Sports Scholarship	\$100.00
Linda Osborne	Swim Scholarship	\$135.00
Sheila & Michael Skilling	Swim Scholarship	\$45.00
Clark & April Johnson	Swim Scholarship	\$45.00
Anonymous	Library Donation	\$20.00
Total		\$815.29

Adopted by the City Council this 1st day of May 2023.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk



1001 Belgrade Avenue  
North Mankato, MN 56003  
507-625-4141 Fax: 507-625-4151  
[www.northmankato.com](http://www.northmankato.com)

## Audio Permit

### About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

### Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

### What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:

☐

LIVE MUSIC/BAND

☒

DJ/KARAOKE MACHINE

☐

OTHER: \_\_\_\_\_

DATE OF EVENT: 6/3/23

BEGIN TIME: ~~10:00 AM~~ 10:00 AM

END TIME: ~~4:00 PM~~ 4:00 PM

LOCATION / SHELTER:

Wheeler Park Shelter

EVENT NAME:

Graduation Party

ONSITE COORDINATOR:

PRINT NAME: \_\_\_\_\_

MOBILE NUMBER: \_\_\_\_\_

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME:

Melissa Perron

SIGNATURE:

Melissa Perron

DATE:

6/25/23

EMAIL:

perronmelissa05@gmail.com

POLICE CHIEF:

R6

CITY CLERK:

☐

DENIED

☐

APPROVED



BOOK



POLICE



ONLINE



\$25.00 FEE

STAFF INITIALS \_\_\_\_\_

## Instructions

Please return the completed information to the North Mankato City Hall, 1001 Belgrade Ave., North Mankato, MN 56003. Phone: (507)-625-4141 Fax: (507)-625-4151.

A Seasonal Patio is valid for six-months of the year, May 1-October 31. The temporary barriers and seating must be removed during the remainder of the year.

Include the following documentation:

- ✓ Completed Patio License Application
- ✓ Proof of Extended Insurance Naming North Mankato as the Certificate Holder
- ✓ \$250.00 Fee

## Seasonal Patio License Application

### LICENSEE INFORMATION

Name of Individual Completing Application Wade Becker  
Telephone Number 507 340 3644  
Home Address 410 Lake Ave NW Elysian MN 56028  
E-mail Address Wadebecker65@gmail.com

### BUSINESS INFORMATION

Permit Application Date 4-14-23  
Legal Name of Licensee (LLC, Inc., Etc) Big Dog Restaurants Inc.  
Trade Name (DBA) Big Dog Sports Cafe  
Business Telephone Number 507 386 8463  
Business Address/Location 1712 Commerce Dr  
City N. Mankato State MN Zip Code 56003  
Mailing Address (if Different than Business Address) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## PATIO INFORMATION

Description and a proportionately scaled drawing of the proposed non enclosed area  
Include the following:

- Detailed description of the barriers
- Method of seating and seating capacity
- Ingress and Egress
- Security provisions
- Sanitary and fire arrangements
- Lighting
- Dimensions of the area
- Barriers
- Tables
- Aisles and equipment

fencing will be chain link  
customers will seat themselves 100  
customers will enter/exit on same sidewalk as coming into restaurant  
entire patio area is visible from inside through the windows  
restaurant bathrooms will serve patio also  
LED lights will light the patio  
40' x 60'  
picnic tables are made of plastic tops & seats, with metal framing  
ADA dimensions will be maintained between tables

RIGHTS OF SUBJECTS OF GOVERNMENT DATA, LICENSE AND PERMIT DATA  
"TENNESSEN WARNING.

In accordance with the Minnesota Government Data Practices Act, the City of North Mankato is required to inform you of your rights as they pertain to the information collected about you. Public information is that information which is available to the general public; private information is that information which is available to you, not to the public; and confidential information is that information which is not available to you or the public. The information we collect from you is either public or private. The separation of that information is as follows:  
PUBLIC – NAME AND ADDRESS OF APPLICANTS(S) AT THE TIME OF APPLICATION  
PRIVATE – SOCIAL SECURITY INFORMATION, TAX ID NUMBERS (MS 13.355 & 13.37(a))  
The information collected and required from you is to determine your eligibility for a City of North Mankato license or permit. If you do not supply the required information, the City of North Mankato will not be able to determine your eligibility. The dissemination and use of the private data we collect is limited to that necessary for the administration and management of the licensing program. Persons or agencies with whom this information may be shared include:

CITY, COUNTY, AND STATE PERSONNEL INVOLVED IN DETERMINING YOUR ELIGIBILITY, CONTRACTED PUBLIC AUDITORS, AND THOSE INDIVIDUALS TO WHOM YOU GIVE YOUR EXPRESS WRITTEN PERMISSION.

Unless otherwise authorized by state statute or federal law, other government agencies utilizing the report private data must also treat the information private. You may wish to exercise your rights as contained in the Minnesota Government Data Practices Act. These rights include: the right to see and obtain copies of the data maintained on you, the right to be told the contents and meaning of the data, and/or the right to contest the accuracy of completeness of the data. By signing the above application, I certify that I have read and understand the above information regarding my rights as a subject of government data.

Wade Becker  
Licensee Name

Wade Becker  
Signature

4-14-23  
Date

OFFICE USE:

NO POLICE      FIRE      PLANNING      INSPECTION

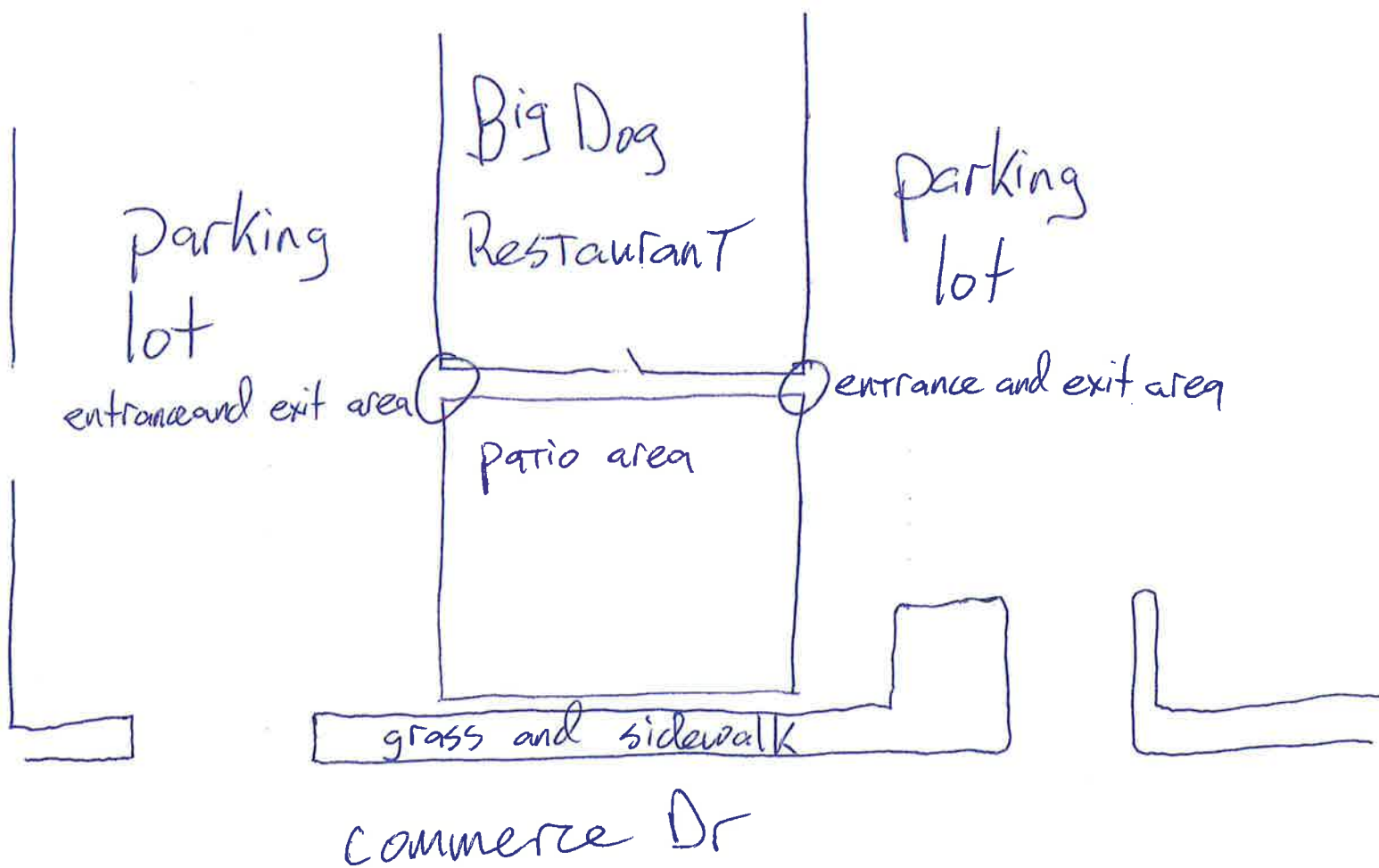
City Code 111.036 Premises Licensed

Any application granted for the inclusion of non enclosed premises in the licensed premises shall be granted upon such terms and conditions as the Council may specify in granting such application relating to the limits of such use, including provisions relating to:

- (1) Hours of operation in the unenclosed area;
- (2) Barriers to be maintained delineating the unenclosed area such as requiring planters, walls or fences;
- (3) Minimum lighting requirements;
- (4) Type of chairs and/or tables used and/or their anchoring;
- (5) Days of the week or months enclosed premises may be used;
- (6) Personnel required to supervise the unenclosed area;
- (7) Items required by applicable fire, building and life safety codes;
- (8) Maximum number of persons who may be present at any one time;
- (9) Fencing to be opaque;
- (10) Means and methods used to restrict consumption to licensed area and prevent removal or consumption of beverages outside licensed area;
- (11) Additional parking requirements;
- (12) The type of beverage container used;
- (13) Amplified music;
- (14) Sanitary facilities provided, their location and number.

Any licensing of unenclosed premises shall be deemed experimental and, as such, no expectation shall be had by the licensee that the licensing of the unenclosed premises will be renewed even though no misconduct occurred on the unenclosed premises in the event the City Council determines to repeal the general authorization for unenclosed areas to be included in the licensed premises of establishments.







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/14/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Beadell Agency DBA Community Insurance 300 St Andrews Drive Ste #100 Mankato MN 56001	<b>CONTACT NAME:</b> Laura Thoms <b>PHONE (A/C, No, Ext):</b> (507) 385-4485 <b>E-MAIL ADDRESS:</b> laura.thoms@cimankato.com <b>FAX (A/C, No):</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> OWNERS INS CO <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 32700
<b>INSURED</b> Big Dog Restaurant Inc 1712 Commerce Dr North Mankato MN 56003-1803		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			08567288	09/28/2022	09/28/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	A106555160				09/28/2022 09/28/2023 PER STATUTE <input checked="" type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	<b>LIQUOR LIABILITY</b>			08567288	01/01/2022	12/31/2023	Aggregate \$1,000,000 Each Common Clause \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage includes non-enclosed premise/patio.

**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

Laura Thoms

City of North Mankato

1001 Belgrade Ave

North Mankato MN 56003

© 1988-2015 ACORD CORPORATION. All rights reserved.



## CITY OF NORTH MANKATO

### Instructions

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A Seasonal Patio is valid for six-months of the year, May 1-October 31. The temporary barriers and seating must be removed during the remainder of the year.

Include the following documentation:

- ✓ Completed Patio License Application
- ✓ Proof of Extended Insurance Naming North Mankato as the Certificate Holder
- ✓ \$250.00 Fee

### Seasonal Patio License Application

#### LICENSEE INFORMATION

Name of Individual Completing Application Jeni Bobholz  
Telephone Number 507-382-6601  
Home Address 228 Harfield Ave.  
E-mail Address jeni.bobholz@gmail.com

#### BUSINESS INFORMATION

Permit Application Date 4-27-2023  
Legal Name of Licensee (LLC, Inc., Etc) The Circle Inn of North Mankato  
Trade Name (DBA) Circle Inn  
Business Telephone Number 507-8625-9667  
Business Address/Location 422 Belgrade Ave.  
City N. Mankato State MN Zip Code 56003  
Mailing Address (if Different than Business Address) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## PATIO INFORMATION

Description and a proportionately scaled drawing of the proposed non enclosed area  
Include the following:

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- Security provisions
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- Lighting
- Dimensions of the area
- Barriers
- Tables
- Aisles and equipment

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Jeani Bobmiz  
Licensee Name

[Signature]  
Signature

4-27-2023  
Date

OFFICE USE:

       POLICE        FIRE        PLANNING        INSPECTION

City Code 111.036 Premises Licensed

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1st building

high fence

opening

side walk

planter  
barriers

lighting

door

planter  
barriers

opening

occasional tent

permanent  
path

circle  
building

plaza

## Audio Permit

### About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

### Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

### What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND      DATE OF EVENT: 05-3-23  
☐ DJ/KARAOKE MACHINE      BEGIN TIME: 9  
☐ OTHER: \_\_\_\_\_      END TIME: 7

LOCATION / SHELTER: patio

EVENT NAME: Boots

ONSITE COORDINATOR: PRINT NAME: Jeni Bobholz

MOBILE NUMBER: 507-382-6661

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME: Jeni Bobholz SIGNATURE: Jeni Bobholz  
DATE: 4-27-2023 EMAIL: jenibobholz@gmail.com

POLICE CHIEF: \_\_\_\_\_

CITY CLERK: \_\_\_\_\_

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_



City of North Mankato  
1001 Belgrade Ave  
North Mankato, MN 56003  
507.625.4141

## Audio Permit

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AMPLIFIED SOUND:	<input checked="" type="checkbox"/> LIVE MUSIC/BAND	DATE OF EVENT: <u>5-4-23</u>
	<input type="checkbox"/> DJ/KARAOKE MACHINE	BEGIN TIME: <u>5</u>
	<input type="checkbox"/> OTHER: _____	END TIME: <u>7</u>
LOCATION / SHELTER:	<u>patio</u>	
EVENT NAME:	<u>Jeremy Poland</u>	
ONSITE COORDINATOR:	PRINT NAME: <u>Jeni Bobholz</u>	
	MOBILE NUMBER: <u>507-382-1001</u>	

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME: Jeni Bobholz SIGNATURE: Jeni Bobholz  
DATE: 4-27-2023 EMAIL: juni

POLICE CHIEF: \_\_\_\_\_  
CITY CLERK: \_\_\_\_\_

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_





City of North Mankato  
1001 Belgrade Ave  
North Mankato, MN 56003  
507.625.4141

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AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND ☐ DJ/KARAOKE MACHINE ☐ OTHER: \_\_\_\_\_ DATE OF EVENT: 5-5-23  
BEGIN TIME: 7  
END TIME: 9

LOCATION / SHELTER: patio

EVENT NAME: amma do

ONSITE COORDINATOR: \_\_\_\_\_ PRINT NAME: Jeni Bobholz

MOBILE NUMBER: 507-382-0001

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME: Jeni Bobholz SIGNATURE: Jeni Bobholz  
DATE: 4-27-2023 EMAIL: jeni.bobholz@gmail.com

POLICE CHIEF: \_\_\_\_\_  
CITY CLERK: \_\_\_\_\_

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_

## Audio Permit

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AMPLIFIED SOUND:	<input checked="" type="checkbox"/> LIVE MUSIC/BAND	DATE OF EVENT: <u>5-6-23</u>
	<input type="checkbox"/> DJ/KARAOKE MACHINE	BEGIN TIME: <u>2</u>
	<input type="checkbox"/> OTHER: _____	END TIME: <u>10</u>
LOCATION / SHELTER: <u>patio</u>		
EVENT NAME: <u>Stacye Bashue</u>		
ONSITE COORDINATOR:	PRINT NAME: <u>Jeni Bobholz</u>	
	MOBILE NUMBER: <u>507-582-4601</u>	

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME: Jeni Bobholz SIGNATURE: Jeni Bobholz  
DATE: 4-27-2023 EMAIL: jeni.bobholz@gmail.com

POLICE CHIEF: \_\_\_\_\_  
CITY CLERK: \_\_\_\_\_

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_



City of North Mankato  
1001 Belgrade Ave  
North Mankato, MN 56003  
507.625.4141

## Audio Permit

### About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

### Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

### What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND ☐ DJ/KARAOKE MACHINE ☐ OTHER: \_\_\_\_\_  
DATE OF EVENT: 5-13-23  
BEGIN TIME: 6  
END TIME: 9

LOCATION / SHELTER: patio  
EVENT NAME: lost Walleye Trio  
ONSITE COORDINATOR: PRINT NAME: Jeni Bobholz  
MOBILE NUMBER: 507-382-4401

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME: Jeni Bobholz SIGNATURE: Jeni Bobholz  
DATE: 4-27-2023 EMAIL: jeni.bobholz@gmail.com

POLICE CHIEF: \_\_\_\_\_  
CITY CLERK: \_\_\_\_\_

☐ DENIED ☐ APPROVED

☐ BOOK ☐ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_

**CITY OF NORTH MANKATO**  
**REQUEST FOR COUNCIL ACTION**



Agenda Item # 11A	Dept: Administration	Council Meeting Date: 5/1/23
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**TITLE OF ISSUE:** Consider Resolution Adopting "Juneteenth" as an Official Holiday within the City of North Mankato's Paid Holiday Schedule.

**BACKGROUND AND SUPPLEMENTAL INFORMATION:** City Administrator McCann will review the proposed resolution.

If additional space is required, attach a separate sheet

**REQUESTED COUNCIL ACTION:** Adopt Resolution Adopting "Juneteenth" as an Official Holiday within the City of North Mankato's Paid Holiday Schedule.

**For Clerk's Use:**

Motion By: \_\_\_\_\_  
Second By: \_\_\_\_\_

Vote Record:

	Aye	Nay	
	_____	_____	Whitlock
	_____	_____	Steiner
	_____	_____	Oachs
	_____	_____	Peterson
	_____	_____	Carlson

**SUPPORTING DOCUMENTS ATTACHED**

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/> X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) Plan _____				
_____				
_____				
_____				

<input type="checkbox"/> Workshop	
<input checked="" type="checkbox"/> Regular Meeting	
<input type="checkbox"/> Special Meeting	

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

To: Kevin McCann, City Administrator  
From: April Van Genderen, City Clerk  
Re: Juneteenth  
Date: 4/27/23

---

Juneteenth National Independence Day commemorates June 19, 1865, when the Union Army went to Galveston, Texas, to announce the emancipation of the last slaves in the United States. President Biden signed the Juneteenth National Independence Day Act into law on June 17, 2021, making it a federal legal holiday, and on February 3, 2023, Governor Walz signed into law a Bill establishing Juneteenth as a state-recognized holiday.

Initially, the bill was scheduled to go into effect on August 1, 2023, but currently, the bill is in both the House and Senate state government omnibus bills, so it will likely go into effect in Mid-May. Staff had anticipated recognizing Juneteenth in 2024, but with the bill likely going into effect by mid-May, the City will want to recognize Juneteenth in 2023.

Minnesota law states that no public business shall be transacted on any holiday except in cases of necessity. Cities can maintain police, fire, snow plowing, and medical services on holidays on the basis of necessity. As Juneteenth will be a recognized holiday, the City should not require any employees (other than police/fire/snowplowing) to work on a holiday. Following state law, the City will need to take two actions. First, the City will recognize Juneteenth as an official holiday and add it to the City's holiday schedule. Second, no City business can be conducted on a recognized holiday, and that means the scheduled City Council meeting will need to be moved to the next day. The following two resolutions will make the necessary steps to recognize Juneteenth.

The actions in the following resolutions will recognize Juneteenth, but the City can recognize Juneteenth in additional ways.

RESOLUTION ADOPTING "JUNETEENTH" AS AN OFFICIAL HOLIDAY  
WITHIN THE CITY OF NORTH MANKATO'S PAID HOLIDAY SCHEDULE

WHEREAS, Juneteenth National Independence Day commemorates June 19, 1865, when the Union Army went to Galveston, TX, to announce the emancipation of the last slaves in the United States and is recognized annually on June 19<sup>th</sup>; and

WHEREAS, as of June 17, 2021, President Joseph Biden signed the Juneteenth National Independence Day Act into law, making it a federal legal holiday; and

WHEREAS, on February 3, 2023, Governor Walz signed into law a Bill establishing Juneteenth as a state-recognized holiday; and

WHEREAS, the City of North Mankato currently observes twelve holidays, including New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Thanksgiving Friday, Christmas Day, Christmas Holiday, and a Floating (Birthday) Holiday; and

WHEREAS, according to the dully adopted Personnel Handbook, full-time employees are eligible for holiday pay on the day on which the holiday lands; if the holiday falls on a Saturday, the preceding Friday will the holiday, or if the holiday falls on a Sunday, the following Monday will be considered the holiday; and

WHEREAS, it is recommended that Juneteenth be included as a paid holiday to be observed beginning in the calendar year 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that June 19<sup>th</sup>, "Juneteenth", be adopted as an official holiday as part of the City of North Mankato's paid holiday schedule to begin in 2023.

Adopted by the City Council this 1st day of May 2023.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF NORTH MANKATO**  
**REQUEST FOR COUNCIL ACTION**



Agenda Item # 11B	Dept: Administration	Council Meeting Date: 5/1/23
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**TITLE OF ISSUE:** Consider Resolution Amending Council Meeting Dates for the Year 2023.

**BACKGROUND AND SUPPLEMENTAL INFORMATION:** City Administrator McCann will review the proposed resolution.

*If additional space is required, attach a separate sheet*

**REQUESTED COUNCIL ACTION:** Adopt Resolution Amending Council Meeting Dates for the Year 2023.

**For Clerk's Use:**

Motion By: \_\_\_\_\_  
Second By: \_\_\_\_\_

Vote Record:

	Aye	Nay	
	_____	_____	Whitlock
	_____	_____	Steiner
	_____	_____	Oachs
	_____	_____	Peterson
	_____	_____	Carlson

**SUPPORTING DOCUMENTS ATTACHED**

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) Plan _____				
_____				
_____				
_____				

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

RESOLUTION NO.

RESOLUTION AMENDING COUNCIL MEETING DATES  
FOR THE YEAR 2023

WHEREAS, the City Council of the City of North Mankato meets on the first and third Monday of each month; and

WHEREAS, since Juneteenth has been added as a federal holiday and falls on an appointed meeting date;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following meetings will be held on the dates listed:

First January Meeting-	Tuesday, January 3, 2023
Second January meeting -	Tuesday, January 17, 2023
Second February meeting -	Tuesday, February 21, 2023
Second June Meeting -	Tuesday, June 20, 2023
First September meeting-	Tuesday, September 5, 2023

Adopted by the City Council this 1st day of May 2023.

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Mayor

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City Clerk



**CITY OF NORTH MANKATO**  
**REQUEST FOR COUNCIL ACTION**



Agenda Item # 11C	Dept: Administration	Council Meeting Date: 5/1/23
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**TITLE OF ISSUE: Consider Authorizing the City Administrator to Hire a New Water Department Staff Member.**

**BACKGROUND AND SUPPLEMENTAL INFORMATION: City Administrator McCann will review request.**

*If additional space is required, attach a separate sheet*

**REQUESTED COUNCIL ACTION: Authorize the City Administrator to Hire a New Water Department Staff Member.**

**For Clerk's Use:**

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

Vote Record:

Aye      Nay

_____	_____	Whitlock
_____	_____	Steiner
_____	_____	Oachs
_____	_____	Peterson
_____	_____	Carlson

**SUPPORTING DOCUMENTS ATTACHED**

Resolution   Ordinance   Contract   Minutes   Map

☒ X

☐

☐

☐

☐

Other (specify)   Plan \_\_\_\_\_

☐ Workshop

☒ Regular Meeting

☐ Special Meeting

☐

Refer to: \_\_\_\_\_

☐

Table until: \_\_\_\_\_

☐

Other: \_\_\_\_\_

To: North Mankato City Council

From: Kevin McCann, City Administrator, and April Van Genderen, City Clerk

Re: Water Department Staff

Date: 4/27/23

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City Council and staff have discussed in recent meetings the need to explicitly develop a succession plan to assist in staff retention and planning. Tonight's discussion will revolve around the Water Department Staff.

The Water Department staff currently consists of four individuals, the Water Superintendent, a Water Foreman, a Water Serviceman II, and a Water Serviceman I. The department is responsible for providing clean drinking water to homes and businesses in North Mankato. Major annual responsibilities include daily samples and maintenance of the water plants and distribution system. The system consists of two water plants with a total capacity of 14,000 gallons per minute. The water system has five active wells, two water towers, and one hillside reservoir for storage facilities with a capacity of 2.5 million gallons. There are 667 fire hydrants that are flushed biannually for system maintenance. The City has 405,670 feet or 76.83 miles of pipe.

The Department has consisted of four members since at least 2006. The City continues to grow, and the demand on staff continues to increase. When a new staff member is brought into the department, if they are not licensed and have not worked in a similar department, it takes three years to train a department member fully. The last two times new staff have been hired, the new members were not licensed and required the full three years of training. If the City waits to hire a new staff member until Water and Parks Superintendent Rader retires, it will place the department in jeopardy of being short-staffed for several years. Staff is requesting City Council consider authorizing hiring a new staff member to begin the training process so at the time that Water and Parks Superintendent Rader retires, the department will have four staff members that are trained and can maintain and protect the City's water.

The staff has developed several scenarios concerning hiring a new member. Finance Director Ryan will review the scenarios and how the new member would impact the budget.

Water Dept Staff		Current		New Employee				
					15.50 with PERA only	15.50 full benefits until Nov then	15.50 full benefits until Nov then	15.50 full benefits until Nov then
	Budget	Actual	30.77% Estimated YE		raise/benefits Nov then	raise/benefits then	raise	raise to 22.35
Full Time	\$ 465,046.00	\$ 147,715.55	31.76%	\$ 484,507.00	\$484,507.00	\$506,983.92	\$512,951.00	\$513,332.00
Full Time OT	\$ 31,500.00	\$ 3,293.18	10.45%	\$ 15,750.00	\$ 16,222.50	\$ 16,222.50	\$ 16,222.50	\$ 16,222.50
Part Time	\$ 15,000.00	\$ -	0.00%	\$ -	\$ 21,065.92	\$ -	\$ -	\$ -
Temporary	\$ 7,500.00	\$ 206.35	2.75%	\$ 10,983.00	\$ 4,746.00	\$ 4,746.00	\$ 4,746.00	\$ 4,746.00
PERA	\$ 37,242.00	\$ 11,247.75	30.20%	\$ 36,555.19	\$ 36,555.19	\$ 36,555.19	\$ 36,555.19	\$ 36,555.19
FICA	\$ 38,562.00	\$ 10,562.52	27.39%	\$ 34,328.19	\$ 34,328.19	\$ 34,328.19	\$ 34,328.19	\$ 34,328.19
Health	\$ 114,501.00	\$ 36,751.36	32.10%	\$ 119,441.92	\$119,441.92	\$119,441.92	\$119,441.92	\$119,441.92
Life	\$ 1,060.00	\$ 237.68	22.42%	\$ 772.46	\$ 772.46	\$ 772.46	\$ 772.46	\$ 772.46
Disability	\$ 2,041.00	\$ 416.12	20.39%	\$ 1,352.39	\$ 1,352.39	\$ 1,352.39	\$ 1,352.39	\$ 1,352.39
VEBA	\$ 11,219.00	\$ 3,059.46	27.27%	\$ 9,943.25	\$ 9,943.25	\$ 9,943.25	\$ 9,943.25	\$ 9,943.25
HSA	\$ 2,914.00	\$ 1,753.49	60.17%	\$ 5,698.84	\$ 5,698.84	\$ 5,698.84	\$ 5,698.84	\$ 5,698.84
Workers Con	\$ 13,189.00	\$ -	0.00%	\$ 13,189.00	\$ 13,189.00	\$ 13,189.00	\$ 13,189.00	\$ 13,189.00
	\$ 739,774.00	\$ 215,243.46	29.10%	\$ 732,521.24	\$747,822.66	\$749,233.66	\$755,200.74	\$755,581.74
					\$ 21,065.92	\$ 22,476.92	\$ 28,444.00	\$ 28,825.00

# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item # 11D	Dept: Public Works	Council Meeting Date: 5/1/23
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**TITLE OF ISSUE: Receive Information Concerning the City's Brush Site.**

**BACKGROUND AND SUPPLEMENTAL INFORMATION: Public Works Director Arnold will review the attached memo.**

If additional space is required, attach a separate sheet

**REQUESTED COUNCIL ACTION: Receive Information Concerning the City's Brush Site.**

**For Clerk's Use:**

Motion By: \_\_\_\_\_

Second By: \_\_\_\_\_

Vote Record:	Aye	Nay	
	_____	_____	Whitlock
	_____	_____	Steiner
	_____	_____	Oachs
	_____	_____	Peterson
	_____	_____	Carlson

**SUPPORTING DOCUMENTS ATTACHED**

Resolution	Ordinance	Contract	Minutes	Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other (specify)    Plan \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____

To: Kevin McCann, City Administrator  
From: Luke Arnold, Public Works Director  
Re: Yard Waste Site Comparison  
Date: April 26, 2023

---

Kevin,

The City of North Mankato yard waste site hours are seven days a week from 8:30 am to 4:30 pm. These hours match the Recycling Center hours so that the site can be opened in the morning and locked at night without the need for additional staff or overtime.

### **Background:**

Past practice has been to keep the yard waste site open 24 hours a day without any active monitoring, relying on residents' good behavior and minimal non-resident use to maintain a safe and appropriate site use. Commercial use has been prohibited for years but has not been monitored or enforced in the past. However, the site is experiencing increased non-resident and commercial dumping, including inappropriate material dumping. The increased non-residential use of the site increases costs for the residents of North Mankato for processing the brush. The site is also relatively small, and increased city use for Ash tree disposal prompted a change to more restrictive hours and slightly more monitoring. The change in hours has resulted in resident complaints about access, and the City Council requested more information in response.

### **Results (see attached table for additional details):**

Staff reviewed readily available public information from 28 Minnesota communities geographically near North Mankato or similar in size as a sample set to compare services provided and access times. Of the 28 communities checked, 19 (68%) provide for yard waste disposal at the city level, and 6 (21%) of the remaining 9 rely on County operated yard waste disposal programs.

Of the 19 communities with yard waste services, only 3 allow 24-hour access, and 2 of those three communities require a window sticker pass to access the site. Only Janesville still operates an unattended 24-hour site located outside the city limits north of town. One other community (New Ulm) is open seven days a week during daylight hours. The remaining 15 communities are all restricted hours and do not open on Sundays. Typical hours are two weekdays closing between 5:30 and 6 pm and Saturdays closing by 3:30 or 4:00 pm.

Typical brush sites in other communities range from 1 acre (similar to North Mankato's) to 33.5 acres. The average size for communities between 10,000 and 20,000 population is approximately 6 acres. Only Janesville has a brush site as small as North Mankato.

There are 6 of the 19 communities offer some curbside pickup service, ranging from pickup by appointment to full-time organics bins at each residence.

Processing costs for yard waste and composting have increased over the last three years:

2020: \$15,200

2021: \$25,600

2022: \$34,800

2023: \$11,000 as of March (estimated total of \$45,000)

Budget for 2023: \$22,500

### **Conclusions:**

The hours the City is currently keeping for the yard waste site are similar to open hours for most other communities. The site closes about 30 minutes earlier than average but offers significantly more open hours, especially on weekends. Most other cities are only open two weekdays and one weekend day.

Possible immediate options to consider:

1. Solicit volunteers to lock the site up later in the day for a couple of weeknights to expand availability while restricting access.
2. Request the PD to close the gate later in the day, but that depends on availability.
3. Leave the site unattended overnight, allowing non-residents to continue taking advantage of the service without helping to support it and allowing occasional illegal dumping to continue unchecked.
4. Improve video surveillance. Video cameras are on site, but additional steps would need to be made to allow live camera monitoring and easier access reviewing. It may be necessary to update the equipment to enable ease of access. While it is possible to review tapes if unacceptable items are dumped, the cameras may be unable to pick up license plates in the dark to track down offenders.
5. Expand the existing composting site to the north to about 2 or 2.5 acres, or as much as 3 or 3.5 acres, by moving it to the northwest corner of the public works site. Access would need to be revised if the operation is moved to the northwest corner of the property.

Possible future budgeting considerations:

1. The City could implement a permit system. Implementation of a permit system would work best if an automated gate system is installed that only opens for someone with a valid sticker. A system of this magnitude would require consideration during the budgeting process.
2. Other options to keep it open include hiring a part-time staff member. Fees could be charged to support a part-time employee to keep the site open later in the day

and monitor the site while it is open. Fees would likely not cover the cost of the employee and would need to be budgeted into 2024.

3. Consider adding an organics bin to household garbage and recycling pickup to provide better service to residents and promote environmentally friendly practices. Minor brush, leaves, and grass clippings could be placed in the organics bin, allowing residents more flexibility and convenience than driving to the yard waste site.

City	Population	Yard Waste Area (Acres)	Yard Waste Service	Method	Hours	Comments
Mankato	43,938	25	Yes	Dropoff or by appointment	M-F 7-6, Sat 7-12	Pickup by appointment by West Central 58/bag
Andover	32,471		No			Yard Waste site run by Anoka County
Oakdale	28,019		No			Yard Waste run by Washington County
Owatonna	26,366	10.5	Yes	Dropoff	M-F 8-4:30, Sat 9-2	
Faribault	24,310	3.5	Yes	Dropoff	M & W 1-7, Sat 8-4	
Champlin	23,877	33.5	Yes	Curbside and Dropoff	M-Sat 8-7, Sun 11-7	Dropoff site run by Maple Grove, fee for curbside pickup by solid waste contractor
Hastings	22,063	Dumpster	Yes	Dropoff	W 4-7, Sat 8-2	No commercial, must show ID with Hastings address. Dumpster provided - no yard facility in the city.
Willmar	20,823	14.0	Yes	Dropoff	M, W, Sat 9-6	County also offers free dropoff
Northfield	20,374	7.0	Yes	Optional Curbside and Dropoff	T-F 2-7, Sat 8-5, Sun 12-5	\$7.50/ month in-season curbside
Stillwater	19,243	none	Yes	Weekly Curbside		
Hopkins	18,861	5.0	Yes	Dropoff	M & W 2-7, Sat 9-3	No commercial, must show ID with Hopkins address
Albert Lea	18,433		No			Yard Waste run by Freeborn County
Anoka	17,749		No			Yard Waste site run by Anoka County
Red Wing	16,596	3.0	Yes	Dropoff	M-F 9-5, Sat 7-1	fee for logs over 9"
Hibbing	16,224		No			Yard Waste run by St. Louis County
Robbinsdale	14,522	none	Yes	Weekly Curbside	N/A	
Hutchinson	14,504	15.0	Yes	Curbside & Dropoff	M-F 8-6, Sat 9-4	Third organics bin for all residents
<b>North Mankato</b>	<b>14,356</b>	<b>1.0</b>	<b>Yes</b>	<b>Dropoff</b>	<b>Every Day 8:30-4:30</b>	<b>Weekdays and weekends in season</b>
Monticello	14,235	2.5	Yes	Dropoff	24 hr in-season	Access pass required to enter site
New Ulm	14,052	6.0	Yes	Dropoff	Sunlight hours	"This site will be self-monitoring, as hours will be severely curtailed if an attendant is needed on duty to monitor site usage."
Alexandria	14,030		No			Yard Waste run by Pope/Douglas County
Fergus Falls	13,969	4.5	Yes	City Landfill or on-site		Residential property can compost on site, or drop off at city landfill. No separate compost/yard waste site.
Sauk Rapids	13,830	10.5	Yes	Dropoff	M 3-7, W 12-7, Sat 8-4:30	Permit stickers \$35/yr (1st vehicle), \$15/yr (2nd vehicle)
Worthington	13,782		No			
Saint Peter	11,699	2.5	Yes	Dropoff	24 hr in-season	Access pass required to enter site
Saint James	4,749	5.5	Yes	Dropoff	M & W 4-7, Sat 8-12 & 1-5	Contractor fee \$150/season, user fee \$2/day, punch card 12 for \$20
Eagle Lake	3,192		No			
Janesville	2,535	1.0	Yes	Dropoff	24 hr in-season	Out of city limits 3/4 mile