

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on December 20, 2021. Mayor Dehen called the meeting to order at 7:00 pm, asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Council Members Norland, Oachs, Whitlock, and Steiner, City Administrator Harrenstein, Finance Director McCann, and City Clerk Van Genderen.

**Approval of Agenda**

**Council Member Norland moved, seconded by Council Member Oachs, to approve the agenda as presented. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Approval of Council Minutes from December 6, 2021, Council Meeting.**

**Council Member Norland moved, seconded by Council Member Oachs, to approve the Council meeting minutes of December 6, 2021. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Public Hearing, 7 p.m. Annual Stormwater Pollution Prevention Program.**

City Engineer Sarff appeared before Council and reported that the Minnesota Pollution Control Agency (MPCA) administers the federal Clean Water Act requirements and its State Disposal System requirements. The MPCA Stormwater Program includes three general stormwater permits, including the Municipal Separate Storm sewer System (MS4) Permit. The MS4 General Permit is designed to reduce the amount of sediment and pollution that enters surface and groundwater from storm sewer systems to the maximum extent practicable.

The City's MS4 permit requires that the City develop and maintain a stormwater pollution prevention program (SWPPP) that incorporates best management practices. The SWPPP describes the City's plan to meet each of the six Minimum Control Measures. The six measures are Public Education and Outreach on Stormwater Impacts, Public Participation and Involvement, Illicit Discharge Elimination, Construction site Stormwater runoff Control, Post-Construction Stormwater Management in New Development and Redevelopment, and Pollution Control and Good Housekeeping for Municipal Operations. The tasks are continuous efforts, and progress is made annually. The SWPPP has not been updated in recent years. For the past several years, the MPCA has been working on updates to the MS4 general permit that applies to many cities in Minnesota, including North Mankato. The MPCAs issues coverage for the City of North Mankato under the MS4 General Permit on September 13, 2021. The new MS4 permit includes new requirements that will need to be incorporated into the SWPPP and the City's ordinances. City staff is reviewing the new permit requirements and will be working on the SWPPP updates and ordinance revisions that will need to occur before September 13, 2022.

City Administrator Harrenstein reported the water quality efforts to comply with the Clean Water Act, and the City is working to advance those efforts. Mayor Dehen requested clarification on whether the sewer treatment's proposed updates would affect the SWPPP. City Administrator Harrenstein reported the two items are relatively separate. Mayor Dehen asked the City's improvement projects have decreased the I&I. City Engineer Sarff reported that it would be difficult to analyze if the projects have decreased the I&I due to the variation in rainfall.

With no one else appearing, Mayor Dehen closed the Public Hearing.



**Consent Agenda**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda.**

- A. Bills and Appropriations.
- B. Res. No. 76-21 Accepting Donations/Contributions/Grants.
- C. Res. No. 77-21 Setting Fees and Charges
- D. Appointed Boards and Commissions.
- E. Res. No. 78-21 Approving Committee Assignments.

**Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Public Comments Concerning Business Items on the Agenda**

Barb Church, 102 Wheeler Avenue, appeared before Council and requested clarification on the proposed amendment to the Budget Reserve Policy, asked for clarification on if the sales tax revenue did not meet estimates, and stated more than the indoor recreation facility was included in the sales tax approval. Ms. Church noted that the Strategic Plan did not receive public input. Ms. Church requested clarification on what happened to the Ruby Ride transportation service.

Lucy Lowry, 2263 North Ridge Drive, expressed concerns about using the Sales Tax strictly to pay down debt and mentioned that the library and parks were included in the Sales Tax revenue tax. Ms. Lowry questioned some of the values listed in the Strategic Plan.

Tom Hagen, 927 Lake Street, appeared before Council and requested clarification on setting the Public Hearing amending City Code Chapter 32: Departments, Boards, and Commissions and if any private citizen events would remain.

**Business Items**

**Res. No. 79-21 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2022.**

Finance Director McCann reported that the total General Fund expenditures are \$9,413,912, Auxiliary fund expenditures are \$19,556,972, with a total budget of \$28,970,884.

**Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 79-21 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2022. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Res. No. 80-21 Approving 2021 Tax Levy Collectible in 2022.**

Finance Director McCann reported the total levy for 2022 is \$7,122,995. Last year's total levy was \$6,983,328. The previous year's tax levy was 48.827%, with this year's levy estimated at 47.897% for a decrease of 0.93%. Mayor Dehen requested clarification on whether collecting taxes on internet sales had increased sales tax revenue. City Administrator Harrenstein estimated internet sales had increased collection by approximately \$100,000.

**Council Member Norland moved, seconded by Council Member Steiner, to Adopt Res. No. 80-21 Approving 2021 Tax Levy Collectible in 2022. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Res. No. 81-21 Approving the Capital Improvement Plan 2022-2026.**

Finance Director McCann reported the total Capital Improvement Plan for 2022-2026 is \$45,284,750 and is over \$12.8 million larger than the 2021-2025 CIP. This includes increasing the



Caswell Indoor Recreation Project from \$5.5 million in the 2021-2025 CIP to \$17 million in the 2022-2026 CIP due to the latest cost estimates and anticipation of being awarded \$8.5 million in matching funds from the State of Minnesota.

**Council Member Steiner moved, seconded by Council Member Oachs, to Adopt Res. No. 81-21 Approving the Capital Improvement Plan 2022-2026. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Res. No. 82-21 Setting Rates and Charges for Refuse Monthly Rates.**

City Administrator Harrenstein reported the resolution would increase the garbage rates by \$1.00 for all garbage carts. The increases would be 35 gallons would increase from \$9.00 to \$10.00 a month, the 65 gallons would increase from \$14.00 to \$15.00 a month, and the 95 gallons would increase from \$19.00 to \$20.00. The City auditors commented that the low cash value of the fund should be increased. Mayor Dehen commented that during the Council budget work session, it was noted that North Mankato's utility rates were still among the lowest.

**Council Member Norland moved, seconded by Council Member Whitlock, to Adopt Res. No. 82-21 Setting Rates and Charges for Refuse Monthly Rates. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Res. No. 83-21 Adopting Amendment to the Budget Reserve Policy.**

City Administrator Harrenstein reported that the Budget Reserve Policy's proposed amendment does not limit what the sales tax dollars can be used for. The funds have been deposited in a construction fund and may be used for any purpose approved by the voters. City Administrator Harrenstein commented that the policy would protect the funds for appropriate use because the fund may grow significantly. The policy would prevent future councils from using the funds for something besides the designated uses.

**Council Member Norland moved, seconded by Council Member Whitlock, to adopt Res. No. 83-21 Setting Rates and Charges for Refuse Monthly Rates. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried**

**Adopt Strategic Plan 2022-2026.**

City Administrator Harrenstein reported that the North Mankato City Council and senior leadership engaged in a strategic planning process from March 2020 to March 2021. The proposed plan outlines goals and objectives for 2022-2026. The two previous strategic strategies adopted in 2015 and 2017 included completing many initiatives for the City. Goals from previous plans establishing new services or goals that are still being completed will continue to inform action for City staff and City Council during the new strategic planning phase from 2022-2026 and continue to be funded as part of the normal budgeting process. Prior plans established the following strategic programming areas 1) Safe Community, 2) Outstanding Recreational Assets. 3) Well Maintained Infrastructure, 4) Vibrant Business Districts and Neighborhoods, and 5) Excellent Quality of Life. Following the Strategic plan meeting, a few changes were made to the Vision statement and the Values definitions. The Council requested the addition of a Mission statement. The Mission Statement states: "Deliver citizens a clean and safe community through responsive, financially sound municipal services that balance resources and responsibilities to maintain public infrastructure, pursue economic development, communicate with the public, manage future growth, and fulfill public trust." City Administrator Harrenstein reviewed the goals of the Strategic Program Areas, which are tied to specific departments. Each plan has clear objectives and tactics to complete the goals.



Council Member Steiner stated he wants the City to live up to the vision statement and mission values to remain transparent. Mayor Dehen commented that the progress made since the 2015 plan has been remarkable.

**Council Member Norland moved, seconded by Council Member Whitlock to Adopt the Strategic Plan. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Res. No. 84-21 Authorizing Federal Funding Application for the Garfield Avenue Improvement Project.**

City Engineer Sarff reported that Federal funding is available through the Surface Transportation Program (STP) to improve streets and bridges in cities within District 7 with populations greater than 5,000. This competitive grant opportunity is available to the eight eligible cities in MnDOT District 7. Selected projects from the current solicitation will be placed on the Statewide Transportation Improvement Program (STIP) and funded in the fiscal year 2026. Up to 80 percent of the eligible project costs would be reimbursed with federal funds if the city completed the grant application.

City Engineer Sarff reported the proposed project would include the reconstruction of the existing street with a 44-foot-wide street with a curb and gutter on both sides. The new street section would accommodate two driving lanes, a parking lane on both sides, and an on-street dedicated bicycle lane on the south side. The existing sidewalk on the north side would be widened to 8 feet. New storm sewer and street lights would be provided along the length of the project.

The estimated cost of the items that would be grant eligible is approximately \$760,000. Of this cost, the federal funding would cover roughly \$510,000, representing 80% of the construction cost of the eligible items. The reconstruction project would also include constructing a new water main on Garfield Avenue, the cost of which would not be eligible for funding under the STP Small Urban program. The estimated cost of the watermain improvements is approximately \$93,000, which would bring the total project cost to \$852,000, and the City's share of the overall project to approximately \$342,000.

**Council Member Whitlock moved, seconded by Council Member Oachs, to adopt Res. No. 84-21 Authorizing Federal Funding Application for the Garfield Avenue Improvement Project. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Res. No. 85-21 Authorizing the City Administrator to Execute an Agreement with the City of Mankato for Public Transit Services.**

Finance Director McCann reported the agreement would continue the service agreement with the City of Mankato for fixed route, paratransit, and demand response services. Transit services in 2020 amounted to \$27,902, which the cost was reduced due to CARES Act funding. In 2021, transit service amounted to \$18,890, which was reduced due to CARES Act Funding. In 2022 the estimated transit services with service expansion are \$80,668.16. Finance Director McCann reported that Ruby Ride is no longer in service due to the pandemic. He commented that they also lacked financial stability. City Administrator Harrenstein said Ruby Ride provided up to 500 rides a month but struggled with dispatching and financial stability. Council Member Oachs requested that local companies be considered if the same type of operation was considered. City Administrator Hartenstein reported that Ruby Ride usage indicates the desire for additional transit services.

**Council Member Norland moved, seconded by Council Member Whitlock, to Adopt Res. No. 85-21 Authorizing the City Administrator to Execute an Agreement with the City of**



**Mankato for Public Transit Services. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Set Public Hearing for 7 pm on January 3, 2022, Amending City Code Chapter 32: Departments, Boards, and Commissions.**

City Administrator Harrenstein reported the proposed amendment to City Code Chapter 32 would create a Culture, Recreation & Quality of Life Department and is a follow up to a Council Work Session. During the Work Session discussion, was held concerning the organizational chart and updating it to more accurately reflect the organization's structure. He reviewed the library, which has expanded its services with quality of life events such as Music in the Park, Party on the Prairie, and the Library Director has been in charge of the swim facility. City Administrator Harrenstein reported Caswell Sports had expanded services, including adult softball, volleyball, and youth sports, and expanding services to include youth sports and sponsorships. City Administrator Harrenstein noted that the development of the Culture, Recreation, and Quality of Life Department would be similar to the Public Works Department, which encompasses the Parks Department, Street Department, Solid Waste and Stormwater Department. The departments all function as separate departments, maintain separate budgets, but they all report to the Public Works Director.

**Council Member Steiner moved, seconded by Council Member Norland, to Set a Public Hearing for 7 pm on January 3, 2022, Amending City Code Chapter 32: Departments, Boards, and Commissions. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**Res. No. 86-21 Approving the Memorandum of Agreement (MOA) between the State of Minnesota and Local Governments and Authorizing Participation in National Opioid Settlements.**

Finance Director McCann reported the State of Minnesota reached a 269-million-dollar settlement, and the Coalition of Greater Minnesota urges cities over \$10,000 to sign onto the agreement. He reported the City would not receive funds directly but signing on to the MOA would allow the City to possibly apply for grants from the funds received by the State.

**Council Member Steiner moved, seconded by Council Member Norland, to Adopt Res. No. 86-21 Approving the Memorandum of Agreement (MOA) between the State of Minnesota and Local Governments and Authorizing Participation in National Opioid Settlements. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.**

**City Administrator and Staff Comments**

City Administrator Harrenstein reported the North Mankato Taylor Library had 38 children attended the breakfast with Santa last Saturday. He also noted that the Hometown Holiday Lights event continues, and voting closes on Saturday, December 26<sup>th</sup>. Maps can be picked up at the library at City Hall or online.

City Administrator Harrenstein stated the swim facility is still holding its holiday swim pass sale and concession punch card sale.

City Administrator Harrenstein stated the Parks Department is working on flooding ice rinks around North Mankato. The Spring Lake Park rinks are available, and the warming house is open.

City Administrator Harrenstein reported that the North Mankato Farmers' Market has a survey to help them provide the best market experience possible. Please take time to take the survey and share your thoughts.



**Mayor and Council Comments**

Council Member Oachs stated she also has concerns about the Sales Tax Dollars and hopes the City continues to thrive and grow. She said she also thinks additional input from the public should be considered for Strategic Plans.

Mayor Dehen requested an update on the Caswell concession stand. City Administrator Harrenstein reported the project is coming close to completion.

At 8:30 pm, on a motion by Council Member Steiner, seconded by Council Member Norland, the Council Meeting was adjourned.

---

Mayor

---

City Clerk



# The Free Press MEDIA

# THE LAND

P.O. Box 3287, Mankato, MN 56002

www.mankatofreepress.com phone: (507) 344-6314, fax: (507) 625-1149

## Affidavit of Publication

**STATE OF MINNESOTA,  
COUNTY OF BLUE EARTH, SS.**

Steve Jameson, being duly sworn, on oath states as follows:

1. I am the publisher of The Free Press, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.

2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.

3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

The printed notice which is attached was cut from the columns of said newspaper, and was printed and published the following dates: 12/24/21, and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

abcdefghijklmnopqrstuvwxyz

4. The Publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to §331A.06, is as follows: 28.51

5. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notice: The newspaper's known office is located in Blue Earth County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

By: \_\_\_\_\_

Steve Jameson, Publisher

Sworn to and subscribed before me, this day  
12/24/2021

Notary Public

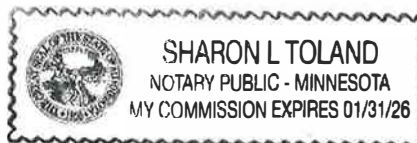
### Public Notice

December 24, 2021

**NOTICE OF PUBLIC HEARING**  
NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato will hold a public hearing on Monday, January 3, 2022, commencing at 7:00 pm in the Council Chambers of the North Mankato Municipal Building, North Mankato, MN, to consider adopting an Ordinance Amending City Code Chapter 32: Departments, Boards and Commissions and adding City Code Section 32.10 Entitled Culture, Recreation, & Quality of Life Department. A copy of the proposed Ordinance is available upon request by contacting 507-625-4141 or visiting [www.northmankato.com](http://www.northmankato.com).

Dated this 20th day of December 2021.

April Van Genderen  
City Clerk  
City of North Mankato





## **NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato will hold a public hearing on Monday, January 3, 2022, commencing at 7:00 pm in the Council Chambers of the North Mankato Municipal Building, North Mankato, MN, to consider adopting an Ordinance Amending City Code Chapter 32: Departments, Boards and Commissions and adding City Code Section 32.10 Entitled Culture, Recreation, & Quality of Life Department. A copy of the proposed Ordinance is available upon request by contacting 507-625-4141 or visiting [www.northmankato.com](http://www.northmankato.com).

Dated this 20<sup>th</sup> day of December 2021.

April Van Genderen  
City Clerk  
City of North Mankato





City of North Mankato, MN

# Claims List - Regular

By Vendor Name

Date Range: 1-3-22

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00029	AG SPRAY EQUIPMENT	12/31/2021	Regular	0	350.89	95182
03688	APX CONSTRUCTION	12/31/2021	Regular	0	17463.95	95183
00093	ARNOLD'S OF MANKATO, INC.	12/31/2021	Regular	0	507.91	95184
00136	BENCHS	12/31/2021	Regular	0	240.00	95185
02169	BLUE LINE SHARPENING & SALES	12/31/2021	Regular	0	35.00	95186
03681	BORCHARDT, EDWARD	12/17/2021	Regular	0	1600.00	95167
00202	BROWN-NICOLLET ENVIRONMENTAL HEALTH	12/27/2021	Regular	0	251.00	95178
03225	CITY ART LLC	01/01/2022	Regular	0	2250.00	95212
00274	COALITION OF GREATER MINNESOTA CITIES	01/01/2022	Regular	0	29163.00	95213
03686	COMMERCIAL RECREATION SPECIALISTS	01/01/2022	Regular	0	13072.00	95214
00286	COMMUNITY EDUCATION & RECREATION	12/31/2021	Regular	0	533.00	95187
00331	DE MARS CONSTRUCTION	12/31/2021	Regular	0	133775.20	95188
03156	DVS RENEWAL	01/01/2022	Regular	0	34.50	95215
00074	EARL F. ANDERSEN INC.	12/31/2021	Regular	0	234.00	95189
00401	EXPRESS SERVICES, INC.	12/31/2021	Regular	0	276.63	95190
03685	FASNACHT, MELISSA	12/31/2021	Regular	0	40.00	95191
00408	FEEDING OUR COMMUNITIES PARTNERS	01/01/2022	Regular	0	1500.00	95216
00409	FERGUSON ENTERPRISES, INC	12/31/2021	Regular	0	4610.04	95192
03185	FINSTAD, MIKE	12/27/2021	Regular	0	500.00	95177
00499	GRAINGER	12/31/2021	Regular	0	70.46	95193
02228	GREATER MINNESOTA PARKS & TRAILS	01/01/2022	Regular	0	225.00	95217
03495	HUNT PLUMBING & DRAIN	12/31/2021	Regular	0	16248.00	95194
00633	JBEAL HOME REAL ESTATE	12/31/2021	Regular	0	45.00	95195
03174	LAKES SPORTS BAR & GRILL	12/31/2021	Regular	0	370.00	95196
00829	MANKATO PUBLIC SCHOOLS	12/31/2021	Regular	0	78.50	95197
00847	MATHESON TRI-GAS, INC.	12/31/2021	Regular	0	69.36	95198
00916	MINNESOTA CHIEFS OF POLICE ASSOCIATION	12/17/2021	Regular	0	320.00	95169
00900	MINNESOTA DEPARTMENT OF AGRICULTURE	12/22/2021	Regular	0	10.00	95176
01053	NORTH KATO SUPPLY, LLC	12/31/2021	Regular	0	140.65	95199
01071	NUSS TRUCK & EQUIPMENT, INC.	12/31/2021	Regular	0	156.49	95200
03682	PARTS ALLIANCE NORTH	12/31/2021	Regular	0	1773.78	95201
01106	PETTY CASH	12/31/2021	Regular	0	108.63	95202
01133	POWERPLAN/RDO EQUIPMENT	12/31/2021	Regular	0	3548.38	95203
02235	RIVER CITY ELECTRIC CO	12/31/2021	Regular	0	969.57	95204
03563	SAFE-FAST, INC	12/31/2021	Regular	0	1468.00	95205
01263	SCHWICKERT'S TECTA AMERICA LLC	12/31/2021	Regular	0	23864.50	95206
02819	SETTER & ASSOCIATES LLC	12/31/2021	Regular	0	2525.00	95207
01297	SOUTH CENTRAL COLLEGE	01/01/2022	Regular	0	3000.00	95218
01332	STANDARD SPRING	12/31/2021	Regular	0	1436.46	95208
01433	TYLER TECHNOLOGIES	01/01/2022	Regular	0	826.88	95219
00486	W.W. GOETSCH ASSOCIATES, INC.	12/31/2021	Regular	0	22487.00	95209
01504	WATCH GUARD VIDEO	12/31/2021	Regular	0	60.00	95210
01544	WINTER EQUIPMENT CO., INC.	12/31/2021	Regular	0	10781.15	95211
00101	AT&T MOBILITY	12/17/2021	Bank Draft	0	50.02	DFT0006239
00241	CHARTER COMMUNICATIONS	12/17/2021	Bank Draft	0	267.43	DFT0006241
03248	FREDRIKSON & BYRON, P.A.	12/28/2021	Bank Draft	0	776.00	DFT0006261
03248	FREDRIKSON & BYRON, P.A.	12/28/2021	Bank Draft	0	240.00	DFT0006262
00447	FREE PRESS	12/17/2021	Bank Draft	0	31.65	DFT0006242
00608	INGRAM LIBRARY SERVICES	12/17/2021	Bank Draft	0	3768.06	DFT0006243
00733	LAKES GAS CO #10	12/28/2021	Bank Draft	0	116.24	DFT0006263
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/14/2021	Bank Draft	0	77.00	DFT0006237
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/22/2021	Bank Draft	0	72.00	DFT0006254
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/27/2021	Bank Draft	0	247.00	DFT0006257
01083	OVERDRIVE, INC.	12/13/2021	Bank Draft	0	1520.89	DFT0006236
01327	ST. PETER HERALD	12/17/2021	Bank Draft	0	36.45	DFT0006244
01335	STAPLES ADVANTAGE	12/17/2021	Bank Draft	0	128.15	DFT0006238
01335	STAPLES ADVANTAGE	12/20/2021	Bank Draft	0	129.37	DFT0006253



01335	STAPLES ADVANTAGE	12/27/2021	Bank Draft	0	60.59	DFT0006255
03279	STERICYCLE INC	12/27/2021	Bank Draft	0	27.56	DFT0006256
03254	TAFT	12/28/2021	Bank Draft	0	4892.50	DFT0006264
01470	VERIZON WIRELESS	12/17/2021	Bank Draft	0	32.60	DFT0006240
00063	AMERICAN PEST CONTROL	12/31/2021	EFT	0	200.00	4704
00105	AUTO VALUE MANKATO	12/31/2021	EFT	0	425.49	4705
00123	BATTERIES+BULBS	12/31/2021	EFT	0	55.20	4706
00172	BOHRER, TOM	12/31/2021	EFT	0	267.38	4707
00174	BOLTON & MENK, INC.	12/31/2021	EFT	0	235.00	4708
00216	C & S SUPPLY CO, INC.	12/31/2021	EFT	0	74.55	4709
02757	CINTAS	12/31/2021	EFT	0	226.46	4710
02706	CORE & MAIN LP	12/31/2021	EFT	0	1011.19	4711
00310	CRYTEEL TRUCK EQUIPMENT, INC	12/31/2021	EFT	0	17.80	4712
03226	ESRI	01/01/2022	EFT	0	3308.00	4746
00439	FORSTER, DANIEL	12/31/2021	EFT	0	570.97	4713
00469	GANGELHOFF, BRIAN	12/31/2021	EFT	0	37.00	4714
00482	GMS INDUSTRIAL SUPPLIES, INC.	12/31/2021	EFT	0	287.45	4715
00538	HAWKINS, INC.	12/31/2021	EFT	0	6197.36	4716
02114	HYDRO KLEAN	12/31/2021	EFT	0	71488.00	4717
00743	LARKSTUR ENGINEERING & SUPPLY, INC.	12/31/2021	EFT	0	110.77	4718
03271	LARSON, MATTHEW	12/31/2021	EFT	0	48.53	4719
00767	LIME VALLEY ADVERTISING, INC.	12/31/2021	EFT	0	25.00	4720
00776	LLOYD LUMBER CO.	12/31/2021	EFT	0	328.14	4721
02644	MACQUEEN EMERGENCY GROUP	12/31/2021	EFT	0	13030.31	4722
00796	MACQUEEN EQUIPMENT, INC.	12/31/2021	EFT	0	2437.45	4723
00819	MANKATO FORD, INC.	12/31/2021	EFT	0	347.82	4724
00825	MANKATO MOTOR COMPANY	12/31/2021	EFT	0	1082.31	4725
00869	MECHANICAL RESOURCES, INC.	12/31/2021	EFT	0	1195.00	4726
00874	MENARDS-MANKATO	12/31/2021	EFT	0	89.45	4727
00889	MIDWEST TAPE/HOOPLA	12/31/2021	EFT	0	59.23	4728
00902	MINNESOTA IRON & METAL CO	12/31/2021	EFT	0	571.00	4729
03673	MOTZKO, SHANNON	12/31/2021	EFT	0	70.00	4730
01013	NATIONAL LEAGUE OF CITIES	01/01/2022	EFT	0	1604.00	4747
03687	OVERMAN, DAVID	12/31/2021	EFT	0	70.00	4731
01093	PAULSON, ANDREAS	12/31/2021	EFT	0	164.51	4732
01402	POMPS TIRE	12/31/2021	EFT	0	1259.34	4733
01179	RED FEATHER COMPANY	12/31/2021	EFT	0	130.21	4734
02281	REINDERS	12/31/2021	EFT	0	36.52	4735
01211	RIVER BEND BUSINESS PRODUCTS	12/31/2021	EFT	0	546.02	4736
01211	RIVER BEND BUSINESS PRODUCTS	01/01/2022	EFT	0	349.46	4748
03671	SIATIS, JAMES	12/31/2021	EFT	0	140.00	4737
01285	SIRSIDYNIX	01/01/2022	EFT	0	36679.18	4749
03674	SKANE, ANDREW	12/31/2021	EFT	0	140.00	4738
01323	SPS COMPANIES, INC.	12/31/2021	EFT	0	260.72	4739
03603	SPX SPORTS	12/31/2021	EFT	0	10515.02	4740
03683	SWAFFORD, RYAN	12/31/2021	EFT	0	70.00	4741
03191	US SOLAR	12/31/2021	EFT	0	2112.32	4742
01478	VIKING FIRE & SAFETY LLC	12/31/2021	EFT	0	303.41	4743
01486	VON BERGE, DAVID	12/31/2021	EFT	0	585.24	4744
01552	WW BLACKTOPPING, INC	12/31/2021	EFT	0	9650.59	4745
00234	CENTER POINT ENERGY	12/17/2021	Bank Draft	0	107.44	DFT0006234
00234	CENTER POINT ENERGY	12/17/2021	Bank Draft	0	203.04	DFT0006235
00234	CENTER POINT ENERGY	12/28/2021	Bank Draft	0	7955.34	DFT0006273
02003	MINNESOTA DEPT OF REVENUE	12/17/2021	Bank Draft	0	6209.08	DFT0006249
02003	MINNESOTA DEPT OF REVENUE	12/31/2021	Bank Draft	0	7962.70	DFT0006270
01477	VIKING ELECTRIC SUPPLY, INC.	12/17/2021	Bank Draft	0	36.65	DFT0006230
01557	XCEL ENERGY	12/17/2021	Bank Draft	0	170.12	DFT0006231
01557	XCEL ENERGY	12/17/2021	Bank Draft	0	109.94	DFT0006232
01557	XCEL ENERGY	12/17/2021	Bank Draft	0	20.06	DFT0006233
01557	XCEL ENERGY	12/28/2021	Bank Draft	0	13077.79	DFT0006274
					513,759.00	117



## Authorization Signatures

### All Council

The above manual and regular claims lists for 1-3-22 are approved by:

---

MARK DEHEN- MAYOR

---

DIANE NORLAND- COUNCIL MEMBER

---

WILLIAM STEINER- COUNCIL MEMBER

---

SANDRA OACHS- COUNCIL MEMBER

---

JAMES WHITLOCK- COUNCIL MEMBER



## RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allows the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Renee Mathiason	Book Donation	\$70.00
Barbara Eide	Police Donation	\$100.00
Anonymous	Book Donation	\$66.45
Anonymous	Book Donation	\$94.58
Total		\$331.03

Adopted by the City Council this 3rd day of January 2022.

Mayor

City Clerk



RESOLUTION SETTING GAS MILEAGE  
REIMBURSEMENT RATE

WHEREAS, periodically it is necessary for City employees to use their personal vehicles for City business; and

WHEREAS, the federal government has set the standard mileage rate for reimbursement of business mileage at .585 cents per mile effective January 1, 2022;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the mileage reimbursement rate for use of personal vehicles is hereby set at .585 cents per mile effective January 1, 2022.

Adopted this 3rd day of January 2022.

---

Mayor

---

City Clerk



RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, pursuant to M.S. 412.831, it is necessary for the City to designate a legal newspaper of general circulation within the City as its official newspaper; and

WHEREAS, the *Mankato Free Press* meets such qualifications:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, as follows:

That the *Mankato Free Press* is designated the legal newspaper for the City of North Mankato.

Adopted by the City Council this 3rd day of January 2022.

---

Mayor

ATTEST:

---

City Clerk



RESOLUTION DESIGNATING DEPOSITORIES  
FOR THE CITY OF NORTH MANKATO

WHEREAS, it is necessary for the City to designate depositories for City funds and establish the terms therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following banks are designated as City depositories:

Bremer Bank  
Citizens Community Federal  
Community Bank  
First National Bank Minnesota  
Frandsen Bank & Trust  
Minnesota Municipal Money Market (4M) Fund  
Minnstar Bank  
Pioneer Bank  
PMA Financial Network  
Huntington Bank  
Wells Fargo Bank  
Morgan Stanley  
Northland Securities  
Oppenheimer & Co. Inc.  
UBS Financial Services  
Wells Fargo Securities  
RBC Wealth Management  
Multi-Bank Securities, Inc.

AND, FURTHER, that the City checking account shall be maintained at Frandsen Bank & Trust and shall be interest-bearing, and that any deposits at any of the aforementioned banks shall be collateralized as required by Minnesota statute.

Adopted by the City Council this 3rd day of January 2022.

---

Mayor

---

City Clerk



## Audio Permit

### About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

### Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

### What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☐ LIVE MUSIC/BAND **DATE OF EVENT:** 4/30/22  
☐ DJ/KARAOKE MACHINE **BEGIN TIME:** 8:00 am  
☒ OTHER: Local speaker/PA system & announcer **END TIME:** 11:30 am

LOCATION / SHELTER: Spring Lake Park, Shelter #1 and #2

EVENT NAME: 14th Annual Girls on the Run 5K

ONSITE COORDINATOR: PRINT NAME: Kim Danger & Lydia Jagodzinski

MOBILE NUMBER: 507-995-0692 / 763-222-7282

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME: Lisajasperson

SIGNATURE: 

DATE: 12/10/21

EMAIL: lisajasperson@hotmail.com

POLICE CHIEF: 126

CITY CLERK: \_\_\_\_\_

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE

☒ \$25.00 FEE

STAFF INITIALS \_\_\_\_\_

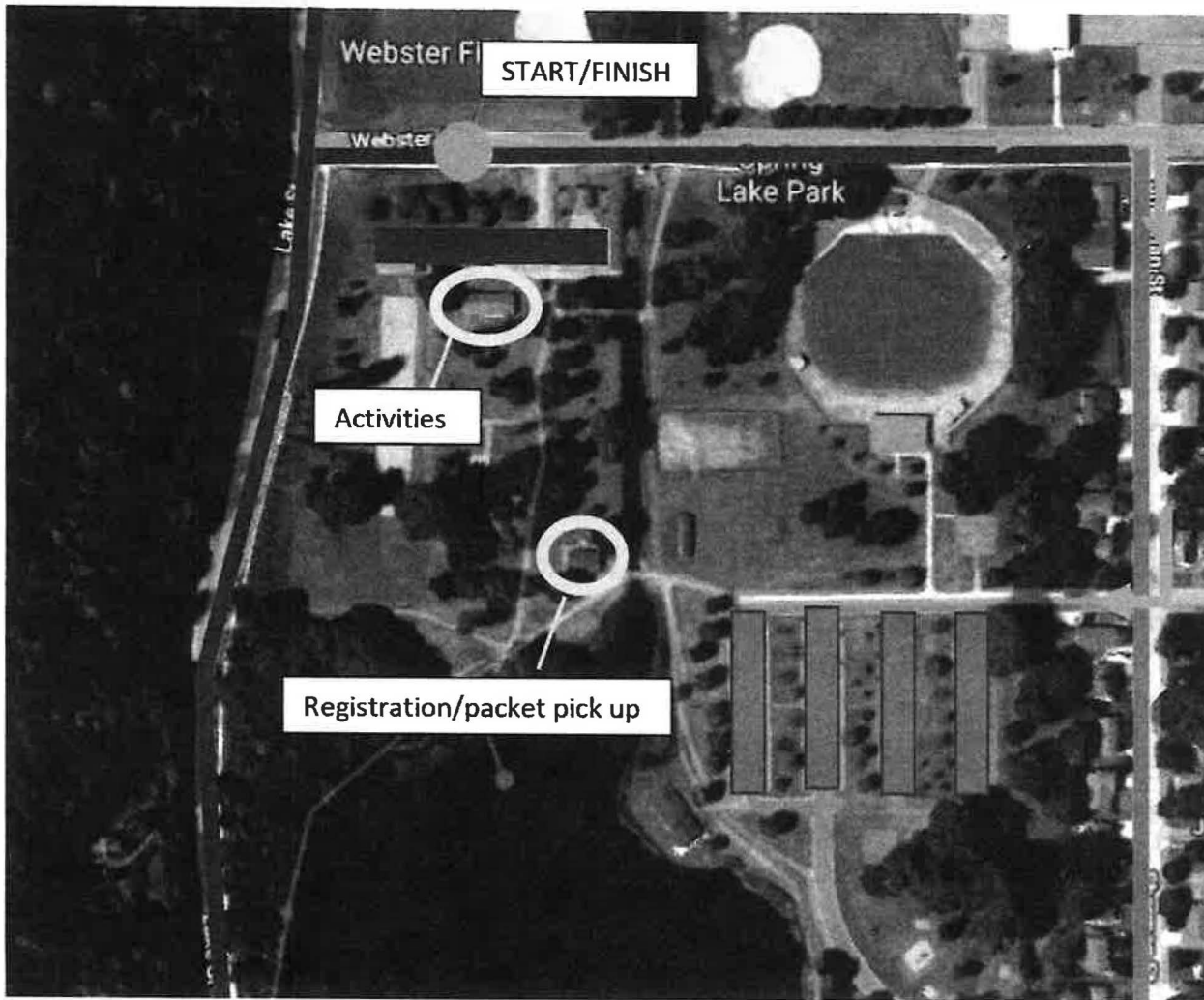
Waived



Course:







**BLUE:**  
**Parking**  
**Available**  
**as**  
**Usual.**

**Follow city**  
**regulation.**

**RED:**  
**NO**  
**PARKING**

**Please note,**

**There will be no**  
**parking on**  
**Lake Street or**  
**Webster Avenue**  
**along the route.**



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #8G	Department: Community Dev.	Council Meeting Date: 1/3/22																																	
<b>TITLE OF ISSUE: Consider Accepting Property Owner Petition to Annex 7.63 Acres into the City of North Mankato and Set a Public Hearing for 7:00 p.m. on February 7, 2022.</b>																																			
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> On December 16, 2021, the City received a request to annex 7.63 acres. The City Council is asked to accept the petition of annexation, and set a Public Hearing for 7:00 p.m. on February 7, 2022. According to Minnesota Statutes §414.033 Subdivision 2(2), Permitting Annexation by Ordinance the City must serve upon the Township Board and residents abutting the land 30-days notice that the City will conduct a Public Hearing.																																			
<i>If additional space is required, attach a separate sheet</i>																																			
<b>REQUESTED COUNCIL ACTION: Accept Property Owner Petition to Annex 7.63 Acres into the City of North Mankato and Set a Public Hearing for 7:00 p.m. on February 7, 2022.</b>																																			
Motion By: _____ Second By: _____  <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Norland		_____	_____	Oachs		_____	_____	Whitlock		_____	_____	Steiner		_____	_____	Dehen	<div style="text-align: center; font-weight: bold; margin-bottom: 10px;">SUPPORTING DOCUMENTS ATTACHED</div> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) <u>Public Hearing Notification</u> <u>Petition for Annexation</u> _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Record:	Aye	Nay																																	
	_____	_____	Norland																																
	_____	_____	Oachs																																
	_____	_____	Whitlock																																
	_____	_____	Steiner																																
	_____	_____	Dehen																																
Resolution	Ordinance	Contract	Minutes	Map																															
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																															
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><input type="checkbox"/> Workshop</td> </tr> <tr> <td><input checked="" type="checkbox"/> Regular Meeting</td> </tr> <tr> <td><input type="checkbox"/> Special Meeting</td> </tr> </table>	<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular Meeting	<input type="checkbox"/> Special Meeting	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"><input type="checkbox"/></td> <td>Refer to: _____</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table>	<input type="checkbox"/>	Refer to: _____	<input type="checkbox"/>	Table until: _____	<input type="checkbox"/>	Other: _____																									
<input type="checkbox"/> Workshop																																			
<input checked="" type="checkbox"/> Regular Meeting																																			
<input type="checkbox"/> Special Meeting																																			
<input type="checkbox"/>	Refer to: _____																																		
<input type="checkbox"/>	Table until: _____																																		
<input type="checkbox"/>	Other: _____																																		



### NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of North Mankato, Minnesota, will hold a Public Hearing on Monday, February 7, 2022 at 7 p.m. in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, to consider Annexation of Land containing 7.63 acres owned by Steve and Kathleen Burnett and legally described as:

That part of the West Half of the West Half of the Southwest Quarter of Section 3 and that part of the Southeast Quarter of the Southeast Quarter of Section 4 and that part of the Northeast Quarter of the Northeast Quarter of Section 9, all in Township 108 North Range 27 West, Nicollet County, Minnesota.

The complete land description is available online or by contacting the City Clerk at 507-625-4141.

Dated this 3rd day of January 2022.

April Van Genderen  
City Clerk  
City of North Mankato



PETITION FOR ANNEXATION BY ORDINANCE

IN THE MATTER OF THE PETITION FOR ANNEXATION OF  
ALL THAT PART OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 3,  
TOWNSHIP 108 NORTH, RANGE 27 WEST  
BY THE CITY OF NORTH MANKATO  
FOR ANNEXATION PURSUANT TO MINNESOTA STATUTES 414.033, SUBD. 2(2)

Petitioners state that the property owner or a majority of the property owners in number are required to commence a proceeding under M.S. 415.033, Subd. 2 (2).

It is hereby requested by:

- ☒ the sole property owner; or  
☐ all of the property owners; or  
☐ a majority of the property owners of the area proposed for annexation  
to annex certain property described herein lying in the Township of  
Belgrade to the City of North Mankato, County of Nicollet, Minnesota.

The area proposed for annexation is described as follows:

That part of the West Half of the West Half of the Southwest Quarter of Section 3 and that part of the Southeast Quarter of the Southeast Quarter of Section 4 and that part of the Northeast Quarter of the Northeast Quarter of Section 9, all in Township 108 North Range 27 West, Nicollet County, Minnesota, described as:

Beginning at the southwesterly corner of Burnett's Ravine Ridge No. 6, according to the plat thereof on file and of record with the Nicollet County Recorder; thence North 18 degrees 36 minutes 31 seconds East, (Minnesota County Coordinate System - Nicollet County Zone - HARN NAD83 - 1996), along the westerly line of said Burnett's Ravine Ridge No. 6, a distance of 140.00 feet; thence North 37 degrees 44 minutes 16 seconds East, along said westerly line, a distance of 63.51 feet; thence North 32 degrees 11 minutes 09 seconds East, along said westerly line, a distance of 512.00 feet; thence North 17 degrees 34 minutes 52 seconds East, along said westerly line, a distance of 209.11 feet to a point on the southerly line of Parcel 9N5 according to Nicollet County Right Of Way Plat No. 26, on file and of record with the Nicollet County Recorder; thence North 81 degrees 44 minutes 09 seconds West, along said southerly line, a distance of 37.07 feet to monument B52077 of said Right Of Way Plat; thence North 79 degrees 14 minutes 25 seconds West, along said southerly line, a distance of 144.85 feet to monument 574 of said Right Of Way Plat; thence continuing North 79 degrees 14 minutes 25 seconds West, along the southerly line of Parcel 9N6 of said Right Of Way Plat, a distance of 56.18 feet to monument B52078 of said Right Of Way Plat; thence South 76 degrees 10 minutes 02 seconds West, along said southerly line, a distance of 125.13 feet to monument B52079 of said Right Of Way Plat; thence South 33 degrees 53 minutes 16 seconds West, along the easterly line of Parcel 9N7 of said Right Of Way Plat, a distance of 835.05 feet to the point of intersection with the northerly line of Outlot B of Burnett's Ravine Ridge No. 3, according to the plat thereof on file and of record with the Nicollet County Recorder; thence South 71 degrees 23 minutes 29 seconds East, along said northerly line, a distance of 424.03 feet to the point of beginning.



Said parcel contains 7.63 acres, subject to any and all easements of record.

1. There is one property owner in the area proposed for annexation.
2. The property owner has signed this petition. (If the land is owned by both husband and wife, both must sign the petition to represent all owners.)
3. The population of the annexation area is 0.
4. Said property is unincorporated, completely surrounded by the City's boundary, and is not included within any other municipality.
5. The area of land to be annexed, in acres, is 7.63

Platted 0      Unplatted 7.63      Total 7.63

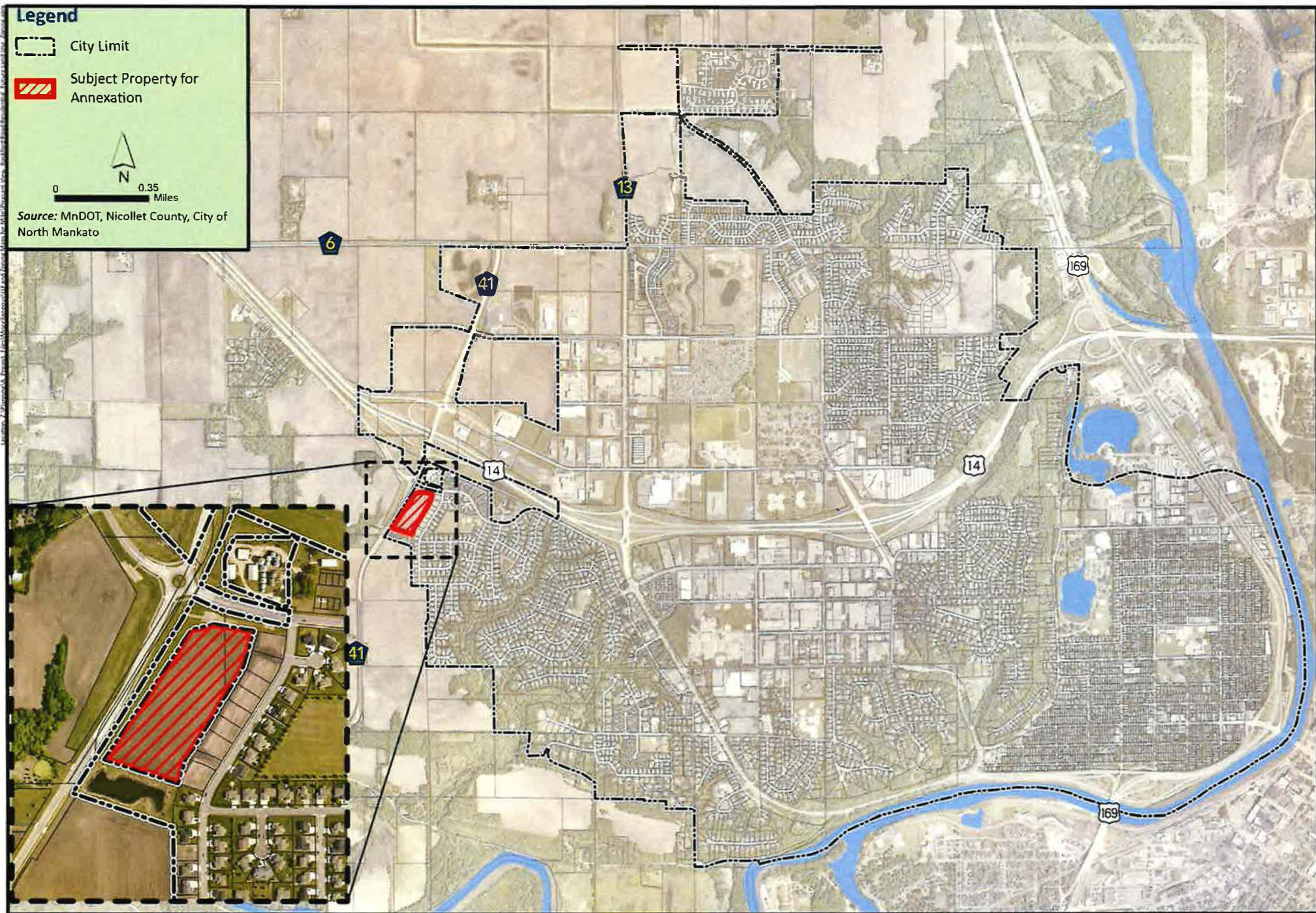
6. The reason for the requested annexation is residential development.
7. All of the annexation area is or is about to become urban or suburban in character.
8. The area proposed for annexation is not included in any area that has already been designated for orderly annexation pursuant to M.S. 414.0325.

The Petitioner requests that pursuant to M.S. 414.033, the property described herein be annexed to and included within the City of North Mankato, Minnesota.

12-16-2021  
Date

Steve Burnett  
Burnett Farms Inc.  
Steve Burnett  
Kathleen Burnett  
Kathy Burnett







RESOLUTION APPROVING  
CONSENT ASSESSMENT AGREEMENT

WHEREAS, the City of North Mankato has, at the property owner's request, paid for certain improvements that will benefit such property, specifically repair/replacement of sewer pipe for the following described real estate:

22 Snowbird Trl  
PIN #18.676.0080  
UND 1/10 INTIN Common Area  
Cost: \$16,248.00

WHEREAS, the property owner desires that the cost of the water line be made as a special assessment against the property; and

WHEREAS, the property owner has executed a consent assessment agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, as follows:

That the attached consent assessment agreement is approved and that the City Clerk is directed to forward a certified copy of this resolution along with a copy of the consent assessment agreement to the Nicollet County Auditor.

Adopted by the City Council this 3<sup>rd</sup> day of January 2022.

---

Mayor

ATTEST:

---

City Clerk



### CONSENT ASSESSMENT AGREEMENT

This Agreement is made between the City of North Mankato (City) and Tamra and Timothy Hughes.

The parties are guided in reaching this agreement by the following facts:

1. Owner's property is described as follows:  
22 Snowbird Trl  
PIN #18.676.0080  
UND 1/10 INTIN Common Area
2. Owner replaced the sewer line.
3. Owner desires to waive all of the procedures mandated by Chapter 429 of Minnesota Statutes and to consent to the imposition of an assessment directly upon the described property.
4. City is willing to pay for the repair in consideration for the owner's consent to the assessment.

The parties therefore make the following agreement:

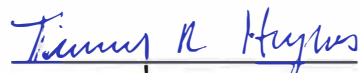
1. As a result of the improvement, a special assessment shall be filed against owner's land in the amount of \$16,248.00. The assessment shall be payable in equal installments extending over a period of ten (10) years and bear interest at the rate of 7.00% per annum from the date of this agreement. The City may transmit notice of this assessment to the County Auditor.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

City of North Mankato

By: \_\_\_\_\_

Its: \_\_\_\_\_

  
\_\_\_\_\_  
Property Owner

  
\_\_\_\_\_  
Property Owner



505 Industrial St.  
Kasota, MN 56050  
(507) 995-8956  
joehunt.plumbing@gmail.com

# Invoice

<b>DATE</b>	12/17/2021
<b>INVOICE#</b>	2609
<b>TERMS</b>	Cash On Delivery

**BILL TO**

Tim Hughes  
22 Snowbird Trail  
North Mankato MN 56003  
(507) 779-5183

### SERVICE LOCATION

Tim Hughes  
22 Snowbird Trail  
North Mankato MN 56003  
(507) 779-5183

JOB#	DATE	PO/REF#	DESCRIPTION		
38864309	12/16/2021		Dig Job, Tax Assessing		
<b>Completion Notes:</b> 30 ft radius from pink paint					
Job Charges			Qty	Rate	Total
Plumbing Service					
Camera and locate break in sewer pipe					
We will call 811					
We will get all necessary permits					
Remove concrete slab up to 14'x20'					
Dispose of concrete					
Excavate soil up to 13 ' deep					
Truck soiled to dump site			1.00	\$16,248.00	\$16,248.00
Repair pipe where it's broke					
Truck new lime stone with fines in to back fill with					
Put 3/4" limestone with fines rock level with exsisting concrete until spring					
Re pour concrete in the spring					
May have to take a tree out					
Not responsible for any landscaping					
<b>Job Subtotal</b>					<b>\$16,248.00</b>
<b>Job Total</b>					<b>\$16,248.00</b>

**PRE-WORK SIGNATURE**

Th. L.

12/15/2021 03:33 pm

**POST-WORK SIGNATURE**

Trinity A. Thompson

Signed By: Tim Hughes

Signed By:

## CUSTOMER MESSAGE

Mailing Address : 45994 Shanaska Creek Road, St. Peter,  
MN, 56082

<b>Invoice Total:</b>	<b>\$16,248.00</b>
<b>Deposits (-):</b>	<b>\$0.00</b>
<b>Payments (-):</b>	<b>\$0.00</b>
<b>Total Due:</b>	<b>\$16,248.00</b>



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #10A	Department: Administration	Council Meeting Date: 1/3/22																																	
<b>TITLE OF ISSUE:</b> Consider Ordinance No. 145 Establishing a Culture, Recreation, & Quality of Life Department in the City of North Mankato.																																			
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> City Administrator Harrenstein will review the proposed department.																																			
<i>If additional space is required, attach a separate sheet</i>																																			
<b>REQUESTED COUNCIL ACTION:</b> Adopt Ordinance No. 145 Establishing a Culture, Recreation, & Quality of Life Department in the City of North Mankato.																																			
Motion By: _____ Second By: _____  <b>Vote Record:</b> <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<b>SUPPORTING DOCUMENTS ATTACHED</b> <table style="width: 100%; border: none; margin-top: 10px;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td colspan="5" style="padding-top: 10px;">           Other (specify) _____            _____            _____            _____            _____         </td> </tr> </table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____ _____ _____ _____ _____				
Aye	Nay																																		
_____	_____	Norland																																	
_____	_____	Oachs																																	
_____	_____	Whitlock																																	
_____	_____	Steiner																																	
_____	_____	Dehen																																	
Resolution	Ordinance	Contract	Minutes	Map																															
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																															
Other (specify) _____ _____ _____ _____ _____																																			
<table style="width: 100%; border: none;"> <tr> <td style="width: 30px; text-align: center;"><input type="checkbox"/></td> <td>Workshop</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Regular Meeting</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Special Meeting</td> </tr> </table>	<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting	<table style="width: 100%; border: none;"> <tr> <td style="width: 30px; text-align: center;"><input type="checkbox"/></td> <td>Refer to: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table>		<input type="checkbox"/>	Refer to: _____	<input type="checkbox"/>	Table until: _____	<input type="checkbox"/>	Other: _____																					
<input type="checkbox"/>	Workshop																																		
<input checked="" type="checkbox"/>	Regular Meeting																																		
<input type="checkbox"/>	Special Meeting																																		
<input type="checkbox"/>	Refer to: _____																																		
<input type="checkbox"/>	Table until: _____																																		
<input type="checkbox"/>	Other: _____																																		



**ORDINANCE NO. 145**

**AN ORDINANCE ESTABLISHING A CULTURE, RECREATION, & QUALITY OF LIFE DEPARTMENT IN THE CITY OF NORTH MANKATO**

THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA,  
ORDAINS:

**SECTION I.** Chapter 32 of the North Mankato City Code is amended as follows:

**Sec. 32.10. CULTURE, RECREATION, & QUALITY OF LIFE DEPARTMENT**

The City Administrator may, in his or her discretion, create a Culture, Recreation, and Quality of Life Department. The head of this Department shall be the Culture, Recreation, & Quality of Life Director who shall be the City Administrator, or such other person as may be designated by him or her. The activities of this Department shall be assigned to it by the City Administrator and may include the coordination of the Taylor Library, Caswell Sports, the Swim Facility, adult and youth recreation, community events, promotion and marketing of the City of North Mankato, and other duties determined so by the City Administrator.

**SECTION II.** This Ordinance shall be in full force and effect from and after its passage and publication.

**ADOPTED** by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #10B	Department: Finance	Council Meeting Date: 1/3/22																											
<b>TITLE OF ISSUE: Consider Resolution Granting Consolidated Communications, Inc. a Franchise Extension Through July 31, 2022.</b>																													
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Attorney Brian Grogan from Moss and Barnett will review the proposed franchise extension.																													
<i>If additional space is required, attach a separate sheet</i>																													
<b>REQUESTED COUNCIL ACTION: Adopt Resolution Granting Consolidated Communications, Inc. A Franchise Extension Through July 31, 2022.</b>																													
Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<div style="text-align: center;"><b>SUPPORTING DOCUMENTS ATTACHED</b></div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____	Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																												
_____	_____	Norland																											
_____	_____	Oachs																											
_____	_____	Whitlock																											
_____	_____	Steiner																											
_____	_____	Dehen																											
Resolution	Ordinance	Contract	Minutes	Map																									
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																									
<input type="checkbox"/> Workshop  <input checked="" type="checkbox"/> Regular Meeting  <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																												



**RESOLUTION NO. 5-22**  
**GRANTING CONSOLIDATED COMMUNICATIONS, INC.**  
**A FRANCHISE EXTENSION THROUGH JULY 31, 2022**

**WHEREAS**, Consolidated Communications, Inc., (“Consolidated”) currently holds a cable television franchise granted by the City of North Mankato, Minnesota (“City”) by Ordinance No. 7 Fourth Series (“Franchise”); and

**WHEREAS**, Consolidated has requested renewal of the Franchise; and

**WHEREAS**, the initial term of the Franchise expired on or about December 18, 2021; and

**WHEREAS**, both the City and Consolidated desire to reserve all of their respective rights under state and federal law regarding the franchise renewal process, specifically all rights provided by 47 U.S.C. Section 546; and

**NOW, THEREFORE**, the City of North Mankato, Minnesota hereby resolves as follows:

**Section 1.** The Franchise is hereby amended by extending the term of the Franchise from December 19, 2021, through the date on which Consolidated’s Franchise is renewed or until and including July 31, 2022, whichever shall first occur.

**Section 2.** Except as specifically modified hereby, the Franchise shall remain in full force and effect.

**Section 3.** Acceptance of this Resolution shall not waive any rights that either Consolidated or the City may have under the Third Report and Order in MB Docket No. 05-311 adopted by the FCC on August 1, 2019, as modified by any subsequent FCC order or any non-appealable decision of a court of competent jurisdiction.

**Section 4.** The City and Consolidated hereby agree that neither waives any rights either may have under the Franchise or applicable law.

This Resolution shall take effect upon the occurrence of both of the following conditions: (1) the Resolution being passed and adopted by the North Mankato City Council; and (2) Consolidated’s acceptance of this Resolution.

**APPROVED** by the City of North Mankato, Minnesota this \_\_\_\_ day of \_\_\_\_, 20\_\_.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK;  
SIGNATURE PAGE FOLLOWS]



**CITY OF NORTH MANKATO, MINNESOTA**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Title: \_\_\_\_\_



## ACCEPTANCE AND AGREEMENT

Consolidated Communications, Inc. hereby accepts this Resolution No. \_\_\_\_\_  
("Resolution") and hereby accepts the terms, provisions and recitals of the Resolution and agrees  
to be bound by the Franchise in accordance with the Resolution.

**DATED:** \_\_\_\_\_, 202\_\_

**CONSOLIDATED COMMUNICATIONS, INC.**

By: \_\_\_\_\_

Title: \_\_\_\_\_



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #10C	Department: Finance	Council Meeting Date: 1/3/22																												
<b>TITLE OF ISSUE:</b> Consider Resolution Granting Spectrum Mid-America, LLC a Franchise Extension Through July 31, 2022.																														
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> Attorney Brian Grogan from Moss and Barnett will review the proposed franchise extension.																														
If additional space is required, attach a separate sheet																														
<b>REQUESTED COUNCIL ACTION:</b> Adopt Resolution Granting Spectrum Mid-America, LLC A Franchise Extension Through July 31, 2022.																														
Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<div style="text-align: center; font-weight: bold; margin-bottom: 10px;">SUPPORTING DOCUMENTS ATTACHED</div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																													
_____	_____	Norland																												
_____	_____	Oachs																												
_____	_____	Whitlock																												
_____	_____	Steiner																												
_____	_____	Dehen																												
Resolution	Ordinance	Contract	Minutes	Map																										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																										
<input type="checkbox"/> Workshop  <input checked="" type="checkbox"/> Regular Meeting  <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____  <input type="checkbox"/> Table until: _____  <input type="checkbox"/> Other: _____																													



**RESOLUTION NO. 6-22**  
**GRANTING SPECTRUM MID-AMERICA, LLC**  
**A FRANCHISE EXTENSION THROUGH JULY 31, 2022**

**WHEREAS**, Spectrum Mid-America, LLC, ("Spectrum") currently holds a cable television franchise granted by the City of North Mankato, Minnesota ("City") by Ordinance No. 156 Third Series and as amended by Ordinance No. 76 ("Franchise"); and

**WHEREAS**, Spectrum has requested renewal of the Franchise; and

**WHEREAS**, the initial term of the Franchise expired on or about December 18, 2021; and

**WHEREAS**, both the City and Spectrum desire to reserve all of their respective rights under state and federal law regarding the franchise renewal process, specifically all rights provided by 47 U.S.C. Section 546; and

**NOW, THEREFORE**, the City of North Mankato, Minnesota hereby resolves as follows:

**Section 1.** The Franchise is hereby amended by extending the term of the Franchise from December 19, 2021, through the date on which Spectrum's Franchise is renewed or until and including July 31, 2022, whichever shall first occur.

**Section 2.** Except as specifically modified hereby, the Franchise shall remain in full force and effect.

**Section 3.** Acceptance of this Resolution shall not waive any rights that either Spectrum or the City may have under the Third Report and Order in MB Docket No. 05-311 adopted by the FCC on August 1, 2019, as modified by any subsequent FCC order or any non-appealable decision of a court of competent jurisdiction.

**Section 4.** The City and Spectrum hereby agree that neither waives any rights either may have under the Franchise or applicable law.

This Resolution shall take effect upon the occurrence of both of the following conditions: (1) the Resolution being passed and adopted by the North Mankato City Council; and (2) Spectrum's acceptance of this Resolution.

**APPROVED** by the City of North Mankato, Minnesota this \_\_\_\_ day of \_\_\_\_, 20\_\_.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK;  
SIGNATURE PAGE FOLLOWS]



**CITY OF NORTH MANKATO, MINNESOTA**

By: \_\_\_\_\_

Title: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Title: \_\_\_\_\_



## ACCEPTANCE AND AGREEMENT

Spectrum Mid-America, LLC hereby accepts this Resolution No. \_\_\_\_\_  
("Resolution") and hereby accepts the terms, provisions and recitals of the Resolution and agrees  
to be bound by the Franchise in accordance with the Resolution.

**DATED:** \_\_\_\_\_, 202\_\_

**SPECTRUM MID-AMERICA, LLC**

By: \_\_\_\_\_

Title: \_\_\_\_\_



# CITY OF NORTH MANKATO

## REQUEST FOR COUNCIL ACTION



Agenda Item #10D	Department: City Clerk	Council Meeting Date: 1/3/22																												
<b>TITLE OF ISSUE: Receive Redistricting 2022 Information.</b>																														
<b>BACKGROUND AND SUPPLEMENTAL INFORMATION:</b> City Clerk Van Genderen will review information concerning redistricting and will provide proposed municipal redistricting boundaries.																														
<i>If additional space is required, attach a separate sheet</i>																														
<b>REQUESTED COUNCIL ACTION: Receive Redistricting 2022 Information.</b>																														
Motion By: _____ Second By: _____  Vote Record: <table style="margin-left: 40px; border: none;"> <tr> <td style="text-align: center;">Aye</td> <td style="text-align: center;">Nay</td> <td></td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Norland</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Aye	Nay		_____	_____	Norland	_____	_____	Oachs	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Dehen	<div style="text-align: center; border-bottom: 1px solid black; margin-bottom: 10px;"> <b>SUPPORTING DOCUMENTS ATTACHED</b> </div> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Resolution</td> <td style="text-align: center;">Ordinance</td> <td style="text-align: center;">Contract</td> <td style="text-align: center;">Minutes</td> <td style="text-align: center;">Map</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aye	Nay																													
_____	_____	Norland																												
_____	_____	Oachs																												
_____	_____	Whitlock																												
_____	_____	Steiner																												
_____	_____	Dehen																												
Resolution	Ordinance	Contract	Minutes	Map																										
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																										
<table style="border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Workshop</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td>Regular Meeting</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Special Meeting</td> </tr> </table>	<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular Meeting	<input type="checkbox"/>	Special Meeting	<table style="border: none;"> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Refer to: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Table until: _____</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td>Other: _____</td> </tr> </table>		<input type="checkbox"/>	Refer to: _____	<input type="checkbox"/>	Table until: _____	<input type="checkbox"/>	Other: _____																
<input type="checkbox"/>	Workshop																													
<input checked="" type="checkbox"/>	Regular Meeting																													
<input type="checkbox"/>	Special Meeting																													
<input type="checkbox"/>	Refer to: _____																													
<input type="checkbox"/>	Table until: _____																													
<input type="checkbox"/>	Other: _____																													





# Redistricting 2022

Presented by

April Van Genderen

City Clerk



# First 2020 Census numbers released

## ➤ Minnesota

➤ +402,000 people since 2010

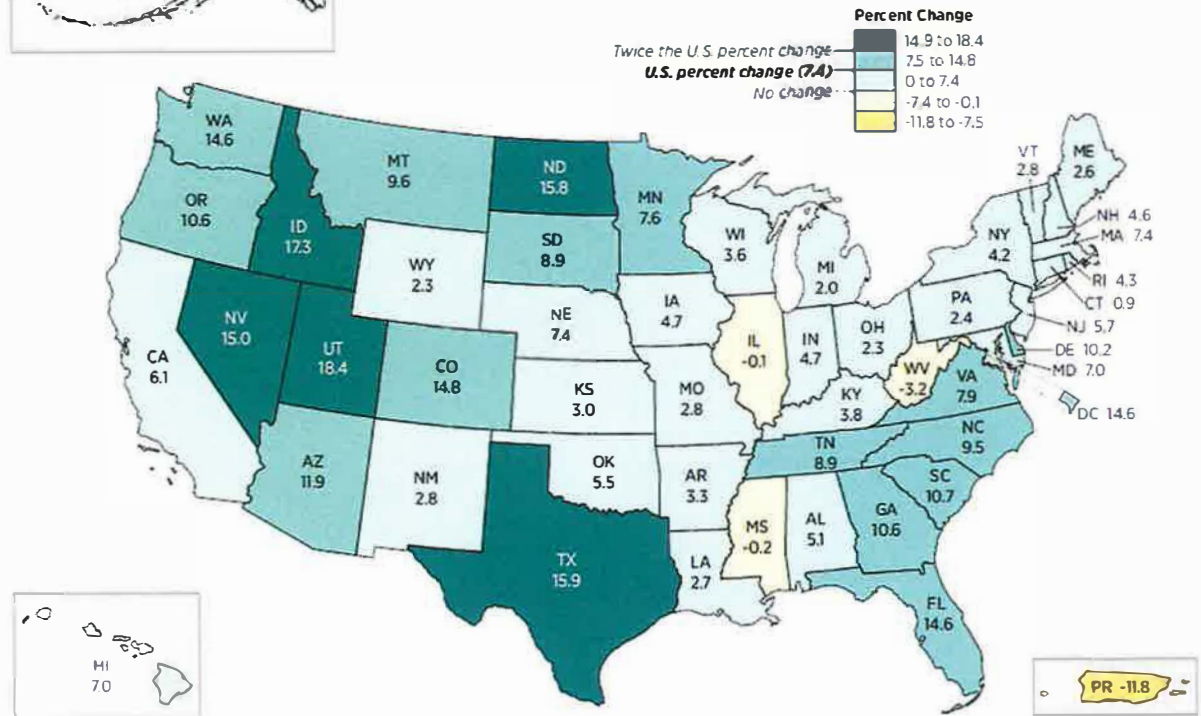
➤ (7.6%)

## ➤ U.S.

➤ +22.7 million (7.4%)



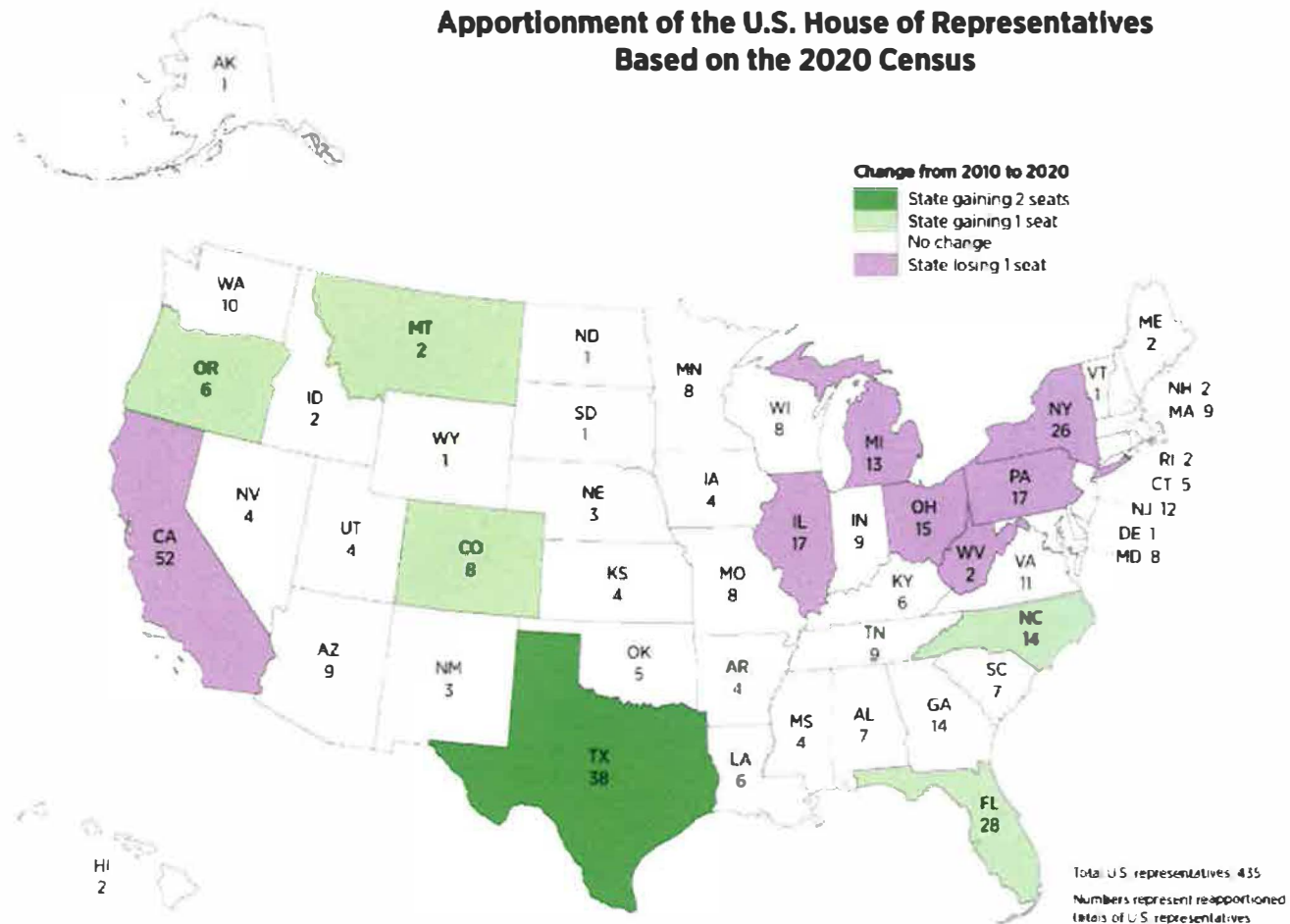
Percent Change in Resident Population for the 50 States, the District of Columbia, and Puerto Rico: 2010 to 2020





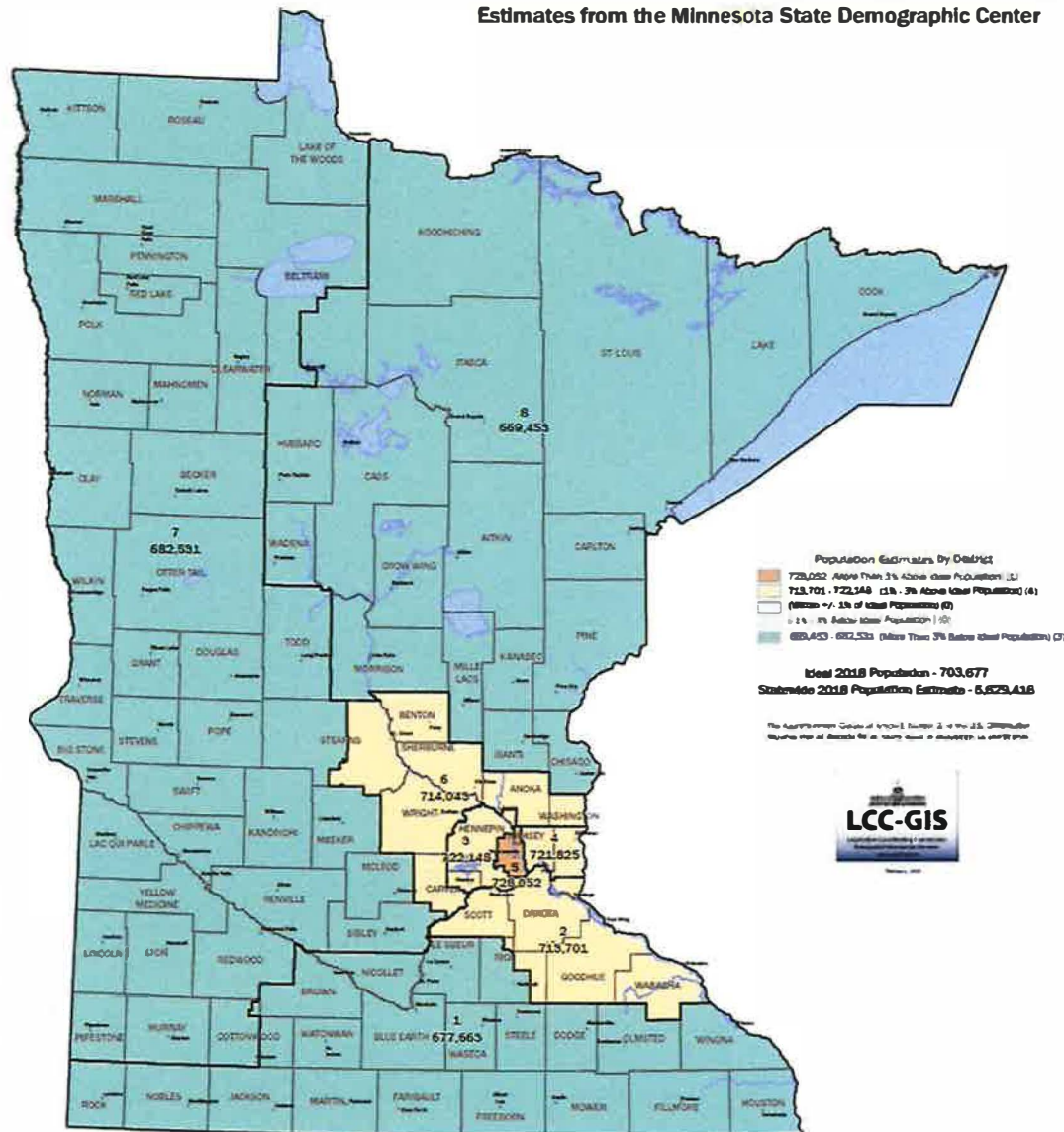
# 2020 Apportionment Outcomes

**Apportionment of the U.S. House of Representatives  
Based on the 2020 Census**





# Estimates from the Minnesota State Demographic Center

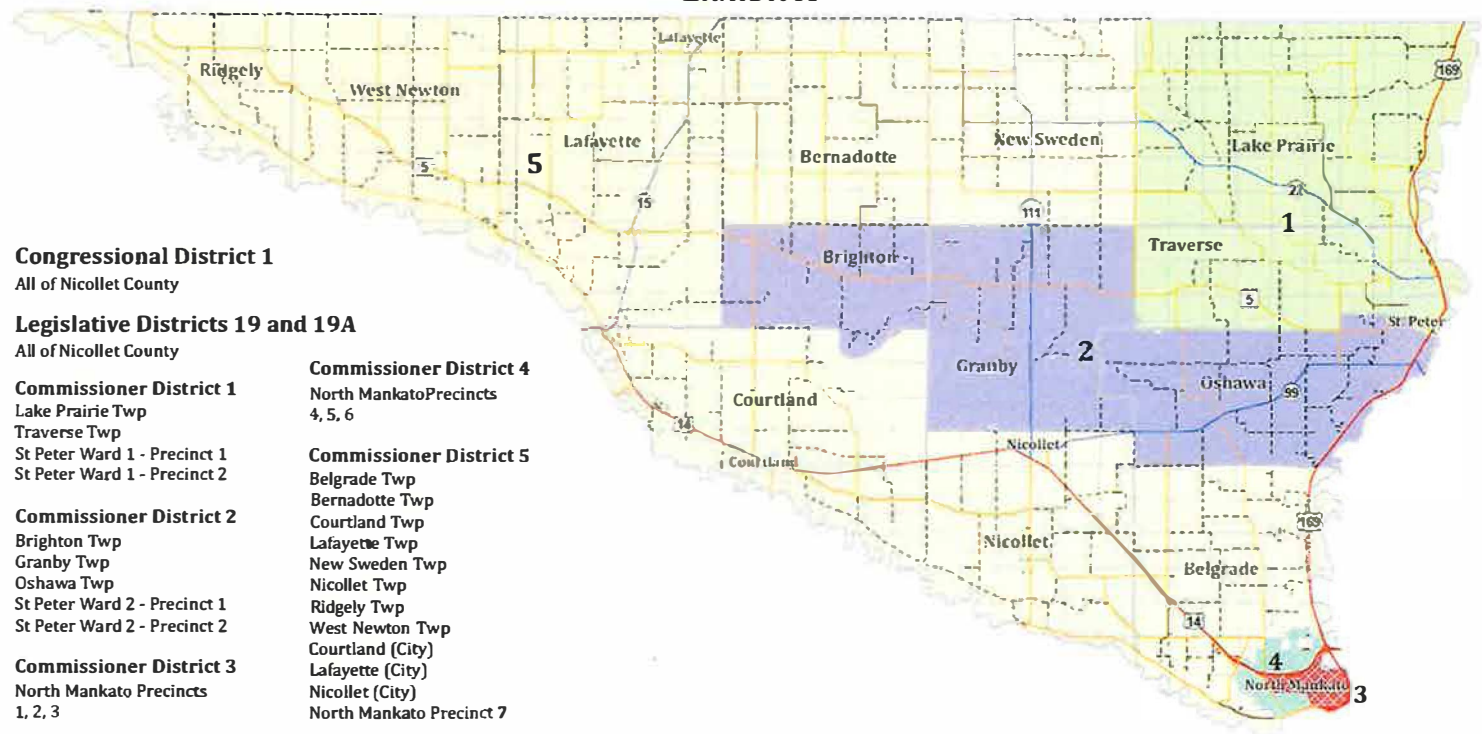


Districts 1, 7 and 8 will need to expand in geographic size to meet ideal population size of ~ 710,000



# Nicollet County Redistricting Plan 2012

## Exhibit A



Adopted 4/24/2012

Nicollet County

2010 – 32,717

2020 – 34,454

5.5% increase

North Mankato

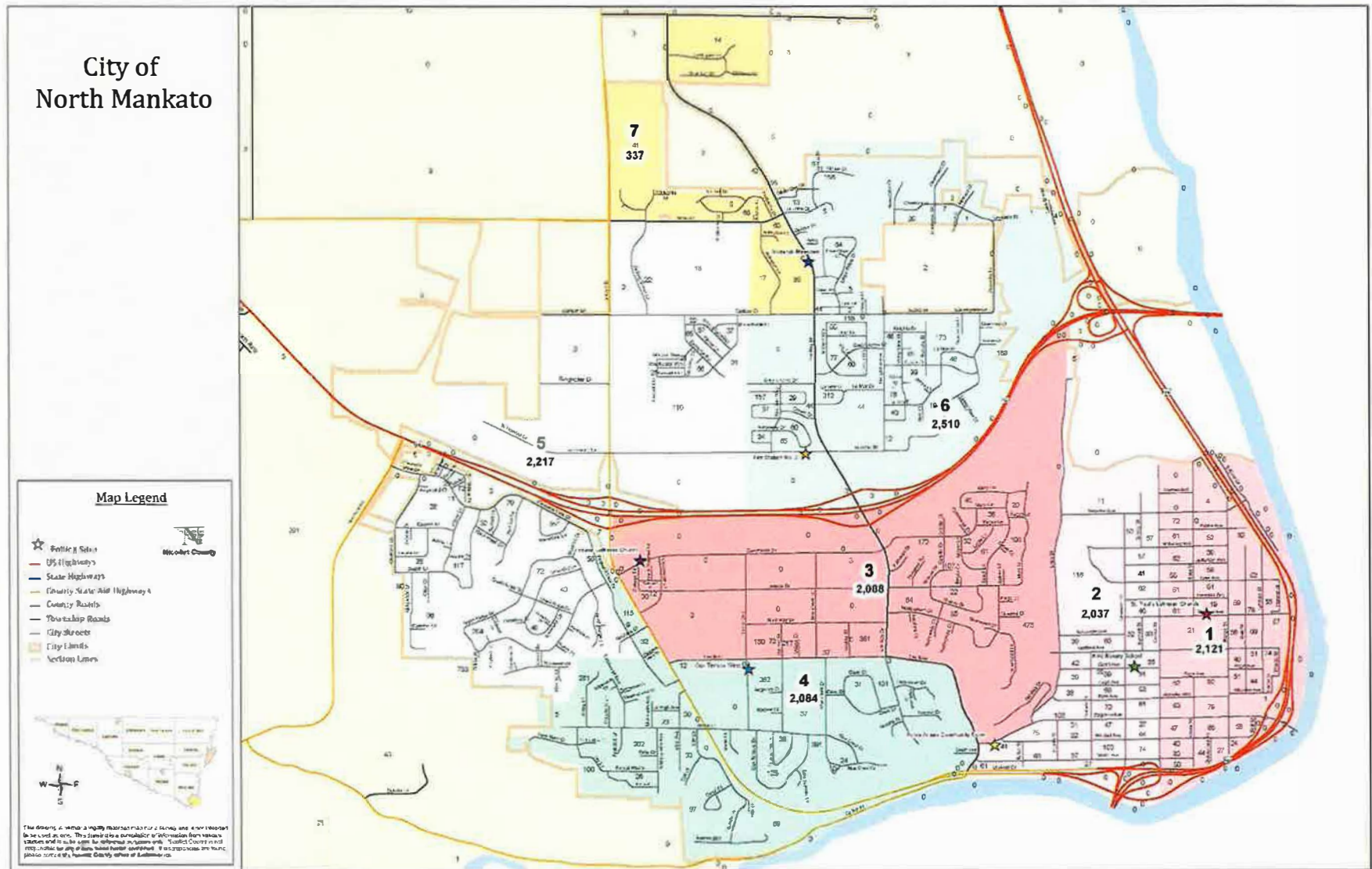
2010- 13,394

2020- 14,275


6.5% increase



# 2010 Precinct Map







## What is Redistricting?


---

Redistricting is the process of redrawing the boundaries of election districts, done in the United States after the completion of the decennial Census.

---

The purpose of redistricting is to ensure that the people of each district are equally represented.





# Who Does Redistricting in Minnesota?

---

Legislature: congressional and legislative districts

---

City council: wards and precincts

---

Township boards: precincts

---

School board: school board election districts

---

County board: commissioner districts





## Redistricting Schedule

Sept. 30, 2021	Census data released (Detailed block population)
Jan. 2022	Legislative session begins
Feb 15, 2022	Congressional and legislative plans completed
March 29, 2022	*Precinct & City redistricting deadline
April 26, 2022	County commissioner and other redistricting deadline
May 17, 2022	Filings open for state/county elect
Aug. 9, 2022	State Primary
Nov. 8, 2022	State General Election

Lawsuits can be brought if redistricting has not occurred.

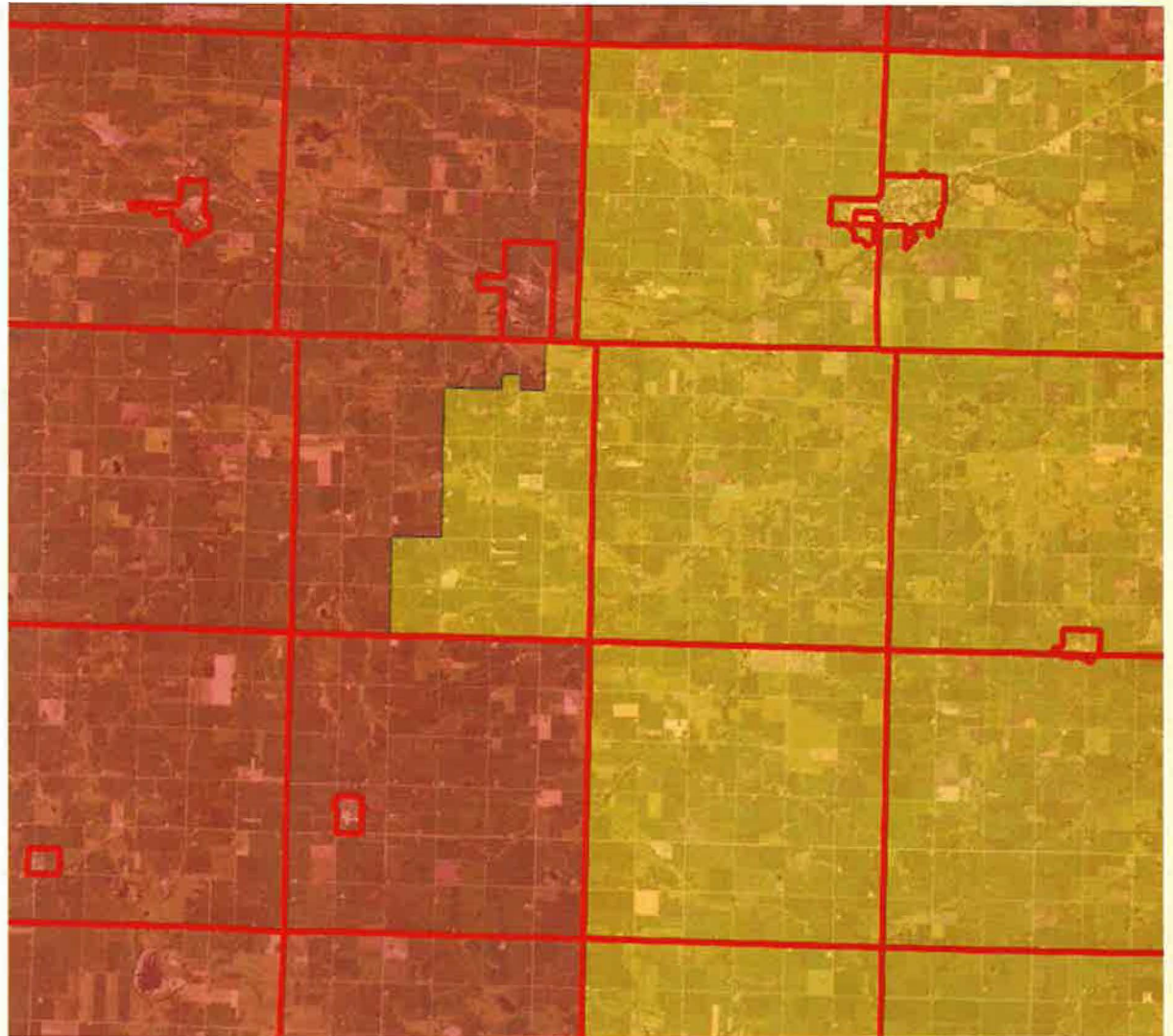
Courts have drawn district lines themselves when the legislature was unable to do so after a court order.

\*Ordinance must be passed



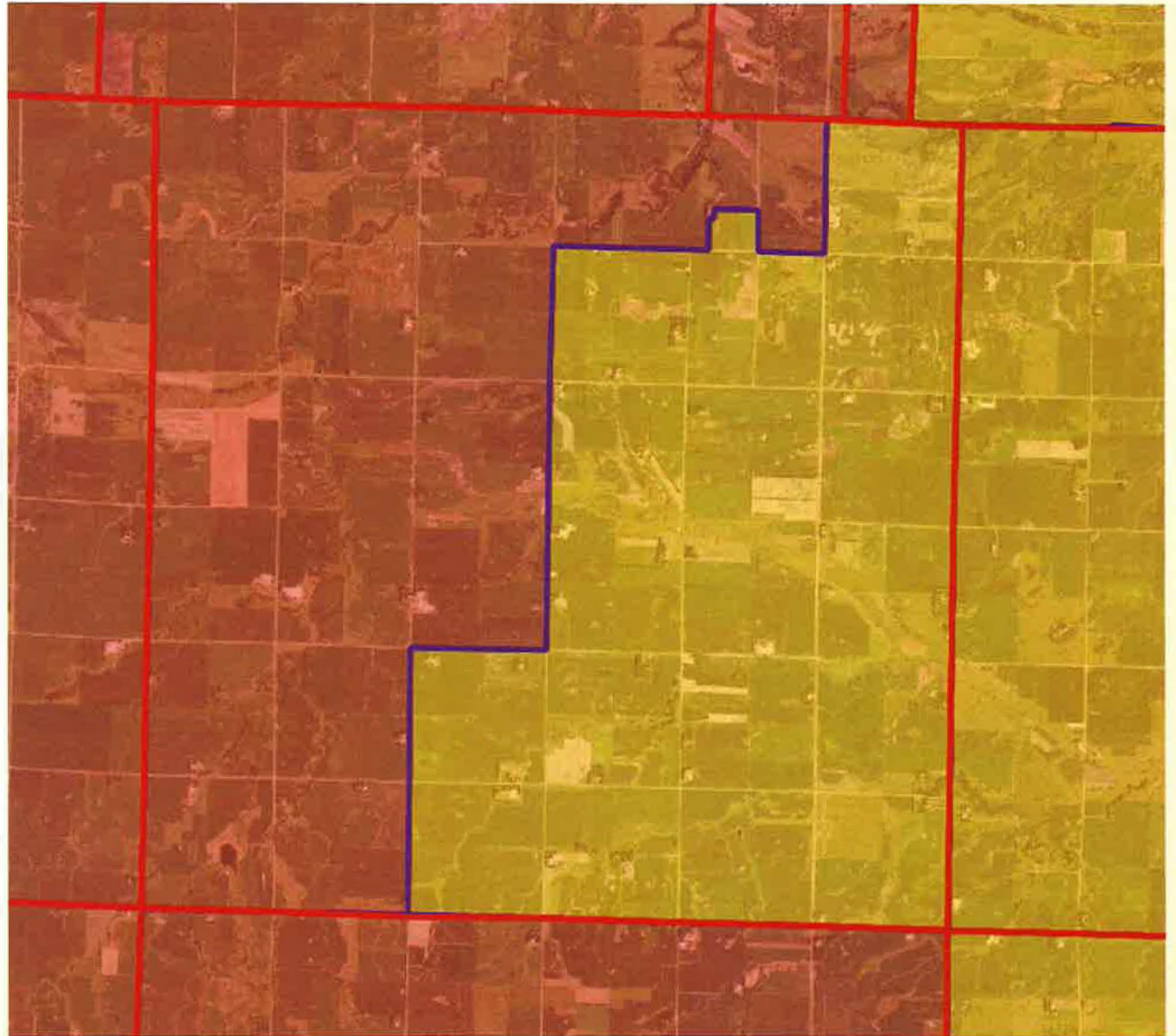
Congressional &  
Legislative  
boundaries  
can go anywhere

Don't need to  
follow municipal  
boundaries





Precinct  
boundaries  
***must follow***  
municipal  
boundaries







# Precincts

## What are Precincts?

- Basic geographical areas for organizing and administering elections.
- Established by the governing body of each municipality.
- Separate voting rosters.
- Separate ballot styles.
- Votes tallied by precinct.





# Precincts

## Redistricting Precincts:

- After federal/state plans complete:
  - All cities & towns must establish precinct boundaries
  - Precincts can not be split between more than one:
    - County
    - Congressional District
    - Legislative District





# Precincts

## Population:

- Precincts are not tied to population size.
  - Precincts with large numbers of registered voters can become difficult to manage.
  - No specific threshold but only a small percentage of precincts have over 2,000 registered voters.





# North Mankato Precincts

## Registered Voters 2020 General Election:

- Precinct 1: 1397
- Precinct 2: 1345
- Precinct 3: 1412
- Precinct 4: 1517
- Precinct 5: 1799
- Precinct 6: 1683
- Precinct 7: 528



# Do you need to Redistrict

May be required if:

- New Congressional or Legislative lines are drawn that split a Precinct.

The City Council can choose to redistrict even if not required.

- Realign precincts to accommodate population changes, or to change polling places.





# Precinct Plan

Will include:

- Precinct Description
- Precinct numbers
- Polling Locations



# City Code

## CHAPTER 11: PRECINCT BOUNDARIES

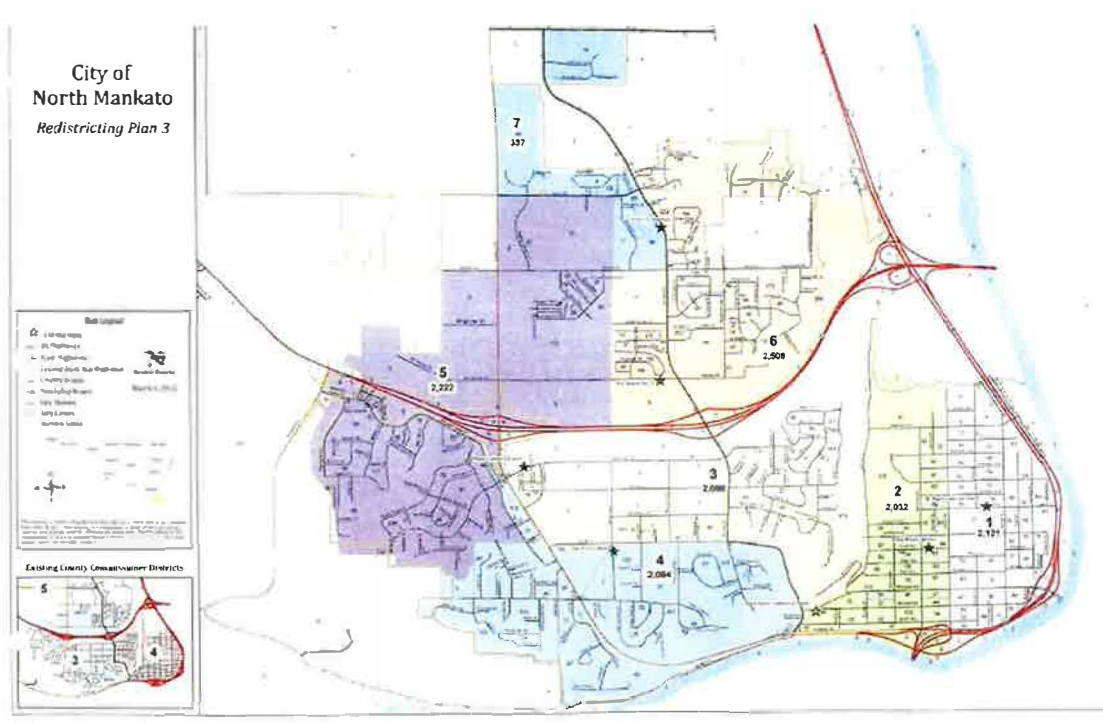
### Section

#### 11.01 Precinct boundaries

#### § 11.01 PRECINCT BOUNDARIES.

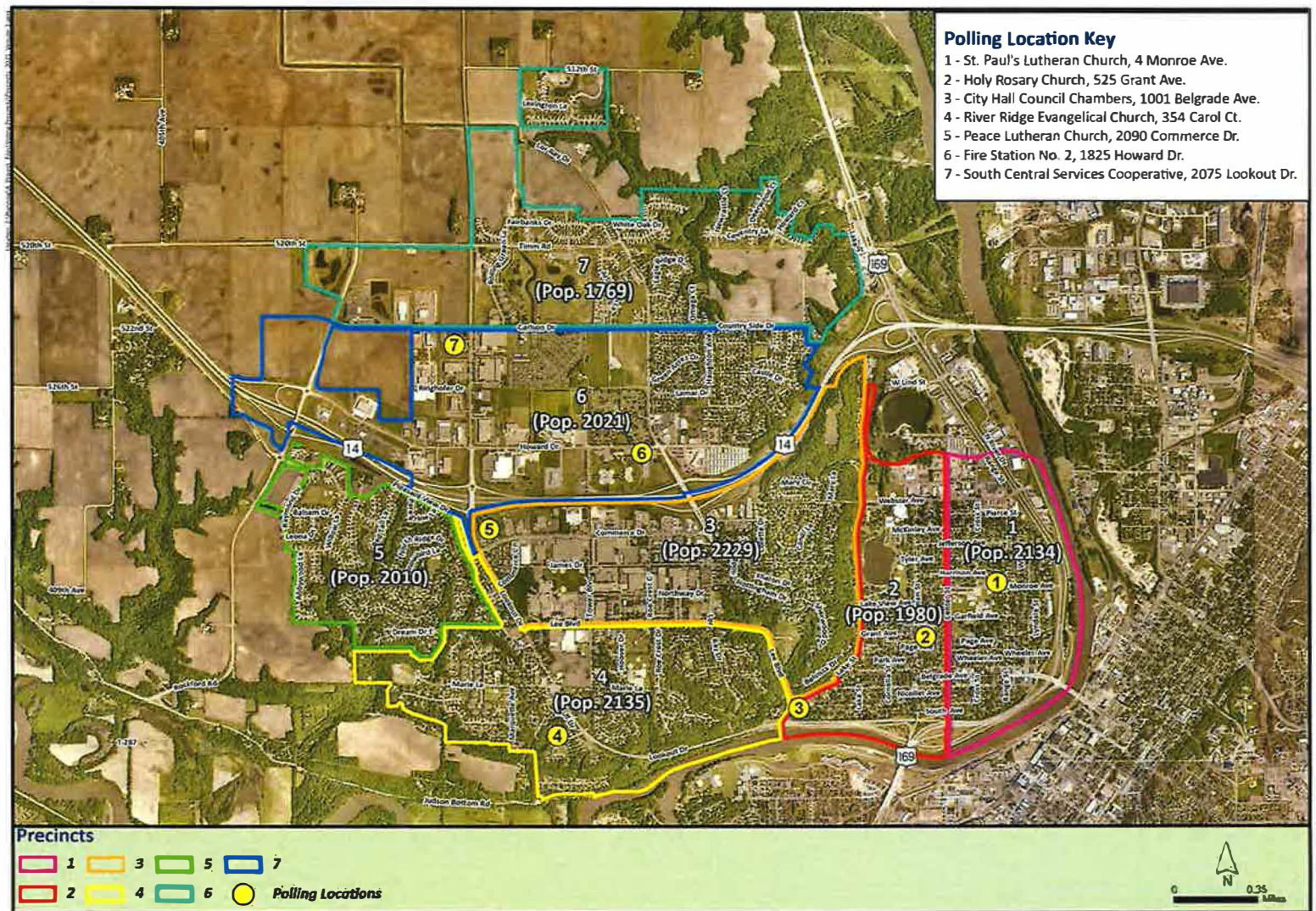
Precinct boundaries are as shown on the "City of North Mankato Redistricting Plan 3" map to include Precincts 1, 2, 3, 4, 5, 6 and 7.

(Am. Ord. 48, 4th Series, passed 1-22-2013)



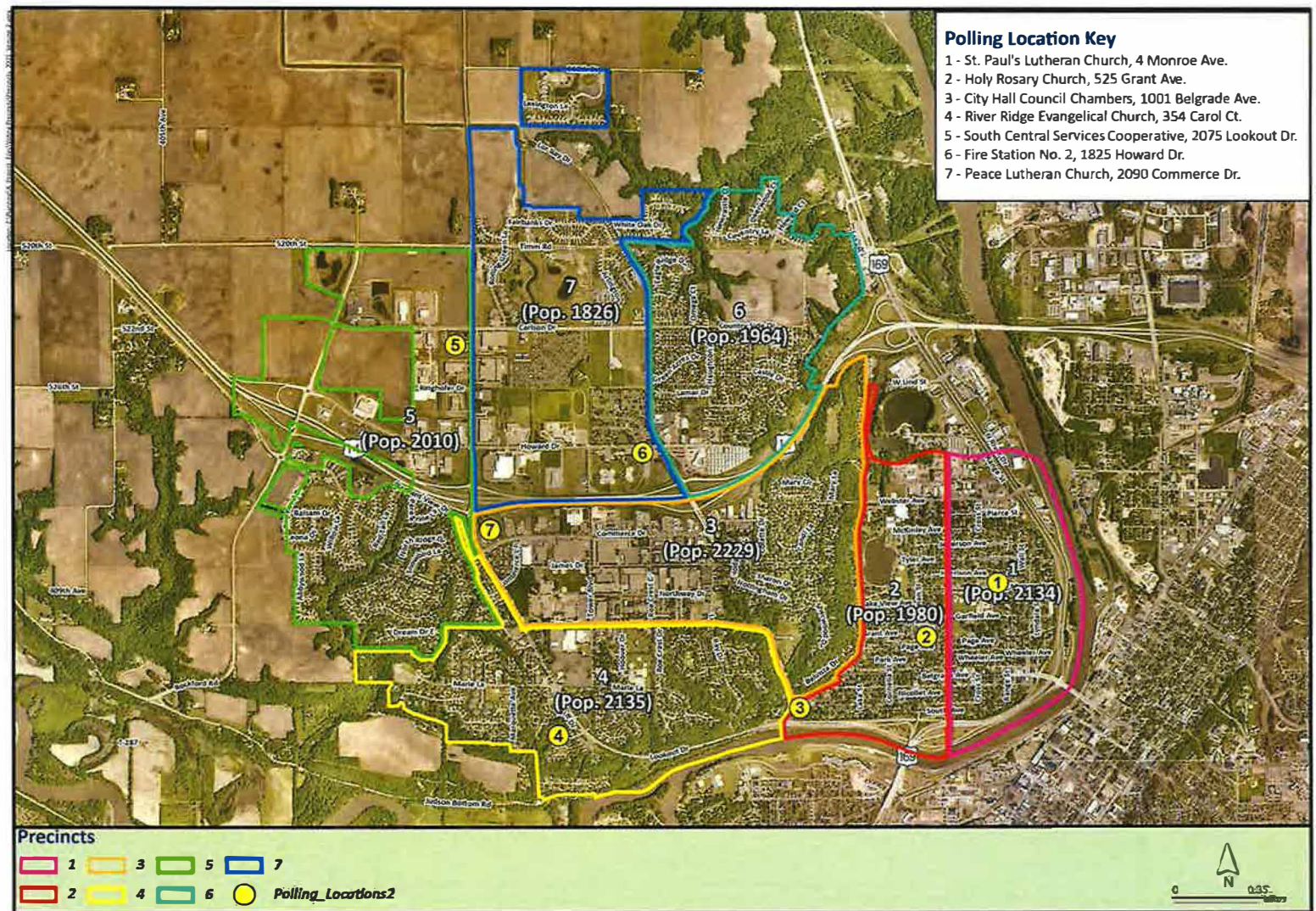


# Proposed Redistricting-Option 1





# Proposed Redistricting-Option 2







## Notifications & Contests

- Publish Ordinance within 60 days of the completion of legislative redistricting or by March 29, 2022.
- Notify County Auditor
- Notify the Office of the Secretary of State
- Post at the Municipal building
- Notify all voters of the changes.
- Publish precinct boundaries
- Designate Polling locations





# City Council Responsibility

- Set Public Hearing and Present Redistricting Plans
  - *Tentative date 2/21/22*
- Possible Council Work Session to Review Redistricting Plans
  - *Tentative date 2/28/22*
- Conduct Public Hearing and Adopt
  - *Tentative date 3/7/22*



# Questions

