

Pursuant to the due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on February 6, 2023. Mayor Carlson called the meeting to order at 7:00 pm, asking everyone to join the Pledge of Allegiance. The following were present for roll call: Council Members Peterson, Whitlock, Steiner, Oachs, City Administrator McCann, Finance Director Ryan, Community Development Director Fischer, Public Works Director Arnold, and City Clerk Van Genderen.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Peterson, to approve the agenda as presented. Vote on the motion Oachs, Steiner, Whitlock, Peterson, and Carlson, aye, no nays. Motion carried.

Approval of Council Minutes from January 17, 2023, Council Meeting.

Council Member Oachs moved, seconded by Council Member Steiner, to approve the Council Meeting Minutes of January 17, 2023. Vote on the motion Oachs, Steiner, Whitlock, Peterson, and Carlson, aye, no nays. Motion carried.

Approval of Council Work Session Minutes from January 17, 2023, Council Work Session.

Council Member Peterson moved, seconded by Council Member Steiner, to approve the Council Work Session Minutes of January 17, 2023. Vote on the motion Oachs, Steiner, Whitlock, Peterson, and Carlson, aye, no nays. Motion carried.

Public Hearing, 7 pm Consider an Application to the Minnesota Department of Employment and Economic Development for a Grant Under the Minnesota Investment Fund (MIF) Program.

Community Development Director Fischer reported that Gordini USA, Inc is looking to purchase land in the North Port Industrial Park. They plan to construct a 120,000-square-foot facility, and as part of the transition to North Mankato, they are completing a MIF application. The program provides State financing for equipment and other eligible expenses. As part of the application process, the City of North Mankato will act as the application sponsor. If Gordini successfully obtains the MIF funds, the City will serve as a pass-through for the funds. Later in the meeting, the City Council will be asked to approve a resolution approving the City acts as the fiscal agent. Tammy Omdal, the City's financial advisor from Northland, reported that the applicant is applying for \$420,000 in MIF funds. Council Member Oachs commented that the City would only act as the sponsor, and the funds would pass through the City. There will not be any financial obligations for the City.

With no comments, Mayor Carlson closed the Public Hearing.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Peterson, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 12-23 Approving Donations/Contributions/Grants.
- C. Res. No. 13-23 Declaring Surplus Vehicles and Equipment.
- D. Approved Caswell Park On-Sale Intoxicating Liquor License for April 2023 to April 2024.
- E. Approved Audio Permit for Our Community Has Heart/Lasting Imprint Event at Spring Lake Park Shelter #2 on September 23, 2023, from 9 am to noon.
- F. Approved Parade Permit for A.B.A.T.E. on May 6, 2023, from 1:00 p.m. to 1:30 p.m.

- G. Approved Audio Permit for Andy Wendinger Memorial Car Show on May 13, 2023, from 8 am to 2 pm at South Central College.
- H. Approved League of Minnesota Cities Insurance Trust Liability Coverage Waiver Form.

Vote on the motion Oachs, Peterson, Whitlock, Steiner, and Carlson, aye, no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda.

Tom Hagen, 927 Lake Street, appeared before Council and requested that the Council consider not pursuing the proposed TIF District.

Business Items

Res. No. 14-23 Approving Minnesota Investment Program.

Council Member Oachs moved, seconded by Council Member Peterson, to Adopt Res. No. 14-23 Approving Minnesota Investment Program. Vote on the motion Oachs, Peterson, Whitlock, Steiner, and Carlson, aye, no nays. Motion carried.

Res. No. 15-23 Regarding the Support of a Job Creation Fund Application in Connection with Gordini USA Inc.

Community Development Fischer reported that Gordini USA Inc. would submit a Job Creation Fund application. The City has been requested to act as a sponsor for the application.

Council Member Steiner moved, seconded by Council Member Whitlock, to Adopt Res. No. 15-23 Regarding the Support of a Job Creation Fund Application in Connection with Gordini USA Inc. Vote on the motion Oachs, Peterson, Whitlock, Steiner, and Carlson, aye, no nays. Motion carried.

Res. No. 16-23 Calling Public Hearing on the Proposed Establishment of Development District No. 2, the Adoption of a Development Program for Development District No. 2, the Proposed Establishment of Tax Increment Financing District No. 2-1 within Development District No. 2, and the Proposed Adoption of a Tax Increment Financing Plan Relating to it.

Tammy Omdal, Bond Counsel for the City, reported that the proposed resolution would set a public hearing to consider a TIF District. The proposed TIF District would be an economic development district and would be limited to no more than nine years. The proposed TIF District would capture the increase in taxable value of the property. City Administrator McCann requested Ms. Omdal to explain a TIF District. Ms. Omdal reported that TIF exists in all 50 states, and the particulars are left to each state. In Minnesota, TIF captures the increase in taxable market value from before and after the increase. State taxes are not captured, nor are referendum taxes. All other increased taxes are used to assist the development. The City retains administrative fees, and the remaining are provided to the developer. The economic development district requires job and wage creation. The developer is also applying for the State of Minnesota DEEDs. The developer has indicated that without the approval of the TIF District, the project will not move forward. But it is up to the City Council to decide if they want to move forward with the TIF District or leave the property vacant.

Council Member Oachs moved, seconded by Council Member Peterson, to Adopt Res. No. 16-23 Calling Public Hearing on the Proposed Establishment of Development District No. 2, the Adoption of a Development Program for Development District No. 2, the Proposed Establishment of Tax Increment Financing District No. 2-1 within Development District No. 2,

and the Proposed Adoption of a Tax Increment Financing Plan Relating Thereto. Vote on the motion Oachs, Peterson, Whitlock, Steiner, and Carlson, aye, no nays. Motion carried.

Open Forum

Gary Wolters, 1507 Pleasant View Drive, appeared before Council and expressed concern that he was billed because the City mowed the unkept grass on his undeveloped lots. He claimed he was not told the City was going to mow the grass.

City Administrator and Staff Comments

City Administrator McCann congratulated Library Director Katie Heintz for her participation in Dancing with the Mankato Stars on Saturday, February 4th. The fundraiser raised \$94,000 for the American Red Cross.

City Administrator McCann welcomed Jessica Ryan as the Finance Director.

City Administrator McCann welcomed Eben Van Rooyen to the Water Department.

City Administrator McCann reported that the Brewing New Ideas survey would close on February 8th and encouraged residents to participate.

City Administrator McCann said the Boulevard Tree Program applications would close on February 15th.

City Administrator McCann invited everyone to the Edible Book Festival on Saturday, February 25th, from 1-3 pm at the North Mankato Taylor Library.

City Administrator McCann reported that Caswell Sports adult and youth summer sports registration is now open.

Mayor and Council Comments

Council Member Peterson reported that he attended the Legislative Day on January 25th and indicated it was an interesting experience. He also noted that he would attend a League of Minnesota Cities seminar on February 10th and 11th concerning serving as an elected official. Council Member Peterson said he was excited about what was happening in the Port Authority and the City.

Council Member Oachs requested an update on the Belgrade Avenue TIF District, as one of the properties has not been developed.

Council Member Steiner thanked Public Works Director Arnold and his staff for the continued efforts to maintain clean roads.

Council Member Whitlock reported that on January 28th and 29th, the Anthony Ford Pond Hockey Tournament occurred at Spring Lake Park and hosted 19 adult teams and 38 mites. It was a great fundraiser for Childhood Leukemia treatment and youth hockey programs.

Mayor Carlson thanked staff for all of their work, and he is excited about the direction of the City.

At 7:30 pm, on a motion by Council Member Steiner, seconded by Council Member Oachs, the Council Meeting was adjourned.

Mayor

City Clerk

COUNCIL WORK SESSION February 6, 2023

Under due call and notice thereof, a Council Work Session of the North Mankato City Council was held in the Council Chambers on February 6, 2023. Mayor Carlson called the meeting to order at 6:00 pm. The following were present for roll call: Council Members Steiner, Oachs, Peterson, Whitlock, City Administrator McCann, Finance Director Ryan, Public Works Director Arnold, Culture, Recreation and Quality of Life Director Heintz, and City Clerk Van Genderen.

Draft Ordinance No. 155- Water Meters

Finance Director Ryan reported that the proposed ordinance would continue the City's efforts to change all water meters from manual read meters to automatic read meters. The law would have three ways that an auto-read meter would be required. The first would be if a plumbing permit for over \$2,000 was requested for a project. The second would be if a resident does not read their meter for six months. The third would be if the home were sold. Finance Director Ryan asked if the Council would like to continue with the proposed ordinance. The City is implementing the previous ordinance that requires all rental properties to convert to automatic read meters within the next two years.

Mayor Carlson requested clarification on the current process and if the staff was overwhelmed. Public Works Director Arnold reported that it is currently taxing the staff. He stated that as the meters are not the City's it is difficult, and staffing remains an issue. The City may need to look at different ways to manage the installation, including possible additional staff or hiring contractors.

A discussion was held concerning the proposed ordinance and whether implementing all three changes would be manageable. Council Member Oachs suggested not moving forward with the ordinance and learning from the recently enacted rental water meter replacement ordinance passed at the end of 2022. Public Works Director Arnold reported that currently, the installation process was manageable. Still, the staff was concerned that most landlords would wait until the end to complete the installation, making it challenging to complete the installation. Mayor Carlson indicated it might be a good idea for the Council to allow Public Works Director Arnold to become more familiar with the issues and present ideas at an upcoming work session.

Rebranding Caswell Soccer

Culture, Recreation, and Quality of Life Director Heintz reported that the City is amidst an ongoing rebranding process. A part of the process is updating signage throughout the City. New signage will be installed at several locations; one of the locations that will be considered is the Caswell Soccer Complex. Staff is bringing forth the idea that while the site is receiving the updated signage, it is also rebranded as the Caswell Athletic Complex. The name would reflect the variety of activities that occur at the complex. She noted that because the idea was proposed, the staff wanted to seek Council guidance. City Administrator McCann reported that the rebranding is being carried out throughout the City with a color scheme to add cohesiveness. Director Heintz noted that Caswell recently changed their colors to match the City's family of colors.

Council Member Peterson stated that the rebranding should only move forward after staff discusses it with the Soccer Complex's largest donor, the Mankato United Soccer Club (MUSC). He noted there had been issues with the use of the fields and complex due to the additional activities. The activities were detrimental to MUSC's ability to use the facility. Director Heintz agreed that the City would only move forward after speaking to MUSC but had decided to bring it to Council to determine their interest in the name change before speaking with MUSC. She

COUNCIL WORK SESSION February 6, 2023

noted that the staff is working on communication with MUSC and will continue to work to improve services. Mayor Carlson stated that staff would meet with MUSC to discuss the proposed rebranding and would keep the Council informed.

Council Member Steiner suggested that now might be a good time to discuss the use of DNA as City branding. Director Heintz reported that staff has continued to move the branding forward and is working on completing a website that would provide a North Mankato business directory. She stated staff has continued with cohesive branding. A discussion was held about providing an overview of the branding at a future work session. City Administrator McCann also noted that the DNA branding discussion would be included in the Strategic Planning process.

Junk Clean-Up Discussion

Public Works Director Arnold reported that the discussion would revolve around if the City should conduct a Spring Pick-up or Spring Drop-off in 2023. He noted there were both financial and service implications. Mayor Carlson requested clarification on if a cost difference could be identified. Public Works Director Arnold indicated that it would be difficult to determine due to COVID-19. He did say that not accepting mattresses has saved the City approximately \$15,000 and suggested continuing not to accept mattresses. Public Works Director Arnold noted that staff costs are not included in any of the cost information. During the pick-up, the staff is fully engaged for approximately two weeks, while the staff is required at the drop-off events; it does not consume as much staff time. The discussion was held concerning accessibility of the drop-off for those that do not have transportation and how that would work to drop materials off at the Public Works Yard. Alternative ideas were discussed concerning maintaining some opportunities for pick-up, including picking up lower north one year and picking up upper north the following year. Mayor Carlson commented that at some point, as the City continues to grow, it may become impossible to maintain the service. It was determined to begin an alternating-year pick-up. The City would pick up this spring and conduct a drop-off in the fall, and then in 2024, both clean-ups would be drop-offs, but in 2025 the City would do a Spring pick-up followed by a fall drop-off.

North Mankato Public Works Annual Report

Public Works Director Arnold reviewed the Public Works Department Annual Report, which covered the Streets, Parks, Mechanic Shop, Water, Sewer, Street Light, Storm Water, and Solid Waste. He noted that the North Mankato Public Works Departments Objectives are Safety, Quality, and Culture.

The Street Department has ten full-time and one part-time employees, with 70 pieces of equipment and over 16,000 hours worked in 2022. Challenges for the department include an aging Public Works Facility, aging equipment, and materials inflation. Opportunities include searching out and using equipment grants and increasing Federal Funding. The Street Department maintains 200 lane miles of City streets.

The Park Department has 4.5 full-time employees and hires between 10 and 12 seasonal employees. The department maintains approximately 280 acres of Green Space, 20 playground structures, 100 Natural Prairie Acres, and 10 miles of trails. Challenges for the department include aging infrastructure and providing additional support to Caswell Park and the Swim Facility.

COUNCIL WORK SESSION February 6, 2023

The Mechanic Shop has two full-time employees and maintains 154 City units. Challenges include the inflation of parts and equipment and the condition of the current fleet.

The Water Department has 3.5 full-time employees and maintains 2 Water Plants, 2 Water Towers, 1 Reservoir, two redundant connections with Mankato, five active wells, and 76 miles of watermain. Challenges for the department include aging infrastructure and the growing number of gopher one locates. 55% of the Water department hours are dedicated to maintenance, locates, shut-offs, training, and call-outs.

The Sewer System includes 64 miles of sewer main, ten sanitary sewer lift stations, and 4.5 miles of sewer force main. Challenges for the department include aging infrastructure and treatment costs. Opportunities include new technology and an effective CIP.

North Mankato Street Lights includes one full-time employee and eight signal lights, with 1,428 total lights in the system, with only 199 owned by the City of North Mankato. Challenges for the department include holding the street lights, the cost of leasing lights, and the age of the signal system.

North Mankato Solid Waste is a contracted residential pickup with West Central. On average, there are 3,400 tons picked up every year. On average, the cost has increased by \$1.97 per year.

Council Member Steiner moved, seconded by Council Member Oachs, to adjourn the Council Work Session at 6:56 pm.

Mayor

City Clerk



City of North Mankato, MN

Check Report

By Vendor Name

Date Range: 2/21/23

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00070	AMLAWN, INC.	02/21/2023	Regular	0	500.00	97052
00072	ANCOM COMMUNICATIONS	02/21/2023	Regular	0	2,928.00	97053
00136	BENCHS	02/21/2023	Regular	0	120.00	97054
00161	BLUE LINE LEARNING GROUP, LLC	02/21/2023	Regular	0	35.00	97055
00255	CITY OF MANKATO	02/21/2023	Regular	0	3,900.00	97056
03497	COMPASS MINERALS AMERICA INC.	02/21/2023	Regular	0	17,770.71	97057
00401	EXPRESS SERVICES, INC.	02/21/2023	Regular	0	1,169.51	97058
00409	FERGUSON ENTERPRISES, INC	02/21/2023	Regular	0	8,357.26	97059
00473	GENERATOR SYSTEM SERVICES, INC.	02/21/2023	Regular	0	175.00	97060
02969	GORDY SERBUS & SONS GRAVEL LLC	02/21/2023	Regular	0	26,669.01	97061
00819	HARRISON FORD OF MANKATO LLC	02/21/2023	Regular	0	760.80	97062
00534	HART'S AUTO SUPPLY	02/21/2023	Regular	0	866.60	97063
00595	HY-VEE, INC.	02/21/2023	Regular	0	225.64	97064
03665	KATO MANUFACTURING LLC	02/21/2023	Regular	0	597.50	97065
00639	KIBBLE EQUIPMENT LLC	02/21/2023	Regular	0	1,553.34	97066
00765	LIBRARY JOURNAL	02/21/2023	Regular	0	99.00	97067
00772	LITTLE FALLS MACHINE, INC.	02/21/2023	Regular	0	2,730.82	97068
03352	LUXE QUARTERLIES	02/21/2023	Regular	0	1,500.00	97069
00812	MANKATO BEARING COMPANY	02/21/2023	Regular	0	944.46	97070
00829	MANKATO PUBLIC SCHOOLS	02/21/2023	Regular	0	90.00	97071
02898	MARTIN-MCALLISTER	02/21/2023	Regular	0	625.00	97072
00847	MATHESON TRI-GAS, INC.	02/21/2023	Regular	0	446.48	97073
00875	METRO SALES, INC.	02/21/2023	Regular	0	120.00	97074
00920	MINNESOTA DEPARTMENT OF HEALTH	02/21/2023	Regular	0	12,915.00	97075
00988	MOTOROLA SOLUTIONS, INC.	02/21/2023	Regular	0	60.00	97076
01053	NORTH KATO SUPPLY, LLC	02/21/2023	Regular	0	94.08	97077
01066	NORTHLAND SECURITIES, INC.	02/21/2023	Regular	0	3,500.00	97078
01071	NUSS TRUCK & EQUIPMENT, INC.	02/21/2023	Regular	0	208.65	97079
01106	PETTY CASH	02/21/2023	Regular	0	3.60	97080
02512	PLAY IT AGAIN SPORTS	02/21/2023	Regular	0	475.00	97081
01124	PONDEROSA LANDFILL OF BLUE EARTH CO, INC	02/21/2023	Regular	0	13.69	97082
01133	POWERPLAN/RDO EQUIPMENT	02/21/2023	Regular	0	3,398.63	97083
02953	R & E ENTERPRISES OF MANKATO	02/21/2023	Regular	0	2,153.92	97084
01166	RADIO MANKATO	02/21/2023	Regular	0	450.00	97085
03942	RAWLINGS SPORTING GOODS COMPANY	02/21/2023	Regular	0	9,074.59	97086
01191	RELIANCE ELECTRIC OF SOUTHERN MINNESOTA	02/21/2023	Regular	0	553.31	97087
02070	SCHEELS	02/21/2023	Regular	0	1,373.75	97088
01352	STREICHER'S, INC	02/21/2023	Regular	0	1,901.75	97089
01414	TOWMASTER	02/21/2023	Regular	0	544.95	97090
03427	TRUCK CENTER COMPANIES	02/21/2023	Regular	0	245.48	97091
01443	UNITED STATES POSTAL SERVICE	02/21/2023	Regular	0	2,000.00	97092
00486	W.W. GOETSCH ASSOCIATES, INC.	02/21/2023	Regular	0	926.17	97093
02282	WARD EINESS STRATEGIES	02/21/2023	Regular	0	3,000.00	97094
01525	WEST CENTRAL SANITATION, INC.	02/21/2023	Regular	0	31,285.48	97095
02033	AMAZON.COM	02/14/2023	Bank Draft	0	11.64	DFT0007738
00137	BENCO ELECTRIC COOPERATIVE	02/07/2023	Bank Draft	0	31,644.35	DFT0007713
00219	CARDMEMBER SERVICE	02/08/2023	Bank Draft	0	123.64	DFT0007739
00304	CREATIVE AD SOLUTIONS, INC.	01/17/2023	Bank Draft	0	313.50	DFT0007724
00311	CULLIGAN (HEALTHY WATER SOLUTIONS LLC)	02/13/2023	Bank Draft	0	99.50	DFT0007740
03226	ESRI	02/06/2023	Bank Draft	0	39.82	DFT0007727
00608	INGRAM LIBRARY SERVICES	02/14/2023	Bank Draft	0	4,376.98	DFT0007744
02026	INTERNATIONAL CODE COUNCIL	02/08/2023	Bank Draft	0	237.70	DFT0007742
02026	INTERNATIONAL CODE COUNCIL	02/08/2023	Bank Draft	0	145.00	DFT0007743
00733	LAKES GAS CO #10	02/13/2023	Bank Draft	0	1,091.27	DFT0007745
00733	LAKES GAS CO #10	02/13/2023	Bank Draft	0	168.30	DFT0007747
03903	MAYO CLINIC AMBULANCE SERVICE	02/14/2023	Bank Draft	0	540.00	DFT0007749
00910	MINNESOTA VALLEY TESTING LAB, INC.	02/02/2023	Bank Draft	0	70.04	DFT0007728

00910	MINNESOTA VALLEY TESTING LAB, INC.	02/03/2023	Bank Draft	0	70.04	DFT0007729
00910	MINNESOTA VALLEY TESTING LAB, INC.	02/06/2023	Bank Draft	0	70.04	DFT0007730
00910	MINNESOTA VALLEY TESTING LAB, INC.	02/10/2023	Bank Draft	0	70.04	DFT0007750
00910	MINNESOTA VALLEY TESTING LAB, INC.	02/07/2023	Bank Draft	0	239.44	DFT0007751
01335	STAPLES ADVANTAGE	02/02/2023	Bank Draft	0	220.95	DFT0007731
01335	STAPLES ADVANTAGE	02/08/2023	Bank Draft	0	125.26	DFT0007754
01470	VERIZON WIRELESS	02/08/2023	Bank Draft	0	1,073.73	DFT0007755
01525	WEST CENTRAL SANITATION, INC.	02/14/2023	Bank Draft	0	5,263.35	DFT0007756
00551	A.H. HERMEL COMPANY	02/23/2023	EFT	0	18.08	6083
00016	ADAMS, NICOLE	02/23/2023	EFT	0	46.00	6084
00028	AFFORDABLE TOWING OF MANKATO, INC.	02/23/2023	EFT	0	50.00	6085
01090	AMERICAN SOLUTIONS FOR BUSINESS	02/23/2023	EFT	0	51.63	6086
00105	AUTO VALUE MANKATO	02/23/2023	EFT	0	272.16	6087
00174	BOLTON & MENK, INC.	02/23/2023	EFT	0	81,931.00	6088
00182	BOYER TRUCKS	02/23/2023	EFT	0	236.23	6089
00216	C & S SUPPLY CO, INC.	02/23/2023	EFT	0	64.19	6090
02757	CINTAS	02/23/2023	EFT	0	333.52	6091
02275	DEM-CON MATERIALS & RECOVERY	02/23/2023	EFT	0	4,447.64	6092
00482	GMS INDUSTRIAL SUPPLIES, INC.	02/23/2023	EFT	0	174.31	6093
00494	GOPHER STATE ONE-CALL	02/23/2023	EFT	0	10.80	6094
00538	HAWKINS, INC.	02/23/2023	EFT	0	40.00	6095
00646	HEINTZ, KATIE	02/23/2023	EFT	0	34.29	6096
00680	J.J. KELLER & ASSOCIATES, INC.	02/23/2023	EFT	0	712.70	6097
00691	KENNEDY & KENNEDY LAW OFFICE	02/23/2023	EFT	0	7,395.93	6098
00776	LLOYD LUMBER CO.	02/23/2023	EFT	0	253.37	6099
00796	MACQUEEN EQUIPMENT, INC.	02/23/2023	EFT	0	1,739.81	6100
00825	MANKATO MOTOR COMPANY	02/23/2023	EFT	0	1,134.08	6101
00872	MEI TOTAL ELEVATOR SOLUTIONS	02/23/2023	EFT	0	1,190.78	6102
00874	MENARDS-MANKATO	02/23/2023	EFT	0	1,454.84	6103
00889	MIDWEST TAPE/HOOPLA	02/23/2023	EFT	0	1,183.40	6104
00956	MINNESOTA WASTE PROCESSING CO.	02/23/2023	EFT	0	30,166.69	6105
00985	MOSS & BARNETT	02/23/2023	EFT	0	165.00	6106
00997	MTI DISTRIBUTING CO	02/23/2023	EFT	0	4,025.18	6107
01052	NORTH CENTRAL INTERNATIONAL	02/23/2023	EFT	0	3,940.16	6108
03160	NOVEL SOLAR THREE LLC (DBA GREEN STREET	02/23/2023	EFT	0	1,937.10	6109
02130	OLSON, GERALD	02/23/2023	EFT	0	100.00	6110
02245	ONSITE	02/23/2023	EFT	0	5,054.48	6111
01099	PET EXPO DISTRIBUTORS	02/23/2023	EFT	0	114.99	6112
01402	POMPS TIRE	02/23/2023	EFT	0	293.08	6113
01211	RIVER BEND BUSINESS PRODUCTS	02/23/2023	EFT	0	751.19	6114
03924	SMITH, JACOB	02/23/2023	EFT	0	59.99	6115
03939	VAN ROOYEN, EBEN	02/23/2023	EFT	0	100.00	6116
03442	WASMUND, LARRY	02/23/2023	EFT	0	3,597.50	6117
03482	CARDCONNECT	02/02/2023	Bank Draft	0	904.35	DFT0007734
00219	CARDMEMBER SERVICE	02/07/2023	Bank Draft	0	15,757.70	DFT0007737
00234	CENTER POINT ENERGY	02/07/2023	Bank Draft	0	20,958.25	DFT0007714
00234	CENTER POINT ENERGY	02/14/2023	Bank Draft	0	437.03	DFT0007757
02181	ETS CORPORATION	02/02/2023	Bank Draft	0	533.40	DFT0007736
02003	MINNESOTA DEPT OF REVENUE	02/10/2023	Bank Draft	0	6,487.74	DFT0007721
02003	MINNESOTA DEPT OF REVENUE	01/31/2023	Bank Draft	0	762.09	DFT0007732
02003	MINNESOTA DEPT OF REVENUE	01/31/2023	Bank Draft	0	11,592.00	DFT0007733
03029	OPEN EDGE	02/02/2023	Bank Draft	0	45.67	DFT0007735
02766	SPROUT SOCIAL	02/06/2023	Bank Draft	0	124.74	DFT0007759
01477	VIKING ELECTRIC SUPPLY, INC.	02/13/2023	Bank Draft	0	669.98	DFT0007760
01477	VIKING ELECTRIC SUPPLY, INC.	02/14/2023	Bank Draft	0	497.97	DFT0007762
01557	XCEL ENERGY	02/07/2023	Bank Draft	0	23,916.31	DFT0007715

428,124.12

113

Authorization Signatures

All Council

The above manual and regular claims lists for 2/21/23 are approved by:

SCOTT CARLSON- MAYOR

SANDRA OACHS- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

MATT PETERSON- COUNCIL MEMBER

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allow the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

Donor	Restriction	Amount
Teresa Rome	4x8 Paver	\$50.00
Wendy Marzinski-in Memory of Larry Rahn	Backpack Books	\$20.00
Anonymous	Special Programs Donation	\$58.00
Alliances and Outreach for kids	Backpack Books	\$200.00
Carly DeLeu	Youth Sports Scholarship	\$100.00
Total		\$428.00

Adopted by the City Council this 21st day of February 2023.

Mayor

City Clerk

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:

☐

LIVE MUSIC/BAND

☐

DJ/KARAOKE MACHINE

☒

OTHER: loud speaker & DJ

DATE OF EVENT: 4/29/2023

BEGIN TIME: 8am

END TIME: 11:30am

LOCATION / SHELTER: Spring Lake Park, Shelter #1 and #2

EVENT NAME: 15th Annual Girls on the Run 5k

ONSITE COORDINATOR: PRINT NAME: Skylar Marben & Paige Speedling

MOBILE NUMBER: (507) 995-5112 / (612) 702-4443

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME: _____ SIGNATURE: _____

DATE: _____ EMAIL: _____

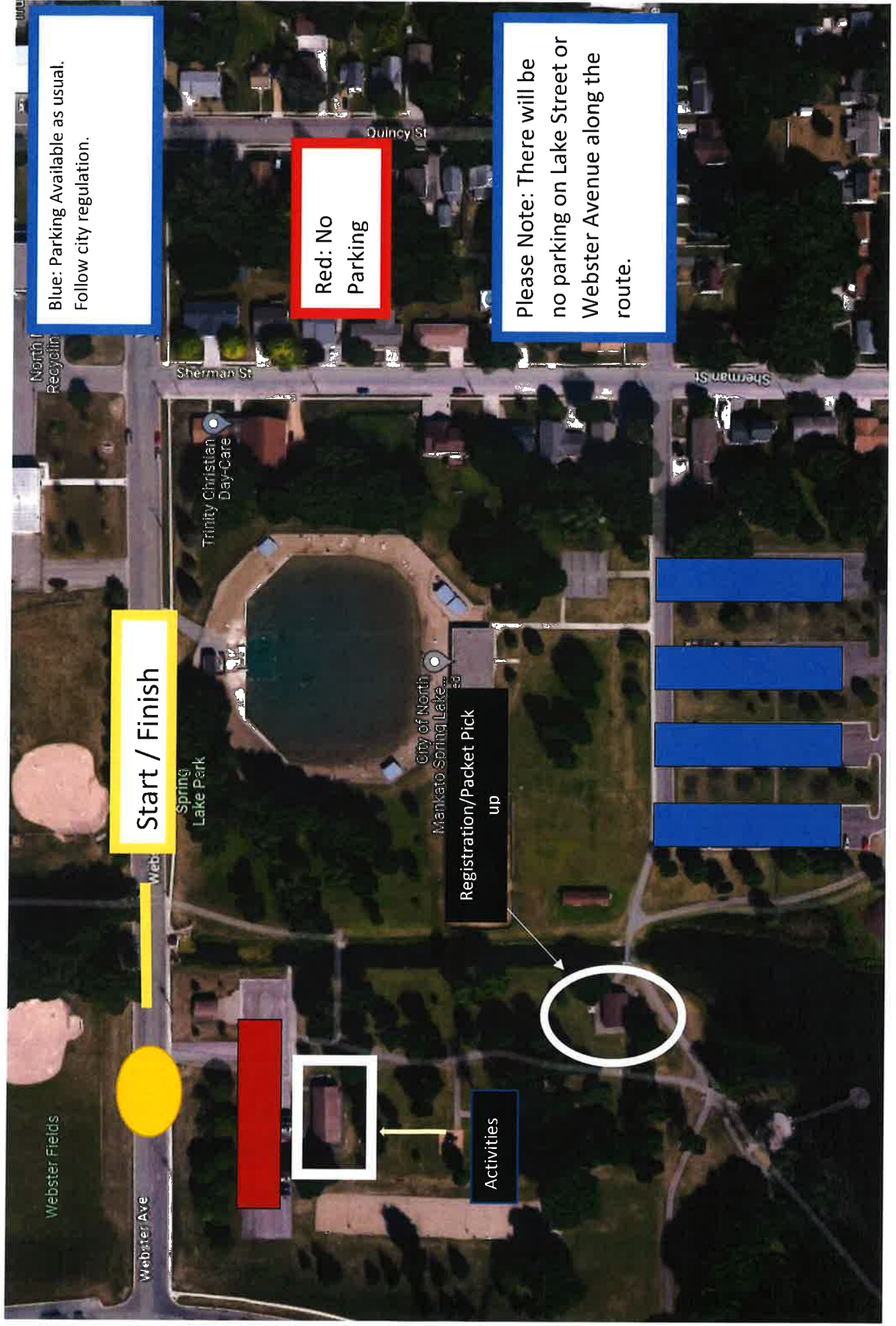
POLICE CHIEF: 126 DPW WMS

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____



Blue: Parking Available as usual.
Follow city regulation.

Red: No
Parking

Please Note: There will be
no parking on Lake Street or
Webster Avenue along the
route.

Start / Finish

Registration/ Packet Pickup

Activities

Trinity Christian
Day-Care

City of North
Mankato Spring Lake

Spring
Lake Park

Webster Fields

North I.
Recycling

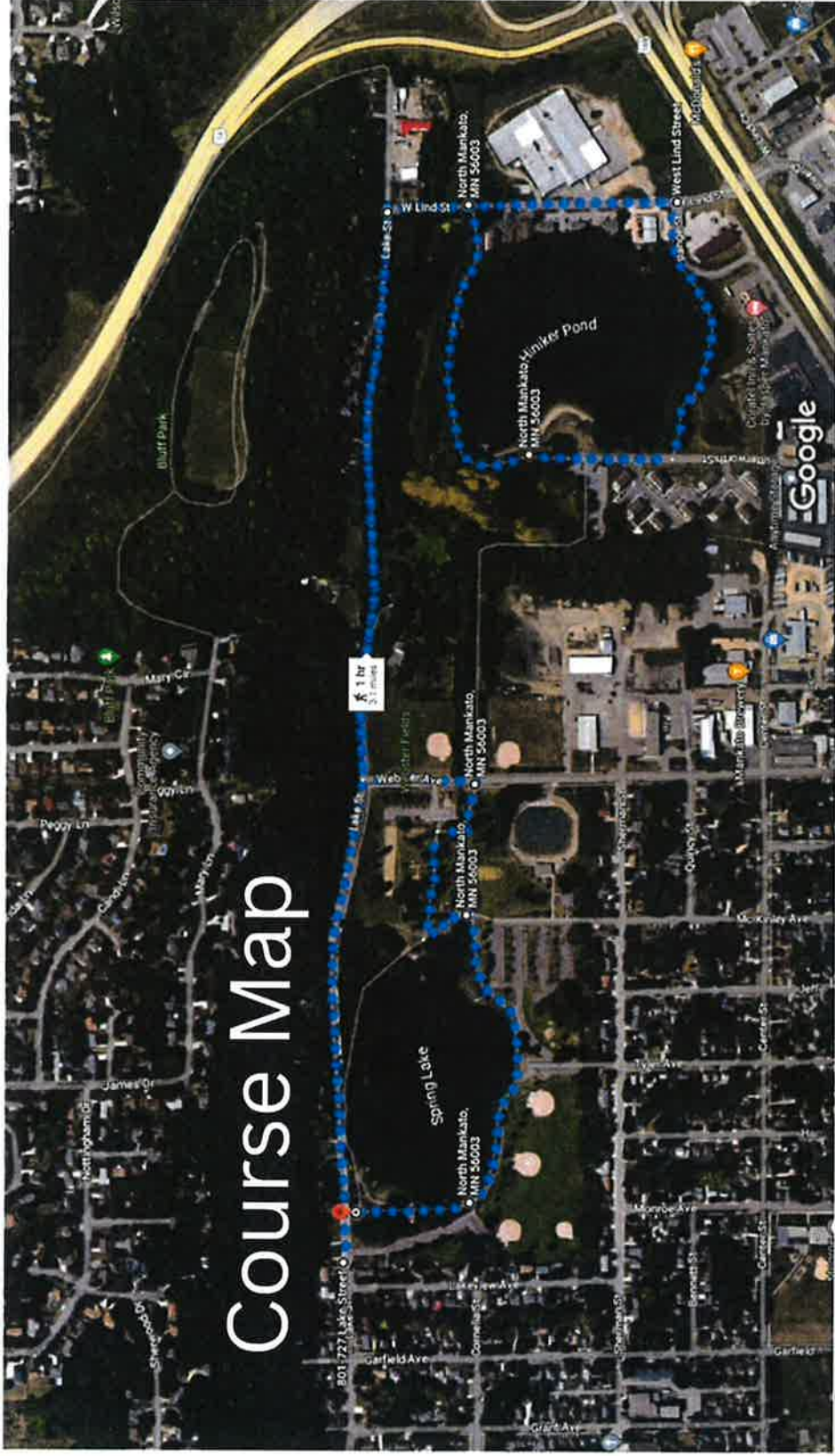
Quincy St

Sherman St

Sherman St

Webster Ave

Course Map



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AMPLIFIED SOUND: ☒ LIVE MUSIC/BAND **DATE OF EVENT:** 06/04/2023
☒ DJ/KARAOKE MACHINE **BEGIN TIME:** 11:00 AM
☐ OTHER: _____ **END TIME:** 5:00 PM

LOCATION / SHELTER: Mankato Brewery

EVENT NAME: Mankato Brewery BBQ Cookoff

ONSITE COORDINATOR: _____ PRINT NAME: ANDY BOBRYTZKE

MOBILE NUMBER: 507-327-2361

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME: Andy Bobrytzke

SIGNATURE: Andy Bobrytzke

DATE: 02/03/2023

EMAIL: abobrytzke@charter.net

POLICE CHIEF: RG

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

CITY OF NORTH MANKATO
REQUEST FOR COUNCIL ACTION



Agenda Item # 10A	Department: Community Dev	Council Meeting Date: 2/21/23																																																
TITLE OF ISSUE: Consider Approving the Preliminary and Final Plat of NorthPort No. 22.																																																		
BACKGROUND AND SUPPLEMENTAL INFORMATION: Community Development Director Fischer will review the proposed Northport No. 22 Plat.																																																		
<i>If additional space is required, attach a separate sheet</i>																																																		
REQUESTED COUNCIL ACTION: Approve the Preliminary and Final Plat of Northport No. 22.																																																		
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table><tr><td>Aye</td><td>Nay</td><td></td></tr><tr><td>_____</td><td>_____</td><td>Oachs</td></tr><tr><td>_____</td><td>_____</td><td>Peterson</td></tr><tr><td>_____</td><td>_____</td><td>Whitlock</td></tr><tr><td>_____</td><td>_____</td><td>Steiner</td></tr><tr><td>_____</td><td>_____</td><td>Carlson</td></tr></table>	Aye	Nay		_____	_____	Oachs	_____	_____	Peterson	_____	_____	Whitlock	_____	_____	Steiner	_____	_____	Carlson	SUPPORTING DOCUMENTS ATTACHED <table><tr><td>Resolution</td><td>Ordinance</td><td>Contract</td><td>Minutes</td><td>Map</td></tr><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td colspan="5">Other (specify) _____</td></tr><tr><td colspan="5">_____</td></tr><tr><td colspan="5">_____</td></tr><tr><td colspan="5">_____</td></tr></table>		Resolution	Ordinance	Contract	Minutes	Map	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____					_____					_____					_____				
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<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																	

PRELIMINARY & FINAL PLAT OF NORTHPORT NO. 22

THE CITY OF NORTH MANKATO

SUBJECT: Preliminary & Final Plat of Northport No. 22
APPLICANT: North Mankato Port Authority
LOCATION: Northport No. 15
EXISTING ZONING: M-2, Heavy Industrial
DATE OF HEARING: February 9, 2023
DATE OF REPORT: February 1, 2023
REPORTED BY: Mike Fischer, Community Development Director

APPLICATION SUBMITTED

Request to replat Lots 1 & 2, Block 1, Northport No. 15

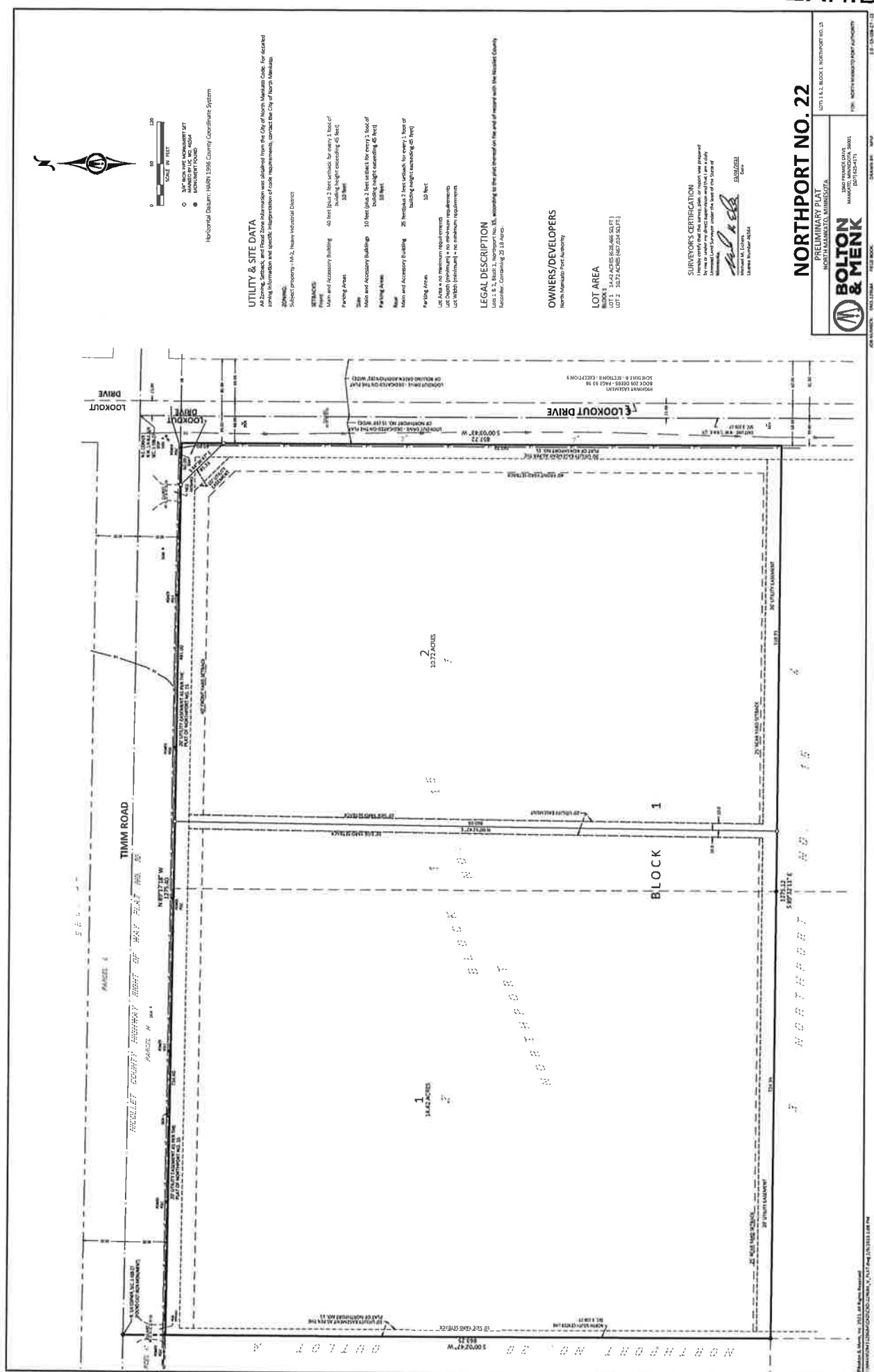
COMMENT

Attached as Exhibit A is Northport No. 15, which was platted in 2011 by the North Mankato Port Authority to accommodate industrial development within the Northport Industrial Park. Northport No. 15 is adjacent to Lookout Drive, Carlson Drive and Timm Road.

The City is currently working with Gordini, a company that manufactures and warehouses winter outerwear, on the sale of land to accommodate the construction of a new 120,000 sq. ft. warehouse/distribution facility by Gordini in the Industrial Park. Specifically, Gordini wishes to purchase 10.76 acres of land which is part of Lot 1, Block 1, Northport No. 15. As this lot is currently 12.57 acres in size, it is necessary to replat Lots 1 & 2 to accommodate the amount of land needed by Gordini. The result is Northport No. 22, a replat of Lots 1 & 2, Northport No. 15. The preliminary plat of Northport No. 22 is shown as Exhibit B and the final plat as Exhibit C. Lot 2, a 10.76 acre lot will be sold to Gordini and Lot 1 will be marketed by the Port Authority for future development. The layout of Gordini's building on the replated lot is shown on Exhibit D.

RECOMMENDATION

Staff recommends the approval of the preliminary & final plat of Northport No. 22



NORTHPORT NO. 22

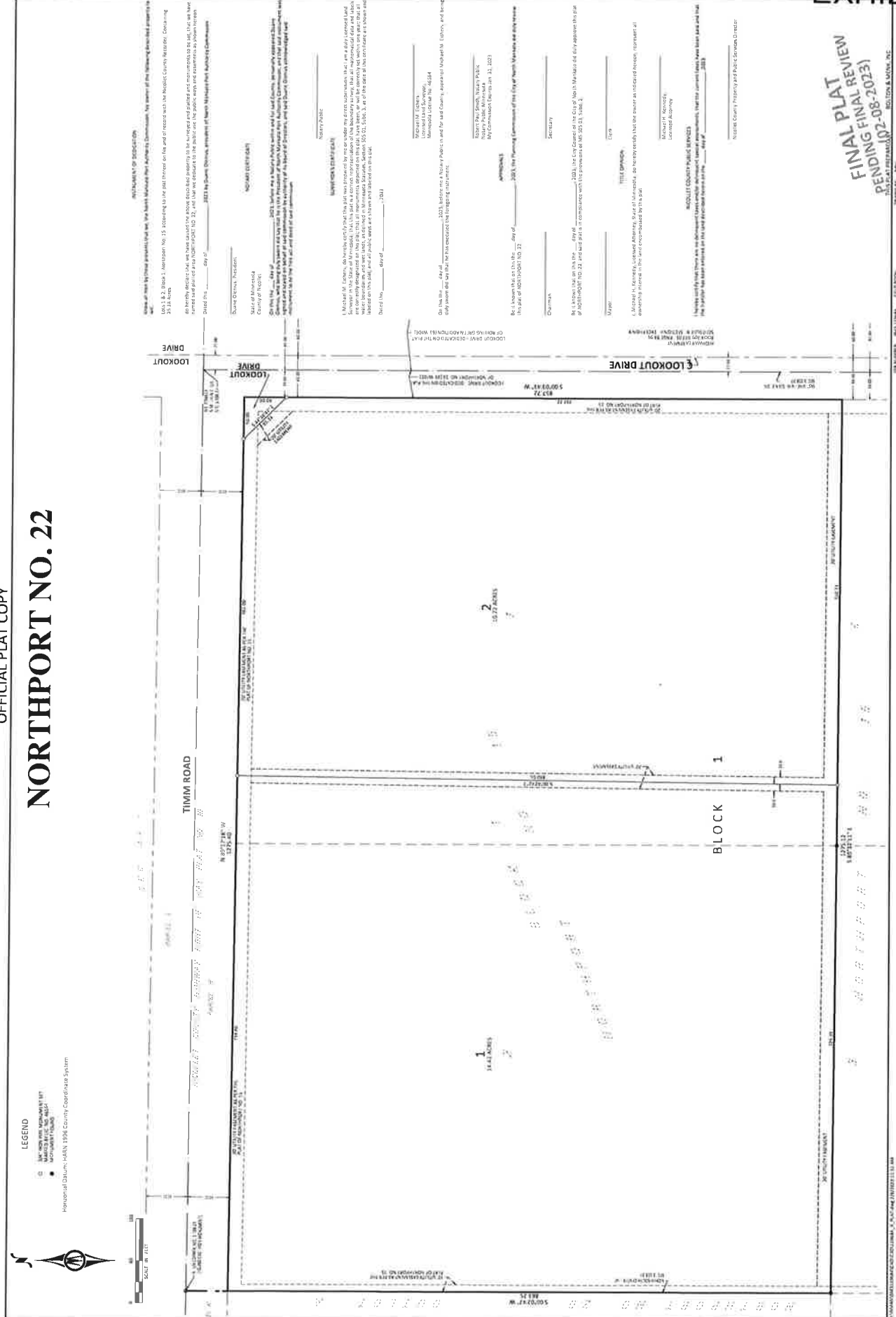
PRELIMINARY PLAT
SOUTH MANKATO MINNESOTA

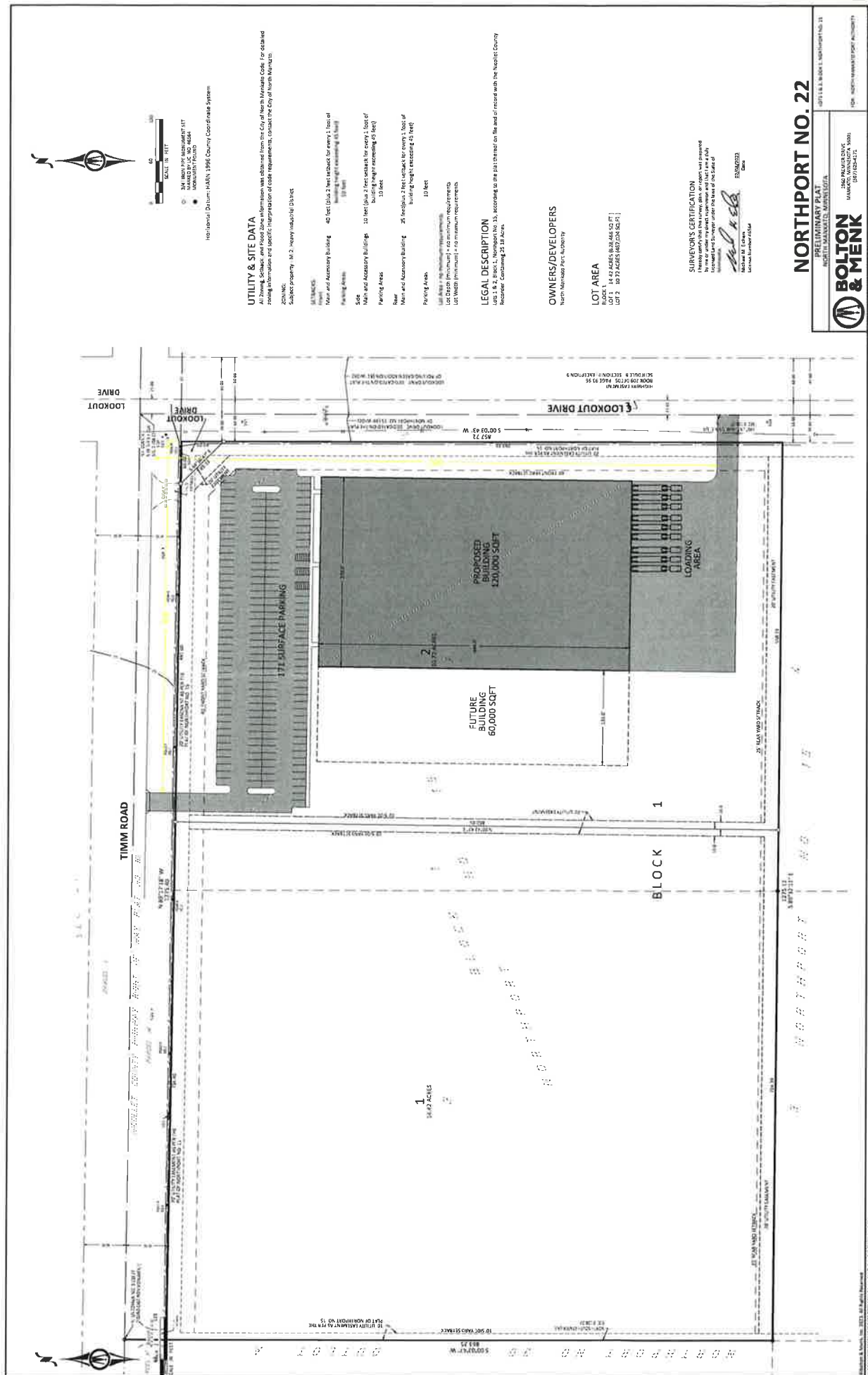
PLOTS 1 & 2, BLOCK 1, NORTHPORT NO. 15



1960 PREMIER DRIVE
MANKATO, MINNESOTA 56001

NORTHPORT NO. 22





UTILITY & SITE DATA

All utility lines shown on this plan were obtained from the City of Northampton. For additional information and specific interpretation of code requirements, contact the City of Northampton.

ZONING

Subject property is in Z-2 Heavy Industrial District.

SETBACKS

Minimum setbacks for every 1 foot of building height exceeding 45 feet:

Main and Auxiliary Building 40 feet (plus 2 feet setback for every 1 foot of building height exceeding 45 feet)

Parking Areas 10 feet

Side Main and Auxiliary Building 10 feet (plus 2 feet setback for every 1 foot of building height exceeding 45 feet)

Parking Areas 10 feet

Rear Main and Auxiliary Building 35 feet (plus 2 feet setback for every 1 foot of building height exceeding 45 feet)

Parking Areas 10 feet

Lot Area: The minimum requirements for lot area are as follows:

Lot Area (Minimum) = no minimum requirements

Lot Depth (Minimum) = no minimum requirements

LEGAL DESCRIPTION

Lots 1 & 2, Block 1, Northport No. 13, according to the plan thereof on the land of record with the Assessor's Records, containing 28.18 Acres.

OWNERS/DEVELOPERS

Northampton First Industry

LOT AREA

Block 1 14.42 Acres (620,465 sq. ft.)
Lot 2 10.77 Acres (467,048 sq. ft.)

SURVEYOR'S CERTIFICATION

I, the undersigned, being a duly licensed Surveyor of the Commonwealth of Massachusetts, do hereby certify that the foregoing is a true and correct copy of the original survey as the same appears in my files.

Matthew M. Evans
Surveyor Number 6554

NORTHPORT NO. 22

PRELIMINARY PLAT
NORTHAMPTON, MASSACHUSETTS

10/17/18, 18/08/18, 18/08/18



2000 PLYMOUTH DRIVE
NORTHAMPTON, MASSACHUSETTS 01060
(413) 528-2171