

Pursuant to the due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on December 19, 2022. Mayor Dehen called the meeting to order at 7:00 pm, asking everyone to join the Pledge of Allegiance. The following were present for roll call: Council Members Norland, Oachs, Whitlock, Steiner, City Administrator McCann, Interim Finance Director Ryan, Community Development Director Fischer, City Planner Lassonde, and City Clerk Van Genderen.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the agenda as presented. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen, aye, no nays. Motion carried.

Approval of Council Minutes from December 5, 2022, Council Meeting.

Council Member Oachs moved, seconded by Council Member Steiner, to approve the Council Meeting Minutes of December 5, 2022. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Approval of Council Work Session Minutes from December 12, 2022, Council Work Session.

Council Member Steiner moved, seconded by Council Member Norland, to approve the Council Work Session Minutes of December 12, 2022. Vote on the motion Norland, Whitlock, Steiner, and Dehen aye, Oachs abstain, no nays. Motion carried.

Public Hearing, 7 pm Stormwater and Annual Stormwater Pollution Prevention Program.

City Engineer Sarff reported that the Minnesota Pollution Control Agency (MPCA) administers the federal Clean Water Act requirements in addition to its own State Disposal System requirements. At the MPCA, the Stormwater Program includes three general stormwater permits, including the Municipal Separate Storm Sewer System (MS4) Permit. The MS4 Permit is designed to reduce the amount of sediment and pollution that enters surface and ground water from storm sewer systems to the maximum extent practicable. Because the City of North Mankato has a population greater than 10,000, it must comply with the MS4 permit requirements.

The City's MS4 permit requires the City to develop and maintain a stormwater pollution prevention program (SWPPP) that incorporates best management practices. The City is tasked with meeting six Minimum Control Measures: Public Education and Outreach on Stormwater Impacts, Public Participation and Involvement, Illicit Discharge Detection and Elimination, Construction Site Stormwater Runoff Control, Post Construction Stormwater Management, and Pollution control and Good Housekeeping for Municipal Operations. The tasks are an ongoing effort.

The Mayor closed the Public Hearing with no one appearing before the Council.

Public Hearing, 7 pm Consider Amending City Code Chapter 151 and Adding Section 151.21: Water Meters.

Community Development Director Fischer reported that Ordinance 154 would amend Chapter 151 concerning rentals in the City of North Mankato. The Ordinance would require all new and existing rental properties to install auto-read water meters before they receive a new or renewal rental license. The ordinance would require all rental properties in the lower North to convert before they receive their 2024 Rental License and all properties in the upper North to convert before they receive their 2025 Rental License.

Rob Vanderhoof, 1053 Center Street, appeared before Council and requested Council not pass the Ordinance.

Barb Church, 102 Wheeler Avenue, appeared before Council and expressed concerns about installing new water meters in old properties.

Tom Hagen, 927 Lake Street, appeared before Council and requested Council not pass the Ordinance and, if they do, consider splitting the cost with the owner.

Dan Engelhorn, 905 Sherman Street, appeared before Council and requested clarification on if the ordinance referred to both indoor and outdoor meters.

Rob Satternes, 506 Wheeler Avenue, appeared before Council and indicated he just recently purchased a rental and was concerned about the unexpected cost and requested the City consider splitting the cost.

With no one else appearing before Council, the Mayor closed the Public Hearing.

Consent Agenda

Council Member Norland moved, seconded by Council Member Oachs, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 109-22 Approving Donations/Contributions/Grants.
- C. Res. No. 110-22 Setting Fees and Charges
- D. Approved the 2023 Library Purchase of Services Contract Between Nicollet County and the City of North Mankato.
- E. Approved the 2023 Bookmobile Purchase of Services Contract Between Nicollet County and the City of North Mankato.

Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda.

Barb Church, 102 Wheeler Avenue, appeared before Council and stated the Council should not take any action except passing the budget because there will be new Council Members in 2023.

Tom Hagen, 927 Lake Street, appeared before Council and requested the Council not make any decisions because there will be new Council Members in 2023.

Business Items

Res. No. 111-22 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2023.

City Administrator McCann reported that the budget resolution is an overview of all of the budget documents that the Council reviewed during the budgeting process. Council Member Oachs requested clarification on Other Functions. City Administrator McCann reported that it included contracts, memberships and associations, and the sculpture walk.

Council Member Norland moved, seconded by Council Member Whitlock, to Adopt Res. No. 111-22 Approving the General Fund Budget and Auxiliary Fund Budget for Fiscal Year 2023. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Res. No. 112-22 Approving the 2022 Tax Levy Collectible in 2023 (Option B).

Interim Finance Director Ryan reported that three resolutions were presented, with one levy set at 9.5%, one at 8.8%, and one at 8.5%. Each would maintain the services requested, but the 8.8% and the 8.5% would require the City not to proceed with the Somerset Lane improvement project. Mayor Dehen stated that without a set development planned for the area, it may be wise to wait to proceed until 2024. The City has infill projects that could be completed before the Somerset Lane project is completed. Mayor Dehen suggested proceeding with the 8.8% levy or option 2. Council Member Steiner and Oachs agreed. Council Member Norland said the cost might increase if the City does not proceed.

Council Member Steiner moved, seconded by Council Member Whitlock, to Adopt Res. No. 112-22 B Approving the 2022 Tax Levy Collectible in 2023. Vote on the motion Oachs, Whitlock, Steiner, and Dehen aye, Norland nay. Motion carried.

Res. No. 113-22 Approving the Capital Improvement Plan 2023-2027.

Council Member Steiner moved, seconded by Council Member Norland, to Adopt Res. No. 113-22 Approving the Capital Improvement Plan 2023-2027 and moving Somerset Lane to 2024. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Council Member Steiner moved, seconded by Council Member Norland, to Amend Exhibit A attached to the CIP to reflect moving Somerset Lane to 2024. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Res. No. 114-22 Setting Rates and Charges for Storm Water.

Interim Finance Director Ryan reported the change would be to the base rate and would set the stormwater surcharge to \$4.75 for a single-family and \$4.75 for all other lots from 0-10,000 sq ft. For lots greater than 10,001 sq ft, the rate would increase to \$.76 per 1,000 sq. ft.

Council Member Norland moved, seconded by Council Member Steiner, to Adopt Res. No. 114-22 Setting Rates and Charges for Storm Water. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Res. No. 115-22 Setting Rates and Charges for Wastewater Fees.

Interim Finance Director Ryan reported the Wastewater Rates would increase by \$1.50 per month.

Council Member Norland moved, seconded by Council Member Oachs, to Adopt Res. No. 115-22 Setting Rates and Charges for Wastewater Fees. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Ordinance No. 154 An Ordinance of the City of North Mankato, Minnesota Amending North Mankato City Code Chapter 151.

City Administrator McCann noted staff prepared financing options for the transition at a 6% interest rate.

Discussion was held concerning if it was necessary to proceed with the Ordinance. Those in favor noted the new meters would stabilize bills, notify property owners of water leaks and issues, and reduce the burden on finance staff to enter all the meters. Those not in favor noted that if meters are working, why should they be replaced and noted the financial hardship for the landlords.

Council Member Norland moved, seconded by Council Member Whitlock, to Adopt Ordinance No. 154, An Ordinance of the City of North Mankato, Minnesota, Amending North

Mankato City Code Chapter 151. Vote on the motion Norland, Whitlock, and Dehen aye, Oachs and Steiner nay. Motion carried.

Res. No. 116-22 Authorizing Entering into an Agreement with the Minnesota Department of Transportation for Federal Participation in Construction.

City Engineer Sarff appeared before Council and stated the agreement would be utilized when the City received federal funding, and MnDOT would act as the fiscal agent.

Council Member Whitlock moved, seconded by Council Member Oachs, to Adopt Res. No. 116-22 Authorizing Entering into an Agreement with the Minnesota Department of Transportation for Federal Participation in Construction. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Res. No. 117-22 Approving Plans and Specifications and Ordering Advertisement for City Project No. 22-02 ABCDEF Somerset Lane Street and Utility Improvement Project was not discussed.

Agreement Between the City of North Mankato and the City of Mankato for Transit Services.

City Administrator McCann reviewed the proposed 2023 transit agreement with the City of Mankato. Highlights included the continuation of the fixed Route 5, complementary paratransit services, and the flex route service options. City Administrator McCann reported that the costs associated with the plan continue to increase based on the end of COVID-19 funding and the City's desire to improve access to transportation. Council Member Oachs requested clarification on if the City should continue to pursue less expensive options. City Administrator McCann reported that the City of Mankato is conducting a study that just kicked off to look at alternatives. He noted that City Planner Lassonde is a member of the task force and will be able to provide updates as they become available. Council Member Oachs also requested information on bus shelters. City Administrator McCann noted there had been a dispute about whom would own the shelters. Currently, grants are being sought to offset the cost of bus shelter installations.

Council Member Norland moved, seconded by Council Member Whitlock, to Approve the Agreement Between the City of North Mankato and the City of Mankato for Transit Services. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Joint Powers Agreement for the All Seasons Arena.

City Administrator McCann reviewed the proposed Joint Powers Agreement. The agreement clarifies partners, establishes the purpose of the organization, and outlines the rights and responsibilities of each of the signing parties. The responsibilities include expenses. The expenses were established proportionately based on the population set forth in the 2020 censuses for each party in school district 77. The formula has the City of Mankato at 69.82% and North Mankato at 22.41%, and Blue Earth County at 7.77%. Moving forward, City Administrator McCann noted that meetings would occur at least monthly based on the preparations to repair and upgrade the facility. Council Members expressed support for the agreement and continuation of the facility as a regional asset.

Council Member Oachs moved, seconded by Council Member Norland, to Approve the Joint Powers Agreement for the All Seasons Arena. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Res. No. 118-22 Approving the Grade and Step Plan for all Non-Union Employees.

City Administrator McCann reported that the Council reviewed the proposed plan at a Council Works Session and requested the staff move forward with an option and present an option that allowed the recognition of staff that has worked for the City for ten years. He stated the proposal meets those objectives and is at 4.71%, which is below the budgeted 5% for 2023. Council Member Oachs supported the plan but thought the decision should wait until the new Council Members. Mayor Dehen supported the pay plan as a way to support staff and remain competitive in the market.

Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 118-22 Approving the Grade and Step Plan for all Non-Union Employees. Vote on the motion Norland, Whitlock, Steiner, and Dehen aye, Oachs nay. Motion carried.

Set Public Hearing for 7 pm on January 3, 2022, to Consider Ordinance No. 155, An Ordinance Amending North Mankato City Code Chapter 11, Section 52.07 Water Meters.

Mayor Dehen stated this Ordinance would require the installation of new automatic read water meters on all sales of houses when a permit is pulled for plumbing costing more than \$2,000.00 and on all delinquent accounts and those not in compliance with reading their meters. He stated the discussion would be better held on January 17th after the new Council members have had a chance to go through a meeting.

Council Member Norland moved, seconded by Council Member Whitlock, to set a Public Hearing for 7 pm on January 17, 2022, to Consider Ordinance No. 155, An Ordinance Amending North Mankato City Code Chapter 11, Section 52.07 Water Meters. Vote on the motion Norland, Whitlock, Steiner, and Dehen aye, Oachs nay. Motion carried.

Lookout Drive Corridor Study.

City Planner Lassonde stated that the plan is the one that City Council has been reviewing for the past year. He noted there were no significant changes since the last time the Council reviewed the plan. The plan provides for Short-Term Improvement options, Longer-Term Improvements, and Opportunity-Driven Improvements. Council Member Oachs requested clarification on if speed limits would be reduced to address the concerns expressed by residents. City Planner Lassonde stated it did not due to the finding that improvements would not be expected to occur due to placing a sign; rather, restricting lanes and movements would work, but those would be addressed when the plan is moved forward. Currently, the City does not have funding for the plan. He noted residents could express their concerns, but at this time, no plans are in place to change anything.

Council Member Steiner moved, seconded by Council Member Oachs, to Approve the Lookout Drive Corridor Study. Vote on the motion Norland, Oachs, Whitlock, Steiner, and Dehen aye, no nays. Motion carried.

Open Forum

Tom Hagen, 927 Lake Street, appeared before Council and expressed concerns about a former employee.

Lucy Lowry, 2063 Northridge Drive, appeared before Council and requested clarification on the Culture and Recreation Budget and if the Fire Department received their funds back from assisting with Fun Days and the cost of the Darn Nice Area campaign.

Matt Peterson, 1032 Marie Court, appeared before Council and expressed concern about the management of Fun Days and that the Council voted on the Ordinance addressing the water meters.

City Administrator and Staff Comments

City Administrator McCann presented Mayor Dehen and Council Member Norland plaques in recognition of their years of service in the Council.

City Administrator McCann reported that Last Friday's snow emergency was a successful event; the crews were able to efficiently remove snow from roadways. During this event, 33 vehicles were towed, and over 40 vehicles were ticketed. To be directly notified by the City of future snow emergency alerts via text message, email, or phone call, residents should register for the City's Nixle alert system. Sign up by texting 56003 to 888777 or register on the City's website. Notice is also announced through the following channels:

- Notice to the local news media
- City's website
- City's social media (Facebook, Instagram, Twitter)
- On the 24/7 Snow Emergency Hotline (507-625-9131)

City Administrator McCann encouraged everyone to check out North Mankato's Hometown Holiday Lights and maps are available at the library and online.

City Administrator McCann reminded the community that Swim Facility passes are still on sale.

City Administrator McCann reminded residents that the Taylor Library and City Hall would be closed on Friday, December 23rd, and Monday, December 26th.

Mayor and Council Comments

Council Member Norland thanked the community for the opportunity to serve for the last 16 years as Council Member.

Mayor Dehen thanked the community for the opportunity to serve for the last 12 years and reviewed some highlights from his service.

At 8:20 pm, on a motion by Council Member Norland, seconded by Council Member Oachs, the Council Meeting was adjourned.

Mayor

City Clerk



City of North Mankato, MN

Check Report

By Vendor Name

Date Range: 1-3-23

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
00008	A+ SYSTEMS GROUP	12/31/2022	Regular	0	524.95	96861
00136	BENCHS	12/31/2022	Regular	0	608.00	96862
02169	BLUE LINE SHARPENING & SALES	12/31/2022	Regular	0	168.00	96863
00202	BROWN-NICOLLET ENVIRONMENTAL HEALTH	01/01/2023	Regular	0	251.00	96889
03225	CITY ART LLC	01/01/2023	Regular	0	2,250.00	96890
00255	CITY OF MANKATO	12/31/2022	Regular	0	146.91	96864
00255	CITY OF MANKATO	01/01/2023	Regular	0	1,895.00	96891
00274	COALITION OF GREATER MINNESOTA CITIES	01/01/2023	Regular	0	30,336.00	96892
00297	CORPORATE GRAPHICS COMMERCIAL	12/31/2022	Regular	0	39.51	96865
02098	CUMMINS	12/31/2022	Regular	0	47.63	96866
03798	DINAH LANGSJOEN ARTWORKS	12/31/2022	Regular	0	50.00	96867
00351	DITCH WITCH OF MINNESOTA, INC.	12/31/2022	Regular	0	68.40	96868
00074	EARL F. ANDERSEN INC.	12/31/2022	Regular	0	3,015.00	96869
00401	EXPRESS SERVICES, INC.	12/31/2022	Regular	0	1,056.56	96870
03910	FLYNN, CINDY	12/21/2022	Regular	0	525.00	96860
00499	GRAINGER	12/31/2022	Regular	0	6.46	96871
00506	GREATER MANKATO GROWTH, INC.	01/01/2023	Regular	0	3,800.00	96893
02228	GREATER MINNESOTA PARKS & TRAILS	01/01/2023	Regular	0	250.00	96894
00508	GREEN TECH RECYCLING, LLC	12/31/2022	Regular	0	581.00	96872
02910	H & M DRILLING INC.	12/31/2022	Regular	0	7,435.00	96873
00528	HANSEN SANITATION INC	12/31/2022	Regular	0	255.70	96874
00577	HOLTMEIER CONSTRUCTION	12/31/2022	Regular	0	18,366.21	96875
00639	KIBBLE EQUIPMENT LLC	12/19/2022	Regular	0	15,000.00	96859
00754	LEAGUE OF MINNESOTA CITIES	12/19/2022	Regular	0	350.00	96857
03913	LHS WRESTLING	01/01/2023	Regular	0	250.00	96895
02898	MARTIN-MCALLISTER	12/31/2022	Regular	0	600.00	96876
00847	MATHESON TRI-GAS, INC.	12/31/2022	Regular	0	250.42	96877
00920	MINNESOTA DEPARTMENT OF HEALTH	12/31/2022	Regular	0	12,915.00	96878
00936	MINNESOTA POLLUTION CONTROL AGENCY	01/01/2023	Regular	0	23.00	96896
00904	MINNESOTA STATE FIRE CHIEFS ASSOCIATION	01/01/2023	Regular	0	640.00	96897
01057	NORTH MANKATO MOTOR VEHICLE REGISTRA	12/31/2022	Regular	0	29.75	96879
01106	PETTY CASH	12/31/2022	Regular	0	9.49	96880
01133	POWERPLAN/RDO EQUIPMENT	12/31/2022	Regular	0	138.73	96881
01385	SANCO EQUIPMENT, LLC	12/31/2022	Regular	0	1,125.52	96882
01091	STOREY KENWORTHY & MATT PARROTT	12/31/2022	Regular	0	615.39	96883
01352	STREICHER'S, INC	12/31/2022	Regular	0	61.97	96884
01414	TOWMASTER	12/31/2022	Regular	0	10.73	96885
03914	TRITON WRESTLING	01/01/2023	Regular	0	200.00	96898
01433	TYLER TECHNOLOGIES	01/01/2023	Regular	0	795.87	96899
01443	UNITED STATES POSTAL SERVICE	12/31/2022	Regular	0	2,000.00	96886
00486	W.W. GOETSCH ASSOCIATES, INC.	12/31/2022	Regular	0	12,780.00	96887
01562	ZAHL EQUIPMENT SERVICE, INC.	12/31/2022	Regular	0	148.75	96888
00101	AT&T MOBILITY	12/27/2022	Bank Draft	0	92.50	DFT0007552
00241	CHARTER COMMUNICATIONS	12/27/2022	Bank Draft	0	271.95	DFT0007553
02026	INTERNATIONAL CODE COUNCIL	12/22/2022	Bank Draft	0	330.00	DFT0007561
00923	MINNESOTA DEPARTMENT OF LABOR & INDU:	12/27/2022	Bank Draft	0	35.00	DFT0007563
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/28/2022	Bank Draft	0	70.04	DFT0007564
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/23/2022	Bank Draft	0	93.66	DFT0007565
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/16/2022	Bank Draft	0	140.08	DFT0007566
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/15/2022	Bank Draft	0	70.04	DFT0007568
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/13/2022	Bank Draft	0	93.66	DFT0007569
00910	MINNESOTA VALLEY TESTING LAB, INC.	12/20/2022	Bank Draft	0	70.04	DFT0007570
01083	OVERDRIVE, INC.	12/14/2022	Bank Draft	0	5,492.71	DFT0007571
01083	OVERDRIVE, INC.	12/19/2022	Bank Draft	0	4,000.00	DFT0007572
01083	OVERDRIVE, INC.	12/22/2022	Bank Draft	0	246.18	DFT0007573
01335	STAPLES ADVANTAGE	12/21/2022	Bank Draft	0	386.09	DFT0007576
01335	STAPLES ADVANTAGE	12/14/2022	Bank Draft	0	287.51	DFT0007577

03279	STERICYCLE INC	12/27/2022	Bank Draft	0	28.94	DFT0007578
01449	UNIVERSITY OF MINNESOTA	12/22/2022	Bank Draft	0	300.00	DFT0007574
00551	A.H. HERMEL COMPANY	01/05/2023	EFT	0	56.19	5951
00028	AFFORDABLE TOWING OF MANKATO, INC.	01/05/2023	EFT	0	200.00	5952
00063	AMERICAN PEST CONTROL	01/05/2023	EFT	0	200.00	5953
01090	AMERICAN SOLUTIONS FOR BUSINESS	01/05/2023	EFT	0	4,294.31	5954
00105	AUTO VALUE MANKATO	01/05/2023	EFT	0	214.60	5955
00174	BOLTON & MENK, INC.	01/05/2023	EFT	0	4,490.38	5956
00216	C & S SUPPLY CO, INC.	01/05/2023	EFT	0	261.22	5957
00230	CCP INDUSTRIES, INC.	01/05/2023	EFT	0	171.40	5958
02757	CINTAS	01/05/2023	EFT	0	199.96	5959
03226	ESRI	01/05/2023	EFT	0	3,307.00	5985
00439	FORSTER, DANIEL	01/05/2023	EFT	0	380.33	5960
00453	FREYBERG PETROLEUM SALES, INC.	01/05/2023	EFT	0	15,346.58	5961
02946	FROELICH, PAUL	01/05/2023	EFT	0	197.00	5962
00463	G & L AUTO SUPPLY, LLC	01/05/2023	EFT	0	597.00	5963
00469	GANGELHOFF, BRIAN	01/05/2023	EFT	0	265.42	5964
00482	GMS INDUSTRIAL SUPPLIES, INC.	01/05/2023	EFT	0	994.45	5965
00538	HAWKINS, INC.	01/05/2023	EFT	0	7,531.65	5966
00646	HEINTZ, KATIE	01/05/2023	EFT	0	491.43	5967
00657	JT SERVICES	01/05/2023	EFT	0	747.49	5968
00691	KENNEDY & KENNEDY LAW OFFICE	01/05/2023	EFT	0	6,879.93	5986
00776	LLOYD LUMBER CO.	01/05/2023	EFT	0	203.60	5969
00874	MENARDS-MANKATO	01/05/2023	EFT	0	268.94	5970
02179	MES (MUNICIPAL EMERGENCY SERVICES)	01/05/2023	EFT	0	942.56	5971
03717	MILLER, DARYLD	01/05/2023	EFT	0	10.50	5972
00902	MINNESOTA IRON & METAL CO	01/05/2023	EFT	0	38.40	5973
00997	MTI DISTRIBUTING CO	01/05/2023	EFT	0	868.56	5974
02005	PANTHEON COMPUTERS	01/05/2023	EFT	0	2,775.00	5975
02005	PANTHEON COMPUTERS	01/05/2023	EFT	0	8,224.68	5987
01099	PET EXPO DISTRIBUTORS	01/05/2023	EFT	0	114.99	5976
01160	QUALITY OVERHEAD DOOR CO, INC	01/05/2023	EFT	0	30.00	5977
03518	RIDDELL	01/05/2023	EFT	0	47,730.77	5988
01211	RIVER BEND BUSINESS PRODUCTS	01/05/2023	EFT	0	668.15	5978
01263	SCHWICKERT'S TECTA AMERICA LLC	01/05/2023	EFT	0	17,075.00	5979
01285	SIRSIDYNIX	01/05/2023	EFT	0	38,527.33	5989
01323	SPS COMPANIES, INC.	01/05/2023	EFT	0	572.47	5980
01336	STAPLES OIL CO., INC.	01/05/2023	EFT	0	1,531.35	5981
03191	US SOLAR	01/05/2023	EFT	0	1,976.63	5982
01492	WACO SCAFFOLDING & SUPPLY CO.	01/05/2023	EFT	0	157.18	5983
03442	WASMUND, LARRY	01/05/2023	EFT	0	2,007.50	5984
					302,179.30	98

Authorization Signatures

All Council

The above manual and regular claims lists are approved for 1-3-23 by:

SCOTT CARLSON- MAYOR

MATTHEW PETERSON- COUNCIL MEMBER

WILLIAM STEINER- COUNCIL MEMBER

SANDRA OACHS- COUNCIL MEMBER

JAMES WHITLOCK- COUNCIL MEMBER

RESOLUTION SETTING GAS MILEAGE
REIMBURSEMENT RATE

WHEREAS, periodically it is necessary for City employees to use their personal vehicles for City business; and

WHEREAS, the federal government has set the standard mileage rate for reimbursement of business mileage at .585 cents per mile effective January 1, 2023;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, the mileage reimbursement rate for use of personal vehicles is hereby set at .585 cents per mile effective January 1, 2023.

Adopted this 3rd day of January 2023.

Mayor

City Clerk

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

WHEREAS, pursuant to M.S. 412.831, it is necessary for the City to designate a legal newspaper of general circulation within the City as its official newspaper; and

WHEREAS, the *Mankato Free Press* meets such qualifications:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, as follows:

That the *Mankato Free Press* is designated the legal newspaper for the City of North Mankato.

Adopted by the City Council this 3rd day of January 2023.

Mayor

ATTEST:

City Clerk

RESOLUTION DESIGNATING DEPOSITORIES
FOR THE CITY OF NORTH MANKATO

WHEREAS, it is necessary for the City to designate depositories for City funds and establish the terms therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following banks are designated as City depositories:

Bremer Bank
Citizens Community Federal
Community Bank
First National Bank Minnesota
Frandsen Bank & Trust
Minnesota Municipal Money Market (4M) Fund
Minnstar Bank
Pioneer Bank
PMA Financial Network
Huntington Bank
Wells Fargo Bank
Morgan Stanley
Northland Securities
Oppenheimer & Co. Inc.
UBS Financial Services
Wells Fargo Securities
RBC Wealth Management
Multi-Bank Securities, Inc.

AND, FURTHER, that the City checking account shall be maintained at Frandsen Bank & Trust and shall be interest-bearing, and that any deposits at any of the aforementioned banks shall be collateralized as required by Minnesota statute.

Adopted by the City Council this 3rd day of January 2023.

Mayor

City Clerk



1001 Belgrade Ave., PO Box 2055
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4252
www.northmankato.com

For Office Use Only

APPROVED _____

DENIED _____

☐ PARK USE

☐ AUDIO USE

Application For PARADE PERMIT

REQUIRED INFORMATION:

- Application for Parade Permit
- Map of Parade Route
- \$35 Application Fee

Thirty (30) days in advance of the parade date.

Name of Applicant <u>Katie Heintz</u>	Address <u>1001 Belgrade Ave</u>	Phone <u>507 327 0227</u>	Email <u>jonnisk12@yahoo.com</u>
--	-------------------------------------	------------------------------	-------------------------------------

Sponsoring Organization

Name <u>NORTH MANKATO AREA</u>	Address <u>PO BOX 1943 Mankato</u>	Phone <u>" "</u>
-----------------------------------	---------------------------------------	---------------------

Contact during event <u>Katie Heintz</u>	Phone <u>507 327 0227</u>
---	------------------------------

Event Location <u>LAKE, Belgrade, Range,</u>	Date <u>July 8th</u>	From <u>11 am</u>	Time <u>2 pm</u>	To
Occasion for Parade <u>FINDAYS.</u>				

Parade Description / Composition <u>floats, cars, bands, etc.</u>
--

Estimated Number of Participants: 100

As duly authorized representative or agent of the parade sponsoring organization, I hereby make application for a permit to parade in the City of North Mankato, Minnesota. I hereby certify that, to the best of my knowledge, the above is an accurate and true description of the parade. I agree to execute the parade according to this permit and subject to the provisions and conditions which may be necessary to provide for the safety of parade participants and the orderly and safe movement of public traffic.

Katie Heintz
Applicant

12/16/22
Date

Pursuant to Section 70.21 of the North Mankato City Code, I hereby authorize a parade permit for the applicant organization. This permit shall be valid only under the conditions recommended by the City of North Mankato and only for the date and time indicated.

[Signature]
Chief of Police

12/27/22
Date

Caswell Sports Director

Date

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND:



LIVE MUSIC/BAND
DJ/KARAOKE MACHINE
OTHER: _____

DATE OF EVENT:

July 6th, 8

BEGIN TIME: 7:30

END TIME: 11pm

LOCATION / SHELTER:

STATE

EVENT NAME:

Fundays

ONSITE COORDINATOR:

PRINT NAME:

Katie Heintz

MOBILE NUMBER:

507 327 0627

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

PRINT NAME:

Katie Heintz

SIGNATURE:

Katie Heintz

DATE:

12/16/22

EMAIL:

jennsk3@pana.com

POLICE CHIEF: RCS

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____



1001 Belgrade Avenue
North Mankato, MN 56003
507-625-4141 Fax: 507-625-4151
www.northmankato.com

Audio Permit _____ 2017
Park Permit _____ 2017

Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

AMPLIFIED SOUND: ☐ LIVE MUSIC/BAND **DATE OF EVENT:** 1/28-1-29/2023
☐ DJ/KARAOKE MACHINE **BEGIN TIME:** 9am
☒ OTHER: PA System **END TIME:** 5pm

LOCATION / SHELTER: Spring Lake Park Shelter 3

EVENT NAME: Anthony Ford Pond Hockey Tournament

ONSITE COORDINATOR: PRINT NAME: Phil Tostenson

MOBILE NUMBER: 507-382-7337

☒ I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

SIGNATURE: Phil Tostenson DATE: 12/22/2022

POLICE CHIEF: Ro

CITY CLERK: _____

☐ DENIED ☐ APPROVED

☐ BOOK ☒ POLICE ☐ ONLINE ☐ \$25.00 FEE

STAFF INITIALS _____

APPOINTMENTS TO BE MADE JANUARY 3, 2023, FOR 2023

1. Appoint BILLY STEINER as Acting Mayor.
2. Reappoint STEPHANIE STOFFEL and GRANT POEHLER to the Planning Commission for a 4-year term through 2026.
3. Appoint JODI ERICKSON to the Traffic and Safety Committee for a 1-year term.
4. Reappoint GERALD HICKS and appoint ALISSA BREKKE to the Board of Appeal and Equalization for a 3-year term through 2025.
5. Reappoint LOREN MORGAN and appoint JORDAN NICKELS to the Housing and Redevelopment Association Board for a 3-year term.
6. Reappoint ANGELA HOMER and appoint TACIE SCHWARTZ to the North Mankato Taylor Library Board for 3-year term through 2025.
7. Appoint BOLTON & MENK as Consulting Civil Engineer.
8. Appoint DUANE RADER as Weed Inspector.

RESOLUTION NO. 7-23

RESOLUTION APPROVING
COMMITTEE ASSIGNMENTS

WHEREAS, the City of North Mankato is represented on various Boards, Task Forces, Committees, and Commissions; and

WHEREAS, it is necessary to appoint City Council Members and staff as representatives to the various entities;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following individuals are appointed to the boards, committees, task forces, and commissions as listed in Exhibit A effective January 1, 2023.

Adopted this 3rd day of January 2023.

Mayor

City Clerk

2023 BOARD AND COMMITTEE ASSIGNMENTS

BOARD/COMMITTEE

REGION NINE DEVELOPMENT COMMISSION

JIM WHITLOCK

EXECUTIVE COMMITTEE

SCOTT CARLSON

SANDRA OACHS

ALL SEASONS ARENA BOARD

SANDRA OACHS

NICOLLET COUNTY/CITY OF NORTH MANKATO LIAISON COMMITTEE

JIM WHITLOCK

SCOTT CARLSON

INTERGOVERNMENTAL COMMITTEE

JIM WHITLOCK

SCOTT CARLSON

NICOLLET COUNTY RECYCLING TASK FORCE

MATT PETERSON

COALITION OF GREATER MINNESOTA CITIES

SCOTT CARLSON

INTERGOVERNMENTAL YOUTH ASSETS

BILLY STEINER

CITIES/COLLEGES/UNIVERSITIES ADVISORY COUNCIL

MATT PETERSON

NORTH MANKATO FIRE RELIEF ASSOCIATION

SCOTT CARLSON

JESSICA RYAN

INDOOR RECREATION TASK FORCE

JIM WHITLOCK

MATT PETERSON

NORTH MANKATO PLANNING COMMISSION

MATT PETERSON

NORTH MANKATO PORT AUTHORITY

BILLY STEINER

SANDRA OACHS

JIM WHITLOCK

MATT PETERSON

SCOTT CARLSON

NORTH MANKATO TAYLOR LIBRARY BOARD

BILLY STEINER

TRAFFIC AND SAFETY COMMITTEE

JIM WHITLOCK

METROPOLITAN PLANNING ORGANIZATION (MPO)

JIM WHITLOCK

GREENWAY CONSERVATION ADVISORY COMMITTEE

BILLY STEINER

COMMUNITY EDUCATION AND RECREATION

SCOTT CARLSON

NORTH MANKATO BUSINESS ASSOCIATION LIAISON

KATIE HEINTZ

SANDRA OACHS

BUSINESS ON BELGRADE

KATIE HEINTZ

HOUSING AND REDEVELOPMENT BOARD

BILLY STEINER

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9A	Dept: Community Dev.	Council Meeting Date: 1/3/22
------------------	----------------------	------------------------------

TITLE OF ISSUE: Consider Resolution Authorizing Funding Application for the Belgrade Avenue Improvement Project and the Trunk Highway 169/Belgrade Avenue Interchange Improvement Project.

BACKGROUND AND SUPPLEMENTAL INFORMATION: City Engineer Sarff provided a memo concerning the proposed application and will be present to review the proposed funding application and project.

If additional space is required, attach a separate sheet

REQUESTED COUNCIL ACTION: Adopt Resolution Authorizing Funding Application for the Belgrade Avenue Improvement Project and Trunk Highway 169/Belgrade Avenue Interchange Improvement Project.

For Clerk's Use:

Motion By: _____
 Second By: _____

Vote Record:	Aye	Nay	
	_____	_____	Whitlock
	_____	_____	Steiner
	_____	_____	Oachs
	_____	_____	Peterson
	_____	_____	Dehen

SUPPORTING DOCUMENTS ATTACHED

Resolution Ordinance Contract Minutes Map

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------	--------------------------	--------------------------	--------------------------

Other (specify) Memo _____

<input type="checkbox"/>	Workshop
<input checked="" type="checkbox"/>	Regular Meeting
<input type="checkbox"/>	Special Meeting

<input type="checkbox"/>	Refer to: _____
<input type="checkbox"/>	Table until: _____
<input type="checkbox"/>	Other: _____



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: [507] 625-4171
Fax: [507] 625-4177
Bolton-Menk.com

MEMORANDUM

Date: December 28, 2022
To: Kevin McCann, City Administrator
From: Daniel R. Sarff, P.E., City Engineer
CC: Michael Fisher, Community Development Director
Matthew Lassonde, City Planner
Subject: Federal Funding Application for Belgrade Avenue Improvements
Surface Transportation Program – Small Urban

Each year, federal funding through the Surface Transportation Program (STP) is available to Municipal State Aid (MSA) cities (population greater than 5,000) in Minnesota for the improvement of streets and bridges. Approximately \$2.6 million in federal funding is available through a competitive application process to the eight eligible cities in Minnesota Department of Transportation (MnDOT) District 7. Selected projects from the current solicitation will be placed on the Statewide Transportation Improvement Program (STIP) and funded in fiscal year 2027. Up to 80 percent of the eligible project costs would be reimbursed with federal funds if the City is successful with the grant application.

The conversion of Belgrade Avenue from Range Street to Nicollet Avenue (200 block) from a four-lane configuration to a three-lane configuration was reviewed with the City Council at the December 12th work session. The proposed improvements would include the replacement of the existing 62-foot-wide street with a 50-foot-wide street. The proposed street width would provide one lane of through traffic each way with a center turn lane. The existing dedicated right turn lane and the combined through/left turn lane at Range Street would be maintained, as would the parallel parking on the south side of the street. The narrower street would allow the existing sidewalks that are in poor condition, to be reconstructed at a width and slope that meet Americans with Disabilities Act (ADA) standards. The wider sidewalks could also allow for additional streetscaping and possibly outside seating/activity areas for the adjacent businesses. The existing street lighting system and event power system, which are also in poor condition, would be replaced and enhanced as part of the project. The project would also include new storm sewer improvements and possibly minor improvements to the exiting sanitary sewer and water systems. A copy of the geometric layout for the three-lane conversion is attached. Several opportunities were provided for the Belgrade Avenue businesses and the public to review the information presented at the council work session. Attached is a memo from City Planner Matt Lassonde summarizing the comments to date.

MnDOT is also planning improvements to the Trunk Highway (TH) 169/Belgrade Avenue interchange in 2025. The southbound ramp intersection that is located adjacent to the 200 block of Belgrade Avenue would be maintained as a signalized intersection but would be reconstructed to replace the existing pavement and existing traffic signal system that are in poor condition. The most significant change to the intersection geometrics would be the addition of a second left turn lane for westbound traffic turning left onto the southbound ramp. Since the Belgrade Avenue leg of the intersection is under the jurisdiction of the City of North Mankato, the City would be responsible for a portion of the project cost in accordance with MnDOT's cost participation policies. The estimated City cost for the proposed intersection improvements is \$437,000.

If the City Council wishes to proceed with three-lane conversion on the 200 block of Belgrade Avenue, it is recommended that an application for federal funding be submitted under the current STP-Small Urban solicitation.

The estimated cost of the Belgrade Avenue improvement project items that would be eligible for federal funding (street, storm sewer, sidewalk, street lighting, and other miscellaneous improvements) is estimated to be \$1,075,000. The City's share of the MnDOT TH 169/Belgrade Avenue interchange project is estimated to be \$437,000 and would also be eligible for federal funding. So, the total estimated cost of federally eligible items is \$1,512,000. The federal funding would cover 80% of the federally eligible costs or \$1,209,600. The estimated total project costs of the Belgrade Avenue improvements and the City's share of MnDOT's TH 169/Belgrade Avenue interchange project, is \$1,770,000, leaving an estimated local share of \$560,400. It is estimated that approximately \$500,000 of the remaining local share would be eligible for Municipal State Aid (MSA) funding. So, if adequate MSA funds are available, the remaining City's share could be approximately \$60,000.

A resolution authorizing the application for federal funding of this project is included in the City Council packet for your consideration. I will be available at the January 3rd council meeting to answer any questions that you or the Council may have.

DECEMBER 2022



H:\NIMAN\M11196709\CA0\VC30\FIG-119670-THREE LANE'S.dwg 12/15/2022 10:12:29 AM



MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Matt Lassonde, City Planner
DATE: 12/28/2022
SUBJECT: Belgrade Avenue Three-Lane Conversion – Stakeholder Meeting Summary

Following the December 19, 2022, North Mankato City Council meeting, City staff presented alternatives for the three-lane conversion of the 200 block of Belgrade Avenue to business and property owners along the corridor. Two members of City staff and the City Engineer were present at the meeting along with a Councilmember and two interested citizens. The meeting was held virtually and was recorded and made available for a 1-week period. A summary of the feedback received from stakeholders is included below. To date, the City has received no opposition to the latest three-lane conversion alternatives for Belgrade Avenue. The following link is a recording of the presentation for reference.

Link to Presentation: www.northmankato.com/belgrade-ave-presentation

1. Councilmember Oachs commented that less pedestrians have been observed crossing over Belgrade since the consolidation of Frandsen Bank into one location. She suggested that the sidewalk on the south be constructed wider than the north side given that is where restaurants seeking patios are currently located. Planner Lassonde suggested that the sidewalk widths be distributed evenly to support the potential for future restaurants that might locate on the north side. Councilmember Oachs asked what the final width is anticipated to be and City Engineer Sarff stated they would be 14-feet.
2. Randy Zellmer was the chair of the stakeholder committee for the Belgrade Avenue Corridor Study and the Belgrade Avenue Master Plan and was present at the meeting. He reminded staff that there was a fair amount of support for the three-lane conversion expressed in the previous planning efforts. Mr. Zellmer inquired about the potential to allow left hand turns at Nicollet Avenue for traffic traveling westbound on Belgrade Avenue where it isn't allowed today. City Engineer Sarff mentioned that the City would need to follow up with the MN Department of Transportation (MnDOT) to see if the restricted movement is necessary from their point of view.
3. Mr. Zellmer also stated that the mid-block crossing and the mini roundabout presented in the plans received substantial support from the public and stakeholders during planning processes. He asked that the Council consider including at least the mid-block crossing in the final design. City Engineer Sarff stated that the crossing isn't currently supported by the City Council but could be incorporated easily in the future if desirable. He also provided rationale for the shifted location of any potential mid-block crossing from previous plans.
4. Community Development Director Fischer asked City Engineer Sarff to discuss construction staging for the project and potential impacts to businesses. City Engineer Sarff stated that MnDOT's reconstruction of the highway 169 southbound intersection will already prevent access to Belgrade for a period which would be an optimal time to perform the three-lane conversion. There is still some uncertainty how construction access would be handled but he mentioned accommodations would be made to maximize access to businesses in the process.

RESOLUTION NO. 4-23

RESOLUTION AUTHORIZING FUNDING APPLICATION FOR THE BELGRADE AVENUE IMPROVEMENT PROJECT AND THE TRUNK HIGHWAY 169/BELGRADE AVENUE INTERCHANGE IMPROVEMENT PROJECT

WHEREAS, approximately \$2.6 million in federal funds are available in fiscal year 2027 for the improvement of streets and bridges in cities with population over 5,000 in MnDOT District 7 through the Surface Transportation Program (STP – Small Urban) funding program, and

WHEREAS, Belgrade Avenue is an important transportation corridor within the City of North Mankato, providing vehicular and pedestrian/bicycle access to the lower North Mankato area and to the adjacent commercial and retail businesses, and

WHEREAS, the block of Belgrade Avenue from Range Street to Nicollet Avenue (200 block) serves as one of the primary gateways into the City of North Mankato, and

WHEREAS, the Belgrade Avenue Corridor Study and the Belgrade Avenue Master Plan prepared in 2017 identified traffic speed and pedestrian safety as issues within the 200 block of Belgrade Avenue, and

WHEREAS, the existing sidewalks, street lighting system, and event power system in the 200 block of Belgrade Avenue are in poor condition and are in need of replacement, and

WHEREAS, the Minnesota Department of Transportation (MnDOT) is planning improvements to the Trunk Highway (TH) 169/Belgrade Avenue interchange and such improvements will create an opportunity to consider improvements to the 200 block of Belgrade Avenue, and

WHEREAS, the MnDOT TH169/Belgrade Avenue interchange project will require cost participation from the City of North Mankato, and

WHEREAS, the City of North Mankato has determined that the reconstruction of the 200 block of Belgrade Avenue from a four-lane configuration to a three-lane configuration will address the issues and deficiencies identified, and

WHEREAS, the reconstruction of the 200 block of Belgrade Avenue and the cost participation in the MnDOT TH169/Belgrade Avenue interchange project are necessary and meet the eligibility requirements of the STP-Small Urban funding program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA that the City Council hereby supports the reconstruction of Belgrade Avenue from Range Street to Nicollet Avenue (City Project) and the MnDOT TH169/Belgrade Avenue interchange project (MnDOT Project).

BE IT FURTHER RESOLVED that the City of North Mankato agrees to act as sponsoring agency for the STP – Small Urban federal funding for the City Project and has reviewed and approved the project as proposed.

BE IT FURTHER RESOLVED that the City of North Mankato, if awarded the federal funds for the City Project and the MnDOT Project, agrees to secure and guarantee the local share of costs associated with the referenced projects.

BE IT FURTHER RESOLVED that the City of North Mankato, if awarded the federal funds for the City Project, agrees to design and construct the project and see the project through to its completion, with compliance of all applicable laws, rules, and regulations.

BE IT FURTHER RESOLVED that the City of North Mankato, if awarded the federal funds for the City Project, agrees to operate and maintain the facilities constructed with federal transportation funds for the useful life of the improvement.

BE IT FURTHER RESOLVED that the City of North Mankato, if awarded the federal funds for the MnDOT Project, agrees enter into a cooperative agreement with MnDOT that will outline both party's responsibilities and respective costs for the MnDOT project.

Adopted by the City Council this 3rd day of January 2023.

Mayor

Attest:

City Clerk

CITY OF NORTH MANKATO
REQUEST FOR COUNCIL ACTION



Agenda Item # 9B	Dept: Administration	Council Meeting Date: 1/3/22																																																						
TITLE OF ISSUE: Consider Resolution Regarding the 2023 Legislative Session.																																																								
BACKGROUND AND SUPPLEMENTAL INFORMATION: City Administrator McCann will review the resolution and answer any questions.																																																								
<i>If additional space is required, attach a separate sheet</i>																																																								
REQUESTED COUNCIL ACTION: Adopt Resolution Regarding the 2023 Legislative Session.																																																								
For Clerk's Use: Motion By: _____ Second By: _____ Vote Record: <table><thead><tr><th></th><th>Aye</th><th>Nay</th><th></th></tr></thead><tbody><tr><td></td><td>_____</td><td>_____</td><td>Whitlock</td></tr><tr><td></td><td>_____</td><td>_____</td><td>Steiner</td></tr><tr><td></td><td>_____</td><td>_____</td><td>Oachs</td></tr><tr><td></td><td>_____</td><td>_____</td><td>Peterson</td></tr><tr><td></td><td>_____</td><td>_____</td><td>Dehen</td></tr></tbody></table>		Aye	Nay			_____	_____	Whitlock		_____	_____	Steiner		_____	_____	Oachs		_____	_____	Peterson		_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table><thead><tr><th>Resolution</th><th>Ordinance</th><th>Contract</th><th>Minutes</th><th>Map</th></tr></thead><tbody><tr><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td colspan="5">Other (specify) _____</td></tr><tr><td colspan="5">_____</td></tr><tr><td colspan="5">_____</td></tr><tr><td colspan="5">_____</td></tr></tbody></table>		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify) _____					_____					_____					_____				
	Aye	Nay																																																						
	_____	_____	Whitlock																																																					
	_____	_____	Steiner																																																					
	_____	_____	Oachs																																																					
	_____	_____	Peterson																																																					
	_____	_____	Dehen																																																					
Resolution	Ordinance	Contract	Minutes	Map																																																				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																																				
Other (specify) _____																																																								

<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																																							

A RESOLUTION REGARDING THE 2023 LEGISLATIVE SESSION

WHEREAS, the 14,461 citizens of the City of North Mankato play a vital role in all areas of the vitality of the regional economy in the Mankato-North Mankato Metropolitan Statistical Area, and

WHEREAS, the long-term cost of service delivery and the level of service provision associated with public services, including but not limited to recreation, flood control, transit, public safety, riverfront redevelopment, regional parks, lake improvements, transportation, and public facilities, are important considerations for the City Council of North Mankato; and

WHEREAS, the cost of maintaining a public utility system to provide quality water, treatment of wastewater, and management of the stormwater system are important considerations for the City Council of North Mankato; and

WHEREAS, the long-term costs of service delivery for these services and equity of service level in the region may be impacted by the Minnesota State Legislature in 2023 depending on the final approval of regional bonding requests and extensions of local sales and use taxes in the region, and

WHEREAS, the City Council of North Mankato wishes to act in the best long-term interest of the Citizens of North Mankato in maintaining a regional balance in financial resources available to communities throughout the region to address the costs of service delivery, provision of service, and extension of service to unserved areas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NORTH MANKATO, MINNESOTA, that;

1. The will of the North Mankato City Council during the legislative session to accomplish these goals shall be articulated to the Minnesota State Legislature by the City Administrator or his designee.

Adopted by the City Council on this 3rd day of January 2023.

Mayor

Attest:

City Clerk

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



Agenda Item # 9C	Dept: Administration	Council Meeting Date: 1/3/22																																		
TITLE OF ISSUE: Consider Resolution Supporting the Authority to Extend a Local Sales Tax to Fund Specific Capital Improvement Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds supported by the Sales Tax Revenue.																																				
BACKGROUND AND SUPPLEMENTAL INFORMATION: City Administrator McCann will review the resolution and answer any questions.																																				
If additional space is required, attach a separate sheet																																				
REQUESTED COUNCIL ACTION: Adopt Resolution Supporting the Authority to Extend a Local Sales Tax to Fund Specific Capital Improvement Providing Regional Benefit, to Establish the Duration of the Tax and the Revenue to be Raised by the Tax, and to Authorize the City to Issue Bonds supported by the Sales Tax Revenue.																																				
For Clerk's Use: Motion By: _____ Second By: _____ <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">Vote Record:</td> <td style="width: 10%; text-align: center;">Aye</td> <td style="width: 10%; text-align: center;">Nay</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Whitlock</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Steiner</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Oachs</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Peterson</td> </tr> <tr> <td></td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> <td>Dehen</td> </tr> </table>	Vote Record:	Aye	Nay			_____	_____	Whitlock		_____	_____	Steiner		_____	_____	Oachs		_____	_____	Peterson		_____	_____	Dehen	SUPPORTING DOCUMENTS ATTACHED <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Resolution</td> <td style="width: 20%;">Ordinance</td> <td style="width: 20%;">Contract</td> <td style="width: 20%;">Minutes</td> <td style="width: 20%;">Map</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> Other (specify) _____ _____ _____ _____ _____		Resolution	Ordinance	Contract	Minutes	Map	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vote Record:	Aye	Nay																																		
	_____	_____	Whitlock																																	
	_____	_____	Steiner																																	
	_____	_____	Oachs																																	
	_____	_____	Peterson																																	
	_____	_____	Dehen																																	
Resolution	Ordinance	Contract	Minutes	Map																																
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																																
<input type="checkbox"/> Workshop <input checked="" type="checkbox"/> Regular Meeting <input type="checkbox"/> Special Meeting	<input type="checkbox"/> Refer to: _____ <input type="checkbox"/> Table until: _____ <input type="checkbox"/> Other: _____																																			

City of North Mankato
Local Sales Tax Legislation
Project Regional Significance

The City of North Mankato is located in Nicollet County in Southern Minnesota at the intersection of State Highway 14 and State Highway 169. North Mankato lies about 80 miles southwest of the cities of Minneapolis and St. Paul.

North Mankato is home to large corporations such as Taylor Corporation, Gillette Pepsi, Fun.com and many more. There is also a thriving downtown with several shops and restaurants. North Mankato is the home to Caswell Sports Complex, the Spring Lake Park Swim Facility, and the Taylor Library.

With between 35-55 thousand people visiting Caswell Sports Complex each year, the infrastructure is heavily used by non-residents. This causes the City residents to be responsible for large annual operation and maintenance costs.

The local sales tax will help the City of North Mankato to capture some revenues from visitors and local businesses. This revenue will help North Mankato defray the cost of the Improvements to the Caswell Regional Sporting Complex as described in the attached Council Resolution.

A RESOLUTION SUPPORTING THE AUTHORITY TO EXTEND A LOCAL SALES TAX TO FUND SPECIFIC CAPITAL IMPROVEMENTS PROVIDING REGIONAL BENEFIT, TO ESTABLISH THE DURATION OF THE TAX AND THE REVENUE TO BE RAISED BY THE TAX, AND TO AUTHORIZE THE CITY TO ISSUE BONDS SUPPORTED BY THE SALES TAX REVENUE

WHEREAS, the city has engaged community residents and businesses and identified projects, including the development of regional parks, hiking, and biking trails, existing and new recreational facilities, expansion of the North Mankato Taylor Library, riverfront redevelopment, and lake improvement project; and,

WHEREAS, one project identified from the potential projects and supported by community residents is the Caswell Regional Sporting Complex Project. The project includes a 115,000 square-foot fieldhouse, 8 high school regulation-sized basketball courts, 8 high school regulation-sized volleyball courts, 6 YSTA-sized tennis courts, Locker rooms, concessions, restrooms, indoor batting cages, and tournament hosting facilities. It is anticipated that the total estimated cost for this project is \$17,000,000. North Mankato is seeking an extension of the already approved local sales tax to complete this project; and,

WHEREAS, the project will result in benefits to both the residents and businesses of the City of North Mankato and non-resident visitors and businesses; and,

WHEREAS, funding the project with a local sales tax will more closely distribute the cost of the project to the users of the facilities; and,

WHEREAS, the project is estimated to cost approximately \$17,000,000, and,

WHEREAS, the city estimates that a local sales tax of one-half of one percent extended for an additional 6 years would generate \$17,103,363; and,

WHEREAS, the city has provided documentation of the regional significance of the project, including the share of the economic benefit to or use of each project by persons residing or businesses located outside of the jurisdiction; and,

WHEREAS, the estimated local sales tax revenue and estimated time needed to raise that amount of revenue for the project are as follows:

For the Caswell Regional Sporting Complex Project: The city will collect \$17,103,363 over the additional 6 years to defray the cost of this project.

WHEREAS, Minn. Stat. 297A.99 authorizes the imposition of a general sales tax if permitted by a special law of the Minnesota Legislature; and,

WHEREAS, Minn. Stat. 297A.99 requires the City to pass a resolution authorizing such a local tax and to obtain Legislative approval prior to enacting the local tax;

THEREFORE, BE IT RESOLVED the following:

1. The city council supports the authority to impose a general local sales tax of one-half of one percent for an extension of 6 years to fund the aforementioned project;

2. Upon approval of this resolution, the city will submit the adopted resolution and documentation of regional significance to the chairs and ranking minority members of the House and Senate Taxes committees for approval and passage of a special law authorizing the tax by January 31 of the year that it is seeking the special law.
3. Upon Legislative approval and passage of the special law authorizing the tax, the city will adopt a resolution accepting the new law, which will be filed with a local approval certificate to the Office of the Secretary of State before the following Legislative session.
4. Upon completion of the requirements above, the local sales tax will commence and run for an additional 6 years or until a sum sufficient to fund the voter-approved project, including related debt costs, is raised, whichever comes first.

Adoption by the City Council of the City of North Mankato this 3rd day of January 2023.

Mayor

ATTEST:

City Clerk