Pursuant to the due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on September 5, 2023. Mayor Carlson called the meeting to order at 7:00 p.m., asking everyone to join the Pledge of Allegiance. The following were present for roll call: Council Members Steiner, Peterson, Oachs, Whitlock, City Administrator McCann, Finance Director Ryan, Community Development Director Fischer, Public Works Director Arnold, City Planner Lassonde, and Administrative Services Manager-City Clerk Van Genderen.

Approval of Agenda

Council Member Steiner moved, seconded by Council Member Oachs, to approve the agenda as presented. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Proclamation

WHEREAS, September 17, 2023, marks the two-hundred-thirty-sixth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, to the patriotic celebrations which will commemorate it; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

NOW THEREFORE I, Scott Carlson, Mayor of North Mankato, by virtue of the power vested in me as Mayor of the City of North Mankato, do hereby proclaim September 17 through 23 as:

CONSTITUTION WEEK

And ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

Approval of Council Minutes from August 21, 2023, Council Meeting.

Council Member Steiner moved, seconded by Council Member Whitlock, to approve the August 21, 2023, Council Meeting Minutes. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Approval of Council Work Session Minutes from August 21, 2023, Council Work Session.

Council Member Oachs moved, seconded by Council Member Steiner, to approve the August 21, 2023, Council Work Session Minutes. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Public Hearing, 7 pm to Consider an Ordinance Amending Title XV: Land Usage Chapter 156 Zoning Code.

Community Development Director Fischer reported to Council that the amendment would be to City Code Chapter 156.053 (3) (a), Construction and Maintenance. Currently, the code requires paved parking lots to have B Style Curb and Gutter. Staff are asking to amend the language to state that the City of North Mankato may approve an alternate curb and gutter style based on project-specific

conditions. He noted that currently, the City Code allows new streets to have alternate curb styles based on project-specific conditions.

With no one appearing, Mayor Carlson closed the public hearing.

Public Comments

Barb Kaus, 1109 Sunrise Drive, appeared before the City Council and thanked the City Administrator and the Council for choosing United Way to receive the donation from the US Solar program. US Solar also indicated the donations would broaden to include the four counties that United Way serves.

Martie Kaus, 525 Wheeler Avenue, appeared before the Council and stated she co-founded the Circle the Earth Recreation Organization. The organization was requesting that the Council approve an agreement allowing Circle the Earth Recreation Organization to install a seasonal skate park in the Spring Lake Park Hockey north rink. She requested the Council support the agreement.

Andrew Slocum, 309 State Street, Mankato, appeared before the Council and thanked the Council for considering allowing Circle the Earth Recreation Organization to install a temporary skate park in the north rink at Spring Lake Park.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Peterson, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 57-23 Accepting Donations/Contributions/Grants.
- C. Approved Audio and Block Party Permit for Megan Alvarado Arlington Block Party on September 9, 2023, from 5:00 p.m. to 10:00 p.m.
- D. Approved a Cannabinoid License for 1105 Holdings LLC, DBA Range Street Liquor, located at 1105 Range Street.
- E. Approved the Memorandum of Understanding between North Mankato and LELS Police Officers.
- F. Approved Audio Permit for Lor Ray Live at 1516 Lor Ray Drive on September 30, 2023, from 3 p.m. to 10 p.m.
- G. Approved the Minnesota River Valley Drug Task Force Joint Powers Agreement.

Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Business Items

Ordinance No. 160 Fourth Series, An Ordinance Amending Title XV: Land Usage Chapter 156 Zoning Code.

Council Member Steiner moved, seconded by Council Member Peterson, to Adopt Ordinance No. 160 Fourth Series, An Ordinance Amending Title XV: Land Usage Chapter 156 Zoning Code. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Res. No. 58-23 Adopting the Comprehensive Plan 2023.

City Planner Lassonde reported staff and the Planning Commission have been working on the Comprehensive Plan update for the past two years. He stated the plan was presented to the Council on August 21, 2023, for review and then placed back out for public comment. He noted only two

additional comments were made. One comment expressed concern about the planned industrial growth and the perceived noise and smell. The second comment requested the plan remove any multi-family housing. Mayor Carlson asked for clarification on the first comment. City Planner Lassonde stated from what he could understand from the comment, the commenter purchased a home near the planned future industrial development. He noted he did not know where the home was located. He commented that the City has a clean industrial area and plans to maintain the cleanliness. Council Member Oachs thanked the commenters but noted the City must provide housing options, including multi-family housing. Mayor Carlson stated he loved the plan and vision for the City.

Council Member Oachs moved, seconded by Council Member Steiner, to Adopt Res. No. 58-23 Adopting the Comprehensive Plan 2023. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Approve Agreement with Midwest Flag Football.

Culture, Recreation, and Quality of Life Director Heintz reported that she and Parks and Recreation Coordinator Walsh have been working on the agreement. She noted that the program was held last year, and the City is partnering with the organization to enhance the program this year. The organization will pay the City \$25.00 per kid and the City will collect concession revenue. Culture, Recreation, and Quality of Life Director Heintz noted that the staff has been working with Mankato United President Sam Barbosa to address any concerns the organization has with using the fields at the Caswell North Complex. She noted the goal is to accommodate both organizations. Council Member Peterson requested clarification on whether, instead of a per-kid payment, the organization pays for the rental of the fields. Director Heintz stated it was discussed, but the City would benefit more from the per-child amount. She noted that President Barbosa also asked the same question, but the two organizations are under different contracts. Mayor Carlson asked if the space was getting tight. Director Heintz noted that it is getting tighter, but with better management, she believed it would work. Council Member Oachs stated she supported providing additional opportunities for youth. As long as open communication is maintained by North Mankato and all the user groups, then she is for the use. She did request clarification on if too many kids begin to use the space. Director Heintz stated that the Midwest Flag Football would cut off additional members if the area becomes too stretched.

Council Member Steiner moved, seconded by Council Member Oachs, to Approve the Agreement with Midwest Flag Football. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Res. No. 59-23 Authorizing Expenditures of Public Funds for Certain Organizational Functions and Other Public Purposes.

City Administrator McCann stated the resolution authorizes the City to establish an employee recognition program, celebrate retirements, and hold holiday parties using City funds. He noted the personnel committee reviewed and recommended the policy. Mayor Carlson stated his only request was to allow for creativity with the nonmonetary items that are given in recognition. Council Member Oachs said staff deserve recognition for the work that they complete.

Council Member Steiner moved, seconded by Council Member Peterson, to Adopt Res. No. 59-23 Authorizing Expenditures of Public Funds for Certain Organizational Functions and Other Public Purposes. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Approve a Seasonal Skateboard Park Agreement with Circle the Earth Recreation Organization.

City Administrator McCann stated that the City was contacted by Circle the Earth Recreation concerning using the north hockey rink at Spring Lake Park for a seasonal skateboard park. The City developed an agreement to allow the use of the facility from approximately April 1st to November 30th, dependent upon weather. The organization will take responsibility for insurance, and the City has reserved the right to terminate the agreement with a 30-day notification. The organization has agreed to allow the bike polo tournament, which uses both rinks for one weekend during one month, to use the space. Council Member Peterson stated he thought it was a good use of the area. Council Member Whitlock supported the use of the rinks.

Council Member Peterson moved, seconded by Council Member Steiner, to Approve the Seasonal Skateboard Park Agreement with Circle the Earth Recreation Organization. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Receive Background on the Proposed Water Feature and Consider a Resolution Authorizing the Preparation of Plans and Specifications for Project No. 23-06 Benson Park Water Recirculation and Water Feature Project.

City Engineer Sarff appeared before the Council and provided an overview of the proposed project within a historical context of the current design plans. HKGI prepared the Benson Park Master Plan in 2008/2009, and it was determined to create a Natural Resource Park. Several features were proposed and completed, including a parking lot, a picnic shelter, and a fishing pier on Ladybug Lake. Features that were not completed include a water feature/interactive play area, a small bridge over the channel between Lady Bug Lake and Ladybug Bay, and a larger bridge across "Long Lake." In 2012, plans were prepared for improvements, including underground utilities, a parking lot, a water feature/interactive play area, a small bridge over the channel between Lady Bug Lake and Ladybug Bay, a fishing pier on Ladybug Lake, and trail and sidewalk improvements. The project was not bid at that time. The revised plans for the water feature/recirculating system on the upper interactive water feature would require treated water and would contain a wading pool with zero entry, an upper small water feature, a winding river feature, the lower small water feature, and a lower wading pool with vertical water spray/fountains. City Engineer Sarff reviewed the estimated costs for the features, which included the Lower Ponds & Water Features for approximately \$221,000, the Upper Ponds & Water Features for \$150,000, Trails and Walking areas for \$70,000, Bridge over Little Lady Bug Lake for \$80,000 and the Bridge over Long Lake \$250,000. Public Works Director Arnold reported challenges to the current plans, including Pool #3, which now exists and has extensive cattails and other wetland vegetation that the MN Department of Natural Resources has indicated would require wetland mitigation. The other issue is that the proposed water features require water treatment, which creates a water supply question and challenges. The water would need to be treated, so there would be additional cost and maintenance needs. Using potable water to supply the system could impact the water system. With the possible wetland mitigation, the City could not start the project until 2024. He also noted that Community Development would be reviewing and updating the Parks Plan, which might be an excellent time to take a look at Benson Park and review the plans for the park. City Engineer Sarff noted that when the original Benson Park Plan was created, the splash pad was not in place, and the swim facility upgrades had not occurred. He indicated that the interactive water feature at Benson Park might be redundant. Council Member Peterson stated the interactive water feature may not be needed. If the idea is natural play, maybe keep it natural. Council Member Steiner indicated he thought the park should stay more natural. Council Member Oachs thought revisiting the plan and considering more natural options would be good. She stated she had received concerns about the

number of memorial benches in Benson Park because it made people sad. She suggested providing the option for residents to plant trees or support the parks in other ways. Public Works Director Arnold noted that it is an option that staff have been offering. City Administrator McCann stated he was hearing a consensus that the Council did not want to move forward with the proposed water feature but instead use the Parks Plan to review the park and provide direction.

Res. No. 60-23 Accepting Bid Rehabilitation of Well No. 7.

City Engineer Sarff reported requests for proposals for the Well No. 7 Rehabilitation project were sent to two (2) contractors, Traut Companies and Bergerson-Caswell, Inc. The proposal consisted of a base bid for general maintenance of the well, alternative add Item No. 1 for removal of sand accumulated in the well borehole, and Add Item No. 2 for replacement of the well pump and motor. One bid was received from Bergerson-Caswell, Inc. Traut Companies declined to bid, citing workload issues. The base bid was \$95,440, Add Item No. 1 was \$25,000, and Add Item No. 2 was \$47,880. Well, No. 7 was last rehabilitated in 2016. Due to the timing, the staff recommends approving Add Item No. 1 and rejecting Add Item No. 2. The pump and motor appear to be in good condition, but once the pump is pulled, if it needs to be repaired or replaced, staff will do so at that time.

Council Member Steiner moved, seconded by Council Member Oachs, to Adopt Res. No. 60-23 Accepting Bid Rehabilitation of Well No. 7. Vote on the motion Steiner, Peterson, Oachs, Whitlock, and Carlson, aye, no nays. Motion carried.

Open Forum

Tom Hagen, 927 Lake Street, appeared before the Council and recommended establishing a park board.

City Administrator and Staff Comments

Public Works Director Arnold noted the roundabout is open.

City Administrator McCann invited everyone to Symphony on the Prairie on Saturday, September 9th, from 6:00-7:30 p.m. at Benson Park.

City Administrator McCann stated Music in the Park for September starts Thursday, September 7^{th} , from 5:00 - 7:00 pm at Wheeler Park.

City Administrator McCann reported registration is now open for the 2023 Youth Wrestling Season; more information can be found on the Caswell website.

City Administrator McCann thanked everyone who participated in the roundabout ribbon cutting on Friday.

City Administrator McCann thanked the seasonal staff for all of their hard work during the summer.

Mayor and Council Comments

Council Member Peterson requested clarification on the request from Ms. Peterson concerning the Pack the Stands event and if the City would donate their portion of the concession stand funds to the charitable cause. City Administrator McCann stated the City has only collected the funds once and will not collect it.

Council Member Oachs encouraged everyone to be aware of kids at the start of the new school year.

Council Member Steiner requested tighter enforcement on speeding and noise on Sherman Street.

COUNCIL MINUTES September 5, 2023

Council Member Whitlock also requested tighter enforcement on speeding and noise.

Mayor Carlson requested an update on when the water meter discussion would return to the Council. City Administrator McCann reported the plan is to bring the topic back during the budget discussion on utilities. Mayor Carlson also requested clarification on the current language concerning the per hour for City workers to install a meter. City Administrator McCann reported it is per property, so an inside and outside meter would count as one property. In contrast, someone with a rental property and multiple houses would be considered multiple properties.

At 8:13 p.m., on a motion by Council Member Oachs, seconded by Council Member Steiner, the Council Meeting adjourned to closed session Under Minnesota Statues Section 13D.03 Closed Meetings for Labor Negotiations Strategy, Subd. 1 (b) to consider a strategy for labor negotiations, including a review of labor negotiation proposals.

Mayor

COUNCIL WORK SESSION September 5, 2023

Under due call and notice thereof, a Council Work Session of the North Mankato City Council was held in the Council Chambers on September 5, 2023. Mayor Carlson called the meeting to order at 6:00 p.m. The following were present for roll call: Council Members Steiner, Oachs, Peterson, and Whitlock, City Administrator McCann, Finance Director Ryan, Community Development Director Fischer, Public Works Director Arnold, and Administrative Services Manager-City Clerk Van Genderen.

Budget Work Session: Present Tax Levy Supported Funds-General Fund, Debt Service Fund, Port Authority General Fund

Finance Director Ryan noted the first few pages of the report contained information on the organization of the City, including an organizational chart. She mentioned a chart with the City Staffing History, noting the staffing numbers will rise this year with the proposed new positions. Those positions include a Drug Task Force Agent, a Police Secretary, an Environmental Technician, and an IT Coordinator. The proposed tax levy is \$8,752,092, a 12.93% increase from 2023. It would be an increase of \$1,002,412 from 2023, with \$60,349 less going to the General Fund, \$180,261 more going to Debt Service, and creating a Capital Levy of \$882,500. City Administrator McCann reported the General Fund will remain more operational, and the Capital Levy Fund will provide better transparency when it comes to projects and purchases. General Fund Revenues for 2024 are proposed at \$10,417,368, which is an increase of \$179.982. The increase results from increased contributions, permits, local government aid, and interest earnings. The Port Authority General Fund Revenues are proposed at \$90,521, with \$75,000 from property tax and the remaining revenue relating to TIF administrative fees and loan repayments. The Debt Service Revenues are proposed at \$3,389,348, with \$2,000,000 Debt Levy from the debt service and the balance comprised of sales tax, special assessments, state aid, and TIF payments. City Council Member Peterson requested clarification on why the proposed budget for Franchise Tax revenue increased by \$18,619 when there was a decrease in the past few years. Finance Director Ryan noted that she makes the projections based on a 10-year spreadsheet of franchise revenue. City Administrator McCann stated while cable franchises will probably decrease, gas and electricity will increase. Council Member Peterson noted that the personnel expenditures were increasing by \$1,005,388, and even with three new positions, it seems like a significant increase. Finance Director Ryan noted the increase would also include Worker's Compensation, which had a considerable increase. It also includes temporary workers and health insurance increases. She also stated she budgets for a full staff.

Finance Director Ryan stated the Legislative Budget has an increase of \$974.00, mainly for travel and training increases. The General Government Budget has an increase of \$235,288, including the proposed IT Coordinator and wages and supplies for election judges. The budget for the Attorney is being decreased by \$4,800 to reflect actuals more accurately. The Police Budget increased from \$2,619,877 in 2023 to a proposed \$3,313,133. The increases were mainly due to a new officer and filling vacancies, which has associated costs for uniforms and equipment. Mayor Carlson asked if the increase included pay rate increases. The City Administrator noted the increase had 1.5 new positions and moving everyone with six years of experience to Sr. Patrol. He said a closed session would be held following the Council Meeting to discuss the Police Union's negotiations. Finance Director Ryan noted the Fire Department budget in 2023 was \$382,030, and the proposed budget is \$423,260; the increase is due to increased calls and repairs needed for the garage doors. Finance Director Ryan stated the Street Department budget decreased from \$2,136,231 in 2023 to \$1,672,128, but that is due to moving

COUNCIL WORK SESSION September 5, 2023

\$579,500 to the Capital Levy Fund. The Maintenance and Equipment Budget increased from \$314,465 in 2023 to \$342,838, with the majority due to an increase in personnel costs. The Street Lighting Budget increased from \$391,050 to \$409,630, with the majority of the increase due to increased utility charges. The Parks Department budget decreased from \$1,127,644 to \$859,703 due to moving \$360,000 to the Capital Levy Fund. Finance Director Ryan reported the Library Budget increased from \$650,085 in 2023 to \$750,674 in 2024. The majority of the increase was personnel costs. Council Member Peterson questioned the increase in wages. Finance Director Ryan stated temporary worker wages and raises account for the increases. The Bookmobile Budget increased from \$105,430 in 2023 to \$110,868 in 2024. Finance Director Ryan reported the Community Development Budget increased from \$648,960 in 2023 to \$672,200 in 2024. Council Member Peterson questioned the almost \$100,000 wage increase between 2022 and 2023 when there appears to be a decrease of .5 personnel. City Administrator McCann reported there were pay increases, health insurance, and worker's compensation increased, and the pay for a clerk was just realigned.

Finance Director Ryan reviewed the transfers out of the general fund, including to Caswell Sports and the Storm Water Fund. City Administrator McCann reported the transfers are budgeted based on historical needs. The Area Agency Disbursements increased by \$74,298 but were realigned with several organizations receiving funds from the Charitable Gambling Fund, not the General Fund. The increase is mainly due to the ASA upgrades and increased Transit costs.

City Administrator McCann reviewed the Port Authority Fund. He noted that the Norwood Inn sale would be finalized in a week. He said the Port Authority receives \$75,000 from the Tax Levy and the remaining income from TIF Administrative Fees.

Finance Director Ryan noted that additional Levy Options were provided for the Council to review. She stated the Fire Truck had been pulled from 2024 as the Fire Chief told her that it would not be available for three years if he ordered the truck today. Removing the Fire Truck from the requests opened up additional options. She stated she included a 1.5% Tax Rate Increase for consideration. That option included the IT Coordinator and the DTF agent and putting funds away for the new Fire Truck. The Council discussed the potential need to increase the tax levy based on current City needs for equipment and additional staff. It was decided to use the 1.5% Tax Rate Increase to set the max levy. The rate can decrease before the end of the year but cannot be increased.

Purchasing and Contract Negotiations Authority

City Attorney Kennedy reviewed the memo he provided to the Council and noted that the previous Council increased the City Administrator's spending authority to \$150,000. He stated the action was within the Council's authority, but the Council could also decrease the amount.

Council Member Oachs commented that she believed the amount should be reduced. She did not think the current administration would abuse the authority; she wanted to protect future councils and administration. Council Member Steiner stated he supported the reduction of spending authority to \$25,000. City Administrator McCann said it means additional items will be added to the Council's agenda.

City Attorney Kennedy stated he would prepare an Ordinance and Resolution to reduce the spending limit to \$25,000.

COUNCIL WORK SESSION September 5, 2023

Discussion on Regulating the Use of Cannabis and Cannabis Derived Products in Public Places.

City Attorney Kennedy reported that the Council will need to decide how or if they will regulate the use of cannabis and marijuana products in the City's parks and open spaces. Some cities are treating marijuana like they treat drinking and smoking, which means some are banning it in local parks and open spaces, and others are allowing its use. City Administrator McCann stated Police Chief Gullickson has expressed that it may be wise to prohibit the smoking of marijuana where children are present, so in parks with playgrounds or near playgrounds. City Attorney Kennedy stated if the City wants to prohibit edibles in parks, then it would be wise to prohibit alcohol to have consistency.

The Council discussed the issues with regulation and making it as simple as possible for the police department to manage the use. City Administrator McCann reported that Council Member Whitlock, Mayor Carlson, and Police Chief Gullickson attended a meeting at Nicollet and found there was little to no consistency between the different organizations present.

The Council decided to have the City Attorney draw up an ordinance limiting the use of marijuana smoking away from playgrounds in all parks.

Council Member Steiner moved, seconded by Council Member Oachs, to adjourn the Council Work Session at 7:00 p.m.

Mayor

NORTH City of North Mankato, MN MANKATO

MINNESOTA

Check Report

By Vendor Name

Date Range: 9/18/23

| MI | NNESUI | A | | | | | | | |
|-----------|----------|-------|--|--------------|-----------------------|---|-----------------|----------------|---------------------|
| | r Number | | Vendor Name | Payment Date | Payment Type | | Discount Amount | Payment Amount | Number |
| 🛛 Bank C | ode: APB | NK-AP | BNK | | | | | | |
| 00012 | 112 | | ABDO FINANCIAL SOLUTIONS | 09/18/2023 | Regular | | 0 | 3,250.00 | 98000 |
| 00072 | 1.10 | | ANCOM COMMUNICATIONS | 09/18/2023 | Regular | 2 | 0 | 213.00 | 98001 |
| 00093 | | | ARNOLD'S OF MANKATO, INC. | 09/18/2023 | Regular | | 0 | 43.50 | 98002 |
| 03837 | 10.1 | 211 | BECKER, ETHAN | 09/18/2023 | Regular | | 0 | 100.00 | 98003 |
| 00255 | 1 | 100 | CITY OF MANKATO | 09/18/2023 | Regular | | o | 155,210.84 | 98004 |
| 03111 | | | COLE PAPERS INC | 09/18/2023 | Regular | | 0 | 194.18 | 98004 |
| 03198 | | ŵ. | | | - | | 0 | | |
| 00344 | | | COMPAS, INC | 09/06/2023 | Regular | | 0 | 1,220.00 | 97988 |
| | | | DIAMOND VOGEL PAINT CENTER | 09/18/2023 | Regular | | | 8,700.00 | 98006 |
| 00364 | 1.1 | | DRUMMER'S GARDEN CENTER & FLORAL | 09/18/2023 | Regular | | 0 | 483.27 | 98007 |
| 02705 | 5-6 | | DUNKIN DONUTS | 09/18/2023 | Regular | | 0 | 320.87 | 98008 |
| 00401 | - N. S | 영철 | EXPRESS SERVICES, INC. | 09/18/2023 | Regular | | 0 | 491.70 | 98009 |
| 00432 | | 34qtj | FLEETPRIDE | 09/18/2023 | Regular | | 0 | 47.55 | 98010 |
| 03177 | 1.1 | 61 22 | FRESH START CLEANING & RESTORATION | 09/18/2023 | Regular | | 0 | 920.00 | 98011 |
| 03989 | | | GUARANTEED ELECTRIC SERVICE, INC. | 09/18/2023 | Regular | | 0 | 370.00 | 98012 |
| 00595 | | | HY-VEE, INC. | 09/18/2023 | Regular | | 0 | 518.68 | 98013 |
| 04063 | | | INDEPENDENT PEST CONTROL, LLC | 09/18/2023 | Regular | | 0 | 800.00 | 98014 |
| 04059 | | | JACOBSON, MATT | 09/06/2023 | Regular | | 0 | 21.45 | 97989 |
| 00637 | | | JETTER CLEAN, INC. | 09/18/2023 | Regular | | 0 | 1,000.00 | 98015 |
| 00639 | | | KIBBLE EQUIPMENT LLC | 09/18/2023 | Regular | | 0 | 273.17 | 98016 |
| 00731 | and the | 122 | LAGER'S OF MANKATO, INC. | 09/18/2023 | Regular | | 0 | 21.30 | 98017 |
| 00754 | Sec. | 1585 | LEAGUE OF MINNESOTA CITIES | 09/18/2023 | Regular | | 0 | 14,986.00 | 98018 |
| 00754 | -1-02A | | LEAGUE OF MINNESOTA CITIES | 09/18/2023 | Regular | | 0 | 30.00 | 98019 |
| 00812 | 19.97 | 11.4 | MANKATO BEARING COMPANY | 09/18/2023 | Regular | | 0 | 1,172.95 | 98020 |
| 02059 | 운 영 | | MANKATO REFRIGERATION, LLC | 09/18/2023 | Regular | | õ | 852.49 | 98021 |
| 00832 | - 194 | | MANKATO TENT & AWNING CO. | 09/18/2023 | Regular | | ő | 34.00 | 98022 |
| 00847 | | | | 09/18/2023 | - | | 0 | 690.25 | 98022 |
| | | | MATHESON TRI-GAS, INC. | | Regular | | 0 | | |
| 03782 | | | MAYO CLINIC HEALTH SYSTEM EVENT CENTER | | Regular | | 0 | 21,894.26 | 97992 |
| 00923 | | | MINNESOTA DEPARTMENT OF LABOR & INDU | | Regular | | | 100.00 | 97990 |
| 00283 | | | MINNESOTA DEPARTMENT OF TRANSPORTATI | | Regular | | 0 | 278.60 | 98024 |
| 03433 | | | MUELLER, JEFFREY | 09/18/2023 | Regular | | 0 | 550.20 | 98025 |
| 02060 | | | NORTHERN COMFORT | 09/18/2023 | Regular | | 0 | 544.75 | 98026 |
| 01106 | 2 fc 11 | | PETTY CASH | 09/18/2023 | Regular | | 0 | 23.93 | 98027 |
| 01108 | | | PIONEER ATHLETICS | 09/18/2023 | Regular | | 0 | 916.50 | 98028 |
| 01128 | | | POST BOARD | 09/11/2023 | Regular | | 0 | 90.00 | 97998 |
| 01133 | | | POWERPLAN/RDO EQUIPMENT | 09/18/2023 | Regular | | 0 | 1,543.64 | 98029 |
| 01166 | | | RADIO MANKATO | 09/18/2023 | Regular | | 0 | 216.00 | 98030 |
| 01170 | | | RAMY TURF PRODUCTS | 09/18/2023 | Regular | | 0 | 630.00 | 98031 |
| 01226 | | | RUFFRIDGE JOHNSON EQUIPMENT CO., INC. | 09/18/2023 | Regular | | 0 | 100.49 | 98032 |
| 03857 | 1 8 | 1 | SCRUGGS, BENJAMIN | 09/08/2023 | Regular | | 0 | 500.00 | 97993 |
| 01278 | | | SHERWIN-WILLIAMS CO. | 09/18/2023 | Regular | | 0 | 352.84 | 98033 |
| 01352 | 1.1 | 70.24 | STREICHER'S, INC | 09/18/2023 | Regular | | 0 | 4,273.75 | 98034 |
| 04062 | A 10 10 | 1.8 | TONKS & THE AURORS | 09/13/2023 | Regular | | 0 | 500.00 | 97999 |
| 01412 | | | TOUGAS, JOSEPH | 09/06/2023 | Regular | | 0 | 900.00 | 97991 |
| 04060 | | | TRIPLE FALLS PRODUCTIONS | 09/08/2023 | Regular | | 0 | 2,200.00 | 97994 |
| 04064 | | | TROLLIC, RICK | 09/18/2023 | Regular | | 0 | 90.00 | 98035 |
| 03662 | | | VAN METER INC | 09/18/2023 | Regular | | 0 | 3,839.86 | 98036 |
| 03307 | | | VINNIES MINN, SNO PENTICO ICE & MFG | 09/18/2023 | Regular | | 0 | 176.00 | 98037 |
| 01523 | | | WENZEL AUTO ELECTRIC CO | 09/18/2023 | Regular | | o | 172.00 | 98038 |
| 01525 | | | | 09/18/2023 | Regular | | 0 | 31,505.56 | 98039 |
| | | 3.5 | WEST CENTRAL SANITATION, INC. | | - | | 0 | | |
| 01568 | 1.00 | 3.1 | ZIEGLER, INC. | 09/18/2023 | Regular Bank Droft | | | 56.56 | 98040 DET0000456 |
| 00007 | -5 | 4.1 | A&B TRANSMISSIONS | 08/24/2023 | Bank Draft | | 0 | 2,799.00 | DFT0008456 |
| 02033 | | | AMAZON.COM | 09/10/2023 | Bank Draft | | 0 | 27.35 | DFT0008465 |
| 00137 | | | BENCO ELECTRIC COOPERATIVE | 09/01/2023 | Bank Draft | | 0 | 37,942.24 | DFT0008444 |
| 02058 | | | CONSOLIDATED COMMUNICATIONS | 09/01/2023 | Bank Draft | | 0 | 1,594.55 | DFT0008466 |
| 02058 | | | CONSOLIDATED COMMUNICATIONS | 09/01/2023 | Bank Draft | | 0 | 42.94 | DFT0008467 |
| 02058 | | | CONSOLIDATED COMMUNICATIONS | 09/01/2023 | Bank Draft | | 0 | 51.67 | DFT0008468 |
| 02058 | | | CONSOLIDATED COMMUNICATIONS | 09/01/2023 | Bank Draft | | 0 | 270.03 | DFT0008469 |
| 02058 | | | CONSOLIDATED COMMUNICATIONS | 09/01/2023 | Bank Draft | | 0 | 209.70 | DFT0008470 |
| | | | | | | | | | |
| NUMBER OF | line - | | 1 1 1 and 1 1 | | | | | | |
| 1 1 1 | | | | | | | | | |
| - | | | 10 H | | | | | | |

| and a | 2 | | | | | | | | | |
|-------|-----------|------|---------|---|------------|------------|----|---|------------|----------|
| 00447 | | | | FREE PRESS | 09/01/2023 | Bank Draft | | 0 | 853.51 | DFT00084 |
| 00608 | | | | INGRAM LIBRARY SERVICES | 08/16/2023 | Bank Draft | | o | 1,873.65 | DFT00084 |
| 00910 | | | | MINNESOTA VALLEY TESTING LAB, INC. | 08/31/2023 | Bank Draft | | õ | 70.95 | DFT00084 |
| 00910 | | | | MINNESOTA VALLEY TESTING LAB, INC. | 08/30/2023 | Bank Draft | | o | 369.60 | DFT00084 |
| 01460 | | | | USPS | 09/01/2023 | Bank Draft | | õ | 244.00 | DFT00084 |
| 00551 | | | | A.H. HERMEL COMPANY | 09/20/2023 | EFT | | o | 2,941.24 | 6723 |
| 00105 | 105 | 2.5 | 25.054 | AUTO VALUE MANKATO | 09/20/2023 | EFT | | o | 166.48 | 6724 |
| 00123 | | | З. | BATTERIES+BULBS | 09/20/2023 | EFT | | 0 | 20.15 | 6725 |
| 00174 | di. | 12 | 30 | BOLTON & MENK, INC. | 09/20/2023 | EFT | | o | | 6726 |
| 00216 | 16 | 12 | 20 | C & S SUPPLY CO, INC. | 09/20/2023 | EFT | | 0 | 4,601.00 | |
| 03479 | 16 | | 34.5 | | | | | | 611.73 | 6727 |
| 02757 | 2 | 1.14 | 경험하다 | CENTRAL SQUARE TECHNOLOGIES (LETG) | 09/20/2023 | EFT | | 0 | 937.04 | 6728 |
| | | 8 | 22 | CINTAS | 09/20/2023 | EFT | | 0 | 269.83 | 6729 |
| 00350 | | | 2 | DISPLAY SALES, INC. | 09/20/2023 | EFT | | 0 | 9,732.00 | 6730 |
| 03199 | | | | EVERBRIDGE, INC | 09/20/2023 | EFT | | 0 | 6,300.00 | 6731 |
| 00428 | - 8 | | | FLAHERTY & HOOD | 09/20/2023 | EFT | | 0 | 400.00 | 6732 |
| 00434 | | à | 1.18 | FLINT HILLS RESOURCES LP | 09/20/2023 | EFT | | 0 | 14,344.00 | 6733 |
| 02946 | 1.47 | 2 | 13 | FROEHLICH, PAUL | 09/20/2023 | EFT | | 0 | 191.25 | 6734 |
| 00460 | - 50 | ĝ., | 3 10 | G AND H READY MIX, LLC | 09/20/2023 | EFT | 12 | 0 | 1,326.00 | 6735 |
| 01098 | 1.1 | 10 | (A) | GILLETTE GROUP/PEPSI-COLA | 09/20/2023 | EFT | | 0 | 701.20 | 6736 |
| 00482 | | 結 | 1. Shi | GMS INDUSTRIAL SUPPLIES, INC. | 09/20/2023 | EFT | | 0 | 132.73 | 6737 |
| 00494 | 4 | | 2.1 | GOPHER STATE ONE-CALL | 09/20/2023 | EFT | | 0 | 417.15 | 6738 |
| 00503 | 19 | | | GREAT AMERICAN BUSINESS PRODUCTS | 09/20/2023 | EFT | | 0 | 832.00 | 6739 |
| 00819 | | | | HARRISON FORD OF MANKATO LLC | 09/20/2023 | EFT | | 0 | 17.34 | 6740 |
| 00538 | | | | | 09/20/2023 | | | 0 | | |
| 00558 | | | | HAWKINS, INC. | | EFT | | | 8,475.19 | 6741 |
| | | | | HEINTZ, KATIE | 09/20/2023 | EFT | | 0 | 78.56 | 6742 |
| 00680 | | 3. | | J.J. KELLER & ASSOCIATES, INC. | 09/20/2023 | EFT | | 0 | 830.25 | 6743 |
| 00657 | 1 | 9 | 34 | JT SERVICES | 09/20/2023 | EFT | | 0 | 66,560.00 | 6744 |
| 00691 | 1 | ÷., | A. | KENNEDY & KENNEDY LAW OFFICE | 09/20/2023 | EFT | | 0 | 11,076.51 | 6745 |
| 02209 | 100 | - 38 | | KRAL, JACOB | 09/20/2023 | EFT | | 0 | 761.44 | 6746 |
| 00776 | | | | LLOYD LUMBER CO. | 09/20/2023 | EFT | | 0 | 713.13 | 6747 |
| 00793 | | | | M & M SIGNS, INC. | 09/20/2023 | EFT | | 0 | 220.00 | 6748 |
| 00800 | | | | MADDEN, GALANTER, HANSEN, LLP | 09/20/2023 | EFT | | 0 | 1,660.21 | 6749 |
| 00825 | | | | MANKATO MOTOR COMPANY | 09/20/2023 | EFT | | 0 | 429.38 | 6750 |
| 00874 | | | | MENARDS-MANKATO | 09/20/2023 | EFT | | õ | 280.52 | 6751 |
| 00902 | | | | MINNESOTA IRON & METAL CO | 09/20/2023 | EFT | | 0 | 59.60 | 6752 |
| 03022 | | | | MINNESOTA PAVING & MATERIALS | 09/20/2023 | EFT | | 0 | | 6752 |
| 00956 | - 6 | 1 | | | | | | 0 | 1,512.45 | |
| | | | 15000 | MINNESOTA WASTE PROCESSING CO. | 09/20/2023 | EFT | | | 36,202.15 | 6754 |
| 00997 | 13- | Яł., | 32 | MTI DISTRIBUTING CO | 09/20/2023 | EFT | | 0 | 1,110.86 | |
| 01052 | 1 | | 44 | NORTH CENTRAL INTERNATIONAL | 09/20/2023 | EFT | | 0 | 1,736.41 | |
| 03160 | | | | NOVEL SOLAR THREE LLC (DBA GREEN STREET | | EFT | | 0 | 9,954.91 | 6757 |
| 03020 | | | | NUTRIEN AG SOLUTIONS, INC. | 09/20/2023 | EFT | | 0 | 1,532.88 | 6758 |
| 02005 | | | | PANTHEON COMPUTERS | 09/20/2023 | EFT | | 0 | 9,952.00 | 6759 |
| 03969 | | | | POHLMANN, WILLIAM | 09/20/2023 | EFT | | 0 | 251.15 | 6760 |
| 01402 | | | | POMPS TIRE | 09/20/2023 | EFT | | 0 | 4,187.57 | 6761 |
| 01211 | | | | RIVER BEND BUSINESS PRODUCTS | 09/20/2023 | EFT | | 0 | 206.56 | 6762 |
| 03971 | 5 | | | RIVER BEND LEASING | 09/20/2023 | EFT | | o | 217.62 | 6763 |
| 01263 | 11 | | 1.1 | SCHWICKERT'S TECTA AMERICA LLC | 09/20/2023 | EFT | | õ | 2,275.00 | 6764 |
| 01281 | 7 | | Sec. 11 | SIGN PRO | 09/20/2023 | EFT | | 0 | 2,275.00 | 6765 |
| 02150 | 2 | | 11 | 2 ST 194 194 | | | | 0 | | |
| | | | | U.S. BANK | 09/20/2023 | EFT | | 0 | 1,500.00 | 6766 |
| 03276 | | | | VITZTHUM, JACOB | 09/20/2023 | EFT | | 0 | 333.00 | 6767 |
| 03442 | | | | WASMUND, LARRY | 09/20/2023 | EFT | | 0 | 4,345.00 | 6768 |
| 03482 | | | | CARDCONNECT | 09/04/2023 | Bank Draft | | 0 | 2,294.31 | DFT0008 |
| 00219 | | | | CARDMEMBER SERVICE | 09/05/2023 | Bank Draft | | 0 | 73,889.59 | DFT0008 |
| 02003 | | | | MINNESOTA DEPT OF REVENUE | 09/08/2023 | Bank Draft | | 0 | 7,213.89 | DFT0008 |
| 2003 | | | | MINNESOTA DEPT OF REVENUE | 08/31/2023 | Bank Draft | | 0 | 650.09 | DFT0008 |
| 02003 | 3 | | | MINNESOTA DEPT OF REVENUE | 08/31/2023 | Bank Draft | | 0 | 20,863.00 | DFT0008 |
| 02766 | Χ., | | 1 | SPROUT SOCIAL | 09/06/2023 | Bank Draft | | 0 | 124.74 | DFT0008 |
| 03945 | 31 | | | TYLER PAYMENTS | 09/04/2023 | Bank Draft | | 0 | 6,203.23 | DFT0008 |
| | | | TH: | 2 | | | | - | 631,663.67 | |
| | and these | | | | | | | | | |
| | | | | | | | | | | |

All Council

٠

The above manual and regular claims lists for 9/18/23 are approved by:

即行

| | | | | AL 21.540 F |
|---------------------|-------------|---------------------|--|-------------|
| SCOTT CARLSON- | MAYOR | | | |
| | | - 1 ga | | |
| <u>. 1967</u> | | | | |
| SANDRA OACHS- | COUNCIL M | EMBER | | |
| | | 1 | | |
| | Ť. | | | |
| JAMES WHITLOCK | - COUNCIL | MEMBER | | |
| 현지 있던 황네 | | | | |
| | | | | |
| WILLIAM STEINER | - COUNCIL I | MEMBER | | |
| | | | | |
| 이 집에 앉다. | | 日 法承知 | | |
| MATT PETERSON- | COUNCIL N | IEMBER | | |
| Sec. and M. | | 3. I I | | |
| | | 1) | | |
| | | | | |
| i i katika | | | | * |
| | | | | |
| 1、1、2、20 | | a la com | | |
| And a first state | | | | |
| an a she sa she | | | | |
| | | | | |
| | | | | |
| | | | | |
| 1 X X | | | | |
| a la da la da | | 13 July | | |
| 15 G T (ME) (E 1904 | | | | |
| | | | | |
| | | | | |
| | | N. Caldense - I des | | |
| 14. A. M. | | | | |
| | | 1 1 | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| 이 있는 삶을 | | | | |
| | | | | |
| | | | | |

RESOLUTION APPROVING DONATIONS/CONTRIBUTIONS/GRANTS

WHEREAS, the Minnesota Statute 465.03 and 465.04 allow the governing body of any city, county, school district or town to accept gifts for the benefit of its citizens in accordance with terms prescribed by the donor;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following donations/contributions/grants are approved as follows:

| Donor | Restriction | Amount |
|-------------------|-------------------|----------|
| Michelle Juntunen | Book Donation | \$50.00 |
| Janet Gaul | Book Donation | \$25.00 |
| Chipotle | Library Donation | \$238.83 |
| Anonymous | Music in the Park | \$209.00 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total | | \$522.83 |

Adopted by the City Council this 18th day of September 2023.

Mayor



Audio Permit

About:

An audio permit is required for anyone operating outdoor amplified sound (i.e., a loudspeaker, public address system, or sound amplifying equipment). All Audio Permits must be approved by the Council. The sound system cannot be operated before 7:00 am or after 10:00 pm. There is a \$25 fee.

Audio Permit Responsibilities:

- An onsite event coordinator must be available by mobile during the event.
- An applicant will provide a schedule of any music or entertainment proposed to occur during the event.
- A beginning and end time must be supplied on the application, and the event coordinator must ensure compliance.
- Applicants must comply with City Code Ordinance 90.045 and Minnesota Rules Chapter 7030 which limits noise.
- Noise levels cannot exceed 60 dBA more than 50 percent of the time.

What happens if there is a noise complaint?

- A North Mankato Patrol Officer will meet with the complainant and evaluate and measure the noise using a decibel reader at the location of the complainant.
- If the noise is found out of compliance, the Patrol Officer will contact the onsite event coordinator, and the amplified sound must be turned down.
- If the onsite event coordinator does not comply, the event will be immediately terminated, and the group will be disbursed.
- Failure to comply will affect future ability to obtain an audio permit.

| * AMPLIFIED SOUND | | * If Other: |
|---------------------------------------|-------------------|-----------------------------------|
| LIVE MUSIC/BAND DJ/KARAOKE MACHINE | | Microphone |
| * DATE OF EVENT | * BEGIN TIME: | * END TIME: |
| 09/30/2023 | 8am | 1pm |
| Format: MM/DD/YYYY | HH:MM:SS | HH:MM:SS |
| * LOCATION / SHELTER: | | * EVENT NAME: |
| Warming House Community Room Sp | ring Lake Park | Tails N Trails Fun Run 5K /BENCHS |
| ONSITE COORDINATOR: | | |
| * PRINT FIRST NAME | * PRINT LAST NAME | * MOBILE NUMBER |
| Cindi | Rodriguez | 507-420-7436 |
| * | | |

I, THE UNDERSIGNED, HAVE RECEIVED THE AUDIO PERMIT AND UNDERSTAND THAT FAILURE TO COMPLY WITH THE AUDIO POLICY MAY TERMINATE THE EVENT AND PREVENT FUTURE ABILITY TO OBTAIN AN AUDIO PERMIT.

| <pre>Cindi Rodriguez * Date</pre> | enno vo | and a s |
|-----------------------------------|--------------------------|---------------|
| | * Email | |
| 08/28/2023 | Tailsntrials5K@yahoo.com | |
| Format: MM/DD/YYYY | | |
| * POLICE CHIEF: | * CITY CLERK: | |
| | | |
| Im Sattle | | |
| | * | STAFF INTIALS |

Submission is disabled until all form errors have been corrected.

φ.

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| Agenda Item # 10A | Dept: Finance | Council Meeting Date: 9/18/23 |
|---|-------------------------|--|
| TITLE OF ISSUE: Consider Resolution | Approving a Prelimin | nary Tax Levy. |
| | | |
| BACKGROUND AND SUPPLEMENTA Preliminary Tax Levy. | L INFORMATION:] | Finance Director Ryan will review the proposed |
| | | |
| | | |
| 54 | | |
| | | |
| | | |
| | | If additional space is required, attach a separate sheet |
| REQUESTED COUNCIL ACTION: Add | opt Resolution Approv | ving a Preliminary Tax Levy. |
| | | |
| For Clerk's Use: | S | UPPORTING DOCUMENTS ATTACHED |
| Motion By: Second By: | Resolution | on Ordinance Contract Minutes Map |
| Vote Record: Aye Nay | | |
| Steiner Peterson | Other (a | (specify) |
| Oachs Whitlock | | |
| Carlson | | 9 |
| | | |
| Workshop | | Refer to: |
| X Regular Meeting | | Table until: |
| Special Meeting | | Other: |

RESOLUTION APPROVING A PRELIMINARY TAX LEVY

WHEREAS, Minnesota Statute 275.065 requires that on or before September 30, each taxing authority shall certify to the County Auditor that the proposed property tax levy for taxes payable in the following year; and

WHEREAS, an estimate of the required property taxes for collection in the City of North Mankato for the tax year payable 2024 has been made;

WHEREAS, the City Council will hold subsequent meetings at which the budget and levy will be discussed and at which public comment will be permitted. The meetings will be held in the Council Chambers of the Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, as follows:

| December 4, 2023 | 7 p.m. | Public Hearing |
|-------------------|--------|--------------------------------|
| December 18, 2023 | 7 p.m. | Public Hearing (if necessary) |
| December 18, 2023 | 7 p.m. | Adopt 2024 Budget and Tax Levy |

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, that the following sums of money be levied for the current year, collectible in 2024, upon the taxable property in the City of North Mankato, for the following purposes:

- General Fund ---- \$ 5,794,592
- Port Authority --- \$ 75,000
- Debt Service ----- \$ 1,527,666
- Abatement ----- \$ 472,334
- Capital Fund-----\$ 882,500
- TOTAL LEVY ----- \$ 8,752,092

The City Clerk is hereby instructed to transmit a certified copy of this resolution to the Nicollet County Auditor on or before September 30, 2023. This levy shall be subject to modification by the City Council.

Adopted by the City Council this 18th day of September 2023.

ATTEST:

Mayor

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| Agenda Item # 10B | Dept: City Attorney | Council Meet | ting Date: 9/18/23 |
|---------------------------------------|--------------------------|---------------------|--------------------------------------|
| TITLE OF ISSUE: Consider Setting a Pu | ublic Hearing for 7 p.m. | on Monday, Octobe | r 2, 2023, to Consider an |
| Ordinance Amending Chapter 31.01 (C) | (6), Administrator. | | |
| | | | |
| BACKGROUND AND SUPPLEMENTA | L INFORMATION: At | torney Kennedy will | review the proposed |
| Ordinance. | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | If additional space | is required, attach a separate sheet |
| REQUESTED COUNCIL ACTION: Set | | .m. on Monday, Oct | ober 2, 2023, to Consider an |
| Ordinance Amending Chapter 31.01 (C) | (6), Administrator. | | |
| | | | |
| For Clerk's Use: | SUI | PODTING DOCUM | IENTS ATTACHED |
| FOR CIEFK S USE: | SUT | TORTING DOCUM | IENTS ATTACHED |
| Motion By: | Resolution | Ordinance Contract | Minutes Map |
| Second By: | | | |
| Vote Record: Aye Nay | | | |
| Steiner | Other (spe | cify) | |
| Peterson | | | |
| Oachs | | | |
| Whitlock Carlson | | | |
| Carison | | | |
| | | | |
| | | | |
| Workshop | | Refer to: | |
| X Regular Meeting | | Table until: | |
| | | | |
| Special Meeting | | Other: | |

NOTICE OF PUBLIC HEARING

CITY OF NORTH MANKATO COUNTY OF NICOLLET STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will hold a public hearing on Monday, October 2, 2023, at a meeting of the Council beginning at approximately 7:00 p.m. at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, to consider amendments to Chapter 31.01 (C) (6), City Administrator. To view the complete ordinance, please contact the City Clerk.

All interested persons may appear at the public hearing and present their views orally or in writing.

Dated: This 18th day of September 2023.

BY ORDER OF THE NORTH MANKATO CITY COUNCIL

/s/April Van Genderen April Van Genderen City Clerk

ORDINANCE NO. CITY OF NORTH MANKATO NICOLLET COUNTY MINNESOTA

AN ORDINANCE REPEALING AND REPLACING SECTION 31.01 (C)(6) OF THE NORTH MANKATO CITY CODE

WHEREAS, the City Council of the City of North Mankato is the official governing body of the City of North Mankato, Minnesota ("the City"); and

WHEREAS, Section 31.01 of the North Mankato City Code establishes the position and powers of the position of City Administrator; and

WHEREAS, Section 31.01 (C) (6) of the North Mankato City Code establishes limits on the purchasing power of the City Administrator of the City North Mankato without prior authorization of the City Council; and

WHEREAS, the City Council desires to change the limit of the authority, and

WHEREAS, the City Council, at its regular meeting on ______, repealing North Mankato City Code Section 31.01 (C) (6) and Replacing that section with the new North Mankato City Code Section 31.01 (C) (6) regarding the authority of the City Administrator to make purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, does hereby ordain as follows:

SECTION 1. REPEAL. The Code of the City of North Mankato, County of Nicollet, State of Minnesota section:

North Mankato City Code Section 31.01 (C)(6): Make or let purchases and contracts when the amount thereof does not exceed \$150,000.00 and to receive estimates, sealed bids, purchases, or contracts in excess of \$150,000 and present them to the Council for official action:

Shall be repealed in its entirety.

SECTION 2. NEW CODE SECTION. Section 31.06 (C)(6) of the Code of the City of North Mankato, County of Nicollet, State of Minnesota, is replaced with the following:

North Mankato City Code Section 31.01 (C)(6)

(i) Make or let purchases and contracts for claims that do not need council approval, including the payment of judgments; payment of principal or interest on obligations where the exact amounts have previously been fixed by contract; rent; fixed charges under a contract that was previously authorized by the City Council or wages that have been set by the Council or State law.

- (ii) Make or let purchases and contracts from imprest funds established by the City Council
- (iii) Make or let purchases and contracts for claims under an amount the Council sets by resolution.
- (iv) Receive estimates, quotations, sealed bids, purchases, or contracts in excess of the limit determined by the City Council by resolutions and then present them to the City Council for official action.

Effective date. This section becomes effective on the date of its publication or upon the publication of the summary of the Ordinance _____, ____Series as provided by M.S. Section 412-191 Sub 4 as may be amended from time to time, which meets the requirements of M.S. Section 331A.01 Sub 10 as it may be amended from time to time.

PASSED AND ADOPTED by the City Council of the City of North Mankato, this __day of _____, 2023.

Scott Carlson, Mayor

ATTEST:

Kevin McCann, City Administrator

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| Agenda Item # 10C Dep | t: City Attorney | Council Meet | ing Date: 9/18/23 |
|--|-----------------------|---------------------|--------------------------------------|
| TITLE OF ISSUE: Consider Setting a Publi | c Hearing for 7 p.m. | on Monday, Octobe | r 2, 2023, to Consider an |
| Ordinance Amending City Code, Chapter 1 | 14.1 Cannabis and M | arijuana Smoking a | nd Vaping. |
| | | | |
| BACKGROUND AND SUPPLEMENTAL I | NFORMATION: Att | orney Kennedy will | review the proposed |
| Ordinance. | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| REQUESTED COUNCIL ACTION: Set a P | ublic Hearing for 7 n | | is required, attach a separate sheet |
| Ordinance Amending City Code, Chapter 11 | 4.1 Cannabis and Ma | arijuana Smoking al | nd Vaping. |
| | | 1 | |
| | | | |
| For Clerk's Use: | SUP | PORTING DOCUM | IENTS ATTACHED |
| | 8 | | |
| Motion By: Second By: | Resolution | Ordinance Contract | Minutes Map |
| Second By: | | | |
| Vote Record: Aye Nay | | | |
| Steiner | Other (spe | cify) | |
| Peterson | | *L | |
| Oachs | | | |
| Whitlock Carlson | | | |
| | | | |
| | | | |
| | l | | |
| Workshop | | Refer to: | |
| X Regular Meeting | | Table untile | |
| | | Table until: | |
| Special Meeting | | Other: | |
| | | | |

NOTICE OF PUBLIC HEARING

CITY OF NORTH MANKATO COUNTY OF NICOLLET STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council of the City of North Mankato, Minnesota, will hold a public hearing on Monday, October 2, 2023, at a meeting of the Council beginning at approximately 7:00 p.m. at the North Mankato Municipal Building, 1001 Belgrade Avenue, North Mankato, Minnesota, to consider amending City Code, and adding Chapter 114.1 Cannabis and Marijuana Smoking. To view the complete ordinance, please contact the City Clerk.

All interested persons may appear at the public hearing and present their views orally or in writing.

Dated: This 18th day of September 2023.

BY ORDER OF THE NORTH MANKATO CITY COUNCIL

/s/April Van Genderen April Van Genderen City Clerk

ORDINANCE NO. CITY OF NORTH MANKATO NICOLLET COUNTY MINNESOTA

AN ORDINANCE AMENDING THE NORTH MANKATO CITY CODE

WHEREAS, the City Council of the City of North Mankato is the official governing body of the City of North Mankato, Minnesota ("the City"); and

WHEREAS, the State of Minnesota has legalized the use of cannabinoids, including the use by smoking and vaping; and

WHEREAS, the City Council, at its regular meeting of on ______, 2023, enacted ordinance number ______,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA, does hereby ordain as follows:

<u>Chapter 114.1 Cannabis and Marijuana Smoking</u> The Code for the City of North Mankato shall be amended as follows:

Prohibited Activities: No person shall smoke, vape, or ingest by smoking or vaping any cannabinoid or product derived from marijuana or hemp in any of the following locations:

- (1) Anywhere smoking is prohibited by the Minnesota Clean Indoor Air Act;
- (2) Inside any transit shelter;
- (3) In any City Park other than Benson Park, Bluff Park, Caswell Fields, or Spring Lake Park;

In Benson Park, Bluff Park, Caswell Fields, or Spring Lake Park, smoking, vaping, or ingesting by smoking or vaping any cannabinoid shall be allowed only in designated smoking areas or as part of a properly permitted festival. In no case shall a person smoke, vape, or ingest by smoking or vaping any cannabinoid in the presence of a minor.

Effective date. This section becomes effective on the date of its publication or upon the publication of the Ordinance.

PASSED AND ADOPTED by the City Council of the City of North Mankato, this __day of _____, 2023.

Scott Carlson, Mayor

ATTEST:

CITY OF NORTH MANKATO

REQUEST FOR COUNCIL ACTION



| Agenda Item # 10D | Dept: City Engineer | Council Mee | ting Date: 9/1 | 8/23 |
|--|---------------------|---------------------------|---------------------------------------|--------------------|
| TITLE OF ISSUE: Consider Resolution | | ation of Report on I | mprovement | for Project No. 23 |
| 07 ABCDEF Sherman Street Improvem | ent Project. | | | |
| BACKGROUND AND SUPPLEMENTA | I. INFORMATION: C | ty Engineer Sorff w | ill review the | resolution and |
| proposed project. | AL INFORMATION: C | ty Engineer Sarii w | in review the | resolution and |
| REQUESTED COUNCIL ACTION: Ad Project No. 23-07 ABCDEF Sherman St | | ing the Preparation | e is required, attact of Report on | |
| For Clerk's Use: | SU | PPORTING DOCUM | MENTS ATTA | ACHED |
| Motion By: | Resolution | Ordinance Contract | Minutes | Мар |
| Second By: Vote Record: Aye Nay Steiner | Other (sp | ecify) | | |
| Peterson Oachs Oachs Carlson | | | | |
| Workshop X Regular Meeting | | Refer to: Table until: | | |
| Special Meeting | | Other: | | |

RESOLUTION NO. 63-23

RESOLUTION ORDERING THE PREPARATION OF A REPORT ON IMPROVEMENT FOR PROJECT NO. 23-07 ABCDEF SHERMAN STREET IMPROVEMENT PROJECT

WHEREAS, it is proposed to improve Sherman Street from South Avenue to Monroe Avenue; and

WHEREAS, such improvements may include sanitary sewer improvements, watermain improvements, storm sewer improvements, street improvements, sidewalk improvements, street lighting, turf establishment/erosion control, and other related improvements; and

WHEREAS, it is proposed to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH MANKATO, MINNESOTA

- 1. That the proposed improvement, Project No. 23-07 ABCDEF Sherman Street Improvement Project, be referred to the City Engineer for study.
- 2. That they are instructed to report to the Council with all convenient speed advising the Council in a preliminary way:
 - a. Whether the proposed improvement is necessary, cost-effective, and feasible.
 - b. Whether it should best be made as proposed or in connection with some other improvement.
 - c. The estimated cost of the improvement as recommended.
 - d. A description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the City Council this 18th day of September 2023.

ATTEST:

Mayor



Real People. Real Solutions.

1960 Premier Drive Mankato, MN 56001-5900

> Ph: (507) 625-4171 Fax: (507) 625-4177 Bolton-Menk.com

MEMORANDUM

| Date: | September 12, 2023 |
|----------|--|
| То: | Kevin McCann, City Administrator Luke Arnold, P.E., Public Works Director |
| From: | Daniel R. Sarff, P.E., City Engineer |
| CC: | April Ven Genderen, City Clerk |
| Subject: | 2024 Sherman Street Improvement Project |

Included in the council packet is a resolution ordering preparation of report for the proposed 2024 Sherman Street Improvement Project. This project would include the complete reconstruction of the sanitary sewer, watermain, and storm sewer systems along with the complete reconstruction of the existing street and sidewalks and the addition of street lighting.

The total estimated project cost is approximately \$3.2 million. The segment of Sherman Street between South Avenue and Belgrade Avenue is designated as a Municipal State Aid Street, so an estimated \$700,000 of State Aid could be applied to the project.

Although the preparation of the budget and the capital improvement program for 2024 is in progress and has not been adopted by the Council, it is my understanding that this project is included in the preliminary CIP and budget and are accounted for in the debt service projections.

Since this project would utilize special assessments, it is recommended that the Council adopt the resolution ordering preparation of report at this time to begin the required processes and timelines required for preparation of reports, notices, public hearings, design, and bidding to accommodate an early winter bidding schedule.

I will be available at the September 18 Council meeting to answer any questions.