

REGULAR BOARD OF PUBLIC WORKS SESSION

MALDEN BOARD OF PUBLIC WORKS
TUESDAY, DECEMBER 12, 2023 – 5:00 P.M.
BPW-111 E. LACLEDE

Board President Clark Duckett called the meeting to order at 5:00 p.m.

ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Board President Duckett	X	_____
Board Member Loughary	X	_____
Board Member Stone	X	_____
Board Member	_____	_____
Members Present		<u>3</u>

OTHERS ATTENDING: City Council Liaison Cason Coleman, Mayor Denton Kooyman, City Attorney Jonce Chidister, City Administrator/Utility Director Ivone Smith, Electric Distribution Coordinator Todd Jenkins, Power Plant Superintendent Wayne Shelton, Public Works Superintendent Kurt Krepps, Finance Officer Angela Earnheart, Board Secretary Cathy Merritt

APPROVAL OF THE MINUTES

MOTION: By Mrs. Stone to Approve Regular Session Minutes of October 30, 2023.

SECOND: By Mrs. Loughary.

MOTION PASSED

FINANCIAL REPORTS:

Board President Duckett inquired of the depreciations. Financial Officer Earnheart informed the Board the depreciations are done at the time of the audit and adjusted entries are done then. Financial Officer Earnheart informed the Board no accruals and depreciations are being done right now since going to cash basis which was voted on to end as of fiscal year June 30, 2023.

Murphy Lease Agreement

Utility Director Smith informed the Board that in 2021 Mr. Murphy was given Board approval of a 3-year in-kind, no paying lease to clear the land and get it ready for farming. Utility Director Smith informed the Board that lease is up and Mr. Murphy has submitted a request to renew per agreement.

MOTION: By Mrs. Loughary to Approve Mr. Murphy's request to Renew the Lease for an Additional 5 Year Term.

SECOND: By Mrs. Stone.

MOTION PASSED

DEPARTMENT REPORTS:

Electric Department

Mr. Jenkins informed the Board routine sub work is being done and everything else is going good.

Power Plant

Mr. Shelton informed the Board the engines have been winterized and are ready for cold weather.

Water/Wastewater Department

Mr. Krepps informed the Board all was going good with the water/wastewater department.

Office Reports:

No reports.

Director's Report:Lead Line Service Funding Allocation

Utility Director Smith informed the Board the Department of Natural Resources had a grant out there to assist with doing the inventory and when we applied for the grant there was no indication of how much money you would get weather it was a loan or grant but once you applied, they would review all your criteria then let you know how much of that would be a loan and how much would be a grant. Utility Director Smith informed the Board she completed the application back in May and word was received in October that we had been approved and would fund our project once funds became available. Utility Director Smith informed the Board we were notified funding was available but due to our low to moderate income and water rates being so low we did not get the full amount of the grant. Utility Director Smith informed the Board we only got 24% grant and 75% loan.

Utility Director Smith informed the Board this is a combination, you do get the grant but we would have to take the loan with it. Utility Director Smith informed the Board we could take a 5-year loan with 0% interest and the bonding capacity or forgo the bond capacity for a 1-year loan of \$316,255.00 from DNR with 0% interest . Utility Director Smith informed the Board she feels the grant/loan doesn't need to be accepted because she believes the staff can do the inventory on their own. Utility Director Smith informed the Board a good chunk of the inventory has been done with the water replacement project. Utility Director Smith informed the Board she has spoken with DNR and it won't harm us if we decide not to take the loan/grant.

MOTION: By Mrs. Stone Reject Grant/Loan Allocation from Department of Natural Resources for the Lead Line Service Funding for Inventory.

SECOND: By Mrs. Loughary.

MOTION PASSED

Installation, Indemnity and Easement Authorization Agreement

Utility Director Smith informed the Board Mr. Welch is building 2 homes on the property at Gregory & Douglas which currently there is a water line running through the property but there is no sewer there and he was told he would have to lay down 2 separate sewer lines because the two houses can't share one line. Utility Director Smith informed the Board since that is private property Mr. Welch would have to lay the lines himself and there would also be a street cut and tap fees of \$750.00. Utility Director Smith informed the Board Mr. Welch wasn't happy he would have to incur all the expense so an agreement was made and if approved the street cut and tap fees of \$750.00 would be waived, allowing one sewer line instead of two which Mr. Welch would be responsible for laying and in return Mr. Welch would execute an easement of the property to the City. Utility Director Smith informed the Board Mr. Welch would be responsible for the maintenance of line.

City Attorney Chidister informed the Board the issue is the two houses on one line run from North to South so if the North line gets blocked it will block it off for both houses, which could cause some issues. City Attorney Chidister informed the Board for the City to authorize this we need assurances in case of an emergency we can access the north half of that line in the event the south house gets blocked and that Mr. Welch is not going to hold the City responsible for the maintenance of it.

MOTION: By Mrs. Stone to Approve Installation, Indemnity and Easement Authorization Agreement between Saluki7 Operations, LLC, and the Board of Public Works.

SECOND: By Mrs. Loughary.
MOTION PASSED

Utility Director Smith informed the Board she put a copy of the vehicle and equipment schedule in the packet so everyone could see how the schedule was coming along. Utility Director Smith informed the Board she is continuing to meet with Mr. Jenkins and Mr. Krepps to see what all has or has not been replaced.

Utility Director Smith informed the Board the community center project is progressing well, on schedule to be done by May and if any of the board members want to take a tour let her know and she can meet them there and show you the progress.

With nothing further to discuss a motion to Adjourn the Regular BPW Session Meeting of December 12, 2023 was entertained.

MOTION: By Mrs. Loughary to Adjourn the Regular BPW Session Meeting of December 12, 2023 @ 5:32P.M.

SECOND: By Mrs. Stone.

MOTION PASSED

Adjourned Regular Session at 5:32 P.M. on December 12, 2023.

ATTEST:



BOARD SECRETARY



BOARD PRESIDENT