

REGULAR BOARD OF PUBLIC WORKS SESSION

MALDEN BOARD OF PUBLIC WORKS
TUESDAY, JUNE 27, 2023 – 5:00 P.M.
BPW-111 E. LACLEDE

Board President Clark Duckett called the meeting to order at 5:00 p.m.

ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Board President Duckett	X	
Board Member Loughary	X	
Board Member Stone	X	
Board Member		
Members Present		<u>3</u>

OTHERS ATTENDING: City Administrator/Utility Director Ivone Smith, Electric Distribution Coordinator Todd Jenkins, Public Works Superintendent Kurt Krepps, Electric Production Superintendent Wayne Shelton, Finance Officer Angela Earnheart, City Attorney Jonce Chidister, Board Secretary Cathy Merritt

GUEST:

Damien Campbell-511 E. Cypress Sewer Claim-NO SHOW/2ND Time.

APPROVAL OF THE MINUTES

MOTION: By Mrs. Stone to Approve Regular Session Minutes of May 30, 2023.

SECOND: By Mrs. Loughary.

MOTION PASSED

FINANCIAL REPORTS:

May 2023 Financial Reports

Board President Duckett inquired about the splash pad loan being in the financial report. Financial Officer Earnheart informed the Board the splash pad loan is listed on page 2 under non-current assets in the amount \$397, 742.50.

Utility Director Smith informed the Board once the National Park Service approves the labor and the waiver has been approved, she hopes the pad will be ready to go by Memorial Day next year.

DEPARTMENT REPORTS:

Electric Department

Mr. Jenkins informed the Board issues with the relays in the control cabinet at the power plant caused the city to lose power a few weeks ago. Mr. Jenkins informed the Board those relays are disconnected and everything has been holding.

Utility Director Smith informed the Board she was given prices for maintenance and repairs and those have been put into the 2023-2024 budget. Utility Director Smith informed the Board those breakers need to be inspected every 5 years.

Power Plant

No reports.

Water/Wastewater Department

Mr. Krepps informed the Board well #6 is running and hydrant flushing is completed.

Mr. Krepps informed the Board there are issues with the force main at the Ford Dealership lift station. Mr. Krepps informed the Board there are cast iron lines which have just come apart and to get the lift station back to working the project would cost about \$15,000.00 for the 4-inch plastic lines and fittings.

There was discussion on the various easements for water & sewer. City Attorney Chidister informed the Board of the need to know where the easements are is important in being able to write those into the deed if property is being sold and needs to be written into the leased properties as well.

Mr. Krepps informed the Board he's hoping to be able to fix the collapsed sewer line between Stevenson and Stokelan soon. Mr. Krepps informed the Board the water table is around 8 ft and it needs to be at 11 ft to be able to start the repairs.

Office Reports:

No reports.

Director's Report:Approval of 2022-2023 Amended Budget

Board Member Loughary inquired of the \$44,000.00 Office Supplies & Expense line item on the electric side listed on the amended budget. Utility Director Smith informed the Board that line item contains the cost of a MIRMA claim from the BPW office being flooded. Utility Director Smith informed the Board once the funds have been reimbursed the funds go directly back into the general fund. Utility Director Smith informed the Board those expenses are divided between 60% electric, 20% water, and 20% sewer.

Approval of 2023-2024 Proposed Budget

Board President Duckett informed the Board looking at the 2023-2024 budget he observed the sewer total net loss is at \$188,787.63. Board President Duckett informed the Board the electric department has been and still is carrying and subsidizing the sewer and a closer look will have to be done, possibly increasing rates to cover the losses.

Utility Director Smith informed the Board she has been trying to get grants on wastewater infrastructure to help with the cost.

Board President Duckett urged the Board to be aware of the losses and a special called meeting can be called to discuss if any further action needed to be taken to prevent huge losses. Board President Duckett informed the Board maybe looking at grant money to finish our water project could be helpful.

MOTION: By Mrs. Loughary to Approve the 2022-2023 Amended Budget and the 2023-2024 Proposed Budget.

SECOND: By Mrs. Stone.

MOTION PASSED

Utility Director Smith informed the Board the 3.5% fuel surcharge Republic requested to be added to the trash collection has been removed.

Utility Director Smith informed the Board the City Council approved to move forward with the software with Edmunds GovTech and had to make a resolution to go from accrual to cash basis. Utility Director Smith informed the Board she spoke with Edmunds GovTech to day and there will be a scheduled meeting to get started and move forward.

Utility Director Smith informed the Board approval was finally given to start bidding out the renovation for the Community Center. Utility Director Smith informed the Board she had uploaded to the board packet the letter of authorization, grant approval, architectural report, and the timeline. Utility Director Smith informed the Board August 1, 2023 will be the bid opening and Mayor Kooyman and her had talked of a forming a committee to oversee the project. Utility Director Smith informed the Board she will give them monthly updates as the project progresses.

Utility Director Smith informed the Board, Malden will be hosting the Semo-Neark meeting August 9, 2023.

With nothing further to discuss a motion to Adjourn the Regular BPW Session Meeting of June 27, 2023 was entertained.

MOTION: By Mrs. Loughary to Adjourn the Regular BPW Session Meeting of June 27, 2023 @ 5:38P.M.

SECOND: By Mrs. Stone.

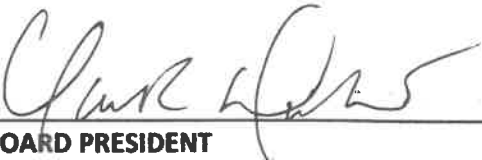
MOTION PASSED

Adjourned Regular Session at 5:38 P.M. on June 27, 2023.

ATTEST:



BOARD SECRETARY



BOARD PRESIDENT

