

REGULAR CITY COUNCIL SESSION

MALDEN CITY COUNCIL
MONDAY, NOVEMBER 20, 2023 — 6:00 P.M.
CITY HALL—201 SOUTH MADISON

Mayor Denton Kooyman called the meeting to order at 6:00 p.m. with David Blalock, DED/Airport Industrial Park Director conducting the opening prayer.

ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Council Member Wilkerson	X	
Council Member Jenkins (President Pro Tem)	X	
Council Member Lefler		X
Council Member House	X	
Council Member Joyce	X	
Council Member Jones	X	
Council Member Beckett		X
Council Member Coleman	X	
Members Present		<u>6</u>

Others Attending: City Clerk Mandy Lewis, Airport Office Manager Tara Smothers, DED/Airport Director David Blalock, Public Safety Department Director/Chief of Police Jeff Mitchell, City Treasurer Angela Earnheart and City Administrator Ivone Smith.

15 MINUTE OPEN FORUM

None.

APPROVAL OF THE MINUTES

MOTION: By Council Member House to approve the Regular Session Minutes of October 16, 2023.

SECOND: By Council Member Wilkerson.

Motion Passed 6/0

MOTION: By Council Member Jones to approve the Closed Session Council Minutes of October 16, 2023.

SECOND: By Council Member Jenkins.

Motion Passed 6/0

TREASURERS REPORT

b. Financial Report

City Treasurer Earnheart reported for the 4th Month of the Fiscal Year October 2023, the General Fund had \$740,129.32, COVID Federal Funding has \$542,751.82, Cemetery Fund has \$163,785.25, Park Fund \$3,451.75, Frisco Park Splashpad Fund has \$351,487.15, Malden Department of Economic Development Fund has \$41,112.71, Street Capital Projects Fund \$382,083.84 Solid Waste Management Fund \$5,795.15, Capital Improvement Fund has \$206,933.25. Total cash and cash equivalents \$2,504,173.75 and long-term loan obligations is \$2,347,694.46.

REQUEST TO VACATE ALLEY – Natasha Brown

Mayor Kooyman reminds the Council, Ms. Brown was at the October Council Meeting requesting the City vacate an alley adjacent to her property. City Administrator Smith states she, Public Works Superintendent Krepps and Electric Distribution Coordinator Jenkins met at the site to discuss utilities. She states there is an electric pole near the alley and the city would require access to the pole with a bucket truck if it needed replacing. Therefore, it is her recommendation to not vacate the alley. Council Member Coleman asks if the other business owners have been contacted. City Administrator Smith states only one owner would be affected and she has not contacted them. Ms. Brown states the neighbor has not been parking in the area. She believes this is due to the neighbor overhearing the meeting held at the location. City Administrator Smith states Ms. Brown could contact the MDPS if the issue continues and is a disturbance.

MOTION: By Council Member Joyce to approve the request for vacate alley per the request of Ms. Natasha Brown.

SECOND: None.

Motion Dies

LIEN FORGIVENESS REQUEST:

a. Nollie Smith Burnett/North End Property Management and Development LLC

City Administrator Smith states Ms. Smith-Burnett has provided a list of 15 properties she would like the Council to consider waiving liens. She states the Council approved a new policy at the October Council Meeting where all liens could be waived after 12-months of maintenance. This policy replaced one that stated the owner would pay half of the liens and the remaining would be waived after 6-months of maintenance. Council Member Jenkins informs Ms. Smith Burnett is not in attendance and requests the topic be put on next months Agenda. Mayor Kooyman states the topic will be postponed until the December meeting.

MOTION: By Council Member Jenkins to postpone the discussion of Ms. Nollie Smith-Burnett's request for Lien Forgiveness until the December Council Meeting on December 18, 2023.

SECOND: By Council Member Wilkerson.

Motion Passed 6/0

DED/AIRPORT INDUSTRIAL PARK

a. Lighting Lease with FAA

DED/Airport Director Blalock states the lease with the FAA is regarding lights located on the Airbase that are maintained by the FAA. The lease is required for the maintenance personnel to access the location.

MOTION: By Council Member Joyce to authorize Mayor Kooyman to execute necessary documents for the lighting lease with the FAA.

SECOND: By Council Member Jones.

Motion Passed 6/0

DED/Airport Director Blalock introduces the Council to Airport Office Manager Tara Smothers as she has recently taken Patty Smith's position after her retirement. Council Member Jenkins inquires about a rumor that the City of Malden rejected a bid from Boeing, bringing approximately 300 jobs to the area. DED/Airport Director Blalock states this rumor is not correct and Boeing has not contacted the City regarding the possibility of moving to the area.

DISPOSAL OF SURPLUS PROPERTY

a. Piano

City Administrator Smith states a piano that was located at the Community Center was moved to the Bootheel Youth Museum for storage during the remodel. As this piano has not been used in years, it is her recommendation the piano be sold under the Disposal of Obsolete, Scrap or Surplus Property Policy recently approved by the Council.

MOTION: By Council Member Jenkins to approve the sale of a piano on GovDeals.

SECOND: By Council Member Jones.

Motion Passed 6/0

b. Fire Truck

City Administrator Smith states the new fire truck received from a grant from USDA, will be arriving next week. Due to the number of trucks the City will have, Director Mitchell has requested Truck 16 be sold as surplus property. Council Member Jenkins asks if any local departments may need a truck. Director Mitchell states he will reach out to neighboring fire departments to see if there is a need. He states the equipment will be kept but the truck will be sold.

MOTION: By Council Member Joyce to approve the sale of Fire Truck 16 on GovDeal if no local departments need the truck.

SECOND: By Council Member Jenkins.

Motion Passed 6/0

GENERATOR MAINTENANCE CONTRACT

Mayor Kooyman states the contract with Southeast Services, the company that services the city's generators, is coming due. The generators are located at the Community Center, Department of Public Safety and Nutrition Center. City Administrator states the price increase from the last 3-year contract is \$100.

MOTION: By Council Member Coleman to authorize Mayor Kooyman to execute a 3-year contract with Southeast Services.

SECOND: By Council Member Jenkins.

Motion Passed 6/0

FIRE STATION GRANT

Mayor Kooyman states there was a good turn out at the Town Hall regarding this issue. Several questions were raised by residents regarding an additional tax to fund the manning of both fire stations. He states the cost of manning both fire stations would be approximately \$450,000 and a .25% tax increase would not cover this cost. Director Mitchell states he is looking into keeping a fire station at the current location on Laclede Street. Council Member Coleman states he wants to do what best for the whole city no matter if that is the current location for the BPW parking lot. Council Member Joyce states he has received positive feedback from the Town Hall meeting and states he would like to see the BPW building designated for the MDPS for continued use by the City. Mayor Kooyman states he would like to put a committee together to make sure the building of a new fire station is done right the first time. If the city is investing the money, we do not want to have to come back in a few years and make improvements. City Administrator Smith states before a grant can be obtained a location must be chosen. It is her recommendation the topic be postponed a few months and revisit at a later date. Mayor Kooyman states he feels the matter should be dealt with and he would like to put together a committee and requests Council Members to reach out to him if they are interested on being nominated for the Committee. He states it is his hope they can start meeting in January or February.

Mayor Kooyman states cameras will be installed at separate locations so train activity can be monitored. This will allow dispatch to warn fire engineers and firefighters of approaching trains so time can be saved in getting to trucks and fires. Additional training will be given to continue improvements within the department.

MOTION: By Council Member Jenkins to form a committee to discuss the possible building of a new fire station.

SECOND: By Council Member Wilkerson.

Motion Passed 6/0

CITY ADMINISTRATOR'S REPORT

City Administrator Smith states the Malden Park Board has received a grant for \$49,502 for 19 6ft park benches, 30 6ft picnic tables and 6 8ft wheel chair accessible tables from the Missouri Department of Natural Resources. The tables and benches will be placed in both Frisco Park and Martin Luther King, Jr. Park. City Administrator Smith updates the Council regarding the Community Center remodel. She states crews are continuing to work on the roof but are waiting for additional materials. She will be looking into fiber being ran to the building along with a new phone system. She states they are still waiting for a wavier on the Splash Pad and she will update when more information is obtained. Administrator Smith informs the Council of the balance associated with the purchase and installation of the Veteran's Memorial Wall. The cost of the wall was \$12,456 with donations totaling \$7,715. The remaining \$4,741 to complete the project were taken from the General Fund per the decision by the Council. She states any names that will be added will cost \$50 per name and the city is asking for a minimum donation of \$50 per name. Council Member Jenkins states she does not feel people should be charged for having a family members name added. She states some do not have the ability to pay the \$50. Mayor Kooyman states this topic can be placed on the December Agenda for further discussion.

COUNCIL LIAISON REPORTS

Council Member Beckett - Absent.

Council Member Coleman - None.

Council Member Joyce - None.

Council Member Jones - None.

Council Member Lefler - Absent.

Council Member House - None.

Council Member Jenkins – She states the rumor regarding Boeing was supposedly from Melissa Combs and she had stated the City of Malden would not work with her. City Administrator Smith states she and DED/Airport Director Blalock met with Ms. Combs and she feels the relationship will continue to improve.

Council Member Wilkerson – Wishes everyone a Happy Thanksgiving.

MAYOR REPORT

Mayor Kooyman informs the December Council Meeting will be on December 18, 2023 at 6 pm at City Hall. Building Code Committee Meeting, Planning & Zoning Board Meeting and Park Board Meeting will not be held this month due to the holiday. The Board of Public Works Board Meeting is scheduled for December 12, 2023 at 5:00 p.m. at the BPW Conference Room.

Mayor Kooyman states the 2023 City Taxes have gone out and are due by December 31, 2023. He states City offices will be closed Thursday, November 23rd and Friday, November 24th for the Thanksgiving Holiday. He discusses the events going on in the City in the month of December. He reminds the Council the first day to sign up for the April 2024 Municipal Election is December 5, 2023 with the last day to sign up being December 26, 2023.

OTHER BUSINESS DEEMED NECESSARY

With no other business deemed necessary, a Motion to Adjourn was entertained.

MOTION: By Council Member Jenkins to adjourn the Regular Council Session of November 20, 2023 at 7:10 p.m.

SECOND: By Council Member Wilkerson.

POLL VOTE ——— MOTION PASSED

6 - YES**0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	ABSENT
Council Member Lefler	ABSENT	Council Member Jenkins	YES

ATTEST:

Denton Kooyman – Mayor

Mandy Lewis – City Clerk/City Collector

**CITY OF MALDEN
SCHEDULE OF CASH BALANCES
AS OF NOVEMBER 30, 2023**

Petty Cash/Cash in Drawer	\$	950.00
Consolidated City Use Sales Tax		415,605.52
COVID Funding - Federal		492,861.82
Cash--General Fund		411,024.90
Cash--Cemetery	0.00	
Cash--Cemetery Maintenance	36,587.66	
CD--Cemetery	127,197.59	
Total Cash in Cemetery Fund		163,785.25
Cash--Park/Local Tax		3,691.15
Cash-Splashpad Account-Frisco Park		351,487.15
Cash - Malden Dept of Economic Development		41,209.01
Streets Capital Projects Fund		386,877.43
Solid Waste Management Fund		5,818.65
Capital Improvement Fund		215,877.76
Cash-MCIC-General Acct	8,460.85	
Cash-MCIC-Debt Reserve Acct	14.96	
Cash - Nutrition Center, Inc.- General Acct	1.89	
Cash - Nutrition Center, Inc.- Debt Reserve Acct	8.07	
Fire Cleanup Fund	3,800.00	FIR1018
Cash-Funded Liability Account	8,195.41	
Arts Council Funds	4,236.23	
Storm Donations	16,631.16	
Cash--Officer Training	1,885.97	
Cash-Court Bonds & Restitution	3,650.00	
Cash - Shop With A Hero Acct	19,815.61	
Cash--Police PAC	44.80	
Cash - Grant Funding Account	0.00	
Cash--Police Grants Fund	0.21	
Total of Other Cash Account Balances		66,745.16
Total Cash & Cash Equivalents	\$	2,555,933.80

CITY OF MALDEN
SCHEDULE OF LONG-TERM FINANCIAL COMMITMENTS
AS OF NOVEMBER 30, 2023

CITY OF MALDEN
POLICE DEPARTMENT

DESCRIPTION:	2021 CHEVY TAHOE - LOAN #80090728	
ORIGINAL LEASE TOTAL:	\$	46,599.03
BALANCE:	\$	15,998.10
INTEREST RATE:		2.250%
PAYMENT SCHEDULE:	\$	16,777.66 DUE AUGUST 4 EACH YEAR
ORIGINAL LEASE DATE:		July 26, 2021
LAST PAYMENT DATE:		August 4, 2024

CITY OF MALDEN
MALDEN CAPITAL IMPROVEMENT CORP/MALDEN NUTRITION CENTER, INC.

	LOAN #80077545	
DESCRIPTION:	FSCB LOAN-PAYOFF USDA LOANS FOR POLICE DEPT BLDG/NUTRITION CENTER BLDG	
ORIGINAL LEASE TOTAL:	\$	857,671.75
BALANCE:	\$	648,961.27
INTEREST RATE:		2.610%
PAYMENT SCHEDULE:	\$	7,264.00 MONTHLY
ORIGINAL LEASE DATE:		October 15, 2020
LAST PAYMENT DATE:		August 1, 2033

CITY OF MALDEN
STREET DEPARTMENT

	LOAN #289705	
DESCRIPTION:	LOAN FM BANK FOR STREET IMPROVEMENTS	
ORIGINAL LEASE AMOUNT:	\$	2,115,000.00
BALANCE:	\$	788,792.37
INTEREST RATE:		3.400%
PAYMENT SCHEDULE:	\$	21,112.77 20th of Each Month
ORIGINAL LEASE DATE:		March 27, 2017
LAST PAYMENT DATE:		March 27, 2027

CITY OF MALDEN
SCHEDULE OF LONG-TERM FINANCIAL COMMITMENTS
AS OF NOVEMBER 30, 2023

CITY OF MALDEN	
PARK DEPARTMENT	
LWCF PROJECT 29-01741	
DESCRIPTION:	LOAN FROM MALDEN BPW FOR FRISCO PARK SPLASHPAD INSTALL
ORIGINAL LOAN AMOUNT:	\$ 397,742.50
BALANCE:	\$ 397,742.50
INTEREST RATE:	0.000%
PAYMENT SCHEDULE:	\$ - 50% GRANT REIMB/10% PER YEAR BALANCE
ORIGINAL LOAN DATE:	March 15, 2023
LAST PAYMENT DATE:	March 15, 2028
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TOTAL CITY DEBT	\$ 1,851,494.24

CITY OF MALDEN	
BOARD OF PUBLIC WORKS	
LOAN #276065	
DESCRIPTION:	LOAN FOR WASTEWATER TREATMENT PLANT UPGRADES
ORIGINAL LOAN AMOUNT:	\$ 1,529,375.00
BALANCE:	\$ 462,315.71
INTEREST RATE:	3.000%
PAYMENT SCHEDULE:	\$ 10,682.51 MONTHLY
ORIGINAL LEASE DATE:	September 20, 2012
LAST PAYMENT DATE:	October 1, 2027
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TOTAL BPW DEBT	\$ 462,315.71
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TOTAL DEBT	\$ 2,313,809.95

CITY OF MALDEN
COMBINED REVENUES AND EXPENDITURES
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

Account Description	Current Month	Year-to-Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<u>CEMETERY FUND</u>						
Revenues	2,395.32	18,123.26	17,741.62	381.64	42,580.00	(24,456.74)
Expenses	4,143.72	23,626.43	21,842.80	(1,783.63)	52,423.00	28,796.57
Net Operating Income	(1,748.40)	(5,503.17)	(4,101.18)	(1,401.99)	(9,843.00)	4,339.83
<u>COMMUNITY CENTER</u>						
Revenues	307,963.61	379,838.03	11,666.62	368,171.41	28,000.00	351,838.03
Expenses	313,118.23	398,224.24	31,848.11	(366,376.13)	75,787.81	(322,436.43)
Net Operating Income	(5,154.62)	(18,386.21)	(20,181.49)	1,795.28	(47,787.81)	29,401.60
<u>EMERGENCY MANAGEMENT</u>						
Revenues	377.36	2,487.45	2,916.69	(429.24)	7,000.00	(4,512.55)
Expenses	512.72	2,828.91	4,357.94	1,529.03	10,459.00	7,630.09
Net Operating Income	(135.36)	(341.46)	(1,441.25)	1,099.79	(3,459.00)	3,117.54
<u>GENERAL FUND</u>						
Revenues	213,715.07	888,768.28	885,121.11	3,647.17	2,124,291.00	(1,235,522.72)
Expenses	154,006.93	912,947.79	841,701.84	(71,245.95)	2,019,960.46	1,107,012.67
Net Operating Income	59,708.14	(24,179.51)	43,419.27	(67,598.78)	104,330.54	(128,510.05)
<u>DEPT OF ECONOMIC DEV</u>						
Revenues	96.30	488.80	83.31	405.49	200.00	288.80
Expenses	0.00	0.00	1,020.88	1,020.88	2,450.00	2,450.00
Net Operating Income	96.30	488.80	(937.57)	1,426.37	(2,250.00)	2,738.80
<u>STREET DEPARTMENT</u>						
Revenues	22,616.29	107,319.03	97,458.31	9,860.72	233,900.00	(126,580.97)
Expenses	25,584.51	143,729.34	108,835.12	(34,894.22)	261,204.18	117,474.84
Net Operating Income	(2,968.22)	(36,410.31)	(11,376.81)	(25,033.50)	(27,304.18)	(9,106.13)
<u>TOTAL ABOVE FUNDS/DEPARTMENTS</u>						
Revenues	547,163.95	1,397,024.85	1,014,987.66	382,037.19	2,435,971.00	(1,038,946.15)
Expenses	497,366.11	1,481,356.71	1,009,606.69	(471,750.02)	2,422,284.45	940,927.74
Net Operating Income	49,797.84	(84,331.86)	5,380.97	(89,712.83)	13,686.55	(98,018.41)

**CITY OF MALDEN
COMBINED REVENUES AND EXPENDITURES
MODIFIED CASH BASIS**

For the Five Months Ending November 30, 2023

Account Description	Current Month	Year-to-Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<u>PARKS DEPARTMENT</u>						
Revenues	14,329.85	89,528.47	80,500.00	9,028.47	193,200.00	(103,671.53)
Expenses	14,090.45	154,116.49	91,845.74	(62,270.75)	220,430.14	66,313.65
Net Operating Income	239.40	(64,588.02)	(11,345.74)	(53,242.28)	(27,230.14)	(37,357.88)
<u>STREET DEPT CAPITAL</u>						
Revenues	25,942.28	145,275.99	133,333.31	11,942.68	320,000.00	(174,724.01)
Expenses	21,112.77	105,563.85	133,333.31	27,769.46	320,000.00	214,436.15
Net Operating Income	4,829.51	39,712.14	0.00	39,712.14	0.00	39,712.14

CITY OF MALDEN
COMBINED GENERAL FUND REVENUES AND EXPENDITURES
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

GENERAL FUND						
Account Description	Current Month	Current Year Year to Date	Year-to-Date Budget	Variance	Annual Budget	Variance
Revenues						
Arts Council	0.00	0.00	0.00	0.00	0.00	0.00
City Administration	817.20	(41,427.83)	10,253.31	(51,681.14)	24,608.00	(66,035.83)
Code Enforcement	3,483.50	21,613.40	18,166.55	3,446.85	43,600.00	(21,986.60)
Court	343.44	2,715.70	3,416.69	(700.99)	8,200.00	(5,484.30)
Fire Department	13,151.93	74,277.03	73,541.69	735.34	176,500.00	(102,222.97)
General (Not in other Departments)	182,667.71	743,801.51	711,658.75	32,142.76	1,707,981.00	(964,179.49)
Nutrition/Senior Center	976.13	5,830.59	6,250.00	(419.41)	15,000.00	(9,169.41)
Police Department	7,841.54	55,366.72	36,999.93	18,366.79	88,800.00	(33,433.28)
Total Revenues - General Fund	213,715.07	888,768.28	885,121.11	3,647.17	2,124,291.00	(1,235,522.72)
Expenditures						
Arts Council	0.00	0.00	833.31	833.31	2,000.00	2,000.00
City Administration	27,482.31	188,596.70	159,312.43	(29,284.27)	382,350.00	193,753.30
Code Enforcement	4,987.63	34,231.14	33,921.59	(309.55)	81,288.00	47,056.86
Court	5,645.37	30,457.79	32,112.13	1,654.34	77,069.00	46,611.21
Fire Department	7,847.21	86,455.55	105,378.38	18,922.83	252,908.00	166,452.45
General (Not in other Departments)	0.00	0.00	0.00	0.00	0.00	0.00
Nutrition/Senior Center	4,293.73	33,032.14	29,050.25	(3,981.89)	69,720.67	36,688.53
Police Department	99,317.06	513,583.31	456,259.56	(58,536.25)	1,095,022.79	581,439.48
Total Expenditures - General Fund	154,006.93	912,947.79	841,701.84	(71,245.95)	2,019,960.46	1,107,012.67
Net Operating Income - Gen Fund	59,708.14	(24,179.51)	43,419.27	(67,598.78)	104,330.54	(128,510.05)

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE GENERAL FUND (NOT IN OTHER DEPARTMENTS)
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

Account Description	Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues						
GEN4009 Real Estate Taxes-Current GF	48,440.18	48,440.18	56,250.00	(7,809.82)	135,000.00	(86,559.82)
GEN4010 Real Estate Taxes-DelinquentGF	1,393.33	4,354.09	14,583.31	(10,229.22)	35,000.00	(30,645.91)
GEN4011 Personal Prop Tax-Current GF	16,620.01	16,620.01	22,916.69	(6,296.68)	55,000.00	(38,379.99)
GEN4012 Personal Prop Tax-Delinq GF	1,156.76	2,774.88	12,500.00	(9,725.12)	30,000.00	(27,225.12)
GEN4013 Railroad/Utility Tax GF	0.00	0.00	6,250.00	(6,250.00)	15,000.00	(15,000.00)
GEN4014 Surtax (Merchant/Mfg Tax) GF	14.84	563.55	9,166.69	(8,603.14)	22,000.00	(21,436.45)
GEN4015 Sales Tax (Local) GF	48,824.66	276,103.51	279,166.69	(3,063.18)	670,000.00	(393,896.49)
GEN4016 Consolidated City Use Sales Tax	8,623.03	86,543.91	42,500.00	44,043.91	102,000.00	(15,456.09)
GEN4017 Capital Improvement Tax	12,205.12	69,022.74	67,916.69	1,106.05	163,000.00	(93,977.26)
GEN4019 Telephone Franchise GF	5,692.48	17,760.63	22,916.69	(5,156.06)	55,000.00	(37,239.37)
GEN4020 Natural Gas Franchise GF	2,096.11	8,714.98	18,750.00	(10,035.02)	45,000.00	(36,285.02)
GEN4021 BPW Franchise GF	27,923.14	143,856.29	114,583.31	29,272.98	275,000.00	(131,143.71)
GEN4022 Cable TV Franchise GF	0.00	10,785.15	8,333.31	2,451.84	20,000.00	(9,214.85)
GEN4023 City Auto Stickers GF	0.00	15.50	3,250.00	(3,234.50)	7,800.00	(7,784.50)
GEN4024 Merch/Mfgr/Contrac License GF	650.00	14,065.00	18,750.00	(4,685.00)	45,000.00	(30,935.00)
GEN4050 Interest Income General Fund	8,690.94	43,607.36	4,583.31	39,024.05	11,000.00	32,607.36
GEN4051 Malden PHA-In Lieu of Taxes GF	0.00	0.00	1,458.31	(1,458.31)	3,500.00	(3,500.00)
GEN4061 CATV Pole Rental	0.00	0.00	6,596.25	(6,596.25)	15,831.00	(15,831.00)
GEN4064 Collection Fees	10.10	40.70	10.44	30.26	25.00	15.70
GEN4092 Filing Fees General Fund	0.00	7.50	52.06	(44.56)	125.00	(117.50)
GEN4094 ATV/Golf Cart Permit Fee	30.00	90.00	291.69	(201.69)	700.00	(610.00)
GEN4097 Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
GEN4099 Other Revenue General Fund	297.01	435.53	833.31	(397.78)	2,000.00	(1,564.47)
Total Revenues	182,667.71	743,801.51	711,658.75	32,142.76	1,707,981.00	(964,179.49)

Operating Expenses

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE GENERAL FUND (NOT IN OTHER DEPARTMENTS)
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

For the TWO MONTHS Ending November 30, 2023							
		Current Year			Annual Budget	Annual Variance	
Account Description		Current Month	Year to Date	YTD Budget			YTD Variance
GEN5510	From G/F exp to Street	0.00	0.00	0.00	0.00	0.00	
GEN5520	From G/F exp to Cemetery	0.00	0.00	0.00	0.00	0.00	
GEN4999	GEN4999-Other Exp GF	0.00	0.00	0.00	0.00	0.00	
GEN5550	From G/F to Comm Center	0.00	0.00	0.00	0.00	0.00	
Total Operating Expenses		0.00	0.00	0.00	0.00	0.00	
Net Operating Income		182,667.71	743,801.51	711,658.75	32,142.76	1,707,981.00	
						(964,179.49)	

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR CITY ADMINISTRATION
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

		Current Year					
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance	
Revenues							
CH-4093 Special Income	0.00	883.75	0.00	883.75	0.00	883.75	
CH-4094 COVID Funding-Federal	-3,000.00	-55,072.84	0.00	(55,072.84)	0.00	(55,072.84)	
CH-4099 Other Income	1,747.88	1,763.43	0.00	1,763.43	0.00	1,763.43	
CH-4300 Utilities Reimbursements	680.44	4,053.43	3,333.31	720.12	8,000.00	(3,946.57)	
CH-4518 Attorney Fee Reimbursements	1,388.88	6,944.40	6,920.00	24.40	16,608.00	(9,663.60)	
Total Revenues	817.20	(41,427.83)	10,253.31	(51,681.14)	24,608.00	(66,035.83)	
Operating Expenses							
CH-4406 City Attorneys Expense	3,283.33	16,416.65	16,416.69	0.04	39,400.00	22,983.35	
CH-4407 Professional Fees-City Hall/C	0.00	3,061.49	8,333.31	5,271.82	20,000.00	16,938.51	
CH-4510 Salaries-City Hall/Clerk	13,239.48	71,238.24	70,628.75	(609.49)	169,509.00	98,270.76	
CH-4511 Lagers-City Hall/Clerk	1,489.93	7,939.58	8,016.69	77.11	19,240.00	11,300.42	
CH-4512 Employee Ins--CH/Clerk	1,375.78	6,384.43	10,749.56	4,365.13	25,799.00	19,414.57	
CH-4513 Payroll Taxes-FICA	990.57	5,327.32	5,402.94	75.62	12,967.00	7,639.68	
CH-4514 Unemployment Ins-CH-C	0.00	0.00	0.00	0.00	0.00	0.00	
CH-4516 Nationwide Ret. - City Hall	697.30	3,835.16	0.00	(3,835.16)	0.00	(3,835.16)	
CH-4615 MIRMA Ins CH-C	0.00	0.00	2,546.69	2,546.69	6,112.00	6,112.00	
CH-4624 PublicOfficial/Emp Bond CH/C	0.00	0.00	375.00	375.00	900.00	900.00	
CH-4736 Office Equip Maint City Hall/C	0.00	357.52	208.31	(149.21)	500.00	142.48	
CH-4738 Building Maint CityHall	0.00	1,903.32	833.31	(1,070.01)	2,000.00	96.68	
CH-4739 Equipment Maint City Hall	0.00	0.00	0.00	0.00	0.00	0.00	
CH-4744 Postage City Hall/Clerk	7.90	54.90	625.00	570.10	1,500.00	1,445.10	
CH-4745 General Supplies CH-C	2,180.69	2,691.13	2,083.31	(607.82)	5,000.00	2,308.87	
CH-4747 Office Supplies-City Hall/Cler	207.94	1,657.99	1,250.00	(407.99)	3,000.00	1,342.01	

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR CITY ADMINISTRATION
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

Account Description	Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date				
CH-4755 Tech Expenses-CH-Clerk	33.34	3,728.77	1,250.00	(2,478.77)	3,000.00	(728.77)
CH-4840 Solid Waste Coll Cleanup-CH-Clerk	0.00	0.00	0.00	0.00	0.00	0.00
CH-4855 Reassessment Costs	0.00	834.22	2,083.31	1,249.09	5,000.00	4,165.78
CH-4856 Election Costs City Hall/Clerk	0.00	0.00	1,541.69	1,541.69	3,700.00	3,700.00
CH-4857 Legal Notices Ads City Hall/C	177.50	215.00	208.31	(6.69)	500.00	285.00
CH-4858 Gasoline/Oil - City Hall	0.00	0.00	0.00	0.00	0.00	0.00
CH-4859 Electric/Water City Hall/Clerk	680.44	4,053.43	3,333.31	(720.12)	8,000.00	3,946.57
CH-4861 Natural Gas City Hall/Clerk	60.98	275.24	1,041.69	766.45	2,500.00	2,224.76
CH-4862 Telephone City Hall/Clerk	395.01	1,974.22	1,666.69	(307.53)	4,000.00	2,025.78
CH-4965 Physicals Employees-City Hall	0.00	0.00	0.00	0.00	0.00	0.00
CH-4966 Dues & Publications CH-Clerk	2,600.00	5,694.35	2,500.00	(3,194.35)	6,000.00	305.65
CH-4974 Travel/Lodging CH-Clerk	0.00	3,370.13	2,500.00	(870.13)	6,000.00	2,629.87
CH-4975 Meals City Hall/Clerk	0.00	181.78	333.31	151.53	800.00	618.22
CH-4976 Seminars/Training City Hall	0.00	0.00	2,083.31	2,083.31	5,000.00	5,000.00
CH-4986 Ground maintenance	0.00	0.00	125.00	125.00	300.00	300.00
CH-4994 Special Expenses - City Hall	0.00	0.00	0.00	0.00	0.00	0.00
CH-4995 Capital Expenditures City Hall	0.00	45,628.75	12,155.44	(33,473.31)	29,173.00	(16,455.75)
CH-4997 Codification	60.62	60.62	187.50	126.88	450.00	389.38
CH-4998 Collector's Expense	0.00	576.60	833.31	256.71	2,000.00	1,423.40
CH-4999 Other Expenditures-City Hall/C	1.50	1,135.86	0.00	(1,135.86)	0.00	(1,135.86)
Total Operating Expenses	27,482.31	188,596.70	159,312.43	(29,284.27)	382,350.00	193,753.30
Net Operating Income	(26,665.11)	(230,024.53)	(149,059.12)	(80,965.41)	(357,742.00)	127,717.47
<i>Storm Expenditures</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>

CITY OF MALDEN
STATEMENT OF REVENUES AND EXPENDITURES FOR THE ARTS COUNCIL
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

		Current Year				
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<u>Revenues</u>						
ART4050 Interest Income	0.00	0.00	0.00	0.00	0.00	0.00
ART4098 Donations	0.00	0.00	0.00	0.00	0.00	0.00
ART4310 City General Fund Donations	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00
<u>Operating Expenses</u>						
ART4739 Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
ART4743 Promotions	0.00	0.00	0.00	0.00	0.00	0.00
ART4731 Photographs/Artwork/Etc-Arts	0.00	0.00	416.69	416.69	1,000.00	1,000.00
ART4734 Landscaping	0.00	0.00	208.31	208.31	500.00	500.00
ART4744 Postage	0.00	0.00	0.00	0.00	0.00	0.00
ART4745 General Supplies	0.00	0.00	208.31	208.31	500.00	500.00
ART4857 Legal Notice/Ads	0.00	0.00	0.00	0.00	0.00	0.00
ART4966 Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
ART4990 Donations to Others	0.00	0.00	0.00	0.00	0.00	0.00
ART4995 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
ART4999 Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	0.00	0.00	833.31	833.31	2,000.00	2,000.00
Net Operating Income	0.00	0.00	(833.31)	833.31	(2,000.00)	2,000.00
<u>ARTS COUNCIL FUNDS:</u>		\$ 4,236.23				

CITY OF MALDEN
STATEMENT OF REVENUES AND EXPENDITURES FOR THE CEMETERIES
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

Current Year						
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues						
CEM4050 Interest Income Cemetery	576.32	1,190.76	83.31	1,107.45	200.00	990.76
CEM4093 Special Income-Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
CEM4098 Donations - Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
CEM4099 Other Revenue Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
CEM4310 Appropriation from General Fund	0.00	0.00	0.00	0.00	0.00	0.00
CEM4290 Grave Sales Cemetery	1,200.00	5,400.00	4,166.69	1,233.31	10,000.00	(4,600.00)
CEM4291 Opening/Closing Cemetery	587.50	11,375.00	13,333.31	(1,958.31)	32,000.00	(20,625.00)
CEM4300 Utilities Reimbursements	31.50	157.50	158.31	(0.81)	380.00	(222.50)
Total Revenues	2,395.32	18,123.26	17,741.62	381.64	42,580.00	(24,456.74)
Operating Expenses						
CEM4510 Salaries-Cemetery	2,829.40	15,558.51	14,977.06	(581.45)	35,945.00	20,386.49
CEM4511 Lagers-Cemetery	362.17	1,991.51	1,917.06	(74.45)	4,601.00	2,609.49
CEM4512 Employee Ins-Cemetery	14.06	20.26	120.00	99.74	288.00	267.74
CEM4513 Payroll Taxes-FICA	208.95	1,148.99	1,145.81	(3.18)	2,750.00	1,601.01
CEM4615 MIRMA Ins Cemetery	0.00	0.00	274.56	274.56	659.00	659.00
CEM4739 Equip Maint Cemetery	84.34	953.41	625.00	(328.41)	1,500.00	546.59
CEM4740 Vehicle Maint Cemetery	238.44	275.57	416.69	141.12	1,000.00	724.43
CEM4745 General Supplies Cemetery	56.58	217.29	83.31	(133.98)	200.00	(17.29)
CEM4842 Chemicals - Cemetery	0.00	602.50	291.69	(310.81)	700.00	97.50
CEM4857 Legal Notices - Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
CEM4858 Gasoline/Oil Cemetery	198.31	2,403.41	1,458.31	(945.10)	3,500.00	1,096.59
CEM4859 Electric/Water Cemetery	31.50	157.50	158.31	0.81	380.00	222.50
CEM4862 Telephone	59.34	236.85	270.81	33.96	650.00	413.15
CEM4975 Meals Cemetery	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF MALDEN
STATEMENT OF REVENUES AND EXPENDITURES FOR THE CEMETERIES
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

		Current Year			Annual Budget	Annual Variance
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance		
CEM4976 Seminars/Training	0.00	0.00	0.00	0.00	0.00	0.00
CEM4995 Capital Expenditures Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
CEM4997 Codification Cemetery	60.63	60.63	104.19	43.56	250.00	189.37
CEM4999 Other Expenditures Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	4,143.72	23,626.43	21,842.80	(1,783.63)	52,423.00	28,796.57
Net Operating Income	(1,748.40)	(5,503.17)	(4,101.18)	(1,401.99)	(9,843.00)	4,339.83

CITY OF MALDEN
STATEMENT OF REVENUES AND EXPENDITURES FOR CODE ENFORCEMENT
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

November 30, 2025							
Account Description		Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues							
CEO4037	Pool Permit-CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4039	Solid Waste Management	1,489.00	7,515.00	7,708.31	(193.31)	18,500.00	(10,985.00)
CEO4040	Solid Waste Coll-Transfer Station	1,639.00	9,164.60	7,708.31	1,456.29	18,500.00	(9,335.40)
CEO4041	Electrical Permit-CEO	25.00	350.00	83.31	266.69	200.00	150.00
CEO4042	Plumbing Permit-CEO	0.00	25.00	83.31	(58.31)	200.00	(175.00)
CEO4043	Mechanical Permit-CEO	0.00	0.00	83.31	(83.31)	200.00	(200.00)
CEO4044	Roofing Permit-CEO	0.00	95.00	83.31	11.69	200.00	(105.00)
CEO4045	Building Permits CEO	207.00	1,134.00	1,666.69	(532.69)	4,000.00	(2,866.00)
CEO4046	Inspection Fees CEO	0.00	0.00	83.31	(83.31)	200.00	(200.00)
CEO4050	Interest Income	23.50	118.80	41.69	77.11	100.00	18.80
CEO4052	Fencing Permit-CEO	0.00	0.00	41.69	(41.69)	100.00	(100.00)
CEO4053	Signage Permit-CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4055	CEO Fines--CEO	0.00	0.00	500.00	(500.00)	1,200.00	(1,200.00)
CEO4058	Officers Training Rev CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4065	Reimb. Lot Cleanup CEO	100.00	3,130.00	0.00	3,130.00	0.00	3,130.00
CEO4066	Demolish Permit CEO	0.00	81.00	83.31	(2.31)	200.00	(119.00)
CEO4070	Allowance for Doubtful Accounts	0.00	0.00	0.00	0.00	0.00	0.00
CEO4099	Other Revenue -CEO	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		3,483.50	21,613.40	18,166.55	3,446.85	43,600.00	(21,986.60)
Operating Expenses							
CEO4407	Professional Fees	39.00	62.00	83.31	21.31	200.00	138.00
CEO4410	Planning & Zoning Expenses	0.00	0.00	416.69	416.69	1,000.00	1,000.00
CEO4510	Salaries-CEO	654.23	3,494.23	3,448.31	(45.92)	8,276.00	4,781.77
CEO4511	Lagers-CEO	75.52	338.10	402.06	63.96	965.00	626.90

CITY OF MALDEN
STATEMENT OF REVENUES AND EXPENDITURES FOR CODE ENFORCEMENT
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

Account Description	Current Year					
	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
CEO4512 Employee Ins-CEO	223.82	1,118.86	1,117.94	(0.92)	2,683.00	1,564.14
CEO4513 Payroll Taxes-FICA	50.05	267.31	263.75	(3.56)	633.00	365.69
CEO4615 MIRMA Ins CEO	0.00	0.00	12.50	12.50	30.00	30.00
CEO4744 Postage CEO	0.00	0.00	51.66	51.66	0.00	0.00
CEO4755 Tech Expenses- Ceo	0.00	0.00	0.00	0.00	0.00	0.00
CEO4840 Solid Waste Cleanup-CEO	0.00	11,826.85	7,708.31	(4,118.54)	18,500.00	6,673.15
CEO4841 Solid Waste Exp-Transfer Stn.	1,680.00	3,780.00	7,708.31	3,928.31	18,500.00	14,720.00
CEO4975 Meals CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4976 Seminars/Training CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4986 Ground Maint-CEO	2,204.38	13,283.16	12,417.06	(866.10)	29,801.00	16,517.84
CEO4997 Codification-CEO	60.63	60.63	291.69	231.06	700.00	639.37
CEO4999 Other Expenditures CEO	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	4,987.63	34,231.14	33,921.59	(309.55)	81,288.00	47,056.86
Net Operating Income	(1,504.13)	(12,617.74)	(15,755.04)	3,137.30	(37,688.00)	25,070.26

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE COMMUNITY CENTER
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

Account Description		Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues							
COM4093	Special Income-Comm Center	3,000.00	49,890.00	0.00	49,890.00	0.00	49,890.00
COM4099	Other Revenue Comm Center	1,481.75	3,411.75	0.00	3,411.75	0.00	3,411.75
COM4200	Rental Revenue-Comm Center	600.00	1,215.00	2,083.31	(868.31)	5,000.00	(3,785.00)
COM4210	RSVP Rental Revenue-Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
COM4225	Grant Income-Comm Center	301,855.00	317,895.25	0.00	317,895.25	0.00	317,895.25
COM4300	Utilities Reimbursements	1,026.86	7,426.03	9,583.31	(2,157.28)	23,000.00	(15,573.97)
COM4310	Appropriation from General Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		307,963.61	379,838.03	11,666.62	368,171.41	28,000.00	351,838.03
Operating Expenses							
COM4407	Professional Fees-Comm Ctr	0.00	0.00	0.00	0.00	0.00	0.00
COM4510	Salaries-Comm Center	0.00	3,435.00	6,825.00	3,390.00	16,380.00	12,945.00
COM4530	Payroll Taxes-Comm Center	0.00	262.79	522.06	259.27	1,253.00	990.21
COM4615	MIRMA Ins Comm Center	0.00	0.00	5,754.56	5,754.56	13,811.00	13,811.00
COM4738	Building Maint Comm Center	0.00	2,767.81	2,083.31	(684.50)	5,000.00	2,232.19
COM4739	Equip Maint Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
COM4745	General Supplies Comm Center	112.94	1,065.43	1,666.69	601.26	4,000.00	2,934.57
COM4746	Janitorial Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
COM4747	Office Supplies	0.00	0.00	269.99	269.99	0.00	0.00
COM4755	Tech Expense Community Center	0.00	0.00	333.31	333.31	800.00	800.00
COM4859	Electric/Water Comm Center	1,026.86	7,426.03	9,583.31	2,157.28	23,000.00	15,573.97
COM4862	Telephone Comm Center	0.00	426.48	375.00	(51.48)	900.00	473.52
COM4925	Comm Center Remodel Grant	301,855.00	317,895.25	0.00	(317,895.25)	0.00	(317,895.25)
COM4975	Meals-Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
COM4976	Seminars/Training CommCenter	0.00	0.00	0.00	0.00	0.00	0.00
COM4986	Ground Maintenance	308.61	1,859.65	1,738.38	(121.27)	4,172.14	2,312.49
COM4995	Capital Expenditures-CommCenter	6,814.82	12,095.80	2,093.75	(10,002.05)	5,025.00	(7,070.80)
COM4996	Generator Expense	0.00	0.00	602.75	602.75	1,446.67	1,446.67
COM4994	Special Expense Comm Center	3,000.00	49,890.00	0.00	(49,890.00)	0.00	(49,890.00)

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE COMMUNITY CENTER
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

COM4999	Other Expenditures Comm Center	0.00	1,100.00	0.00	(1,100.00)	0.00	(1,100.00)
Total Operating Expenses		313,118.23	398,224.24	31,848.11	(366,376.13)	75,787.81	(322,436.43)
Net Operating Income		(5,154.62)	(18,386.21)	(20,181.49)	1,795.28	(47,787.81)	29,401.60

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE MUNICIPAL COURT
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

		Current Year				
		Year to	YTD	YTD	Annual	Annual
Account Description	Current Month	Date	Budget	Variance	Budget	Variance
Revenues						
COU4027 Incarceration Fee - Court	0.00	45.00	0.00	45.00	0.00	45.00
COU4028 Employee Training Revenue Court	0.00	0.00	0.00	0.00	0.00	0.00
COU4034 Warrant Fees-Court Rev	0.00	0.00	0.00	0.00	0.00	0.00
COU4040 City Crime Victim Fund Revenue	10.28	46.81	83.31	(36.50)	200.00	(153.19)
COU4056 Court Costs	333.16	2,623.89	1,666.69	957.20	4,000.00	(1,376.11)
COU4099 Other Revenue - Court	0.00	0.00	1,666.69	(1,666.69)	4,000.00	(4,000.00)
Total Revenues	343.44	2,715.70	3,416.69	(700.99)	8,200.00	(5,484.30)
Operating Expenses						
COU4407 Professional Services-Court	0.00	175.00	72.94	(102.06)	175.00	0.00
COU4510 Salaries-Court	3,913.75	21,022.00	21,027.50	5.50	50,466.00	29,444.00
COU4511 Lagers-Court	372.96	2,050.83	2,051.69	0.86	4,924.00	2,873.17
COU4512 Employee Ins-Court	861.79	4,237.07	4,472.06	234.99	10,733.00	6,495.93
COU4513 Payroll Taxes-FICA	291.07	1,562.38	1,608.75	46.37	3,861.00	2,298.62
COU4615 MIRMA Ins Court	0.00	0.00	75.00	75.00	180.00	180.00
COU4739 Equip Maint-Court	0.00	0.00	125.00	125.00	300.00	300.00
COU4744 Postage Court	0.00	0.00	312.50	312.50	750.00	750.00
COU4745 General Supplies Court	0.00	0.00	0.00	0.00	0.00	0.00
COU4747 Office Supplies-Court	15.99	623.57	458.31	(165.26)	1,100.00	476.43
COU4755 Tech Expenses-Court	55.96	279.80	291.69	11.89	700.00	420.20
COU4862 Telephone Court	73.22	366.10	416.69	50.59	1,000.00	633.90
COU4966 Dues/Publications Court	0.00	75.00	93.75	18.75	225.00	150.00
COU4974 Travel/Lodging Court	0.00	0.00	625.00	625.00	1,500.00	1,500.00
COU4975 Meals Court	0.00	5.41	31.25	25.84	75.00	69.59
COU4976 Seminars/Training Court	0.00	0.00	262.50	262.50	630.00	630.00
COU4994 Special Expense Court	0.00	0.00	0.00	0.00	0.00	0.00
COU4995 Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE MUNICIPAL COURT
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

		Current Year				
		Current	Year to	YTD	YTD	Annual
		Month	Date	Budget	Variance	Budget
						Annual
						Variance
Account Description						
COU4997 Codification Court		60.63	60.63	187.50	126.87	450.00
COU4999 Other Expenditures Court		0.00	0.00	0.00	0.00	0.00
Total Operating Expenses		5,645.37	30,457.79	32,112.13	1,654.34	77,069.00
Net Operating Income		(5,301.93)	(27,742.09)	(28,695.44)	953.35	(68,869.00)
						41,126.91

**DEPARTMENT OF ECONOMIC DEVELOPMENT
INCOME STATEMENT
MODIFIED CASH BASIS**

For the Five Months Ending November 30, 2023

Account Description		Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<u>Revenues</u>							
DED4050	Interest Income	96.30	488.80	83.31	405.49	200.00	288.80
DED4099	Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		96.30	488.80	83.31	405.49	200.00	288.80
<u>Expenses</u>							
DED4966	Dues/Publications	0.00	0.00	104.19	104.19	250.00	250.00
DED4974	Travel & Lodging	0.00	0.00	416.69	416.69	1,000.00	1,000.00
DED4975	Meals DED	0.00	0.00	83.31	83.31	200.00	200.00
DED4976	Seminars/Training	0.00	0.00	416.69	416.69	1,000.00	1,000.00
DED5005	Special Projects	0.00	0.00	0.00	0.00	0.00	0.00
DED4997	Codification	0.00	0.00	0.00	0.00	0.00	0.00
DED4999	Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	1,020.88	1,020.88	2,450.00	2,450.00
Net Income		96.30	488.80	(937.57)	1,426.37	(2,250.00)	2,738.80

**REVENUES AND EXPENDITURES FOR EMERGENCY MANAGEMENT
MODIFIED CASH BASIS**

For the Five Months Ending November 30, 2023

For the Five Months Ending November 30, 2023						
Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance	
Account Description	Current Month					Year to Date
Revenues						
EMA4097	Grant Revenue - EMA	0.00	0.00	0.00	0.00	0.00
EMA4300	Utilities Reimbursements	377.36	2,487.45	2,916.69	(429.24)	(4,512.55)
Total Revenues		377.36	2,487.45	2,916.69	(429.24)	(4,512.55)
Operating Expenses						
EMA4510	Salaries-EMA	0.00	0.00	0.00	0.00	0.00
EMA4513	Payroll Taxes-FICA	0.00	0.00	0.00	0.00	0.00
EMA4615	MIRMA Ins EMA	0.00	0.00	212.06	212.06	509.00
EMA4736	Office Equip Maint EMA	0.00	0.00	0.00	0.00	0.00
EMA4737	Radios Exp EMA	0.00	0.00	0.00	0.00	0.00
EMA4738	Building Maint EMA	0.00	0.00	0.00	0.00	0.00
EMA4739	Equip Maint EMA	0.00	0.00	0.00	0.00	0.00
EMA4740	Vehicle Maint EMA	0.00	0.00	0.00	0.00	0.00
EMA4745	General Supplies EMA	0.00	0.00	0.00	0.00	0.00
EMA4747	Office Supplies-EMA	0.00	0.00	0.00	0.00	0.00
EMA4755	Tech Expenses-EMA	0.00	0.00	0.00	0.00	0.00
EMA4848	Leases/Rental-EMA	0.00	0.00	500.00	500.00	1,200.00
EMA4858	Gasoline/Oil EMA	0.00	0.00	0.00	0.00	0.00
EMA4859	Electric/Water EMA	377.36	2,487.45	2,916.69	429.24	7,000.00
EMA4861	Natural Gas	52.34	168.88	416.69	247.81	1,000.00
EMA4862	Telephone EMA	22.39	111.95	125.00	13.05	300.00
EMA4966	Dues & Publications	0.00	0.00	0.00	0.00	0.00
EMA4974	Travel/Lodging EMA	0.00	0.00	0.00	0.00	0.00
EMA4975	Meals EMA	0.00	0.00	0.00	0.00	0.00
EMA4976	Seminars/Training EMA	0.00	0.00	0.00	0.00	0.00

**REVENUES AND EXPENDITURES FOR EMERGENCY MANAGEMENT
MODIFIED CASH BASIS**

For the Five Months Ending November 30, 2023

		Current Year					
	Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
EMA4994	Special Expenditures-EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4997	Codification-EMA	60.63	60.63	187.50	126.87	450.00	389.37
EMA4999	Other Expenditures EMA	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses		512.72	2,828.91	4,357.94	1,529.03	10,459.00	7,630.09
Net Operating Income		(135.36)	(341.46)	(1,441.25)	1,099.79	(3,459.00)	3,117.54

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE FIRE DEPARTMENT
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

For the 12 Months Ending November 30, 2023							
Account Description		Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues							
FIR4017	Fire Dept Tax	11,447.88	64,859.27	62,500.00	2,359.27	150,000.00	(85,140.73)
FIR4054	Fire Calls-Fire	800.00	5,600.00	4,166.69	1,433.31	10,000.00	(4,400.00)
FIR4093	Special Income-Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4095	Lease Income-Fire	500.00	1,500.00	1,250.00	250.00	3,000.00	(1,500.00)
FIR4096	Fire Security & Safety	0.00	0.00	1,250.00	(1,250.00)	3,000.00	(3,000.00)
FIR4097	Grant Fund-Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4098	Donations Fire	0.00	50.00	208.31	(158.31)	500.00	(450.00)
FIR4099	Other Revenue FIRE	0.00	5.00	0.00	5.00	0.00	5.00
FIR4300	Utilities Reimbursements	404.05	2,262.76	4,166.69	(1,903.93)	10,000.00	(7,737.24)
Total Revenues		13,151.93	74,277.03	73,541.69	735.34	176,500.00	(102,222.97)
Operating Expenses							
FIR4510	Salaries-Fire	4,919.90	52,287.85	66,360.44	14,072.59	159,265.00	106,977.15
FIR4511	Lagers-Fire	49.30	521.50	514.56	(6.94)	1,235.00	713.50
FIR4512	Employee Ins-Fire	854.54	9,347.08	13,416.25	4,069.17	32,199.00	22,851.92
FIR4513	Payroll Taxes-FICA	403.94	4,200.81	5,076.69	875.88	12,184.00	7,983.19
FIR4516	Volunteer Salaries-Fire	395.00	2,815.00	6,354.19	3,539.19	15,250.00	12,435.00
FIR4615	MIRMA Ins Fire	0.00	0.00	4,306.69	4,306.69	10,336.00	10,336.00
FIR4621	Volunteer Ins-Fire	0.00	0.00	1,203.75	1,203.75	2,889.00	2,889.00
FIR4631	Uniform Allowance Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4737	Radios Exp Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4738	Building Maint Fire	0.00	80.00	0.00	(80.00)	0.00	(80.00)
FIR4739	Equip Maint Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4740	Vehicle Maint Fire	0.00	1,649.70	0.00	(1,649.70)	0.00	(1,649.70)

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE FIRE DEPARTMENT
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

Account Description	Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date				
FIR4744 Postage Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4745 General Supplies Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4746 Janitorial Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4747 Office Supplies-Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4755 Tech Expenses-Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4848 Lease/Rental Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4858 Gasoline/Oil Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4859 Electric/Water Fire	404.05	2,262.76	4,166.69	1,903.93	10,000.00	7,737.24
FIR4861 Natural Gas Fire	105.77	364.63	458.31	93.68	1,100.00	735.37
FIR4862 Telephone Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4965 Physicals Employees Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4966 Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
FIR4970 Grant expenditures - fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4974 Travel/Lodging Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4975 Meals Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4976 Seminars/Training Fire	0.00	713.55	0.00	(713.55)	0.00	(713.55)
FIR4993 Volunteer Fire Gear Fire	654.09	12,152.05	3,333.31	(8,818.74)	8,000.00	(4,152.05)
FIR4994 Fire Chemicals Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4995 Capital Expenditures Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4997 Codification Fire	60.62	60.62	187.50	126.88	450.00	389.38
FIR4999 Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	7,847.21	86,455.55	105,378.38	18,922.83	252,908.00	166,452.45
Net Operating Income	5,304.72	(12,178.52)	(31,836.69)	19,658.17	(76,408.00)	64,229.48

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE GROUND MAINTENANCE DEPT
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

		Current Year					
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance		Annual Budget	Annual Variance
Revenues							
GRM4065 Reimbursements-Lot Cleanup	4,433.62	26,591.16	24,834.19	1,756.97		59,602.00	(33,010.84)
Total Revenues	4,433.62	26,591.16	24,834.19	1,756.97		59,602.00	(33,010.84)
Operating Expenses							
GRM4510 Salaries-Ground Maint	2,520.00	13,914.52	13,650.00	(264.52)		32,760.00	18,845.48
GRM4511 Lagers-Ground Maint	322.56	1,781.06	1,747.06	(34.00)		4,193.00	2,411.94
GRM4512 Employee Insurance	874.45	4,349.59	4,472.06	122.47		10,733.00	6,383.41
GRM4513 Payroll Taxes-FICA	188.16	1,039.05	1,044.19	5.14		2,506.00	1,466.95
GRM4514 Unemployment Insurance Benefit	0.00	0.00	0.00	0.00		0.00	0.00
GRM4615 Insurance Expense	0.00	0.00	87.50	87.50		210.00	210.00
GRM4631 Uniforms	35.65	209.73	166.69	(43.04)		400.00	190.27
GRM4739 Equipment Maintenance	313.80	2,549.23	833.31	(1,715.92)		2,000.00	(549.23)
GRM4740 Vehicle Maintenance	0.00	352.25	416.69	64.44		1,000.00	647.75
GRM4745 General Supplies- ground maint	0.00	149.99	125.00	(24.99)		300.00	150.01
GRM4746 Janitorial expense ground main	0.00	0.00	0.00	0.00		0.00	0.00
GRM4842 Chemicals Ground maintenance	0.00	965.00	416.69	(548.31)		1,000.00	35.00
GRM4858 Gasoline/Oil	135.66	1,107.83	1,666.69	558.86		4,000.00	2,892.17
GRM4862 Telephone Expense	43.34	172.91	208.31	35.40		500.00	327.09
GRM4963 Medical Workers Comp	0.00	0.00	0.00	0.00		0.00	0.00
GRM4966 Dues & Publications	0.00	0.00	0.00	0.00		0.00	0.00
GRM4976 Seminars and Training	0.00	0.00	0.00	0.00		0.00	0.00

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE GROUND MAINTENANCE DEPT
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

		Current Year			YTD Variance	Annual Budget	Annual Variance
Account Description	Current Month	Year to Date	YTD Budget				
GRM4999 Other Expenditures	0.00	0.00	0.00	0.00		0.00	0.00
Total Operating Expenses	4,433.62	26,591.16	24,834.19	(1,756.97)		59,602.00	33,010.84
Net Operating Income	0.00	0.00	0.00	0.00		0.00	0.00

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE NUTRITION CENTER
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

For the Five Months Ending November 30, 2020						
Account Description	Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues						
SEN4099 Other Income	0.00	0.00	0.00	0.00	0.00	0.00
SEN4300 Utilities Reimbursements	976.13	5,830.59	6,250.00	(419.41)	15,000.00	(9,169.41)
Total Revenues	976.13	5,830.59	6,250.00	(419.41)	15,000.00	(9,169.41)
Operating Expenses						
SEN4615 MIRMA Ins Senior Center	0.00	0.00	2,708.75	2,708.75	6,501.00	6,501.00
SEN4618 Liability Insurance-CIC	0.00	0.00	630.44	630.44	1,513.00	1,513.00
SEN4738 Building Maint - CIC	0.00	10,057.53	1,250.00	(8,807.53)	3,000.00	(7,057.53)
SEN4739 Equipment Maintenance	0.00	0.00	833.31	833.31	2,000.00	2,000.00
SEN4745 General Supplies SeniorCenter	0.00	0.00	0.00	0.00	0.00	0.00
SEN4850 Capital Pay/Lease/Purchase-CIC	3,105.00	15,525.00	15,525.00	0.00	37,260.00	21,735.00
SEN4859 Electric/Water Senior Center	976.13	5,830.59	6,250.00	419.41	15,000.00	9,169.41
SEN4861 Natural Gas Senior Center	212.60	1,619.02	1,250.00	(369.02)	3,000.00	1,380.98
SEN4996 Generator Expense-CIC	0.00	0.00	602.75	602.75	1,446.67	1,446.67
SEN4995 Capitol Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
SEN4999 Other Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	4,293.73	33,032.14	29,050.25	(3,981.89)	69,720.67	36,688.53
Net Operating Income	(3,317.60)	(27,201.55)	(22,800.25)	(4,401.30)	(54,720.67)	27,519.12

CITY OF MALDEN
INCOME STATEMENT FOR THE PARKS DEPARTMENT
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

FOR THE MONTH ENDING NOVEMBER 30, 2023						
Account Description	Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date				
Revenues						
PAR4016 Local Park Tax Revenue	11,447.88	64,859.29	62,500.00	2,359.29	150,000.00	(85,140.71)
PAR4050 Interest Income Park	14.10	276.66	0.00	276.66	0.00	276.66
PAR4071 Soccer Program Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4072 Softball Income - Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4073 Tackle Football Income	0.00	0.00	0.00	0.00	0.00	0.00
PAR4074 Flag Football Income	0.00	0.00	0.00	0.00	0.00	0.00
PAR4093 Special Income-Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4097 Grant Income-Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4099 Other Revenue Park	0.00	600.00	833.31	(233.31)	2,000.00	(1,400.00)
PAR4200 Rent- Clubhouse/Scout Hut	350.00	1,850.00	1,750.00	100.00	4,200.00	(2,350.00)
PAR4245 RV PARK RENT	530.00	10,210.00	7,500.00	2,710.00	18,000.00	(7,790.00)
PAR4255 Cart Shed Rent	0.00	0.00	0.00	0.00	0.00	0.00
PAR4300 Utilities Reimbursements	1,987.87	11,732.52	7,916.69	3,815.83	19,000.00	(7,267.48)
Total Revenues	14,329.85	89,528.47	80,500.00	9,028.47	193,200.00	(103,671.53)
Operating Expenses						
PAR4407 Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00
PAR4510 Salaries-Park	3,019.19	16,811.50	17,530.00	718.50	42,072.00	25,260.50
PAR4511 Lagers-Park	311.84	1,714.01	2,243.75	529.74	5,385.00	3,670.99
PAR4512 Employee Ins-Park	93.18	447.33	4,695.81	4,248.48	11,270.00	10,822.67
PAR4513 Payroll Taxes-FICA	228.93	1,274.84	1,341.25	66.41	3,219.00	1,944.16
PAR4615 MIRMA Ins Park	0.00	0.00	2,296.69	2,296.69	5,512.00	5,512.00
PAR4732 Basket Ball Court Repairs-Park	0.00	0.00	833.31	833.31	2,000.00	2,000.00
PAR4738 Building Maint Park	0.00	0.00	416.69	416.69	1,000.00	1,000.00
PAR4739 Equip Maint Park	0.00	1,386.31	208.31	(1,178.00)	500.00	(886.31)

CITY OF MALDEN
INCOME STATEMENT FOR THE PARKS DEPARTMENT
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

Account Description	Current Year				Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget	YTD Variance		
PAR4740 Vehicle Maint Park	13.99	58.81	83.31	24.50	200.00	141.19
PAR4743 Advertising/Promo-Parks	0.00	0.00	104.19	104.19	250.00	250.00
PAR4745 General Supplies Park	1,126.55	3,710.69	1,083.31	(2,627.38)	2,600.00	(1,110.69)
PAR4746 Janitorial Park	0.00	300.00	416.69	116.69	1,000.00	700.00
PAR4839 Archery Range	0.00	0.00	125.00	125.00	300.00	300.00
PAR4840 Football Expense-Flag	0.00	0.00	0.00	0.00	0.00	0.00
PAR4841 Football Expense-Tackle	0.00	0.00	0.00	0.00	0.00	0.00
PAR4842 Chemicals/Scod - Park	0.00	1,200.00	541.69	(658.31)	1,300.00	100.00
PAR4843 Tee-Ball & Pee Wee League	0.00	0.00	0.00	0.00	0.00	0.00
PAR4844 Little League Program-Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4848 Land Rent	0.00	0.00	708.31	708.31	1,700.00	1,700.00
PAR4849 Lease Rental Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4854 Maint-Recreation Equip Park	0.00	0.00	833.31	833.31	2,000.00	2,000.00
PAR4857 Legal Notices Ads Park	0.00	0.00	83.31	83.31	200.00	200.00
PAR4858 Gasoline/Oil Park	136.51	1,061.44	1,250.00	188.56	3,000.00	1,938.56
PAR4859 Electric/Water Park	1,987.87	11,732.52	7,916.69	(3,815.83)	19,000.00	7,267.48
PAR4861 Natural Gas Parks	23.72	169.93	333.31	163.38	800.00	630.07
PAR4863 Sanitation - Park	757.02	2,867.02	1,458.31	(1,408.71)	3,500.00	632.98
PAR4870 Bootheel Youth Museum	5,723.94	32,429.65	31,250.00	(1,179.65)	75,000.00	42,570.35
PAR4925 Splashpad Expense-Frisco Park	0.00	36,310.12	0.00	(36,310.12)	0.00	(36,310.12)
PAR4969 Softball/Baseball Field Maint-Park	0.00	0.00	208.31	208.31	500.00	500.00
PAR4976 Seminars/Training	0.00	0.00	0.00	0.00	0.00	0.00
PAR4986 Ground Maint-Parks	308.61	1,859.65	1,738.38	(121.27)	4,172.14	2,312.49
PAR4987 Soccer Field Maint-Park	0.00	0.00	208.31	208.31	500.00	500.00
PAR4988 Basket Ball Program	0.00	0.00	0.00	0.00	0.00	0.00
PAR4995 Capital Expenditures Park	0.00	33,769.69	12,500.00	(21,269.69)	30,000.00	(3,769.69)
PAR4997 Codification - Parks	0.00	0.00	187.50	187.50	450.00	450.00
PAR4999 Other Expenditures Park	359.10	7,012.98	1,250.00	(5,762.98)	3,000.00	(4,012.98)

CITY OF MALDEN
INCOME STATEMENT FOR THE PARKS DEPARTMENT
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

Account Description	Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date				
Total Operating Expenses	14,090.45	154,116.49	91,845.74	(62,270.75)	220,430.14	66,313.65
Net Operating Income	239.40	(64,588.02)	(11,345.74)	(53,242.28)	(27,230.14)	(37,357.88)

PARK FUND ACCOUNT: \$ 3,691.15

\$30,000 Capital Expenditure for Repayment of Splashpad

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE POLICE DEPARTMENT
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

		Current Year					
Account Description		Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues							
HUM4049	Animal Registration	7.00	36.00	20.81	15.19	50.00	(14.00)
HUM4055	Humane Fines	0.00	0.00	83.31	(83.31)	0.00	0.00
HUM4058	Officer Training Rev-Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4059	Animal Adoption-Humane	13.00	253.00	0.00	253.00	0.00	253.00
HUM4060	Animal Surrender Fees-Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4098	Donations - Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4300	Utility Reimbursement-Humane	149.12	877.89	1,041.69	(163.80)	2,700.00	(1,822.11)
POL4027	Incarceration Fee - Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4038	Police Reports	10.00	75.00	104.19	(29.19)	250.00	(175.00)
POL4050	Interest Income Police	82.25	403.62	83.31	320.31	200.00	203.62
POL4055	Police Fines--Police	2,312.00	11,221.60	25,000.00	(13,778.40)	60,000.00	(48,778.40)
POL4058	Officers Training Rev Police	474.00	1,669.00	458.31	1,210.69	1,100.00	569.00
POL4090	Shop With Hero-Police	1,400.00	8,279.60	0.00	8,279.60	0.00	8,279.60
POL4093	Special Income-Police	0.00	4,299.09	0.00	4,299.09	0.00	4,299.09
POL4094	ATV/Golf Cart Inspection Fee	20.00	60.00	208.31	(148.31)	500.00	(440.00)
POL4096	Airport Security and Safety	0.00	0.00	2,083.31	(2,083.31)	5,000.00	(5,000.00)
POL4097	Grant Revenue Police	2,195.85	8,249.38	0.00	8,249.38	0.00	8,249.38
POL4098	Donations - Police	270.00	2,220.00	2,500.00	(280.00)	6,000.00	(3,780.00)
POL4099	Other Revenue Police	0.00	0.00	416.69	(416.69)	1,000.00	(1,000.00)
POL4300	Utilities Reimbursements-Police	908.32	5,622.54	5,000.00	622.54	12,000.00	(6,377.46)
POL4325	Sale of Assets	0.00	12,100.00	0.00	12,100.00	0.00	12,100.00
Total Revenues		7,841.54	55,366.72	36,999.93	18,366.79	88,800.00	(33,433.28)
Operating Expenses							
POL4407	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00
POL4510	Salaries-Police	60,497.23	289,020.35	261,537.94	(27,482.41)	627,691.00	338,670.65

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE POLICE DEPARTMENT
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

		Current Year					
	Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
POL4511	Lagers-Police	1,473.16	8,606.35	8,661.25	54.90	20,787.00	12,180.65
POL4512	Employee Ins-Police	12,780.14	57,801.01	67,082.06	9,281.05	160,997.00	103,195.99
POL4513	Payroll Taxes-FICA	4,621.01	22,071.43	20,007.50	(2,063.93)	48,018.00	25,946.57
POL4615	MIRMA Ins Police	0.00	0.00	4,918.31	4,918.31	11,804.00	11,804.00
POL4625	Bldg/Equip Ins-CIC	0.00	0.00	833.31	833.31	2,000.00	2,000.00
POL4631	Uniform Allowance Police	5,487.38	11,811.08	1,041.69	(10,769.39)	2,500.00	(9,311.08)
POL4736	Office Equip Maint Police	155.04	259.96	333.31	73.35	800.00	540.04
POL4737	Radios Exp Police	0.00	8,164.14	1,666.69	(6,497.45)	4,000.00	(4,164.14)
POL4738	Building Maint Police- \$1,000 CIC	0.00	1,726.34	2,083.31	356.97	5,000.00	3,273.66
POL4739	Equip Maint Police	111.98	12,452.90	4,166.69	(8,286.21)	10,000.00	(2,452.90)
POL4740	Vehicle Maint Police	981.49	14,508.14	9,166.69	(5,341.45)	22,000.00	7,491.86
POL4744	Postage Police	51.36	188.98	333.31	144.33	800.00	611.02
POL4745	General Supplies Police	715.83	2,602.23	1,666.69	(935.54)	4,000.00	1,397.77
POL4747	Office Supplies-Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4755	Tech Expenses-Police	211.71	1,383.62	2,916.69	1,533.07	7,000.00	5,616.38
POL4850	Capital Lease Expense-CIC*	4,359.00	38,572.66	30,151.75	(8,420.91)	72,364.20	33,791.54
POL4857	Legal Notices Ads Police	0.00	329.50	125.00	(204.50)	300.00	(29.50)
POL4858	Gasoline/Oil Police	3,214.39	16,787.49	18,750.00	750.01	45,000.00	28,212.51
POL4859	Electric/Water Police	908.32	5,622.54	4,583.31	(1,039.23)	11,000.00	5,377.46
POL4862	Telephone Police	1,553.15	5,106.34	4,166.69	(939.65)	10,000.00	4,893.66
POL4965	Physicals Employees Police	0.00	332.00	416.69	84.69	1,000.00	668.00
POL4966	Dues/Publications Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4968	MULES Police	0.00	450.00	1,000.00	550.00	2,400.00	1,950.00
POL4970	Grant Expenditures - Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4974	Travel/Lodging Police	0.00	0.00	395.81	395.81	950.00	950.00
POL4975	Meals Police Officers	0.00	98.35	416.69	318.34	1,000.00	901.65
POL4976	Seminars/Training Police	0.00	304.01	1,354.19	1,050.18	3,250.00	2,945.99
POL4980	Prisoner Meals Police	0.00	178.16	208.31	30.15	500.00	321.84
POL4990	Shop With A Hero-Police	600.00	7,126.80	0.00	(7,126.80)	0.00	(7,126.80)
POL4991	Semo Crime Lab Police	0.00	0.00	416.69	416.69	1,000.00	1,000.00

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE POLICE DEPARTMENT
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

		Current Year				
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
HUM4510 Humane Wages	1,220.94	6,239.77	5,549.37	(690.40)	13,318.46	7,078.69
HUM4513 Payroll Taxes-Humane	93.40	477.34	394.37	(82.97)	946.46	469.12
HUM4859 Electric/Water Humane	149.12	877.89	916.69	38.80	2,200.00	1,322.11
HUM4999 Other Expenditures-Humane	71.79	375.33	208.31	(167.02)	500.00	124.67
POL4995 Capital Expenditures Police-CIC	0.00	0.00	0.00	0.00	0.00	0.00
POL4997 Codification Police	60.62	60.62	187.50	126.88	450.00	389.38
POL4996 Generator Expense-CIC	0.00	0.00	602.75	602.75	1,446.67	1,446.67
POL4999 Other Expenditures Police	0.00	47.98	0.00	(47.98)	0.00	(47.98)
Total Operating Expenses	99,317.06	513,583.31	456,259.56	(58,536.25)	1,095,022.79	581,439.48
Net Operating Income	(91,475.52)	(458,216.59)	(419,259.63)	(40,169.46)	(1,006,222.79)	548,006.20

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE STREET DEPT (NET CAPITAL ITEMS)
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

2017-2018 Annual Budget - November 30, 2017							
Account Description		Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<u>Revenues</u>							
STR4093	Special Income-Street	0.00	0.00	0.00	0.00	0.00	0.00
STR4099	Other Income	0.00	0.00	0.00	0.00	0.00	0.00
STR4270	State Gas Tax Street	11,265.35	57,922.33	47,916.69	10,005.64	115,000.00	(57,077.67)
STR4271	Motor Vehicle Sales Tax Street	4,424.57	18,422.48	15,958.31	2,464.17	38,300.00	(19,877.52)
STR4272	Motor Veh Fee Increase Street	1,494.46	6,613.03	7,750.00	(1,136.97)	18,600.00	(11,986.97)
STR4300	Utilities Reimbursements	5,431.91	24,361.19	25,833.31	(1,472.12)	62,000.00	(37,638.81)
STR4340	To Street income from G/F	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		22,616.29	107,319.03	97,458.31	9,860.72	233,900.00	(126,580.97)
<u>Operating Expenses</u>							
STR4407	Professional fees	0.00	0.00	0.00	0.00	0.00	0.00
STR4510	Salaries-Street	7,349.40	40,955.76	42,603.75	1,647.99	102,249.00	61,293.24
STR4511	Lagers-Street	766.60	4,283.19	5,453.31	1,170.12	13,088.00	8,804.81
STR4512	Employee Ins--Street	1,987.77	9,874.55	10,532.06	657.51	25,277.00	15,402.45
STR4513	Payroll Taxes-FICA	555.88	3,098.21	3,259.19	160.98	7,822.00	4,723.79
STR4615	MIRMA Ins Street	2.00	2.00	1,835.00	1,833.00	4,404.00	4,402.00
STR4631	Uniform Allowance Street	171.61	843.91	416.69	(427.22)	1,000.00	156.09
STR4736	Office Equip Maint Street	0.00	0.00	0.00	0.00	0.00	0.00
STR4738	Building Maint Street	0.00	27,741.00	312.50	(27,428.50)	750.00	(26,991.00)
STR4739	Equip Maint Street	342.10	4,969.71	3,333.31	(1,636.40)	8,000.00	3,030.29
STR4740	Vehicle Maint Street	343.27	920.56	1,666.69	746.13	4,000.00	3,079.44
STR4745	General Supplies Street	349.85	2,188.86	1,250.00	(938.86)	3,000.00	811.14
STR4746	Janitorial Street	0.00	0.00	0.00	0.00	0.00	0.00
STR4747	Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE STREET DEPT (NET CAPITAL ITEMS)
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

		Current Year			Annual Budget	Annual Variance
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance		
STR4755 Tech Expenses-Street	0.00	0.00	208.31	208.31	500.00	500.00
STR4842 Chemicals-Street	0.00	340.12	166.69	(173.43)	400.00	59.88
STR4857 Legal Notices Ads Street	0.00	0.00	0.00	0.00	0.00	0.00
STR4858 Gasoline/Oil Street	899.71	4,919.06	4,166.69	(752.37)	10,000.00	5,080.94
STR4859 Electric/Water Street	5,431.91	24,361.19	25,833.31	1,472.12	62,000.00	37,638.81
STR4861 Natural Gas Street	54.52	229.40	541.69	312.29	1,300.00	1,070.60
STR4862 Telephone Street	86.68	345.82	625.00	279.18	1,500.00	1,154.18
STR4975 Meals - Street	0.00	0.00	0.00	0.00	0.00	0.00
STR4976 Seminars/Training Street	0.00	0.00	41.69	41.69	100.00	100.00
STR4982 Street Materials-Street	6,785.80	16,204.41	4,166.69	(12,037.72)	10,000.00	(6,204.41)
STR4986 Ground Maintenance	396.79	2,390.97	2,235.05	(155.92)	5,364.18	2,973.21
STR4997 Codification-Street	60.62	60.62	187.50	126.88	450.00	389.38
STR4999 Other Expenditures Street	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	25,584.51	143,729.34	108,835.12	(34,894.22)	261,204.18	117,474.84
Net Operating Income	(2,968.22)	(36,410.31)	(11,376.81)	(25,033.50)	(27,304.18)	(9,106.13)

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE STREET DEPT CAPITAL ITEMS
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

Account Description	Current Year			YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget			
<u>Revenues</u>						
Investment Income	1,568.78	7,539.80	0.00	7,539.80	0.00	7,539.80
Street Capital Tax	24,337.58	137,700.27	133,333.31	4,366.96	320,000.00	(182,299.73)
Grant Revenue-Street	35.92	35.92	0.00	35.92	0.00	35.92
Total Revenues	25,942.28	145,275.99	133,333.31	11,942.68	320,000.00	(174,724.01)
<u>Operating Expenses</u>						
Capital Lease Payments	21,112.77	105,563.85	105,565.00	1.15	253,356.00	147,792.15
Street Tax Capital Expenditures	0.00	0.00	27,768.31	27,768.31	66,644.00	66,644.00
Street Grant Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	21,112.77	105,563.85	133,333.31	27,769.46	320,000.00	214,436.15
Net Operating Income	4,829.51	39,712.14	0.00	39,712.14	0.00	39,712.14

MALDEN CAPITAL IMPROVEMENT CORPORATION
INCOME STATEMENT
MODIFIED CASH BASIS

For the Five Months Ending November 30, 2023

		Current Year					
		Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Account Description							
Revenues							
MCI4050	Interest Income	3.97	\$ 33.31	41.69	(8.38)	100.00	(66.69)
MCI4200	Lease Income	7,264.00	36,320.00	36,320.00	0.00	87,168.00	(50,848.00)
Total Revenues		7,267.97	36,353.31	36,361.69	(8.38)	87,268.00	(50,914.69)
Expenses							
MCI4615	Insurance Expense	0.00	0.00	0.00	0.00	0.00	0.00
MCI4738	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
MCI4851	Depreciation Expense	0.00	0.00	10,458.31	10,458.31	25,100.00	25,100.00
MCI4852	Interest Expense	1,424.20	5,772.72	10,625.00	4,852.28	25,500.00	19,727.28
MCI4996	Generator Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses		1,424.20	5,772.72	21,083.31	(15,310.59)	50,600.00	44,827.28
Net Income		\$ 5,843.77	\$ 30,580.59	\$ 15,278.38	\$ 15,302.21	\$ 36,668.00	(\$ 95,741.97)

MALDEN NUTRITION CENTER, INC.
INCOME STATEMENT
MODIFIED CASH BASIS
For the Five Months Ending November 30, 2023

Account Description		Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues							
NUT4200	Rent/Lease Income	\$0.00	\$0.00	0.00	0.00	0.00	0.00
NUT4050	Interest Income	0.02	0.12	0.00	0.12	0.00	0.12
Total Revenues		0.02	0.12	0.00	0.12	0.00	0.12
Expenses							
NUT4615	Insurance Expense	0.00	0.00	0.00	0.00	0.00	0.00
NUT4738	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
NUT4851	Depreciation	2,107.17	10,535.85	12,541.69	2,005.84	30,100.00	19,564.15
NUT4852	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00
NUT4996	Generator Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses		2,107.17	10,535.85	12,541.69	2,005.84	30,100.00	19,564.15
Net Income		(2,107.15)	(10,535.73)	(12,541.69) \$	2,005.96 (\$	30,100.00) \$	19,564.27

Malden Airport & Industrial Park 22-24

Balance Sheet

November 30, 2023

ASSETS Current Assets

10190-IP	Petty Cash MIP	192.24
10390-IP	Cking-Regular MIP	13,163.22
10392-AP	Cking-Aviation-Special MAP	80,575.53
10492-AP	Cking-Grant Funds-MAP	70,443.10
10792-AP	Cking- Hangar Remodel Const	6.95
10890-IP	Cking-Rail Spur	19,702.94
10990-IP	Cking-ESCROW Pymts/Ins	200,000.00
11090-IP	P/R Benefits Escrow	10,252.15
11592-AP	MAAPS - Petty Cash	487.39
11692-AP	MAAPS - Checking	5,149.18

Total Current Assets

399,972.70

Property and Equipment

Total Property and Equipment

0.00

Other Assets

Total Other Assets

0.00

Total Assets

399,972.70

LIABILITIES AND CAPITAL Current Liabilities

Total Current Liabilities

0.00

Total Liabilities

0.00

Long-Term Liabilities

Total Long-Term Liabilities

0.00

Total Liabilities

0.00

Equity

28190-IP	Retained Earnings-MIP	1,934,161.96
28191-IP	Prior Period Adjustments	(1,514,047.37)
28192-AP	Retained Earnings-MAP	5,370,418.37
28193-AP	Prior Period Adjustments	(5,337,191.49)
	Current Earnings	(53,368.77)

Total Equity

399,972.70

Total Liabilities & Equity

399,972.70

MALDEN REGIONAL AIRPORT/INDUSTRIAL PARK

TREASURER'S REPORT MONTH OF NOVEMBER, 2023		BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE
10390 MALDEN REG AIRPORT & INDUST PARK		14,277.43	25,271.96	26,386.17	13,163.22
10392 SPECIAL AVIATION		80,387.23	188.30	0.00	80,575.53
10490 RAIL GRANT FUNDS		0.00	0.00	0.00	0.00
10492 *AVIATION RELATED GRANTS		70,443.10	0.00	0.00	70,443.10
10890 RAIL SPUR GRANTS/LOCAL		19,702.94	0.00	0.00	19,702.94
10990 ESCROW		204,768.58	0.00	4,768.58	200,000.00
11090 P/R BENEFITS ESCROW		10,252.15	0.00	0.00	10,252.15
10792 HANGAR REMODEL GRANT ACCT		6.92	0.03	0.00	6.95
11692 MAAPS CHECKING ACCT		5,149.18	0.00	0.00	5,149.18
TOTAL		404,987.53	25,460.29	31,154.75	\$399,293.07
			Airport/Industrial Park		\$399,293.07
PREPARED BY MALDEN AIRPORT					

*Always need to save in advance for Local Match for Grants

MALDEN REGIONAL AIRPORT & INDUSTRIAL PARK					
INCOME STATEMENT FISCAL ENDING JUNE 30, 2024					
Month 5 Ended November, 2023 - 42%					
Prepared Prior to Audit	THIS MONTH	YR-TO-DATE	% Used	BUDGET	VARIANCE
Income-Operating Revenue	(Asset accounts not included)			Budget adj transfers	
301 Commercial Rentals	6,074.28	41,567.17	51%	81,000.00	39,432.83
302 House Rentals	7,280.13	33,689.81	42%	80,725.00	47,035.19
306 Cash Rent/Farm	0.00	0.00	0%	340,000.00	340,000.00
307 Av Bldg Rentals	1,215.00	10,582.11	59%	18,000.00	7,417.89
308 Penalties-Rentals	195.47	720.05	96%	750.00	29.95
310 Rail Spur Use Fees	0.00	1,000.00	100%	1,000.00	0.00
385 Events Donations MIP	0.00	0.00		0.00	0.00
390 Misc Revenue	0.00	0.00		0.00	0.00
Total Operating Revenue	14,774.88	87,559.14	17%	521,475.00	433,915.86
Expenses-Operating Expense					
405 Salaries (includes vac, sick, etc)	13,200.52	84,140.68	35%	238,845.00	154,704.34
411 Fica Taxes Expense	813.68	5,174.43	35%	14,808.00	9,633.57
412 Mcare Tax Expense	190.30	1,210.16	35%	3,463.00	2,252.84
413 Unemployment Taxes	0.00	0.00	0%	500.00	500.00
415 Retirement Plan	1,094.06	7,259.94	25%	29,228.00	21,968.06
420 Employee Insurance	1,795.29	8,120.04	21%	38,768.00	30,647.96
422 Capital Expenditures	0.00	92,214.53	16%	502,500.00	410,285.47
423 Mileage/Office	34.06	323.58	36%	900.00	576.42
425 Employee Uniforms	0.00	25.92	3%	1,000.00	974.08
437 Misc P/R Expense	0.00	0.06	0%	76.00	75.94
440 Medical/Physicals/Minor W/C	0.00	704.00	88%	800.00	96.00
450 MIRMA Insurance	0.00	0.00	0%	130,000.00	130,000.00
452 Workman's Compensation	0.00	0.00		0.00	0.00
454 Property Ins	(858.34)	(4,291.70)	-123%	3,500.00	7,791.70
481 Aviation Ins Exp	0.00	0.00		0.00	0.00
482 Rail spur Ins	0.00	0.00	0%	14,000.00	14,000.00
465 Drainage Taxes	0.00	0.00	0%	4,250.00	4,250.00
470 Travel/Training	0.00	300.00	15%	2,000.00	1,700.00
475 General/Admin	33.33	168.65	0%	45,000.00	44,833.35
480 Legal/Accounting	694.44	3,532.20	14%	25,000.00	21,467.80
485 Advertising	0.00	212.00	14%	1,500.00	1,288.00
490 Telephone	430.54	2,384.66	48%	5,000.00	2,615.34
495 Postage/Office	90.34	1,825.41	7%	27,000.00	25,074.59
502 Utilities Discount	(1,097.65)	(6,084.04)	43%	(14,000.00)	(7,915.96)
503 Elect/W/S for Operations	1,097.65	9,601.33	47%	21,000.00	11,188.67
504 Nat Gas for Operations	123.90	391.10	13%	3,000.00	2,608.90
510 Maint Gas/Diesel	422.20	4,066.85	37%	11,000.00	6,933.15
515 Maint Equip/Radios	521.72	9,539.18	87%	11,000.00	1,460.82
520 Maint Gen Supply	336.91	839.55	28%	3,000.00	2,160.45
540 Misc Expense	0.00	1,121.69	19%	6,000.00	4,878.31
550 Bad Debts/Rental	0.00	0.00	0%	2,000.00	2,000.00
561 Commercial Exp	114.61	9,233.32	14%	65,000.00	55,766.68
562 Houses Expense	4.99	13,300.69	33%	40,000.00	26,699.31
564 Farmland Exp-Cash Rent	0.00	0.00	0%	10,000.00	10,000.00
565 Av Bldg Rent Exp	1,284.06	12,391.17	25%	50,000.00	37,608.83
566 Aviation Related	0.00	5,155.96	26%	20,000.00	14,844.04
568 AV Security/Safety Exp	0.00	0.00	0%	8,000.00	8,000.00
570 Fairgrounds Exp.	0.00	0.00	0%	2,000.00	2,000.00
571 Events Exp	0.00	0.00	0%	1,000.00	1,000.00
573 Rail Spur Exp (working 3/09)	0.00	1,350.00	1%	100,000.00	98,650.00
574 Rail Non-Access Fee (1st 20-11-2023)	0.00	0.00		0.00	0.00
575 Street Repairs	0.00	90.64	1%	10,000.00	9,909.36
Total Expenses	20,326.61	264,599.98	18%	1,437,138.00	1,172,538.02
Net Operating Income	(5,551.73)	(177,040.84)		(915,663.00)	(738,622.16)
Other Income					
705 Grants	0.00	0.00		450,000.00	450,000.00
710 Ins Claims Proceeds	2,433.37	115,692.76		0.00	(115,692.76)
720 Gain/Disposal of Asset	0.00	14,982.50		0.00	(14,982.50)
724 Av JET Fuel Sales/Exp	64.70	366.60	-15%	(2,500.00)	(2,866.60)
725 Av 100LL Fuel-Sales/Exp	(176.46)	(2,998.01)	300%	(1,000.00)	1,998.01
730 AV Permit Fee	0.00	0.00	0%	2,000.00	2,000.00
742 MAAPS- Cash Donations	0.00	120.00		0.00	(120.00)
744 MAAPS - Interest	0.00	0.00		0.00	0.00
750 Interest Income	994.50	5,338.75	67%	8,000.00	2,661.25
754 Non-Cash Revenue	0.00	0.00		0.00	0.00
755 Donated Asset Acct	0.00	0.00		0.00	0.00
756 Donations (cash)	0.00	0.00		0.00	0.00
760 Other Misc Revenue	0.00	60.00		0.00	(60.00)
770 City GF Transfer To A/P	0.00	0.00		0.00	0.00
Total Other Income	3,316.11	133,562.60	29%	456,500.00	322,937.40
Other Expenses					
805 Depreciation (non-cash item)	0.00	0.00		0.00	0.00
185 transportation work equip	0.00	0.00		0.00	0.00
186 furniture/ fixtures/equip	0.00	0.00		0.00	0.00
187 bldg/improvements	0.00	0.00		0.00	0.00
261 Lease purchase or notes	0.00	0.00		0.00	0.00
807 Ins Claims Exp	3,433.37	6,321.03	253%	2,500.00	(3,821.03)
815 MAAPS - Wall Of Honor Exp	25.47	631.46		0.00	(631.46)
816 MAAPS -Museum Exp	0.00	125.08		0.00	(125.08)
817 MAAPS -Misc/Promo Exp	0.00	75.00		0.00	(75.00)
820 Loss/Disposal Asset	0.00	0.00		0.00	0.00
840 Ind Park In-Kind to DEID	0.00	0.00		0.00	0.00
842 Ind Park to City	0.00	0.00		0.00	0.00
835 Interest Paid	0.00	0.00		0.00	0.00
845 Other Misc Expense	0.00	2,737.96	26%	10,500.00	7,762.04
XXX	XXX	XXX	XXX	XXX	XXX
Total Other Expenses	3,458.84	9,890.53	76%	13,000.00	3,109.47
Net Income	(5,834.46)	(53,368.77)		(472,163.00)	(418,794.23)

"NEPMD"

Amended Request

Date: October 19, 2023

Nollie Burnett, Founder/CEO
North End Property Management & Development LLC
106 S. Decatur St.
Malden, Missouri 63863

Mayor Denton Kooyman
City Administrator Ivone Smith
Members Of Malden City Council

Greetings:

Below are the revised addresses North End Property Management & Development LLC (NEPMD) has made for the purchase of several properties where property taxes have not been paid for multiple years and have city demolition or maintenance liens placed against them. Unfortunately, the amount of the taxes, interest and liens owed on these properties are substantially higher than the properties value. Below you will find a list of the addresses requested.

401 E. Cleveland	603 N. Decatur
404 N. Decatur	400 N. Decatur
406 N. Decatur	606 N. Decatur
204 E. Howard	609 N. Kimball
613 Edwards	Cjnton (Danny & Bendy Wagner
307 N. Edwards	608 N. Decatur
502 N. Decatur	208 E. Davis
311 E. Howard	910 N. Edward
202 E. Cleveland	

We are requesting that the Malden City Council agree to waive any liens that are placed against these properties in order to further our "Neighborhood Revitalization Initiative". "NEPMD" will then purchase these properties from the Dunklin County Tax Collectors and will maintain and pay city and county property taxes in future years.

We feel this agreement will be beneficial to the city of Malden. Please indicate in writing if the Malden City Council is agreeable in waiving the above city property taxes and liens.

Nollie Burnett

Sincerely,
Nollie M. Burnett

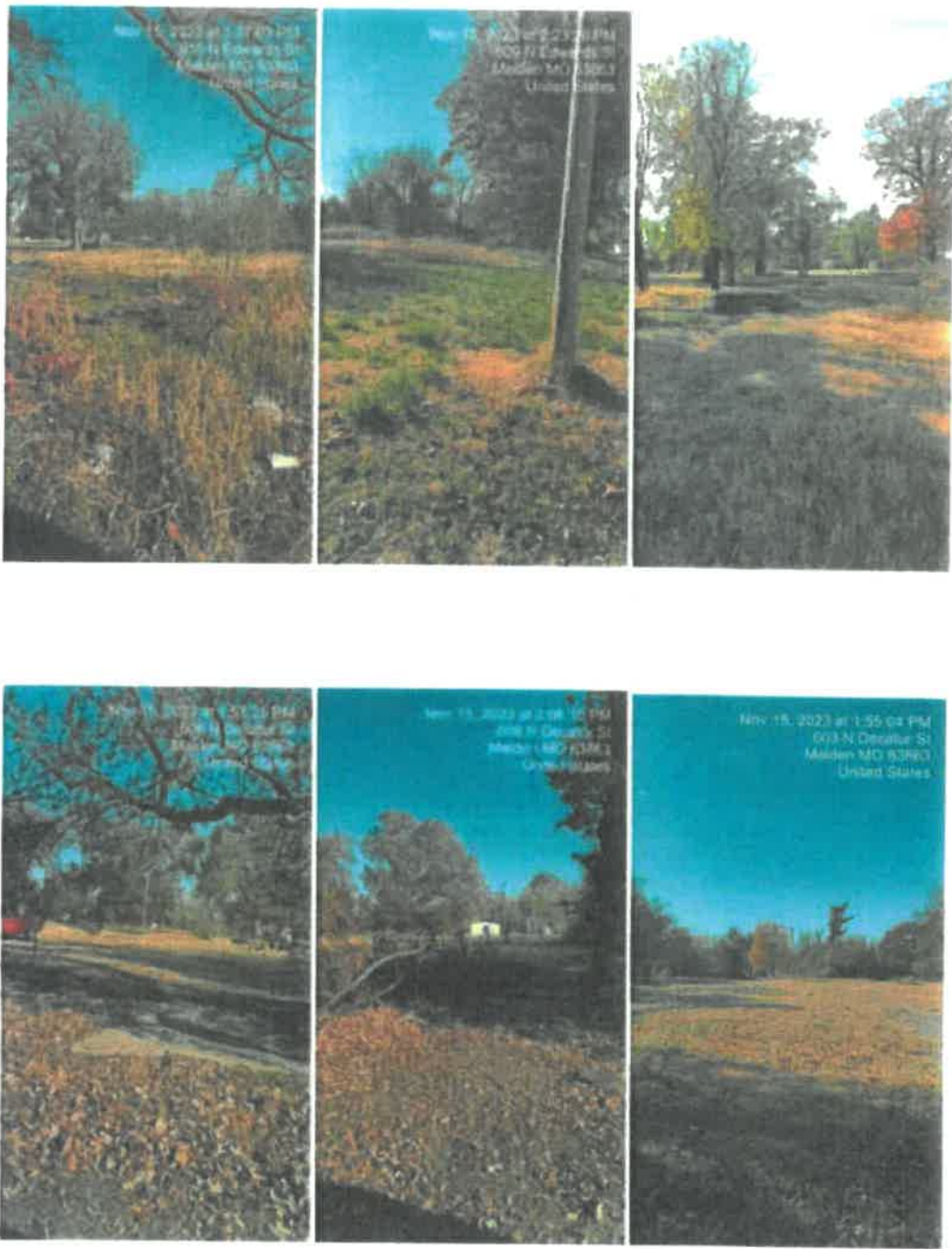
Amended Request Breakdown

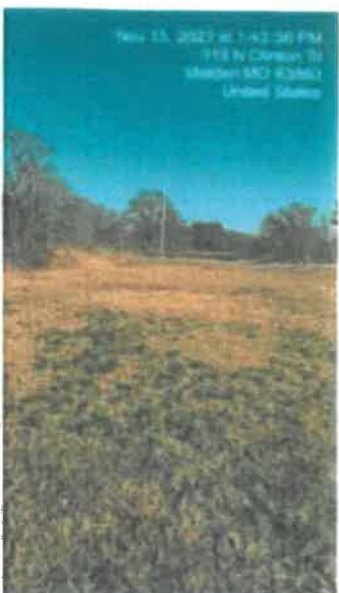
NAME	ADDRESS	PARCEL	LIEN	MARYT.	CITY TAXES OWED	TAX YEARS OWED	TOTAL	Zoning
CLAYTON, FRANK & CORA	910 N EDWARDS	06-02.0-10-001-07-006.000.000	\$1,300.00	\$0.00	\$109.27	2013-2022	\$1,300.00	R-2
BEARD, WAYNE & KATY	206 E. DAVIS	06-02.0-10-001-05-010.000.000	\$1,400.00	\$34.80	\$34.80	2013-2022	\$1,434.80	R-2
GRANT, DANNY & BENDY	CLINTON	06-02.0-10-004-14-003.000.000	\$0.00	\$0.00	\$0.00	NO TAXES OWED*	\$0.00	R-2
HALL, JERRY & BERTHA	807 N EDWARDS	06-02.0-10-004-19-015.000.000	\$5,100.00	\$0.00	\$133.96	2006-2022	\$5,260.00	R-2
JACKSON, JOE	502 N DECATUR	06-02.0-10-004-07-004.000.000	\$100.00	\$271.79	\$55.84	2017-2022	\$271.79	R-2
MANNINGS, BETTY	624 N. DECATUR	06-02.0-10-004-11-007.000.000	\$4,258.12	\$0.00	\$127.86	2013-2022	\$4,258.12	R-2
MANNINGS, BETTY	803 N. DECATUR	06-02.0-10-001-10-012.000.000	\$1,393.00	\$0.00	\$139.34	2013-2022	\$1,393.00	R-2
MANNINGS, BETTY	806 N. DECATUR	06-02.0-10-001-10-006.000.000	\$4,285.00	\$0.00	\$128.25	2013-2022	\$4,285.00	R-2
MANNINGS, BETTY	202 E. CLEVELAND	06-02.0-10-004-11-009.000.000	\$100.00	\$383.62	\$181.52	2013-2022	\$483.62	R-2
MANNINGS, BETTY	401 CLEVELAND	06-02.0-10-004-12-008.000.000	\$4,089.14	\$0.00	\$121.71	2013-2022	\$4,089.14	R-2
MANNINGS, JASON	606 N. DECATUR	06-02.0-10-001-13-007.000.000	\$6,080.00	\$380.53	\$84.60	2013-2022	\$6,460.53	R-2
MANNINGS, JASON	400 N. DECATUR	06-02.0-10-004-11-008.000.000	\$6,915.36	\$152.28	\$159.88	2013-2022	\$7,067.54	R-2
MANNINGS, JASON	405 N. DECATUR	06-02.0-10-001-15-007.000.000	\$3,206.88	\$254.24	\$136.37	2013-2022	\$3,461.32	R-2
MANNINGS, JASON	311 HOWARD	06-02.0-10-004-34-005.000.000	\$3,060.00	\$97.42	\$64.61	2013-2022	\$3,457.42	R-2
PARKS, MARK	204 E. HOWARD	06-02.0-10-004-24-007.000.000	\$100.00	\$0.00	\$75.69	2014-2022	\$100.00	R-2
SEALS, GAIL	609 N. RIMBALL	06-02.0-10-001-13-015.000.000	\$0.00	\$0.00	\$0.00	NO TAXES OWED*	\$0.00	R-2
WHEELER, JOHN&MARY	613 EDWARDS	06-02.0-10-001-16-001.000.000	\$400.00	\$0.00	\$35.29	2016-2022	\$400.00	R-1
TOTALS			\$41,898.40	\$1,072.05	\$1,814.83		\$43,594.88	

Grant, Danny & Bendy
Seals, Gail

City of Malden Taxes paid because Mr. Grant is City employee.
City of Malden Taxes paid because Ms. Seal's requested a building permit.

**Photos of Properties from
Amended Request**









City of Malden
201 S. Madison St.
Malden, MO 63863
Phone. 573-276-4502 – Fax. 573-276-4109
www.maldenmo.com

MEMO

To: Ivone Smith, City Administrator, City Council Members, and
Denton Kooyman, Mayor
From: Mandy Lewis, City Clerk/City Collector
Date: December 14, 2023
Re: North End Management & Development LLC

Properties owned by Kenneth & Nollie Burnett:

*Date indicates purchase date

- 109 & 113 E Main Taxes Owed: City: \$0.00 Dunklin County: \$0.00 12/16/22
 - Utilities turned off on 9/11/2023 due to non-payment. Owes: **\$941.82**
- 111 E Main Taxes Owed: City: \$0.00 Dunklin County: \$0.00 12/16/22

Properties owned by Nollie Smith:

*Date indicates purchase date

- 902 N Decatur Taxes Owed: City: \$33.78 Dunklin County: \$208.70 12/10/01
 - Ms. Smith-Burnett states the account will be paid through escrow.
- 604 Madison Taxes Owed: City: \$0.00 Dunklin County: \$0.00 05/14/19
- (412) Goldsmith Taxes Owed: City: \$0.00 Dunklin County: \$0.00 01/23/19
- 406 Howard Taxes Owed: City: \$0.00 Dunklin County: \$0.00 01/23/19

Properties owned by North End Management & Development LLC

*Date indicates purchase date

- (604) Tom Taxes Owed: City: \$0.00 Dunklin County \$0.00 08/25/22
- 709 Tom Taxes Owed: City: \$0.00 Dunklin County \$0.00 08/25/22
 - **\$4,475.63** in City Liens waived by Council on April 17, 2023
- (707) Tom Taxes Owed: City: \$0.00 Dunklin County \$0.00 10/31/18
- 402 E. Laclede Taxes Owed: City: \$0.00 Dunklin County \$0.00 08/29/22
 - **\$3,070.44** in City Liens waived by Council on April 17, 2023
- 410 Edwards Taxes Owed: City: \$0.00 Dunklin County \$0.00 10/04/18



City of Malden

201 S. Madison St.

Malden, MO 63863

Phone. 573-276-4502 – Fax. 573-276-4109

www.maldenmo.com

Notes:

- Ms. Smith-Burnett and/or North End Management & Development owes the City of Malden taxes for 902 N. Decatur. However, Ms. Smith-Burnett states this account is paid through escrow.
- Ms. Smith-Burnett owes the City of Malden – Board of Public Works for unpaid utility bills. A monthly payment plan has been established and she currently (as of 12/14/23) owes **\$941.82**. She has been making regular monthly payments.
- Ms. Smith-Burnett is requesting the City of Malden waive liens in the amount of **\$41,899.40**.
- Ms. Smith-Burnett is requesting the City of Malden waive taxes in the amount of **\$1,514.43**.
- Ms. Smith-Burnett is requesting the City of Malden waive maintenance fees in the amount of **\$1,694.68**.

NEPMD

Original Request

Nollie Burnett/Owner
North End Property Management & Development LLC
106 S. Decatur St.
Malden, Missouri 63863

Mayor Denton Kooyman
City Administrator Ivone Smith
Members Of Malden City Council

Greetings:

After careful consideration North End Property Management & Development LLC (NEPMD) has made the decision to purchase several properties where property taxes have not been paid for multiple years and have city demolition or maintenance liens placed against them. Unfortunately, the amount of the taxes, interest and liens owed on these properties are substantially higher than the property's value. Below you will find a list of the addresses requested.

811 N. Kimball	401 E. Cleveland	606 N. Decatur	603 N. Decatur
404 N. Decatur	108 E. Davis	202 E. Cleveland	400 N. Decatur
406 N. Decatur	606 N. Decatur	311 E. Howard	910 N. Edward
204 E. Howard	704 Tom	E. Howard (Alley)	Edward (George E. Reed)
813 N. Decatur	500 Gertie	609 N. Kimball	Kimball (Walter Snow)
100 S. Madison	807 Tom	613 Edwards	812 N. Kimball
Gerte (Larry D Crain)	Tom (Jeffery Dennis)	307 N. Edwards	Tom (Jackie Jones)
502 N. Decatur	810 N. Kimball	Goldsmith (Terry Johns)	202 N. Clinton
Tom (Jackie Jones)	914 N. Edwards	800 Gold Smith	511 N. Kimball
402 N. Kimball	404 N. Kimball	608 N. Decatur	
904 N. Kimball	208 E. Davis	Clinton (Danny & Bendy Wagner)	

We are requesting that the Malden City Council agree to waive any delinquent city property taxes and liens that are placed against these properties to further our "Neighborhood Revitalization Initiative". "NEPMD" will then purchase these properties from the Dunklin County Tax Collectors and will maintain and pay city and county property taxes in future years. We have/will partner with North End Housing Counseling Agency (NEHCA), the Office of Housing Counseling (OHC), United States Department of Agriculture (USDA), Housing and Urban Development (HUD) and the Power In Numbers Investment Club (PINI) who will assist in the development of affordable housing and housing counseling to low- to moderate income individuals and families.

We feel this agreement will be beneficial to both the city of Malden. Please indicate in writing if the Malden City Council is agreeable in waiving the above city property taxes and liens.

Nollie Burnett

Sincerely,
Nollie M. Burnett
Owner

**Aviation Section****APPLICATION FOR FEDERAL/ STATE ASSISTANCE**Airport Name:
Malden Regional Airport

1. TYPE OF SUBMISSION		2. DATE SUBMITTED	
Application	Funding Type Requested		
<input checked="" type="checkbox"/> Construction	<input checked="" type="checkbox"/> Federal (Block Grant – 90% Funds)	3. DATE RECEIVED BY STATE	
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> State (Trust Fund – 90% Funds)		
	<input type="checkbox"/> Federal & State	ASM Input Date (Internal use only):	
4. APPLICANT INFORMATION			
Sponsor's Name:		Organizational Unit:	
City of Malden		Department: Malden Regional Airport	
Address:		Division:	
Street: 3077 Mitchell Drive		Name and telephone of person to be contacted on matters involving this application (give area code):	
P.O. Box 411		Prefix: Mr.	First Name: David
City: Malden		Middle Name:	
County: Dunklin		Last Name: Blalock	
State: MO		Suffix:	
Zip Code: 63863		Email: airport@maldenmo.com	
Country: United States		Phone Number (give area code)	
5. TYPE OF APPLICATION		Fax Number (give area code)	
<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		573) 276 - 2279	
If Revision, check appropriate type:		6. TYPE OF APPLICANT	
<input type="checkbox"/> Increase Award		<input checked="" type="checkbox"/> Municipal <input type="checkbox"/> County	
<input type="checkbox"/> Decrease Award		Other (Specify)	
<input type="checkbox"/> Increase Duration			
<input type="checkbox"/> Decrease Duration			
7. DESCRIPTIVE TITLE OF SPONSOR'S PROJECT (brief description):			
Runway 14/32 lighting improvements, REILs, regulator.			
8. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.):		9. MoDOT TRANSPORTATION DISTRICT:	
Malden, MO, Dunklin County		Southeast	
10. NUMBER OF BASED AIRCRAFT:		Jet: Helicopter: Glider:	
SE: 16 ME: 3		Ultralight:	
Military:			
11. NUMBER OF ANNUAL OPERATIONS (an operation is a takeoff or a landing): 9,000			
12. PROPOSED PROJECT TIMELINE		13. STATE & FEDERAL CONGRESSIONAL DISTRICTS OF	
Start Date:	Ending Date:	a. Sponsor	
December 2023	December 2024	b. Project Location	
		State: 25	Federal: 8
		State: 25	Federal: 8
14. ESTIMATED FUNDING:		15. ESTIMATED FUNDING:	
FEDERAL FUNDING (90% & 100%)		STATE FUNDING (90%)	
a. Federal	\$ 135,000.00	a. State	\$.00
b. Local	\$ 15,000.00	b. Local	\$.00
c. Other	\$.00	c. Other	\$.00
d. TOTAL	\$ 150,000.00	d. TOTAL	\$.00
e. TOTAL (combined funding)		\$ 150,000.00	
16. IS THE APPLICANT DELINQUENT ON ANY STATE/FEDERAL DEBT? <input type="checkbox"/> Yes, if "Yes", attach an explanation <input type="checkbox"/> No			
17. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Authorized Representative			
Prefix Mr.		First Name: Denton	
Last Name: Kooyman		Middle Name:	
b. Title: Mayor		Suffix:	
c. Telephone: (573) 276-4502		e. Date Signed:	
d. Signature of Authorized Representative:			

PART II

PROJECT APPROVAL INFORMATION

Item 1.

Does this assistance request require State, local, regional, or other priority rating?

☒ Yes ☐ No

Name of Governing Body:

Priority: MoDOT

Item 2.

Does this assistance request require State, or local advisory, educational or health clearances?

☐ Yes ☒ No

Name of Agency or Board:

(Attach Documentation)

Item 2.

Does this assistance request require clearinghouse review in accordance with OMB Circular A-95?

☐ Yes ☒ No

(Attach Comments)

Item 4.

Does this assistance request require State, local, regional or other planning approval?

☐ Yes ☒ No

Name of Approving Agency:

Date: / /

Item 5.

Is the proposal project covered by an approved comprehensive plan?

☒ Yes ☐ No

Check one:

☒ State ☐ Local ☐ Regional

Location of Plan: MP/ALP - MoDOT & City

Item 6.

Will the assistance requested serve a Federal installation?

☐ Yes ☒ No

Name of Federal Installation:

Federal Population benefiting from Project:

Item 7.

Will the assistance requested be on Federal land or installation?

☐ Yes ☒ No

Name of Federal Installation:

Location of Federal Land:

Percent of Project:

Item 8.

Will the assistance requested have an impact or effect on the environment?

☐ Yes ☒ No

(See instructions for additional information to be provided.)

Item 9.

Will the assistance requested cause the displacement of individuals, families, businesses, or farms?

☐ Yes ☒ No

Number of:

Individuals:

Families:

Businesses:

Farms:

Item 10.

Is there other related Federal assistance on this project previous, pending, or anticipated?

☐ Yes ☒ No

(See instructions for additional information to be provided.)

PART II-A**The Sponsor hereby represents and certifies as follows:**

1. **Compatible Land Use** - The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

The Sponsor works closely with neighboring land owners to ensure the safety of both the airport operations and local community.

2. **Defaults** - The Sponsor is not in default on any obligation to the State of Missouri, United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

The Sponsor is not in default.

3. **Possible Disabilities** - There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of the Grant Assurances, either by limiting its legal or financial ability or otherwise, except as follows:

The Sponsor can carry out and complete the project within provisions of Grant Assurances.

4. **Consistency with Local Plans** - The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State of Missouri to plan for the development of the area surrounding the airport.

5. **Consideration of Local Interest** - It has given fair consideration to the interest of communities in or near where the project may be located.

6. **Consultation with Users** - In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport which project is proposed.

7. **Public Hearings** - In projects involving the location of an airport, an airport runway or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.

8. **Air and Water Quality Standards** - In federally-funded projects involving airport location, a major runway extension, or runway location it will provide for the Governor of the State of Missouri to certify in writing to the Secretary of the United States Department of Transportation that the project will be located, designed, constructed, and operated so as to comply with applicable and air and water quality standards. In any case where such standards have not been approved and where applicable air and water quality standards have been promulgated by the Administrator of the Environmental Protection Agency, certification shall be obtained from such Administrator. Notice of certification or refusal to certify shall be provided within sixty days after the project application has been received by the Secretary.

PART II-A (Continued)

9. Exclusive Rights – There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

The Sponsor has not granted any exclusive rights.

10. Land. – (a) The sponsor holds the following property interest in the following areas of land* which are to be developed or used as part of or in connection with the Airport subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

The project is in the existing footprint and on airport property. Exhibit "A" on file with MoDOT is current.

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above property interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land* on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

N/A

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land* which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

N/A

**State character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.*

**PART III
SECTION A. GENERAL**

MISSOURI DEPARTMENT OF TRANSPORTATION – AVIATION SECTION

FUNDING APPLICATION Rev. 1-2016

PART III - BUDGET INFORMATION – CONSTRUCTION OR NON-CONSTRUCTION				
SECTION A - CALCULATION OF FEDERAL BLOCK GRANT OR STATE TRUST FUND GRANT				
Cost Classification	Use only for revisions		Federal (90%)	State (90%)
	Latest Approved Amount	Adjustment + or (-)	Estimated Costs (100%)	Estimated Costs (100%)
1. Administration expense	\$.00	\$.00	\$.00	\$.00
2. Preliminary expense	.00	.00	.00	.00
3. Architectural/engineering design basic fees	.00	.00	20,000.00	.00
4. Other Architectural engineering fees	.00	.00	.00	.00
5. Project Construction costs	.00	.00	120,000.00	.00
6. Project inspection fees	.00	.00	10,000.00	.00
7. Land, structures, right-of-way acquisition	.00	.00	.00	.00
8. Relocation Expenses	.00	.00	.00	.00
9. Demolition and removal	.00	.00	.00	.00
10. Planning	.00	.00	.00	.00
11. Environmental	.00	.00	.00	.00
12. Equipment	.00	.00	.00	.00
13. Miscellaneous	.00	.00	.00	.00
14. Total Estimated Costs (100%)(Lines 1 through 13)	\$.00	\$.00	\$150,000.00	\$.00
15. Federal Funding Amount	.00	.00	135,000.00	
16. Sponsor Share	.00	.00	15,000.00	
17. State Funding Amount	.00	.00		.00
18. Sponsor Share	.00	.00		.00

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SECTION B - EXCLUSIONS

DESCRIPTION	Ineligible for Participation
a.	\$
b.	
c.	
d.	
e.	
f.	
g. TOTAL	\$

SECTION C - PROPOSED METHOD OF FINANCING NON-FEDERAL OR NON-STATE SHARE

Grantee Share	
a. Securities	
b. Mortgages	
c. Appropriations (By Applicant)	15,000
d. Bonds	
e. Tax Levies	
f. Non Cash	
g. Other (Explain)	
h. TOTAL - Grantee share	\$15,000
Other Shares	
a. Other Government Agency	
b. Other	
c. TOTAL - Other Shares	\$
TOTAL	\$15,000

SECTION D - REMARKS

PART IV
PROGRAM NARRATIVE
(Suggested Format)

MISSOURI DEPARTMENT OF TRANSPORTATION – AVIATION SECTION

FUNDING APPLICATION Rev. 1-2016

PROJECT : Runway 14-32 lighting improvements, REILs, regulator

AIRPORT : Malden Regional

1. Objective:

Lighting improvements needed on various airfield areas.

2. Benefits Anticipated:

Sustain the economic viability of the airport and maintain a safe airport for airport users.

3. Approach:

Targeted airfield lighting improvements to minimize costs and maximize efficiency of available funding.

4. Geographic Location:

Latitude: 36-35-53.5377N

Longitude: 89-59-33.17OW

5. If Applicable, Provide Additional Information:

6. Sponsor's Representative: *(include address & telephone number)*

David Blalock
Malden Regional Airport - Airport Manager
3077 Mitchell Drive
Malden, MO 63863
(573) 276-2279

INSTRUCTIONS

PART II PROJECT APPROVAL INFORMATION

Negative answers will not require an explanation unless MoDOT requests more information at a later date. Provide supplementary data for all "Yes" answers in the space provided in accordance with the following instructions.

- Item 1** - Provide the name of the governing body establishing the priority system and the priority rating assigned to this project.
- Item 2** - Provide the name of the agency or board which issued the clearance and attach the documentation of status or approval.
- Item 3** - Attach the clearinghouse comments for the application in accordance with the instructions contained in Office of Management and Budget Circular No. A-95. If comments were submitted previously with a preapplication, do not submit them again, but any additional comments received from the clearinghouse should be submitted with this application.
- Item 4** - Furnish the name of the approving agency and the approval date.
- Item 5** - Show whether the approved comprehensive plan is State, local, or regional, or if none of these, explain the scope of the plan. Give the location where the approved plan is available for examination and state whether this project is in conformance with the plan.
- Item 6** - Show the Federal population residing or working on the federal installation who will benefit from this project.
- Item 7** - Show the percentage of the project work that will be conducted on federally-owned, State-owned, or leased land. Give the name of the Federal/State installation and its location.
- Item 8** - Briefly describe the possible beneficial and/or harmful impact on the environment because of the proposed project. If an adverse environment impact is anticipated, explain what action will be taken to minimize the impact. MoDOT will provide separate instructions if additional data is needed.
- Item 9** - State the number of individuals, families, businesses, or farms this project will displace. MoDOT will provide separate instructions if additional data is needed.
- Item 10** - Show the program name, the type of assistance, the status and amount of each project where there is related previous, pending, or anticipated assistance. Use additional sheets, if needed.

PART III BUDGET INFORMATION SECTION A - CALCULATION OF FEDERAL OR STATE GRANT

When applying for a new Federal or State grant, use the Estimated Costs column only. When requesting revisions of previously awarded amounts, use all columns.

- Line 1** - Enter amounts needed for administration expenses including such items as travel, legal fees, rental of vehicles and any other expense items expected to be incurred to administer the grant. Include the amount of interest expense when authorized by program legislation and also show this amount under Section D Remarks.
- Line 2** - Enter amounts pertaining to the work of locating and designing, making surveys and maps, sinking test holes, and all other work required prior to actual construction.
- Line 3** - Enter basic fees for architectural engineering/design services.
- Line 4** - Enter amounts for other architectural engineering services, such as surveys, tests, and borings.
- Line 5** - Enter amount for actual construction of/development.
- Line 6** - Enter fees for inspection and audit of construction and related programs such as Construction Observation Program.
- Line 7** - Enter amounts directly associated with the acquisition/easement of land, existing structures, and related right-of-way.
- Line 8** - Enter the dollar amounts needed to provide relocation advisory assistance, relocation payments to be made to displaced persons, business concerns, and non-profit organizations for moving expenses and replacement housing, and the net amounts for replacement (last resort) housing.
- Line 9** - Enter the gross salaries and wages of employees of the grantee who will be directly engaged in performing demolition or removal of structures from developed land. This line should also show the cost of demolition or removal of improvements on developed land under a third party contract. Reduce the costs on this line by the amount of expected proceeds from the sale of salvage, if so instructed by MoDOT.
- Line 10** - Enter the costs to complete planning studies such as ALPs, Master Plans, capacity analysis, noise, etc.
- Line 11** - Enter the costs to complete CATEXs, EA, EISs or any other environmental coordination required for a project.
- Line 12** - Enter the costs associated with the acquisition of airfield or terminal equipment.

Line 13- Enter amounts for items not specifically mentioned above.

Line 14- Enter the sum of Lines 1-13.

Line 15- Show the Federal Funding Amount (90% of Line 14).

Line 16- Show the Sponsor's Share (10% of Line 14).

Line 17- Show the State Funding Amount (90% of Line 14).

Line 18- Show the Sponsor's Share (10% of Line 14).

SECTION B – EXCLUSIONS

Identify and list those costs that are part of the project cost but are not subject to Federal or State participation because of program legislation or Federal grantor agency instructions.

SECTION C – PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE OR NON-STATE SHARE

Grantee Share - Show the source of the grantee's share. If cash is not immediately available, specify the actions completed to date and those actions remaining to make cash available under Section D Remarks. Indicate also the period of time that will be required after execution of the grant agreement to obtain the funds. If there is a non-cash contribution, explain what this contribution will consist of.

Other Shares - Show the amount that will be contributed by any other government agency or contributed from other sources. If there is a non-cash contribution, explain what the contribution will consist of under Section D Remarks.

Show the Total. This amount must be the same as the amount shown in Section A, Line 16 or 18, as applicable.

SECTION D – OTHER REMARKS

Make any remarks pertinent to the project and provide any other information required by these instructions or the grantor agency. Attach additional sheets, if necessary.

PART IV PROGRAM NARRATIVE

Prepare the program narrative statement in accordance with the following instructions for all grant programs. Requests for supplemental assistance should be responsive to Item 5b only. Requests for continuation or refunding or other changes of an approved project should be responsive to Item 5c only.

1. OBJECTIVES AND NEED FOR THIS ASSISTANCE.

Pinpoint any relevant physical, economic, social, financial, institutional, or other problems requiring a solution.

Demonstrate the need for assistance and state the principal and subordinate objectives of the project. Supporting documentation or other testimonies from concerned interests other than the applicant may be used. Any relevant data based on planning studies should be included or footnoted.

2. RESULTS OR BENEFITS EXPECTED.

Identify results and benefits to be derived. For example, include a description of who will occupy the facility and show how the facility will be used. For land acquisition or development projects, explain how the project will benefit the public.

3. APPROACH

a. Outline a plan of action pertaining to the scope and detail of how the proposed work will be accomplished for each grant program. Cite factors, which might accelerate or decelerate the work, and your reason for taking this approach as opposed to others. Describe any unusual features of the project such as design or technological innovations, reductions in cost or time, or extraordinary social and community involvements.

b. Provide each grant program monthly or quarterly quantitative projections of the accomplishments to be achieved, if possible. When accomplishments cannot be quantified, list the activities in chronological order to show the schedule of accomplishments and their target dates.

c. Identify the kinds of data to be collected and maintained, and discuss the criteria to be used to evaluate the results and success of the project. Explain the methodology that will be used to determine if the needs identified and discussed are being met and if the results and benefits identified in Item 2 are being achieved.

d. List each organization, cooperator, consultant, or other key individuals who will work on the project along with a short description of the nature of their effort or contribution.

4. GEOGRAPHIC LOCATION.

Give a precise location of the project and area to be served by the proposed project. Maps or other graphic aids may be attached.

5. IF APPLICABLE, PROVIDE THE FOLLOWING INFORMATION:

a. Describe the relationship between this project and other work planned, anticipated, or underway under the Federal Assistance listed under Part II, Item 10.

b. Explain the reason for all requests for supplemental assistance and justify the need for additional funding.

c. Discuss accomplishments to date and list in chronological order a schedule of accomplishments, progress, or milestones anticipated with the new funding request. If there have been significant changes in the project objectives, location, approach or time delays, explain and justify. For other requests for changes or amendments, explain the reason for the change(s). If the scope or objectives have changed or an extension of time is necessary, explain the circumstances and justify. If the total budget has been exceeded or if individual budget items have changed more than the prescribed limits contained in Attachment K, Office of Management and Budget Circular No. A-102, explain and justify the change and its effect on the project.

FEDERAL GRANT ASSURANCES

Airport Sponsors

A. General.

1. These assurances shall be complied with in the performance of grant agreements for airport development, airport planning, and noise compatibility program grants for airport sponsors.
2. These assurances are required to be submitted as part of the project application by sponsors requesting funds under the provisions of Title 49, U.S.C., subtitle VII, as amended. As used herein, the term "public agency sponsor" means a public agency with control of a public-use airport; the term "private sponsor" means a private owner of a public-use airport; and the term "sponsor" includes both public agency sponsors and private sponsors.
3. Upon acceptance of the grant offer by the sponsor, these assurances are incorporated in and become part of the grant agreement.

B. Duration and Applicability.

1. **Airport Development or Noise Compatibility Program Projects Undertaken by a Public Agency Sponsor.** The terms, conditions and assurances of the grant agreement shall remain in full force and effect throughout the useful life of the facilities developed or equipment acquired for an airport development or noise compatibility program project, or throughout the useful life of the project items installed within a facility under a noise compatibility program project, but in any event not to exceed twenty (20) years from the date of acceptance of a grant offer of Federal funds for the project. However, there shall be no limit on the duration of the assurances regarding Exclusive Rights and Airport Revenue so long as the airport is used as an airport. There shall be no limit on the duration of the terms, conditions, and assurances with respect to real property acquired with federal funds. Furthermore, the duration of the Civil Rights assurance shall be specified in the assurances.
2. **Airport Development or Noise Compatibility Projects Undertaken by a Private Sponsor.** The preceding paragraph 1 also applies to a private sponsor except that the useful life of project items installed within a facility or the useful life of the facilities developed or equipment acquired under an airport development or noise compatibility program project shall be no less than ten (10) years from the date of acceptance of Federal aid for the project.
3. **Airport Planning Undertaken by a Sponsor.** Unless otherwise specified in the grant agreement, only Assurances 1, 2, 3, 5, 6, 13, 18, 25, 30, 32, 33, and 34 in section C apply to planning projects. The terms, conditions, and assurances of the grant agreement shall remain in full force and effect during the life of the project; there shall be no limit on the duration of the assurances regarding Airport Revenue so long as the airport is used as an airport.

C. Sponsor Certification. The sponsor hereby assures and certifies, with respect to this grant that:

1. **General Federal Requirements.** It will comply with all applicable Federal laws, regulations, executive orders, policies, guidelines, and requirements as they relate to the application, acceptance and use of Federal funds for this project including but not limited to the following:

Federal Legislation:

- a. Title 49, U.S.C., subtitle VII, as amended.
- b. Davis-Bacon Act - 40 U.S.C. 276(a), et seq. 1
- c. Federal Fair Labor Standards Act - 29 U.S.C. 201, et seq.
- d. Hatch Act - 5 U.S.C. 1501, et seq. 2
- e. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 42 U.S.C. 4601, et seq. 1 2
- f. National Historic Preservation Act of 1966 - Section 106 - 16 U.S.C. 470(f).1
- g. Archeological and Historic Preservation Act of 1974 - 16 U.S.C. 469 through 469c.1
- h. Native Americans Grave Repatriation Act -25 U.S.C. Section 3001, et seq.
- i. Clean Air Act, P.L. 90-148, as amended.
- j. Coastal Zone Management Act, P.L. 93-205, as amended.
- k. Flood Disaster Protection Act of 1973 - Section 102(a) - 42 U.S.C. 4012a.1
- l. Title 49 ,U.S.C., Section 303, (formerly known as Section 4(f))
- m. Rehabilitation Act of 1973 - 29 U.S.C. 794.
- n. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 state.252) (prohibits discrimination on the basis of race, color, national origin).
- o. Americans with Disabilities Act of 1990, as amended (42 U.S.C. § 12010 et seq.), prohibits discrimination on the basis of disability).
- p. Age Discrimination Act of 1975 - 42 U.S.C. 6101, et seq.
- q. American Indian Religious Freedom Act, P.L. 95-341, as amended.
- r. Architectural Barriers Act of 1968 -42 U.S.C. 4151, et seq. 1
- s. Power Plant and Industrial Fuel Use Act of 1978 -Section 403- 2 U.S.C. 8373.1

- t. Contract Work Hours and Safety Standards Act - 40 U.S.C. 327, et seq.1
- u. Copeland Anti-Kickback Act - 18 U.S.C. 874.1
- v. National Environmental Policy Act of 1969 - 42 U.S.C. 4321, et seq.1
- w. Wild and Scenic Rivers Act, P.L. 90-542, as amended.
- x. Single Audit Act of 1984 - 31 U.S.C. 7501, et seq.2
- y. Drug-Free Workplace Act of 1988 - 41 U.S.C. 702 through 706.
- z. The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252).

Executive Orders:

- a. Executive Order 11246 -Equal Employment Opportunity1
- b. Executive Order 11990 - Protection of Wetlands
- c. Executive Order 11988 – Flood Plain Management
- d. Executive Order 12372 - Intergovernmental Review of Federal Programs
- e. Executive Order 12699 -Seismic Safety of Federal and Federally Assisted New Building Construction1
- f. Executive Order 12898 - Environmental Justice

Federal Regulations:

- a. 2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).
- b. 2 CFR Part 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards [OMB Circular A-87 Cost Principles Applicable to Grants and Contracts with State and Local Governments, and OMB Circular A-133 – Audits of States, Local Governments, and Non-Profit Organizations].4,5,6
- c. 2 CFR Part 1200 – Nonprocurement Suspension and Debarment.
- d. 14 CFR Part 13 - Investigative and Enforcement Procedures.
- e. 14 CFR Part 16 - Rules of Practice For Federally Assisted Airport Enforcement Proceedings.
- f. 14 CFR Part 150 - Airport noise compatibility planning.
- g. 28 CFR Part 35 – Discrimination on the Basis of Disability in State and Local Government Services.
- h. 28 CFR § 50.3 – U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.
- i. 29 CFR Part 1 - Procedures for predetermination of wage rates.1
- j. 29 CFR Part 3 - Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.1
- k. 29 CFR Part 5 - Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).1
- l. 41 CFR Part 60 - Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).1
- m. 49 CFR Part 18 - Uniform administrative requirements for grants and cooperative agreements to state and local governments.3
- n. 49 CFR Part 20 -New restrictions on lobbying.
- o. 49 CFR Part 21 - Nondiscrimination in federally-assisted programs of the Department of Transportation - effectuation of Title VI of the Civil Rights Act of 1964.
- p. 49 CFR Part 23 - Participation by Disadvantage Business Enterprise in Airport Concessions.
- q. 49 CFR Part 24 - Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.1,2
- r. 49 CFR Part 26 – Participation By Disadvantaged Business Enterprises in Department of Transportation Programs.
- s. 49 CFR Part 27 - Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.1
- t. 49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities Conducted by the Department of Transportation.
- u. 49 CFR Part 30 - Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.
- v. 49 CFR Part 32 – Governmentwide Requirements for Drug-Free Workplace (Financial Assistance).
- w. 49 CFR Part 37- Transportation Services for Individuals with Disabilities (ADA).
- x. 49 CFR Part 41 - Seismic safety of Federal and federally assisted or regulated new building construction.1

Specific Assurances:

Specific assurances required to be included in grant agreements by any of the above laws, regulations or circulars are incorporated by reference in the grant agreement.

Footnotes to Assurance C.1.:

¹ These laws do not apply to airport planning sponsors.

² These laws do not apply to private sponsors.

³ 49 CFR Part 18 and 2 CFR Part 200 contain requirements for State and Local Governments receiving Federal assistance. Any requirement levied upon State and Local Governments by these regulations shall also be applicable to private sponsors receiving Federal assistance under Title 49, United States Code.

⁴ On December 26, 2013 at 78 FR 78590, the Office of Management and Budget (OMB) issued the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR Part 200. 2 CFR Part 200 replaces and combines the former Uniform Administrative Requirements for Grants (OMB Circular A-102 and Circular A-110 or 2 CFR Part 215 or Circular) as well as the Cost Principles (Circulars A-21 or 2 CFR Part 220; Circular A-87 or 2 CFR Part 225; and A-22, 2 CFR Part 230). Additionally it replaces Circular A-133 guidance on the Single Annual Audit. In accordance with 2 CFR Section 200.110, the standards set forth in Part 200 which affect administration of Federal awards issued by Federal agencies become effective once implemented by Federal agencies or when any future amendment to this Part becomes final. Federal agencies, including the Department of Transportation, must implement the policies and procedures applicable to Federal awards by promulgating a regulation to be effective by December 26, 2014 unless different provisions are required by statute or approved by OMB.

⁵ Cost principles established in 2 CFR Part 200 Subpart E must be used as guidelines for determining the eligibility of specific types of expenses.

⁶ Audit requirements established in 2 CFR Part 200 Subpart F are the guidelines for audits.

2. Responsibility and Authority of the Sponsor.

- a. **Public Agency Sponsor:** It has legal authority to apply for the grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- b. **Private Sponsor:** It has legal authority to apply for the grant and to finance and carry out the proposed project and comply with all terms, conditions, and assurances of the grant agreement. It shall designate an official representative and shall in writing direct and authorize that person to file this application, including all understandings and assurances contained therein; to act in connection with this application; and to provide such additional information as may be required.

3. Sponsor Fund Availability. It has sufficient funds available for that portion of the project costs which are not to be paid by the United States. It has sufficient funds available to assure operation and maintenance of items funded under the grant agreement which it will own or control.

4. Good Title.

- a. It, a public agency or the Federal government, holds good title, satisfactory to the Secretary, to the landing area of the airport or site thereof, or will give assurance satisfactory to the Secretary that good title will be acquired.
- b. For noise compatibility program projects to be carried out on the property of the sponsor, it holds good title satisfactory to the Secretary to that portion of the property upon which Federal funds will be expended or will give assurance to the Secretary that good title will be obtained.

5. Preserving Rights and Powers.

- a. It will not take or permit any action which would operate to deprive it of any of the rights and powers necessary to perform any or all of the terms, conditions, and assurances in the grant agreement without the written approval of the Secretary, and will act promptly to acquire, extinguish or modify any outstanding rights or claims of right of others which would interfere with such performance by the sponsor. This shall be done in a manner acceptable to the Secretary.

- b. It will not sell, lease, encumber, or otherwise transfer or dispose of any part of its title or other interests in the property shown on Exhibit A to this application or, for a noise compatibility program project, that portion of the property upon which Federal funds have been expended, for the duration of the terms, conditions, and assurances in the grant agreement without approval by the Secretary. If the transferee is found by the Secretary to be eligible under Title 49, United States Code, to assume the obligations of the grant agreement and to have the power, authority, and financial resources to carry out all such obligations, the sponsor shall insert in the contract or document transferring or disposing of the sponsor's interest, and make binding upon the transferee all of the terms, conditions, and assurances contained in this grant agreement.
 - c. For all noise compatibility program projects which are to be carried out by another unit of local government or are on property owned by a unit of local government other than the sponsor, it will enter into an agreement with that government. Except as otherwise specified by the Secretary, that agreement shall obligate that government to the same terms, conditions, and assurances that would be applicable to it if it applied directly to the FAA for a grant to undertake the noise compatibility program project. That agreement and changes thereto must be satisfactory to the Secretary. It will take steps to enforce this agreement against the local government if there is substantial non-compliance with the terms of the agreement.
 - d. For noise compatibility program projects to be carried out on privately owned property, it will enter into an agreement with the owner of that property which includes provisions specified by the Secretary. It will take steps to enforce this agreement against the property owner whenever there is substantial non-compliance with the terms of the agreement.
 - e. If the sponsor is a private sponsor, it will take steps satisfactory to the Secretary to ensure that the airport will continue to function as a public-use airport in accordance with these assurances for the duration of these assurances.
 - f. If an arrangement is made for management and operation of the airport by any agency or person other than the sponsor or an employee of the sponsor, the sponsor will reserve sufficient rights and authority to insure that the airport will be operated and maintained in accordance Title 49, United States Code, the regulations and the terms, conditions and assurances in the grant agreement and shall insure that such arrangement also requires compliance therewith.
 - g. Sponsors of commercial service airports will not permit or enter into any arrangement that results in permission for the owner or tenant of a property used as a residence, or zoned for residential use, to taxi an aircraft between that property and any location on airport. Sponsors of general aviation airports entering into any arrangement that results in permission for the owner of residential real property adjacent to or near the airport must comply with the requirements of Sec. 136 of Public Law 112-95 and the sponsor assurances.
6. **Consistency with Local Plans.** The project is reasonably consistent with plans (existing at the time of submission of this application) of public agencies that are authorized by the State in which the project is located to plan for the development of the area surrounding the airport.
 7. **Consideration of Local Interest.** It has given fair consideration to the interest of communities in or near where the project may be located.
 8. **Consultation with Users.** In making a decision to undertake any airport development project under Title 49, United States Code, it has undertaken reasonable consultations with affected parties using the airport at which project is proposed.
 9. **Public Hearings.** In projects involving the location of an airport, an airport runway, or a major runway extension, it has afforded the opportunity for public hearings for the purpose of considering the economic, social, and environmental effects of the airport or runway location and its consistency with goals and objectives of such planning as has been carried out by the community and it shall, when requested by the Secretary, submit a copy of the transcript of such hearings to the Secretary. Further, for such projects, it has on its management board either voting representation from the communities where the project is located or has advised the communities that they have the right to petition the Secretary concerning a proposed project.
 10. **Metropolitan Planning Organization.** In projects involving the location of an airport, an airport runway, or a major runway extension at a medium or large hub airport, the sponsor has made available to and has provided upon

request to the metropolitan planning organization in the area in which the airport is located, if any, a copy of the proposed amendment to the airport layout plan to depict the project and a copy of any airport master plan in which the project is described or depicted.

11. **Pavement Preventive Maintenance.** With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Secretary determines may be useful.
12. **Terminal Development Prerequisites.** For projects which include terminal development at a public use airport, as defined in Title 49, it has, on the date of submittal of the project grant application, all the safety equipment required for certification of such airport under section 44706 of Title 49, United States Code, and all the security equipment required by rule or regulation, and has provided for access to the passenger enplaning and deplaning area of such airport to passengers enplaning and deplaning from aircraft other than air carrier aircraft.
13. **Accounting System, Audit, and Record Keeping Requirements.**
 - a. It shall keep all project accounts and records which fully disclose the amount and disposition by the recipient of the proceeds of the grant, the total cost of the project in connection with which the grant is given or used, and the amount or nature of that portion of the cost of the project supplied by other sources, and such other financial records pertinent to the project. The accounts and records shall be kept in accordance with an accounting system that will facilitate an effective audit in accordance with the Single Audit Act of 1984.
 - b. It shall make available to the Secretary and the Comptroller General of the United States, or any of their duly authorized representatives, for the purpose of audit and examination, any books, documents, papers, and records of the recipient that are pertinent to the grant. The Secretary may require that an appropriate audit be conducted by a recipient. In any case in which an independent audit is made of the accounts of a sponsor relating to the disposition of the proceeds of a grant or relating to the project in connection with which the grant was given or used, it shall file a certified copy of such audit with the Comptroller General of the United States not later than six (6) months following the close of the fiscal year for which the audit was made.
14. **Minimum Wage Rates.** It shall include, in all contracts in excess of \$2,000 for work on any projects funded under the grant agreement which involve labor, provisions establishing minimum rates of wages, to be predetermined by the Secretary of Labor, in accordance with the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5), which contractors shall pay to skilled and unskilled labor, and such minimum rates shall be stated in the invitation for bids and shall be included in proposals or bids for the work.
15. **Veteran's Preference.** It shall include in all contracts for work on any project funded under the grant agreement which involve labor, such provisions as are necessary to insure that, in the employment of labor (except in executive, administrative, and supervisory positions), preference shall be given to Vietnam era veterans, Persian Gulf veterans, Afghanistan-Iraq war veterans, disabled veterans, and small business concerns owned and controlled by disabled veterans as defined in Section 47112 of Title 49, United States Code. However, this preference shall apply only where the individuals are available and qualified to perform the work to which the employment relates.
16. **Conformity to Plans and Specifications.** It will execute the project subject to plans, specifications, and schedules approved by the Secretary. Such plans, specifications, and schedules shall be submitted to the Secretary prior to commencement of site preparation, construction, or other performance under the grant agreement, and, upon approval of the Secretary, shall be incorporated into the grant agreement. Any modification to the approved plans, specifications, and schedules shall also be subject to approval of the Secretary, and incorporated into the grant agreement.
17. **Construction Inspection and Approval.** It will provide and maintain competent technical supervision at the construction site throughout the project to assure that the work conforms to the plans, specifications, and schedules approved by the Secretary for the project. It shall subject the construction work on any project contained in an approved project application to inspection and approval by the Secretary and such work shall be in accordance with regulations and procedures prescribed by the Secretary. Such regulations and procedures shall require such cost and progress reporting by the sponsor or sponsors of such project as the Secretary shall deem necessary.

18. **Planning Projects.** In carrying out planning projects:

- a. It will execute the project in accordance with the approved program narrative contained in the project application or with the modifications similarly approved.
- b. It will furnish the Secretary with such periodic reports as required pertaining to the planning project and planning work activities.
- c. It will include in all published material prepared in connection with the planning project a notice that the material was prepared under a grant provided by the United States.
- d. It will make such material available for examination by the public, and agrees that no material prepared with funds under this project shall be subject to copyright in the United States or any other country.
- e. It will give the Secretary unrestricted authority to publish, disclose, distribute, and otherwise use any of the material prepared in connection with this grant.
- f. It will grant the Secretary the right to disapprove the sponsor's employment of specific consultants and their subcontractors to do all or any part of this project as well as the right to disapprove the proposed scope and cost of professional services.
- g. It will grant the Secretary the right to disapprove the use of the sponsor's employees to do all or any part of the project.
- h. It understands and agrees that the Secretary's approval of this project grant or the Secretary's approval of any planning material developed as part of this grant does not constitute or imply any assurance or commitment on the part of the Secretary to approve any pending or future application for a Federal airport grant.

19. Operation and Maintenance.

- a. The airport and all facilities which are necessary to serve the aeronautical users of the airport, other than facilities owned or controlled by the United States, shall be operated at all times in a safe and serviceable condition and in accordance with the minimum standards as may be required or prescribed by applicable Federal, state and local agencies for maintenance and operation. It will not cause or permit any activity or action thereon which would interfere with its use for airport purposes. It will suitably operate and maintain the airport and all facilities thereon or connected therewith, with due regard to climatic and flood conditions. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Secretary. In furtherance of this assurance, the sponsor will have in effect arrangements for
 - 1. Operating the airport's aeronautical facilities whenever required;
 - 2. Promptly marking and lighting hazards resulting from airport conditions, including temporary conditions;
 - 3. Promptly notifying airmen of any condition affecting aeronautical use of the airport. Nothing contained herein shall be construed to require that the airport be operated for aeronautical use during temporary periods when snow, flood or other climatic conditions interfere with such operation and maintenance. Further, nothing herein shall be construed as requiring the maintenance, repair, restoration, or replacement of any structure or facility which is substantially damaged or destroyed due to an act of God or other condition or circumstance beyond the control of the sponsor.
- b. It will suitably operate and maintain noise compatibility program items that it owns or controls upon which Federal funds have been expended.

20. Hazard Removal and Mitigation. It will take appropriate action to assure that such terminal airspace as is required to protect instrument and visual operations to the airport (including established minimum flight altitudes) will be adequately cleared and protected by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

21. Compatible Land Use. It will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal airport operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its

jurisdiction, that will reduce its compatibility, with respect to the airport, of the noise compatibility program measures upon which Federal funds have been expended.

22. Economic Nondiscrimination.

- a. It will make the airport available as an airport for public use on reasonable terms and without unjust discrimination to all types, kinds and classes of aeronautical activities, including commercial aeronautical activities offering services to the public at the airport.
- b. In any agreement, contract, lease, or other arrangement under which a right or privilege at the airport is granted to any person, firm, or corporation to conduct or to engage in any aeronautical activity for furnishing services to the public at the airport, the sponsor will insert and enforce provisions requiring the contractor to
 - i. furnish said services on a reasonable, and not unjustly discriminatory, basis to all users thereof, and
 - ii. charge reasonable, and not unjustly discriminatory, prices for each unit or service, provided that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates, or other similar types of price reductions to volume purchasers.
- c. Each fixed-based operator at the airport shall be subject to the same rates, fees, rentals, and other charges as are uniformly applicable to all other fixed-based operators making the same or similar uses of such airport and utilizing the same or similar facilities.
- d. Each air carrier using such airport shall have the right to service itself or to use any fixed-based operator that is authorized or permitted by the airport to serve any air carrier at such airport.
- e. Each air carrier using such airport (whether as a tenant, non-tenant, or subtenant of another air carrier tenant) shall be subject to such nondiscriminatory and substantially comparable rules, regulations, conditions, rates, fees, rentals, and other charges with respect to facilities directly and substantially related to providing air transportation as are applicable to all such air carriers which make similar use of such airport and utilize similar facilities, subject to reasonable classifications such as tenants or non-tenants and signatory carriers and non-signatory carriers. Classification or status as tenant or signatory shall not be unreasonably withheld by any airport provided an air carrier assumes obligations substantially similar to those already imposed on air carriers in such classification or status.
- f. It will not exercise or grant any right or privilege which operates to prevent any person, firm, or corporation operating aircraft on the airport from performing any services on its own aircraft with its own employees [including, but not limited to maintenance, repair, and fueling] that it may choose to perform.
- g. In the event the sponsor itself exercises any of the rights and privileges referred to in this assurance, the services involved will be provided on the same conditions as would apply to the furnishing of such services by commercial aeronautical service providers authorized by the sponsor under these provisions.
- h. The sponsor may establish such reasonable, and not unjustly discriminatory, conditions to be met by all users of the airport as may be necessary for the safe and efficient operation of the airport.
- i. The sponsor may prohibit or limit any given type, kind or class of aeronautical use of the airport if such action is necessary for the safe operation of the airport or necessary to serve the civil aviation needs of the public.

23. Exclusive Rights. It will permit no exclusive right for the use of the airport by any person providing, or intending to provide, aeronautical services to the public. For purposes of this paragraph, the providing of the services at an airport by a single fixed-based operator shall not be construed as an exclusive right if both of the following apply:

- a. It would be unreasonably costly, burdensome, or impractical for more than one fixed-based operator to provide such services, and;
- b. If allowing more than one fixed-based operator to provide such services would require the reduction of space leased pursuant to an existing agreement between such single fixed-based operator and such airport. It further agrees that it will not, either directly or indirectly, grant or permit any person, firm, or corporation, the exclusive right at the airport to conduct any aeronautical activities, including, but not limited to charter flights, pilot training, aircraft rental and sightseeing, aerial photography, crop dusting,

aerial advertising and surveying, air carrier operations, aircraft sales and services, sale of aviation petroleum products whether or not conducted in conjunction with other aeronautical activity, repair and maintenance of aircraft, sale of aircraft parts, and any other activities which because of their direct relationship to the operation of aircraft can be regarded as an aeronautical activity, and that it will terminate any exclusive right to conduct an aeronautical activity now existing at such an airport before the grant of any assistance under Title 49, United States Code.

24. Fee and Rental Structure. It will maintain a fee and rental structure for the facilities and services at the airport which will make the airport as self-sustaining as possible under the circumstances existing at the particular airport, taking into account such factors as the volume of traffic and economy of collection. No part of the Federal share of an airport development, airport planning or noise compatibility project for which a grant is made under Title 49, United States Code, the Airport and Airway Improvement Act of 1982, the Federal Airport Act or the Airport and Airway Development Act of 1970 shall be included in the rate basis in establishing fees, rates, and charges for users of that airport.

25. Airport Revenues.

- a. All revenues generated by the airport and any local taxes on aviation fuel established after December 30, 1987, will be expended by it for the capital or operating costs of the airport; the local airport system; or other local facilities which are owned or operated by the owner or operator of the airport and which are directly and substantially related to the actual air transportation of passengers or property; or for noise mitigation purposes on or off the airport. The following exceptions apply to this paragraph:
 1. If covenants or assurances in debt obligations issued before September 3, 1982, by the owner or operator of the airport, or provisions enacted before September 3, 1982, in governing statutes controlling the owner or operator's financing, provide for the use of the revenues from any of the airport owner or operator's facilities, including the airport, to support not only the airport but also the airport owner or operator's general debt obligations by other facilities, then this limitation on the use of all revenues generated by the airport (and, in the case of a public airport, local taxes on aviation fuel) shall not apply.
 2. If the Secretary approves the sale of a privately owned airport to a public sponsor and provides funding for any portion of the public sponsor's acquisition of land, this limitation on the use of all revenues generated by the sale shall not apply to certain proceeds from the sale. This is conditioned on repayment to the Secretary by the private owner of an amount equal to the federal share of the current fair market value of any land acquired with an airport improvement grant made to that airport on or after October 1, 1996.
 3. Certain revenue derived from or generated by mineral extraction, production, lease, or other means at a general aviation airport (as defined at Section 47102 of Title 49 United States Code), if the FAA determines the airport sponsor meets the requirements set forth in Sec. 813 of Public Law 112-95.
- b. As part of the annual audit required under the Single Audit Act of 1984, the sponsor will direct that the audit will review, and the resulting audit report will provide an opinion concerning, the use of airport revenue and taxes in paragraph (a), and indicating whether funds paid or transferred to the owner or operator are paid or transferred in a manner consistent with Title 49, United States Code and any other applicable provision of law, including any regulation promulgated by the Secretary or Administrator.
- c. Any civil penalties or other sanctions will be imposed for violation of this assurance in accordance with the provisions of Section 47107 of Title 49, United States Code.

26. Reports and Inspections. It will:

- a. submit to the Secretary such annual or special financial and operations reports as the Secretary may reasonably request and make such reports available to the public; make available to the public at reasonable times and places a report of the airport budget in a format prescribed by the Secretary;
- b. for airport development projects, make the airport and all airport records and documents affecting the airport, including deeds, leases, operation and use agreements, regulations and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request;

- c. for noise compatibility program projects, make records and documents relating to the project and continued compliance with the terms, conditions, and assurances of the grant agreement including deeds, leases, agreements, regulations, and other instruments, available for inspection by any duly authorized agent of the Secretary upon reasonable request; and
 - d. in a format and time prescribed by the Secretary, provide to the Secretary and make available to the public following each of its fiscal years, an annual report listing in detail:
 - i. all amounts paid by the airport to any other unit of government and the purposes for which each such payment was made; and
 - ii. all services and property provided by the airport to other units of government and the amount of compensation received for provision of each such service and property.
- 27. Use by Government Aircraft.** It will make available all of the facilities of the airport developed with Federal financial assistance and all those usable for landing and takeoff of aircraft to the United States for use by Government aircraft in common with other aircraft at all times without charge, except, if the use by Government aircraft is substantial, charge may be made for a reasonable share, proportional to such use, for the cost of operating and maintaining the facilities used. Unless otherwise determined by the Secretary, or otherwise agreed to by the sponsor and the using agency, substantial use of an airport by Government aircraft will be considered to exist when operations of such aircraft are in excess of those which, in the opinion of the Secretary, would unduly interfere with use of the landing areas by other authorized aircraft, or during any calendar month that-
- a. Five (5) or more Government aircraft are regularly based at the airport or on land adjacent thereto; or,
 - b. The total number of movements (counting each landing as a movement) of Government aircraft is 300 or more, or the gross accumulative weight of Government aircraft using the airport (the total movement of Government aircraft multiplied by gross weights of such aircraft) is in excess of five million pounds.
- 28. Land for Federal Facilities.** It will furnish without cost to the Federal Government for use in connection with any air traffic control or air navigation activities, or weather-reporting and communication activities related to air traffic control, any areas of land or water, or estate therein, or rights in buildings of the sponsor as the Secretary considers necessary or desirable for construction, operation, and maintenance at Federal expense of space or facilities for such purposes. Such areas or any portion thereof will be made available as provided herein within four months after receipt of a written request from the Secretary.
- 29. Airport Layout Plan.**
- a. It will keep up to date at all times an airport layout plan of the airport showing (1) boundaries of the airport and all proposed additions thereto, together with the boundaries of all offsite areas owned or controlled by the sponsor for airport purposes and proposed additions thereto; (2) the location and nature of all existing and proposed airport facilities and structures (such as runways, taxiways, aprons, terminal buildings, hangars and roads), including all proposed extensions and reductions of existing airport facilities; (3) the location of all existing and proposed nonaviation areas and of all existing improvements thereon; and (4) all proposed and existing access points used to taxi aircraft across the airport's property boundary. Such airport layout plans and each amendment, revision, or modification thereof, shall be subject to the approval of the Secretary which approval shall be evidenced by the signature of a duly authorized representative of the Secretary on the face of the airport layout plan. The sponsor will not make or permit any changes or alterations in the airport or any of its facilities which are not in conformity with the airport layout plan as approved by the Secretary and which might, in the opinion of the Secretary, adversely affect the safety, utility or efficiency of the airport.
 - b. If a change or alteration in the airport or the facilities is made which the Secretary determines adversely affects the safety, utility, or efficiency of any federally owned, leased, or funded property on or off the airport and which is not in conformity with the airport layout plan as approved by the Secretary, the owner or operator will, if requested, by the Secretary (1) eliminate such adverse effect in a manner approved by the Secretary; or (2) bear all costs of relocating such property (or replacement thereof) to a site acceptable to the Secretary and all costs of restoring such property (or replacement thereof) to the level of safety, utility, efficiency, and cost of operation existing before the unapproved change in the airport or its facilities

except in the case of a relocation or replacement of an existing airport facility due to a change in the Secretary's design standards beyond the control of the airport sponsor.

- 30. Civil Rights.** It will promptly take any measures necessary to ensure that no person in the United States shall, on the grounds of race, creed, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in any activity conducted with, or benefiting from, funds received from this grant.
- a. Using the definitions of activity, facility and program as found and defined in §§ 21.23 (b) and 21.23 (e) of 49 CFR § 21, the sponsor will facilitate all programs, operate all facilities, or conduct all programs in compliance with all non-discrimination requirements imposed by, or pursuant to these assurances.
 - b. Applicability.
 - 1) Programs and Activities. If the sponsor has received a grant (or other federal assistance for any of the sponsor's programs and activities.
 - 2) Facilities. Where it receives a grant or other federal financial assistance to construct, expand, renovate, remodel, alter or acquire a facility, or part of a facility, the assurance extends to the entire facility and facilities operated in connection therewith.
 - 3) Real Property. Where the sponsor receives a grant or other Federal financial assistance in the form of, or for the acquisition of real property or an interest in real property, the assurance will extend to rights to space on, over, or under such property.
 - c. Duration. The sponsor agrees that it is obligated to this assurance for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the assurance obligates the sponsor, or any transferee for the longer of the following periods:
 - 1) So long as the airport is used as an airport, or for another purpose involving the provision of similar services or benefits; or
 - 2) So long as the sponsor retains ownership or possession of the property.
 - d. Required Solicitation Language. It will include the following notification in all solicitations for bids, Requests for Proposals for work, or material under the grant agreement and in all proposals for agreements, including airport concessions, regardless of funding source: "The City of Malden, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises and airport concession disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."
 - e. Required Contract Provisions.
 - 1) It will insert the non-discrimination contract clauses requiring compliance with the acts and regulations relative to non-discrimination in Federally-assisted programs of the DOT, and incorporating the acts and regulations into the contracts by reference in every contract or agreement subject to the non-discrimination in Federally-assisted programs of the DOT acts and regulations.
 - 2) It will include a list of the pertinent non-discrimination authorities in every contract that is subject to the non-discrimination acts and regulations.
 - 3) It will insert non-discrimination contract clauses as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a sponsor.

- 4) It will insert non-discrimination contract clauses prohibiting discrimination on the basis of race, color, national origin, creed, sex, age, or handicap as a covenant running with the land, in any future deeds, leases, license, permits, or similar instrument entered into by the sponsor with other parties: (a) For the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and (b) For the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
- f. It will provide for such methods of administration for the program as are found by the Secretary to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the acts, the regulations, and this assurance.
- g. It agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the acts, the regulations, and this assurance.

31. Disposal of Land.

- a. For land purchased under a grant for airport noise compatibility purposes, including land serving as a noise buffer, it will dispose of the land, when the land is no longer needed for such purposes, at fair market value, at the earliest practicable time. That portion of the proceeds of such disposition which is proportionate to the United States' share of acquisition of such land will be, at the discretion of the Secretary, (1) reinvested in another project at the airport, or (2) transferred to another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order, (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of Title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of Title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund. If land acquired under a grant for noise compatibility purposes is leased at fair market value and consistent with noise buffering purposes, the lease will not be considered a disposal of the land. Revenues derived from such a lease may be used for an approved airport development project that would otherwise be eligible for grant funding or any permitted use of airport revenue.
- b. For land purchased under a grant for airport development purposes (other than noise compatibility), it will, when the land is no longer needed for airport purposes, dispose of such land at fair market value or make available to the Secretary an amount equal to the United States' proportionate share of the fair market value of the land. That portion of the proceeds of such disposition which is proportionate to the United States' share of the cost of acquisition of such land will, upon application to the Secretary, be reinvested in another eligible airport as prescribed by the Secretary. The Secretary shall give preference to the following, in descending order: (1) reinvestment in an approved noise compatibility project, (2) reinvestment in an approved project that is eligible for grant funding under Section 47117(e) of Title 49 United States Code, (3) reinvestment in an approved airport development project that is eligible for grant funding under Sections 47114, 47115, or 47117 of Title 49 United States Code, (4) transferred to an eligible sponsor of another public airport to be reinvested in an approved noise compatibility project at that airport, and (5) paid to the Secretary for deposit in the Airport and Airway Trust Fund.
- c. Land shall be considered to be needed for airport purposes under this assurance if (1) it may be needed for aeronautical purposes (including runway protection zones) or serve as noise buffer land, and (2) the revenue from interim uses of such land contributes to the financial self-sufficiency of the airport. Further, land purchased with a grant received by an airport operator or owner before December 31, 1987, will be considered to be needed for airport purposes if the Secretary or Federal agency making such grant before December 31, 1987, was notified by the operator or owner of the uses of such land, did not object to such use, and the land continues to be used for that purpose, such use having commenced no later than December 15, 1989.
- d. Disposition of such land under (a), (b), or (c) will be subject to the retention or reservation of any interest or right therein necessary to ensure that such land will only be used for purposes which are compatible with noise levels associated with operation of the airport.

- 32. Engineering and Design Services.** It will award each contract, or sub-contract for program management, construction management, planning studies, feasibility studies, architectural services, preliminary engineering, design, engineering, surveying, mapping or related services with respect to the project in the same manner as a contract for architectural and engineering services is negotiated under Title IX of the Federal Property and Administrative Services Act of 1949 or an equivalent qualifications-based requirement prescribed for or by the sponsor of the airport.
- 33. Foreign Market Restrictions.** It will not allow funds provided under this grant to be used to fund any project which uses any product or service of a foreign country during the period in which such foreign country is listed by the United States Trade Representative as denying fair and equitable market opportunities for products and suppliers of the United States in procurement and construction.
- 34. Policies, Standards, and Specifications.** It will carry out the project in accordance with policies, standards, and specifications approved by the Secretary including but not limited to the advisory circulars listed in the Current FAA Advisory Circulars for AIP projects, dated 4/18/2019 (the latest approved version as of this grant offer) and included in this grant, and in accordance with applicable state policies, standards, and specifications approved by the Secretary.
- 35. Relocation and Real Property Acquisition.** (1) It will be guided in acquiring real property, to the greatest extent practicable under State law, by the land acquisition policies in Subpart B of 49 CFR Part 24 and will pay or reimburse property owners for necessary expenses as specified in Subpart B. (2) It will provide a relocation assistance program offering the services described in Subpart C and fair and reasonable relocation payments and assistance to displaced persons as required in Subpart D and E of 49 CFR Part 24. (3) It will make available within a reasonable period of time prior to displacement, comparable replacement dwellings to displaced persons in accordance with Subpart E of 49 CFR Part 24.
- 36. Access By Intercity Buses.** The airport owner or operator will permit, to the maximum extent practicable, intercity buses or other modes of transportation to have access to the airport; however, it has no obligation to fund special facilities for intercity buses or for other modes of transportation.
- 37. Disadvantaged Business Enterprises.** The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract covered by 49 CFR Part 26, or in the award and performance of any concession activity contract covered by 49 CFR Part 23. In addition, the sponsor shall not discriminate on the basis of race, color, national origin or sex in the administration of its DBE and ACDBE programs or the requirements of 49 CFR Parts 23 and 26. The sponsor shall take all necessary and reasonable steps under 49 CFR Parts 23 and 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts, and/or concession contracts. The sponsor's DBE and ACDBE programs, as required by 49 CFR Parts 26 and 23, and as approved by DOT, are incorporated by reference in the grant agreement. Implementation of these programs is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the sponsor of its failure to carry out its approved program, the Department may impose sanctions as provided for under Parts 26 and 23 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801).
- 38. Hangar Construction.** If the airport owner or operator and a person who owns an aircraft agree that a hangar is to be constructed at the airport for the aircraft at the aircraft owner's expense, the airport owner or operator will grant to the aircraft owner for the hangar a long term lease that is subject to such terms and conditions on the hangar as the airport owner or operator may impose.
- 39. Competitive Access.**
- a. If the airport owner or operator of a medium or large hub airport (as defined in section 47102 of Title 49, U.S.C.) has been unable to accommodate one or more requests by an air carrier for access to gates or other facilities at that airport in order to allow the air carrier to provide service to the airport or to expand service at the airport, the airport owner or operator shall transmit a report to the Secretary that-
 - i. Describes the requests;
 - ii. Provides an explanation as to why the requests could not be accommodated; and
 - iii. Provides a time frame within which, if any, the airport will be able to accommodate the requests.

- c. Such report shall be due on either February 1 or August 1 of each year if the airport has been unable to accommodate the request(s) in the six month period prior to the applicable due date

STATE GRANT ASSURANCES

1. **Title Evidence To Existing Airport Property.** Sponsor certifies that it holds satisfactory evidence of title to all existing airport property and aviation easements.
2. **Control of Airport.** The Sponsor agrees to continue to control the airport, either as owner or as lessee, for ____ years following receipt of the last payment from this grant. Applicable agreement periods are as follows:
 - a. Land interests - Fifty (50) years.
 - b. Improvements – Useful life, as determined by the Commission.
3. **Audit of Records.** The Sponsor must maintain all records including but not limited to invoices, payrolls, etc. These records must be available at all reasonable times at no charge to the Commission and/or its designees or representatives during the period of the grant agreement and any extension thereof, and for three (3) years from the date of final payment made under the grant agreement.
4. **Nondiscrimination Clause.** The Sponsor shall comply with all state and federal statutes applicable to the Sponsor relating to nondiscrimination, including, but not limited to, Chapter 213, RSMo; Title VI and Title VII of the Civil Rights Act of 1964 as amended (42 U.S.C. §2000d and §2000e, *et seq.*); and with any provision of the "Americans with Disabilities Act" (42 U.S.C. §12101, *et seq.*).
5. **Confidentiality.** The Sponsor shall not disclose to third parties confidential factual matters provided by the Commission except as may be required by statute, ordinance or order of court, or as authorized by the Commission. The Sponsor shall notify the Commission immediately of any request for such information.
6. **Nonsolicitation.** The Sponsor warrants that it has not employed or retained any company or person, other than a bona fide employee working for the Sponsor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the Commission shall have the right to annul this Agreement without liability, or in its discretion, to deduct from this Agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.
7. **Safety Inspection.** The Sponsor shall eliminate all deficiencies identified in its most recent safety inspection letter. If immediate elimination is not feasible, as determined by the Commission, the Sponsor shall provide a satisfactory plan to eliminate the deficiencies.
8. **Land Interests.** When grant funds are used to pay for land or aviation easements, the following requirements apply:
 - a. Acquisition of Land - Fee Simple Title: The Sponsor shall obtain a qualified attorney's title opinion to assure the Sponsor receives fee simple title, free and clear of any encumbrance that could adversely affect the operation, maintenance or development of the airport. The attorney's title opinion shall be furnished by the Sponsor to the Commission for review. The Sponsor shall acquire the property in fee simple absolute by general warranty deed from the grantors. A copy of the deed shall be furnished to the Commission for review. The Sponsor shall record the deed in the land records of the county recorder's office in the county where the airport is located.
 - b. Acquisition of Aviation Easements: The Sponsor shall obtain a qualified attorney's title opinion to assure that the Sponsor has obtained the required interest in and to the easements to be acquired, free and clear of any encumbrances that would be incompatible with or would interfere with the exercise and enjoyment by the Sponsor of the rights and interests conveyed, and that the grantors of easements constituted all of the owners of the land affected by the easements.
 - c. Land Cost Reimbursement by Federal Government Use as Local Share Only: Since it is the intent of the state of Missouri that funds provided under the Agreement be used only for aeronautical purposes, the Sponsor hereby covenants and agrees that it will not request reimbursement from the United States Government for the cost of land acquired with the funds granted under this Agreement; provided, however, that nothing in this

paragraph shall be construed to prevent the Sponsor from using all or any part of the acquisition cost of this land to make up its share of eligible project costs incurred under any airport development grant from the United States Government.

- d. Aeronautical Use: If land interests are not used for aeronautical purposes within five (5) years, the Sponsor shall at the request of the Commission return the full amount of those grant funds used to purchase the land interests. The Sponsor may request an extension of this time period in writing to the Commission.
9. **Airport Use.** The Sponsor agrees to operate the airport for the use and benefit of the public. The Sponsor further agrees that it will keep the airport open to all types, kinds, and classes of aeronautical use on fair and reasonable terms without discrimination between such types, kinds and classes. Any proposal to temporarily close the airport for non-aeronautical purposes must first be approved by the Commission. Otherwise, at no time shall the airport be closed to accommodate a non-aeronautical event or activity.
10. **Safe Operation of Airport.** The Sponsor agrees to operate and maintain in a safe and serviceable condition the airport and all connected facilities which are necessary to serve the aeronautical users of the airport other than facilities owned or controlled by the United States. The Sponsor further agrees that it will not permit any activity on the airport's grounds that would interfere with its safe use for airport purposes. Nothing contained in this Agreement shall be construed to require that the airport be operated for aeronautical uses during temporary periods when snow, ice, or other climatic conditions interfere with safe operations.

(PRELIMINARY) CAPITAL IMPROVEMENT PROGRAM (2024-2028)
Malden Regional Airport - December 2023

Priority	Project Description	CIP Designation	NPR	Proposed Year	MoDOT Status	Total Project Est	Potential Funding Source				Remarks
							Federal AIP	Federal BIL	State	Local	
1	Apron Perimeter Fencing	ST AP IM	60	2023	TA	650,000	292,500	292,500		65,000	Design/bidding underway
2	Runway 14/32 Lighting Improvements	RE RW LI	79	2024	Sponsor CIP	150,000	135,000			15,000	
3	Design and Construct Conventional Hangar	CA RV HG	31	2024	Sponsor CIP	720,000	648,000			72,000	
4	Runway 14/32 Rehabilitation	RE RW IM	79	2025	Sponsor CIP	1,500,000	1,350,000			150,000	1.5" overlay
5	Seal Coat and Remark Aprons and Taxiways	RE TW IM	74	2026	Sponsor CIP	1,080,000	972,000			108,000	
6	Terminal Building Renovation	RE TE IM	47	2027	Sponsor CIP	900,000		810,000		90,000	
						5,000,000	3,397,500	1,102,500	0	500,000	

AMENDMENT TO SEWAGE TREATMENT AND FLOW AGREEMENT

DATE OF AMENDMENT: _____, 2023

DATE OF ORIGINAL AGREEMENT: _____, 2022

PARTIES:

Reorganized Sewer District Number 1 of Dunklin County, Missouri (Sewer District)

City of Malden, Missouri (City)

THIS AMENDMENT TO THE SEWAGE TREATMENT AND FLOW AGREEMENT IS BASED ON THE FOLLOWING FACTS:

- A. On or about ____, 2022, the Parties entered into an Agreement outlining and governing the rights and responsibilities of the Parties hereto with respect to the City's Treatment of wastewater collected by the Sewer District and discharged into the City's collection and treatment facility.
- B. The Parties desire to amend the Agreement by requiring each party to provide the other party a copy of an annual audit conducted pursuant to state law by an independent auditing firm selected by the audited party.

WHEREFORE, IN CONSIDERATION OF THE MUTUAL OBLIGATIONS CONTAINED HEREIN, THE PARTIES AGREE:

- 1. **Sewer District to Provide Annual Audit to City.** The Sewer District shall provide City with a copy of annual audit conducted pursuant to the provisions of Section 250.150, RSMo., or any successor thereto. In the event of repeal or amendment of this Section or its successor such that the Sewer District is no longer required to submit to an annual audit pursuant to state law, Sewer District agrees that all accounts of all dealings or transactions of or in relation to the properties, business and affairs of the sewerage system shall be audited properly by a public accountant employed for that purpose and the report thereof shall be provided to the City at no expense to the City.
- 2. **City to Provide Annual Audit to Sewer District.** City shall provide the Sewer District with a copy of annual audit conducted pursuant to the provisions of state law requiring financial reporting of political subdivisions. In the event of repeal or amendment such that City is no longer required to submit to an annual audit pursuant to state law, City agrees that all accounts of all dealings or transactions of or in relation to the properties, business and affairs of its sewerage collection and treatment system shall be audited properly by a public accountant employed for that

purpose and the report thereof shall be provided to the Sewer District at no expense to the Sewer District.

ADOPTED by Reorganized Sewer District #1 of Dunklin County, Missouri this ____ day of _____, 2023.

BY: City of Malden, Missouri, in its capacity as Receiver of Reorganized Sewer District #1 of Dunklin County, Missouri as designated by the Circuit Court of Dunklin County in cause number 21DU-CC00015.

Denton Kooyman, Mayor

ADOPTED by the City of Malden, Missouri this ____ day of _____, 2023.

Denton Kooyman, Mayor

Attest:

Mandy Lewis, City Clerk

LEASE AGREEMENT

DATE: December 19, 2023

LANDLORD: City of Malden, Missouri, a municipal corporation

TENANT: Dalton Williams

DESCRIPTION OF LEASED PREMISES:

A residential apartment contained with Fire Station #2, 607 E. Laclede, Malden, MO 63863

LANDLORD AND TENANT AGREE:

1. Scope of Leased Premises. Tenant acknowledges the primary purpose of the structure, other than the Leased Premises, is to serve as a fire station for the City of Malden. Tenant acknowledges that the remainder of the structure is not considered a “common area” or “public building” accessible to members of the general public. Tenant acknowledges that entry into any portion of the structure not included in the Leased Premises by Tenant is conditioned upon and subject to the terms of Tenant’s employment by the City of Malden Department of Public Safety. Tenant shall not allow Tenant’s invitees to enter into any portion of the structure not included in the Leased Premises.

2. Agreement to lease. Landlord shall lease this real estate to Tenant on a month-to-month basis beginning on the above date.

3. Rent. Tenant shall pay rent of \$250 per month.

4. Utilities included with rent. Landlord shall pay all utility charges, including electric, heating/air conditioning for the leased premises. Landlord shall also provide cable and internet services as selected by Landlord.

5. Late fee. Landlord may collect, in addition to all rent, a late fee of \$25 for any payment not made on or before the 15th of the month.

6. Restrictions on Use. Tenant acknowledges that Tenant has received a copy of the Restrictions on Use of the Leased Premises, a copy of which are attached to this Lease and are incorporated herein. Tenant acknowledges that such restrictions are reasonable considering the location and nature of the leased premises.

7. Furnishings. Landlord shall provide the following furnishings: stove, refrigerator, small kitchen table, full size bed, and security cameras. Tenant may provide any additional furnishings desired by Tenant.

8. Taxes. Should any taxes be determined assessable against the real estate, Landlord shall pay all real estate taxes on this real estate as they come due.

9. Property insurance. Landlord will be responsible to maintain the appropriate insurance for the physical structure of the property and city owned personal property within the building and the Tenant will be responsible to maintain appropriate liability coverage for both bodily injury, property damage, and property insurance for his personal property.

10. Condition of residence. Tenant has inspected the Residence with Landlord and accepts the real estate in its present condition. By signing this Residential Lease, Tenant acknowledges the Residence is safe, clean and in good condition. At the end of the term, Tenant shall return the Residence in as good a condition as it is now, except for unavoidable accident and ordinary wear.

11. Quiet Enjoyment. Landlord and Tenant acknowledge that Landlord will, to the best of Landlord's ability, ensure Tenant's quiet enjoyment of the leased premises. Tenant acknowledges that, due to the primary purpose of the structure as a fire station, Tenant's peace may be disturbed at any time by alarms, sirens, communication radios and other such sounds as are associated with the operation of a fire station.

12. Maintenance. Tenant accepts the property "as is." Landlord shall be responsible for all repairs necessary to occupy the residence, including all repairs required by applicable utility companies as a condition for their providing utility service to the residence. Tenant shall:

- A. Keep the Residence clean,
- B. Use and maintain all appliances, fixtures and equipment in a safe manner and only for the purposes for which they are intended,
- C. Not damage or remove any part of the Residence, and
- D. Remove garbage and other waste from the residence in a clean and safe manner. Tenant shall pay for regular trash removal service.

13. Damage by Tenant. Tenant shall not commit, or permit Tenant's family or guests to commit, any hazardous act or do anything that will increase the Residence's insurance premiums. Tenant shall pay for all damage caused by Tenant or Tenant's family or guests' carelessness, misuse, or neglect, as follows:

- A. Tenant shall pay the cost of all such repairs and do so within 30 days after receipt of Landlord's repair charges, and
- B. Tenant shall pay rent for the period the Residence is damaged whether or not Tenant occupies the Residence.

14. Improvements. Tenant shall not perform any of the following improvements or alterations without first obtaining Landlord's permission:

- A. Change or remove any part of the appliances, fixtures or equipment in the Residence, or

B. Attach awnings or window guards in the Residence.

15. **Purpose.** Tenant shall use the Residence only as a private dwelling.

16. **Inspection during term.** Landlord shall have the right to enter the Residence during reasonable hours for the following reasons:

A. To examine the Residence,

B. To make repairs, additions or alterations necessary for the preservation of the Residence, or

C. To correct any violation of Tenant's lease or conditions of occupancy.

Tenant shall be given notice of such inspections at least 24 hours, however, nothing shall prohibit Landlord from entering the Leased Premises in the event of emergency.

17. **Changes to agreement.** This agreement may be modified by mutual consent of the Landlord and Tenant.

18. **Termination.** The parties may terminate this Residential Lease as follows:

A. *Termination by Landlord.* Landlord may terminate this Residential Lease if Tenant becomes delinquent in an amount equal to two month's rent or fails to correct any violation of any term of this Lease within thirty (30) days of receiving written notice from Landlord.

B. *Termination by Tenant.* If Tenant desires to terminate this Residential Lease during the term, Tenant must give Landlord 30 days written notice before moving from the Residence. If Tenant does not give the full 30 days notice, Tenant shall be liable for rent up to the end of the 30 days for which notice was required.

19. **Unlawful detainer.** If Landlord terminates this lease and Tenant does not move out of the Residence, Tenant's failure to move out shall not create any additional tenancy for any other period of time. Tenant shall be deemed to be unlawfully detaining the Residence.

20. **Costs/Attorneys' fees.** Should Landlord pursue legal action against Tenant due to Tenant's breach, Landlord may collect the costs and attorneys' fees of such action from any sums due Tenant under the terms of Landlord's trust agreement.

21. **Damage not caused by Tenant.** If fire or weather damage the Residence to the extent no one can live in the Residence, and Tenant did not cause or aggravate the damage, Tenant shall only pay rent up to the date of the damage. Additional rent shall not accrue until the Residence has been sufficiently restored for Tenant to live in it.

22. **Tenant's indemnification.** To the fullest extent permitted by law, Lessee shall indemnify, defend and hold harmless the City and all of its officers, agents, volunteers and employees from all suits, claims damages, losses and expenses, including but not limited to

attorneys' fees, court costs or alternate dispute resolution costs arising out of, or related to, Lessee's use and occupancy of the premises under this Lease involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), except to the extent such suit, action or claim is caused by the sole negligence or willful misconduct of the City, its officers, employees or agents.

23. No waiver of sovereign immunity. No provision of this Lease shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

24. Subleases and assignments. Tenant shall not sublet or assign the Residence.

25. Severability. If any court declares a part of this Residential Lease invalid or illegal, all other parts of this Residential Lease shall remain in effect and shall continue to bind Landlord and Tenant.

26. Entire agreement. This Residential Lease constitutes the entire agreement between Tenant and Landlord regarding the Residence.

27. Binding on successors. This Residential Lease binds the parties and any person or organization that succeeds to their rights or responsibilities.

SIGNATURES:

TENANT



LANDLORD

City of Malden

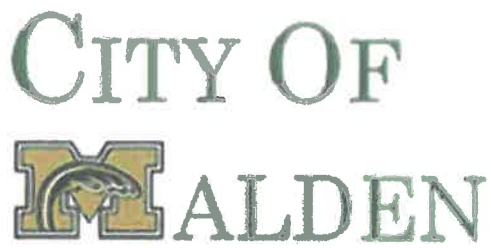
BY:

RESTRICTIONS ON USE

1. No more than two (2) tenants. Tenant may have up to two (2) guests overnight, however, Tenant shall not permit overnight guests more than three (3) nights in any ten (10) day period.
2. No smoking is allowed in the Leased Premises.
3. No alcoholic beverages are allowed in the Leased Premises.
4. No pets are allowed in the Leased Premises.
5. No hot plates or other appliances (including space heaters) with an exposed heating element are allowed in the Leased Premises. Appliances with fully enclosed heating elements (such as toaster ovens) are permissible.
6. Tenant may not park or allow vehicles on the property containing the Leased Premises in any manner that restricts ingress to or egress from the fire station by agents of the City of Malden Department of Public Safety.
7. Tenant shall not store any items outdoors of the Leased Premises (including barbecue grills) without express permission of the City of Malden Director of Public Safety.

Received and acknowledged this _____ day of _____, 20____.


Tenant



Veteran's Memorial Wall
607 N. Douglas St.
Malden, MO 63863

Veteran's Memorial Wall Addition Request

A \$50 minimum donation must be paid at the time of submission of this request. This donation will cover the cost of adding the name of your Veteran to the monument. Names will be added in Spring and Fall of each year.

Veteran's Information:

Name: _____
Date of Death: _____
Branch of Service: _____
Dates of Service (if known): _____

Form Submitted by:

Name: _____
Address: _____

Telephone: _____
Email: _____

I, _____, attest that the above person was a veteran of the United States Military and a member of the Malden, Missouri Community.

Signature

Date

For Office Use Only:

Received by: _____ Date Received: _____
Date Forwarded to Malden Marble Works: _____
Date Added to Memorial Wall: _____

-REGULAR BOARD OF PUBLIC WORKS SESSION

**MALDEN BOARD OF PUBLIC WORKS
MONDAY, OCTOBER 30, 2023 – 5:00 P.M.
BPW-111 E. LACLEDE**

Board President Clark Duckett called the meeting to order at 5:00 p.m.

ROLL CALL:

Board President Duckett
Board Member Loughary
Board Member Stone
Board Member
Members Present

PRESENT

X

X

X

ABSENT

3

OTHERS ATTENDING: City Administrator/Utility Director Ivone Smith, Electric Distribution Coordinator Todd Jenkins, Power Plant Superintendent Wayne Shelton, Public Works Superintendent Kurt Krepps, Finance Officer Angela Earnheart, Board Secretary Cathy Merritt

APPROVAL OF THE MINUTES

MOTION: By Mrs. Loughary to Approve Regular Session Minutes of August 29, 2023.

SECOND: By Mrs. Stone.

MOTION PASSED

FINANCIAL REPORTS:

There were no questions for Financial Officer Angela Earnheart.

DEPARTMENT REPORTS:

Electric Department

Mr. Jenkins informed the Board routine sub work being done and meter testing had been done on 53 commercial electrical meters with all of them being good with nothing out of line.

Power Plant

Mr. Shelton informed the Board the engines have been winterized and are ready for cold weather. Mr. Shelton informed the Board Utility Director Smith and himself took a tour of Plum Point to see the changes and upgrades that were made including wind barriers that were put up.

Water/Wastewater Department

Mr. Krepps informed the Board the sewer line in alley between Stokelan and Stevenson has been repaired and Dutch Enterprises will be cleaning out the line. Mr. Krepps informed the Board it ended up being a 36-inch line repair.

Mr. Krepps informed the Board the water project is progressing and over 2000 ft of line has been laid. Utility Director Smith informed the Board the project is nearing its 5-year mark and materials are low. Mr. Krepps informed the Board that after the Airport is completed there will be about 22,000 ft of materials left. Mr. Krepps informed the Board there

are some 12- and 8-inch lines with the majority of 20,000 ft being 6-inch line. Mr. Krepps informed the Board there is plenty of brass left. Utility Director Smith informed the Board she's trying to find a grant to purchase the materials.

Mr. Krepps informed the Board there are 4 lift stations down with plumbing on inside being bad and one is a force issue.

Office Reports:

Mrs. Merritt informed the Board 97 meters were disconnected for nonpayment and there are still 17 off. There was discussion of state program funds being decreased and LIHWAP ending in March 2024.

Director's Report:

Utility Director Smith informed the Board a new utility tech had been hired and he's been doing well. Utility Director Smith informed the Board Justin can probably get training done within another week and return to the power plant. Utility Director Smith informed the Board a part time employee that had been hired for the office is going to become a full-time employee so Cathy can be utilized to help her out more and with the move to the community center there's a lot that must be gone through.

Utility Director Smith informed the Board the audit for DCSD #1 was released and City Attorney Chidister is in communication with the USDA attorney on the process of moving forward with getting a board together so the sewer district can be handed back to them. Utility Director Smith informed the Board that the City will give the sewer district assistance in taking control back over once a board has been established.

Utility Director Smith informed the Board the gathering of data for the new software Edmonds GovTech has been going good. Utility Director Smith informed the Board monthly meetings are being held to ensure we are giving them everything they need to build the system and hopefully it will be going live in April of 2024. Utility Director Smith informed the Board with the move to the community center being in May we would like to have a full month of operating the new software before moving.

Utility Director Smith informed the Board the remodeling of the community center is progressing with offices being framed and planned out then a rain delay had interrupted the working on the roof. Utility Director Smith informed the Board the floors should be getting laid out soon.

Utility Director Smith informed the Board with the upcoming Thanksgiving and Christmas holidays the regular scheduled board meeting will be scheduled around the first week or so of December and she will get back to everyone to determine a date.

Board Member Loughary inquired of the status on the equipment replacement rotation list. Utility Director Smith informed the Board there is a list MIRMA scheduled of all the equipment so she will be getting with Mr. Krepps and Mr. Jenkins to get that list prepared.

With nothing further to discuss a motion to Adjourn the Regular BPW Session Meeting of October 30, 2023 was entertained.

MOTION: By Mrs. Loughary to Adjourn the Regular BPW Session Meeting of October 30, 2023 @ 5:16P.M.

SECOND: By Mrs. Stone.

MOTION PASSED

Adjourned Regular Session at 5:16 P.M. on October 30, 2023.

ATTEST:


BOARD SECRETARY


BOARD PRESIDENT

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Malden Municipal	Reporting Period: Nov 1, 2023 - Nov 30, 2023	
Mailing Address: 201 S MADISON, MALDEN, MO 63863				
Physical Address: 201 S MADISON, MALDEN, MO 63863			County: Dunklin County	Circuit: 35
Telephone Number: (573)2764214		Fax Number:		
Prepared by: DEBBIE BROWN		E-mail Address:		
Municipal Judge:				
<u>II. MONTHLY CASELOAD INFORMATION</u>		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations/informations) pending at start of month		3	49	67
B. Cases (citations/informations) filed		2	18	27
C. Cases (citations/informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court/bench trial - GUILTY		0	0	0
3. court/bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		2	6	9
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	3	0
6. dismissed by court		0	0	0
7. <i>nolle prosequi</i>		0	2	4
8. certified for jury trial (not heard in Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		2	11	13
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		3	56	81
E. Trial de Novo and/or appeal applications filed		0	0	0
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>		<u>IV. PARKING TICKETS</u>		
1. # Issued during reporting period	0	1. # Issued during period	0	
2. # Served/withdrawn during reporting period	13	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period	49			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

COURT INFORMATION	Municipality: Malden Municipal	Reporting Period: Nov 1, 2023 - Nov 30, 2023
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$1,267.00	Court Automation	\$185.82
Clerk Fee - Excess Revenue	\$170.18	Total Other Disbursements	\$185.82
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$5.25	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$4,612.49
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Bond Refunds	\$0.00
Total Excess Revenue	\$1,442.43	Total Disbursements	\$4,612.49
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$2,536.00		
Clerk Fee - Other	\$148.36		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$26.54		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$189.27		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$4.58		
Law Enforcement Training (LET) Fund surcharge	\$52.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$27.49		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$2,984.24		

Municipal Division Summary Reporting

35th Judicial Circuit - Dunklin County - Malden Municipal Division

I. COURT INFORMATION

Reporting Period:		
November	2023	Court activity occurred in reporting period: Yes
Clerk's Physical Address:		Mailing Address:
201 S Madison Malden, MO 63863		201 S. Madison Malden, MO 63863
Telephone Number:		Vendor
(573) 276-4214		Manual
Prepared by:		Prepared by E-mail Address:
Debbie Brown		debbie.j.brown@courts.mo.gov
		Municipal Judge(s) Active During Reporting Period:
		John Welch

II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month		21	70	0
B. Cases (citations / informations) filed		0	0	0
C. Cases (citations / informations) disposed				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court / bench trial - GUILTY		0	0	0
3. court / bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	0	1
5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)		0	0	0
6. dismissed by court		0	0	0
7. nolle prosequi		0	0	0
8. certified for jury trial (not heard in the Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	0	1
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]		21	70	0
E. Trial de Novo and / or appeal applications filed		0	0	0

Municipal Division Summary Reporting

Court Information	Municipality: 35th Judicial Circuit - Dunklin County - Malden Municipal Division	Reporting Period: November - 2023
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III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:	0	Does court staff process parking tickets? Yes	
2. # Served/withdrawn during reporting period:	4	1. # Issued during reporting period:	0
3. # Outstanding at end of reporting period:	100		

V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)

Fines – Excess Revenue	\$255.00
Clerk Fee – Excess Revenue	\$24.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$0.74
Bond forfeitures (paid to city) – Excess Revenue	\$0.00
Total Excess Revenue	\$279.74

Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)

Fines – Other	\$295.00
Clerk Fee – Other	\$0.00
Judicial Education Fund (JEF) Court does not retain funds for JEF: Yes	
Peace Officer Standards and Training (POST) Commission surcharge	\$2.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$14.26
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$0.00
Law Enforcement Training (LET) Fund surcharge	\$4.00
Domestic Violence Shelter surcharge	\$0.00
Inmate Prisoner Detainee Security Fund surcharge	\$0.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$0.00
Total Other Revenue	\$315.26

Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.

Total Other Disbursements	\$0.00
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$595.00
Bond Refunds	\$0.00
Total Disbursements	\$595.00