

May 20, 2024

Regular City Council Meeting Packet

REGULAR CITY COUNCIL SESSION

MALDEN CITY COUNCIL
MONDAY, APRIL 15, 2024 — 6:00 P.M.
CITY HALL—201 SOUTH MADISON

Mayor Denton Kooyman called the meeting to order at 6:00 p.m. with Council Member Debra Wilkerson conducting the opening prayer.

ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Council Member Wilkerson	X	
Council Member Jenkins	X	
Council Member Lefler	X	
Council Member House	X	
Council Member Joyce	X	
Council Member Jones	X	
Council Member Beckett	X	
Council Member Coleman	X	
Members Present		<u>8</u>

Others Attending: City Clerk Mandy Lewis, City Attorney Jonce Chidister, Airport Office Manager Tara Smothers, DED/Airport Director David Blalock, Public Safety Department Director/Chief of Police Jeff Mitchell, City Treasurer Angela Earnheart, and City Administrator Ivone Smith.

APPROVAL OF THE MINUTES

- a. **Approval of Regular Council Session Minutes of March 18, 2024.**

MOTION: By Council Member Wilkerson to approve the Regular Session Minutes of March 18, 2024.

SECOND: By Council Member House.

Motion Passed 8/0

OLD BUSINESS

BUDGET & FINANCE COMMITTEE RECOMMENDATIONS

City Administrator Smith informs the Council of the Budget & Finance Committee recommendations regarding the proceeds from the sale of a fire truck earlier this year. The truck was purchased for \$141,000. Director Mitchell requests funds be distributed per his letter dated February 22, 2024. His request includes a new vehicle, server, security cameras, kennels, fire turnout gear and emergency siren for the Malden Department of Public Safety. Administrator Smith states on March 4, 2024 the Public Safety Committee met and recommended the Budget & Finance Committee approve the requests per Director Mitchell's letter in total. On April 5, 2024, the Budget & Finance Committee met and recommended the City Council approve Director's Mitchell's request for the purchase of a server and security cameras, kennels for the dog pound in an amount up to \$5,000 and approved the purchase of turnout gear including match funds for a grant from the Missouri Department of Public Safety. Council Member Wilkerson inquires why the Budget & Finance Committee did not approve the purchase of a vehicle. Council Member Coleman stated he did not see the need as there is already a rotation schedule in place. Council Member Jenkins states the proceeds from the sale of an asset has always gone back into the department and she is unclear why that is not being done for this sale. Council Member Coleman expresses he would not have agreed to the sale of the fire truck if he had known the intentions for the proceeds. He further states he is not against the purchase of the vehicle. However, the Community Center project and Splash Pad project are not complete and he feels it is not a good time to spend the money. Council Member Joyce asks if the stated \$30,000 to \$40,000 is a rough estimate. Director Mitchell states he had previously researched the purchase of a vehicle and this was the rough estimate.

MOTION: By Council Member Wilkerson to approve the purchase of a vehicle (item #1) per the written request from Director Mitchell dated February 22, 2024 for the Malden Department of Public Safety with a limit of \$40,000.

SECOND: By Council Member Jenkins.

Mayor Kooyman calls for a Poll Vote.

POLL VOTE ----- MOTION DIES**3 - YES****4 – NO****1 - ABSTAIN**

Council Member Joyce	NO	Council Member Jones	ABSTAIN
Council Member House	YES	Council Member Coleman	NO
Council Member Wilkerson	YES	Council Member Beckett	NO
Council Member Lefler	NO	Council Member Jenkins	YES

Mayor Kooyman states there were three recommendations made by the Budget & Finance Committee in connection to Director Mitchell's request dated February 22, 2024. He asks the Council if anyone wants to separate the items in the request, none is made. He then asks for a motion to approve the recommendations of the Budget & Finance Committee. None is made.

CERTIFICATION OF THE APRIL 2, 2024 ELECTION RESULTS

Mayor Kooyman reads the results of the April 2, 2024 election:

Council Member Ward 1:

Rose Downs – Received 50 Votes (Elected)

Tomorro Antwine – Received 32 Votes

Council Member Ward 2:

Robert House – Received 51 Votes (Elected)

Nollie "Cookie" Smith-Burnett – Received 32 Votes

Council Member Ward 3:

Charles Dierks – Received 82 Votes

Harold Jones – Received 97 Votes (Elected)

Council Member Ward 4:

Casen Coleman – Received 114 Votes (Elected)

MOTION: By Council Member Jenkins to certify the April 2, 2024 Election Results.

SECOND: By Council Member Wilkerson.

POLL VOTE ----- MOTION PASSED**8 - YES****0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

NEW BUSINESS**THE CITY CLERK SHALL ADMINISTER THE OATH OF OFFICE TO THE NEWLY ELECTED OFFICIALS**

City Clerk Lewis administers the Oath of Office to:

Council Member Rose Downs – Ward I

Council Member Robert House - Ward II

Council Member Harold Jones – Ward III

Council Member Casen Coleman – Ward IV

ROLL CALL

ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Council Member Downs	X	
Council Member Jenkins	X	
Council Member Lefler	X	
Council Member House	X	
Council Member Joyce	X	
Council Member Jones	X	
Council Member Beckett	X	
Council Member Coleman	X	
Members Present		<u>8</u>

ELECTION OF PRESIDENT PRO-TEM

Mayor Kooyman explains the need for a President Pro-Tem to the Council and opens the floor for nominations.

Council Member Coleman nominates Council Member Jenkins. Council Member Joyce nominates Council Member House.

Nominations closed.

After vote, Council Member House is appointed President Pro-Tem.

15 MINUTE OPEN FORUM

None.

TREASURERS REPORT**a. Financial Report**

City Treasurer Earnheart reported for the 9th Month of the Fiscal Year March 2024, the General Fund had \$1,185,531.18, COVID Federal Funding has \$316,818.81, Cemetery Fund has \$163,785.25, Park Fund \$0.00, Park/Frisco Park Splashpad Fund \$351,487.15, DED has \$41,602.17, Street Capital Projects Fund \$424,052.80, Solid Waste Management Fund \$5,913.66, Capital Improvement Fund has \$250,369.64. Total cash and cash equivalents \$2,802,143.00 and long-term loan obligations is \$2,177,344.14.

b. Approval of Fiscal Year 2022-2023 Audit

Debbie Johns with Van de Ven, LLC reviews the Fiscal Year 2022-2023 Audit for the Council and public. She further states for a City the size of Malden, the City is in great shape financially.

MOTION: By Council Member House to approve the Fiscal Year 2022-2023 Audit as presented.

SECOND: By Council Member Jenkins.

Motion Passed 8/0

ORDINANCE(S):**a. Ordinance No. 3283 (3-way Stop Sign at E. Ozark St. & S. Graham St.)**

MOTION: By Council Member Joyce to approve the 1ST reading of **ORDINANCE NO. 3283** – An Ordinance of the City of Malden, Missouri to provide for the installation of stop signs to stop traffic at the intersection of Graham Street and Ozark Street, to repeal all conflicting Ordinances; and to provide for an effective date.

SECOND: By Council Member Jones.

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Downs	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

DISCUSSION: City Administrator Smith states the installation of the stop signs was discussed at last month's Council Meeting.

MOTION: By Council Member Jenkins to approve the 2ND reading of **ORDINANCE NO. 3283** – An Ordinance of the City of Malden, Missouri to provide for the installation of stop signs to stop traffic at the intersection of Graham Street and Ozark Street, to repeal all conflicting Ordinances; and to provide for an effective date.

SECOND: By Council Member House

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

b. Ordinance No. 3284 (Sale of Property to FCC)

MOTION: By Council Member Jenkins to approve the 1ST reading of **ORDINANCE NO. 3284** – An Ordinance of the City of Malden, Missouri to authorize execution of a Donation Agreement, to provide an effective date, and to repeal all Ordinances or parts of Ordinances in conflict.

SECOND: By Council Member Jones.

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Downs	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

DISCUSSION: Mayor Kooyman states a representative from the Family Counseling Center reached out to him inquiring about the property known as Blades Park. FCC was interested in the property because the Malden Park Board had decided to close the park. After discussion between the Malden Park Board and FCC, an agreement was reached. He states the agreement is for FCC to donate \$5,000 to the Malden Park Board and the property known as Blades Park to be transferred to FCC. Council Member Joyce asks if he needs to abstain from the vote due to his employment with FCC. City Attorney Chidister states because he is not receiving any monetary from the agreement, there is no need for him to abstain. Mayor Kooyman states FCC will retain the property as a playground area open to the public.

MOTION: By Council Member Jenkins to approve the 2ND reading of **ORDINANCE NO. 3284** – An Ordinance of the City of Malden, Missouri to authorize execution of a Donation Agreement, to provide an effective date, and to repeal all Ordinances or parts of Ordinances in conflict.

SECOND: By Council Member Downs

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Downs	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

PLANNING & ZONING BOARD RECOMMENDATIONS

City Administrator Smith states the Planning & Zoning Board received an Application for Conditional Use from Walter Spence regarding the location known as Fins & Feathers restaurant. She states Mr. Spence is requesting to renovate the building into five apartments. She explains the location is zoned I-C for Industrial – Commercial. Administrator Smith informs the Planning & Zoning Board held a Public Hearing on April 9, 2024 and there were no comments from the public. Council Member Lefler asks if there will be a rezoning of the property. City Administrator Smith states the property will not be rezoned but a conditional use can be approved within this zone. City Attorney Chidister states if the property is sold after the Conditional Use is approved, a new owner could keep the existing apartments or could revert the building back to a business. Council Member Downs asks if the square footage allows for five apartments. Administrator states Code Enforcement is working with Mr. Spence to make sure the code is followed.

MOTION: By Council Member Joyce to approve the Conditional Use Application filed by Mr. Walter Spence for apartments to be constructed within the building located at 3105 Gasconade Street, Malden, Missouri.

SECOND: By Council Member Jenkins.

Motion Passed 8/0

LEASE OF FIRE TRUCK #18 TO CITY OF CAMPBELL

Mayor Kooyman states he was at a multi-agency meeting last week and spoke to the Campbell Mayor. The Campbell Mayor informed him that his city does not have a functioning fire truck. Mayor Kooyman suggests leasing truck #18 to the City of Campbell until they are able fix the truck. He further states truck #18 is currently the backup to the backup for the Malden Fire Division. He also states with the agreement being presented, the City of Campbell will be responsible for any damage and their insurance will cover the vehicle during the lease. Council Member Coleman states he does not feel it is in the best interest of the City for a vehicle, paid with tax dollars, be sent to another City. Mayor Kooyman stated until the City of Campbell has a functioning truck, Malden Fire Division will be responding to their fires due to mutual aid. Council Member Downs inquires if the monthly fee should be increased to \$500. Council Member Lefler states she is in favor of helping a neighbor.

MOTION: By Council Member Downs to approve an Amended Lease Agreement leasing Truck #18 to the City of Campbell for \$500 per month.

SECOND: None.

Motion Dies

MOTION: By Council Member Jenkins to approve the Lease Agreement for Truck #18 with the City of Campbell for \$100 per month.

SECOND: By Council Member Jones.

POLL VOTE ----- MAYOR BROKE TIE – MOTION PASSES

4 - YES

4 - NO

Council Member Joyce	NO	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	NO
Council Member Downs	NO	Council Member Beckett	NO
Council Member Lefler	YES	Council Member Jenkins	YES

MOTION: By Council Member House to approve the Lease Agreement for Truck #18 with the City of Campbell for \$100 per month for six months.

SECOND: By Council Member Jenkins.

POLL VOTE ----- MAYOR BROKE TIE – MOTION PASSES**4 - YES****4 - NO**

Council Member Joyce	NO	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	NO
Council Member Downs	NO	Council Member Beckett	NO
Council Member Lefler	YES	Council Member Jenkins	YES

SALE OF FIRE TRUCK #19 TO CITY OF CAMPBELL

Mayor Kooyman states the Department of Public Safety is looking at selling Truck #19. This truck was purchased in 2012 as a package deal and purchased for \$500. He states the truck has been used as the BBQ truck due to an inoperable pump. The City of Campbell has offered to purchase the 1984 Fire Truck (#19) for \$3,125.00. Council Member Coleman asks if there is an estimate of the value of the truck. Mayor Kooyman states the cost for repairs is approximately \$20,000.00. Council Member Coleman states he feels the truck should be put on GovDeal for \$3,250.00. Council Member Joyce states he feels putting the truck on GovDeals for transparency's sake.

MOTION: By Council Member Joyce to sell the 1984 Fire Truck (#19) on GovDeals for \$3,250.00

SECOND: By Council Member Lefler.

Motion Passed 7/1

CITY ADMINISTRATOR'S REPORT

City Administrator Smith informs the Council a walk through of the Community Center with the contractor is scheduled for April 18th. She states she will have more information regarding an opening date after this meeting. It is her goal to have the project completed by the end of May. She states she will send the Council an email after the meeting to keep them updated on the progress. Administrator Smith states the Splash Pad project is progressing. She will be putting the concrete out for bid as the equipment should be delivered around June 21, 2024. She states representatives with USDA came to Malden to meet with Mayor Kooyman, Director Mitchell, herself, and others regarding the equipment grant received.

COUNCIL LIAISON REPORTS

Council Member Beckett – None.

Council Member Joyce – He inquires if the water project is low on materials due to the sale of materials to the Dunklin County Sewer District. Administrator Smith informs the water project is a 20-year project that is coming up on the 5th year and states the materials are not low due to the sale to the Dunklin County Sewer District. There are times materials are just harder to come by and have a wait time. Welcomes newly elected Council Member Downs and congratulates everyone on their election.

Council Member Lefler – Thanks City Administrator Smith for having the lights fixed at the south entrance to Malden. She congratulates everyone on their election. She inquires if someone is allowed to park a camper on their property and live in it full time. City Administrator Smith states it is not and if Council Member Lefler will supply the address, she will investigate the situation.

Council Member Jenkins – Thanks the Mayor, Director Mitchell and all the volunteer firefighters for their work at the fire this past week. She states there are things being said around town that are just not true. The firefighters ran out of drinking water, not water to fight the fire. She appreciates the open communication from Director Mitchell regarding this tragedy. Council Member Jenkins welcomes newly elected Council Member Downs and states she looks forward to working with her.

Council Member Coleman – Welcome to Council Member Downs.

Council Member Jones – Welcome to Council Member Downs.

Council Member House – Thanks voters for their support and the Council for voting him as the President Pro-Tem.

Council Member Wilkerson – Thanks everyone for voting for her and states it is an honor to be working on the Council.

BUDGET & FINANCE COMMITTEE RECOMMENDATIONS (Revisited)

Mayor Kooyman states the Recommendations made by the Budget & Finance Committee are too important not to discuss further. He states part of the recommendation had to do with the purchase of turnout gear for the Fire Division. A grant was received in the amount of \$9,120.00 with a 50% match.

MOTION: By Council Member Jenkins to approve the recommendations of the Budget & Finance Committee and approve: a) the purchase of a server and cameras for the Department of Public Safety, b) the purchase of kennels for the Humane Division of the Department of Public Safety up to \$5,000, and c) the purchase of turn out gear for the Fire Division of the Department of Public Safety up to \$28,000 and a match of \$9,120.00 for the Missouri Department of Public Safety Grant.

SECOND: By Council Member Downs.

POLL VOTE ----- MOTION PASSES**8 - YES****0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Downs	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

MAYOR REPORT

Mayor Kooyman informs the next Council Meeting will be on May 20, 2024 at 6 pm at City Hall. The Building Code Committee Meeting is scheduled to be held on Wednesday, April 24, 2024 at 3 pm at Board of Public Works conference room due to the drivers examiners using City Hall conference room; Planning and Zoning Meeting will be held on Wednesday, April 24, 2024 at 12 pm at the Board of Public Works Conference Room; the Board of Public Works Meeting will not be held in April; and the Park Board Meeting will be on Wednesday, April 17, 2024 at 5:30 p.m. at City Hall.

Mayor Kooyman congratulates the newly elected Council Members and informs a packet was given to each Council Member which includes: a list of Dates for 2024 Council Meetings, Council Contact Information Sheet, Election Official Operating Guidelines, City Council Member Orientation Packet, Resolution No. 3065 – Acts and authority of individual members of its City Council, Boards and/or Committees, Ordinance No. 3205 – Compensation for Council Members, Conflict of Interest booklet produced by the Missouri Ethics Commission, and Missouri Sunshine Law booklet produced by the Missouri Attorney General's Office. The Elected Officials Training is scheduled for June 6 – 7, 2024 in Columbia, if anyone is interested in attending. DED/Airport Director David Blalock has submitted information regarding businesses that have been contacted. Mayor Kooyman states he will make nominations to Boards and Committees at next month's meeting. He announces the City-Wide Yard Sale is May 1 – 4, 2024 and the City-Wide Cleanup is May 6 – 8, 2024. He also announces the Malden Park Board will be hosting an event at the Tammy Wynette Park on July 4th.

Mayor Kooyman reads a message from the City of Campbell Fire Chief regarding the recent fire.

OTHER BUSINESS DEEMED NECESSARY

With no other business deemed necessary, a Motion to Adjourn was entertained.

MOTION: By Council Member Jenkins to adjourn the Regular Council Session of April 15, 2024 at 8:45 p.m.

SECOND: By Council Member Joyce.

POLL VOTE ----- MOTION PASSED**8 - YES****0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Downs	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

ATTEST:

Denton Kooyman – Mayor

Mandy Lewis – City Clerk/City Collector

CITY OF MALDEN
SCHEDULE OF CASH BALANCES
AS OF APRIL 30, 2024

Petty Cash/Cash in Drawer		\$ 950.00
Consolidated City Use Sales Tax		495,871.88
COVID Funding - Federal		290,315.61
Cash--General Fund		754,757.80
Cash-Cemetery	0.00	
Cash--Cemetery Maintenance	36,587.66	
CD--Cemetery	127,197.59	
Total Cash in Cemetery Fund		163,785.25
Cash--Park/Local Tax		-
Cash-Splashpad Account-Frisco Park		351,487.15
Cash - Malden Dept of Economic Development		41,610.62
Streets Capital Projects Fund		438,077.98
Solid Waste Management Fund		5,937.19
Capital Improvement Fund		260,858.91
Cash-MCIC-General Acct	7,325.80	
Cash-MCIC-Debt Reserve Acct	15.10	
Cash - Nutrition Center, Inc.- General Acct	1.91	
Cash - Nutrition Center, Inc.- Debt Reserve Acct	8.17	
Fire Cleanup Fund	3,800.00	FIR1018
Cash-Funded Liability Account	8,353.41	
Arts Council Funds	4,536.23	
Storm Donations	16,631.16	
Cash--Officer Training	1,025.59	
Cash-Court Bonds & Restitution	3,450.00	
Cash - Shop With A Hero Acct	14,234.54	
Cash--Police PAC	45.66	
Cash - Grant Funding Account	0.00	
Cash--Police Grants Fund	0.22	
Total of Other Cash Account Balances		59,427.79
Total Cash & Cash Equivalent		\$ 2,863,080.18

CITY OF MALDEN
SCHEDULE OF LONG-TERM FINANCIAL COMMITMENTS
AS OF APRIL 30, 2024

CITY OF MALDEN
POLICE DEPARTMENT

DESCRIPTION:	2021 CHEVY TAHOE - LOAN #80090728	
ORIGINAL LEASE TOTAL:	\$	46,599.03
BALANCE:	\$	15,998.10
INTEREST RATE:		2.250%
PAYMENT SCHEDULE:	\$	16,777.66 DUE AUGUST 4 EACH YEAR
ORIGINAL LEASE DATE:		July 26, 2021
LAST PAYMENT DATE:		August 4, 2024

CITY OF MALDEN
MALDEN CAPITAL IMPROVEMENT CORP/MALDEN NUTRITION CENTER, INC.

	LOAN #80077545	
DESCRIPTION:	FSCB LOAN-PAYOFF USDA LOANS FOR POLICE DEPT BLDG/NUTRITION CENTER BLDG	
ORIGINAL LEASE TOTAL:	\$	857,671.75
BALANCE:	\$	619,571.16
INTEREST RATE:		2.610%
PAYMENT SCHEDULE:	\$	7,264.00 MONTHLY
ORIGINAL LEASE DATE:		October 15, 2020
LAST PAYMENT DATE:		August 1, 2033

CITY OF MALDEN
STREET DEPARTMENT

	LOAN #289705	
DESCRIPTION:	LOAN FM BANK FOR STREET IMPROVEMENTS	
ORIGINAL LOAN AMOUNT:	\$	2,115,000.00
BALANCE:	\$	694,960.85
INTEREST RATE:		3.400%
PAYMENT SCHEDULE:	\$	21,112.77 20th of Each Month
ORIGINAL LEASE DATE:		March 27, 2017
LAST PAYMENT DATE:		March 27, 2027

CITY OF MALDEN
PARK DEPARTMENT

	LWCF PROJECT 29-01741	
DESCRIPTION:	LOAN FROM MALDEN BPW FOR FRISCO PARK SPLASHPAD INSTALL	
ORIGINAL LOAN AMOUNT:	\$	397,742.50
BALANCE:	\$	397,742.50
INTEREST RATE:		0.000%
PAYMENT SCHEDULE:	\$	- 50% GRANT REIMB/10% PER YEAR BALANCE
ORIGINAL LOAN DATE:		March 15, 2023
LAST PAYMENT DATE:		March 15, 2028

TOTAL CITY DEBT	\$	1,728,272.61
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CITY OF MALDEN
BOARD OF PUBLIC WORKS

	LOAN #276065	
DESCRIPTION:	LOAN FOR WASTEWATER TREATMENT PLANT UPGRADES	
ORIGINAL LOAN AMOUNT:	\$	1,529,375.00
BALANCE:	\$	414,721.87
INTEREST RATE:		3.000%
PAYMENT SCHEDULE:	\$	10,682.51 MONTHLY
ORIGINAL LEASE DATE:		September 20, 2012
LAST PAYMENT DATE:		October 1, 2027

TOTAL BPW DEBT	\$	414,721.87
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TOTAL DEBT	\$	2,142,994.48
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CITY OF MALDEN
COMBINED REVENUES AND EXPENDITURES
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

Account Description	Current Month	Year-to-Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<u>CEMETERY FUND</u>						
Revenues	2,664.22	37,981.59	35,483.32	2,498.27	42,580.00	(4,598.41)
Expenses	3,924.57	52,911.43	43,685.80	(9,225.63)	52,423.00	(488.43)
Net Operating Income	(1,260.35)	(14,929.84)	(8,202.48)	(6,727.36)	(9,843.00)	(5,086.84)
<u>COMMUNITY CENTER</u>						
Revenues	165,916.60	1,058,738.99	23,333.32	1,035,405.67	28,000.00	1,030,738.99
Expenses	191,547.73	1,103,826.53	63,156.47	(1,040,670.06)	75,787.81	(1,028,038.72)
Net Operating Income	(25,631.13)	(45,087.54)	(39,823.15)	(5,264.39)	(47,787.81)	2,700.27
<u>EMERGENCY MANAGEMENT</u>						
Revenues	0.00	5,625.42	5,833.34	(207.92)	7,000.00	(1,374.58)
Expenses	665.49	7,207.46	8,715.84	1,508.38	10,459.00	3,251.54
Net Operating Income	(665.49)	(1,582.04)	(2,882.50)	1,300.46	(3,459.00)	1,876.96
<u>GENERAL FUND</u>						
Revenues	191,239.11	2,361,619.69	1,770,242.46	591,377.23	2,124,291.00	237,328.69
Expenses	135,408.44	2,084,532.27	1,683,300.38	(401,231.89)	2,019,960.46	(64,571.81)
Net Operating Income	55,830.67	277,087.42	86,942.08	190,145.34	104,330.54	172,756.88
<u>DEPT OF ECONOMIC DEV</u>						
Revenues	8.45	890.41	166.66	723.75	200.00	690.41
Expenses	0.00	0.00	2,041.68	2,041.68	2,450.00	2,450.00
Net Operating Income	8.45	890.41	(1,875.02)	2,765.43	(2,250.00)	3,140.41
<u>STREET DEPARTMENT</u>						
Revenues	14,802.06	203,969.62	194,916.66	9,052.96	233,900.00	(29,930.38)
Expenses	16,487.39	242,742.95	217,670.16	(25,072.79)	261,204.18	18,461.23
Net Operating Income	(1,685.33)	(38,773.33)	(22,753.50)	(16,019.83)	(27,304.18)	(11,469.15)
<u>TOTAL ABOVE FUNDS/DEPARTMENTS</u>						
Revenues	374,630.44	3,668,825.72	2,029,975.76	1,638,849.96	2,435,971.00	1,232,854.72
Expenses	348,033.62	3,491,220.64	2,018,570.33	(1,472,650.31)	2,422,284.45	(1,068,936.19)
Net Operating Income	26,596.82	177,605.08	11,405.43	166,199.65	13,686.55	163,918.53
<u>PARKS DEPARTMENT</u>						
Revenues	18,618.93	175,525.37	161,000.00	14,525.37	193,200.00	(17,674.63)
Expenses	15,483.37	278,178.25	183,691.74	(94,486.51)	220,430.14	(57,748.11)
Net Operating Income	3,135.56	(102,652.88)	(22,691.74)	(79,961.14)	(27,230.14)	(75,422.74)
<u>STREET DEPT CAPITAL</u>						
Revenues	35,137.95	302,004.47	266,666.66	35,337.81	320,000.00	(17,995.53)
Expenses	21,112.77	211,127.70	266,666.66	55,538.96	320,000.00	108,872.30
Net Operating Income	14,025.18	90,876.77	0.00	90,876.77	0.00	90,876.77

CITY OF MALDEN
COMBINED GENERAL FUND REVENUES AND EXPENDITURES
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

GENERAL FUND						
Account Description	Current Month	Current Year Year to Date	Year-to-Date Budget	Variance	Annual Budget	Variance
Revenues						
Arts Council	0.00	300.00	0.00	300.00	0.00	300.00
City Administration	(25,114.32)	(234,687.01)	20,506.66	(255,193.67)	24,608.00	(259,295.01)
Code Enforcement	3,407.53	40,292.54	36,333.30	3,959.24	43,600.00	(3,307.46)
Court	335.11	4,348.80	6,833.34	(2,484.54)	8,200.00	(3,851.20)
Fire Department	20,218.93	655,004.71	147,083.34	507,921.37	176,500.00	478,504.71
General (Not in other Departments)	141,506.45	1,683,958.28	1,423,317.50	260,640.78	1,707,981.00	(24,022.72)
Nutrition/Senior Center	0.00	9,907.19	12,500.00	(2,592.81)	15,000.00	(5,092.81)
Police Department	46,686.15	154,424.38	73,999.98	80,424.40	88,800.00	65,624.38
Total Revenues - General Fund	191,239.11	2,361,619.69	1,770,242.46	591,377.23	2,124,291.00	237,328.69
Expenditures						
Arts Council	0.00	0.00	1,666.66	1,666.66	2,000.00	2,000.00
City Administration	29,561.57	327,477.69	318,624.98	(8,852.71)	382,350.00	54,872.31
Code Enforcement	5,598.84	54,821.30	67,739.98	12,918.68	81,288.00	26,466.70
Court	4,905.38	59,629.67	64,224.18	4,594.51	77,069.00	17,439.33
Fire Department	8,717.35	492,506.38	210,756.68	(281,749.70)	252,908.00	(239,598.38)
General (Not in other Departments)	0.00	(56.98)	0.00	56.98	0.00	56.98
Nutrition/Senior Center	4,159.23	56,990.95	58,100.55	1,109.60	69,720.67	12,729.72
Police Department	78,266.81	1,045,092.46	912,519.01	(137,852.87)	1,095,022.79	49,930.33
Total Expenditures - General Fund	135,408.44	2,084,532.27	1,683,300.38	(401,231.89)	2,019,960.46	(64,571.81)
Net Operating Income - Gen Fund	55,830.67	277,087.42	86,942.08	190,145.34	104,330.54	172,756.88

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE GENERAL FUND (NOT IN OTHER DEPARTMENTS)
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

		Current Year			Annual Budget	Annual Variance	
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance			
Revenues							
GEN4009	Real Estate Taxes-Current GF	0.00	130,503.52	112,500.00	18,003.52	135,000.00	(4,496.48)
GEN4010	Real Estate Taxes-DelinquentGF	1,146.60	36,510.15	29,166.66	7,343.49	35,000.00	1,510.15
GEN4011	Personal Prop Tax-Current GF	0.00	57,037.28	45,833.34	11,203.94	55,000.00	2,037.28
GEN4012	Personal Prop Tax-Delinq GF	1,130.33	26,902.77	25,000.00	1,902.77	30,000.00	(3,097.23)
GEN4013	Railroad/Utility Tax GF	0.00	17,912.75	12,500.00	5,412.75	15,000.00	2,912.75
GEN4014	Surtax (Merchant/Mfg Tax) GF	176.81	20,991.07	18,333.34	2,657.73	22,000.00	(1,008.93)
GEN4015	Sales Tax (Local) GF	67,065.45	574,658.15	558,333.34	16,324.81	670,000.00	(95,341.85)
GEN4016	Consolidated City Use Sales Tax	16,195.88	166,810.27	85,000.00	81,810.27	102,000.00	64,810.27
GEN4017	Capital Improvement Tax	16,765.18	143,496.02	135,833.34	7,662.68	163,000.00	(19,503.98)
GEN4019	Telephone Franchise GF	2,889.46	33,831.14	45,833.34	(12,002.20)	55,000.00	(21,168.86)
GEN4020	Natural Gas Franchise GF	0.00	51,242.22	37,500.00	13,742.22	45,000.00	6,242.22
GEN4021	BPW Franchise GF	19,148.57	286,764.44	229,166.66	57,597.78	275,000.00	11,764.44
GEN4022	Cable TV Franchise GF	6,254.15	20,997.05	16,666.66	4,330.39	20,000.00	997.05
GEN4023	City Auto Stickers GF	0.00	15.50	6,500.00	(6,484.50)	7,800.00	(7,784.50)
GEN4024	Merch/Mfger/Contrac License GF	1,750.00	17,955.00	37,500.00	(19,545.00)	45,000.00	(27,045.00)
GEN4050	Interest Income General Fund	8,898.82	89,008.72	9,166.66	79,842.06	11,000.00	78,008.72
GEN4051	Malden PHA-In Lieu of Taxes GF	0.00	8,322.55	2,916.66	5,405.89	3,500.00	4,822.55
GEN4061	CATV Pole Rental	0.00	0.00	13,192.50	(13,192.50)	15,831.00	(15,831.00)
GEN4064	Collection Fees	6.20	97.40	20.84	76.56	25.00	72.40
GEN4092	Filing Fees General Fund	0.00	205.64	104.16	101.48	125.00	80.64
GEN4094	ATV/Golf Cart Permit Fee	15.00	165.00	583.34	(418.34)	700.00	(535.00)
GEN4097	Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
GEN4099	Other Revenue General Fund	64.00	531.64	1,666.66	(1,135.02)	2,000.00	(1,468.36)
Total Revenues		141,506.45	1,683,958.28	1,423,317.50	260,640.78	1,707,981.00	(24,022.72)
Operating Expenses							
GEN5510	From G/F exp to Street	0.00	0.00	0.00	0.00	0.00	0.00
GEN5520	From G/F exp to Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
GEN4999	GEN4999-Other Exp GF	0.00	(56.98)	0.00	56.98	0.00	56.98
GEN5550	From G/F to Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses		0.00	(56.98)	0.00	56.98	0.00	56.98
Net Operating Income		141,506.45	1,684,015.26	1,423,317.50	260,583.80	1,707,981.00	(24,079.70)

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR CITY ADMINISTRATION
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

		Current Year			Annual Budget	Annual Variance					
Account Description		Current Month	Year to Date	YTD Budget			YTD Variance				
Revenues											
CH-4093	Special Income	0.00	883.75	0.00	883.75	0.00	883.75				
CH-4094	COVID Funding-Federal	-26,503.20	-257,619.05	0.00	(257,619.05)	0.00	(257,619.05)				
CH-4099	Other Income	0.00	1,763.43	0.00	1,763.43	0.00	1,763.43				
CH-4300	Utilities Reimbursements	0.00	6,396.06	6,666.66	(270.60)	8,000.00	(1,603.94)				
CH-4518	Attorney Fee Reimbursements	1,388.88	13,888.80	13,840.00	48.80	16,608.00	(2,719.20)				
Total Revenues						(25,114.32)	(234,687.01)	20,506.66	(255,193.67)	24,608.00	(259,295.01)
Operating Expenses											
CH-4406	City Attorneys Expense	3,283.33	32,833.30	32,833.34	0.04	39,400.00	6,566.70				
CH-4407	Professional Fees-City Hall/C	45.18	3,253.36	16,666.66	13,413.30	20,000.00	16,746.64				
CH-4510	Salaries-City Hall/Clerk	13,243.51	142,777.06	141,257.50	(1,519.56)	169,509.00	26,731.94				
CH-4511	Lagers-City Hall/Clerk	1,490.46	16,072.92	16,033.34	(39.58)	19,240.00	3,167.08				
CH-4512	Employee Ins--CH/Clerk	(908.91)	7,738.91	21,499.16	13,760.25	25,799.00	18,060.09				
CH-4513	Payroll Taxes-FICA	987.56	10,684.93	10,805.84	120.91	12,967.00	2,282.07				
CH-4514	Unemployment Ins-CH-C	35.28	35.28	0.00	(35.28)	0.00	(35.28)				
CH-4516	Nationwide Ret. - City Hall	712.69	7,739.56	0.00	(7,739.56)	0.00	(7,739.56)				
CH-4615	MIRMA Ins CH-C	0.00	0.00	5,093.34	5,093.34	6,112.00	6,112.00				
CH-4624	PublicOfficial/Emp Bond CH/C	0.00	963.00	750.00	(213.00)	900.00	(63.00)				
CH-4736	Office Equip Maint City Hall/C	4,619.88	4,977.40	416.66	(4,560.74)	500.00	(4,477.40)				
CH-4738	Building Maint CityHall	117.00	2,100.32	1,666.66	(433.66)	2,000.00	(100.32)				
CH-4739	Equipment Maint City Hall	0.00	0.00	0.00	0.00	0.00	0.00				
CH-4744	Postage City Hall/Clerk	8.05	199.86	1,250.00	1,050.14	1,500.00	1,300.14				
CH-4745	General Supplies CH-C	129.66	5,164.00	4,166.66	(997.34)	5,000.00	(164.00)				
CH-4747	Office Supplies-City Hall/Cler	180.25	2,733.47	2,500.00	(233.47)	3,000.00	266.53				
CH-4755	Tech Expenses-CH-Clerk	1,046.00	6,538.74	2,500.00	(4,038.74)	3,000.00	(3,538.74)				
CH-4840	Solid Waste Coll Cleanup-CH-Clerk	0.00	0.00	0.00	0.00	0.00	0.00				
CH-4855	Reassessment Costs	0.00	4,192.11	4,166.66	(25.45)	5,000.00	807.89				
CH-4856	Election Costs City Hall/Clerk	2,305.96	2,305.96	3,083.34	777.38	3,700.00	1,394.04				
CH-4857	Legal Notices Ads City Hall/C	0.00	177.50	416.66	239.16	500.00	322.50				
CH-4858	Gasoline/Oil - City Hall	0.00	0.00	0.00	0.00	0.00	0.00				
CH-4859	Electric/Water City Hall/Clerk	492.42	6,888.48	6,666.66	(221.82)	8,000.00	1,111.52				
CH-4861	Natural Gas City Hall/Clerk	177.68	1,706.85	2,083.34	376.49	2,500.00	793.15				
CH-4862	Telephone City Hall/Clerk	497.02	3,581.19	3,333.34	(247.85)	4,000.00	418.81				
CH-4965	Physicals Employees-City Hall	0.00	0.00	0.00	0.00	0.00	0.00				
CH-4966	Dues & Publications CH-Clerk	45.00	7,303.58	5,000.00	(2,303.58)	6,000.00	(1,303.58)				
CH-4974	Travel/Lodging CH-Clerk	554.00	4,315.82	5,000.00	684.18	6,000.00	1,684.18				
CH-4975	Meals City Hall/Clerk	87.12	268.90	666.66	397.76	800.00	531.10				
CH-4976	Seminars/Training City Hall	0.00	449.96	4,166.66	3,716.70	5,000.00	4,550.04				
CH-4986	Ground maintenance	0.00	0.00	250.00	250.00	300.00	300.00				
CH-4994	Special Expenses - City Hall	0.00	0.00	0.00	0.00	0.00	0.00				
CH-4995	Capital Expenditures City Hall	0.00	45,628.75	24,310.84	(21,317.91)	29,173.00	(16,455.75)				
CH-4997	Codification	97.09	412.09	375.00	(37.09)	450.00	37.91				
CH-4998	Collector's Expense	0.00	576.60	1,666.66	1,090.06	2,000.00	1,423.40				
CH-4999	Other Expenditures-City Hall/C	315.34	5,857.79	0.00	(5,857.79)	0.00	(5,857.79)				
Total Operating Expenses						29,561.57	327,477.69	318,624.98	(8,852.71)	382,350.00	54,872.31
Net Operating Income						(54,675.89)	(562,164.70)	(298,118.32)	(264,046.38)	(357,742.00)	(204,422.70)
Storm Expenditures						0.00	0.00	0.00	0.00	0.00	0.00

CITY OF MALDEN
STATEMENT OF REVENUES AND EXPENDITURES FOR THE ARTS COUNCIL
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

Account Description	Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date				
<u>Revenues</u>						
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00
Donations	0.00	300.00	0.00	300.00	0.00	300.00
City General Fund Donations	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	0.00	300.00	0.00	300.00	0.00	300.00
<u>Operating Expenses</u>						
Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
Promotions	0.00	0.00	0.00	0.00	0.00	0.00
Photographs/Artwork/Etc-Arts	0.00	0.00	833.34	833.34	1,000.00	1,000.00
Landscaping	0.00	0.00	416.66	416.66	500.00	500.00
Postage	0.00	0.00	0.00	0.00	0.00	0.00
General Supplies	0.00	0.00	416.66	416.66	500.00	500.00
Legal Notice/Ads	0.00	0.00	0.00	0.00	0.00	0.00
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
Donations to Others	0.00	0.00	0.00	0.00	0.00	0.00
Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	0.00	0.00	1,666.66	1,666.66	2,000.00	2,000.00
Net Operating Income	0.00	300.00	(1,666.66)	1,966.66	(2,000.00)	2,300.00
<u>ARTS COUNCIL FUNDS:</u>	\$ 4,536.23					

CITY OF MALDEN
STATEMENT OF REVENUES AND EXPENDITURES FOR THE CEMETERIES
MODIFIED CASH BASIS
For the Ten Months Ending April 30, 2024

Account Description	Current Year			YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget			
Revenues						
Interest Income Cemetery	144.22	1,923.59	166.66	1,756.93	200.00	1,723.59
Special Income-Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Donations - Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Other Revenue Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Appropriation from General Fund	0.00	0.00	0.00	0.00	0.00	0.00
Grave Sales Cemetery	1,200.00	14,600.00	8,333.34	6,266.66	10,000.00	4,600.00
Opening/Closing Cemetery	1,320.00	21,174.50	26,666.66	(5,492.16)	32,000.00	(10,825.50)
Utilities Reimbursements	0.00	283.50	316.66	(33.16)	380.00	(96.50)
Total Revenues	2,664.22	37,981.59	35,483.32	2,498.27	42,580.00	(4,598.41)
Operating Expenses						
Salaries-Cemetery	2,833.36	30,769.99	29,954.16	(815.83)	35,945.00	5,175.01
Lagers-Cemetery	362.66	3,938.58	3,834.16	(104.42)	4,601.00	662.42
Employee Ins--Cemetery	14.04	41.48	240.00	198.52	288.00	246.52
Payroll Taxes-FICA	209.26	2,271.44	2,291.66	20.22	2,750.00	478.56
MIRMA Ins Cemetery	0.00	0.00	549.16	549.16	659.00	659.00
Equip Maint Cemetery	87.24	1,160.65	1,250.00	89.35	1,500.00	339.35
Vehicle Maint Cemetery	59.61	2,310.29	833.34	(1,476.95)	1,000.00	(1,310.29)
General Supplies Cemetery	0.00	462.38	166.66	(295.72)	200.00	(262.38)
Chemicals - Cemetery	0.00	602.50	583.34	(19.16)	700.00	97.50
Legal Notices - Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Gasoline/Oil Cemetery	170.46	3,367.07	2,916.66	(450.41)	3,500.00	132.93
Electric/Water Cemetery	31.50	315.00	316.66	1.66	380.00	65.00
Telephone	59.31	533.51	541.66	8.15	650.00	116.49
Meals Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Seminars/Training	0.00	28.13	0.00	(28.13)	0.00	(28.13)
Capital Expenditures Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Codification Cemetery	97.13	412.13	208.34	(203.79)	250.00	(162.13)
Other Expenditures Cemetery	0.00	6,698.28	0.00	(6,698.28)	0.00	(6,698.28)
Total Operating Expenses	3,924.57	52,911.43	43,685.80	(9,225.63)	52,423.00	(488.43)
Net Operating Income	(1,260.35)	(14,929.84)	(8,202.48)	(6,727.36)	(9,843.00)	(5,086.84)

CITY OF MALDEN
STATEMENT OF REVENUES AND EXPENDITURES FOR CODE ENFORCEMENT
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

Account Description	Current Year				Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget	YTD Variance		
<u>Revenues</u>						
Pool Permit-CEO	0.00	0.00	0.00	0.00	0.00	0.00
Solid Waste Management	1,485.00	14,954.00	15,416.66	(462.66)	18,500.00	(3,546.00)
Solid Waste Coll-Transfer Station	1,648.00	17,437.60	15,416.66	2,020.94	18,500.00	(1,062.40)
Electrical Permit-CEO	99.00	553.00	166.66	386.34	200.00	353.00
Plumbing Permit-CEO	0.00	54.00	166.66	(112.66)	200.00	(146.00)
Mechanical Permit-CEO	0.00	0.00	166.66	(166.66)	200.00	(200.00)
Roofing Permit-CEO	35.00	130.00	166.66	(36.66)	200.00	(70.00)
Building Permits CEO	63.00	2,911.60	3,333.34	(421.74)	4,000.00	(1,088.40)
Inspection Fees CEO	0.00	0.00	166.66	(166.66)	200.00	(200.00)
Interest Income	23.53	237.34	83.34	154.00	100.00	137.34
Fencing Permit-CEO	25.00	25.00	83.34	(58.34)	100.00	(75.00)
Signage Permit-CEO	29.00	29.00	0.00	29.00	0.00	29.00
CEO Fines--CEO	0.00	225.00	1,000.00	(775.00)	1,200.00	(975.00)
Officers Training Rev CEO	0.00	0.00	0.00	0.00	0.00	0.00
Reimb. Lot Cleanup CEO	100.00	3,330.00	0.00	3,330.00	0.00	3,330.00
Demolish Permit CEO	0.00	106.00	166.66	(60.66)	200.00	(94.00)
Allowance for Doubtful Accounts	0.00	0.00	0.00	0.00	0.00	0.00
Other Revenue -CEO	(100.00)	300.00	0.00	300.00	0.00	300.00
Total Revenues	3,407.53	40,292.54	36,333.30	3,959.24	43,600.00	(3,307.46)
<u>Operating Expenses</u>						
Professional Fees	0.00	81.00	166.66	85.66	200.00	119.00
Planning & Zoning Expenses	175.00	175.00	833.34	658.34	1,000.00	825.00
Salaries-CEO	666.07	6,985.00	6,896.66	(88.34)	8,276.00	1,291.00
Lagers-CEO	78.24	742.96	804.16	61.20	965.00	222.04
Employee Ins-CEO	12.32	1,749.52	2,235.84	486.32	2,683.00	933.48
Payroll Taxes-FICA	50.95	534.36	527.50	(6.86)	633.00	98.64
MIRMA Ins CEO	0.00	0.00	25.00	25.00	30.00	30.00
Postage CEO	0.00	0.00	0.00	0.00	0.00	0.00
Tech Expenses- Ceo	0.00	0.00	0.00	0.00	0.00	0.00
Solid Waste Cleanup-CEO	2,244.50	16,163.34	15,416.66	(746.68)	18,500.00	2,336.66
Solid Waste Exp-Transfer Stn.	0.00	3,780.00	15,416.66	11,636.66	18,500.00	14,720.00
Legal Notices Ads-CEO	175.00	175.00	0.00	(175.00)	0.00	(175.00)
Meals CEO	0.00	0.00	0.00	0.00	0.00	0.00
Seminars/Training CEO	0.00	0.00	0.00	0.00	0.00	0.00
Ground Maint-CEO	2,099.63	24,022.99	24,834.16	811.17	29,801.00	5,778.01
Codification-CEO	97.13	412.13	583.34	171.21	700.00	287.87
Other Expenditures CEO	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	5,598.84	54,821.30	67,739.98	12,918.68	81,288.00	26,466.70
Net Operating Income	(2,191.31)	(14,528.76)	(31,406.68)	16,877.92	(37,688.00)	23,159.24

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE COMMUNITY CENTER
MODIFIED CASH BASIS
For the Ten Months Ending April 30, 2024

Account Description	Current Year				Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget	YTD Variance		
Revenues						
Special Income-Comm Center	26,503.20	143,081.12	0.00	143,081.12	0.00	143,081.12
Other Revenue Comm Center	3,025.00	6,936.75	0.00	6,936.75	0.00	6,936.75
Rental Revenue-Comm Center	0.00	1,215.00	4,166.66	(2,951.66)	5,000.00	(3,785.00)
RSVP Rental Revenue-Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
Grant Income-Comm Center	136,388.40	888,372.80	0.00	888,372.80	0.00	888,372.80
Utilities Reimbursements	0.00	19,133.32	19,166.66	(33.34)	23,000.00	(3,866.68)
Appropriation from General Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	165,916.60	1,058,738.99	23,333.32	1,035,405.67	28,000.00	1,030,738.99
Operating Expenses						
Professional Fees-Comm Ctr	0.00	0.00	0.00	0.00	0.00	0.00
Salaries-Comm Center	0.00	3,435.00	13,650.00	10,215.00	16,380.00	12,945.00
Payroll Taxes-Comm Center	0.00	262.79	1,044.16	781.37	1,253.00	990.21
MIRMA Ins Comm Center	0.00	0.00	11,509.16	11,509.16	13,811.00	13,811.00
Building Maint Comm Center	0.00	2,767.81	4,166.66	1,398.85	5,000.00	2,232.19
Equip Maint Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
General Supplies Comm Center	2,131.62	3,197.05	3,333.34	136.29	4,000.00	802.95
Janitorial Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
Tech Expense Community Center	0.00	0.00	666.66	666.66	800.00	800.00
Electric/Water Comm Center	1,910.84	21,044.16	19,166.66	(1,877.50)	23,000.00	1,955.84
Telephone Comm Center	0.00	426.48	750.00	323.52	900.00	473.52
Comm Center Remodel Grant	136,388.40	888,372.80	0.00	(888,372.80)	0.00	(888,372.80)
Meals-Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
Seminars/Training CommCenter	0.00	0.00	0.00	0.00	0.00	0.00
Ground Maintenance	293.95	3,363.23	3,476.78	113.55	4,172.14	808.91
Capital Expenditures-CommCenter	0.00	12,456.37	4,187.50	(8,268.87)	5,025.00	(7,431.37)
Generator Expense	0.00	0.00	1,205.55	1,205.55	1,446.67	1,446.67
Special Expense Comm Center	47,567.92	164,145.84	0.00	(164,145.84)	0.00	(164,145.84)
Other Expenditures Comm Center	3,255.00	4,355.00	0.00	(4,355.00)	0.00	(4,355.00)
Total Operating Expenses	191,547.73	1,103,826.53	63,156.47	(1,040,670.06)	75,787.81	#####
Net Operating Income	(25,631.13)	(45,087.54)	(39,823.15)	(5,264.39)	(47,787.81)	2,700.27

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE MUNICIPAL COURT
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

Account Description	Current Year			Annual Budget	Annual Variance	
	Current Month	Year to Date	YTD Budget			
Revenues						
Incarceration Fee - Court	0.00	45.00	0.00	45.00	0.00	45.00
Employee Training RevenueCourt	0.00	0.00	0.00	0.00	0.00	0.00
Warrant Fees-Court Rev	0.00	350.00	0.00	350.00	0.00	350.00
City Crime Victim Fund Revenue	10.02	85.19	166.66	(81.47)	200.00	(114.81)
Court Costs	325.09	3,868.61	3,333.34	535.27	4,000.00	(131.39)
Other Revenue - Court	0.00	0.00	3,333.34	(3,333.34)	4,000.00	(4,000.00)
Total Revenues	335.11	4,348.80	6,833.34	(2,484.54)	8,200.00	(3,851.20)
Operating Expenses						
Professional Services-Court	0.00	175.00	145.84	(29.16)	175.00	0.00
Salaries-Court	3,940.75	42,051.00	42,055.00	4.00	50,466.00	8,415.00
Lagers-Court	376.42	4,102.55	4,103.34	0.79	4,924.00	821.45
Employee Ins-Court	15.79	6,488.23	8,944.16	2,455.93	10,733.00	4,244.77
Payroll Taxes-FICA	293.14	3,125.29	3,217.50	92.21	3,861.00	735.71
MIRMA Ins Court	0.00	0.00	150.00	150.00	180.00	180.00
Equip Maint-Court	0.00	0.00	250.00	250.00	300.00	300.00
Postage Court	0.00	0.00	625.00	625.00	750.00	750.00
General Supplies Court	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies-Court	52.97	739.03	916.66	177.63	1,100.00	360.97
Tech Expenses-Court	55.96	575.60	583.34	7.74	700.00	124.40
Telephone Court	73.22	740.20	833.34	93.14	1,000.00	259.80
Dues/Publications Court	0.00	100.00	187.50	87.50	225.00	125.00
Travel/Lodging Court	0.00	612.10	1,250.00	637.90	1,500.00	887.90
Meals Court	0.00	5.41	62.50	57.09	75.00	69.59
Seminars/Training Court	0.00	503.13	525.00	21.87	630.00	126.87
Special Expense Court	0.00	0.00	0.00	0.00	0.00	0.00
Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Codification Court	97.13	412.13	375.00	(37.13)	450.00	37.87
Other Expenditures Court	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	4,905.38	59,629.67	64,224.18	4,594.51	77,069.00	17,439.33
Net Operating Income	(4,570.27)	(55,280.87)	(57,390.84)	2,109.97	(68,869.00)	13,588.13

**DEPARTMENT OF ECONOMIC DEVELOPMENT
INCOME STATEMENT
MODIFIED CASH BASIS**

For the Ten Months Ending April 30, 2024

		Current Year				Annual Budget	Annual Variance
Account Description		Current Month	Year to Date	YTD Budget	YTD Variance		
Revenues							
DED4050	Interest Income	8.45	890.41	166.66	723.75	200.00	690.41
DED4099	Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		8.45	890.41	166.66	723.75	200.00	690.41
Expenses							
DED4966	Dues/Publications	0.00	0.00	208.34	208.34	250.00	250.00
DED4974	Travel & Lodging	0.00	0.00	833.34	833.34	1,000.00	1,000.00
DED4975	Meals DED	0.00	0.00	166.66	166.66	200.00	200.00
DED4976	Seminars/Training	0.00	0.00	833.34	833.34	1,000.00	1,000.00
DED5005	Special Projects	0.00	0.00	0.00	0.00	0.00	0.00
DED4997	Codification	0.00	0.00	0.00	0.00	0.00	0.00
DED4999	Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	2,041.68	2,041.68	2,450.00	2,450.00
Net Income		8.45	890.41	(1,875.02)	2,765.43	(2,250.00)	3,140.41

**REVENUES AND EXPENDITURES FOR EMERGENCY MANAGEMENT
MODIFIED CASH BASIS**

For the Ten Months Ending April 30, 2024

Account Description	Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date				
Revenues						
Grant Revenue - EMA	0.00	0.00	0.00	0.00	0.00	0.00
Utilities Reimbursements	0.00	5,625.42	5,833.34	(207.92)	7,000.00	(1,374.58)
Total Revenues	0.00	5,625.42	5,833.34	(207.92)	7,000.00	(1,374.58)
Operating Expenses						
Salaries-EMA	0.00	0.00	0.00	0.00	0.00	0.00
Payroll Taxes-FICA	0.00	0.00	0.00	0.00	0.00	0.00
MIRMA Ins EMA	0.00	0.00	424.16	424.16	509.00	509.00
Office Equip Maint EMA	0.00	0.00	0.00	0.00	0.00	0.00
Radios Exp EMA	0.00	0.00	0.00	0.00	0.00	0.00
Building Maint EMA	0.00	0.00	0.00	0.00	0.00	0.00
Equip Maint EMA	0.00	0.00	0.00	0.00	0.00	0.00
Vehicle Maint EMA	0.00	0.00	0.00	0.00	0.00	0.00
General Supplies EMA	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies-EMA	0.00	0.00	0.00	0.00	0.00	0.00
Tech Expenses-EMA	0.00	0.00	0.00	0.00	0.00	0.00
Leases/Rental-EMA	0.00	0.00	1,000.00	1,000.00	1,200.00	1,200.00
Gasoline/Oil EMA	0.00	0.00	0.00	0.00	0.00	0.00
Electric/Water EMA	492.77	6,115.19	5,833.34	(281.85)	7,000.00	884.81
Natural Gas	30.81	456.23	833.34	377.11	1,000.00	543.77
Telephone EMA	44.78	223.90	250.00	26.10	300.00	76.10
Dues & Publications	0.00	0.00	0.00	0.00	0.00	0.00
Travel/Lodging EMA	0.00	0.00	0.00	0.00	0.00	0.00
Meals EMA	0.00	0.00	0.00	0.00	0.00	0.00
Seminars/Training EMA	0.00	0.00	0.00	0.00	0.00	0.00
Special Expenditures-EMA	0.00	0.00	0.00	0.00	0.00	0.00
Codification-EMA	97.13	412.14	375.00	(37.14)	450.00	37.86
Other Expenditures EMA	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	665.49	7,207.46	8,715.84	1,508.38	10,459.00	3,251.54
Net Operating Income	(665.49)	(1,582.04)	(2,882.50)	1,300.46	(3,459.00)	1,876.96

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE FIRE DEPARTMENT
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

		Current Year				Annual Budget	Annual Variance
Account Description		Current Month	Year to Date	YTD Budget	YTD Variance		
<u>Revenues</u>							
FIR4017	Fire Dept Tax	15,668.93	135,241.90	125,000.00	10,241.90	150,000.00	(14,758.10)
FIR4054	Fire Calls-Fire	4,300.00	11,500.00	8,333.34	3,166.66	10,000.00	1,500.00
FIR4093	Special Income-Fire	0.00	89,113.09	0.00	89,113.09	0.00	89,113.09
FIR4095	Lease Income-Fire	250.00	3,750.00	2,500.00	1,250.00	3,000.00	750.00
FIR4096	Fire Security & Safety	0.00	0.00	2,500.00	(2,500.00)	3,000.00	(3,000.00)
FIR4097	Grant Fund-Fire	0.00	267,342.00	0.00	267,342.00	0.00	267,342.00
FIR4098	Donations Fire	0.00	50.00	416.66	(366.66)	500.00	(450.00)
FIR4099	Other Revenue FIRE	0.00	141,005.00	0.00	141,005.00	0.00	141,005.00
FIR4300	Utilities Reimbursements	0.00	7,002.72	8,333.34	(1,330.62)	10,000.00	(2,997.28)
Total Revenues		20,218.93	655,004.71	147,083.34	507,921.37	176,500.00	478,504.71
<u>Operating Expenses</u>							
FIR4510	Salaries-Fire	5,405.60	82,407.46	132,720.84	50,313.38	159,265.00	76,857.54
FIR4511	Lagers-Fire	158.10	1,014.09	1,029.16	15.07	1,235.00	220.91
FIR4512	Employee Ins-Fire	-1.46	11,571.88	26,832.50	15,260.62	32,199.00	20,627.12
FIR4513	Payroll Taxes-FICA	598.30	6,989.54	10,153.34	3,163.80	12,184.00	5,194.46
FIR4516	Volunteer Salaries-Fire	2,450.00	9,340.00	12,708.34	3,368.34	15,250.00	5,910.00
FIR4615	MIRMA Ins Fire	0.00	0.00	8,613.34	8,613.34	10,336.00	10,336.00
FIR4621	Volunteer Ins-Fire	-1,160.00	1,160.00	2,407.50	1,247.50	2,889.00	1,729.00
FIR4631	Uniform Allowance Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4737	Radios Exp Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4738	Building Maint Fire	0.00	240.00	0.00	(240.00)	0.00	(240.00)
FIR4739	Equip Maint Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4740	Vehicle Maint Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4744	Postage Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4745	General Supplies Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4746	Janitorial Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4747	Office Supplies-Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4755	Tech Expenses-Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4848	Lease/Rental Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4858	Gasoline/Oil Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4859	Electric/Water Fire	783.37	7,789.09	8,333.34	544.25	10,000.00	2,210.91
FIR4861	Natural Gas Fire	76.45	692.37	916.66	224.29	1,100.00	407.63
FIR4862	Telephone Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4965	Physicals Employees Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4966	Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
FIR4970	Grant expenditures - fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4974	Travel/Lodging Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4975	Meals Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4976	Seminars/Training Fire	309.86	1,920.47	0.00	(1,920.47)	0.00	(1,920.47)
FIR4993	Volunteer Fire Gear Fire	0.00	12,514.27	6,666.66	(5,847.61)	8,000.00	(4,514.27)
FIR4994	Fire Chemicals Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4995	Capital Expenditures Fire	0.00	356,455.09	0.00	(356,455.09)	0.00	(356,455.09)
FIR4997	Codification Fire	97.13	412.12	375.00	(37.12)	450.00	37.88
FIR4999	Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses		8,717.35	492,506.38	210,756.68	(281,749.70)	252,908.00	(239,598.38)
Net Operating Income		11,501.58	162,498.33	(63,673.34)	226,171.67	(76,408.00)	238,906.33

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE GROUND MAINTENANCE DEPT
MODIFIED CASH BASIS
For the Ten Months Ending April 30, 2024

		Current Year					
Account Description		Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<u>Revenues</u>							
GRM4065	Reimbursements-Lot Cleanup	4,199.26	48,070.80	49,668.34	(1,597.54)	59,602.00	(11,531.20)
Total Revenues		4,199.26	48,070.80	49,668.34	(1,597.54)	59,602.00	(11,531.20)
<u>Operating Expenses</u>							
GRM4510	Salaries-Ground Maint	2,520.00	27,845.41	27,300.00	(545.41)	32,760.00	4,914.59
GRM4511	Lagers-Ground Maint	322.56	3,564.21	3,494.16	(70.05)	4,193.00	628.79
GRM4512	Employee Insurance	28.45	6,681.01	8,944.16	2,263.15	10,733.00	4,051.99
GRM4513	Payroll Taxes-FICA	188.16	2,079.36	2,088.34	8.98	2,506.00	426.64
GRM4514	Unemployment Insurance Benefit	0.00	0.00	0.00	0.00	0.00	0.00
GRM4615	Insurance Expense	0.00	0.00	175.00	175.00	210.00	210.00
GRM4631	Uniforms	42.78	512.87	333.34	(179.53)	400.00	(112.87)
GRM4739	Equipment Maintenance	508.12	3,057.35	1,666.66	(1,390.69)	2,000.00	(1,057.35)
GRM4740	Vehicle Maintenance	336.04	784.66	833.34	48.68	1,000.00	215.34
GRM4745	General Supplies- ground maint	0.00	277.79	250.00	(27.79)	300.00	22.21
GRM4746	Janitorial expense ground main	0.00	0.00	0.00	0.00	0.00	0.00
GRM4842	Chemicals Ground maintenance	0.00	965.00	833.34	(131.66)	1,000.00	35.00
GRM4858	Gasoline/Oil	209.84	1,885.45	3,333.34	1,447.89	4,000.00	2,114.55
GRM4862	Telephone Expense	43.31	389.56	416.66	27.10	500.00	110.44
GRM4963	Medical Workers Comp	0.00	0.00	0.00	0.00	0.00	0.00
GRM4966	Dues & Publications	0.00	0.00	0.00	0.00	0.00	0.00
GRM4976	Seminars and Training	0.00	28.13	0.00	(28.13)	0.00	(28.13)
GRM4999	Other Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses		4,199.26	48,070.80	49,668.34	1,597.54	59,602.00	11,531.20
Net Operating Income		0.00	0.00	0.00	0.00	0.00	0.00

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE NUTRITION CENTER
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

Account Description	Current Year				Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget	YTD Variance		
Revenues						
Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Utilities Reimbursements		9,907.19	12,500.00	(2,592.81)	15,000.00	(5,092.81)
Total Revenues	0.00	9,907.19	12,500.00	(2,592.81)	15,000.00	(5,092.81)
Operating Expenses						
MIRMA Ins Senior Center	0.00	0.00	5,417.50	5,417.50	6,501.00	6,501.00
Liability Insurance-CIC	0.00	0.00	1,260.84	1,260.84	1,513.00	1,513.00
Building Maint - CIC	0.00	10,400.53	2,500.00	(7,900.53)	3,000.00	(7,400.53)
Equipment Maintenance	0.00	0.00	1,666.66	1,666.66	2,000.00	2,000.00
General Supplies SeniorCenter	0.00	0.00	0.00	0.00	0.00	0.00
Capital Pay/Lease/Purchase-CIC	3,105.00	31,050.00	31,050.00	0.00	37,260.00	6,210.00
Electric/Water Senior Center	797.85	10,705.04	12,500.00	1,794.96	15,000.00	4,294.96
Natural Gas Senior Center	256.38	2,953.66	2,500.00	(453.66)	3,000.00	46.34
Generator Expense-CIC	0.00	0.00	1,205.55	1,205.55	1,446.67	1,446.67
Capitol Expenditures	0.00	1,881.72	0.00	(1,881.72)	0.00	(1,881.72)
Other Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expenses	4,159.23	56,990.95	58,100.55	1,109.60	69,720.67	12,729.72
Net Operating Income	(4,159.23)	(47,083.76)	(45,600.55)	(1,483.21)	(54,720.67)	7,636.91

CITY OF MALDEN
INCOME STATEMENT FOR THE PARKS DEPARTMENT
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

		Current Year					
	Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues							
PAR4016	Local Park Tax Revenue	15,668.93	135,241.90	125,000.00	10,241.90	150,000.00	(14,758.10)
PAR4050	Interest Income Park	0.00	292.31	0.00	292.31	0.00	292.31
PAR4071	Soccer Program Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4072	Softball Income - Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4073	Tackle Football Income	0.00	0.00	0.00	0.00	0.00	0.00
PAR4074	Flag Football Income	0.00	0.00	0.00	0.00	0.00	0.00
PAR4093	Special Income-Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4097	Grant Income-Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4099	Other Revenue Park	50.00	650.00	1,666.66	(1,016.66)	2,000.00	(1,350.00)
PAR4200	Rent- Clubhouse/Scout Hut	350.00	3,725.00	3,500.00	225.00	4,200.00	(475.00)
PAR4245	RV PARK RENT	2,550.00	16,685.00	15,000.00	1,685.00	18,000.00	(1,315.00)
PAR4255	Cart Shed Rent	0.00	0.00	0.00	0.00	0.00	0.00
PAR4300	Utilities Reimbursements	0.00	18,931.16	15,833.34	3,097.82	19,000.00	(68.84)
Total Revenues		18,618.93	175,525.37	161,000.00	14,525.37	193,200.00	(17,674.63)
Operating Expenses							
PAR4407	Professional Fees	181.00	181.00	0.00	(181.00)	0.00	(181.00)
PAR4510	Salaries-Park	3,087.10	33,821.57	35,060.00	1,238.43	42,072.00	8,250.43
PAR4511	Lagers-Park	320.55	3,484.18	4,487.50	1,003.32	5,385.00	1,900.82
PAR4512	Employee Ins-Park	(33.64)	603.12	9,391.66	8,788.54	11,270.00	10,666.88
PAR4513	Payroll Taxes-FICA	234.12	2,564.88	2,682.50	117.62	3,219.00	654.12
PAR4615	MIRMA Ins Park	0.00	0.00	4,593.34	4,593.34	5,512.00	5,512.00
PAR4732	Basket Ball Court Repairs-Park	0.00	0.00	1,666.66	1,666.66	2,000.00	2,000.00
PAR4738	Building Maint Park	28.00	414.34	833.34	419.00	1,000.00	585.66
PAR4739	Equip Maint Park	193.32	1,579.63	416.66	(1,162.97)	500.00	(1,079.63)
PAR4740	Vehicle Maint Park	0.00	223.95	166.66	(57.29)	200.00	(23.95)
PAR4743	Advertising/Promo-Parks	0.00	0.00	208.34	208.34	250.00	250.00
PAR4745	General Supplies Park	1,016.01	5,998.07	2,166.66	(3,831.41)	2,600.00	(3,398.07)
PAR4746	Janitorial Park	0.00	520.00	833.34	313.34	1,000.00	480.00
PAR4839	Archery Range	0.00	0.00	250.00	250.00	300.00	300.00
PAR4840	Football Expense-Flag	0.00	0.00	0.00	0.00	0.00	0.00
PAR4841	Football Expense-Tackle	0.00	0.00	0.00	0.00	0.00	0.00
PAR4842	Chemicals/Seed - Park	0.00	1,200.00	1,083.34	(116.66)	1,300.00	100.00
PAR4843	Tee-Ball & Pee Wee League	0.00	0.00	0.00	0.00	0.00	0.00
PAR4844	Little League Program-Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4848	Land Rent	0.00	1,523.00	1,416.66	(106.34)	1,700.00	177.00
PAR4849	Lease Rental Park	0.00	0.00	0.00	0.00	0.00	0.00
PAR4854	Maint-Recreation Equip Park	0.00	0.00	1,666.66	1,666.66	2,000.00	2,000.00
PAR4857	Legal Notices Ads Park	0.00	0.00	166.66	166.66	200.00	200.00
PAR4858	Gasoline/Oil Park	341.88	1,527.15	2,500.00	972.85	3,000.00	1,472.85
PAR4859	Electric/Water Park	1,648.62	20,579.78	15,833.34	(4,746.44)	19,000.00	(1,579.78)
PAR4861	Natural Gas Parks	0.00	729.68	666.66	(63.02)	800.00	70.32
PAR4863	Sanitation - Park	200.00	4,187.02	2,916.66	(1,270.36)	3,500.00	(687.02)
PAR4870	Bootheel Youth Museum	7,834.47	67,619.87	62,500.00	(5,119.87)	75,000.00	7,380.13
PAR4925	Splashpad Expense-Frisco Park	0.00	36,310.12	0.00	(36,310.12)	0.00	(36,310.12)
PAR4969	Softball/Baseball Field Maint-Park	0.00	0.00	416.66	416.66	500.00	500.00
PAR4970	Grant Expense Account-Park	0.00	49,502.00	0.00	(49,502.00)	0.00	(49,502.00)
PAR4976	Seminars/Training	0.00	0.00	0.00	0.00	0.00	0.00
PAR4986	Ground Maint-Parks	293.95	3,363.23	3,476.78	113.55	4,172.14	808.91
PAR4987	Soccer Field Maint-Park	0.00	0.00	416.66	416.66	500.00	500.00
PAR4988	Basket Ball Program	0.00	0.00	0.00	0.00	0.00	0.00
PAR4995	Capital Expenditures Park	137.99	35,182.68	25,000.00	(10,182.68)	30,000.00	(5,182.68)
PAR4997	Codification - Parks	0.00	0.00	375.00	375.00	450.00	450.00
PAR4999	Other Expenditures Park	0.00	7,062.98	2,500.00	(4,562.98)	3,000.00	(4,062.98)
Total Operating Expenses		15,483.37	278,178.25	183,691.74	(94,486.51)	220,430.14	(57,748.11)
Net Operating Income		3,135.56	(102,652.88)	(22,691.74)	(79,961.14)	(27,230.14)	(75,422.74)

PARK FUND ACCOUNT: \$ -

\$30,000 Capital Expenditure for Repayment of Splashpad

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE POLICE DEPARTMENT
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

	Account Description	Current Year				Annual Budget	Annual Variance
		Current Month	Year to Date	YTD Budget	YTD Variance		
Revenues							
HUM4049	Animal Registration	0.00	53.50	41.66	11.84	50.00	3.50
HUM4055	Humane Fines	0.00	0.00	166.66	(166.66)	0.00	0.00
HUM4058	Officer Training Rev-Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4059	Animal Adoption-Humane	0.00	253.00	0.00	253.00	0.00	253.00
HUM4060	Animal Surrender Fees-Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4098	Donations - Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4300	Utility Reimbursement-Humane	0.00	2,259.29	2,083.34	175.95	2,700.00	(440.71)
POL4027	Incarceration Fee - Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4038	Police Reports	5.00	125.00	208.34	(83.34)	250.00	(125.00)
POL4050	Interest Income Police	67.63	774.76	166.66	608.10	200.00	574.76
POL4055	Police Fines--Police	3,323.50	25,299.31	50,000.00	(24,700.69)	60,000.00	(34,700.69)
POL4058	Officers Training Rev Police	278.00	3,900.00	916.66	2,983.34	1,100.00	2,800.00
POL4090	Shop With Hero-Police	200.00	9,829.60	0.00	9,829.60	0.00	9,829.60
POL4093	Special Income-Police		24,541.09	0.00	24,541.09	0.00	24,541.09
POL4094	ATV/Golf Cart Inspection Fee	10.00	110.00	416.66	(306.66)	500.00	(390.00)
POL4096	Airport Security and Safety	0.00	0.00	4,166.66	(4,166.66)	5,000.00	(5,000.00)
POL4097	Grant Revenue Police	41,307.02	60,564.41	0.00	60,564.41	0.00	60,564.41
POL4098	Donations - Police	25.00	3,420.00	5,000.00	(1,580.00)	6,000.00	(2,580.00)
POL4099	Other Revenue Police	1,470.00	1,770.00	833.34	936.66	1,000.00	770.00
POL4300	Utilities Reimbursements-Police	0.00	9,424.42	10,000.00	(575.58)	12,000.00	(2,575.58)
POL4325	Sale of Assets	0.00	12,100.00	0.00	12,100.00	0.00	12,100.00
Total Revenues		46,686.15	154,424.38	73,999.98	80,424.40	88,800.00	65,624.38
Operating Expenses							
POL4407	Professional Fees	0.00	1,000.00	0.00	(1,000.00)	0.00	(1,000.00)
POL4510	Salaries-Police	53,941.32	601,336.73	523,075.84	(78,260.89)	627,691.00	26,354.27
POL4511	Lagers-Police	1,394.64	16,833.05	17,322.50	489.45	20,787.00	3,953.95
POL4512	Employee Ins-Police	108.94	92,230.32	134,164.16	41,933.84	160,997.00	68,766.68
POL4513	Payroll Taxes-FICA	4,117.58	45,923.07	40,015.00	(5,908.07)	48,018.00	2,094.93
POL4615	MIRMA Ins Police	0.00	0.00	9,836.66	9,836.66	11,804.00	11,804.00
POL4625	Bldg/Equip Ins-CIC	450.00	717.00	1,666.66	949.66	2,000.00	1,283.00
POL4631	Uniform Allowance Police	354.91	13,323.63	2,083.34	(11,240.29)	2,500.00	(10,823.63)
POL4736	Office Equip Maint Police	175.75	700.51	666.66	(33.85)	800.00	99.49
POL4737	Radios Exp Police	0.00	8,164.14	3,333.34	(4,830.80)	4,000.00	(4,164.14)
POL4738	Building Maint Police- \$1,000 CIC	0.00	2,158.76	4,166.66	2,007.90	5,000.00	2,841.24
POL4739	Equip Maint Police	1,658.30	15,516.14	8,333.34	(7,182.80)	10,000.00	(5,516.14)
POL4740	Vehicle Maint Police	1,365.94	20,986.90	18,333.34	(2,653.56)	22,000.00	1,013.10
POL4744	Postage Police	8.97	258.45	666.66	408.21	800.00	541.55
POL4745	General Supplies Police	749.97	5,450.47	3,333.34	(2,117.13)	4,000.00	(1,450.47)
POL4747	Office Supplies-Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4755	Tech Expenses-Police	671.13	4,206.02	5,833.34	1,627.32	7,000.00	2,793.98
POL4850	Capital Lease Expense-CIC*	4,359.00	60,367.66	60,303.50	(64.16)	72,364.20	11,996.54
POL4857	Legal Notices Ads Police	105.00	434.50	250.00	(184.50)	300.00	(134.50)
POL4858	Gasoline/Oil Police	3,232.15	31,470.57	37,500.00	750.01	45,000.00	13,529.43
POL4859	Electric/Water Police	627.09	10,051.51	9,166.66	(884.85)	11,000.00	948.49
POL4862	Telephone Police	320.68	11,569.50	8,333.34	(3,236.16)	10,000.00	(1,569.50)
POL4965	Physicals Employees Police	0.00	550.00	833.34	283.34	1,000.00	450.00
POL4966	Dues/Publications Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4968	MULES Police	225.00	900.00	2,000.00	1,100.00	2,400.00	1,500.00
POL4970	Grant Expenditures - Police	0.00	6,856.39	0.00	(6,856.39)	0.00	(6,856.39)
POL4974	Travel/Lodging Police	0.00	287.87	791.66	503.79	950.00	662.13
POL4975	Meals Police Officers	0.00	149.19	833.34	684.15	1,000.00	850.81
POL4976	Seminars/Training Police	2,397.00	3,504.39	2,708.34	(796.05)	3,250.00	(254.39)
POL4980	Prisoner Meals Police	55.28	362.24	416.66	54.42	500.00	137.76
POL4990	Shop With A Hero-Police	500.00	14,378.52	0.00	(14,378.52)	0.00	(14,378.52)
POL4991	Semo Crime Lab Police	0.00	0.00	833.34	833.34	1,000.00	1,000.00
HUM4510	Humane Wages	1,041.38	12,470.12	11,098.72	(1,371.40)	13,318.46	848.34
HUM4513	Payroll Taxes-Humane	79.67	953.97	788.72	(165.25)	946.46	(7.51)
HUM4859	Electric/Water Humane	229.98	2,489.27	1,833.34	(655.93)	2,200.00	(289.27)
HUM4976	Seminars/Training Humane	0.00	28.13	0.00	(28.13)	0.00	(28.13)
HUM4999	Other Expenditures-Humane	0.00	375.33	416.66	41.33	500.00	124.67
POL4995	Capital Expenditures Police-CIC	0.00	58,378.00	0.00	(58,378.00)	0.00	(58,378.00)
POL4997	Codification Police	97.13	412.13	375.00	(37.13)	450.00	37.87
POL4996	Generator Expense-CIC	0.00	0.00	1,205.55	1,205.55	1,446.67	1,446.67
POL4999	Other Expenditures Police	0.00	297.98	0.00	(297.98)	0.00	(297.98)
Total Operating Expenses		78,266.81	1,045,092.46	912,519.01	(137,852.87)	1,095,022.79	49,930.33
Net Operating Income		(31,580.66)	(890,668.08)	(838,519.03)	(57,428.47)	(1,006,222.79)	115,554.71

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE STREET DEPT (NET CAPITAL ITEMS)

MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

Account Description	Current Year				Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget	YTD Variance		
Revenues						
Special Income-Street	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	214.00	249.92	0.00	249.92	0.00	249.92
State Gas Tax Street	10,355.08	112,936.95	95,833.34	17,103.61	115,000.00	(2,063.05)
Motor Vehicle Sales Tax Street	2,959.84	32,937.34	31,916.66	1,020.68	38,300.00	(5,362.66)
Motor Veh Fee Increase Street	1,273.14	13,131.97	15,500.00	(2,368.03)	18,600.00	(5,468.03)
Utilities Reimbursements	0.00	44,713.44	51,666.66	(6,953.22)	62,000.00	(17,286.56)
To Street income from G/F	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues	14,802.06	203,969.62	194,916.66	9,052.96	233,900.00	(29,930.38)
Operating Expenses						
Professional fees	0.00	0.00	0.00	0.00	0.00	0.00
Salaries-Street	7,484.04	82,376.25	85,207.50	2,831.25	102,249.00	19,872.75
Lagers-Street	783.85	8,634.87	10,906.66	2,271.79	13,088.00	4,453.13
Employee Ins--Street	63.09	15,129.84	21,064.16	5,934.32	25,277.00	10,147.16
Payroll Taxes-FICA	566.18	6,231.97	6,518.34	286.37	7,822.00	1,590.03
MIRMA Ins Street	0.00	2.00	3,670.00	3,668.00	4,404.00	4,402.00
Uniform Allowance Street	72.27	1,334.07	833.34	(500.73)	1,000.00	(334.07)
Office Equip Maint Street	0.00	0.00	0.00	0.00	0.00	0.00
Building Maint Street	382.00	33,281.60	625.00	(32,656.60)	750.00	(32,531.60)
Equip Maint Street	2,112.91	12,967.97	6,666.66	(6,301.31)	8,000.00	(4,967.97)
Vehicle Maint Street	0.00	2,944.13	3,333.34	389.21	4,000.00	1,055.87
General Supplies Street	511.18	4,739.92	2,500.00	(2,239.92)	3,000.00	(1,739.92)
Janitorial Street	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
Tech Expenses-Street	0.00	0.00	416.66	416.66	500.00	500.00
Chemicals-Street	0.00	340.12	333.34	(6.78)	400.00	59.88
Legal Notices Ads Street	0.00	0.00	0.00	0.00	0.00	0.00
Gasoline/Oil Street	467.64	8,374.25	8,333.34	(40.91)	10,000.00	1,625.75
Electric/Water Street	3,401.62	48,115.06	51,666.66	3,551.60	62,000.00	13,884.94
Natural Gas Street	80.93	1,229.69	1,083.34	(146.35)	1,300.00	70.31
Telephone Street	86.62	779.12	1,250.00	470.88	1,500.00	720.88
Meals - Street	0.00	0.00	0.00	0.00	0.00	0.00
Seminars/Training Street	0.00	84.38	83.34	(1.04)	100.00	15.62
Street Materials-Street	0.00	10,262.72	8,333.34	(1,929.38)	10,000.00	(262.72)
Ground Maintenance	377.93	4,324.13	4,470.14	146.01	5,364.18	1,040.05
Codification-Street	97.13	412.13	375.00	(37.13)	450.00	37.87
Other Expenditures Street	0.00	1,178.73	0.00	(1,178.73)	0.00	(1,178.73)
Total Operating Expenses	16,487.39	242,742.95	217,670.16	(25,072.79)	261,204.18	18,461.23
Net Operating Income	(1,685.33)	(38,773.33)	(22,753.50)	(16,019.83)	(27,304.18)	(11,469.15)

CITY OF MALDEN
REVENUES AND EXPENDITURES FOR THE STREET DEPT CAPITAL ITEMS
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

		Current Year			Annual Budget	Annual Variance				
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance						
<u>Revenues</u>										
STR4050	Investment Income	1,674.44	15,692.27	0.00	15,692.27	0.00	15,692.27			
STR4275	Street Capital Tax	33,463.51	286,312.20	266,666.66	19,645.54	320,000.00	(33,687.80)			
STR4097	Grant Revenue-Street	0.00	0.00	0.00	0.00	0.00	0.00			
Total Revenues					35,137.95	302,004.47	266,666.66	35,337.81	320,000.00	(17,995.53)
<u>Operating Expenses</u>										
STR4850	Capital Lease Payments	21,112.77	211,127.70	211,130.00	2.30	253,356.00	42,228.30			
STR4995	Street Tax Capital Expenditures	0.00	0.00	55,536.66	55,536.66	66,644.00	66,644.00			
STR4998	Street Grant Expense	0.00	0.00	0.00	0.00	0.00	0.00			
Total Operating Expenses					21,112.77	211,127.70	266,666.66	55,538.96	320,000.00	108,872.30
Net Operating Income					14,025.18	90,876.77	0.00	90,876.77	0.00	90,876.77

MALDEN CAPITAL IMPROVEMENT CORPORATION
INCOME STATEMENT
MODIFIED CASH BASIS

For the Ten Months Ending April 30, 2024

Account Description		Current Year			Annual Budget	Annual Variance
		Current Month	Year to Date	YTD Budget		
Revenues						
MCI4050	Interest Income	8.61	\$ 75.64	83.34	(7.70)	100.00 (24.36)
MCI4200	Lease Income	7,264.00	72,640.00	72,640.00	0.00	87,168.00 (14,528.00)
Total Revenues		7,272.61	72,715.64	72,723.34	(7.70)	87,268.00 (14,552.36)
Expenses						
MCI4615	Insurance Expense	0.00	0.00	0.00	0.00	0.00 0.00
MCI4738	Building Maintenance	0.00	0.00	0.00	0.00	0.00 0.00
MCI4745	General Supplies	0.00	1,177.24	0.00	(1,177.24)	0.00 (1,177.24)
MCI4851	Depreciation Expense	0.00	0.00	20,916.66	20,916.66	25,100.00 25,100.00
MCI4852	Interest Expense	1,360.41	12,702.61	21,250.00	8,547.39	25,500.00 12,797.39
MCI4996	Generator Expense	0.00	0.00	0.00	0.00	0.00 0.00
Total Expenses		1,360.41	13,879.85	42,166.66	(28,286.81)	50,600.00 36,720.15
Net Income		\$ 5,912.20	\$ 58,835.79	\$ 30,556.68	\$ 28,279.11	\$ 36,668.00 (\$ 51,272.51)

MALDEN NUTRITION CENTER, INC.
INCOME STATEMENT
MODIFIED CASH BASIS
For the Ten Months Ending April 30, 2024

Account Description		Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
Revenues							
NUT4200	Rent/Lease Income	\$0.00	\$0.00	0.00	0.00	0.00	0.00
NUT4050	Interest Income	0.02	0.24	0.00	0.24	0.00	0.24
Total Revenues		0.02	0.24	0.00	0.24	0.00	0.24
Expenses							
NUT4615	Insurance Expense	0.00	0.00	0.00	0.00	0.00	0.00
NUT4738	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
NUT4851	Depreciation	2,107.17	21,071.70	25,083.34	4,011.64	30,100.00	9,028.30
NUT4852	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00
NUT4996	Generator Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses		2,107.17	21,071.70	25,083.34	4,011.64	30,100.00	9,028.30
Net Income		(2,107.15)	(21,071.46)	(25,083.34) \$	4,011.88	(\$ 30,100.00) \$	9,028.54

CITY OF MALDEN

5/9/2024 4:12 PM

Register: GEN1010 · Cash--General Fund

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/01/2024		CITY COLLECTOR	-split-			185.46	1,172,572.46
04/01/2024		CITY COLLECTOR	-split-			121.26	1,172,693.72
04/01/2024	PR 4/01/24		GEN1013 · Payroll Ac...	JUDGE/EMA/...	3,875.44		1,168,818.28
04/02/2024		CITY COLLECTOR	-split-			9.64	1,168,827.92
04/02/2024	6376	THE CAMPBELL C...	GEN2001 · Accts Paya...	PD GEN FUND	105.00		1,168,722.92
04/02/2024	3182024	ROGERS, DIANNA	GEN2001 · Accts Paya...	PD GEN FUND	50.00		1,168,672.92
04/02/2024	14487	STRUCTURAL TEC...	GEN2001 · Accts Paya...	pd gen fund	292.00		1,168,380.92
04/02/2024	12834- P...	STILL FIRE SERVI...	GEN2001 · Accts Paya...	PD GEN FUND	179.88		1,168,201.04
04/02/2024	1091-397...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	11.99		1,168,189.05
04/02/2024	1091-398...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	45.27		1,168,143.78
04/02/2024	1091-397...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	868.08		1,167,275.70
04/02/2024	3/29/24 P...	TG EXPRESS	GEN2001 · Accts Paya...	PD GEN FUND	73.45		1,167,202.25
04/02/2024	4/01/2024	AFLAC	GEN2001 · Accts Paya...	PD GEN FUND	1,148.61		1,166,053.64
04/02/2024	MARCH ...	DEPT OF PUBLIC S...	GEN2001 · Accts Paya...	PD GEN FUND	2.00		1,166,051.64
04/02/2024	MAR 2024	DEPT OF REVENUE...	GEN2001 · Accts Paya...	PD GEN FUND	14.26		1,166,037.38
04/02/2024	13382	DELTA DUNKLIN ...	GEN2001 · Accts Paya...	PD GEN FUND	175.00		1,165,862.38
04/02/2024	MARCH ...	T-MOBILE.	GEN2001 · Accts Paya...	PD GEN FUND	484.52		1,165,377.86
04/02/2024	3/19/24-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD GEN FUND	30.81		1,165,347.05
04/02/2024	First Net-...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD GEN FUND	302.24		1,165,044.81
04/02/2024	60412	CHIDISTER, JONC...	GEN2001 · Accts Paya...	PD GEN FUND	2,083.33		1,162,961.48
04/02/2024	60411	PREYER, AMY	GEN2001 · Accts Paya...	PD GEN FUND	1,200.00		1,161,761.48
04/02/2024	3/23/24-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD GEN FUND	177.68		1,161,583.80
04/02/2024	RENT 16...	MALDEN AIRPORT	GEN2001 · Accts Paya...	PD GEN FUND	100.00		1,161,483.80
04/02/2024	BUILDING...	MALDEN AIRPORT	GEN2001 · Accts Paya...	PD GEN FUND	100.00		1,161,383.80
04/02/2024	4040259...	ARAMARK	GEN2001 · Accts Paya...	PD GEN FUND	14.26		1,161,369.54
04/03/2024		CITY COLLECTOR	-split-			76.71	1,161,446.25
04/03/2024		CITY COLLECTOR	-split-			101.73	1,161,547.98
04/03/2024		MALDEN COURT	-split-			3,608.61	1,165,156.59
04/03/2024	3/19/24-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD GEN FUND	256.38		1,164,900.21
04/03/2024	0325202...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD GEN FUND	43.31		1,164,856.90
04/03/2024	MARCH ...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD GEN FUND	2,640.11		1,162,216.79
04/04/2024		CITY COLLECTOR	GEN4099 · Other Reve...			1.00	1,162,217.79
04/04/2024		CITY COLLECTOR	-split-			125.76	1,162,343.55
04/05/2024		MALDEN BOARD ...	GEN1437 · Accounts ...			2,863.82	1,165,207.37
04/05/2024		CITY COLLECTOR	-split-			108.06	1,165,315.43
04/05/2024		MALDEN BOARD ...	-split-	trash		22,256.57	1,187,572.00
04/05/2024		MO DEPT OF REV...	GEN4015 · Local Sale...			67,065.45	1,254,637.45
04/05/2024		MO DEPT OF REV...	GEN4016 · Consolidat...	consolidated		16,195.88	1,270,833.33
04/05/2024	REIMBU...	MIDKIFF, JUSTICE	GEN2001 · Accts Paya...	PD GEN FUND	25.86		1,270,807.47
04/05/2024	4/04/2024	BANKCARD CENT...	GEN2001 · Accts Paya...	PD GEN FUND	1,050.01		1,269,757.46

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Register: GEN1010 · Cash--General Fund

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/08/2024		CITY COLLECTOR	-split-				60.67	1,269,818.13
04/09/2024		CITY COLLECTOR	-split-				172.79	1,269,990.92
04/09/2024	PR 4/07/24		GEN1013 · Payroll Ac...	PAYROLL TR...	44,127.74			1,225,863.18
04/10/2024		MALDEN AIRPOR...	GEN1437 · Accounts ...				694.44	1,226,557.62
04/10/2024		CITY COLLECTOR	-split-				125.00	1,226,682.62
04/10/2024		CITY COLLECTOR	-split-				266.10	1,226,948.72
04/10/2024	MARCH ...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD GEN FUND	3,232.15			1,223,716.57
04/10/2024	YEAR 2 ...	REVIZE LLC	GEN2001 · Accts Paya...	PD GEN FUND	2,400.00			1,221,316.57
04/10/2024	PG00003...	GENERAL CODE	GEN2001 · Accts Paya...	PD GEN FUND	485.61			1,220,830.96
04/10/2024	69119	CUNNINGHAM, V...	GEN2001 · Accts Paya...	PD GEN FUND	45.18			1,220,785.78
04/10/2024	REIMBU...	HALEY, JUSTIN	GEN2001 · Accts Paya...	PD GEN FUND	77.36			1,220,708.42
04/10/2024	858	MALDEN FIRE EX...	GEN2001 · Accts Paya...	PD GEN	888.00			1,219,820.42
04/10/2024	37464-P...	HARRY BLACKWE...	GEN2001 · Accts Paya...	PD GEN FUND	283.90			1,219,536.52
04/10/2024	POLICE ...	MALDEN NUTRITI...	GEN2001 · Accts Paya...	PD GEN FUND	698.01			1,218,838.51
04/10/2024	3/15/24 P...	TG EXPRESS	GEN2001 · Accts Paya...	PD GEN FUND	20.00			1,218,818.51
04/10/2024	3/19/24	CAPITAL ONE	GEN2001 · Accts Paya...	PD GEN FUND	140.99			1,218,677.52
04/11/2024		CITY COLLECTOR	-split-				103.80	1,218,781.32
04/12/2024		CITY COLLECTOR	-split-				72.62	1,218,853.94
04/12/2024		CITY COLLECTOR	-split-				138.04	1,218,991.98
04/12/2024		WAL-MART MALD...	POL4098 · Donations- ...				25.00	1,219,016.98
04/15/2024		CITY COLLECTOR	-split-				7,071.27	1,226,088.25
04/15/2024	03/31/2024	AUTO ZONE	GEN2001 · Accts Paya...	PD GEN FUND	10.77			1,226,077.48
04/15/2024	4/06/24 P...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	67.12			1,226,010.36
04/15/2024	4/06/24-...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	146.44			1,225,863.92
04/15/2024	MAY 2024	KCL GROUP BENE...	GEN2001 · Accts Paya...	PD GEN FUND	278.01			1,225,585.91
04/15/2024	26306130	GALLS, LLC	GEN2001 · Accts Paya...	PD GEN FUND	120.29			1,225,465.62
04/15/2024	4/01/24-...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	55.96			1,225,409.66
04/15/2024	26255475	GALLS, LLC	GEN2001 · Accts Paya...	PD GEN FUND	234.62			1,225,175.04
04/15/2024	4/06/24-...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	73.22			1,225,101.82
04/15/2024	4/01/24 2...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	55.96			1,225,045.86
04/15/2024	0732-002...	REPUBLIC SERVIC...	GEN2001 · Accts Paya...	PD GEN FUND	1,744.50			1,223,301.36
04/15/2024	3/17/202...	HARPS FOOD STO...	GEN2001 · Accts Paya...	PD GEN FUN	55.28			1,223,246.08
04/15/2024	812HP03...	MO STATE HWY P...	GEN2001 · Accts Paya...	PD GEN FUND	225.00			1,223,021.08
04/15/2024	3/31/24	MIDSOUTH OFFICE	GEN2001 · Accts Paya...	PD GEN FUND	4,905.06			1,218,116.02
04/15/2024	04/01/20...	SANTIE SMALL E...	GEN2001 · Accts Paya...	PD GEN FUND	508.12			1,217,607.90
04/15/2024	3686-GR...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD GEN FUND	209.84			1,217,398.06
04/15/2024	38128	TNT	GEN2001 · Accts Paya...	PD GEN FUND	336.04			1,217,062.02
04/15/2024	4040266...	ARAMARK	GEN2001 · Accts Paya...	PD GEN FUND	7.13			1,217,054.89
04/15/2024	4040264...	ARAMARK	GEN2001 · Accts Paya...	PD GEN FUND	7.13			1,217,047.76
04/15/2024	3/31/24	MASTERCARD	GEN2001 · Accts Paya...	PD GEN FUND	705.59			1,216,342.17

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Register: GEN1010 · Cash--General Fund

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/16/2024		CITY COLLECTOR	-split-				334.40	1,216,676.57
04/16/2024	FIREFIG...	MIRMA	GEN2001 · Accts Paya...	PD GEN FUND	50.00			1,216,626.57
04/17/2024		State of Missouri	POL4097 · Grant Reve...				3,171.02	1,219,797.59
04/17/2024		MALDEN BOARD ...	GEN1437 · Accounts ...				800.00	1,220,597.59
04/17/2024		CITY COLLECTOR	-split-				71.11	1,220,668.70
04/18/2024		BYM	GEN1437 · Accounts ...				1,470.00	1,222,138.70
04/18/2024		CITY COLLECTOR	-split-				106.83	1,222,245.53
04/19/2024		MALDEN AIRPOR...	GEN1437 · Accounts ...				800.00	1,223,045.53
04/19/2024		CITY COLLECTOR	GEN4019 · Telephone ...				83.91	1,223,129.44
04/19/2024		CITY COLLECTOR	-split-				130.61	1,223,260.05
04/22/2024		CITY COLLECTOR	-split-				503.96	1,223,764.01
04/23/2024		State of Missouri	POL4097 · Grant Reve...				38,136.00	1,261,900.01
04/23/2024		CITY COLLECTOR	CEO4041 · Electric Pe...				25.00	1,261,925.01
04/23/2024		CITY COLLECTOR	-split-				76.69	1,262,001.70
04/23/2024	PR 4/21/24		GEN1013 · Payroll Ac...	PAYROLL TR...	60,675.07			1,201,326.63
04/23/2024	MAY 2024	BOSTON MUTUAL...	GEN2001 · Accts Paya...	PD GEN FUND	82.36			1,201,244.27
04/23/2024	658287756	HUMANA	GEN2001 · Accts Paya...	PD GEN FUND	10.73			1,201,233.54
04/23/2024	REFUND	SPENCE, WALTER	GEN2001 · Accts Paya...	PD GEN FUND	100.00			1,201,133.54
04/23/2024	1091-400...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	7.63			1,201,125.91
04/23/2024	10167817	BARTONS	GEN2001 · Accts Paya...	PD GEN FUND	36.99			1,201,088.92
04/23/2024	1091-400...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	18.99			1,201,069.93
04/23/2024	MAY 20...	LIBERTY NATION...	GEN2001 · Accts Paya...	PD GEN FUND	964.60			1,200,105.33
04/23/2024	218340	COOPER, DANIEL	GEN2001 · Accts Paya...	PD GEN FUND	500.00			1,199,605.33
04/23/2024	MAY 2024	SUN LIFE FINANCI...	GEN2001 · Accts Paya...	PD GEN FUND	246.78			1,199,358.55
04/23/2024	00008-4/...	DUNKLIN COUNT...	GEN2001 · Accts Paya...	PD GEN FUND	2,305.96			1,197,052.59
04/23/2024	2024 DU...	SEMO CCFOA	GEN2001 · Accts Paya...	PD GEN FUND	15.00			1,197,037.59
04/23/2024	4621-CH	MOCCFOA	GEN2001 · Accts Paya...	PD GEN FUND	30.00			1,197,007.59
04/24/2024		WHITE, AUSTIN & ...	FIR1435 · Accounts R...				500.00	1,197,507.59
04/24/2024		SHELTON, MARK	FIR1435 · Accounts R...				1,000.00	1,198,507.59
04/24/2024		CITY COLLECTOR	-split-				2,607.38	1,201,114.97
04/24/2024		MALDEN POLICE ...	POL4038 · Police Rep...				5.00	1,201,119.97
04/24/2024		CITY PAYROLL	GEN1013 · Payroll Ac...				34,448.73	1,235,568.70
04/25/2024		MALDEN AIRPOR...	GEN1437 · Accounts ...				666.43	1,236,235.13
04/25/2024		CITY COLLECTOR	-split-				780.44	1,237,015.57
04/26/2024		CITY COLLECTOR	GEN4064 · Collection ...				0.50	1,237,016.07
04/26/2024		CITY COLLECTOR	-split-				133.55	1,237,149.62
04/29/2024		MALDEN BOARD ...	GEN1437 · Accounts ...				1,302.00	1,238,451.62
04/29/2024		MALDEN COURT	POL4055 · Police Fine...				50.00	1,238,501.62
04/29/2024		CITY COLLECTOR	-split-				390.57	1,238,892.19
04/29/2024		CITY COLLECTOR	-split-				166.47	1,239,058.66

CITY OF MALDEN

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Register: GEN1010 · Cash--General Fund

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/29/2024	4040269...	ARAMARK	GEN2001 · Accts Paya...	PD GEN FUND	14.26		1,239,044.40
04/29/2024	3128075-...	NOVATECH	GEN2001 · Accts Paya...	PD GEN FUND	130.65		1,238,913.75
04/29/2024	13391	DELTA DUNKLIN ...	GEN2001 · Accts Paya...	PD GEN FUND	175.00		1,238,738.75
04/29/2024	JG050-4/...	ALLSTATE/AMERI...	GEN2001 · Accts Paya...	PD GEN FUND	28.72		1,238,710.03
04/29/2024	First Net-...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD GEN FUND	301.90		1,238,408.13
04/29/2024	4182024	MO DIVISION OF ...	GEN2001 · Accts Paya...	PD GEN FUND	35.28		1,238,372.85
04/29/2024	B625459	WEST BEND MUT...	GEN2001 · Accts Paya...	PD GEN FUND	450.00		1,237,922.85
04/30/2024		CITY COLLECTOR	CEO4040 · Solid Wast...			20.00	1,237,942.85
04/30/2024		CITY COLLECTOR	-split-			38.40	1,237,981.25
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH	25,631.13		1,212,350.12
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH	1,307.41		1,211,042.71
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH	1,260.35		1,209,782.36
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	PAY BACK G...			1,209,782.36
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH		3,135.56	1,212,917.92
04/30/2024	FIRE CA...		FIR1030 · Fire Tax Fund	ADJ FIRE CA...		16,415.60	1,229,333.52
04/30/2024	GRMT		PAR4986 · Ground Ma...	GRMT-PARK...		293.95	1,229,627.47
04/30/2024	GRMT		PAR4986 · Ground Ma...	GRMT-COMC...		293.95	1,229,921.42
04/30/2024	INT CIT...		CEM1010 · Cash--Ce...	INT CITY CH...		7,386.15	1,237,307.57

CITY OF MALDEN

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Register: GEN1014 · COVID FUNDING-FEDERAL

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/30/2024	TRANS ...		COM1010 · Cash--Co...	TRF COVID F...	22,003.20		294,815.61
04/30/2024	TRANS ...		COM1010 · Cash--Co...	TRF COVID F...	4,500.00		290,315.61

CITY OF MALDEN

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Register: GEN1030 · Capital Improvement Fund

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/05/2024		MO DEPT OF REV...	GEN4017 · Capital Im...	CAPITAL			16,765.18	267,134.82
04/15/2024	MAY 2024	MALDEN CAPITAL...	GEN2001 · Accts Paya...	PD CAPITAL I...	7,264.00			259,870.82
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	PAY BACK G...				259,870.82
04/30/2024	INT CIT...		CEM1010 · Cash--Ce...	INT CITY CH...			988.09	260,858.91

CITY OF MALDEN

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Register: CEM1010 · Cash--Cemetery Regular

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/03/2024		CITY COLLECTOR	CEM4290 · Grave Sale...				400.00	400.00
04/03/2024	0325202...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD CEM FUND	59.31			340.69
04/03/2024	MARCH ...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD CEM FUND	31.50			309.19
04/08/2024		CITY COLLECTOR	CEM4291 · Opening/C...				20.00	329.19
04/09/2024	PR 4/07/24		GEN1013 · Payroll Ac...	PAYROLL TR...	1,535.41			-1,206.22
04/10/2024		CITY COLLECTOR	-split-				2,100.00	893.78
04/10/2024	PG00003...	GENERAL CODE	GEN2001 · Accts Paya...	PD CEM FUND	97.13			796.65
04/15/2024	MAY 2024	KCL GROUP BENE...	GEN2001 · Accts Paya...	PD CEM FUND	6.38			790.27
04/15/2024	04/01/24	SANTIE SMALL E...	GEN2001 · Accts Paya...	PD CEM	87.24			703.03
04/15/2024	3684-CE...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD CEMETER...	170.46			532.57
04/23/2024	PR 4/21/24		GEN1013 · Payroll Ac...	PAYROLL TR...	1,890.80			-1,358.23
04/23/2024	MAY 2024	SUN LIFE FINANCI...	GEN2001 · Accts Paya...	PD CEM FUND	105.64			-1,463.87
04/24/2024		CITY PAYROLL	CEM1013 · Payroll Ac...				118.91	-1,344.96
04/29/2024	3/28/24	O'REILLY	GEN2001 · Accts Paya...	PD CEM FUND	59.61			-1,404.57
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH			1,260.35	-144.22
04/30/2024	INT CIT...		-split-	INT CITY CH...			144.22	0.00

CITY OF MALDEN

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Register: COM1010 · Cash--Community Center

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/02/2024	177026	MAVERICK GLASS	GEN2001 · Accts Paya...	PD COM FUND	1,500.00		-1,500.00
04/03/2024	MARCH ...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD COM CEN...	1,910.84		-3,410.84
04/05/2024	4/04/2024	BANKCARD CENT...	GEN2001 · Accts Paya...	PD COM CNTR	2,548.65		-5,959.49
04/10/2024	125402	S & W CABINETS I...	GEN2001 · Accts Paya...	PD COM FUND	2,334.00		-8,293.49
04/10/2024	Q24-233...	K-LOG INC	GEN2001 · Accts Paya...	PD COM	1,217.14		-9,510.63
04/10/2024	7082765	DAKTRONICS, INC	GEN2001 · Accts Paya...	PD COM CNTR	3,255.00		-12,765.63
04/11/2024	14616	CPS MAINTENAN...	GEN2001 · Accts Paya...	PD COM FUND	7,258.15		-20,023.78
04/15/2024		GOV DEALS	COM4099 · Other Rev...			3,025.00	-16,998.78
04/15/2024	5131	DILLEPOLLARD	GEN2001 · Accts Paya...	PD COM FUND	4,500.00		-21,498.78
04/15/2024	3/31/24	MASTERCARD	GEN2001 · Accts Paya...	PD COMMUN...	4,442.08		-25,940.86
04/23/2024	Q24-233...	K-LOG INC	GEN2001 · Accts Paya...	PD COM	3,896.32		-29,837.18
04/23/2024	PAY RE...	SIDES CONSTRUC...	GEN2001 · Accts Paya...	PD COM CNTR	22,003.20		-51,840.38
04/30/2024	ADJ NE...		-split-	ADJ NEG CASH		25,631.13	-26,209.25
04/30/2024	GRMT		PAR4986 · Ground Ma...	GRMT-COMC...	293.95		-26,503.20
04/30/2024	TRANS ...		-split-	TRF COVID F...		22,003.20	-4,500.00
04/30/2024	TRANS ...		-split-	TRF COVID F...		4,500.00	0.00

CITY OF MALDEN

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Register: PAR1021 · Cash--Park/Local Tax

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/01/2024		TELEPHONE SWIT...	PAR4200 · Rent Inco...			350.00	350.00
04/01/2024		CITY COLLECTOR	PAR4245 · RV Park R...			310.00	660.00
04/01/2024		CITY COLLECTOR	PAR4245 · RV Park R...			100.00	760.00
04/02/2024		CITY COLLECTOR	PAR4245 · RV Park R...			310.00	1,070.00
04/02/2024	4/01/2024	AFLAC	GEN2001 · Accts Paya...	PD PARK FU...			1,070.00
04/03/2024	MARCH ...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD PARK FU...	1,648.62		-578.62
04/03/2024	4208272...	LINDE GAS AND E...	GEN2001 · Accts Paya...	PD PARK FU...	455.71		-1,034.33
04/03/2024	6943278-...	G & C SUPPLY	GEN2001 · Accts Paya...	PD PARK FU...	261.30		-1,295.63
04/04/2024		CITY COLLECTOR	PAR4245 · RV Park R...			100.00	-1,195.63
04/05/2024		MO DEPT OF REV...	PAR4016 · Local Sales...	park		15,668.93	14,473.30
04/05/2024	4/04/2024	BANKCARD CENT...	GEN2001 · Accts Paya...	PD PARK FU...	137.99		14,335.31
04/05/2024	3/31/24 p...	PLAZA TIRE SERV...	GEN2001 · Accts Paya...	PD PARK FU...	193.32		14,141.99
04/05/2024	14025	C & S SEPTIC SER...	GEN2001 · Accts Paya...	PD PARK FU...	200.00		13,941.99
04/08/2024		CITY COLLECTOR	PAR4245 · RV Park R...			60.00	14,001.99
04/08/2024		CITY COLLECTOR	PAR4245 · RV Park R...			80.00	14,081.99
04/09/2024	PR 4/07/24		GEN1013 · Payroll Ac...	PAYROLL TR...	1,830.10		12,251.89
04/10/2024		CITY COLLECTOR	PAR4245 · RV Park R...			310.00	12,561.89
04/10/2024	858	MALDEN FIRE EX...	GEN2001 · Accts Paya...	PD PARK FU...	28.00		12,533.89
04/10/2024	03/29/20...	POWELL SUPPLY	GEN2001 · Accts Paya...	PD PARK FU...	109.46		12,424.43
04/10/2024	3/25/24 P...	BARTONS	GEN2001 · Accts Paya...	PD PARK FU...	79.11		12,345.32
04/10/2024	3/25/24 P...	BARTONS	GEN2001 · Accts Paya...	PD PARK FU...	10.49		12,334.83
04/11/2024		CITY COLLECTOR	PAR4245 · RV Park R...			310.00	12,644.83
04/15/2024	MARCH ...	BOOTHEEL YOUT...	GEN2001 · Accts Paya...	PD PARK FU...	7,834.47		4,810.36
04/15/2024	MAY 2024	KCL GROUP BENE...	GEN2001 · Accts Paya...	pd park fund	0.96		4,809.40
04/15/2024	3683-PA...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD PARK FU...	341.88		4,467.52
04/15/2024	3/31/24	MASTERCARD	GEN2001 · Accts Paya...	PD PARK FU...	99.94		4,367.58
04/16/2024		CITY COLLECTOR	PAR4099 · Other Reve...			25.00	4,392.58
04/23/2024	PR 4/21/24		GEN1013 · Payroll Ac...	PAYROLL TR...	2,357.23		2,035.35
04/24/2024		CITY PAYROLL	PAR1013 · Payroll Ac...			580.16	2,615.51
04/26/2024		CITY COLLECTOR	PAR4245 · RV Park R...			40.00	2,655.51
04/29/2024		CITY COLLECTOR	PAR4099 · Other Reve...			25.00	2,680.51
04/29/2024	9668	DALTON & MOWR...	GEN2001 · Accts Paya...	PD PARK FU...	181.00		2,499.51
04/30/2024		CITY COLLECTOR	PAR4245 · RV Park R...			930.00	3,429.51
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH	3,135.56		293.95
04/30/2024	GRMT		PAR4986 · Ground Ma...	GRMT-PARK...	293.95		0.00
04/30/2024	INT CIT...		CEM1010 · Cash--Ce...	INT CITY CH...			0.00

CITY OF MALDEN

5/9/2024 4:15 PM

Register: STR1010 · Cash--Street Regular

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/02/2024	4/01/2024	AFLAC	GEN2001 · Accts Paya...	PD STREET F...	175.31		-175.31
04/02/2024	4040259...	ARAMARK	GEN2001 · Accts Paya...	PD STR FUND	24.62		-199.93
04/03/2024	0325202...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD STR FUND	86.62		-286.55
04/03/2024	304839-S...	MOORE DISTRIBU...	GEN2001 · Accts Paya...	PD STREET F...	81.50		-368.05
04/03/2024	MARCH ...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD STREET F...	3,401.62		-3,769.67
04/03/2024	3/23/24-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD STREET F...	80.93		-3,850.60
04/03/2024	3/31/24-...	PLAZA TIRE SERV...	GEN2001 · Accts Paya...	PD STREET F...	193.32		-4,043.92
04/03/2024	4208272...	LINDE GAS AND E...	GEN2001 · Accts Paya...	PD STR FUND	153.36		-4,197.28
04/03/2024	3/29/24-...	POWELL SUPPLY	GEN2001 · Accts Paya...	PD STREET F...	3.55		-4,200.83
04/03/2024	2/28/24	HOMESTEAD SER...	GEN2001 · Accts Paya...	PD STR FUND	6.00		-4,206.83
04/05/2024	R320053...	INTERSTATE BILL...	GEN2001 · Accts Paya...	PD STR FUND	1,392.36		-5,599.19
04/09/2024	PR 4/07/24		GEN1013 · Payroll Ac...	PAYROLL TR...	4,444.07		-10,043.26
04/10/2024	PG00003...	GENERAL CODE	GEN2001 · Accts Paya...	PD STR FUND	97.13		-10,140.39
04/10/2024	858	MALDEN FIRE EX...	GEN2001 · Accts Paya...	PD STR FUND	382.00		-10,522.39
04/10/2024	3/19/24	CAPITAL ONE	GEN2001 · Accts Paya...	PD STR FUND	257.28		-10,779.67
04/10/2024	3/22/24- ...	BAKER IMPLEMENT	GEN2001 · Accts Paya...	PD STR FUND	0.88		-10,780.55
04/10/2024	3/25/24- ...	BARTONS	GEN2001 · Accts Paya...	PD STR FUND	77.50		-10,858.05
04/15/2024		GARAGE DOOR O...	STR4099 · Other Inco...			214.00	-10,644.05
04/15/2024	MAY 2024	KCL GROUP BENE...	GEN2001 · Accts Paya...	PD STR FUND	14.51		-10,658.56
04/15/2024	3681-ST...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD STREET F...	467.64		-11,126.20
04/15/2024	4040266...	ARAMARK	GEN2001 · Accts Paya...	PD STR FUND	12.35		-11,138.55
04/15/2024	4040264...	ARAMARK	GEN2001 · Accts Paya...	PD STR FUND	12.35		-11,150.90
04/19/2024		MO DEPT OF REV...	-split-	STREET		14,588.06	3,437.16
04/23/2024	PR 4/21/24		GEN1013 · Payroll Ac...	PAYROLL TR...	5,593.79		-2,156.63
04/24/2024		CITY PAYROLL	STR1013 · Payroll Acc...			1,330.52	-826.11
04/29/2024	4040269...	ARAMARK	GEN2001 · Accts Paya...	PD STR FUND	22.96		-849.07
04/29/2024	4/08/2024	M2 OUTDOORS	GEN2001 · Accts Paya...	PD STR FUND	101.70		-950.77
04/29/2024	2055940...	AUTO ZONE	GEN2001 · Accts Paya...	PD STR FUND	13.49		-964.26
04/29/2024	PICG038...	JOHN FABICK TRA...	GEN2001 · Accts Paya...	PD STR FUND	343.15		-1,307.41
04/30/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH		1,307.41	0.00

CITY OF MALDEN

5/9/2024 4:16 PM

Register: STR1015 · Cash-Street Capital Fund

From 04/01/2024 through 04/30/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/05/2024		MO DEPT OF REV...	STR4275 · Street Sales...	street		33,463.51	457,516.31
04/23/2024	04/20/24-...	FIRST MISSOURI B...	GEN2001 · Accts Paya...	PD STREET C...	21,112.77		436,403.54
04/30/2024	INT CIT...		CEM1010 · Cash--Ce...	INT CITY CH...		1,674.44	438,077.98

Malden Airport & Industrial Park 22-24
Balance Sheet
April 30, 2024

ASSETS			
Current Assets			
10190-IP	Petty Cash MIP	298.30	
10390-IP	Cking-Regular MIP	22,702.53	
10392-AP	Cking-Aviation-Special MAP	81,534.29	
10492-AP	Cking-Grant Funds-MAP	70,443.10	
10792-AP	Cking- Hangar Remodel Const	7.08	
10890-IP	Cking-Rail Spur	6,202.94	
10990-IP	Cking-ESCROW Pymts/Ins	450,000.00	
11090-IP	P/R Benefits Escrow	10,252.15	
11592-AP	MAAPS - Petty Cash	653.56	
11692-AP	MAAPS - Checking	4,784.18	
Total Current Assets			646,878.13
Property and Equipment			
Total Property and Equipment			0.00
Other Assets			
Total Other Assets			0.00
Total Assets			646,878.13
LIABILITIES AND CAPITAL			
Current Liabilities			
Total Current Liabilities			0.00
Total Liabilities			0.00
Long-Term Liabilities			
Total Long-Term Liabilities			0.00
Total Liabilities			0.00
Equity			
28190-IP	Retained Earnings-MIP	1,934,161.96	
28191-IP	Prior Period Adjustments	(1,431,061.11)	
28192-AP	Retained Earnings-MAP	5,370,418.37	
28193-AP	Prior Period Adjustments	(5,259,902.27)	
	Current Earnings	33,261.18	
Total Equity			646,878.13
Total Liabilities & Equity			646,878.13

Prepared prior to Audit

MALDEN REGIONAL AIRPORT/INDUSTRIAL PARK

TREASURER'S REPORT MONTH OF APRIL, 2024		BEGINNING BALANCE	DEPOSITS	DISBURSED	ENDING BALANCE
10390	MALDEN REG AIRPORT & INDUST PARK	36,431.13	66,895.75	80,624.35	22,702.53
	10392 SPECIAL AVIATION	81,344.26	190.03	0.00	81,534.29
	10490 RAIL GRANT FUNDS	0.00	0.00	0.00	0.00
	10492 *AVIATION RELATED GRANTS	70,443.10	0.00	0.00	70,443.10
	10890 RAIL SPUR GRANTS/LOCAL	6,202.94	0.00	0.00	6,202.94
	10990 ESCROW	500,000.00	0.00	50,000.00	450,000.00
	11090 P/R BENEFITS ESCROW	10,252.15	0.00	0.00	10,252.15
	10792 HANGAR REMODEL GRANT ACCT	7.06	0.02	0.00	7.08
	11692 MAAPS CHECKING ACCT	5,134.18	265.00	615.00	4,784.18
	TOTAL	709,814.82	67,350.80	131,239.35	\$645,926.27
			Airport/Industrial Park		\$645,926.27
PREPARED BY MALDEN AIRPORT					

*Always need to save in advance for Local Match for Grants

MALDEN REGIONAL AIRPORT & INDUSTRIAL PARK					
INCOME STATEMENT FISCAL ENDING JUNE 30, 2024					
Month 10 Ended April, 2024 83%					
Prepared Prior to Audit	THIS MONTH	YR-TO-DATE	% Used	BUDGET	VARIANCE
Income-Operating Revenue	(Asset accounts not included)			budget adj transfers	
301 Commercial Rentals	5,699.28	73,707.69	91%	81,000.00	7,292.31
302 House Rentals	6,380.83	63,657.81	79%	80,725.00	17,067.19
306 Cash Rent/Farm	0.00	263,311.24	77%	340,000.00	76,688.76
307 Av Bldg Rentals	1,360.54	17,262.17	96%	18,000.00	737.83
308 Penalties-Rentals	210.33	1,991.68	266%	750.00	(1,241.68)
310 Rail Spur Use Fees	0.00	2,000.00	200%	1,000.00	(1,000.00)
385 Events Donations MIP	0.00	0.00		0.00	0.00
390 Misc Revenue	216.56	913.07		0.00	(913.07)
Total Operating Revenue	13,867.54	422,843.66	81%	521,475.00	98,631.34
Expenses-Operating Expense					
405 Salaries (includes vac,sick, etc)	11,968.91	171,292.70	72%	238,845.00	67,552.30
411 Fica Taxes Expense	733.23	9,549.16	64%	14,808.00	5,258.84
412 Mcare Tax Expense	171.48	2,233.28	64%	3,463.00	1,229.72
413 Unemployment Taxes	0.00	0.00	0%	500.00	500.00
415 Retirement Plan	1,210.11	13,793.39	47%	29,228.00	15,434.61
420 Employee Insurance	806.18	15,322.96	40%	38,768.00	23,445.04
422 Capital Expenditures	0.00	221,912.34	44%	502,500.00	280,587.66
423 Mileage/Office	0.00	437.36	49%	900.00	462.64
425 Employee Uniforms	136.82	162.74	16%	1,000.00	837.26
437 Misc P/R expense	182.47	184.63	243%	76.00	(108.63)
440 Medical/Physicals/Minor W/C	15.43	719.43	90%	800.00	80.57
450 MIRMA Insurance	0.00	(98,315.00)	-76%	130,000.00	228,315.00
452 Workman's Compensation	0.00	0.00		0.00	0.00
454 Property Ins	(858.34)	(14,844.23)	-424%	3,500.00	18,344.23
461 Aviation Ins Exp	0.00	0.00		0.00	0.00
462 Rail spur Ins	0.00	5,414.68	39%	14,000.00	8,585.32
465 Drainage Taxes	0.00	3,398.56	80%	4,250.00	851.44
470 Travel/Training	0.00	550.00	28%	2,000.00	1,450.00
475 General/Admin	800.00	1,910.75	4%	45,000.00	43,089.25
480 Legal/Accounting	2,523.44	8,970.30	36%	25,000.00	16,029.70
485 Advertising	724.50	936.50	62%	1,500.00	563.50
490 Telephone	399.37	4,502.08	90%	5,000.00	497.92
495 Postage/Office	50.90	3,119.55	12%	27,000.00	23,880.45
502 Utilities Discount	0.00	(10,994.42)	79%	(14,000.00)	(3,005.58)
503 Elect/W/S for Operations	1,250.98	17,162.69	82%	21,000.00	3,837.31
504 Nat Gas for Operations	141.02	1,460.48	49%	3,000.00	1,539.52
510 Maint Gas/Diesel	288.49	7,393.32	67%	11,000.00	3,606.68
515 Maint-Equip/Radios	992.22	20,416.25	186%	11,000.00	(9,416.25)
520 Maint Gen Supply	1,460.93	4,803.52	160%	3,000.00	(1,803.52)
540 Misc Expense	104.87	1,715.74	29%	6,000.00	4,284.26
550 Bad Debts/Rental	0.00	0.00	0%	2,000.00	2,000.00
561 Commercial Exp	111.43	11,308.08	17%	65,000.00	53,691.92
562 Houses Expense	9,248.33	32,644.10	82%	40,000.00	7,355.90
564 Farmland Exp-Cash Rent	0.00	52.00	1%	10,000.00	9,948.00
565 Av Bldg Rent Exp	205.60	23,055.83	46%	50,000.00	26,944.17
566 Aviation Related	478.30	13,564.60	68%	20,000.00	6,435.40
568 AV Security/Safety Exp	0.00	(6,666.00)	-83%	8,000.00	14,666.00
570 Fairgrounds Exp	913.00	913.00	46%	2,000.00	1,087.00
571 Events Exp	0.00	0.00	0%	1,000.00	1,000.00
573 Rail Spur Exp (w/o/ins 3/09)	0.00	1,350.00	1%	100,000.00	98,650.00
574 Rail Non-Access Fee (if not 20)	0.00	0.00		0.00	0.00
575 Street Repairs	0.00	435.25	4%	10,000.00	9,564.75
Total Expenses	34,059.67	469,865.62	33%	1,437,138.00	967,272.38
Net Operating Income	(20,192.13)	(47,021.96)		(915,663.00)	(868,641.04)
Other Income					
705 Grants	0.00	0.00		450,000.00	450,000.00
710 Ins Claims Proceeds	0.00	115,692.76		0.00	(115,692.76)
720 Gain/Disposal of Asset	0.00	14,982.50		0.00	(14,982.50)
724 Av JET Fuel Sales/Exp	147.30	(2,983.77)	119%	(2,500.00)	483.77
725 Av 100LL Fuel-Sales/Exp	(757.96)	(5,133.25)	513%	(1,000.00)	4,133.25
730 AV Permit Fee	500.00	1,500.00	75%	2,000.00	500.00
742 MAAPS- Cash Donations	166.17	286.17		0.00	(286.17)
744 MAAPS - Interest	0.00	0.00		0.00	0.00
750 Interest Income	1,580.80	13,082.26	164%	8,000.00	(5,082.26)
754 Non-Cash Revenue	0.00	0.00		0.00	0.00
755 Donated Asset Acct	0.00	0.00		0.00	0.00
756 Donations (cash)	0.00	0.00		0.00	0.00
760 Other Misc Revenue	0.00	60.00		0.00	(60.00)
770 City GF Transfer To A/P	0.00	0.00		0.00	0.00
Total Other Income	1,638.31	137,486.67	30%	456,500.00	319,013.33
Other Expenses					
805 Depreciation (non-cash item)	0.00	3,433.37		0.00	(3,433.37)
185 transportation work equip	0.00	0.00		0.00	
186 furniture/ fixtures/equip	0.00	0.00		0.00	
187 bldg/improvements	0.00	0.00		0.00	
261 Lease purchase or notes	0.00	0.00		0.00	
807 Ins Claims Exp	44,600.00	47,487.66	1900%	2,500.00	(44,987.66)
815 MAAPS - Wall Of Honor Exp	0.00	646.46		0.00	(646.46)
816 MAAPS -Museum Exp	0.00	125.08		0.00	(125.08)
817 MAAPS -Misc/Promo Exp	350.00	523.00		0.00	(523.00)
820 Loss/Disposal Asset	0.00	0.00		0.00	0.00
840 Ind Park In-Kind to DEID	0.00	0.00		0.00	0.00
842 Ind Park to City	0.00	0.00		0.00	0.00
835 Interest Paid	0.00	0.00		0.00	0.00
845 Other Misc Expense	0.00	4,987.96	48%	10,500.00	5,512.04
XXX	XXX	XXX	XXX	XXX	XXX
Total Other Expenses	44,950.00	57,203.53	440%	13,000.00	(44,203.53)
Net Income	(63,505.82)	33,261.18		(472,163.00)	(505,424.18)

Mandy Lewis

From: Denton Kooyman
Sent: Tuesday, April 30, 2024 9:58 AM
To: Ivone Smith; Mandy Lewis
Subject: Fw: Request to Waive Liens on 606 and 608 N. Decatur

From: Aujua Woods <mrsawoods@hotmail.com>
Sent: Tuesday, April 30, 2024 9:45 AM
To: Denton Kooyman <DentonKooyman@maldenmo.com>
Subject: Request to Waive Liens on 606 and 608 N. Decatur

Dear Mayor Kooyman,

I hope this letter finds you well.

Since I've returned to Malden, I've been rediscovering my ties to our community and feeling inspired by the potential for positive change.

As someone who deeply cares about the well-being of residents and the development of our community, I've been focusing my attention on the North side of town. I've noticed several properties there that seem to hold so much promise for revitalization. However, it's disheartening to see them in their current neglected state, overrun with weeds and falling into disrepair. Not only does this detract from the beauty of our neighborhood, but it also raises concerns about safety and property values for our city.

Unfortunately, these properties are burdened by liens, making it difficult for anyone to take action to restore them. That's why I'm reaching out to you. I believe it's unfair for me, as a new owner, to bear the burden of the previous owner's neglect. I'm hopeful that you might consider waiving these liens, enabling me and others to step in and bring new vitality to these spaces.

The 2 properties currently in question (I'm sure there will be more) are 606 and 608 N. Decatur Street. These lots are owned by the Mannings and have a lien of 10K, collectively.

I understand that this is a big request and that it will require careful consideration and discussion with others in the community. But I truly believe that by working together, we can find solutions that benefit everyone in Malden.

I'm eager to sit down with you and talk about how we can make this happen. Please feel free to reach out to me whenever it's convenient for you.

Thank you for taking the time to read my letter. I'm hopeful that together, we can make Malden an even better place to call home.

Warm regards,

Lien Waiver Request by Aujua Woods

606 N. Decatur, Malden, MO

- Liens: \$6,080.00
- Maintenance: \$380.53
- City Taxes Owed: \$84.60
 - If purchased through Dunklin County Collector's Office for unpaid taxes

608 N. Decatur, Malden, MO

- Liens: \$4,285.00
- City Taxes Owed: \$128.25
 - If purchased through Dunklin County Collector's Office for unpaid taxes

NOTE:

Nollie Smith-Burnett (North End Property Development) previously requested lien waivers for both 606 N. Decatur and 608 N. Decatur. The City Council approved her request on December 18, 2023 giving her 90-days to complete the purchase of 17 properties.

MOTION: By Council Member Joyce to approve the amended request presented by Ms. Smith-Burnett regarding liens being waived for 401 E. Cleveland, 404 N Decatur, 406 N Decatur, 204 E. Howard, 613 Edwards, 307 N. Edwards, 502 N. Decatur, 311 E. Howard, 202 E. Cleveland, 603 N. Decatur, 400 N. Decatur, 606 N. Decatur, 609 N. Kimball, Clinton (Danny and Bendy Wagner), 608 N. Decatur, 208 E. Davis, and 910 N. Edwards; the properties must be purchased within 90-days of today's date and City Clerk Lewis will prepare and present to Ms. Smith Burnett a Release of Special Tax Bill for each property where she would be responsible for taking the releases to the County.

SECOND: By Council Member Lefler.

Motion Passed 8/0

On December 19, 2023, I emailed (attached) Ms. Smith-Burnett to make sure she understood she had until March 18, 2024 to purchase the properties at the Dunklin County Collector's Office and pay the City of Malden taxes. However, Ms. Smith-Burnett did not pay the City of Malden taxes on any of the 17 properties requested by March 18, 2024 and to date, I have not heard from her regarding the same.

— Mandy Lewis

Mandy Lewis

From: Mandy Lewis
Sent: Tuesday, December 19, 2023 2:23 PM
To: NOLLIE SMITH
Cc: Jessie Cobb; Ivone Smith
Subject: RE: Letter of Lien Waiver

Nollie –

According to the Motion made at last night's meeting, City taxes need to be paid and a Collector's Deed produced prior to the lien releases being prepared. You have 90 days from today (March 18, 2024) to purchase the properties through the Collector's Office. Once I receive a copy of the Collector's Deed I can prepare the Release of Special Tax Bill.

If you will let me know when you are coming to pay the City taxes, I will have them figured up and ready for you.

Mandy Lewis, MRCC
City Clerk/City Collector
City of Malden
201 S. Madison
Malden, MO 63863
573-276-4502
573-276-4109 fax

From: NOLLIE SMITH <nolliesmith44@gmail.com>
Sent: Tuesday, December 19, 2023 1:56 PM
To: Mandy Lewis <MandyLewis@maldenmo.com>
Subject: Letter of Lien Waiver

Hey Mandy/Jess

Would you please give me an estimated time you may have the Waiver Letter ready for pick-up?

Thanks Nollie

--

eXp Realty/North End Property Management LLC/North End Housing Counseling Agency Corp
106 S. Decatur
Malden, Mo 63863
573-990-8632 (Office)
573-551-1062 (Company Cell)

Amended Request Breakdown

NAME	ADDRESS	PARCEL	LIEN	MAINT.	CITY TAXES OWED	TAX YEARS OWED	TOTAL	Zoning
CLAYTON, FRANK & CORA	810 N EDWARDS	06-02.0-10-001-07-006.000.000	\$1,300.00	\$0.00	\$109.27	2011-2022	\$1,300.00	R-2
BEARD, WAYNE & KATY	208 E. DAVIS	06-02.0-10-001-05-010.000.000	\$1,400.00	\$94.80	\$34.80	2013-2022	\$1,434.80	R-2
GRANT, DANNY & BENDY	CLINTON	06-02.0-10-004-14-005.000.000	\$0.00	\$0.00	\$0.00	NO TAXES OWED*	\$0.00	R-2
HALL, JERRY & BERTHA	307 N EDWARDS	06-02.0-10-004-19-015.000.000	\$5,260.00	\$0.00	\$133.98	2006-2022	\$5,260.00	R-2
JACKSON, JOE	502 N DECATUR	06-02.0-10-004-07-004.000.000	\$100.00	\$171.79	\$55.84	2017-2022	\$271.79	R-2
MANNINGS, BETTY	404 N. DECATUR	06-02.0-10-004-11-007.000.000	\$4,258.12	\$0.00	\$127.86	2013-2022	\$4,258.12	R-2
MANNINGS, BETTY	603 N. DECATUR	06-02.0-10-001-14-012.000.000	\$1,395.00	\$0.00	\$119.56	2013-2022	\$1,395.00	R-2
MANNINGS, BETTY	608 N. DECATUR	06-02.0-10-001-15-006.000.000	\$4,285.00	\$0.00	\$128.13	2013-2022	\$4,285.00	R-2
MANNINGS, BETTY	202 E. CLEVELAND	06-02.0-10-004-11-009.000.000	\$100.00	\$303.62	\$131.52	2013-2022	\$403.62	R-2
MANNINGS, BETTY	401 CLEVELAND	06-02.0-10-004-12-009.000.000	\$4,039.14	\$0.00	\$121.71	2013-2022	\$4,039.14	R-2
MANNINGS, JASON	606 N. DECATUR	06-02.0-10-001-15-007.000.000	\$6,080.00	\$380.53	\$84.60	2013-2022	\$6,460.53	R-2
MANNINGS, JASON	400 N. DECATUR	06-02.0-10-004-11-008.000.000	\$6,915.26	\$152.28	\$159.08	2013-2022	\$7,067.54	R-2
MANNINGS, JASON	406 N. DECATUR	06-02.0-10-001-15-007.000.000	\$3,206.88	\$254.24	\$136.37	2013-2022	\$3,461.12	R-2
MANNINGS, JASON	311 HOWARD	06-02.0-10-004-34-005.000.000	\$3,060.00	\$397.42	\$66.61	2013-2022	\$3,457.42	R-2
PARKS, MARK	204 E. HOWARD	06-02.0-10-004-24-007.000.000	\$100.00	\$0.00	\$75.69	2014-2022	\$100.00	R-2
SEALS, GAIL	609 N. KIMBALL	06-02.0-10-001-15-019.000.000	\$0.00	\$0.00	\$0.00	NO TAXES OWED*	\$0.00	R-2
WHEELER, JOHN&MARY	613 EDWARDS	06-02.0-10-001-16-001.000.000	\$400.00	\$0.00	\$35.29	2016-2022	\$400.00	R-2
TOTALS			\$42,899.40	\$1,004.00	\$1,514.45		\$43,594.05	

Grant, Danny & Bendy
Seals, Gail

City of Malden Taxes paid because Mr. Grant is City employee.
City of Malden Taxes paid because Ms. Seals requested a building permit.

“NEPMD”

Amended Request

Date: October 19, 2023

Nollie Burnett, Founder/CEO
North End Property Management & Development LLC
106 S. Decatur St.
Malden, Missouri 63863

Mayor Denton Kooyman
City Administrator Ivone Smith
Members Of Malden City Council

Greetings:

Below are the revised addresses North End Property Management & Development LLC (NEPMD) has made for the purchase of several properties where property taxes have not been paid for multiple years and have city demolition or maintenance liens placed against them. Unfortunately, the amount of the taxes, interest and liens owed on these properties are substantially higher than the properties value. Below you will find a list of the addresses requested.

401 E. Cleveland	603 N. Decatur
404 N. Decatur	400 N. Decatur
406 N. Decatur	606 N. Decatur
204 E. Howard	609 N. Kimball
613 Edwards	Clinton (Danny & Bendy Wagner
307 N. Edwards	608 N. Decatur
502 N. Decatur	208 E. Davis
311 E. Howard	910 N. Edward
202 E. Cleveland	

We are requesting that the Malden City Council agree to waive any liens that are placed against these properties in order to further our "Neighborhood Revitalization Initiative". "NEPMD" will then purchase these properties from the Dunklin County Tax Collectors and will maintain and pay city and county property taxes in future years.

We feel this agreement will be beneficial to the city of Malden. Please indicate in writing if the Malden City Council is agreeable in waiving the above city property taxes and liens.

Nollie Burnett

Sincerely,
Nollie M. Burnett

Airport Name: Malden Regional Airport
Project No.: 23-079A-1
County: Dunklin

**AVIATION PROJECT CONSULTANT SUPPLEMENTAL AGREEMENT NO. 1
CONSTRUCTION SERVICES**

THIS SUPPLEMENTAL AGREEMENT NO. 1 for Construction Services is entered into by the City of Malden, Missouri (hereinafter, "Sponsor") and Woolpert, Inc.(hereinafter, "Consultant").

WITNESSETH:

WHEREAS, the Sponsor and the Consultant entered into an Agreement on July 18, 2023, to accomplish a project at the Malden Regional Airport, (hereinafter, "Original Agreement"); and

WHEREAS, the Sponsor and the Consultant now desire to enter into Supplemental Agreement No. 1 to otherwise complete, extend or continue the Original Agreement as provided herein.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and representations contained herein the parties agree as follows:

(1) SCOPE OF SERVICES:

(A) The Services to be provided by the Consultant under Supplemental Agreement No. 1 are additional services which are beyond the scope of services provided in the Original Agreement. These additional professional services are generally described and defined in Section (17) of the Original Agreement and Exhibit II - SA1, which is attached hereto and incorporated herein by reference.

(2) FEES AND PAYMENTS:

(A) The Consultant shall be reimbursed in accordance with Section (8)(State) or (9)(Federal) of the Original Agreement.

(B) The costs of Supplemental Agreement No. 1 shall be in addition to the cost of the Original Agreement.

(C) The lump sum fee and maximum amount payable included in Section (9) of the Original Agreement are hereby modified for Supplemental Agreement No. 1 to be cost plus fixed fee not to exceed as follows:

	ORIGINAL AMOUNT	SUPPLEMENTAL AGREEMENT NO. 1	TOTAL
Fixed Fee	\$0.00	\$0.00	\$0.00
Max. Fee Payable	\$85,074.04	\$82,450.00	\$167,524.04

(D) Estimated costs for the services in Supplemental Agreement No. 1 are defined in Exhibit IV - SA1 and Exhibit V - SA1, which are attached hereto and incorporated herein by reference.

(3) PERIOD OF SERVICE: Exhibit VI, Performance Schedule, of the Original Agreement is hereby revised to include time for the performance of these additional services. The projected completion date is revised to December 31, 2024, which includes time for performance of all remaining services in the Original Agreement and the services in Supplemental Agreement No. 1 and submittal of all deliverables.

(4) DISADVANTAGED BUSINESS ENTERPRISE (DBE) REQUIREMENTS:

(A) DBE Goal: The following DBE goal has been established for this Supplemental Agreement No. 1. The dollar value of services and related equipment, supplies, and materials used in furtherance thereof which is credited toward this goal will be based on the amount actually paid to DBE firms. The goal for the percentage of services to be awarded to DBE firms is 0% of the total Supplemental Agreement No. 1 dollar value.

(B) DBE Participation Obtained by Consultant: The Consultant has obtained DBE participation, and agrees to use DBE firms to complete 0% of the total services to be performed under this Supplemental Agreement No. 1 by dollar value. The DBE firms which the Consultant shall use, and the type and dollar value of the services each DBE will perform, is as follows:

DBE FIRM NAME, STREET AND COMPLETE MAILING ADDRESS	TYPE OF DBE SERVICE	TOTAL \$ VALUE OF THE DBE SUBCONTRACT	CONTRACT \$ AMOUNT TO APPLY TO TOTAL DBE GOAL	% OF SUBCONTRACT \$ VALUE APPLICABLE TO TOTAL GOAL
N/A				

(5) SUBCONSULTANTS:

(A) The Consultant agrees that except for those firms and for those services listed below, there shall be no transfer of engineering services performed under this Supplemental Agreement No. 1 without the written consent of the Sponsor. Subletting, assignment, or transfer of the services or any part thereof to any other corporation, partnership, or individual is expressly prohibited. Any violation of this

clause will be deemed cause for termination of this Supplemental Agreement No. 1.

Exceptions (Subconsultant Information):

FIRM NAME	COMPLETE ADDRESS	NATURE OF SERVICES
N/A		

(6) ORIGINAL AGREEMENT: Except as otherwise modified, amended, or supplemented by this Supplemental Agreement No. 1, the Original Agreement between the parties shall remain in full force and effect and the terms of the Original Agreement shall extend and apply to this Supplemental Agreement No. 1.

IN WITNESS WHEREOF, the parties have entered into this Supplemental Agreement No. 1 on the date last written below.

Executed by the Consultant this _____ day of _____, 2024.

Executed by the Sponsor this _____ day of _____, 2024.

CONSULTANT:
Woolpert, Inc.

SPONSOR:

By _____

By _____

Title Vice President

Title _____

ATTEST:

ATTEST:

By _____

By _____

Title _____

Title _____

EXHIBIT II - SA1
SCOPE OF SERVICES

**SCOPE OF WORK
FOR
MALDEN REGIONAL AIRPORT
Malden, Missouri
Project No. 23-079A-1
Construct Apron Perimeter Fence
Construction Phase Services**

This is an Appendix attached to, made a part of and incorporated by reference with the Professional Services Agreement dated September 16, 2019, between the City of Malden and Woolpert, Inc., for providing professional services. For the remainder of this scope the Malden Regional Airport is indicated as "Sponsor" and Woolpert, Inc., is indicated as "Engineer." The construction budget for this project is approximately \$585,000. This construction budget does not include administrative, legal, or professional fees.

This project shall consist of preparing Construction Administration and Post-Construction Coordination for the Construct Apron Perimeter Fence Project. This scope of work is for the consulting services provided by the Engineer for the Sponsor. See Exhibit No. 1 below for the project location.



EXHIBIT NO. 1

DESCRIPTION

This project shall consist of installation of a perimeter fence along the eastern edge of the apron pavement. The main components of the project are installation of 6-foot chain link fence, automatic slide gates at three of the main entrances, one manual swing gate, and construction of three gravel parking lots outside of the entrance gates.

The engineering fees for this project will consist of **Part B-Special Services**, which includes; 5) Construction Administration Phase and 6) Post-Construction Coordination Phase. Part B and the two phases are described in more detail below.

PART B – SPECIAL SERVICES consists of the Construction Administration Phase and Post-Construction Coordination Phase (invoiced on a lump sum basis).

5.0 Construction Administration Phase

5.01 Prepare Project Scope of Work and Contract. This task includes establishing the scope of work. Fees shall be negotiated with the Sponsor and may be subject to an independent fee estimate conducted by a third party hired by the Sponsor. This task also includes drafting the contract for the work to be completed by the Engineer for the Sponsor once negotiations are complete.

5.02 Prepare Construction Contract and Documents. In agreement with MoDOT, the Engineer shall prepare the Notice of Award, Notice to Proceed, and Contract Agreements, including bonds and insurance documents, which will be updated to include all addenda items issued during bidding, for the Sponsor's approval and signatures.

The Engineer will ensure the construction contracts are in order, the bonds have been completed, and the Contractor has been provided with adequate copies of the Construction Plans, Specifications, and Contract Documents, which will be updated to include all addenda items issued during bidding.

5.03 Provide Project Coordination. The Engineer shall provide project management and coordination services to ensure the completion of all construction management tasks required of the Engineer. These duties include:

- Time the Engineer spends planning, organizing, securing and scheduling resources, and providing instruction to staff to meet project objectives as defined in the approved scope of work.
- Additional items to be accomplished include compiling and sending additional information requested from the office to related parties, maintaining project files as necessary and other items necessary in day-to-day project coordination.
- The Project Manager will review progress reports weekly and monthly.
- Assist with change orders and supplemental agreements as necessary. All change orders and supplemental agreements will be coordinated with the Sponsor and FAA staff prior to execution. All change orders and supplemental agreements will be prepared in accordance with the FAA Standard Operating Procedure (SOP) 7.0, *Airport Improvement Program Construction Project Change Orders*.
- Senior construction management staff will consult with and provide guidance to the on-site Construction Manager regarding unique project elements; material quality, production, and/or placement issues; and any other difficulties encountered during construction.
- Clerical staff shall prepare the quantity sheets, testing sheets, construction report format, etc.
- Office engineering staff, CAD personnel and clerical staff shall be required to assist the Field Personnel as necessary during construction. Specific tasks to be accomplished include providing secondary engineering opinions on issues arising during construction, maintaining project files as necessary and various other tasks necessary in the day-to-day operations.
- The Engineer will prepare and submit monthly invoicing.

The Engineer will complete the following tasks:

- Provide the Sponsor with a monthly Project Status Report (PSR), in writing, reporting on Engineer's progress and any problems that may arise while performing the work. The PSR must include an update of the project schedule, as described in this section, when schedule changes are expected.

- ➔ Review construction submittals, including shop drawings and materials proposed for use on the project, submitted by the Contractor, for general conformance with the project's Plans and Technical Specifications. The RPR will prepare and maintain a submittal register to log the submittals received. The submittal register will include information on the submitted items including date received, date returned, and action taken, and will be made available to the Sponsor and Contractor upon request.
- ➔ Review survey data and other construction tasks for general compliance with the construction documents.
- ➔ Coordinate, review, and provide a response to construction and general project Requests for Information (RFIs).
- ➔ Prepare and process field directives and change orders.
- ➔ Review quality control/quality assurance testing results for conformance with the project specifications.
- ➔ Coordinate and attend weekly construction progress meetings with the Contractor, Sponsor, and other relevant parties.
- ➔ Prepare the periodic construction cost estimates and review the quantities with the Contractor. The RPR, Sponsor, and Contractor will resolve discrepancies or disagreements with the Contractor's records. After compiling all costs, the RPR will submit the periodic construction cost estimate to the Sponsor for payment.

5.04 Review Environmental Documentation. This task includes the review of the overall environmental exhibit in relation to final construction documents as well as coordination throughout construction to ensure environmental commitments are maintained and environmental resources are protected.

5.05 Prepare/Conduct Pre-Construction Meeting. The Engineer will conduct a pre-construction meeting to review FAA requirements as required per FAA AC 150/5370-12 (Current Edition), *Quality Management for Federally Funded Airport Construction Projects*, prior to the commencement of construction. It is anticipated that representatives of the Engineer will include the Project Manager. As a part of this meeting, the Engineer will also discuss the environmental plan sheet, surveyed areas, and environmental commitments. The meeting will be held at the airport and will include the Sponsor, MoDOT (if possible), Contractor, subcontractors, and airport tenants affected by the project.

5.06 Prepare/Submit Construction Observation Program. This task includes preparing and submitting the Construction Observation Program, which includes resumes of project personnel representing the stakeholders, detailed inspection procedures, required submittal processes, quality control testing methods, quality assurance testing methods, final test result summary forms, and the Contractor's Quality Control Program (CQCP). The Construction Observation Program shall be prepared to follow the requirements of FAA AC 150/5370-12 (Current Edition), *Quality Management for Federally Funded Projects*.

5.07 Review Contractor's Safety Plan Compliance Document. This task includes reviewing and providing comments on the Contractor's Safety Plan Compliance Document (SPCD) as required per FAA AC 150/5370-2 (Current Edition), *Operational Safety on Airports During Construction*. The Engineer shall review to ensure that all applicable construction safety items are addressed and meet the requirements of AC 150/5370-2 (Current Edition) and the Contract's Construction Safety and Phasing Plan (CSPP). The intent of the SPCD is to detail how the Contractor will comply with the CSPP. Following award of the project to the successful Contractor and prior to the issuance of the Notice to Proceed, the Engineer will review the SPCD, provide comments and ultimately approval of the document. It is anticipated that the document will require at least one re-submittal by the Contractor to address any missing information. The

SPCD will be submitted to the Engineer for approval at least 14 days prior to the issuance of the Notice to Proceed to the Contractor. An approved copy of the SPCD shall be provided to MoDOT.

5.08 Prepare Requests for Reimbursement. This task includes preparing the FAA Standard Form 271 for Sponsor reimbursement of eligible expenses incurred on a monthly basis. The Engineer will submit the completed form along with appropriate supporting documentation to the Sponsor for review and approval. Upon approval, the Engineer or the Sponsor will submit the completed forms and supporting documentation to MoDOT for reimbursement. It is estimated there will be four RFRs for expenses incurred during the construction and closeout phase of the project.

5.09 Perform Site Visits During Construction. The Project Manager shall make on-site visits, as needed, throughout the duration of the project. At this time, it is estimated that the Project Manager will make up to one site visit to the project.

TASK 5 DELIVERABLES	TO FAA/STATE	TO SPONSOR
5.01 Construction SOW and Contract	✓	✓
5.02 Notice of Award, Notice to Proceed, and Contract Agreement	✓	✓
5.02 Issue Construction Plans, Specifications, and Contract Documents	✓	✓
5.03 Monthly Invoice and Monthly PSR	✓	✓
5.03 Pay Request Review Documentation	✓	✓
5.03 Weekly/Monthly Reports	✓	✓
5.03 Change Orders/Supplemental Agreements	✓	✓
5.05 Pre-Construction Agenda and Meeting Minutes	✓	✓
5.06 Construction Observation Program	✓	✓
5.07 Review and Approval of SPCD and Final SPCD	✓	✓
5.08 Request for Reimbursement	✓	✓

TASK 5 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
5.05 Conduct Pre-Construction Meeting	<ul style="list-style-type: none"> Malden, MO One (1) Project Manager Assume full day site visit (1 site visit) Assume travel to/from Jefferson City, MO to Malden, MO
5.09 Perform Site Visits During Construction	<ul style="list-style-type: none"> Malden, MO One (1) Project Manager Assume full day site visit (1 site visit) Assume travel to/from Jefferson City, MO to Malden, MO

6.0 Post-Construction Coordination Phase

6.01 Prepare Final Testing Report. The Engineer will submit the quality assurance testing summary report, which will include a narrative of tests taken, verification for minimum number of tests, discussion of problems and tests necessary, and a table (from Construction Observation Program) including the actual number of tests taken for each specification item to MoDOT for review and approval.

6.02 Prepare Clean-up Item List. The Engineer will ensure the Contractor has removed all construction equipment and construction debris from the airport, that all access points have been re-secured (fences repaired, gates closed and locked, keys returned, etc.), and the site is clean.

6.03 Conduct Final Inspection. The Engineer, along with the Sponsor and MoDOT (if available), shall conduct the final inspection. The quality assurance testing summary report must be accepted by the FAA prior to final inspection.

6.04 Prepare Engineering Record Drawings. The Engineer will prepare the record drawings indicating modifications made during construction. The record drawings will be provided to the FAA electronically.

6.05 Prepare Final Construction Report. The Engineer will prepare the final construction report to meet the applicable FAA closeout checklist requirements.

6.06 Update and Modify Airport Layout Plan (ALP). The Engineer will review and update the ALP to reflect the work completed for this project. A draft version of each sheet will be submitted to the ADO for review. Upon approval by the FAA, the Engineer shall assist the Sponsor in preparing copies for signature of the revised sheets and submitting to the FAA for final approval.

6.07 Summarize Project Costs. The Engineer will be required to obtain all administrative expenses, engineering fees and costs, testing costs, and construction costs associated with the project and assemble a total project summary. The summary will be analyzed with the associated project funding.

TASK 6 DELIVERABLES	TO FAA/STATE	TO SPONSOR
6.01 Final Testing Report	✓	✓
6.02 Clean-up List	✓	✓
6.03 Punchlists	✓	✓
6.04 Record Drawings	✓	✓
6.05 Final Construction Report	✓	✓
6.06 Updated ALP	✓	✓
6.07 Project Cost Summary	✓	✓

TASK 6 MEETINGS/SITE VISITS	LOCATION/ATTENDEES/DURATION
6.03 Conduct Final Inspection	<ul style="list-style-type: none"> Malden, MO One (1) Project Manager Assume full day site visit (1 site visit) Assume travel to/from Jefferson City, MO to Malden, MO

EX Reimbursable Costs During Construction. This section includes reimbursable items such as auto rental, lodging, per diem, travel and other miscellaneous costs incurred in order to complete **Part B – Special Services**. Section Reimbursables are invoiced on a not-to-exceed basis, Sections 5 and 6 Reimbursables are invoiced on a lump sum basis.

Assumptions

The scope of services described previously, and the associated fees, are based on the following rates and assumed responsibilities of the Engineer and Sponsor.

- For the purposes of estimating the amount of reimbursable expenses which will be incurred by the Engineer, the cost of per diem and lodging are calculated in accordance with current GSA rates. The actual amounts to be invoiced for per diem and lodging will be in accordance

with the published GSA rates at the time of service and may vary from the rates used in the fee estimate.

2. It is anticipated there will be a minimum number of trips and site visits to the airport to facilitate the completion of the various phases listed in this scope. The number of trips, as well as the anticipated lengths and details of the trips, are included at the end of each phase above.
3. The Sponsor will provide existing mapping data including as-builts available for the project areas, aerial orthoimagery, subsurface conditions information such as prior geotechnical investigations in the project area and other available information in the possession of the Sponsor.
4. The Sponsor will provide an electronic copy of the current ALP to allow for updating of the plan upon completion of the project.
5. The Sponsor will furnish escorts as needed for the Engineer to conduct field work.
6. The Sponsor will coordinate with tenants as required to facilitate field evaluations and construction.
7. All engineering work will be performed using accepted engineering principles and practices and provide quality products that meet or exceed industry standards. Dimensional criteria will be in accordance with FAA AC 150/5300-13 (Current Edition), *Airport Design*, and related circulars. Construction specifications will be in accordance with FAA AC 150/5370-10 (Current Edition), *Standard Specifications for Construction of Airports*, and the Central Region's Regional Updates for Specifying Construction of Airports and related circulars. Project planning, design, and construction will further conform to all applicable standards, including all applicable current FAA Advisory Circulars and Orders required for use in AIP-funded projects and other national, state, or local regulations and standards, as identified and relevant to an airfield design and construction project.
8. The Engineer will utilize the following plan standards for the project:
 - ➔ Plans will be prepared using the Engineer's standards, unless the Sponsor provides its own standards upon Notice to Proceed.
 - ➔ Plan elevations will be vertical datum NAVD 88 derived from the existing control network.
 - ➔ Plan coordinates will be based on horizontal datum NAD 83/2011 State Plane Coordinates derived from the existing control network.
 - ➔ All plans will be stamped and signed by a state-licensed Professional Engineer, or Professional Land Surveyor, as required.
 - ➔ Plans prepared by subconsultants will be prepared using the same base maps, the same coordinate systems and the same plan layout and format as plans prepared by the Engineer.
 - ➔ The guidance included in FAA Memorandum, *FAA Review of Construction Plans and Specifications for AIP Funded Projects*, will be reviewed, incorporated and will supplement the Engineer's standards.

9. The Engineer will utilize the following assumptions when preparing the project manual for bidding and construction of the project:
 - The project manual Contract Documents will be developed jointly by the Sponsor and the Engineer.
 - The Engineer is responsible for developing the contents of the document and including the Front-End documents which will be supplied by the Sponsor.
 - FAA General Provisions and required contract language will be used.
10. The Engineer must maintain records of design analyses and calculations consistent with typical industry standards, as required by the FAA, for a period of three years after the project is closed by the FAA.
11. Because the Engineer has no control over the cost of construction-related labor, materials, or equipment, the Engineer's opinions of probable construction costs will be made on the basis of experience and qualifications as a practitioner of his/her profession. The Engineer does not guarantee that proposals for construction, construction bids, or actual project construction costs will not vary from Engineer's estimates of construction cost.
12. An AC 150/5300-18B (or Current Edition) compliant survey is not required as a part of this project. No data will be submitted to Airports GIS (AGIS) through the Airport Data and Information Portal (ADIP).

Additional Services

The following items are not included under this agreement but will be considered as extra work:

- Redesign for the Sponsor's convenience or due to changed conditions after previous alternate direction and/or approval.
- Submittals or deliverables in addition to those listed herein.
- If a project audit occurs, the Engineer is prepared to assist the Sponsor in gathering and preparing the required materials for the audit.
- Serving as an expert witness for the Owner in any litigation, surety claim, contractor bond activation, or other proceeding involving the project.
- Additional or extended services during construction made necessary by extension of contract time, non-concurrent work, or changes in the work.
- Legal, surety, or insurance support, coordination, and representation.

Extra Work will be as directed by the Sponsor in writing for an additional fee as agreed upon by the Sponsor and the Engineer.

EXHIBIT IV - SA1

DERIVATION OF CONSULTANT PROJECT COSTS (CONSTRUCTION)

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EXHIBIT V - SA1

ENGINEERING CONSTRUCTION SERVICES-COST BREAKDOWN

EXHIBIT IV

DERIVATION OF CONSULTANT PROJECT COSTS

MALDEN REGIONAL AIRPORT
MALDEN, MISSOURICONSTRUCTION PHASE SERVICES
May 6, 20241 **DIRECT SALARY COSTS:**

TITLE	HOURS	RATE/HOUR	COST (\$)	
Practice Operations Leader	2	\$ 100.00	\$ 200.00	330.00
Engineer Project Mgr IV	16	\$ 87.00	\$ 1,392.00	315.00
Quality Control Manager	2	\$ 81.00	\$ 162.00	315.00
Planner III	4	\$ 78.00	\$ 312.00	295.00
Engineer Project Mgr II	190	\$ 59.00	\$ 11,210.00	295.00
Engineer in Training II	152	\$ 51.00	\$ 7,752.00	275.00
Project Coordinator II	60	\$ 43.00	\$ 2,580.00	275.00
Grants Administrator I	16	\$ 40.00	\$ 640.00	220.00
Total Direct Salary Costs			= \$	24,248.00

2 **LABOR AND GENERAL ADMINISTRATIVE OVERHEAD:**

Percentage of Direct Salary Costs @ 213.77% = \$ 51,834.95

3 **SUBTOTAL:**

Items 1 and 2 = \$ 76,082.95

4 **PROFIT:**

15% of Item 3 Subtotal* 8.37% = \$ 6,367.05

*Note: 0-15% Typical

Subtotal = \$ 82,450.00

5 **OUT-OF-POCKET EXPENSES:**

a. Mileage	Miles @	\$0.655 / Mile =	\$0.00
b. Per Diem	Days @	\$59.00 / Day =	\$0.00
c. Lodging (Taxes & Fees included)	Nights @	\$115.00 / Night=	\$0.00
d. Travel & Airline Costs	Trips @	\$500.00 / Trip =	\$0.00
e. Auto Rental	Days @	\$135.00 / Day =	\$0.00

Total Out-of-Pocket Expenses = \$0.00 Not to exceed

6 **SUBCONTRACT COSTS:**

= Not to exceed

7 **MAXIMUM TOTAL FEE:**

Items 1, 2, 3, 4, 5 and 6 = \$ 82,450.00

Actual Fee Sheet Amount due to rounding = \$82,450.00 Not to exceed

Exhibit IV - 1

AIRPORT: Maiden Regional Airport
AIP/PRDL NO.: 28-079A-1
PROJECT NAME: Construct Apron Perimeter Fence
DATE: April 23, 2024

Exhibit V



PHASE BREAKDOWN

Labor Category	Total Hours	Billing Rate	Total Cost
S.O. Construction Administration Phase (Lump Sum)			
Practice Operations Leader	2 hrs. x \$ 350.00 /hr = \$		650.00
Engineer Project Mgr IV	16 hrs. x \$ 295.00 /hr = \$		4,720.00
Quality Control Manager	2 hrs. x \$ 275.00 /hr = \$		550.00
Planner III	4 hrs. x \$ 265.00 /hr = \$		1,060.00
Engineer Project Mgr II	134 hrs. x \$ 200.00 /hr = \$		26,800.00
Engineer In Training II	78 hrs. x \$ 175.00 /hr = \$		13,650.00
Project Coordinator II	40 hrs. x \$ 145.00 /hr = \$		5,800.00
Graphic Administrator I	16 hrs. x \$ 135.00 /hr = \$		2,160.00
SUBTOTAL	243 hrs.		\$ 53,490.00
Reimbursables			
Auto Rental	Day x \$ 150.00 /Day =		
Lodging + Tax & Fees	Day x \$ 125.00 /Day =		
Per Diem	Day x \$ 50.00 /Day =		
Travel & Airfare Costs	Trip x \$ 200.00 /Trip =		
SUBTOTAL			\$ -
PHASE SUBTOTAL			\$ 53,490.00

LABOR HOUR BREAKDOWN

TASK		LABOR CATEGORY								Phase Item Costs
		Practice Operations Leader	Engineer Project Mgr IV	Quality Control Manager	Planner II	Engineer Project Mgr II	Engineer In Training II	Project Coordinator II	Grants Administrator I	
S.O. Construction Administration Phase (Lump Sum)										
01	Prepare Project Scope of Work and Contract	2	4	2		8				\$ 3,960.00
02	Prepare Construction Contract and Documents					8	24	16		\$ 6,120.00
03	Provide Project Coordination		12			80	40	24		\$ 30,000.00
04	Review Environmental Documentation				4					\$ 1,060.00
05	Prepare/Conduct Pre Construction Meeting					12	4			\$ 3,100.00
06	Prepare/Conduct Construction Observation Program					4	8			\$ 2,200.00
07	Review Contractor's Safety Plan Compliance Document					2	2			\$ 750.00
08	Prepare Requests for Reimbursement					8			16	\$ 3,760.00
09	Perform Site Visits During Construction					17				\$ 2,400.00
							</			

Labor Category	Total Hours	Billing Rate	Total Cost
S.O. Post Construction Coordination Phase (Lump Sum)			
Engineer Project Mgr II	56 hrs. x \$ 200.00 /hr = \$		11,200.00
Engineer In Training II	74 hrs. x \$ 175.00 /hr = \$		12,950.00
Project Coordinator II	20 hrs. x \$ 145.00 /hr = \$		2,900.00
SUBTOTAL	150 hrs.		\$ 27,050.00
Reimbursables			
Auto Rental	Day x \$ 150.00 /Day =		
Lodging + Tax & Fees	Day x \$ 125.00 /Day =		
Per Diem	Day x \$ 50.00 /Day =		
SUBTOTAL			\$ -
PHASE SUBTOTAL			\$ 27,050.00

TASK	LABOR CATEGORY								Phase Item Costs
	Engineer/Project Mgr II	Engineer In Training II	Project Coordinator II						
S.O. Post Construction Coordination Phase (Lump Sum)									
01. Prepare Final Testing Report	2	2							\$ 750.00
02. Prepare Clean-up Item List	4	4							\$ 1,500.00
03. Conduct Final Inspection	12								\$ 2,400.00
04. Prepare Engineering Record Drawings	5	24							\$ 5,800.00
05. Prepare Final Construction Report	24	40	16						\$ 14,120.00
06. Update and Modify All Project Plans (A/P)	2	4							\$ 1,100.00
07. Summarize Project Costs	4		4						\$ 1,340.00

	Contract Hours	Phase Fee	Reimbursable Costs	Total Cost
PHASE 8 - SPECIAL SERVICES (LUMP SUM)				
H.O. Design Survey Phase (Lump Sum)				
H.G. Construction Administration Phase (Lump Sum)	292	\$ 55,400.00	\$	\$ 55,400.00
H.O. Post Construction Coordination Phase (Lump Sum)	150	\$ 27,050.00	\$	\$ 27,050.00
	442			
		SUBTOTAL	\$ 82,450.00	\$ 82,450.00
TOTAL		\$ 82,450.00	\$ -	\$ 82,450.00

*For the purposes of estimating the amount of reimbursable expenses which will be incurred by the Engineer, the cost of per diem and lodging are calculated in accordance with current GSA rates. The actual amount to be invoiced for per diem will be in accordance with the published GSA rate at the time of service and may vary from the rate used in the fee estimate. Lodging will be invoiced as an actual expense incurred except in cases where specific client requirements exist that limit lodging to GSA standards.

MALDEN REGIONAL AIRPORT & INDUSTRIAL PARK

David Blalock-Airport Manager/Economic Developer Tara Smothers-Office Manager
3077 Mitchell Drive P O Box 411 Malden, MO 63863-0411 573-276-2279
e-mail davidblalock@maldenmo.com or tarasmothers@maldenmo.com

May 13,2024

Ivone,

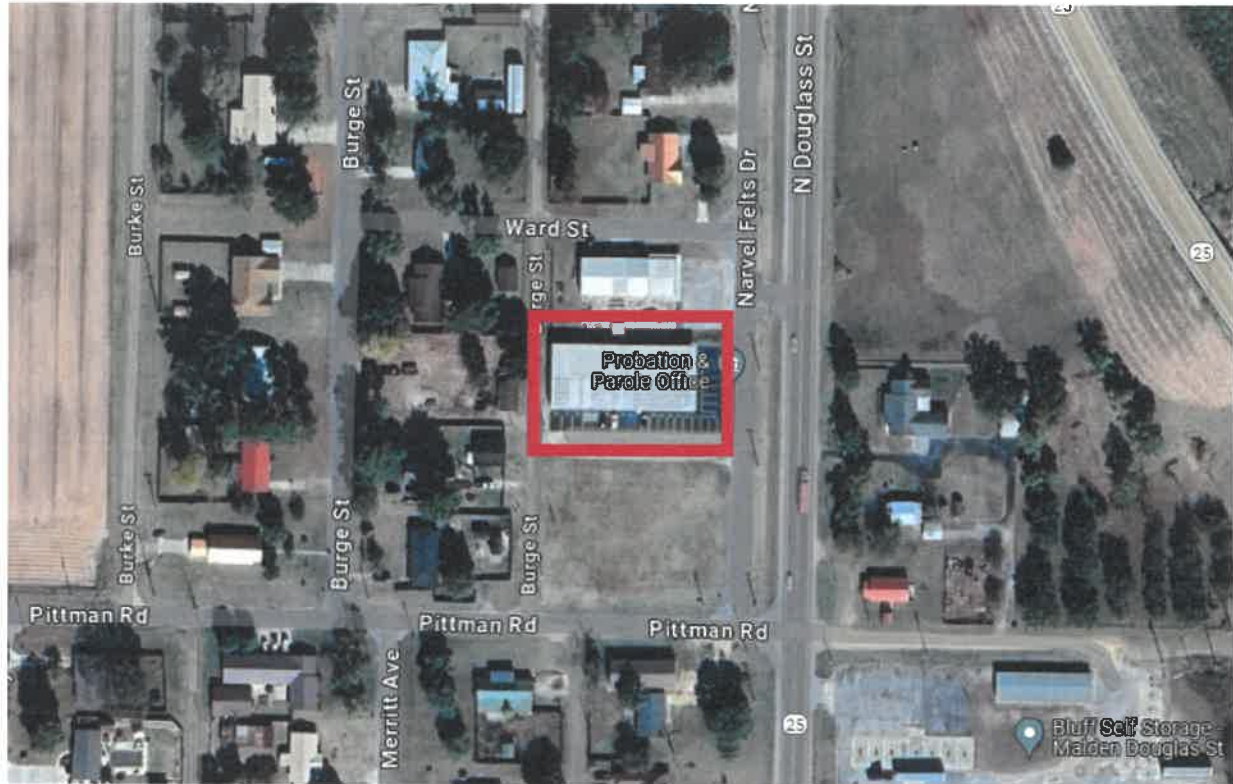
The airport department is requesting to purchase the old street sweeper from the street department for \$2,000.00.



David Blalock
Airport Manager

Planning & Zoning Board Recommendations

P&Z Meeting - April 24, 2024



MOTION: By Board Member Culp to recommend the City Council approve the Application for Conditional Use Development submitted by Spectrum Inspection Services, Inc.

SECOND: By Board Member Chidister.

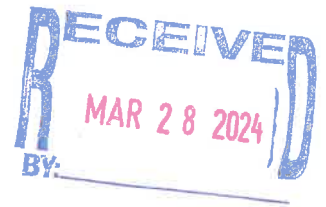
Motion Passed 6/0

CITY OF MALDEN

201 SOUTH MADISON STREET
MALDEN MISSOURI 63863

PHONE: (573) 276-4502 Fax: (573) 276-4109

Email address: cityclerk@maldenmo.com



APPLICATION FOR RESIDENTIAL CONDITIONAL USE DEVELOPMENT

Please type or print

Location of Project: 1905 North Douglas, Malden MO 63863

Project Description: Convert retail area in front of building to open concept two-bedroom residence

PART A: PARTIES OF INTEREST (Additional parties may be listed on separate sheets)

Name of Applicant: Spectrum Inspection Services, Inc.

Address: PO Box 394, Malden MO 63863

Phone Number: (573) 276-1800

Email Address: rfielack@4semo.com

Interest in Property: Owner

Name of Applicant's Agent- if different than above: Raymond Fielack

Address & E-mail Address: rfielack@4semo.com

Phone Number: (573) 276-8380 (mobile)

Name of Owner(s) – if different than above: _____

Address: _____

Phone Number: _____

Name of Architect, Landscape Architect, Planner or Engineer (please specify _____)

Raymond Fielack

Address & E-mail Address: rfielack@4semo.com

Phone Number: (573) 276-8380 (mobile)

PART B: SITE DESCRIPTION

Legal Address of Property: 1905 N Douglas, Malden MO 63863 (WALLER: LOT 3 & N 25' LOT 2 BLK 1)

Map Number: 01-8.0-34-003-012-007 **Block Number:** 1 **Locator Number:** 10349

Current Zoning: C-2

Current Use of Site: Until February 29, 2024, the front (east) area of building consisting of approximately 2500 SF which is the subject of this application was being utilized as a church. Currently, it is not rented.

Are there any restrictions or covenants on the land that will affect the proposed use? If so explain: No

PART C: PROPOSED PROJECT

Briefly describe the project and intended use. Spectrum Inspection Services, Inc AKA Spectrum Property Management is respectfully requesting Residential Conditional Use for the front (east) area of the building as a two (2) bedroom residence. The only modifications or construction required to modify the space will entail minimal construction as indicated with hatched walls in the attached blueprint of a shower area to the existing bathroom, a laundry area, kitchen and the installation of egress compliant windows in the bedrooms. (Please see attached letter and blueprint for more detail).

Is this part of a Planned Unit Development (PUD)? Yes _____ No X

How many dwelling units will result from the project? One

Overall project density in dwelling units per acre: 1.92 du/ac

PART D: SITE DEVELOPMENT

Total Square Footage of Site: 24,700 SF

Total Square Footage of Building (s): 10,500 SF, of which 2500 SF is the subject of this application.

Ratio of Total Square Footage of Building (s) to Total Square Footage of Site Property: .43

Building(s) Height: 15' Number of Floors: One

Total Number of Available Parking Spaces: Six (6)

*Is Additional Parking Part of the Project? Yes No X Explain Not Required

Number Required by the Zoning Ordinance: Two (2)

Explain the Reason for Requesting a Conditional Use Permit: Residential Conditional Use for the front (east) area (2500 SF) of the building as a two (2) bedroom residence.

*A parking Study by an impartial Engineer must be submitted as part of the application if the supplied parking is less than the number of parking spaces required by the Zoning Ordinance.

Provide a tabulation of the total square footage of the site and what percentage and amount of square footage will be reserved for off-street parking, open spaces, parks, etc.

<u>Intended Use:</u>	<u>Square Footage:</u>	<u>Percentage:</u>
<u>Residence (2500 SF)</u>	<u>Parking (2500 SF)</u>	<u>100%</u>

SECTION E: AMENDMENT TO A CONDITIONAL USE PERMIT

Please describe in detail the proposed amendment: (See above and Attached letter)

Please describe why amendment is being sought: We are respectfully requesting the amendment as our ability to rent the retail or office area which is the subject of this application in the current economy has not been successful these past years with the exception of renting to several churches at a rate below our expenses to maintain occupancy for the sake of maintenance of the buildings heating and air, water and electrical systems. Ultimately, these

churches have also not been able to maintain their leases due to the same economics. Like many other business and building owners, our insurance rates also have increased significantly year after year and this year when our policy, which renews on May 15, 2024, we will have a 100% premium increase. Because Spectrum already offers high quality, affordable residential housing in Malden and we are aware of the demand, we feel this is a solution that will not only assist our economic needs for the property, but also the needs of the City of Malden which is in short supply of quality, affordable and safe residential housing.

***A letter addressed to the Mayor & City Council describing the request in detail must accompany this application**

Signature of Applicant (Required):



Date:

3/28/24

Title: President

Signature of Owner (Required):



Date:

3/28/24



March 28, 2024

Honorable Mayor Denton Kooyman
City Councilwoman Lynette Jenkins
City Councilwoman Debra Wilkerson
City Councilwoman Terri Lefler
City Councilman Bo Beckett
City Councilman Harold Jones
City Councilman Drew Joyce
City Councilman Robert House
City Councilman Casen Coleman
City Administrator Ivone Smith
Planning & Zoning Board

Malden City Hall
201 S Madison St.
Malden, MO 63863

Re: Application For Residential Conditional Use Development – 1905 N Douglas

LETTER OF REQUEST AND SUMMARY

City of Malden

Residential Conditional Use Development Application

Applicant:

Spectrum Inspection Services, Inc.
Aka Spectrum Property Management

Property:

1905 S Douglas
Malden, MO 63863

Parcel ID No.:

01-8.0-34-003-012-007

Submitted for Applicant by:

Raymond Fielack
President
Spectrum Inspection Services, Inc.
PO Box 394
Malden, MO 63863
573-276-8380 (Mobile)
rfielack@4semo.com



I. INTRODUCTION

This letter is to express the intent and details of our application for Residential Conditional Use at 1905 N Douglas, hereafter the "Property" (WALLER: LOT 3 & N 25' LOT 2 BLK 1).

The subject property is located on approximately 0.52 acres located on N Douglas (Narvel Felts Blvd) in the City of Malden, (Dunklin County Parcel Nos. 01-8.0-34-003-012-007. The Property is currently zoned C-2.

The Applicant, Spectrum Inspection Services, Inc. and/or its principal officer ("Applicant"), has owned and operated the property since 2002 which entails a 70' x 150' (10,500 SF) building on a 120' x 190' lot. The building consists of a front retail area (2500 SF) on the east side of building facing N Douglas, an office area (1700 SF) located in the center of the building which is currently occupied by the State of Missouri and the remaining 6300 SF utilized for Applicants storage.

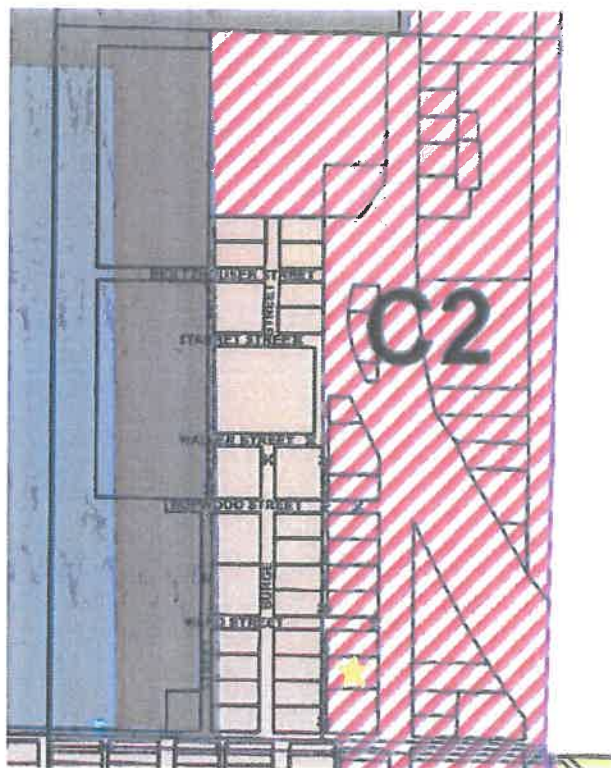
The surrounding neighborhood is comprised of a mix of styles and forms including single story and two-story homes. Our application for a Residential Conditional Use is to modify the current front retail area (2500 SF) space in the building and create a two-bedroom single family dwelling with only limited modifications or construction required. This will entail minimal construction as indicated with hatched walls in the attached blueprint (page 4) of a shower area to the existing bathroom, a laundry area, kitchen, and the installation of egress compliant windows in the bedrooms. Once completed, this single-family dwelling will have a two-bedroom open living style layout with a quality kitchen with appliances and bathroom as well safety amenities that are already present in this building including 110V interconnected smoke detectors with battery backup, emergency exit lighting as well as central station monitored alarm system. It will have six (6) parking spaces that are already present.

We are respectfully requesting the Residential Conditional Use as our ability to rent the retail area located in the front of the building, which is the subject of this application, in the current economy has not been successful these past years with the exception of renting to several churches at a rate below our expenses to maintain occupancy for the sake of maintenance of the buildings heating and air, water and electrical systems. Ultimately, these churches have also not been able to maintain their leases due to the same economics. Like many other business and building owners, our insurance rates also have significantly increased year after year and this year, 2024, when our policy renews on May 15, 2024, we will have a 100% premium increase. Because Spectrum already offers high quality, affordable residential housing in Malden and we are aware of the demand, we feel this is a solution that will not only assist our economic needs for the property, but also be a positive addition to the area as well as the needs of the City of Malden which is in short supply of quality and safe residential housing.

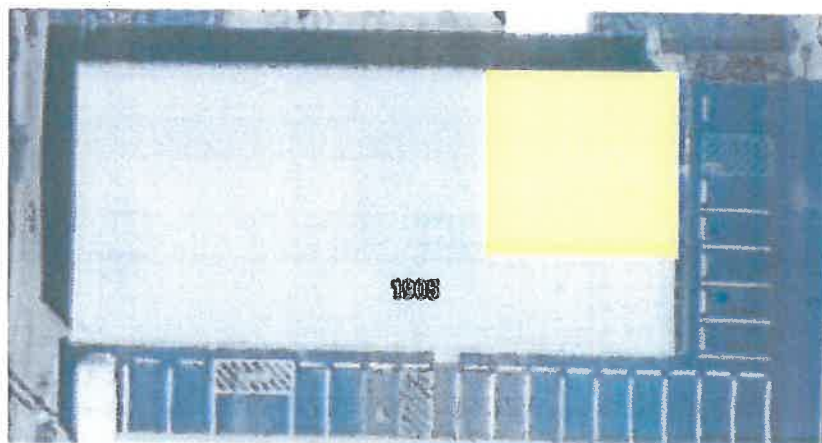
II. REQUEST SUMMARY

Applicant requests approval of Residential Conditional Use Development. The Property (yellow star below) is now designated as C-2 (commercial) on the City of Malden Zone Map. The 2500 SF front retail area (yellow box depicts approximate location in building) that Applicant wishes to utilize as a single-family dwelling as outlined on application is displayed below.

Location of parcel Residential Conditional Use Development change



Location of area (yellow) within building requested Residential Conditional Use



Layout of Proposed Two-Bedroom Residence at 1905 N Douglas

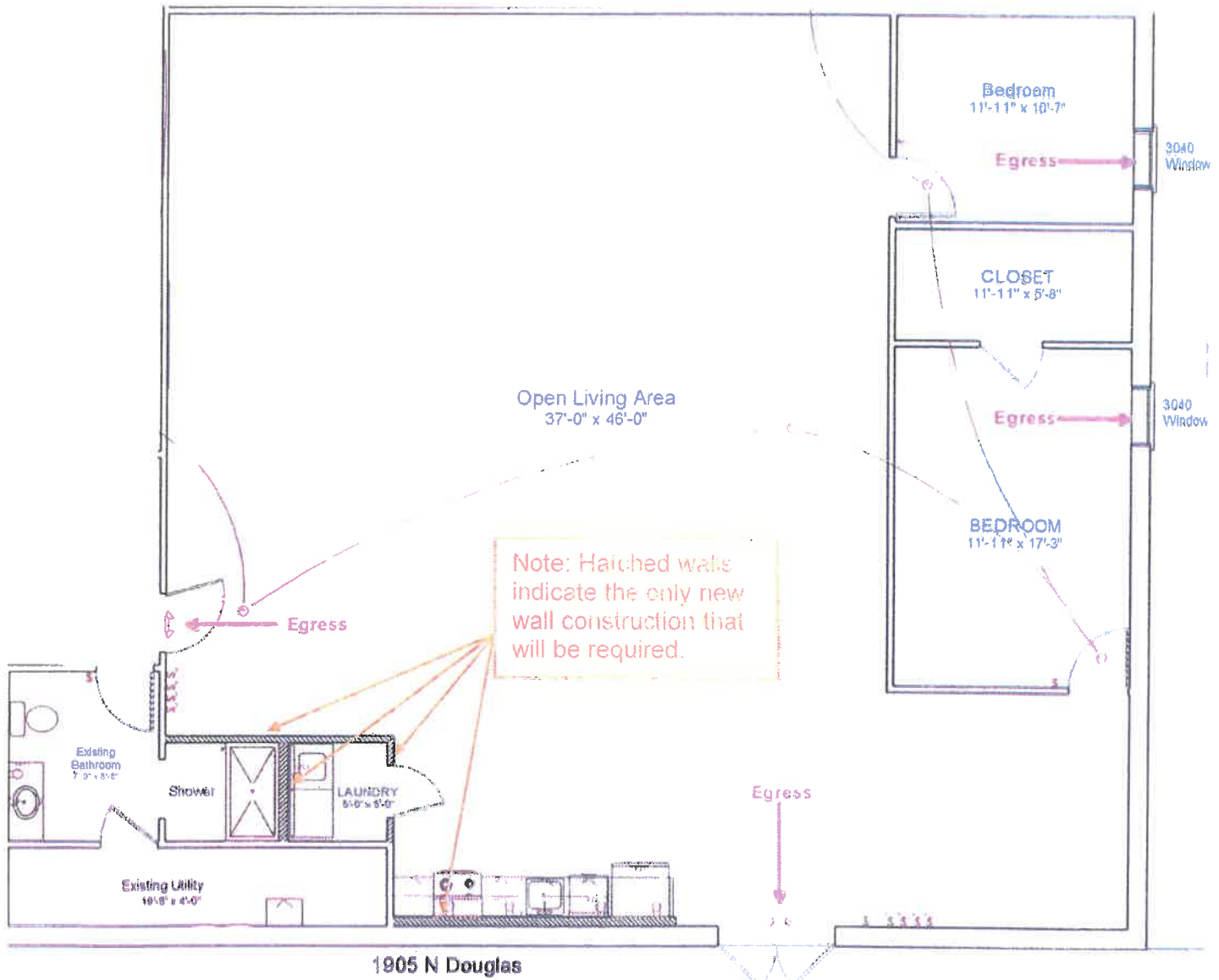


Figure 1



III. STANDARDS FOR APPROVAL

The Applicant fully satisfies the criteria set forth in the City's code for the submitted Conditional Use Permit. This application is not a typical request for Conditional Use on a newly acquired property or development as Applicant has been operating and held ownership of the Property for over two (2) decades in the City of Malden.

Instead, Applicant seeks the required approvals to allow the retail area, with minimal modifications to be used as a single-family residence as the applicant is unable to use the area for its commercial use as a Retail or office area as a primary use of the area.

Additionally, Applicant's document submission for these applications is unique. Typical application submissions include a site development plan showing the new building types and uses proposed by the zoning request. In this circumstance, the Applicant requests only permission to transition its use of the existing Property. No new additional building types or exterior development are proposed by the Applicant.

The applicant's submission completely and accurately represents the site conditions for the current and continuing use of property. The Applicant respectfully requests its applications be granted by the City of Malden.

Residential Conditional Use Development Request (Single Family Dwelling)

The Applicant satisfies all the criteria for a conditional use permit as set forth in the City of Malden Code, Section 400.220 and the Malden Residential Conditional Use Development Permit Application Form.

1. Would the proposed use be detrimental to endanger the public health, safety, or general welfare?

The establishment, maintenance, or operation of the conditional use residence will not be detrimental to or endanger the public health, safety, or general welfare.

2. Would the proposed conditional use cause injury to other property?

Conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood. Applicant's modification and use of the Property as a single-family dwelling will have no adverse impacts on the use or usability of surrounding properties. The additional quality residence will continue to provide a benefit to community residents and families in Malden.



3. How would the proposed use be suitable in view of the use and development of adjacent and nearby property?

The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district, nor substantially diminish and impair property values within the neighborhood.

4. To what extent will or could the proposed use cause an excessive or burdensome use of existing streets, transportation facilities, utilities, or other public facilities?

Applicant's proposed single-family residence is low impact and will be no greater than the previous or existing use of the Property and will not cause a burden to any public facilities or utilities as no additional facilities or utilities are required including providing ingress and egress so designed as to minimize traffic congestion in the public streets.

5. Is the proposed ingress and egress to the subject property adequate and how will it impact the traffic of the proposed use relative to street capacity and safety of public streets and nearby pedestrian uses.

Applicant's site provides adequate ingress and egress to the Property through a parking lot entrance and exit located on Narvel Felts Blvd. Applicant plans to maintain this parking lot as the residence site primary access point. Applicant's continued use will not adversely impact traffic patterns or public safety along Narvel Felts Blvd nor N Douglas (Bus 25).

IV. CONCLUSION

For the foregoing reasons, the Applicant respectfully requests that the Malden City Planning and Zoning Commission, Mayor and City Council approve this application. In summary, the application seeks to continue Spectrums two-decade long history of serving Malden residents and businesses. We look forward to working with the city and are available to discuss this application and any questions.

Please do not hesitate to contact me at 573-276-8380 or rfielack@4semo.com.

Sincerely,

/s/ Raymond Fielack

Raymond Fielack

President

Spectrum Inspection Services, Inc.

1905 N Douglas (Narvel Felts), Malden MO 63863



Legend

Road	Dashed Land Hook
	

<all other values>	Solid Land Hook
--------------------	-----------------

US Original Lot

MO Original Lot Subdivision

RT Subdivision County

Section

 Railroad
 County Boundary

Dashed Land Hook

Solid Land Hook

Original Lot

Subdivision

Subdivision

Section

Notes

Notes
WALLER: LOT 3 & N 25' LOT 2 BLK 1
01-8.0-34-003-012-007
Ward 4

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Proposed Changes to Boards & Committees

and

Ordinance No. 2840

- **Removal of Art Commission – Chapter 135, Article V**
 - Has not met since 2020
- **Removal of Tree Board (Trim Board) – Chapter 260, Article I**
 - Has not met since prior to February 2019
- **Removal of Community Center Board – Chapter 135 Article IV**
 - Chamber of Commerce replaced Community Center Board
- **Removal of Airport Board aka DED/Airport Advisory Committee – Chapter 135, Article II & Chapter 130 Article V**
 - Has not met since December 2022

Chapter 110. Mayor and City Council

Article I. Mayor And City Council — Generally

Section 110.250. Standing Committees Of The City Council.

[R.O. 1993 § 105.220; Ord. No. 2681 §§ 1 — 4, 4-12-1999; Ord. No. 2840, 11-14-2005]

- A. That the existing committees, which consist of sixteen (16) separate Council committees known as the "Airport Board," "Annexation," "Board of Public Works," "Building," "Code Enforcement," "Community Center Board," "Finance and Insurance," "Fire," "Franchise," "Malden Properties," "Park Board," "Police," "Purchasing," "Redistricting," "Safety Committee," and "Department of Economic Development" are all hereby abolished.
- B. That effective immediately with the passage and adoption of this Section, four (4) new committees are established in their place and those committees shall consist of the following:
 1. "Public Safety Committee," which will have the responsibility over the Fire and Police Departments as well as any other issues relating to the general welfare and safety of the citizens of Malden, Missouri. This committee shall consist of three (3) members appointed by the Mayor in his sole discretion. There shall be no requirement that the appointments be approved by the Council. The mayor shall have the authority to remove any council member from the committee with the approval of the Council.
 2. "Building Committee," which shall be responsible for the supervision, operation and maintenance of all municipal-owned structures as well as the establishment, review and updating of municipal building codes and maintenance issues with regard to privately owned structures within the City of Malden, Missouri. This committee shall consist of three (3) members appointed by the Mayor in his sole discretion. There shall be no requirement that the appointments be approved by the Council. The mayor shall have the authority to remove any Council member from the committee with the approval of the Council.
 3. "Finance And Budget Committee" which shall be responsible for the municipal budget of the City of Malden Missouri as well as all purchasing decisions made by the Municipality. This committee shall review and make all recommendations on all budget matters of both revenue and expenditure. This committee shall consist of three (3) members appointed by the Mayor in his sole discretion. There shall be no requirement that the appointments be approved by the Council. The mayor shall have the authority to remove any council member from the committee with the approval of the Council.
 4. "Annexation, Zoning And Redistricting" This committee shall consist of three (3) members appointed by the Mayor in his sole discretion. There shall be no requirement that the appointments be approved by the Council. The Mayor shall have the authority to remove any Council member from the Committee with the approval of the Council.
- C. In addition to the foregoing four (4) committees, the Mayor, in his sole discretion, and without the requirement of approval by Council, shall appoint one (1) current member of the City Council to serve as liaison to the following municipal boards, to wit:
 1. Airport Board;

2. Board of Public Works;
 3. Community Center Board;
 4. Park Board;
 5. Board of Directors of the Department of Economic Development.
- D. At the first regular Council meeting in May of 2006 and in May of each year thereafter, the Mayor shall make appointments to these committees and such appointments shall act and be in place for a period of one (1) year unless the individual so appointed resigns or for any reason is no longer a member of the City Council for the City of Malden, Missouri and at which time, the Mayor shall make a replacement thereon within thirty (30) days after such resignation or removal. The Mayor shall have authority to remove any Council member from the committee at his sole discretion. The appointment shall generally continue for a period of one (1) year or until the successor has been duly appointed to the committee. These same rules of appointment, resignation, removal, replacement as well as term of office shall apply to the Council members appointed as liaisons to the five (5) boards described above.

Chapter 135. Boards, Commissions and Committees

Article V. Arts Commission

Section 135.280. Created.

[Ord. No. 3005, 6-15-2009]

An Arts Commission is hereby established.

Section 135.290. Composition.

[Ord. No. 3005, 6-15-2009]

The "Malden Arts Commission" shall consist of seven (7) members appointed by the Mayor with the advice and consent of the City Council. Membership shall be a diverse mixture of citizen representatives of the community at large, including at least one (1) practicing artist.

Section 135.300. Term Of Office.

[Ord. No. 3005, 6-15-2009]

The appointment of each member of the "Malden Arts Commission" shall be for a term of three (3) years with three (3) members, as determined by the commission, initially to serve only a two-year term so that there will be an overlapping of terms.

Section 135.310. Compensation; Expense.

[Ord. No. 3005, 6-15-2009]

All members of the "Malden Arts Commission" shall serve as such without compensation, except for actual expenses, which shall be subject to approval by the mayor.

Section 135.320. Organization.

[Ord. No. 3005, 6-15-2009]

Upon appointment, the Malden Arts Commission shall be called together by the Mayor and shall organize by electing a chair from any of its members for a term of one (1) year with eligibility for reelection, and may fill such other of its offices as it may create.

Section 135.330. Meetings; Quorum, Staff.

[Ord. No. 3005, 6-15-2009]

The Malden Arts Commission shall meet at least once each quarter. A majority of the members constitutes a quorum. The City Clerk or his or her designee shall act as staff to the commission.

Section 135.340. Duties And Responsibilities.

[Ord. No. 3005, 6-15-2009]

- A. The Malden Arts Commission shall act as an advisory body to the Mayor and City Council on matters pertaining to all forms of art, visual, audio or otherwise. Its duties may include:
1. Developing a general policy for inclusion and approval of art in public places and projects.
 2. Establishing criteria for art, including compatibility with general, social, and physical environment with which the art is to relate, originality, diversity of style, structural design, quality, quantity, scope, scale, material, form, content, and durability.
 3. Recommending art projects and identifying potential sites.
 4. Recommending the placement of statues, monuments and memorials in city parks, in or on city property, and public rights-of-way.
 5. Encouraging the incorporation of art into the design of commercial, residential, and public projects.
 6. Encouraging artists' involvement at the inception of City design and building projects.
 7. Maintaining a directory of the City's inventory of art, including receipt annually of the City's plan for conservation and maintenance of art works.
 8. Reviewing and making recommendations upon all works of art to be acquired by the city, either by purchase, gift, or otherwise.
 9. Educating the community about the value and importance of art.
 10. Advising or receiving recommendations from other City boards and commissions on matters involving the arts, including aesthetics and beautification.
 11. Serving as the City's liaison with artists and advising on any proposed alteration, removal, or destruction of art projects, statues, monuments, or memorials in city parks or on city property.
 12. Preparing an annual report to the Mayor and Council on the Arts. The report may include a plan for future art projects.

Section 135.350. Definitions.

[Ord. No. 3005, 6-15-2009]

As used in this Article, the following terms shall have the meanings indicated:

ART

A tangible creation by an artist exhibiting skill and aesthetic principles, including, but not limited to, paintings, sculptures, stained glass, engravings, statues, bas-reliefs, carvings, frescoes, mobiles, murals, collages, mosaics, tapestries, photographs, drawings, monuments, and fountains and shall also include audio works of art such as, but not limited to, recordings, live performances and any reproduction in any manner thereof.

Chapter 260. Tree Regulations

Article I. Tree Board

Section 260.010. Creation And Establishment Of A City Tree Board.

[Ord. No. 3120, 4-18-2016; Ord. No. 3265, 12-19-2022]

There is hereby created and established a City Tree Board for the City of Malden, Missouri, which shall consist of five (5) members, who shall reside within twenty-five (25) miles of the City limits of the City of Malden, and who shall be appointed by the Mayor with the approval of the City Council. The Community Forest Manager shall be an ex officio member of the City Tree Board.

Section 260.020. Terms Of Office.

[Ord. No. 3120, 4-18-2016]

The term of the five (5) persons to be appointed by the Mayor shall be three (3) years, except that the term of two (2) of the members appointed to the first board shall be for only one (1) year and the term of two (2) members of the first board shall be for two (2) years. In the event that a vacancy shall occur during the term of any member, a successor shall be appointed for a new three-year term.

Section 260.030. Compensation.

[Ord. No. 3120, 4-18-2016]

Members of the Tree Board shall serve without compensation.

Section 260.040. Duties And Responsibilities.

[Ord. No. 3120, 4-18-2016]

- A. It shall be the responsibility of the Tree Board to study, investigate, council and develop and/or update annually, and administer written plans (annual and long-range) for the care, replacement, maintenance, and removal or disposition of trees and shrubs in parks, along streets and in other public areas. Such a plan will be presented annually to the City Council and upon their acceptance and approval shall constitute the official comprehensive City tree plan for the City of Malden, Missouri.
- B. The Tree Board, when requested by the City Council, shall consider, investigate, make finding, report, and recommend upon any special matter or question relating to trees.

Section 260.050. Operation.

[Ord. No. 3120, 4-18-2016]

The Tree Board shall choose its own officers, make its own rules and regulations and keep a journal of its proceedings. A majority of the members shall be a quorum for the transaction of business.

Article II. General Provisions

Section 260.060. Definitions.

[Ord. No. 3120, 4-18-2016]

As used in this Chapter, the following terms shall have the meanings indicated:

COMMUNITY FOREST MANAGER

The official (public employee) representative of the Tree Board and as such is responsible for administration of the community forestry program.

PARK TREES

Trees, shrubs, bushes, and all other woody vegetation in public parks.

PRIVATE COMMUNITY FOREST

All trees within municipal boundaries but not owned by the City.

PUBLIC COMMUNITY FOREST

All street and park trees, and other trees owned by the City as a total resource.

STREET TREES

Trees, shrubs, bushes, and all other woody vegetation on land lying between the property lines on either side of all streets and avenues within the City/village.

Section 260.070. Purpose.

[Ord. No. 3120, 4-18-2016]

It is the purpose of this Chapter is to promote and protect the public health, safety and general welfare by providing for the regulation of the planting, maintenance and removal of trees, shrubs and other plants within the City of Malden, Missouri. It is also to manage Malden's community forest in a strong, healthy condition for today and the future of Malden, Missouri.

Section 260.080. Intent.

[Ord. No. 3120, 4-18-2016]

- A. It is the intent of the City Council of the City of Malden, Missouri, that the terms of this Chapter shall be construed so as to promote:
1. The planting, maintenance, restoration and survival of desirable trees, shrubs and other plants within the City. The protection of community residents from personal injury and property damage and the protection of the City of Malden from property damage, caused or threatened by the improper planting, maintenance or removal of trees, shrubs or other plants located within the community.

Section 260.090. Street Tree Species To Be Planted.

[Ord. No. 3120, 4-18-2016]

The City of Malden, Missouri, shall maintain an extensive list of recommended trees for planting in public areas. The purpose of this listing will be to maintain diversity in the total tree population. This list

shall be available to residents of the City upon request to aid in the selection of trees for private and public properties. The list of recommended trees shall be updated periodically by the Community Forest Manager to reflect new developments or species that will affect the population of the community forest.

Section 260.100. Distances And Clearances For Planting.

[Ord. No. 3120, 4-18-2016]

- A. Street trees may be planted in the tree lawn where this is no less than six (6) feet between the edge of the sidewalk and the curb of the street. Street trees shall be planted no closer than three (3) feet from a sidewalk, driveway, or street.
- B. No street tree shall be planted closer than ten (10) feet from any street corner, measured from the point of the nearest intersection of curbs or curblines.
- C. No street tree shall be planted closer than ten (10) feet from any fire hydrant/fire plug.
- D. Special permission must be obtained from the Community Forest Manager when planting street trees within ten (10) feet of any point on a line on the ground immediately below any overhead utility wire.

Section 260.110. Public Tree Care.

[Ord. No. 3120, 4-18-2016]

- A. The City shall have the right to plant, prune, maintain, and remove trees, plants and shrubs within the rights-of-way or bounds of all streets, alleys, lances, squares, and public grounds as may be necessary to ensure public safety. All tree pruning and removal will be done in accordance with the most current ANSI A300 Tree Shrub and Other Woody Plant Maintenance-Standard Practices.
- B. The City may remove or cause or order to be removed any tree or part thereof which is in an unsafe condition or which by reason of its nature is injurious to electric power lines or other public improvements, or is seriously affected with any fatal disease.
- C. The abutting property owners shall have the right to perform normal tree care on all street trees.

Section 260.120. Permit Required.

[Ord. No. 3120, 4-18-2016]

No person shall remove any public tree without replacing such tree with a tree or trees of equivalent dollar in the vicinity of the removed tree. The value of trees shall be determined by the Community Forest Manager in accordance with regulations considering the species, location, size and condition of trees adopted by the Tree Board. If no suitable location exists in the vicinity of the tree removed or if the replacement tree is of lesser value, the person causing the tree to be removed shall make a compensatory payment to the City equal to the difference in value between the tree removed and any replacement tree. Such compensatory payment shall be paid into a fund established by the director of finance and used solely for the purpose of enhancing the community forest.

Section 260.130. Tree Topping.

[Ord. No. 3120, 4-18-2016]

It shall be unlawful as a normal practice for any person, firm, or City department to top any street tree, park tree, or other tree on public property. Topping, rounding off or pollarding is defined as the systematic cutting back of limbs within the tree's crown to such a degree as to remove the normal canopy and disfigure the tree. Trees severely damaged by storms or other causes, or certain trees

under utility wires or other obstructions where other pruning practices are impractical, may be exempted from this Section at the determination of the Community Forest Manager or Tree Board.

Section 260.140. Clearance Over Streets And Walkways.

[Ord. No. 3120, 4-18-2016]

Clearance over streets and walkways shall be the responsibility of the abutting property owner. A clearance of eight (8) feet must be obtained over walkways and a clearance of twelve (12) feet must be maintained over streets and alleys. Property owners are responsible for trees on their own property as well as trees on public rights-of-way that abut their property.

Section 260.150. Dead Or Hazard Tree Removal.

[Ord. No. 3120, 4-18-2016]

The City shall have the right to cause to be removed any tree within the City that is dead or has been declared hazardous. Hazard trees are defined as trees with severe structural defects or splits. The City will notify, in writing, the owners of such trees. Removal is the responsibility of the owners of such trees and shall be accomplished within the time limits set by the Community Forest Manager.

Section 260.160. Interference With The Tree Board.

[Ord. No. 3120, 4-18-2016]

It shall be unlawful for any person to prevent, delay, or interfere with the Community Forest Manager, the Tree Board or any of its representatives or agents while engaging in and about the planting, cultivating, mulching, pruning, spraying, or removal of any trees within the public community forest.

Section 260.170. Enforcement.

[Ord. No. 3120, 4-18-2016]

The Community Forest Manager is hereby charged with the responsibility for the enforcement of this Chapter and may serve public notice to any person, firm, or corporation in violation thereof or institute legal proceedings as may be required and the City Attorney is hereby authorized to institute appropriate proceedings to that end.

Section 260.180. Access.

[Ord. No. 3120, 4-18-2016]

It shall be unlawful for any person to prevent, delay, or interfere with access to private property by the City or its representative in the legal performance of any Section of this Chapter.

Section 260.190. Penalty.

[Ord. No. 3120, 4-18-2016]

Any person, firm, or corporation violating any provision or who fails to comply with any notice issued pursuant to the provisions of this Chapter, shall, upon conviction, be punished as set forth in Section **100.220** of this Code.

Section 260.200. Arborist Certification And Insurance.

[Ord. No. 3120, 4-18-2016]

Persons or firms engaged in the business or occupation of pruning, treating, or removing any street tree, park tree or other privately owned tree should be recognized by the International Society of Arboriculture as a Certified Arborist or Certified Tree Worker. All persons or firms must carry evidence of liability insurance and workers' compensation. No certification shall be required by any public employee doing such work in the pursuit of their public service endeavors.

Chapter 135. Boards, Commissions and Committees

Article IV. Community Center Board

Section 135.240. Established.

[R.O. 1993 § 136.010; Ord. No. 2592 § 1, 8-28-1995]

There is hereby established in the City of Malden an executive board to be known as the Community Center Board.

Section 135.250. Members — Appointment — Terms.

[R.O. 1993 § 136.020; Ord. No. 2592 § 2, 8-28-1995; Ord. No. 3265, 12-19-2022]

The Community Center Board shall consist of four (4) members who shall reside within twenty-five (25) miles of the City limits of the City of Malden at the time of their appointment. They shall serve four-year terms. Members first appointed shall be appointed to terms of one (1) year, two (2) years, three (3) years and four (4) years. In May of each year, the Mayor shall appoint the members, subject to the approval of the majority of the City Council.

Section 135.260. Chairman — Vice Chairman — Secretary.

[R.O. 1993 § 136.030; Ord. No. 2592 § 3, 8-28-1995]

Each year after appointments are made, the Community Center Board shall elect a Chairman, Vice Chairman and Secretary.

Section 135.270. Powers And Duties.

[R.O. 1993 § 136.040; Ord. No. 2592 § 4, 8-28-1995]

A. The powers and duties of the Community Center Board shall consist of the following:

1. Operate the Community Center in a business-like manner, subject to the regulatory control of the City Council.
2. Approve and recommend all expenses for the operation of the Community Center to the City Council for payment.
3. Deposit into the City Treasury all monies received by the Community Center to the credit of the Community Center Fund.
4. Community Center Board shall have authority to approve the expending of monies subject to the limits set by the City Council.
5. The Community Center Board shall recommend to the City Council rental and user fees for the use of the Community Center, and when approved by the City Council, take charge of

collecting such fees.

6. The Community Center Board shall keep a journal containing the minutes of its meetings and when approved by the Community Center Board, shall be kept as a permanent record to the charge of the City Clerk.
7. Shall recommend to the City Council other items of interest that will preserve and keep the operation of the Community Center an important asset of the City.

Chapter 135. Boards, Commissions and Committees

Article II. Airport Board

Section 135.070. Operation Of Malden Regional Airport.

[Ord. No. 3164, 10-16-2017]

The construction, improvement, equipment, maintenance, and operation of the Malden Regional Airport and the sale, leasing, or letting of all real property or buildings owned by the City of Malden comprising the Malden Regional Airport is vested in the City Council of the City of Malden. The airport facilities shall be operated and maintained in accordance with applicable rules and regulations of the Federal Aviation Agency and any agreements in effect with the Federal Aviation Agency as the representative of the United States of America.

Section 135.080. Designation Of Officer Or Board.

[Ord. No. 3164, 10-16-2017]

The City Council may, from time to time, vest such duties for the operation and/or maintenance of the Malden Regional Airport and all real property adjacent thereto owned by the City of Malden in such officers, employees, or board and under such standards and supervision as the City Council deems suitable.

Section 135.090. Disposition Of Airport Revenues.

[Ord. No. 3164, 10-16-2017]

All revenues derived from the sale, leasing, letting, or operation of properties, facilities, or services comprising the Malden Regional Airport shall be paid to the City Treasurer and designated as the "Airport Fund." Said funds shall only be disbursed for the operation, maintenance, or development of the Malden Regional Airport pursuant to applicable Federal Aviation Administration orders, policies, and procedures. The City Treasurer shall provide the City Council with a monthly report of receipts and disbursements, and an annual report showing money received by the Board, the source from whom received and a detailed itemized statement of all money expended, to whom paid, and for what purposes.

Chapter 130. Taxation and Finance

Article V. Economic, Industrial And Airport Development Fund

Section 130.220. Fund Created.

[Ord. No. 3170, 12-18-2017]

- A. There is hereby created a special fund to be known as the "Economic, Industrial and Airport Development Fund."
- B. Revenues for this fund shall be provided by the General Fund for the City of Malden, the Board of Public Works, and the Airport Fund in an amount set each year by the City Council.
- C. The City Council may provide that in-kind services be provided in lieu of funds either by the City Council, the Board of Public Works, or the Malden Regional Airport.
- D. Expenditures of this fund shall be used for any and all expenses relating to economic industrial, and airport development within the City of Malden. All expenditures from this fund shall be approved by the City Council as all other bills are approved.

Section 130.230. Advisory Committee.

[Ord. No. 3170, 12-18-2017]

- A. There is hereby created in the City of Malden an "Economic, Industrial and Airport Development Advisory Committee," which shall consist of the Mayor, a City Council liaison, and one (1) representative of each of the following economic interests within the City:
 - 1. Utilities, including but not limited to, the Malden Board of Public Works;
 - 2. Banking or Financial Services;
 - 3. Real Estate Sales/Brokerage;
 - 4. Business employing twenty-five (25) or fewer persons on a full-time basis;
 - 5. Businesses employing more than twenty-five (25) persons on a full-time basis;
 - 6. Education, whether K-12 or secondary;
 - 7. Aviation;
 - 8. Malden Chamber of Commerce.
- B. Members shall serve for the following terms: one (1) member shall fill a one-year term; two (2) members shall fill two-year terms; three (3) members shall fill three-year terms; and three (3) members shall fill four-year terms. All designated members, other than the Mayor, shall be approved by the City Council as members of all other committees are appointed and approved. A

member need not be a citizen of Malden so long as he or she represents one of the above economic interests with bona fide economic operations within the City.

- C. As soon each year as possible, the members shall elect a Chairman and Vice Chairman. No officer shall serve in the same capacity for more than two (2) consecutive terms.
- D. The duties of the Economic, Industrial and Airport Development Advisory Committee shall be in the form of recommendations to the Mayor, City Council, City Administrator, and Director of Economic Development for the growth of economic, industrial and airport development for the City. Unless otherwise provided in this Code or by action of the City Council, no officer, member, or board established under this section shall have authority to supervise, direct, bind, or negotiate on behalf of the City or any employee thereof.
- E. Six (6) members shall constitute a quorum of the Economic, Industrial and Airport Development Advisory Committee and six (6) affirmative votes shall be required for any recommendation thereof to be brought before the City Council.

PROPOSED

CITY OF MALDEN BOARDS and COMMISSIONS

BPW BOARD MEMBERS

2027	Clark Duckett – President
2026	Vivian Stone
2024	VACANT
2025	Penny Loughary
-	Casen Coleman - City Council Liaison (non-voting)
	Meet - Last Tuesday of the Month @ 5:00pm

PARK BOARD MEMBERS

2026	Ian Casto - President
2026	Brenda Harris-Crumby
2024	Mike Kean
2023	Walker Culp
2025	Anita Mathies
2024	Aujua Woods
2025	Tomorro Antwine
2025	Amy Coleman
2024	Earnest Fobbs
-	Bo Beckett - City Council Liaison (non-voting)
	Meet -3rd Wednesday of the Month @ 5:30pm

EEZ BOARD MEMBERS - 5 year term

2026	Don Collins --- Chairman
2024	Carrie Fowler -- Vice Chairman
2025	Luke Carter
2022	Trent Landers
2024	Penny Loughary
-	Robert House -- City Council Liaison (non-voting)
	Meet - Subject to Call

TRIM BOARD

2026	Walker Culp
2024	Jackie Mosley
2026	Greg Hampton
2025	Martia Hampton
	VACANT
	VACANT
-	Harold Jones -- City Council Liaison
	Meet -- Subject to Call

PLANNING & ZONING BOARD MEMBERS

2027	Jerry Smith - President
-	Denton Kooyman - Mayor
2026	Dianna Rogers
2026	James Reed
2025	Walker Culp
2024	Tom Chidister
2025	Larry Smith
-	Drew Joyce -- City Council Liaison (voting Member)
	Meet - 4th Wednesday of the Month @ 12:00pm

BOARD OF ADJUSTMENTS

2027	Matt Steward
2024	Greg Hampton
2025	Trent Landers
2026	Carolyn Coleman
2027	Drew Joyce
	Meet - Subject to Call

INDUSTRIAL DEVELOPMENT AUTHORITY

2024	Harold Jones- City Council
2024	Pam White - Chamber
2024	Ron Huber - Business
2024	Leah Rose - Business/Finance
2024	David Blaylock - AIRPORT
2024	Penny Loughary - BPW
	Meet - Subject to Call

****ALL MEETINGS ARE SUBJECT TO CHANGE****

Contact City Hall at 573-276-4502 to Confirm Time and Location

updated xxxxxx

PROPOSED CITY OF MALDEN COMMITTEES

DED/AIRPORT ADVISORY COMMITTEE MEMBERS

Dan Mcleod - Chair
Denton Kooyman - Mayor
David Blalock - DED/Airport Facilities Director
Larry Morse - Sterling Bank President
Matt Steward - State Farm
Ron Huber - County Commissioner
Carrie Fowler - Education
VACANT - Chamber of Commerce
Clark Duckett - BPW Board President
Dianna Rogers - Real Estate
Harold Jones - City Council Liaison
Meet - 1st Tuesday of the Month @ 3:00pm

BUILDING CODE COMMITTEE MEMBERS

Drew Joyce - Chair
Dianna Rogers
Robert House
Lynnette Jenkins
Harold Jones
Meet - 4th Wednesday of the Month @ 10:30am

FINANCE & BUDGET COMMITTEE MEMBERS

Denton Kooyman - Mayor/Chair
Casen Coleman - Chair
Lynnette Jenkins
Terri Lefler
Harold Jones
Drew Joyce
Meet - Subject to Call

HR COMMITTEE MEMBERS

Clark Duckett - Chair BPW Board/Airport
Casen Coleman - City Council
Jessica Carpenter - Human Resource
Lynnette Jenkins - City Council/Union
Drew Joyce - City Council
Rose Downs - City Council
Ian Casto - Park Board
Meet - Subject to Call

PUBLIC SAFETY COMMITTEE MEMBERS

Robert House - Chair
Bo Beckett
Harold Jones
Rose Downs
Meet - Subject to Call

ANNEXATION, ZONING AND REDISTRICTING

Casen Coleman
Lynnette Jenkins
Terri Lefler - Chair
Meet - Subject to Call

ARTS COMMISSION

Patsy Reublin
Betty Caldwell
Krystal Slaughter
Inga Ladd
Candice Smith
Chris Hrabik
Meet - 3rd Wednesday of the Month @ 12 pm

****ALL MEETINGS ARE SUBJECT TO CHANGE****
Contact City Hall at 573-276-4502 to Confirm Time and Location

updated xxxxxx



City of Malden – Community Center
 607 N Douglas St.,
 Malden, MO 63863
 573-276-4502 office
 573-276-4109 fax
 info@maldenmo.com

COMMUNITY CENTER RENTAL AGREEMENT

Renter: _____
 (Photo Identification Required. **Must be at least 21 years of age.**)

Address: _____

Phone: _____ Email: _____

Number of Expected Guests: _____ Type of Event: _____

Event Date: _____

Time of Event: _____
 (Community Center will close at 11 pm.)

Room Rental Rates

	Capacity	Time Limit	Malden Resident	Non-Resident	Additional Hour(s)	Deposit
<input type="checkbox"/> Building	615	6 hrs.	\$300	\$500	\$50	\$500
<input type="checkbox"/> Auditorium - Full	360	6 hrs.	\$150	\$300	\$50	\$300
<input type="checkbox"/> Auditorium - 1	115	4 hrs.	\$0	\$90	\$20	\$150
<input type="checkbox"/> Auditorium - 2	120	4 hrs.	\$0	\$90	\$20	\$150
<input type="checkbox"/> Auditorium - 3	130	4 hrs.	\$0	\$90	\$20	\$150
<input type="checkbox"/> Northeast Room	60	4 hrs.	\$0	\$90	\$20	\$150
<input type="checkbox"/> Kitchen		w/Rental	\$50	\$75	\$20	\$75
<input type="checkbox"/> Funeral/Repass	360	6 hrs.	\$0	\$100	\$50	\$275

Auditorium w/Kitchen, Sound System & Projector

- Proof of residency must be provided (i.e. Driver's License, Utility Bill, Tax Bill) to receive Resident Rate. "Malden Resident" rate applies to one rental per calendar year per Malden resident. Additional rentals will be charged at the Non-Resident rate.
- One Hundred percent (100%) of deposit must be paid before event will be placed on official calendar.
- Rental fees are due at least 5 business days prior to scheduled event. If fees have not been paid 5 business days prior to start time, the event may be canceled.
- The City of Malden reserves the right to cancel events due to unforeseen circumstances.

Equipment Available for Rent with Building/Auditorium – Full:

<u>Item Description</u>	<u>Price</u>
Sound System*	\$75.00/event
Projector with Screen*	\$75.00/event
Spotlight	\$25.00/event

*Included with Repass Deposit

Refund of Rental Fees/Deposit: Refunds will take 5 to 10 business days and will be returned in check form. Refund will be returned via U.S.P.S. or by picked up by Renter at City Hall. Renter must notify City staff at time of payment, if refund is to be picked up. A walkthrough by City staff will be conducted after each event concludes. Upon approval of City staff, a return of deposit will be processed. _____ (initial)

Cancellation: If event is canceled prior to 48 hours of event start time, a full refund of rental fees and deposit will be processed. If event is canceled less than 48 hours of start time, the rental fee will not be refunded. However, a refund of deposit will be processed. _____ (initial)

Non-Profit Events (i.e. Religious, charitable, social, educational, or civic group): Local (within Malden City Limits) Non-Profit originations will be entitled to free rentals. Non-Local (not within Malden City Limits) Non-Profit open to the public will be entitled to a fifty percent (50%) rental discount. This reduced rate applies when the party signing the rental agreement provides current, written documentation. The Mayor or the Mayor's designee shall decide of allowable use for all renter types and will resolve questions regarding discounted rental rates. If the renter disagrees with the decision rendered, they may appeal the decision to the City Council.

For-Profit Events: Mayor or the Mayor's designee shall decide of allowable use for all renter types and will resolve questions regarding discounted rental rates. If the renter disagrees with the decision rendered, they may appeal the decision to the City Council.

Government Events: Federal/State/County/Local may reserve for free if otherwise available.

Parking: Parking is limited to the Community Center Parking Lot only. Parking on grass or on sidewalks is not permitted.

Access to the Building: City staff will control access to the building per the dates/times of this Agreement. Should you need additional time, contact City Hall regarding an amendment to this agreement.

Security: At the city's discretion and the renter's expense, the renter may be required to provide one or more police officers as may be determined by the occasion or the attendants. The City shall make this determination after reviewing the application for reservation. If the renter desires police supervision, arrangements must be made in advance with the Malden Department of Public Safety and additional fees will apply.

Decorating: *3M Command or Scotch Wallsaver Removable Tape* is the only products allowed for decorating. No confetti, glitter, rice, string streamers (silly string), nails or tacks are to be used. Damage expenses incurred by decorations will be deducted from your deposit. No decorations can be hung from the ceilings. No wax, sand or salt on floor. Blue painters tape made for painted surfaces is allowable. Under **NO** circumstances are fireworks and/or pyrotechnics allowed inside the Community Center.

Tables and Chairs: Tables and chairs will be provided at no cost to the renter.

<u>Item Description</u>	<u>Quantity</u>
60" Round Tables (seats 8)	50
96" x 36" Rectangular Tables	XXX
Chairs	500

Kitchen (if listed within the rental agreement): There is a commercial refrigerator, ice maker and stove available for use. Renter is responsible for emptying and cleaning these items if used. Any food left on the premises will be discarded.

Stage (if listed within the rental agreement): The stage area is off limits unless specifically agreed upon in this Agreement. No food or drink is allowed on the stage at any time.

Deposit/Renter Liability:

- This agreement gives the renter and their guests access to the rooms/sections of the Community Center agreed upon in this agreement only. Use of other rooms/sections of the Community Center is not permitted. If use of additional spaces is needed, the Agreement must be amended and additional payments made prior to event. If areas of building are used, other than those agreed upon within this Agreement, the deposit will be forfeited and renter will be billed for any difference. **Office areas are off limits to renter and their guests.**
- Renter (renter) is responsible and will be held accountable for any damages. The renter or their designee must be present during preparation (facility decorating and catering set-up) and clean-up times. The City's staff will address any problems or concerns with the renter or their designee.
- All personal property must be removed from the premises at the end of the event. The City is not responsible for any items left on premises, lost, stolen and/or damage personal property.
- After the event, any damage and/or major clean-up cost will be deducted from the deposit; deductions being based on whether the clean-up after the event was satisfactory. The Community Center staff will determine this. Renter must notify the City's staff of any damages accrued during rental of the Community Center. Damages may include, but are not limited to, damage done to the facility, equipment, or any City property. If fees exceed the cost of the deposit, the Renter will be liable and billed accordingly. The City will notify the Renter if all or part of the deposit is being held, or if the Renter is to be billed for any additional fees.
- **Smoking/vaping of any kind is strictly prohibited inside the building.** All trash (cigarette butts, cigar, etc.) must be placed in the correct receptacles.
- Alcoholic beverages and gambling are not allowed on the premises.
- Any vehicle or device powered by combustion, electric, or hybrid motor designed to carry the operator or passenger (i.e. Bicycles, tricycles, or other such pedal-driven vehicles; roller skates,

rollerblades, skateboards, scooters or like foot-propelled wheeled devices) except use by any person of any manually operated or power-driven device designed primarily for use by an individual with a mobility disability for the main purpose of indoor, or of both indoor and outdoor, locomotion, including but not limited to wheelchairs and scooters are prohibited.

- Renter agrees to cleanup areas rented, in compliance with the Community Center Rental Walk-Thru Check List (attached).

Hold Harmless: To the fullest extent permitted by law, the undersigned agrees to indemnify, defend and hold harmless the City of Malden, it's officers, agents, volunteers, and employees from and against all suits, claims, damages, losses, and expenses, including but not limited to attorney's fees court costs, or alternative dispute resolution costs arising out of, or related to the undersigned's relationship with the City (whether use of City's facilities, buildings, equipment, or infrastructure or due to contract with the City) under this agreement involving an injury to a person or persons, whether bodily injury or other personal injury (including death), or involving an injury or damage to property (including loss of use or diminution in value), but only to the extent that such suits, claims, damages, losses or expenses are caused by the negligence or other wrongdoing of the undersigned, its officers, agents and volunteers, or anyone directly or indirectly employed or hired or subcontracted by the undersigned or anyone for whose acts the undersigned may be liable, regardless of whether caused in part by the negligence or wrongdoing of the City and any of its agents or employees. No provision of this agreement shall constitute a waiver of the City's right to assert a defense based on the doctrines of sovereign immunity, official immunity, or any other immunity available under law.

Renter understands that failure to comply with the terms of this Agreement will result in party/persons being removed from the building and deposited forfeited.

Renter's Signature

Date

City Employee's Signature

Date

Office Use Only:

Walk-Thru Date: _____ Refund of Deposit: _____ Approved: _____ Denied: _____

Purchase Order Date: _____ Refund Check Number: _____

Approved/Denied By: _____ Reason Denied: _____



City of Malden – Community Center
607 N Douglas St.,
Malden, MO 63863
573-276-4502 office
573-276-4109 fax
info@maldenmo.com

Community Center Rental Walk-Through Check List

Event Date: _____

Event Times: _____

Walk-Thru Date: _____

Name of Renter: _____

Areas Rented:

- ☐ Building
- ☐ Auditorium - Full
- ☐ Auditorium - 1
- ☐ Auditorium - 2
- ☐ Auditorium - 3
- ☐ Northeast Room
- ☐ Kitchen

☐ Funeral/Repass

Equipment Rented:

- ☐ Sound System
- ☐ Projector
- ☐ Spotlight

_____ All decorations are removed from rented areas

_____ Tabletops wiped down

_____ Chairs wiped down

_____ All countertops and hard surfaces wiped down including ovens, refrigerator and microwave if used.

_____ Men's & Women's bathrooms wiped down as needed (countertops, toilets, mirrors)

_____ All trash cans emptied; trash deposited in dumpsters outside

_____ The building is in the same condition as it was prior to the event

_____ Damage reported immediately to City staff.

Deposit Refund:

Approved/Denied By: _____ Reason Denied: _____

City Employee Signature

Bid History

Auction Start Date: 19 Apr 2024 05:00 PM CT

Auction End Date: 19 May 2024 11:59 PM CT

Asset ID: 4

Userid	Bid Date/Time	Type	Bid Amount
a*****0	19 May 2024 10:49:08.237 PM CT	USD	\$2,500.00
1*****5	19 May 2024 10:24:12.670 PM CT	USD	\$2,100.00
a*****0	22 Apr 2024 04:42:36.110 PM CT	USD	\$2,000.00
g*****y	22 Apr 2024 10:45:08.830 AM CT	USD	\$666.00
M*****o	20 Apr 2024 08:29:50.900 AM CT	USD	\$200.00
g*****n	19 Apr 2024 06:02:40.853 PM CT	USD	\$100.00

For Support, contact your CAM: [Ashley Veltjes](#) (3343003869) or call 1-800-613-0156 from 8 am - 7 pm ET or [email Support](#)

[Site Map](#)

Acct ID: 25829 - P04

Client Services

1-800-613-0156

Email

Live Chat (8 am - 8 pm ET)

Account Manager

Ashley Veltjes

3343003869

Email

Account Information

Account Number: 25829

Malden, MO

© 2024 Liquidity Services, Inc.

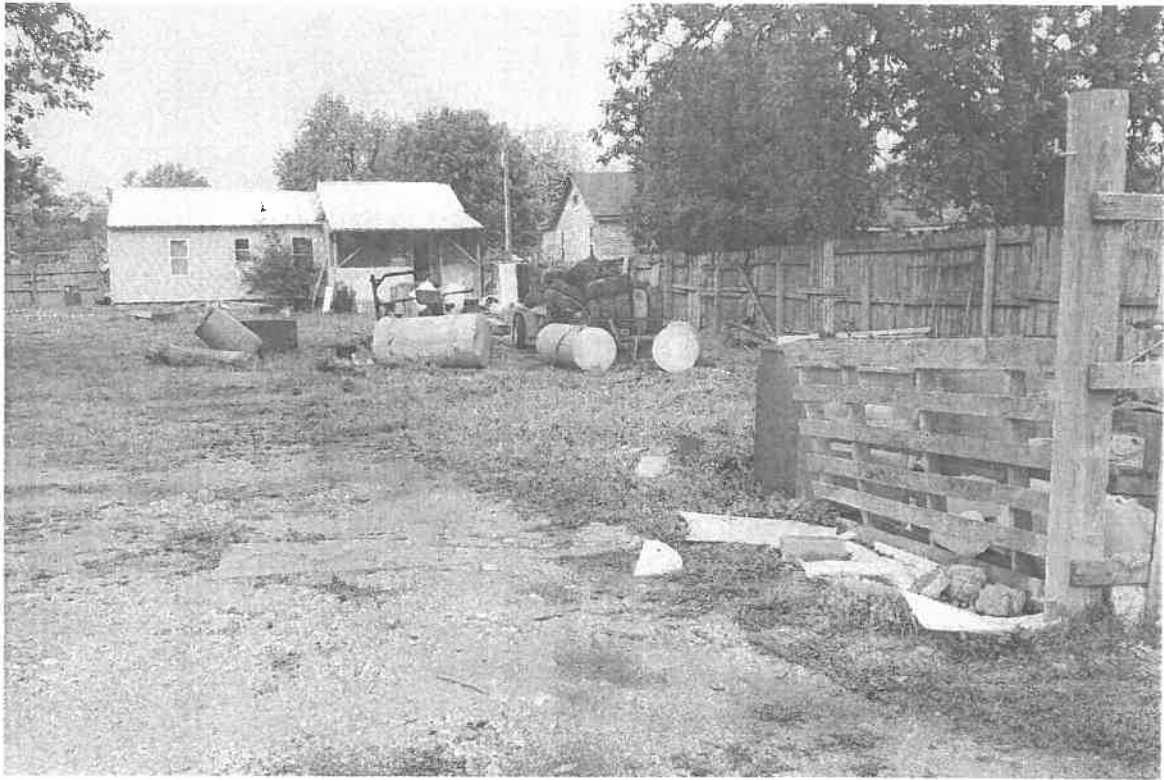
Privacy Policy

Mandy Lewis

From: City Clerk <cityclerk@cityofcampbellmo.com>
Sent: Thursday, April 11, 2024 1:30 PM
To: Denton Kooyman; Mandy Lewis
Subject: Fire Truck

City of Campbell would like to purchase the 1984 Fire Truck for \$3,125.00. Our fire chief has looked at the truck and we understand there are some problems with the truck and we also understand the purchase will be for the fire truck as is with no guarantees.

Randall Baker
Mayor
City of Campbell



317 N. Kimball



4

516 S. Kimball





8-25 + 23

516 S. Kimball



8-25-23

516 S. Kimball



2-12-24

516 S. Kimball



2/2/24 516 S. Kimball



8-15-23

514 S. Kimball



2-12-24

516 S. Kimball



2/12/24

512 S. Kimball



2-12-24

512 S. Kimball



1-12-24 512 S. Kimball





2-12-24

516 S. Kimball

Aug 15+2022 at 10:22:28 AM



2-12-24 516 S Kimball



Aug 15 2022 at 10:22:50 AM



2-12-24

516 S. Kimball

MUNICIPAL DIVISION SUMMARY REPORTING FORM

Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.

<u>I. COURT INFORMATION</u>		Municipality: Malden Municipal		Reporting Period: Apr 1, 2024 - Apr 30, 2024	
Mailing Address: 201 S MADISON, MALDEN, MO 63863					
Physical Address: 201 S MADISON, MALDEN, MO 63863				County: Dunklin County	
Telephone Number: (573)2764214		Fax Number:			
Prepared by: Debbie Brown		E-mail Address:			
Municipal Judge:					
<u>II. MONTHLY CASELOAD INFORMATION</u>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		2	54	72	
B. Cases (citations/informations) filed		0	9	12	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	0	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		0	4	2	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	2	0	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		0	4	2	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
9. TOTAL CASE DISPOSITIONS		0	10	4	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		2	53	80	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<u>III. WARRANT INFORMATION (pre- & post-disposition)</u>					
1. # Issued during reporting period		10	<u>IV. PARKING TICKETS</u>		
2. # Served/withdrawn during reporting period		17	<input type="checkbox"/> Court staff does not process parking tickets		
3. # Outstanding at end of reporting period		79			

MUNICIPAL DIVISION SUMMARY REPORTING FORM

<u>COURT INFORMATION</u>	Municipality: Malden Municipal	Reporting Period: Apr 1, 2024 - Apr 30, 2024
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V. DISBURSEMENTS

Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)		Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$774.00	Court Automation	\$105.00
Clerk Fee - Excess Revenue	\$96.00	Total Other Disbursements	\$105.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$2.96	Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$2,080.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	Bond Refunds	\$0.00
Total Excess Revenue	\$872.96	Total Disbursements	\$2,080.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)			
Fines - Other	\$863.50		
Clerk Fee - Other	\$84.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$15.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$106.95		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$2.59		
Law Enforcement Training (LET) Fund surcharge	\$30.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
Total Other Revenue	\$1,102.04		

Municipal Division Summary Reporting

35th Judicial Circuit - Dunklin County - Malden Municipal Division

I. COURT INFORMATION

Reporting Period:		
April	2024	Court activity occurred in reporting period: Yes
Clerk's Physical Address:	Mailing Address:	Vendor
201 S Madison Malden, MO 63863	201 S. Madison Malden, MO 63863	Manual
Telephone Number:	Fax Number:	
(573) 276-4214		
Prepared by:	Prepared by E-mail Address:	Municipal Judge(s) Active During Reporting Period:
Debbie Brown	debbie.j.brown@courts.mo.gov	John Welch

II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
A. Cases (citations / informations) pending at start of month		21	67	0
B. Cases (citations / informations) filed		0	0	0
C. Cases (citations / informations) disposed				
	1. jury trial (Springfield, Jefferson County, and St. Louis County only)	0	0	0
	2. court / bench trial - GUILTY	0	0	0
	3. court / bench trial - NOT GUILTY	0	0	0
	4. plea of GUILTY in court	0	0	0
	5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)	0	0	0
	6. dismissed by court	0	0	0
	7. nolle prosequi	0	0	0
	8. certified for jury trial (not heard in the Municipal Division)	0	0	0
	9. TOTAL CASE DISPOSITIONS	0	0	0
D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) – C9]		21	67	0
E. Trial de Novo and / or appeal applications filed		0	0	0

Municipal Division Summary Reporting

Court Information	Municipality: 35th Judicial Circuit - Dunklin County - Malden Municipal Division	Reporting Period: April - 2024
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III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:	1	Does court staff process parking tickets? Yes	
2. # Served/withdrawn during reporting period:	0	1. # Issued during reporting period:	0
3. # Outstanding at end of reporting period:	97		

V. DISBURSEMENTS	
Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)	
Fines – Excess Revenue	\$50.00
Clerk Fee – Excess Revenue	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$0.00
Bond forfeitures (paid to city) – Excess Revenue	\$0.00
Total Excess Revenue	\$50.00
Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)	
Fines – Other	\$0.00
Clerk Fee – Other	\$0.00
Judicial Education Fund (JEF) Court does not retain funds for JEF: Yes	
Peace Officer Standards and Training (POST) Commission surcharge	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$0.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$0.00
Law Enforcement Training (LET) Fund surcharge	\$0.00
Domestic Violence Shelter surcharge	\$0.00
Inmate Prisoner Detainee Security Fund surcharge	\$0.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$0.00
Total Other Revenue	\$0.00
Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Total Other Disbursements	\$0.00
Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited	\$50.00
Bond Refunds	\$0.00
Total Disbursements	\$50.00

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Newsletter

Learn the Easy Way

By: Jeff Arp



I was given the opportunity to pick a department and travel with an employee to learn more about their job. I contacted Mr. Kevin Scheer, Building Inspector for the City of Union and asked if I could job shadow him. He has been employed with the City of Union for close to 30 years, has class 1 and 2 dwelling licenses, and an IRC license.

Most of my job shadows have been with Kevin because there is a lot to learn when it comes to inspecting property. MIRMA provides property coverage to its members, and a part of my job includes conducting periodic facility inspections. In the past we have discussed the importance of having a flashlight with you, inspecting firewall construction per current building codes, making sure drop-down ceiling panels are always in place, checking your electrical breaker boxes' manufacturer, and others.

Specifically, buildings constructed between 1950 and 1990 could have electrical breaker box(es) manufactured by Federal Pacific Electric (FPE). Please inspect your breaker box(es) and if so, it needs to be replaced. You can Google Federal Pacific Electric and review the information about the concerns these panels may present.

During my time, we visited both private and commercial new construction which included framing, a back patio new construction, electrical new construction, and a foundation. At each inspection we discussed some new building code changes, i.e., electric, plumbing, what he was looking for while inspecting the framing and foundation, and other safety issues he has seen over the years.

He also completed a business license inspection. We toured the building making sure exit lights were working, fire extinguishers were provided, mounted, and had current inspection tags, back flow preventor had been inspected, and identified electrical, plumbing, and other safety concerns.

Some key take away points from the day include:

- Professionalism and getting to know those you interact with matters.
- Paying attention to the details is important.
- Make necessary building repairs to exterior walls sooner rather than later.
- Various common shortcuts that frequently occur need to be identified and corrected.

I would like to again thank the City of Union for allowing me to complete this job shadow.

Be sure to read this newsletter and watch for the answers to the Reader\$ Reward\$ quiz on page six for your chance to win a \$100 gift card! Quiz answers must be submitted by noon on May 1, 2024!



Payroll Verifications – Start Early!

By: Jenne Auck

ALL MIRMA members (except our newest member, Valley Park) are required to submit a payroll verification by December 31, 2024. But this doesn't mean you need to wait until December! Payroll verifications are accepted all year long.

The payroll verification, performed by an external CPA firm, is a verification as to the completeness and accuracy of the calendar year payroll most recently reported to MIRMA, for assessment purposes. This means that the payroll verification for the 2023 payroll must be submitted to MIRMA by December 31, 2024. The sample verification and information can be found on the MIRMA website (mirma.org). After logging in, go to the Member Portal, Membership Manual, and then Payroll Verification.

I believe that most members have this verification completed at the same time as their auditors are performing their annual audit. If you're switching auditors, be sure to let them know that you need this report completed in addition to your audit and let them know the due date early. For MIRMA's purposes it doesn't matter when it is completed as long as MIRMA receives it by December 31st.

The payroll verification is compared to your reported payroll which was submitted during MIRMA's renewal in December/January. Since the reported payroll is used to calculate the annual assessment, if the verification shows that you OVER reported your payroll, then you'll receive a credit on the following year's assessment. If the verification shows you UNDER reported payroll, then you'll receive an invoice for the difference.

If your auditors are willing and able, it would be ideal to complete the payroll verification before the hectic holiday season starts near the end of the year. And it will save you from getting those pesky reminder emails (sprinkled amongst your holiday deals emails) as we edge closer to the due date!



MIRMA HEALTH

Dealing With Cancer

Employee
Assistance
Program



By: Steve Brown

Research has shown that more than 40 percent of all cancers diagnosed and nearly half of all deaths from cancer in the United States can be attributed to preventable causes – things like smoking, excess body weight, physical inactivity, and excessive exposure to the sun.

As a result, steps such as quitting smoking (or never starting in the first place), maintaining a healthy weight, exercising regularly, protecting your skin from the sun, and getting vaccinated against the pathogens that cause certain cancers can dramatically reduce your risk of certain cancers.

More than 16.9 million people in the United States are living with, through, and beyond a cancer diagnosis. But the diagnosis and treatment of cancer can result in great stress on not only the individual having this disease, but also their immediate family members.

Remember that **being a member of MIRMA Health** allows each of your enrolled employees (and their immediate family members as defined by the Affordable Care Act) have access to 24/7 counseling services through the Employee Assistance Program (EAP) that is provided with our partner H&H Health Associates. If you as a member organization are covered under MIRMA Health and allow your employees to obtain access to the EAP as noted above, they would call 800-832-8302, indicate they are an enrolled participant of MIRMA Health, and H&H Health will confirm eligibility and provide counseling services either by phone or in person.



100% Retention!

By: Matthew Brodersen

Thank you all for your continued support of the Association! The deadline to give notice of voluntary termination of membership (March 31st each year), has passed with no notices being received. We continue to be very well positioned in the marketplace. This is your pool, and our members continue to be our best marketers. Last month I received a very nice email from a prospective city that I wanted to share (with permission):

Sent: Friday, March 22, 2024 11:26 AM

To: Matthew Brodersen <mbrodersen@mirma.org>

Subject: Re: Property Insurance

By the way, I think you should know that I have heard a lot of good things about you and MIRMA, which is the main reason you have been the only one that I have contacted so far. I didn't hear a single negative thing about your company, which is very impressive. There are usually at least a few negative comments from other agencies, but not yours. I thought it was important to let you know that. I'm sure you already know it, but it is good to hear from outsiders sometimes.

When I asked if I could share her remarks she replied:

Most definitely. I think it is your people that are making MIRMA so good and they should know that. It's hard to find people that care so much!

At the recent pooling conference, the keynote presenter stated that only 5% of customers with issues will ever say anything. With this in mind, prior to this year's Annual Meeting we will be sending out a request asking for any unspoken concerns, complaints, or issues. Your Board and staff are always looking for ways to improve the Association, and if you have some ideas, we would love to hear them. I'll get the ball rolling with two: cyber coverage and the property schedules in Origami. Jenne and Terri would probably add payroll verifications, and Patrick is always looking for better online learning systems.

CALENDAR OF EVENTS

- | | |
|--------------------------|---|
| April 18, 2024: | MIRMA Spring Training Seminar – Strengthening Firefighter Mental Health Culture: Held at Margaritaville Lake Resort, Lake Ozark |
| May 9, 2024: | MIRMA Board of Directors Meeting: Held at MPUA Office, 2200 Maguire Blvd., Columbia, 10:00 AM |
| July 24-26, 2024: | MIRMA Annual Meeting: Held at the Margaritaville Lake Resort, Lake Ozark |

Please remember to keep MIRMA updated on personnel changes such as contact name, title, email address, etc., particularly for your official and alternate representatives. Please be sure to have both an official and an alternate representative appointed. All members are experiencing staffing difficulties and high turn-over and we are finding our records are often outdated. Notice of updates should come from the current official representative or management such as the city administrator or mayor. Any needed changes can be sent to Susan Cannady (scannady@mirma.org). To see your current listing, please see the Membership Roster attached in this newsletter email, or on MIRMA's website, www.mirma.org.



By: Jenne Auck

At this year's strategic planning meeting, the payroll verification process was discussed. As you know, MIRMA's current assessment method uses reported payroll from the previous calendar year payroll as the starting point to calculate each member's annual assessment. This method requires that we also have the payroll verification process in place to verify the members' reported payroll figures are correct. We are trying to determine if an alternative could be to use the members' Form W-3 to calculate the annual assessments, which would allow us to forgo the payroll verification process. (The Form W-3, the Transmittal of Wage and Tax Statements, is a summary of all of your employee W-2s to report taxable income. This is what the paper form looks like, although if you file electronically, it may not look exactly like this.)

This, however, would not eliminate the need to collect payroll allocated by workers' compensation classification codes as the Division of Workers' Compensation requires MIRMA to report payroll by class code. Therefore, the payroll collection during the renewal would not change, but we are investigating methods to remove the payroll verification requirement.

In order to determine the impact of such a change, I am asking all members to send me their past three years' worth of W-3s (2023, 2022, and 2021) so I can use these payroll figures to compare the past three years of assessments. I sent an email on April 4th to the membership to request the W-3s, but I wanted to let you know that it is a legit request through email...you can never be too cautious with your emails!

I greatly appreciate your assistance and participation in this project! Please send me your W-3 by April 30th. Thank you to those who have already submitted yours!!

[illegible]

PAID IN FULL

By: Matthew Brodersen

At the March MIRMA Health meeting their Board voted to return all remaining startup costs to traditional MIRMA. In 2019 traditional MIRMA provided \$100,010.76 of startup costs to create the Health Pool, with the understanding it would be returned when the Health Pool became financially stable. On December 31, 2023, the Health Pool completed its fourth full year of operation and had built surplus exceeding the optimum level identified by its actuary. In January of 2024 MIRMA Health started returning surplus to their membership in the form of a payment holiday, so the time had come to reimburse traditional MIRMA. Earlier this month the remaining balance of \$81,277.81 was satisfied.

As an additional point of interest, since the Health Pool had reached the optimum surplus level, the surplus building period was over, and rates were kept flat for 2024. Additional surplus should also be available to return in future years.



Claims Corner

By: Glenn Price

Storm season is upon us. We've seen an earlier storm season than usual with high winds and even hail in Lees Summit about the size of a racquet ball. The NOAA has put out its [projected tornado graph](#), which appears normal. The Weather Channel reported on the upcoming [Hurricane Season](#), noting that because of rising temperatures in the Atlantic and a probable La Nina this year, we could experience a record hurricane year. [Oh Boy ...](#)

So that brings me to the crux of the article. Storm season ... are you ready for it? Have the buildings been appropriately maintained, do you have an appropriate FEMA/SEMA plan in place and have a FEMA/SEMA rep for your city or utility, and do you know the coverage provided by MIRMA for these events?

Maintenance is always an ongoing issue, and it seems that even our best efforts seem to not be enough. I mean Mother Nature remains undefeated, right? Having a FEMA/SEMA representative is indispensable to getting the appropriate information through the appropriate channels so you can be reimbursed sooner rather than later.

But what about coverage? What does MIRMA provide for these storm claims? For regular windstorms or tornadoes that can come through the area, MIRMA's property coverage provides RCV (Replacement Cost Value) for the property listed on the property schedule up to 120% of the listed value (soon to drop to 110% of the listed value). Deductibles can vary depending upon what is damaged, but the general deductible for such a loss is \$1,000.

If flooding occurs, there are two different scenarios that could apply. The determinative factor on which scenario would apply to you is based on where the property is located. Obviously, the property must be on the property schedule, but if the property is located within the SFHA (Special Flood Hazard Area, or the 100-year flood plain), a separate deductible is applied. If a member has a building that is in the 100-year flood plain that is eligible for the federal government's flood plan, there is a \$500,000 deductible per building.

So – what buildings are eligible for the NFIP? How is that determined? First of all, the community in question must participate in the NFIP. Many members participate in the NFIP [see here](#). Next, we have to know if the building is eligible for coverage. This is found in the general rules of the NFIP manual [see here](#). Section III discusses Building Property Eligibility. The most general qualifications include a “building with 2 or more outside rigid walls and a fully secured roof that is affixed to a permanent site. Buildings must resist flotation, collapse, and lateral movement. At least 51% of the Actual Cash Value (ACV) of buildings, including machinery and equipment, which are a part of the buildings, must be above ground level ...”

There are other considerations for eligibility for different buildings. For instance – how does FEMA define a building? Well, a building is a ...

- “A building with 2 or more outside rigid walls and a fully secured roof, that is affixed to a permanent site; or
- A manufactured home (a "manufactured home," also known as a mobile home, is a building built on a permanent chassis, transported to its site in 1 or more sections, and affixed to a permanent foundation); or
- A travel trailer without wheels, built on a chassis and affixed to a permanent foundation, that is regulated under the community's floodplain management and building ordinances or laws.
- "Building" does not mean a gas or liquid storage tank or a recreational vehicle, a park trailer, or other similar vehicle, except as described above.”

Many of the shelters, play structures, or fencing found in parks that are in the flood zone are not considered “buildings” by FEMA for flood insurance purposes. In those cases, a \$50,000 deductible applies to damage to those structures (in total, not individually). However, a building with at least two walls, a fully secured roof that

Claims Corner Continued



By: Glenn Price

happens to be attached to a permanent site, is considered a building by FEMA and most likely eligible to be insured under the NFIP. If that's the case, the \$500,000 deductible per building and separate \$500,000 deductible for contents apply.

If the member has buildings that meet the above definition in the flood plain, you would want to consider purchasing insurance through the NFIP and be ready to go through FEMA for many aspects and not receive the full RCV (potentially).

The best advice I can give on this matter – besides some of the information above – is to file the flood claim through MIRMA first. It very well might not be covered because every last bit of that damage is in the flood zone. But if you initially present a claim through us while simultaneously working with SEMA/FEMA on payment of the repairs, we can be able to provide you with the up-front information FEMA will need in the long run in order to make your overall claims experience easier (not that any flood claims experience is easy – but it doesn't need to be harder either).

If you have any questions about this article or any other claims-related question, please call me at the office, or email me at gprice@mirma.org.



Once again this month readers have a chance to win a prize by successfully completing a quiz based on the information provided in the MIRMA Newsletter. Below are the two quiz questions. **Those answering both questions correctly will be entered into a drawing for one of two \$100 gift cards. The quiz due date is May 1 at noon. To complete the quiz, please use this link:**

https://docs.google.com/forms/d/e/1FAIpQLSc0ax4ykdxdsydkf85xYovYg7PBmShqZVgONNpUCrOssViZ0g/viewform?usp=sf_link

1. At least one person from each member should plan to forward this newsletter to?
 1. Department Heads
 2. Elected Officials
 3. Supervisors
 4. City Administration
 5. All of the Above
2. The MIRMA Payroll Verification Requirement is a verification as to:
 1. The completeness and accuracy of the calendar year payroll most recently reported to MIRMA, for assessment purposes, and is due to MIRMA by December 31, 2024 and covers 2023 payroll.
 2. How much the Mayor makes.
 3. If the city is following the sunshine law.
 4. To verify if the city has actually paid employees.

**Congratulations to the quiz winners from the March newsletter:
Sheri Tieman, City of Higginsville and Kim Barfield, City of Pacific
who will receive \$100 Amazon gift cards!**



LOSS CONTROL TIP OF THE MONTH

Pool Considerations for the Spring!

By: Patrick Bonnot

Crews have already begun the process of readying pools for the summer months. Have you done the same sort of analysis with your pool rules? Let's look at some interesting points of consideration that may lead to your lifeguards focusing more attention on water safety as opposed to distractions or other elements that take away from their optimal performance.

Have you considered a mandatory ratio of daycare counselors to the number of children they bring into your pool? Large groups of kids from daycares present an interesting dynamic to any pool. In some cases, daycare adults believe that the safety of the children they bring now lies solely in the hands of the lifeguards, but when we guide the process correctly, daycare counselors (even if they are the city's) will provide the same attentiveness, if not more than usual, to the children in the pool. Here are the ratios of adults to children from the Missouri Department of Health (daycare settings):

- Age 0 to 2, 4 children per adult
- Age 2, 8 children per adult
- Age 3-4, 10 children per adult
- Age 5 and up, 16 children per adult.

Have you thought about limiting daycare attendance to certain days? If you haven't already created a policy whereby the daycares provide notice to pool staff well in advance, that may be a good idea. Also, require camp adults to wear certain badges so it's easy to identify them at a moment's notice. For certain ages of daycare children, do you require the daycare adults to get into the water with the children? Also closely related to this, are adults allowed to be active on their telephones during the period for which they are responsible for watching the kids from their daycare?

The process where daycares bring their own lifeguards into a pool should be avoided. This creates a possible conflict between lifeguard programs and approaches and the city should not relinquish its responsibility in this manner.

Are daycare children tested each day for swimming ability? Injuries obviously occur to children on a regular basis and the immobilization of a body part will greatly impact their ability to swim and they may not realize it. Consider requiring the buddy system for camp children. Consider requiring lifejackets for all non-swimmers. The pool could have a few jackets on hand, but this responsibility could be delegated to daycare staff. If the city provides the life jacket, they should be inspected monthly to maintain a certain level of care. Have you considered a wrist band for daycare children if they have passed a test and are allowed to swim in the deep end?

Other Pool Considerations:

*Your pool staff keeps painting depth numbers on the pool deck and in the pool gutter, but have you measured it to verify accuracy? Let one of the MIRMA Loss Control Staff know if your numbers are off, especially if you have a diving board nearby. We can help you determine proper distances of boards to the bottom and boards to boards or boards to the wall.

*Slides are the number one injury source for pools. Are your rules clearly stated and enforced by lifeguards? It goes without saying, but do you have a swimsuit policy? Are all guards wearing a suit of the same color so it's easy for patrons to identify them?

*Are all groups attending the pool required to have a city lifeguard on staff to use the pool? This includes swim team, water aerobics, scuba classes, pool rentals, movie night, etc.? If you do have a movie night, managers need to verify the lifeguards are attentive to the water and not necessarily to the movie. Also, for movie night, resist

LOSS CONTROL TIP OF THE MONTH CONTINUED

Pool Considerations for the Spring!

SAFETY
FIRST

By: Patrick Bonnot

the temptation by request of renters to turn the lights down. It's even more critical at night that all lights be functional to provide the most clarity to the pool bottom.

*In 2023, in pools across the country there were seven facility drownings. In all cases the children had no supervision from a parent or guardian. Strict enforcement of the city pool rules should be in effect especially as it pertains to the minimum age to be dropped off to the pool by an adult or guardian. Most facilities require children to be 12 years of age before they can be dropped off alone at the city pool. If the age of a child is in question or if the staff believes a child to be younger than 12, request the parent sign an "affirmation of age" document. Strict enforcement of ride heights should also be in place by pool staff.

Here's to a safe and successful pool year for 2024! Shout out to SJ Idel with Star Guard Elite for some of these considerations.

Origami Tip of the Month

When you add or delete anything on your property, heavy equipment, or vehicle schedules from your dashboard, the change must first be reviewed and approved by MIRMA **before the change will appear on the schedule**. The change request sends an email to MIRMA to notify us of the change. If the change requires additional information or clarification, Terri will contact you with questions before approving the change.

The Origami dashboard has a widget (yes, it's back on the dashboard!) to show your recent schedule changes and whether or not they have been approved yet. Sitting directly below the Current Year Policy Change Requests widget is the Recent Schedule Changes. This will show the change action (add/delete), a summary (i.e.: Vehicle Schedule ABC-V123 removed), status (pending/bound), and the bound date. This will allow you to see what changes have been made recently and whether or not they have been approved within Origami.

The screenshot shows the Origami dashboard interface. The main section is titled 'Report a Claim to MIRMA' and includes instructions on how long it will take (approximately 5 to 15 minutes) and what information is needed (basic information such as what happened, when the incident happened and where, more specific information such as the vehicle, drivers, passengers, property and damages involved). It also includes a section for 'Select the type of incident you are reporting:' with options like 'Auto Liability Damages - damages to other vehicles', 'Comprehensive Liability (damages to your vehicle and/or other vehicles)', 'Auto Physical Damage (damages to your vehicle)', 'Equipment Breakdown (generator or transformer internal failure)', 'Workers' Compensation - injuries to a work crew member', and 'Other Incident Event'. A red circle highlights the 'Recent Schedule Changes' widget, which shows a table of changes.

Change Action	Requested Summary	Status	Bound Date
Delete [X]	Heavy Equipment Schedule DCA-E25052 removed.	Bound	08/10/2023
Add [X]	Vehicle Schedule GAL-V15473 added.	Bound	08/10/2023
Delete [X]	Vehicle Schedule WRY-V14107 removed.	Bound	08/10/2023
Delete [X]	Vehicle Schedule WRY-V14120 removed.	Bound	08/10/2023
Delete [X]	Vehicle Schedule WRY-V14123 removed.	Bound	08/10/2023
Delete [X]	Vehicle Schedule WRY-V14108 removed.	Bound	08/10/2023
Delete [X]	Vehicle Schedule GAL-V11708 removed.	Bound	08/10/2023
Delete [X]	Vehicle Schedule GAL-V11702 removed.	Bound	08/10/2023
Delete [X]	Vehicle Schedule GAL-V11701 removed.	Bound	08/10/2023



MIRMA Newsletter Fun Fact: At least one person from each member should plan to forward this newsletter to the following: Department Heads, Elected Officials, Supervisors and City Administration.

**MISSOURI INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION
MEMBERSHIP ROSTER
FISCAL YEAR 2024**

OFFICIAL REPRESENTATIVE

ALTERNATE REPRESENTATIVE

ALBANY

Derek Brown
City Administrator
106 E Clay St
Albany, MO 64402
Phone: (660) 726-3935
Fax: (660) 726-5823
Email: cityadmin@albanymo.net

Melissa Mattson
Deputy City Clerk
106 E Clay St
Albany, MO 64402
Phone: (660) 726-3935
Fax: (660) 726-5823
Email: mmattson@albanymo.net

Population: 1,730
Payroll: \$1,017,559
Membership Effective Date: 07/86

ARNOLD

Jennifer Roth
Safety Coordinator
2101 Jeffco Blvd
Arnold MO 63010
Phone: (636) 282-6662
Fax: (636) 282-2399
Email: jroth@arnoldmo.org

Bryan Richison
City Administrator
Phone: (636) 282-2383
Fax: (636) 282-2399
Email: brichison@arnoldmo.org

Tammy Casey, City Clerk
Email : tcasey@arnoldmo.org
Phone: (636) 282-6660

Population: 20,808
Payroll: \$9,005,124
Membership Effective Date: 07/83

ASH GROVE

John Davis
Chief of Police
PO Box 235
Ash Grove MO 65604
Phone: (417) 751-2333 x217
Fax: (417) 751-3814
Email: john.davis@ashgrovemo.gov

Melissa May
City Clerk
PO Box 235
Ash Grove MO 65604
Phone: (417) 751-2333
Fax: (417) 751-3814
Email: melissa.mau@ashgrovemo.gov

Population: 1,512
Payroll: \$434,755
Membership Effective Date: 07/22

OFFICIAL REPRESENTATIVE

AVA

Peggy Porter
Administrative Director
PO Box 967
Ava, MO 65608
Phone: (417) 683-5516
Fax: (417) 683-3823
Email: pporter@avamissouri.org

Population: 2,993
Payroll: \$1,965,532
Membership Effective Date: 07/86

BELLEFONTAINE NEIGHBORS

Tim Sanders
Major
9641 Bellefontaine Rd
Bellefontaine Neighbors, MO 63137
Phone: (314) 791-0507
Fax: (214) 867-0214
Cell: (314) 703-4285
Email: tsanders@cityofbn.com

Population: 10,616
Payroll: \$2,650,533
Membership Effective Date: 07/86

BEL-NOR

Scott Ford
Police Chief
8416 Natural Bridge Rd
Bel-Nor, MO 63121
Phone: (314) 381-2834
Fax: (314) 381-4902
Email: scottf@cityofbelnor.org

Population: 1,500
Payroll: \$383,881
Membership Effective Date: 07/86

ALTERNATE REPRESENTATIVE

Suzanne Welsh
City Clerk
PO Box 967
Ava, MO 65608
Phone: (417) 683-5516
Fax: (417) 683-3823
Email: swelsh@avamissouri.org

Christopher Cassaday
PD Records/Evid MGR
9641 Bellefontaine Rd
Bellefontaine Neighbors, MO 63137
Phone: (314) 867-0080
Fax: (314) 867-0214
Email: ccassaday@cityofbn.com

Diana Krosnicki
City Clerk
8416 Natural Bridge Rd
Bel-Nor, MO 63121
Phone: (314) 381-2834, ext. 100
Fax: (314) 381-2263
Email: belnormous@aol.com

OFFICIAL REPRESENTATIVE**BETHANY**

Jacob Taylor
City Administrator
206 N 16th St
Bethany, MO 64424
Phone: (660) 425-8673
Fax: (660) 425-7889
Email: admin@bethanymo.com

Population: 3,119
Payroll: \$1,407,845
Membership Effective Date: 07/86

BYRNES MILL

Deborah LaVenture
Interim City Administrator
141 Osage Executive Circle
Byrnes Mill, MO 63051
Tele: (636) 677-7727
Fax: (636) 677-5533
Email: administrator@byrnesmill.org

Population: 3,200
Payroll: \$1,016,374
Membership Effective Date: 01/21

CABOOL

Tonya Foster
Safety Director
PO Box 710
Cabool, MO 65689
Phone: (417) 962-3136
Fax: (417) 962-5144
Email: tfoster@caboolmo.org

Population: 2,146
Payroll: \$1,469,208
Membership Effective Date: 07/83

ALTERNATE REPRESENTATIVE

Nita Schroff
City Clerk
206 N 16th St
Bethany, MO 64424
Phone: (660) 425-3511
Fax: (660) 425-7889
Email: cityclerk@bethanymo.com

Melinda Benedict
City Clerk
141 Osage Executive Circle
Byrnes Mill, MO 63051
Tele: (636) 677-7727
Fax: (636) 677-5533
Email: cityclerk@byrnesmill.org

Ron Scheets
City Administrator
PO Box 710
Cabool, MO 65689
Phone: (417) 962-3136
Fax: (417) 962-5144

OFFICIAL REPRESENTATIVE

ALTERNATE REPRESENTATIVE

CAMERON

Shellie Blades
City Clerk
205 North Main Street
Cameron, MO 64429
Phone: (816) 632-2177
Fax: (816) 632-1067
Email: clerk@cameronmo.com

Zachary Johnson
Director of Utilities
205 North Main Street
Cameron, MO 64429
Phone: (816) 632-2177
Fax: (816) 632-1067
Email: zjohnson@cameronmo.com

Population: 8,433
Payroll: \$3,930,980
Membership Effective Date: 07/19

CANTON

Christina (Crissy) Seangmany
City Clerk
PO Box 231
Canton, MO 63435
Phone: (573) 288-4413
Fax: (573) 288-3738
Email: cantyncityclerk@gmail.com

Robin Miles
Collector
PO Box 231
Canton, MO 63435
Phone: (573) 288-4413
Fax: (573) 288-3738
Email: cantoncollector@centurytel.net

Population: 2,774
Payroll: \$707,498
Membership Effective Date: 01/11

CARL JUNCTION

Steve Lawver
City Administrator
PO Box 447
Carl Junction, MO 64834
Phone: (417) 649-7237
Fax: (417) 649-6843
Email: cjcityadm@carljunction.org

Alaina Wright
City Clerk
PO Box 447
Carl Junction, MO 64834
Phone: (417) 649-7237
Fax: (417) 649-6843
Email: cjcityhall@carljunction.org

Population: 8,244
Payroll: \$1,382,235
Membership Effective Date: 07/86

OFFICIAL REPRESENTATIVE

ALTERNATE REPRESENTATIVE

CENTRALIA

Tara Strain
City Administrator
114 S Rollins
Centralia, MO 65240
Phone: (573) 682-2139
Fax: (573) 682-5956
Email: tara@centraliamo.org

Marilyn Dick
City Clerk
114 S Rollins
Centralia, MO 65240
Phone: (573) 682-2139
Fax: (573) 682-5956
Email: marilyn@centraliamo.org

Population: 4,657
Payroll: \$2,563,463
Membership Effective Date: 4/1/21

CHILLICOTHE UTILITIES

Matt Hopper
General Manager
PO Box 140
Chillicothe, MO 64601
Phone: (660) 646-1683
Fax: (660) 646-4181
Email: mhopper@cmuchillicothe.com

Hattie Rains
Finance Director
PO Box 140
Chillicothe, MO 64601
Phone: (660) 646-1683
Fax: (660) 646-4181
Email: hrains@cmuchillicothe.com

Population: 9,162
Payroll: \$2,796,768
Membership Effective Date: 07/81

CHILLICOTHE

Allison Jeffries
City Auditor
715 Washington St
Chillicothe, MO 64601
Phone: (660) 646-2751
Fax: (660) 646-6811
Email: cityauditor@chillicothecity.org

Amy Hess
City Clerk
715 Washington St
Chillicothe, MO 64601
Phone: (660) 646-1877
Fax: (660) 646-6811
Email: cityclerk@chillicothecity.org

Population: 9,162
Payroll: \$3,972,338
Membership Effective Date: 07/02

OFFICIAL REPRESENTATIVE

ALTERNATE REPRESENTATIVE

CLARENCE

Cindy Bowman
City Clerk
PO Box 9
Clarence, MO 63437
Phone: (660) 699-2270
Fax: (660) 699-3742
Email: cindyb@cityofclarence.com

Dennie Carothers
City Administrator
PO Box 9
Clarence, MO 63437
Phone: (660) 384-3725
Fax: (660) 699-3742
Email: denniec@cityofclarence.com

Population: 752
Payroll: \$368,892
Membership Effective Date: 01/11

CLARKSVILLE

Jennifer Keller
City Clerk
PO Box 530
Clarksville, MO 63336
Phone: (573) 242-3336
Fax: (573) 242-3450
Email: cityclerk@clarksvillemo.us

Jo Anne Smiley
Mayor
PO Box 530
Clarksville, MO 63336
Phone: (573) 242-3336
Fax: (573) 242-3450
Email: jsmiley@tcip.net

Population: 442
Payroll: \$135,558
Membership Effective Date: 07/86

CONCORDIA

Dale Klussman
City Administrator
PO Box 847
Concordia, MO 64020
Phone: (660) 463-2228
Fax: (660) 463-7574
Email: administrator@concordiamo.org

Rosalind Richter
City Clerk
PO Box 847
Concordia, MO 64020
Phone : (660) 463-2228
Fax : (660) 463-7574
Email : cityclerk@concordiamo.org

Population: 2,351
Payroll: \$1,144,366
Membership Effective Date: 4/1/20 (WC) 7/1/20 (P&C)

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****COUNTRY CLUB**

Aaron Marriott
City Clerk/Fire Protection District Clerk
6601 N Belt Hwy
Country Club, MO 64506
Phone: (816) 232-4621
Fax: (816) 901-9593
Email: villageclerk@villageofcountryclubmo.org

Chris Black
Chief of Police
6601 N Belt Hwy
Country Club, MO 64506
Phone: (816) 232-4621
Fax: (816) 901-9593
Email: CBlack@villageofcountryclubmo.org

Population: 2,449

Payroll: \$145,946

Membership Effective Date: 07/13 (WC) 10/21/13 (P&C)

DE SOTO

Crystal Barton
Deputy City Clerk
17 Boyd St
De Soto, MO 63020
Phone: (636) 586-3326
Fax: (636) 586-9201
Email: c.barton@desotomo.com

Ann Houska
City Clerk
17 Boyd St
De Soto, MO 63020
Phone: (636) 586-3326
Fax: (636) 586-9201
Email: a.houska@desotomo.com

Population: 6,400

Payroll: \$2,541,129

Membership Effective Date: 07/85

DONIPHAN

Marti Porter
City Clerk
110 N Grand Ave
Doniphan, MO 63935
Phone : (573) 996-2623 Opt2
Fax : (573) 996-5753
Email : cityclerk@doniphanmo.org

Chasity Mathis
Treasurer
110 N Grand Ave
Doniphan, MO 63935
Phone : (573) 996-2623 Opt3
Fax : (573) 996-5753
Email : donasst01@windstream.net

Population : 1,929

Payroll : \$964,979

Membership Effective Date : 7/22 (P&C) 4/23 (WC)

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****EAST PRAIRIE**

Lori Lemons
City Clerk
127 E Main St
East Prairie, MO 63845
Phone: (573) 649-3057 Ext. 104
Fax: (573) 649-2452
Email: cityclerk@eastprairiemo.net

Carlin Bennett
City Administrator
127 E Main St
East Prairie, MO 63845
Phone: (573) 649-3057 Ext 105
Fax: (573) 649-2452
Email: cityadministrator@eastprairiemo.net

Population: 2,943
Payroll: \$1,042,391
Membership Effective Date: 01/20 (P&C) 04/20 (WC)

EUREKA

Barbara Flint
Finance Director
100 City Hall Dr
Eureka, MO 63025
Phone: (636) 938-5233
Fax : (636) 938-4080
Email: bflint@eureka.mo.us

Craig Sabo
City Administrator
100 City Hall Dr
Eureka, MO 63025
Phone: (636) 938-5233
Fax: (636) 938-4080
Email: cesabo@eureka.mo.us

Population: 12,084
Payroll: \$4,716,050
Membership Effective Date: 1/22 (P&C) 7/22 (WC)

FAIR GROVE

Sara Davis
City Clerk
PO Box 107
Fair Grove, MO 65648
Phone: (417) 759-2353
Fax: (417) 759-6480
Email: clerk@fairgrove.org

John Ewbank
Chief of Police
PO Box 107
Fair Grove, MO 65648
Phone: (417) 759-6482
Fax: (417) 759-6480
Email: john.ewbank@fairgrove.org

Population: 1,582
Payroll: \$467,163
Membership Effective Date: 02/18/16 (P&C) 4/16 (WC)

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****FESTUS**

Leah Smith
City Clerk
711 W Main St
Festus, MO 63028
Phone: (636) 937-4694
Fax: (636) 937-2140
Email: LSmith@festusmo.gov

Greg Camp
City Administrator
711 W Main St
Festus, MO 63028
Phone: (636) 937-4694
Fax: (636) 937-2140
Email: gcamp@festusmo.gov

Population: 11,602
Payroll: \$5,612,732
Membership Effective Date: 07/82

FREDERICKTOWN

Theresa Harbison
City Clerk
PO Box 549
Fredericktown, MO 63645
Phone: (573) 783-3683
Fax: (573) 783-5152
Email: cityclerk@fredericktownmo.org

Ashley Baudendistel
Deputy Clerk
PO Box 549
Fredericktown, MO 63645
Phone: (573) 783-3683
Fax: (573) 783-5152
Email: deputyclerk@fredericktownmo.org

Population: 3,982
Payroll: \$2,801,691
Membership Effective Date: 04/07

FULTON

Russell Sing
Assistant Fire Chief
PO Box 130
Fulton, MO 65251
Phone: (573) 592-3150
Fax: (573) 592-3119
Email: assistantfirechief@fultonmo.org

Kevin Coffelt
Fire Chief
PO Box 130
Fulton, MO 65251
Phone: (573) 592-3128
Fax: (573) 592-3119
Cell no : 573-220-5358
Email: firechief@fultonmo.org

Population: 12,600
Payroll: \$9,185,750
Membership Effective Date: 07/03

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****GALLATIN**

Lance Rains
City Administrator
112 E Grand St
Gallatin MO 64640
Phone: (660) 663-2011
Fax: (660) 663-3978
Email: cityadmin@gallatinmo.com

Crystal Dorrel
City Clerk
112 E Grand St
Gallatin MO 64640
Phone: (660) 663-2011
Fax: (660) 663-3978
Email: cityclerk@gallatinmo.com

Population: 1,821
Payroll: \$590,266
Membership Effective Date: 04/14 (WC) 7/14 (P&C)

GREENWOOD

Stephen Larson
City Administrator
709 W. Main
Greenwood, MO 64034
Phone: (816) 537-6969
Fax: (816) 537-7461
Email: slarson@greenwoodmo.com

LeeAnn Moore
City Clerk
709 W. Main
Greenwood, MO 64034
Phone: (816) 537-6969
Fax: (816) 537-7461
Email : lmoore@greenwoodmo.com

Population: 6,261
Payroll: \$847,178
Membership Effective Date: 07/01/20

HAMILTON

Rhabecca Boerkircher
City Administrator
200 S Davis St
Hamilton, MO 64644
Phone: (816) 583-4911
Fax: (816) 583-4929
Email: cityadmin@hamiltonmo.city

Leslie Bretz
City Clerk
200 S Davis St
Hamilton, MO 64644
Phone: (816) 583-4911
Fax: (816) 583-4929
Email: cityclerk@hamiltonmo.city

Population: 1,809
Payroll: \$419,000
Membership Effective Date: 07/17

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****HANLEY HILLS**

Dorothy Matthews
Village Clerk
7713 Utica Dr
Hanley Hills, MO 63133
Phone: (314) 725-0909, ext. 201
Fax: (314) 727-7669
Email: clerkhanhills@gmail.com

Population: 2,093
Payroll: \$151,302
Membership Effective Date: 08/05

HANNIBAL UTILITIES

Mark Hickerson
Safety Coordinator/SCADA Supervisor
PO Box 1589
Hannibal, MO 63401
Phone (573) 231-7129
Fax: (573) 221-7522
Email: mhick@hannibalbpw.org

Population: 17,312
Payroll: \$4,870,364
Membership Effective Date: 07/81

Courtney Harris
Administrative Assistant
PO Box 1589
Hannibal, MO 63401
Phone: (573) 221-8050 ext. 6047
Fax: (573) 221-7522
Email: charris@hannibalbpw.org

HANNIBAL

Melissa Cogdal
City Clerk
320 Broadway
Hannibal, MO 63401
Phone: (573) 221-0111, ext. 213
Fax: (573) 221-8191
Email: mcogdal@hannibal-mo.gov

Population: 17,312
Payroll: \$6,763,699
Membership Effective Date: 07/85

Britta Dooley
Office Manager
320 Broadway
Hannibal, MO 63401
Phone: (573) 221-0111 ext. 221
Fax: (573) 221-8191
Email: bdooley@hannibal-mo.gov

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****HERMANN**

Patricia Heaney
City Administrator
1902 Jefferson St
Hermann, MO 65041
Phone: (573) 486-5400
Fax: (573) 486-5432
Email: cityadmin@hermannmo.com

Corey Orr
City Clerk
1902 Jefferson St
Hermann, MO 65041
Phone: (573) 486-5400
Fax: (573) 486-5432
Email: cityclerk@hermannmo.com

Population: 2,180
Payroll: \$2,023,137
Membership Effective Date: 12/99

HIGGINSVILLE

Jeanette Dobson
City Administrator
PO Box 110
Higginsville, MO 64037
Phone: (660) 584-2106
Fax: (660) 584-2953
Email: cityadm@ctcis.net

Sheri Tieman
City Clerk
PO Box 110
Higginsville, MO 64037
Phone: (660) 584-2106
Fax: (660) 584-2953
Email: caoffice@ctcis.net

Population: 4,797
Payroll: \$3,711,594
Membership Effective Date: 07/81

HOLTS SUMMIT

Brandon Ruediger
City Administrator
PO Box 429
Holts Summit, MO 65043
Phone: (573) 896-8419
Fax: (573) 896-4115
Email cityadministrator@holtssummit.org

Dianne Wolfmeier
City Treasurer
PO Box 429
Holts Summit, MO 65043
Phone: (573) 896-8420
Fax: (573) 896-4115
Email: citytreasurer@holtssummit.org

Population: 4,458
Payroll: \$1,046,764
Membership Effective Date: 04/11

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****HOUSTON**

Heather Sponsler
City Clerk
601 S. Grand Ave.
Houston, MO 65483
Phone: (417) 967-3348
Email: cityclerk@houstonmo.org

Viki Naranich
Mayor
601 S. Grand Ave.
Houston, MO 65483
Phone: (417) 967-3348
Email: mayor@houstonmo.org

Population: 2,081
Payroll: \$1,419,000
Membership Effective Date: 01/20 (P&C) 04/20 (WC)

HUNTSVILLE

Linda Haffecke
City Clerk
205 S Main St
Huntsville, MO 65259
Phone: (660) 277-3110
Fax: (660) 277-3112
Email: linda@cityofhuntsville.com

Frank Miller
Mayor
205 S Main St
Huntsville, MO 65259
Phone: (660) 277-3110
Fax: (660) 277-3112
Email: myumpire@yahoo.com

Population: 1,534
Payroll: \$318,329
Membership Effective Date: 07/84

IRONTON

Melanie Crocker
City Clerk
123 N Main St
Ironton, MO 63650
Phone: (573) 546-3545 Ext. 1
Fax: (573) 546-6555
Email: mcrocker@irontonmo.gov

Holly Fox
City Collector
Email: hfox@irontonmo.gov
Phone : (573) 546-3545

Jeff Stinson
Mayor
Email : mayor@irontonmo.gov
Phone : (573) 546-3545

Population: 1,475
Payroll: \$623,273
Membership Effective Date: 04/19

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****JACKSON**

J.J. Wiseman
Human Resource Manager
101 Court St
Jackson MO 63755
Phone: (573) 243-3568
Fax/Alternate : (573) 204-8292
Email: jwiseman@jacksonmo.org

101 Court St
Jackson MO 63755
Phone: (573) 243-3568
Fax: (573) 243-4588
Email:

Population: 15,481
Payroll: \$6,714,473
Membership Effective Date: 01/13 (P&C) 04/13(WC)

KENNETT UTILITIES

Jill Rickman
Human Resources & Communications Mgr.
PO Box 40
Kennett, MO 63857
Phone: (573) 888-5366
Fax: (573) 888-3312
Email: jillrickman@clgw.net

Cathy Brown
Safety & Facilities Director, Utility Nurse
PO Box 40
Kennett, MO 63857
Phone: (573) 888-5366
Fax: (573) 888-3312
Email: cathybrown@clgw.org

Population: 9,898
Payroll: \$4,189,075
Membership Effective Date: 07/86

LAGRANGE

Kim Schneider
City Clerk/Finance Officer
PO Box 266
118 S Main St
La Grange, MO 63448
Phone: (573) 655-4301
Fax: (573) 655-4930
Email: lagfin@cityoflagrangemo.gov

Lezlie Meyer
Municipal Court Clerk
PO Box 266
118 S Main St
La Grange, MO 63448
Phone: (573) 655-4301
Fax: (573) 655-4930
Email: lagclerk@cityoflagrangemo.gov

Population: 931
Payroll: \$552,287
Membership Effective Date: 07/16 (P&C) 04/17 (WC)

OFFICIAL REPRESENTATIVE

ALTERNATE REPRESENTATIVE

LAKESHIRE

Laura Van Zale
City Clerk
10000 Puttington Drive
Lakeshire, MO 63123
Phone: (314) 631-6222
Cell: (314) 322-0859
Email: cityclerk@lakeshiremo.gov

Timothy Seher
Mayor
10000 Puttington Drive
Lakeshire, MO 63123
Phone: (314) 631-6222
Cell: (314) 605-3578
Email: mayor@lakeshiremo.gov

Population: 1,554
Payroll: \$418,041
Membership Effective Date: 01/22

LAMAR

Rusty Rives
Assistant City Administrator
132 W 10th St
Lamar, MO 64759
Phone: (417) 682-5554 ext. 2314
Fax: (417) 682-3288
Email: rives@lamarmmo.org

Sandra Phipps
Deputy City Clerk
132 W 10th St
Lamar, MO 64759
Phone: (417) 682-5554 ext. 2311
Fax: (417) 682-3288
Email: financeassistant@lamarmmo.org

Population: 4,266
Payroll: \$2,426,072
Membership Effective Date: 04/12

LICKING

Rhonda Kirkwood
Administrator/City Clerk
PO Box 89
Licking, MO 65542
Phone: (573) 674-2521
Fax: (573) 674-2914
Email: lickingcity@hotmail.com

Barbara Rodgers
Deputy City Clerk
PO Box 89
Licking, MO 65542
Phone: (573) 674-2521
Fax: (573) 674-2914
Email: lickingcity@hotmail.com

Population: 2,851
Payroll: \$845,161
Membership Effective Date: 07/88

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****LINN CREEK**

Samantha Skidmore
City Clerk
PO Box 1177
Linn Creek, MO 65052
Phone: (573) 346-6200
Fax: (573) 346-5867
Email: cityclerk@lc-cg.org

Rhiannon Swinford
Deputy Clerk
PO Box 1177
Linn Creek, MO 65052
Phone: (573) 346-6200
Fax: (573) 346-5867
Email : deputyclerk@lc-cg.org

Population: 231
Payroll: \$231,336
Membership Effective Date: 01/14 (P&C) 04/14 (WC)

MACON

Mary Lou Craig
City Clerk
PO Box 569
Macon, MO 63552
Phone : (660) 385-6421
Fax : (660) 385-1945
Email : cityclerk@cityofmacon-mo.gov

Dale Maloney
Building & Code Official
PO Box 569
Macon, MO 63552
Phone: (660) 395-2632
Fax: (660) 385-1945
Email: codeenforcement@cityofmacon-mo.gov

Population: 5,457
Payroll: \$1,595,750
Membership Effective Date: City: 07/81

MACON UTILITIES

Jennifer McLeland
Controller
PO Box 569
Macon, MO 63552-0569
Phone: (660) 385-3173
Fax: (660) 385-6554
Email: jmcleland@maconutilities.com

Lauren Watson
Employee & Customer Relations
PO Box 569
Macon, MO 63552-0569
Phone : (660) 385-3173
Fax : (660) 385-6554
Email: lwatson@maconutilities.com

Population: 5,457
Payroll: \$2,474,786
Membership Effective Date: 07/81

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****MADISON**

Melissa O'Bannon
City Clerk
PO Box 141
Madison, MO 65263
Phone: (660) 291-5235
Fax: (660) 291-5402
Email: cityofmadisonmo@gmail.com

Kevin Thomas
Utilities Superintendent
PO Box 141
Madison, MO 65263
Phone: (660) 291-5235
Fax: (660) 291-5402
Email: madisonmoutilty@gmail.com

Population: 554
Payroll: \$156,945
Membership Effective Date: 07/86

MALDEN

Mandy Lewis
City Clerk
201 S Madison St
Malden, MO 63863
Phone: (573) 276-4502
Fax: (573) 276-4109
Email: mandylewis@maldenmo.com

Ivone Smith
City Administrator
201 S. Madison St
Malden, MO 63863
Phone: (573) 276-4502
Fax: (573) 276-4109
Email: ivonesmith@maldenmo.com

Population: 3,706
Payroll: \$2,599,726
Membership Effective Date: 01/03

MANSFIELD

Nancy Conley
City Clerk
PO Box 467
Mansfield, MO 65704-0467
Phone: (417) 924-8340
Fax: (417) 924-7301
Email: nconley@mansfieldcityhall.org

Rick Jarrett
Public Works Foreman
PO Box 467
Mansfield, MO 65704-0467
Phone: (417) 924-7063
Fax: (417) 924-7301
Email: rjarrett@mansfieldcityhall.org

Population: 1,255
Payroll: \$674,206
Membership Effective Date: 09/01

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****MARCELINE**

Lindsay Krumpelman
City Clerk

116 N Main St
Marceline, MO 64658
Phone: (660) 376-3528
Fax: (660) 376-3898
Email: lindsay.krumpelman@marcelinemo.us

116 N Main St
Marceline MO 64658
Phone : (660)376-3528
Fax : (660)376-3898

Population: 2,123
Payroll: \$1,500,018
Membership Effective Date: 01/21 (P&C) 4/21 (WC)

MARTHASVILLE

David Lange
Mayor
402 E. Main Street
Marthasville, MO 63357
Phone: (636) 433-5554
Email: mayorlange@marthasvillemo.gov

Tara Dornmeyer
City Clerk
402 E. Main Street
Marthasville, MO 63357
Phone: (636) 433-5554
Email: cityclerk@marthasvillemo.gov

Population: 1,258
Payroll: \$203,485
Membership Effective Date: 04/22

MARYVILLE

Roxanne Reed
Human Resources Director
PO Box 438
Maryville, MO 64468
Phone: (660) 562-8001
Fax: (660) 562-8022
Email: rreed@maryville.org

Greg McDanel
City Manager
PO Box 438
Maryville, MO 64468
Phone: (660) 562-8001
Fax: (660) 562-8022
Email: gmcDaniel@maryville.org

Population: 10,633
Payroll: \$5,225,086
Membership Effective Date: 07/84

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****MILAN**

Crystal Bupp
City Administrator
212 East 2nd Street
Milan, MO 63556
Phone: (660) 265-4420
Email : cityadm@nemr.net

Lisa Sharp
City Clerk
212 East 2nd Street
Milan, MO 63556
Phone : (660) 265-4491
Email : milan@nemr.net

Population : 1,819
Payroll : \$721,186
Membership Effective Date: 01/20 (P&C) 4/20 (WC)

MOBERLY

Matt Douglass
Finance Director
101 W Reed St
Moberly, MO 65270
Phone: (660) 269-7601
Fax: (660) 269-8171
Email: mattd@cityofmoberly.com

Christina Buie
Finance Manager
101 W Reed St
Moberly, MO 65270
Phone: (660) 269-7646
Fax: (660) 269-8171
Email: cbuie@cityofmoberly.com

Population: 13,974
Payroll: \$5,860,464
Membership Effective Date: 07/83

MONROE CITY

Jennifer McDaniel
City Clerk
109 2nd Street
Monroe City, MO 63456
Phone: (573) 735-4585
Email: jmcdaniel@monroecity.org

Melissa Hays
Mayor
109 2nd Street
Monroe City, MO 63456
Cell: (573) 822-5350
Email: melissaannhays73@yahoo.com

Population: 2,652
Payroll: \$1,383,864
Membership Effective Date: 01/21 (P&C) 4/21 (WC)

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****MOSCOW MILLS**

Patrick Flannigan
Mayor
PO Box 36
Moscow Mills, MO 63362
Phone: (636) 356-4220
Fax: (636) 356-4010
Email: cityclerk@moscowmillsmo.com

Linda Haynes
City Clerk
PO Box 36
Moscow Mills, MO 63362
Phone: (636) 356-4220
Fax: (636) 356-4010
Email: cityclerk@moscowmillsmo.com

Population: 5,000
Payroll: \$868,282
Membership Effective Date: 01/05

MOUND CITY

Annissa Brandon
City Clerk
PO Box 215
Mound City, MO 64470
Phone: (660) 442-3447
Fax: (660) 442-0167
Email: abrandon@moundcitymo.com

Jennifer Heck
Collector/Deputy Clerk
PO Box 215
Mound City, MO 64470
Phone: (660) 442-3434
Fax: (660) 442-0167
Email: jheck@moundcitymo.com

Population: 1,159
Payroll: \$388,198
Membership Effective Date: 01/06

MOUNTAIN GROVE

Becky Davis
City Administrator
PO Box 351
Mountain Grove, MO 65711
Phone: (417) 926-4162
Fax: (417) 926-3316
Email: mgclerk@mountaingrovemo.gov

Kim Rader
City Clerk
PO Box 351
Mountain Grove, MO 65711
Phone: (417) 926-4162
Fax: (417) 926-3316
Email: mgclerk@mountaingrovemo.gov

Population: 4,417
Payroll: \$1,935,075
Membership Effective Date: 07/86

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****MOUNTAIN VIEW**

PO Box 1090
Mountain View, MO 65548
Phone: (417) 934-2601
Fax: (417) 934-2482
Email:

MaKenna Smith
Utility Billing Clerk
PO Box 1090
Mountain View, MO 65548
Phone: (417) 934-2601
Fax: (417) 934-2482
Email: mvcityutil@centurytel.net

Population: 2,563
Payroll: \$1,762,986
Membership Effective Date: 01/14 (P&C) 04/14(WC)

NEOSHO

Cheyenne Wright
City Clerk
203 E Main St
Neosho, MO 64850
Phone: (417) 451-8050 Ext. 114
Fax: (417) 451-8065
Email: cwright@neoshomo.gov

Krysti Muhic
HR Director
203 E Main St
Neosho, MO 64850
Phone: (417) 451-8050
Fax: (417) 451-8065
Email: kmuhic@neoshomo.gov

Population: 12,687
Payroll: \$4,785,140
Membership Effective Date: 01/16

NEW HAVEN

Kathleen Trentmann
City Administrator
PO Box 236
New Haven, MO 63068
Phone: (573) 237-2349
Fax: (573) 237-4696
Email: kathy.trentmann@newhavenmo.org

Melissa Bergner
City Clerk
PO Box 236
New Haven, MO 63068
Phone: (573) 237-2349
Fax: (573) 237-4696
Email: melissa.bergner@newhavenmo.org

Population: 2,414
Payroll: \$934,434
Membership Effective Date: 07/87

OFFICIAL REPRESENTATIVE

ALTERNATE REPRESENTATIVE

NEW LONDON

Carla Burton
City Clerk
PO Box 425
New London, MO 63459
Phone: (573) 985-4041
Fax: (573) 985-4231
Email: ccityhall@missouricom.com

Keith Miller
City Superintendent
PO Box 425
New London, MO 63459
Phone: (573) 985-4041
Fax: (573) 985-4231

Population: 974
Payroll: \$264,926
Membership Effective Date: 01/11

NEW MADRID

Paige Keene
City Clerk
PO Box 96
New Madrid, MO 63869-0096
Phone: (573) 748-2866
Fax: (573) 748-5402
Email: paige@new-madrid.mo.us

Kristy Taylor
Finance Officer
PO Box 96
New Madrid, MO 63869-0096
Phone : (573) 748-2866
Fax : (573) 748-5402
Email : kristyt@new-madrid.mo.us

Population: 2,705
Payroll: \$1,836,127
Membership Effective Date: 11/03

NORTHWOODS

Cynthia Dixon
Acting City Administrator
4600 Oakridge Blvd
Northwoods, MO 63121
Phone: (314) 374-6678
Fax: (314) 385-8144
Email: cdixon@cityofnorthwoods.com

Sharon Pace
Mayor
4600 Oakridge Blvd.
Northwoods, MO 63121
Phone: (314) 385-8000 x418
Fax: (314) 385-8144
Email: space@cityofnorthwoods.com

Population: 3,657
Payroll: \$1,085,629
Membership Effective Date: 07/86

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****PACIFIC**

Kim Barfield
City Clerk
300 Hoven Dr
Pacific, MO 63069
Phone: (636) 271-0500, ext. 217
Fax: (636) 257-7017
Email: kbarfield@pacificmissouri.com

Harold Selby
City Administrator
300 Hoven Dr
Pacific, MO 63069
Phone: (636) 271-0500, ext. 213
Fax: (636) 257-7017
Email: hselby@pacificmissouri.com

Population: 7,414
Payroll: \$2,829,536
Membership Effective Date: 07/94

PALMYRA

Deena L. Parsons
City Clerk
301 S Main St
PO Box 32
Palmyra MO 63461
Phone: (573) 769-2223
Fax: (573) 769-4762
Email: cityclerk@cityofpalmyra.com

Kyle Brennemann
Safety Officer
301 S Main St
PO Box 32
Palmyra MO 63461
Phone: (573) 769-2223 (Cell: 573-708-7590)
Fax: (573) 769-4762
Email: buildinginspector@cityfpalmyra.com

Population: 3,613
Payroll: \$1,745,761
Membership Effective Date: 01/12

PARIS

Barb McCall
City Superintendent
25804 Business Highway 24
Paris, MO 65275
Phone: (660) 327-4334
Fax: (660) 327-4280
Email: superintendent@parismo.net

Mary McGee
City Clerk
25804 Business Highway 24
Paris, MO 65275
Phone: (660) 327-4334
Fax: (660) 327-4280
Email: cityclerk@parismo.net

Population: 1,220
Payroll: \$612,801
Membership Effective Date: 07/86

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****PERRY**

Pam Keeney
City Clerk
127 E Main St
Perry, MO 63462
Phone: (573) 565-3131
Fax: (573) 565-3148
Email: cityclerk@cityofperrymo.com

Don Huff
Superintendent of Utilities
127 E Main St
Perry, MO 63462
Phone: (573) 565-3131
Fax: (573) 565-3148
Email: ppu@cityofperrymo.com

Population: 693
Payroll: \$377,784
Membership Effective Date: 10/11

PLATTE CITY

Amy Edwards
City Clerk
224 Marshall Road
Platte City, MO 64079
Phone: (816) 858-3716
Fax: (816) 858-5402
Email: aedwards@plattecity.org

Marji Gehr
City Administrator
224 Marshall Road
Platte City, MO 64079
Phone: (816) 858-3046
Fax: (816) 858-5402
Email: mgehr@plattecity.org

Population: 5,005
Payroll: \$1,930,885
Membership Effective Date: 07/14

PLEASANT VALLEY

Jared McGinley
Chief of Police
6500 Royal Street
Pleasant Valley, MO 64068
Phone: (816) 883-4698
Fax: (816) 781-6002
Email: jmcginley@pleasantvalleymo.org

6500 Royal Street
Pleasant Valey, MO 64068
Phone:
Email :

Population: 2,824
Payroll: \$1,546,365
Membership Effective Date: 07/19

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****RICHLAND**

Betty Godfrey
Payroll Clerk
PO Box 798
Richland, MO 65556
Phone: (573) 765-5187
Fax: (573) 765-5750
Email: bgodfrey@richlandmo.info

Dana Tanner
Mayor
PO Box 798
Richland, MO 65556
Phone: (573) 765-5187
Fax: (573) 765-5750
Email: richlandmayor@richlandmo.info

Population: 1,734
Payroll: \$610,499
Membership Effective Date: 07/86

ROCK PORT

Emily Schulte
City Clerk
500 S Main St
Rock Port, MO 64482
Phone: (660) 744-2636
Fax: (660) 744-5553
Email: rpcityhall@rpmo.com

Brentlee Thomas
City Superintendent
500 S Main St
Rock Port, MO 64482
Phone: (660) 744-2636
Fax: (660) 744-5553
Email: super@rpmo.com

Population: 1,263
Payroll: \$517,023
Membership Effective Date: 07/03

Police Chief - Derek Morriss
Email: rppd@rpmo.com

Terri McGuire, Utility Clerk/Office Manager
rpmuoffice@rpmo.com

ROGERSVILLE

Glenda Stegner
City Clerk
PO Box 19
Rogersville, MO 65742
Phone: (417) 753-2884 ext 300
Email: gstegner@rogersvillemo.org

Chad Bybee
City Administrator
PO Box 19
Rogersville, MO 65742
Phone: (417) 753-2884 ext 313
Email: cbybee@rogersvillemo.org

Population: 4,000
Payroll: \$1,119,138
Membership Effective Date: 6/21(P&C) 4/22 (WC)

OFFICIAL REPRESENTATIVE

ROLLA UTILITIES

Rodney P. Bourne
General Manager
PO Box 767
Rolla, MO 65402-0767
Phone: (573) 364-1572
Fax: (573) 364-1540
Email: rbourne@rmurolla.org

Population: 20,129
Payroll: \$3,402,619
Membership Effective Date: 07/81

SAVANNAH

Brooke Bell
City Clerk
402 Court St
Savannah, MO 64485
Phone: (816) 324-7502
Fax: (816) 324-5997
Email: brookebell@savannahmo.net

Population: 5,110
Payroll: \$1,479,409
Membership Effective Date: 09/03

SEYMOUR

Leslie Houk
City Clerk
PO Box 247
Seymour, MO 65746
Phone: (417) 935-4401
Fax: (417) 935-2600
Email: leslie@seymourmissouri.org

Population: 1,817
Payroll: \$1,296,390
Membership Effective Date: 07/86

ALTERNATE REPRESENTATIVE

Jason Grunloh
Business Manager
PO Box 767
Rolla, MO 65402-0767
Phone: (573) 364-1572
Fax: (573) 364-1540
Email: jgrunloh@rmurolla.org

Bruce Lundy
City Administrator
Phone: (816) 324-7503
Email : brucelundysavmo@gmail.com

Minde Dreher
Deputy City Clerk
Phone : (816) 324-7501
Email: mindedreher@savannahmo.net

Hillary Elliott
City Administrator
PO Box 247
Seymour, MO 65746
Phone: 417) 935-4401
Fax: (417) 935-2600
Email: hillary@seymourmissouri.org

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****SHELBINA**

Janice Magruder
City Clerk
PO Box 646
Shelbina, MO 63468
Phone: (573) 588-4104 x12
Fax: (573) 588-4752
Email: cityclerk@cityofshelbina.com

Dennis Klusmeyer
City Superintendent
PO Box 646
Shelbina, MO 63468
Phone: (573) 588-4104 x103
Fax: (573) 588-4687
Email: administrator@cityofshelbina.com

Population: 1,613
Payroll: \$1,184,304
Membership Effective Date: 01/14

SLATER

Russell Griffith
City Clerk/Collector
232 Main St
Slater, MO 65349
Phone: (660) 529-2271
Fax: (660) 529-2593
Email: r.griffith65@yahoo.com

Terry Jordan
Mayor Pro-Tem
232 Main St
Slater, MO 65349
Phone: (660) 529-2271
Fax: (660) 529-2593

Population: 2,186
Payroll: \$632,352
Membership Effective Date: 07/82

ST. CLAIR

Dana Collins-Messex
City Clerk
1 Paul Parks Dr
Saint Clair, MO 63077
Phone: (636) 629-5194
Fax: (636) 629-6467
Email: dana@stclairmo.us

Victoria Thomas
Court Clerk
1 Paul Parks Dr
Saint Clair, MO 63077
Phone: (636) 629-0333
Fax: (636) 629-6467
Email: courtclerk@stclairmo.us

Population: 4,812
Payroll: \$1,768,155
Membership Effective Date: 07/86

OFFICIAL REPRESENTATIVE

ST. JAMES

Daniel Knoell
City Administrator
100 S Jefferson St
St. James, MO 65559
Phone: (573) 265-7013 ext 110
Fax: (573) 265-5585
Email: dknoell@stjamesmo.org

Population: 3,968
Payroll: \$2,253,625
Membership Effective Date: 01/06

STANBERRY

Laverne Smithson
City Administrator
130 W 1st St
Stanberry, MO 64489
Phone: (660) 783-2725 Ext. 102
Fax: (660) 783-9004
Email: admin@stanberrymo.com

Population: 1,175
Payroll: \$477,305
Membership Effective Date: 07/86

STOCKTON

Vanessa C. Harper
City Clerk
PO Box 590
Stockton, MO 65785
Phone: (417) 276-5210
Email: cityclerk@stocktonmo.org

Population: 1,683
Payroll: \$338,547
Membership Effective Date: 04/20

ALTERNATE REPRESENTATIVE

Nathan Browne
Codes Enforcement Officer
100 S Jefferson St
St. James, MO 65559
Phone: (573) 265-7013 ext. 130
Fax: (573) 265-5585
Email: nbrowne@stjamesmo.org

Levi McGinley
City Superintendent
130 W 1st St
Stanberry, MO 64489
Phone: (660) 783-2725 Ext. 105
Fax: (660) 783-9004
Email: csbutilities@gmail.com

Roger Hamby
Mayor
PO Box 590
Stockton, MO 65785
Phone: (417) 727-0077
Email: roger.hamby@stocktonmo.org

OFFICIAL REPRESENTATIVE

TARKIO

Danielle Madron
City Clerk
602 Main St
Tarkio, MO 64491
Phone: (660) 736-4821
Fax: (660) 736-5605
Email: tarkioch@tarkio.net

Population: 1,410
Payroll: \$406,645
Membership Effective Date: 07/05

THAYER

Brent Collins
City Clerk
PO Box 76
Thayer, MO 65791
Phone: (417) 264-3921
Fax: (417) 264-3324
Email: cityofthayer@centurytel.net

Population: 2,578
Payroll: \$1,150,724
Membership Effective Date: 05/02

TIPTON

Jennifer Schmidt
City Clerk
PO Box 517
Tipton, MO 65081
Phone: (660) 433-2323
Fax: (660) 433-2810
Email: Jennifer@tiptonmo.us

Population: 3,261
Payroll: \$483,123
Membership Effective Date: 07/86

ALTERNATE REPRESENTATIVE

Mark Staten
Mayor
602 Main St
Tarkio, MO 64491
Phone: (660) 736-4821
Fax: (660) 736-5605
Email: tarkiomomayor@tarkio.net

Ken Cotham
Mayor
PO Box 76
Thayer, MO 65791
Phone: (417) 264-3921
Fax: (417) 264-3324
Email: cityofthayer@centurytel.net

Jeff Koechner
Superintendent of Public Works
PO Box 517
Tipton, MO 65081
Phone: (660) 433-5518
Fax: (660) 433-2810

OFFICIAL REPRESENTATIVE

ALTERNATE REPRESENTATIVE

TRENTON

Cindy Simpson
City Clerk
1100 Main St
Trenton, MO 64683
Phone: (660) 359-2013
Fax: (660) 359-2284
Email: csimpson@trentonmo.com

Ron Urton
City Administrator
1100 Main St
Trenton, MO 64683
Phone: (660) 359-2013
Fax: (660) 359-2284
Email: rurton@trentonmo.com

Population: 5,609
Payroll: \$3,222,047
Membership Effective Date: 07/13

UNION

Jonathan Zimmermann
City Administrator
10 E. Locust St
Union, MO 63084
Phone: (636) 583-3600
Fax: (636) 583-4091
Email: cityadministrator@unionmissouri.gov

Kristin Straatmann
Administrative Assistant
Email: adminassistant@unionmissouri.gov
Phone: (636) 583-3600
Fax: (636) 583-4091

Population: 12,500
Payroll: \$3,787,251
Membership Effective Date: 07/94

Heather Keith, Finance Officer
Phone: (636) 583-3600 ext. 1111
Fax: (636) 583-4091
Email: financeofficer@unionmissouri.gov

UNIONVILLE

Amy Homann
City Treasurer
PO Box 255
Unionville, MO 63565
Phone: (660) 947-2437
Fax: (660) 947-7756
Email: ahomann@nemr.net

Linnette Caley
City Clerk
PO Box 255
Unionville, MO 63565
Phone: (660) 947-2438
Fax: (660) 947-7756
Email: lcaley@nemr.net

Population: 1,728
Payroll: \$709,240
Membership Effective Date: 07/03 VANDALIA

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****VALLEY PARK**

Nathan Schauf
City Administrator
55 Crescent Avenue
Valley Park, MO 63088
Phone: (636) 861-1385
Cell: (636) 215-3173
Email: NSchauf@valleyparkmo.org

Rose LaGrand
Deputy City Clerk
55 Crescent Avenue
Valley Park, MO 63088
Phone: (636) 861-7223
Email: rlagrand@valleyparkmo.org

Population: 6,885
Payroll:
Membership Effective Date: 01/24 (P&C) 4/24 (WC)

VANDALIA

Darren Berry
City Administrator
200 E Park St
Vandalia, MO 63382
Phone: (573) 594-6186
Fax: (573) 594-3103
Email: dberry@vandaliemo.net

Terry Waters
Administrative Assistant
200 E Park St
Vandalia, MO 63382
Phone: (573) 594-6186
Fax: (573) 594-3103
Email : terryw@vandaliemo.net

Population: 4,018
Payroll: \$821,302
Membership Effective Date: 07/82

WAYNESVILLE

John Doyle
City Administrator
100 Tremont Center
Waynesville, MO 65583
Phone: (573) 774-6171
Fax: (573) 774-5647
Email: cadmin@waynesvillemo.org
john.doyle@waynesvillemo.org

Amber Box
Finance Officer
100 Tremont Center
Waynesville, MO 65583
Phone: (573) 774-6171 Ext. 104
Fax: (573) 774-5647
Email: amber.box@waynesvillemo.org

Population: 5,406
Payroll: \$2,594,060
Membership Effective Date: 04/13/19 (P&C) 6/27/19 (WC)

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****WEST PLAINS**

Beccie Williams
HR Director
PO Box 710
West Plains, MO 65775
Phone: (417) 256-7176
Fax: (417) 256-4953
Email: beccie.williams@westplains.gov

Kellie Mayers
Payroll Clerk
PO Box 710
West Plains, MO 65775
Phone: (417) 256-7176
Fax: (417) 256-4953
Email: kellie.mayers@westplains.gov

Population: 12,184
Payroll: \$8,546,679
Membership Effective Date: 07/86

WILLOW SPRINGS

Beverly Hicks
City Administrator
PO Box 190
Willow Springs, MO 65793
Phone: (417) 469-2107
Fax: (417) 469-4789
Email: bhicks@willowspringsmo.com

John Martin
Safety Coordinator
PO Box 190
Willow Springs, MO 65793
Phone: (417) 469-2107
Fax: (417) 469-4789
Email: jmartin@willowspringsmo.com

Population: 2,184
Payroll: \$1,567,421
Membership Effective Date: 07/86

WINCHESTER

Barbara Beckett
City Administrator/Clerk
109 Lindy Blvd
Winchester, MO 63021-5299
Phone: (636) 391-0600
Fax: (636) 391-6365
Email: cityhall@city.winchester.mo.us

Gail M. Winham
Mayor
109 Lindy Blvd
Winchester, MO 63021-5299
Phone: (636) 391-0600
Fax: (636) 391-6365
Email: cityhall@city.winchester.mo.us

Population: 1,447
Payroll: \$220,198
Membership Effective Date: 07/86

OFFICIAL REPRESENTATIVE**ALTERNATE REPRESENTATIVE****WOODSON TERRACE**

Ellie Crane
City Clerk
4323 Woodson Rd
Woodson Terrace, MO 63134
Phone: (314) 427-2600
Fax: (314) 427-0571
Email: ecrane@woodsonterrace.net

Doug Zaiz
City Administrator
4323 Woodson Rd
Woodson Terrace, MO 63134
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Population: 3,950
Payroll: \$2,042,766
Membership Effective Date: 07/85

MIRMA

Missouri's Municipal Trust

Newsletter

MAY, 2024

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Learn the Easy Way

By: Kelly Beets



This spring I visited a job site where the water department was repairing a water leak. This job site had employees working in an open excavation. Employees were observed with hard hats, safety glasses and the employees were properly protected with a new model hydraulic shoring system (this new hydraulic shoring was purchased with MIRMA's Risk Grant Program funds). For the most part this job site looked good, however, there was one necessary item left out. This excavation had no access or egress for the employees working within the hydraulic shoring system. Not having a proper access or egress system exposes the employee to a greater risk during an emergency and exposes the employee to potential shoulder and knee injuries due to trying to climb out of the excavation. In fact, we have had a couple of shoulder injuries with employees climbing out of an excavation that had no means of access or egress.

In 2022, 40 worker fatalities occurred in trenching and excavations up from 15 fatalities that occurred in 2021. According to Occupational Safety and Health Administration (OSHA), excavation and trenching work poses a higher fatality rate (112%) than all other general construction work.

Below are some general safety guidelines:

Access/Egress

OSHA standards require safe access to and egress to all trenches or excavations. Common forms of equipment include ladders, steps, ramps, or other safe and practical means to exit for employees working in a trench four feet or deeper. All means of access or egress must be located within 25 feet of employees at all times.

Competent Person

OSHA standard (which is the minimum standard on excavation safety) requires that a competent person must be on site and must be able to understand soil types, atmospheric hazards, requirements for proper protective systems and other excavation safety requirements. This competent person should also inspect trenches daily and as conditions change. This competent person should also be able to enforce these safety requirements and ensure that proper access or egress is provided.

Trenching/Excavation Safety Measurements

A trench 5 feet deep or greater is required to have a protective system. Unless the excavation is less than 5 feet deep, a competent person may determine that a protective system is not required. Trenches 20 feet deep or greater require that the protective system be designed by a registered professional engineer or be based on data prepared and/or approved by a registered professional engineer.

Trenching Safety and Protection Systems

- Sloping - involves cutting back the trench wall at an angle inclined away from the excavation. The angle may not be steeper than 1 1/2 :1 (for every foot of depth, the trench must be cut back 1 1/2 feet).

Learn the Easy Way- Continued



By: Kelly Beets

- Shoring - requires installing hydraulic rams or other types of supports to prevent soil movement and cave-ins.
 - Shielding - protects the workers by using trench boxes or other types of supports to prevent soil cave-ins.
- Other Trenching and Excavation rules:
- Know where underground utilities are located.
 - Keep excavated soil (soil piles) and other materials at least 2 feet from trench edges.
 - Trench box or shields must extend 18 inches above.
 - Always inspect trenches at the start of each day and after each break.
 - Employees should wear high visibility clothing when working near vehicle traffic.

Reminder, MIRMA's Risk Management Grant program will also help fund for trenching and shoring equipment to help comply with your trenching and shoring policies. All entry forms shall be received by September 1st of each year at the MIRMA office by the close of business hours. For more information or a grant application you can visit www.mirma.org or contact your Loss Control Representative.

The assessment invoices for FY2025 were emailed to each official and alternate representative on Tuesday, May 14th. Please see the "From the Board Room" article for more details.

Mark your calendars...the assessments will be due in the MIRMA office by June 28th!

Origami Tip of the Month

Per the May 9th Board Meeting, we will no longer be collecting the current market value (actual cash value) on the Vehicle Schedule! We will continue to collect the purchase price, and new vehicle acquisitions need to be added to your schedule in Origami within 30 days of acquisition.

New vehicles can be added using the widget on your dashboard (the screen you first see after logging into Origami). Please see the article on mid-year schedule updates for additional information.





From the **BOARD ROOM**

By: Jenne Auck

Thursday, May 9, 2024 was the final board meeting of FY24. After the approval of previous meeting minutes, we moved on to the first item of new business, which was the adoption of a resolution to amend the surplus guidelines per our actuary's recommendation. The recommended surplus range is now \$19.8 million - \$24.2 million. MIRMA's current unaudited surplus is \$24.1 million. As the recommended range takes into account MIRMA's self-insured retention (SIR) levels, it will need to be adjusted when we change our SIR levels. Absent this change, the range is re-evaluated every 5 years. The second item of new business was the adoption of a resolution for online training services to be provided for FY25 from LocalGovU. Next was a resolution authorizing reimbursement for members' application fees for the American Public Gas Association's System Operational Achievement Recognition. To receive the application reimbursement, the member must receive a bronze, silver, or gold recognition. The application fee is currently \$250 and is available for reimbursement every three years.

The meeting then transitioned to the items necessary for establishing the service providers and rate for the upcoming year. These included accepting our excess insurance coverage and airport liability placements for FY25. We will continue with Travelers (who provide the first \$25M of our property coverage) with a percentage approach for the upper layer of property coverage. We will remain with Genesis (our excess liability carrier) and Midwest Employers Mutual Casualty Company (our workers' compensation carrier). Our aviation coverage was continued on a group basis. Next was the appointment of Tiller Consulting Group, Inc. for actuarial services, Sikich LLP for auditing services, and Lauber Municipal Law, LLC for employment law services for FY25. Adopting an Administrative Budget was the final item before moving on to the rate per hundred.

Item number nine was the establishment of the rate per \$100 of payroll for the FY25 assessment calculation. The Board adopted a 34 cent (3%) increase, taking our rate from \$11.31 to \$11.65. The Board also approved the return of \$500,000 of surplus, (\$200,000 from FY11, \$200,000 from FY14 and \$100,000 from FY15). Assessment invoices were emailed to the official and alternate reps on Tuesday, May 14th and will be due on June 28th.

Then came two resolutions to update the property adjustment rate applicable to the FY25 assessments to \$1.16 and setting the portion of our rate per hundred attributed to workers' compensation for new member assessments at 37%. This was followed by the discussion of coverage packet changes for FY25. The most impactful included:

- Revising our auto physical damage coverage to disregard the member's stated market value on the vehicle schedule. As establishing an adequate market value (actual cash value) for each vehicle has proven to be more cumbersome than anticipated, this field will be removed from the schedule in Origami. The claims adjuster will take into consideration the market value of the vehicle at the time of the incurred loss. Please note that newly acquired vehicles should be added within 30 days of acquisition in order for claims to process smoothly.
- Adding to an existing exclusion removing liability coverage for members of a governing body when filing claims against their own Member Entity.
- Raising the per member annual aggregate liability limit from \$5 million to \$6.5 million.
- Adding an exclusion to Cost of Defense coverage for sitting councilpersons filing claims against their own Member Entity.
- Adding a limit to the Cost of Defense coverage for repeated suits on the same issue or by the same person, against the Member.
- Reduce the coverage limit on property from 120% to 110% of scheduled values (approved at a previous board meeting).

From the **BOARD ROOM** Continued



By: Jenne Auck

All of the coverage items were for discussion only, as the final approval will not be until the July meeting. Please contact the staff with any questions or concerns.

The next item of business was the discussion and approval of the proposed ride along program guidelines. The guidelines categorize potential ride along participants into different groups and guidelines for each. Please see the attached policy for full details.

Item number 14 was a discussion of using a broker to represent MIRMA in marketing to new members, but it was decided that there are more concerns than benefits when moving to a broker system.

The last item of new business was the appointment of Heather Sponsler of Houston, Matt Douglass of Moberly, and Brandon Ruediger of Holts Summit to the Nominating Committee to prepare nominations for election to the Board of Directors at the Annual Meeting of the General Membership. Rodney Bourne of Rolla Utilities, Darren Berry of Vandalia, Jonathan Zimmermann of Union, and Shellie Blades of Cameron all have terms expiring this year.

The final portion of the meeting included reviewing the status of large, outstanding claims, the third quarter Loss Control Services Report, the Sewer Backup Deductibles for FY25, and a Report on New Member Marketing Activity. The meeting concluded with the establishment of the dates for the FY25 Board Meetings: July 25, 2024; November 8, 2024; January 31, 2025, and May 9, 2025; with Strategic Planning scheduled for January 30, 2025.

Mid-Year Schedule Updates Due June 25th!

The membership should expect to receive an email soon which includes information and a link to update your schedules in Origami. This link allows you to make value changes and description changes (if needed) on your Property, Heavy Equipment, and Vehicle Schedules which will be effective for the FY2025 coverage year (7/1/2024 – 6/30/2025). **These updates are due by Tuesday, June 25th.** If you do not need to make any changes, then you do not need to do anything at this time. ****When you finish updating your schedule, normally you would click on "Save as Completed" at the top to submit your schedule. However, you will get an ERROR MESSAGE when you click on "Save as Completed" like you did during the renewal. PLEASE IGNORE this error message. Your individual schedule changes have already saved, and we will get notifications of those changes, so there is no need to submit the schedule itself. Thank you and we apologize for the error message!****

You may also make additions or deletions to your schedules with that same link; **however**, you may also complete those additions/deletions from the Origami Dashboard (the screen you first see after logging into Origami) from the widget that looks like the one at right.

Since you have automatic coverage for new purchases/acquisitions (if under \$10 million), this widget allows you to add newly acquired items, or delete any disposed items, to any schedule throughout the year. Using this widget to keep your schedules updated throughout the year will save you time during the Renewal in December/January! Please let Terri or Jenne know if you have any questions.

Current Year Policy Change Requests 2022-2023 ☰

Vehicles	 Add	 Delete
Property	 Add	 Delete
Heavy Equipment	 Add	 Delete



MIRMA HEALTH

May is Mental Health Month



By: Steve Brown

May is mental health month, a time to raise awareness about mental health and the importance of caring for our mental wellbeing. Mental health is essential and this month puts the spotlight on mental wellness and encourages people to care for themselves and their loved ones.

WHY MENTAL HEALTH MATTERS

Mental illness is more common than you might think. According to the National Alliance on Mental Illness (NAMI), approximately one in five adults in the U.S. experiences mental illness in a year. It can range from mild to severe and can affect anyone, regardless of age, gender, or background.

Mental health is just as important as physical health. Our psychological and physical health are interconnected, caring for one can improve the other. For example, we may experience physical symptoms such as headaches, fatigue, and stomach problems when we neglect our mental health. By prioritizing our mental health and seeking support when needed, we can improve our overall wellbeing and reduce the risk of developing physical health problems.

Access to mental health care is essential. Mental Health Month seeks to raise awareness about mental health care's importance and reduce barriers to accessing care. By advocating for better mental health care and supporting organizations providing mental health services, we can help ensure everyone can access the care they need.

HOW YOU CAN GET INVOLVED

- Educate yourself
- Support mental health organizations
- Prioritize your mental health

Remember that each of our member municipalities who belong to MIRMA Health have access to mental health care through our partnership with H&H Health Associates. The cost of this program is paid by MIRMA Health and covers any employee enrolled in a MIRMA Health plan, plus will cover any immediate family member (as defined by the Affordable Care Act) even if that family member is not covered under the MIRMA Health plan. If you need information as to the services provided to MIRMA Health by H&H Health Associates, please contact your local Human Resources manager at your location.

CALENDAR OF EVENTS

July 24-26, 2024:	<i>MIRMA Annual Meeting:</i> Held at the Margaritaville Lake Resort , Lake Ozark
November 8, 2024:	<i>MIRMA Board of Directors Meeting:</i> Held at MPUA Office, 2200 Maguire Blvd. , Columbia, 10:00 AM
January 31, 2025:	<i>MIRMA Board of Directors Meeting:</i> Held at MPUA Office, 2200 Maguire Blvd. , Columbia, 10:00 AM
May 9, 2025:	<i>MIRMA Board of Directors Meeting:</i> Held at MPUA Office, 2200 Maguire Blvd. , Columbia, 10:00 AM



Police Ride-Alongs

By: Patrick Bonnot

From the onset of the creation of MIRMA, the question has existed, “who can ride with police officers?” The MIRMA Board of Directors tasked your staff with developing written guidance that would be applicable to the Association as a whole. At last week’s meeting, MIRMA’s Board of Directors put their stamp of approval on this approach. These are best practices that we would like to see each department follow, but these are not coverage restrictions. For questions regarding how coverage applies to ride-alongs, please contact Glenn Price, MIRMA’s Claims and Litigation Director. MIRMA staff responded to requests by the Board to make some allowances for the “police ride experience.” While we enjoyed the conservative nature of generally relaying prohibitive approaches in the past, this whitepaper hopes to respond to the Board’s wish as well as meet the wishes of city officials concerned with a continual decline in the interest of individuals willing to serve as police officers. Please find a copy of these best practices enclosed with the newsletter and on our website.

2024 SPRING TRAINING SEMINAR Strengthening Firefighter Mental Health Culture



By: Patrick Bonnot

MIRMA’s Firefighter Mental Health Seminar on April 18 was MIRMA’s first Firefighter Seminar! With the inclusion of newer legislation regarding post-traumatic stress and the overall interest in minimizing the stigmas of working with mental health issues in emergency services, we sought the expert advice of those already working toward these noble ends.

This seminar sought to recognize the unique critical needs for mental health education, intervention, and recovery within the fire service. One of the key aspects tackled was to recognize rising mental health issues that may impact first responders personally or those they work alongside, as well as their families. Also discussed was the importance of joining the Missouri Firefighter Critical Illness Pool, more information can be obtained here: <https://www.mffcip.org/>. Thank you to those that joined us for this important topic. We plan to do a similar seminar for police this fall.

Thank you to the following instructors!

Jaclyn Brown, Executive Director, ASPEN Network Inc.

Valerie Beason, Licensed Professional Counselor

Greg Brown, Fire Chief of Eureka, MO





Claims Corner

By: Glenn Price

Don't you hate the fine print? I don't mean size five on the font scale. I mean the extra terms, qualifications, or restrictions we find in whatever purchase or deal we make. While I might find the warnings of a particular new medication a bit terrifying, some "fine print" is reasonable to me. Like some of the language we find in purchasing a house (has the number of documents you need to sign gone up in the past 15-20 years or what?!), or even in the insurance we procure.

Insurance coverage is always directed by terms and conditions of that coverage. That is, coverage can be restricted or broadened based upon the definition of a word or an exclusion to coverage. Interestingly enough, those terms and conditions didn't get there by mistake! Many of those terms and conditions were input into the coverage after the insurer lost a lawsuit, or when the intended meaning of the original language was misunderstood (or not well-worded). We use various terms and conditions throughout MIRMA's Coverage Packet – not just because there are various coverage forms MIRMA provides, but also because there are various functions and activities our members perform on a daily basis.

While this article is not intended to be a coverage opinion about anything in particular (like police ride alongs), it is intended to shed some light into multi-faceted review that comes into play for claims (in general, and) involving police ride alongs. We normally confirm whether or not coverage applies by asking ourselves, and you, many questions.

The first question we would ask is, "Is the ride along an employee?" Believe it or not, MIRMA's Coverage Packet defines employee. So, we have at least a format by which to confirm whether or not the ride along is an employee. If that person is a defined "employee," there is the probability that workers' compensation coverage could apply. If not, we would need to consider the claim under MIRMA's Automobile Liability Coverage.

If the ride along is an employee, we will certainly ask, "Is the person in the course and scope of employment?" That's an important question to ask – along with, "Was the employee on the clock?" or, "Was the employee being cross-trained in another aspect of public safety?" To assist in determining whether or not the ride along is "in the course and scope of employment," we would confirm if the riding along with a police officer is part of the city's policies and procedures, or a training manual.

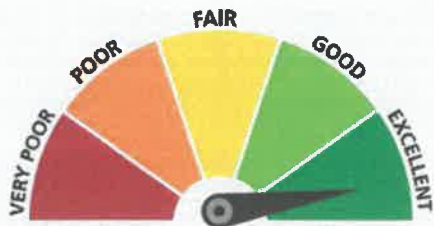
If the ride along is not considered an "employee," then we would need to primarily consider MIRMA's Auto Liability Coverage. Unlike Workers' Compensation, Automobile Liability Coverage is not statutorily driven, so we need to consider all of the definitions of terms, conditions of coverage, liability limitations, and any possible exclusions that could apply.

Further, we'll ask if there is an active contract with an entity, such as Scouting America, which could potentially provide coverage under an additional insured endorsement or a defense/indemnity agreement (ideally there would be both). If the other entity in contract with the city for ride alongs provides the primary coverage, then the risk of exposure is obviously lessened.

Unfortunately, determining coverage is not always something that can be determined quickly. We'll review the coverage documents and the various documents and other information that come in; but most of all, to help us determine coverage, we'll ask many questions. The right questions and their answers always provide the path to assist us in determining coverage.

If you have any questions regarding this article or other claims related matters, please call me at the office, or email me at gprice@mirma.org.

Be sure to read this newsletter and watch for the answers to the Reader\$ Reward\$ quiz on page ten for your chance to win a \$100 gift card! Quiz answers must be submitted by noon on June 3, 2024!



Loss Prevention Scores Are In!

By: Patrick Bonnot

The loss prevention evaluation scores have been finalized and are attached to this month's newsletter. Overall, the membership scores stayed about the same compared to last year's score, with the average score at 93%. The level of performance remains exceptional though and shows that our membership is committed to the concept of risk management. We welcome the City of Valley Park, MIRMA's newest member city.

Please remember the credit formula provides a credit only to those members whose overall score was 90% or better (from the debits collected). The debit portion remains unchanged and applies only to those members whose score was below 80%. Scores in the 80th percentile will be unaffected by the debit/credit. MIRMA staff are looking forward to presenting the plaques at the Annual Meeting to the members with perfect scores, most improved members, as well as those with the best loss experience. Again, MIRMA thanks all of you for your hard work!



Looking for Potential Board Members

By: Matthew Brodersen

MIRMA's Annual Meeting on July 24th – 26th will be here before you know it. Each year the membership elects three or four board members at this meeting. This year's Nominating Committee includes Heather Sponsler of Houston, Matt Douglass of Moberly, and Brandon Ruediger of Holts Summit. If you have ever thought about running for the Board, please feel free to contact anyone on the Nominating Committee or the MIRMA office to learn more about it. Rodney Bourne of Rolla Utilities, Darren Berry of Vandalia, Jonathan Zimmermann of Union, and Shellie Blades of Cameron all have terms expiring this year and all are expected to run again.



Just a reminder, the MIRMA office will be closed on Monday, May 27th, 2024 in observance of the Memorial Day holiday. We hope everyone has a safe and wonderful weekend!

Wheelchair Swings at City Parks?

Please see the link for important safety information pertaining to large wheelchair swings installed in city parks. If you have one of these swings or are considering adding one, please contact your MIRMA Loss Control Staff Member.

<https://skulskiconsulting.com/why-wheelchair-swings-arent-meant-for-your-public-playground/>



LOSS CONTROL TIP OF THE MONTH

ADA & Playgrounds: Not Just Safety But Access

By: Patrick Bonnot

In 2020, the Iowa City School District (Iowa), settled a case with several affected families regarding access to school playgrounds. During the investigation, “the United States reviewed compliance of newly constructed playgrounds, and playgrounds which were not newly constructed but where modifications or alterations were made or were in the process of being made, at the twelve elementary schools with the ADA’s applicable accessibility standards. The investigation revealed barriers to access for people with disabilities at all of the playgrounds. Accordingly, the United States has concluded that qualified individuals with disabilities are, by reason of such disabilities, excluded from participation in or are denied the benefits of the district’s programs, services, or activities, and are subjected to discrimination in violation of Title II of the ADA¹.”

Promises Made:

1. Conduct an assessment of the exterior accessible route from the building to the playground at all elementary schools ensuring the hard surfaces (asphalt and concrete) are compliant with the 2010 ADA Standards.
2. Weekly visual inspections of playground surfaces by Grounds staff that have become Certified Playground Safety Inspectors (CPSI) and/or NPPS Certified Outdoor Playground Safety Inspectors.
3. Implemented a work order process for tracking inspections.
4. Playgrounds with grass in between the playground and the next hardest surface were extended (playground extended) to provide a path to the playground itself.
5. Accessible routes to the points of entry and exit to each play component built.
6. Zero depth entries and curb cuts were installed at the perimeters of play areas.
7. Expanded the use of poured in place rubber and synthetic turf.
8. In the process of extending sidewalks to serve as accessible routes to other outdoor school amenities such as sports fields, sitting areas and picnic areas.
9. Added accessible surfacing for the clear floor space adjacent to benches to serve wheelchair seating locations.
10. Installed accessible picnic tables.
11. Grounds and custodial staff have received more than 200 hours of training on the playground safety and accessibility standards, universal design, inclusion, installation of playground surfaces, maintenance techniques and field testing, including:
 - a. Certified Playground Safety Inspector (CPSI) certification.
 - b. Accessibility standards and surface considerations for playgrounds conducted by Jennifer Skulski, principal researcher for the U.S. Access Board longitudinal study on the accessibility of playground surfaces. 8-hour training and practice field inspection.
 - c. Playground surface safety standards, installation, maintenance, and field testing conducted by Rolf Huber, leading international expert on application of ASTM standards application and field testing for playground surfaces. 8-hour training and practice field inspection.
 - d. Annual surface maintenance training for custodial and grounds staff. (23 Custodial, Custodial Manager, and 5 Grounds staff.)
 - e. Annual inspection training for grounds staff. (4 Grounds staff.)
 - f. Considerations for inclusive playground design presented by Tony Malcusak and Ingrid Kanics, national consultants.
12. Partnered with expert consultants on field testing, playground safety, ADA compliance and inclusive playground design.

¹ https://archive.ada.gov/iccsd_sa.html#ex2

LOSS CONTROL TIP OF THE MONTH CONTINUED



ADA & Playgrounds: Not Just Safety But Access

By: Patrick Bonnot

13. Utilized Terracon, for Determination of Accessibility of Surface Systems Under and Around Playground Equipment.
14. All newly installed playground surfaces will be independently tested pursuant to a schedule set by the District for compliance with ASTM F1292 and ASTM F1951.
15. Expectation that any playground surface product claiming to pass ASTM F1951 in the laboratory and present a certificate will conform, when tested at the playground pursuant to a schedule set by the District, as follows:
 - FIRMNESS: For field testing, surfaces passing ASTM F1951.
 - STABILITY: Surfaces passing ASTM F1951 turning propulsion.
16. Worked with the local manufacturer of engineered wood fiber to improve quality and consistency of the product.
17. Continue to utilize the school district Playground lifecycle created in 2014 to organize and schedule accessibility improvements to playground landscapes and equipment.
18. Fulfill the community vision for inclusive and universally designed playgrounds as recommended by Skulski, Malcusak, and Kanics and approved unanimously by the Board on October 22, 2019.
19. Implementation of a District-wide playground committee of community members, elementary and special education teachers, facilities, and grounds managers, to provide guidance on the annual schedule of playground improvements, designs, and programming.

Playgrounds may seem like they do not receive a lot of attention but if the US Department of Justice comes knocking, you may have no choice but to focus a lot of attention on these matters. You can start by looking at your existing routes to the playgrounds, are they accessible?



Below are the two questions for this month's Reader\$ Reward\$ quiz. Those answering both questions correctly will be entered into a drawing for one of two \$100 gift cards. The quiz due date is June 3 at noon. To complete the quiz, please use this link:

https://docs.google.com/forms/d/e/1FAIpQLSd3Z4BVf3ELkoq3lt_WmJgOeaQ22c9PokDRwph13JNkG6hrUA/viewform?usp=sf_link

1. In 2020, the Iowa City School District (Iowa), settled a case with several affected families regarding _____ to school playgrounds?
 - A. Familiarity
 - B. Dangers
 - C. Access
 - D. Flooding
2. The MIRMA Board of Directors recently approved the return of \$_____ of surplus.
 - A. \$100,000
 - B. \$200,000
 - C. \$300,000
 - D. \$500,000

**Congratulations to the quiz winners from the April newsletter:
Doug Wendel, City of Festus and Linda Haynes, City of Moscow Mills
who will receive \$100 Amazon gift cards!**

Police Ride Alongs-Whitepaper-2024

Category 1

Citizens, Council persons, City Employees, Spouses or other family members, Friends

For decades, MIRMA has recommended police agencies not allow those in this category to spend time in the police vehicle. As we were aware of before our most recent fatality, law enforcement is a dangerous but critical role of our communities. While utilizing a ride-a-long program has positive outcomes, when an accident occurs, everyone is left considering if the danger posed by the exposure was worth the injury, trauma or death that periodically results.

One rarely assumes the worst will happen when designing a program but serious injuries even fatalities occur during ride-a-longs. The city should carefully consider and generally prohibit ride-a-longs for this category of individuals.

Category 2

College Internships:

Police ride-a-longs for college interns may be considered. The education institution should cover the intern for liability purposes and indemnify the city for any claims that arise from the intern's participation in the program. If this can be achieved, the intern could spend more time with the officer as the school would be covering the intern from a risk exposure perspective. The city should enter into an agreement with the education institution to make this a reality. It is no secret that the benefactors of exposure to city services undoubtedly learn valuable information. That value is not realized on behalf of the city unless the intern later becomes a city employee. Thus, until this happens, the value of added experience lies with the education institution and the intern and as such, the risk should be on both entities until the city benefits from the added knowledge of the intern via future employment status. The school should indemnify the city during the course of the internship and list the city as an additional insured. Also, the city should obtain a waiver of liability from the intern.

Category 3

Citizen Police Academies:

Citizen Police Academies (CPA's) can be a valuable tool in the interest of allowing members of a community to know more about policing. The personal relationships that are born in the process of not only getting to know the community but for the community to better know the police and its processes, is priceless. For the purposes of mitigating the risk of applicants related to CPA's, academies should run a criminal record check and consider not having citizens join if they are a convicted felon. Applicants should also sign a waiver of liability which would state the general dangers involved with their participation in the program. Applicants should be 18 years of age or older. Ride-a-longs should be limited to the following:

- No riders passed 10 p.m.
- Riders will have a maximum of two shifts in which to ride.

-Riders agree not to use any information gathered in the course of the class to either disclose that information to non-law enforcement personnel nor will they attempt to act in the manner of an officer while riding. Further, interaction between riders and the public should be kept to a minimum.

-Riders agree to the process of being dropped off at a moment's notice if they call the host officers needs to respond to is especially dangerous.

Category 4

Law Enforcement Explorers:

We believe the value of this program is worthy of looking at from the perspective of minimizing risk and maximizing benefit to the city. We would ask you to consider the following:

-Allowing only the older explorers to ride, those 18 and over. It is our experience that programs that build up in age to the point where members of a bona fide law enforcement explorers' group can ride is a goal everyone looks forward to. As members age out of the explorers, you can make better informed decisions as to whether the police agency believes that individual is a good fit for your agency in terms of future employment. Law enforcement explorers can be a very valuable tool from which to pick prospective employees.

It's no secret that some of the more dangerous times for police officers occur at night and between the hours of 9pm and 2am. Limiting the hours for riders to hours when alcohol is not consumed, as much, may be a good way to help minimize the risk even further. To that end, minimizing the 'more dangerous hours' to mainly daytime hours and for shorter periods of time, such as one- or two-hour-time increments is following the best practices of risk management.

Identify what was to occur with explorers should the officer be faced with a pursuit situation or a call of extreme danger such as response to a confirmed armed robbery or bank robbery. Because the rider will be riding during daytime hours, there should be less risk of dropping a rider off during the day as opposed to dropping a rider off at night. The drop off too should occur at designated spots around town.

Requiring explorers to ride with more experienced officers or those that are either field training officers or those that have been with the department for five years or longer. This helps avoid the chance of pairing overzealous explorers with 'excitement' seeking officers.

-Before your explorers are allowed to ride-along, the post should be certified by Boy Scouts of America.

The coordinator of the Explorers post or the police chief's designer should review, annually, the police department's policy on the general sponsorship of the explorers' post.

According to BSA regulations, "Law Enforcement Explorers may not be substituted for trained personnel. They can only be mobilized as a post with leadership and are not on call individually. Law Enforcement Explorers should never be placed in a situation in which anyone might mistake them for legal law enforcement officers. The BSA Program, "Learning for Life" (LFL) Explorers

should not drive a marked patrol vehicle (unless in an approved competition). Explorers under 18 cannot ride along after midnight. Explorers are prohibited from using or carrying offensive/defensive equipment (e.g., firearms, sprays, and handcuffs). **All ride-along programs must be certified by the National Law Enforcement Exploring Committee.** Explorers are not to be used to perform covert/undercover acts. If an individual participates in such acts, he or she does so as a private citizen, not as an Explorer. A post must have the approval of the local office to host events involving other posts. All shooting activities, including training, must be under the supervision of an NRA-certified instructor or the firearms instructor of a local, state, or federal agency.”

Here are the agencies that are accredited:

<https://www.exploring.org/law-enforcement/certified-law-enforcement-associations/>

Here’s how to get accredited, not a cumbersome application:

https://www.exploring.org/wp-content/uploads/2016/02/LEEA_Certification_Application_0809-FILL.pdf

Other Considerations for Explorer’s Posts:

BSA Insurance, generally: <https://www.scouting.org/health-and-safety/gss/gss10/>

Activity Planning-Risk Assessment, Prohibited Activities: <https://www.scouting.org/health-and-safety/gss/gss10/>

Taking explorers shooting? Shooting sports should conform to the 300-page manual on “shooting sports.” <https://www.scouting.org/outdoor-programs/shooting-sports/>

All shooting activities, including training, must be under the supervision of an NRA-certified instructor or the firearms instructor of a local, state, or federal agency: <https://www.exploring.org/wp-content/uploads/2016/12/Insurance-Summary-LFL-800-763.pdf>

Safety Policy for Explorers Programs: https://www.exploring.org/wp-content/uploads/2015/12/LFL-safety-first-guidelines_final-copy_-28229.pdf

Personal vehicle insurance requirements: All vehicles must be covered by automobile liability insurance with limits that meet or exceed requirements of the state in which the vehicle is licensed. It is recommended that coverage limits are at least \$100,000 combined single limit. Any vehicle designed to carry 10 or more passengers is required to have limits of \$100,000/\$500,000/\$100,000 or a \$500,000 combined single limit. Source: https://www.exploring.org/wp-content/uploads/2015/12/LFL-safety-first-guidelines_final-copy_-28229.pdf

Learning for Life Youth Protection Guidelines

As an adult leader, or a volunteer, you need to have a basic knowledge about abuse of adolescents and the youth protection policies of Learning for Life. Due to the coeducational makeup of the youth being served in Learning for Life, youth protection takes on an added dimension.

It is important to realize that, although child abuse is preconceived as a problem related more to younger children, it is not unusual for adolescents to be victims of abuse also. The most common forms of abuse are neglect, emotional abuse, physical abuse, and sexual abuse, all prevalent in today's society. Therefore, all adult leaders are obligated to be familiar with the Youth Protection guidelines of Learning for Life. Learning for Life's Commitment to Youth Protection:

1. Educate Scouting professionals, volunteers, parents, and youth members to aid in the prevention and detection of all forms of child abuse.
2. Strengthen chartered organizations' leader selection procedures to help defend against suspected or alleged abusers entering the BSA leadership ranks.
3. Strengthen and enforce policies that create barriers to child abuse within the Scouting program.
4. Encourage the immediate reporting of improper behavior or violations of BSA policy.
5. Identify and swiftly remove suspected or alleged offenders.
6. Provide support and resources to Explorers, families, posts, clubs, and local offices as needed.

Learning for Life Youth Protection Training. This training is required for all overnight Learning for Life activities. An online module for Youth Protection Training is available on the Learning for Life website located at myparticipation.org. Contact your local council office for details or log onto the Web site for individual instruction source: https://www.exploring.org/wp-content/uploads/2015/12/LFL-safety-first-guidelines_final-copy_-28229.pdf

Creating Barriers for abuse:

After selecting the best possible leaders, further protection for children is structured into the program through policies that guard against abuse and provide security for its youth participants. The following policies have been adopted to provide security for youth; in addition, they serve to protect adult leaders from situations in which they are vulnerable to allegations of abuse.

- **Two-deep leadership. Two Learning for Life adult leaders or one Learning for Life leader and a parent—both of whom are 21 years of age or older—are required on all trips and outings. If the activity is coeducational, leaders of both sexes must be present. The participating organization is responsible for ensuring that sufficient leadership is provided for all activities.**

- **No one-on-one contact. One-on-one contact between adults and participants is not permitted, except for authorized ride-along programs in Exploring. Personal conferences must be conducted in plain view of others.**

- **Respect of privacy.** Adult leaders must respect the privacy of participants in situations such as changing into swimsuits or taking showers at activities and intrude only to the extent that health and safety requirements. They must also protect their own privacy in similar situations.

- **Separate accommodations.** When camping, no youth is permitted to sleep in the same tent or room with an adult other than their parents or guardians. We strongly encourage separate showers and toilet facilities for males and females, and when separate facilities are not available, posted shower schedules for males and females.

- **Proper preparation for high-adventure activities.** Activities with elements of risk should never

be undertaken without proper preparation, equipment, supervision, and safety measures.

- No secret organizations. There are no secret organizations recognized in Learning for Life. All aspects of Learning for Life programs are open to observation by parents and leaders.
- Appropriate attire. Proper clothing for activities is required. Skinny-dipping is not appropriate as part of a Learning for Life program.
- Constructive discipline. Discipline in Learning for Life should be constructive and reflect the program's underlying values. Corporal punishment is never permitted.
- Hazing prohibited. Physical hazing and initiations are prohibited and may not be included as part of any Learning for Life activity.
- Youth leader training and supervision. Adult leaders must monitor and guide the leadership techniques used by youth leaders.

Adherence to these policies not only enhances the protection of participants but also ensures the values of Learning for Life are preserved. It helps to protect volunteer adult leaders from situations that are deemed at risk by creating barriers to abuse.

It would be a good risk management practice for the police agency to require all officers having more than short contact with explorers to be listed as an "adult" on their roster and have them perform all BSA leadership training. This would allow the main BSA leader to miss an activity while a second could pick up where they left off, all while maintaining the rules as prescribed by BSA.

Conclusion:

Thank you for taking the time to learn more about the process of risk management as it pertains to ride-a-longs. In executing a ride-a-long program it is of the utmost importance to minimize risk to riders and secondly to minimize risk to the city. The execution of sound contracts and participant waivers will be key in protecting both individuals and the public entity. Please consider sending any proposed agreements to MIRMA for comments as we are here to assist with helping to protect public employees, the city, residents and other interested parties related to ride-a-longs.

VALLEY PARK	NEW
AVA	100
CHILLICOTHE UTILITIES	100
DE SOTO	100
HANNIBAL UTILITIES	100
HERMANN	100
HIGGINSVILLE	100
KENNETT UTILITIES	100
MACON	100
MACON UTILITIES	100
MADISON	100
MALDEN	100
PACIFIC	100
PALMYRA	100
ROLLA UTILITIES	100
SEYMOUR	100
ST. CLAIR	100
UNION	100
VANDALIA	100
WINCHESTER	100
WOODSON TERRACE	100
CHILLICOTHE	99
HUNTSVILLE	99
LA GRANGE	99
MOSCOW MILLS	99
NEOHSO	99
PARIS	99
ROCKPORT	99
TIPTON	99
CANTON	98
HANNIBAL	98
HOLTS SUMMIT	98
MOUND CITY	98
NEW HAVEN	98
PERRY	98
STANBERRY	98

WEST PLAINS	98
BEL-NOR	97
CARL JUNCTION	97
COUNTRY CLUB	97
FESTUS	97
FREDERICKTOWN	97
MOUNTAIN GROVE	97
CABOOL	96
MOBERLY	96
MARYVILLE	95
SHELBINA	95
WAYNESVILLE	95
WILLOW SPRINGS	95
ARNOLD	94
CLARKSVILLE	94
NORTHWOODS	94
UNIONVILLE	94
BETHANY	93
CLARENCE	93
RICHLAND	93
THAYER	93
BYRNES MILLS	92
CAMERON	92
LINN CREEK	92
ROGERSVILLE	92
SAVANNAH	92
TARKIO	92
ALBANY	91
DONIPHAN	91
JACKSON	91
LICKING	91
ST. JAMES	91
TRENTON	91
ASH GROVE	90
BELLEFONTIANE NEIGHBORS	90
GALLATIN	90
HOUSTON	90

LAMAR	90
MOUNTAIN VIEW	90
NEW LONDON	90
NEW MADRID	90
HAMILTON	89
CONCORDIA	88
EAST PRAIRIE	88
CENTRALIA	87
FULTON	87
MILAN	87
EUREKA	86
FAIR GROVE	86
HANLEY HILLS	85
MANSFIELD	85
MARCELINE	85
PLATTE CITY	85
STOCKTON	85
PLEASANT VALLEY	84
GREENWOOD	83
SLATER	83
LAKESHIRE	82
IRONTON	80
MARTHASVILLE	80
MONROE CITY	75
Average	92.64