

**February 26, 2024**  
**Regular City Council Meeting Packet**

# REGULAR CITY COUNCIL SESSION

## MALDEN CITY COUNCIL

MONDAY, JANUARY 22, 2024 — 6:00 P.M.

CITY HALL—201 SOUTH MADISON

Mayor Denton Kooyman called the meeting to order at 6:00 p.m. with Dan Hargrave with Stokelan Drive Christian Church conducting the opening prayer.

### ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Council Member Wilkerson	X	
Council Member Jenkins	X	
Council Member Lefler	X	
Council Member House	X	
Council Member Joyce	X	
Council Member Jones	X	
Council Member Beckett	X	
Council Member Coleman	X	
Members Present		<u>8</u>

**Others Attending:** City Clerk Mandy Lewis, Public Works Superintendent Kurt Krepps, DED/Airport Director David Blalock, Public Safety Department Director/Chief of Police Jeff Mitchell, City Treasurer Angela Earnheart, City Attorney Jonce Chidister and City Administrator Ivone Smith.

### GUEST – Jeff Arp with MIRMA

Jeff Arp addresses the Council regarding the MIRMA Risk Management Grant awards the City of Malden received in 2023. He informs the City of Malden was awarded \$1,747.88 for the Electric Distribution Department and \$2,250.00 for the purchase of a taser for the Police Department. The Water/Wastewater Department was awarded a percentage of the cost of a hydraulic hammer but supplies are limited and it has not been purchased to date. He informs the City of Malden has received a total of \$3,997.88 for the 2023 Risk Management Grant Program.

### 15 MINUTE OPEN FORUM

Darrell & Lisa Whitehead (39419 Hasty Drive, Malden, MO) address the Council regarding issues with their sewer within the Dunklin County Sewer District. Ms. Whitehead states the sewer has been out all week and would like to know when the system will be fixed. City Administrator Smith informs the freezing temperatures have had an impact on the system and that employees have been working to fix the issues. Mr. and Ms. Whitehead were not satisfied with the explanation of Administrator Smith, Mayor Kooyman further states the issues with the Dunklin County Sewer District are not due to mistakes made by the City of Malden. The City of Malden was court ordered to take a receivership in March 2021. He states alleged mismanagement and misappropriation of funds as well as non-payment of USDA loans has left the sewer district with multiple issues. Council Member Coleman advises Mr. and Ms. Whitehead that coming to the Council and yelling is not the way to get assistance. Public Works Superintendent Krepps states the system is more than likely not going to be fixed without a large amount of money being put into it. He states the system should have not been put in due to the water table. The system works in dry conditions, which is not the conditions within our area. He reiterates the rain, snow, and freezing temperatures have created major issues within the system. Mr. and Ms. Whitehead thank Public Superintendent Krepps for explaining the issues. Ms. Whitehead then informs Mayor Kooyman he is an “asshole” and informs Council Member Coleman that he is an “asshole” too.

### APPROVAL OF THE MINUTES

**MOTION:** By Council Member Jenkins to approve the Regular Session Minutes of December 18, 2023.

**SECOND:** By Council Member House.

**Motion Passed 8/0**

**TREASURERS REPORT****a. Financial Report**

City Treasurer Earnheart reported for the 6<sup>th</sup> Month of the Fiscal Year December 2023, the General Fund had \$927,345.77, COVID Federal Funding has \$405,092.82, Cemetery Fund has \$163,785.25, Park Fund \$0.00, Park/Frisco Park Splashpad Fund \$351,487.15, DED has \$41,308.76, Street Capital Projects Fund \$396,638.95, Solid Waste Management Fund \$5,843.10, Capital Improvement Fund has \$224,903.13. Total cash and cash equivalents \$2,585,749.82 and long-term loan obligations is \$2,279,832.93. She states the Park Fund is currently at \$0.00 due to the purchase of picnic tables and park benches in connection with the Department of Natural Resources Grant received by the City. Once reimbursement from DNR is received, the funds will be returned to the Park Fund. City Treasurer Earnheart states the auditors will be conducting their site visit the week of February 5<sup>th</sup>. Council Member Lefler inquires about invoices for checks written on behalf of the City. Treasurer Earnheart states the general ledger for several accounts are included in the packet and she suggests if there are any questions regarding a specific transaction to call her and she will pull the invoices.

**ORDINANCE(S)****a. Ordinance No. 3281 – Acceptance of State Block Grant Agreement**

**MOTION:** By Council Member House to approve the 1<sup>ST</sup> reading of **ORDINANCE NO. 3281** – An Ordinance of the City of Malden, Missouri to authorize acceptance by the City of a State Block Grant Agreement for airport improvements, to provide an effective date, and to repeal all ordinances or part of ordinances in conflict.

**SECOND:** By Council Member Wilkerson.

**POLL VOTE ----- MOTION PASSED****8 - YES****0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

**DISCUSSION:** Council Member Jenkins asks if this is an ordinance that was approved in the past. DED/Airport Director Blalock states any time money is received from the state for these types of projects, an Ordinance is required.

**MOTION:** By Council Member Wilkerson to approve the 2<sup>ND</sup> reading of **ORDINANCE NO. 3281** – An Ordinance of the City of Malden, Missouri to authorize acceptance by the City of a State Block Grant Agreement for airport improvements, to provide an effective date, and to repeal all ordinances or part of ordinances in conflict.

**SECOND:** By Council Member Jenkins.

**POLL VOTE ----- MOTION PASSED****8 - YES****0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

**DED/AIRPORT INDUSTRIAL PARK**

DED/Airport Director Blalock states bids for a 2,500-foot fence and four gates to block access to the runway from vehicles were received and reviewed by the engineers. The engineer's recommendation is Lejas Corporation. He requests the Council to authorize Mayor Kooyman to sign necessary documents to retain Lejas Corporation for the project. Director Blalock also states the \$64,000 received from Dunklin County will be used as a match for this project.

**MOTION:** By Council Member Joyce to authorize Mayor Kooyman to execute necessary documents to retain Lejas Corporation for the installation of a fence and gates to restrict access to the runways.

**SECOND:** By Council Member Jenkins.

**Motion Passed 8/0**

#### **DEPARTMENT OF PUBLIC SAFETY**

##### **a. City Council Authorization – Missouri Highway Safety Program**

Department of Public Safety Director Mitchell states the Missouri Safety and Traffic Division requests the City Council Authorization be signed each year. He states this program allows for reimbursement of overtime for the City of Malden officers.

**MOTION:** By Council Member Wilkerson to approve the City Council Authorization for the Missouri Highway Safety Program.

**SECOND:** By Council Member Jenkins.

**Motion Passed 8/0**

#### **2024 CITY OF MALDEN SAFETY GOALS AND OBJECTIVES**

City Administrator Smith states MIRMA requires a set of Safety Goals and Objectives be approved each year as part of the City's Risk Assessment.

**MOTION:** By Council Member Jenkins to approve the 2024 City of Malden Safety Goals and Objectives.

**SECOND:** By Council Member Wilkerson.

**Motion Passed 8/0**

#### **MALDEN HOUSING AUTHORITY BOARD**

Mayor Kooyman informs the Council of the responsibility of the Mayor to appoint members to the Housing Authority Board. He has appointed Debra Wilkerson, Dianna Rogers, Casen Coleman, Debbie Brown, and reappointed Penny Loughary. The previous members: Bernice Wilson, Brad James, Annie Killebrew, and Richard Pattillo are removed with these appointments. Each of the previous member's terms had expired, so each new appointment will serve from one to four years. From this point forward, a new member will be appointed or reappointed each year.

#### **CITY ADMINISTRATOR'S REPORT**

City Administrator Smith states the Community Center project is progressing and may be completed ahead of schedule. She will schedule a tour for Council Members soon. She feels the Community Center Rental Agreement will need to be altered due to the additional spaces available for rent. Administrator Smith informs the Council of an article published in the Bernie Banner/Campbell Courier regarding the grant received from the USDA. This grant made it possible for the City of Malden to purchase lawnmowers for multiple departments, a new street sweeper and a new fire engine. She informs the Council regarding the failure to add the new Republic Services rate to the December billing. Therefore, an additional \$1 will be added to the January billing to recoup the loss. Council Member Coleman asks why not just eat the loss instead of adding a dollar. Administrator Smith states the cost to the Board of Public Works would be approximately \$18,000.00. Administrator Smith states the Municipal Insurance bids are due on Monday, February 12, 2024. She has been working with a company out of Dexter and expects a bid from them as well as MIRMA. She will submit the bids as well as her recommendation at the next City Council Meeting.

Thanks City Hall, Board of Public Works and Department of Public Safety staff and everyone that sent condolences for the passing of her father the day after Christmas.

#### **COUNCIL LIAISON REPORTS**

**Council Member Beckett** – None.

**Council Member Joyce** – Gives condolences for the passing of City Administrator Smith's father. Thanks the City staff for doing such a good job in cleaning up the roads during the recent snow. Thanks City Clerk Lewis for her work on the website. He has received a lot of compliments.

**Council Member Lefler** – Gives condolences for the passing of City Administrator Smith's father. Thanks the MDPS for having the Nutrition Center open as a warming station during the low temperatures. She asks about the lights on Hwy 25 being replaced. Administrator Smith states they are waiting for parts to be delivered. Asks about the confusion with trash pick-up this week. Administrator Smith states Republic Services informed the City they would be running on a

delay due to road conditions. However, they were able to continue as usual. Because of this, some houses were missed. Republic Services has instructed additional trash to place it in bags beside the trash cans and it will be picked up next week at the regular time.

**Council Member Jenkins** – Gives condolences for the passing of City Administrator Smith's father.

**Council Member Coleman** – None.

**Council Member Jones** – None.

**Council Member House** – Inquires where the election will be held since the Community Center will be closed in April. Mayor Kooyman states he; Director Mitchell and City Clerk Lewis have been working with the Dunklin County Clerks Office to find a location. The location chosen was the Malden Elementary Gym. Doors will be locked so there will be no access to the school building.

**Council Member Wilkerson** – Gives condolences for the passing of City Administrator Smith's father. Asks about the charge for a second trash can. Administrator Smith states the second trash can is charged through Republic Services. The Board of Public Works only charges for the first. Republic Services conducted an audit and found a significant number of residences had a second trash can but were not paying for the additional service. If you do not wish to pay for the second trash can, it can be picked up.

#### **MAYOR REPORT**

Mayor Kooyman informs the February Council Meeting will be on February 26, 2024 at 6 pm at City Hall. This meeting will be one week later due to the President's Day Holiday. The Building Code Committee Meeting is scheduled to be held on February 28, 2024 at 3 pm at City Hall; the Park Board Meeting will be on February 14, 2024 at 5:30 p.m. at City Hall, the Board of Public Works Board Meeting is scheduled for January 30, 2023 at 5:00 p.m. at the BPW Conference Room.

Mayor Kooyman informs the Council the filing for the April 2024 election has closed. The Ballot will read: Ward 1 – Rose Downs & Tomorro Antwine, Ward 2: Robert House & Nollie "Cookie" Smith-Burnett, Ward 3: Charles Dierks & Harold Jones and Ward 4: Casen Coleman. He wishes Council Member Wilkerson a very happy birthday.

#### **CLOSED SESSION: REAL ESTATE RSMO 610.021(2)**

**MOTION:** By Council Member Jenkins to adjourn the Regular Session and go into Executive Session for REAL ESTATE RSMO 610.021(2) on January 22, 2024 at 6:55 p.m.

**SECOND:** By Council Member House.

#### **POLL VOTE ----- MOTION PASSED**

**8 - YES**

**0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

**MOTION:** By Council Member Jenkins to adjourn Executive Session and return to Regular Session at 7:05 p.m.

**SECOND:** By Council Member Wilkerson.

#### **POLL VOTE ----- MOTION PASSED**

**8 - YES**

**0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

**OTHER BUSINESS DEEMED NECESSARY**

With no other business deemed necessary, a Motion to Adjourn was entertained.

**MOTION:** By Council Member Wilkerson to adjourn the Regular Council Session of January 22, 2024 at 7:07 p.m.

**SECOND:** By Council Member House.

**POLL VOTE ----- MOTION PASSED****8 - YES****0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

ATTEST:

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Denton Kooyman – Mayor

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Mandy Lewis – City Clerk/City Collector

# SPECIAL CALLED **EMERGENCY** CITY COUNCIL SESSION

MALDEN CITY COUNCIL  
MONDAY, JANUARY 25, 2024 — 6:00 P.M.  
CITY HALL—201 SOUTH MADISON  
VIA ZOOM 255 098 5566

Mayor Denton Kooyman called the meeting to order at 2:35 p.m.

## ROLL CALL:

Council Member Wilkerson  
Council Member Jenkins  
Council Member Lefler  
Council Member House  
Council Member Joyce  
Council Member Jones  
Council Member Beckett  
Council Member Coleman  
Members Present

## PRESENT

X

X

X

X

X

X

X

## ABSENT

X

7

**Others Attending:** City Clerk Mandy Lewis, Public Works Superintendent Kurt Krepps, and City Attorney Jonce Chidister.

## APPROVAL FOR SALE OF INVENTORY TO DCSD#1

Mayor Kooyman informs the Council of the continued issues within the Dunklin County Sewer District #1. He states the system is down due to the failure of both pumps as well as controllers. After speaking with Public Works Superintendent Krepps, the City of Malden currently holds parts in the inventory that could be used to help in the repairs needed. He states the cost of the parts could range up to \$15,000.00. Council Member Coleman inquires if this inventory is needed for a project within the City. He is concerned with mixing City of Malden resources with the Dunklin County Sewer District. Mayor Kooyman states the sale of the inventory will not cost the City of Malden money as they will purchase for today's costs. Mayor Kooyman requests the sale of the needed parts from the City of Malden inventory at the current market value.

**MOTION:** By Council Member Jenkins to approve the sale of City of Malden inventory at the current market value to the Dunklin County Sewer District #1.

**SECOND:** By Council Member Wilkerson.

## **POLL VOTE ----- MOTION PASSED**

**6 - YES**

**1 - NO**

Council Member Joyce	NO	Council Member Jones	YES
Council Member House	ABSENT	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

## APPROVAL OF INTERGOVERNMENTAL LOAN TO DCSD#1

Mayor Kooyman states the cost of repairs of the Dunklin County Sewer District system could exceed the sewer district's funds. He inquires if the Council would consider loaning the Dunklin County Sewer District funds to make emergency repairs. City Attorney Chidister states a specific number would be entered into the Agreement, with a percentage of interest and a repayment date.

**MOTION:** By Council Member Jones to approve an Intergovernmental Loan to DSCD#1.

**SECOND:** None.

**Motion Not Passed**

**OTHER BUSINESS DEEMED NECESSARY**

With no other business deemed necessary, a Motion to Adjourn was entertained.

**MOTION:** By Council Member Jenkins to adjourn the Special Called Emergency Council Session of January 25, 2024 at 2:50 p.m.

**SECOND:** By Council Member Wilkerson.

**POLL VOTE ----- MOTION PASSED**

**7 - YES**

**0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	ABSENT	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

ATTEST:

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Denton Kooyman – Mayor

\_\_\_\_\_  
Mandy Lewis – City Clerk/City Collector



# SPECIAL CALLED CITY COUNCIL SESSION

MALDEN CITY COUNCIL  
Thursday, February 1, 2024 -2:00 P.M.  
VIA ZOOM- MEETING ID 255 098 5566

ROLL CALL:	<u>PRESENT</u>	<u>ABSENT</u>
Council Member Wilkerson	<u>X</u>	<u>          </u>
Council Member Jenkins (President Pro Tem)	<u>X</u>	<u>          </u>
Council Member Lefler	<u>          </u>	<u>X</u>
Council Member House	<u>X</u>	<u>          </u>
Council Member Joyce	<u>X</u>	<u>          </u>
Council Member Jones	<u>X</u>	<u>          </u>
Council Member Beckett	<u>X</u>	<u>          </u>
Council Member Coleman	<u>X</u>	<u>          </u>
Members Present		<u>7</u>

**Others Attending:** Mayor Denton Kooyman, City Administrator Ivone Smith, City Attorney Jonce Chidister, Public Works Superintendent Kurt Krepps, DED/Airport Director David Blalock and Deputy City Clerk Jessie Cobb.

## Dunklin County Sewer District #1 Receivership:

City Attorney Chidister states that the stay order expired in August and that we could request the court to relieve the city of receivership of the Sewer District. There are 3 separate pieces we can get out of depending on board approval and certain notice preventions. The Receivership Agreement; Service, Maintenance and Repair Agreement and the Billing and Collection Agreement. If the city wants to be relieved of some or all responsibilities, the council can authorize Attorney Chidister to start that process. Chidister stated that he cannot promise it will be fast but if we file a petition to be relieved of the receivership it will probably be heard in March. USDA acknowledged that they can be the receiver but they don't have any way of running them. They didn't realize how bad the system is so they want to start talking with us more frequently. We need to put pressure on them to be checking on this weekly. They have a little bit more of an understanding of what is going on. We can't keep working on the Sewer District because we have city projects that need to be worked on and need done but our city workers have to keep working on the Sewer District. It is a faulty system with faulty parts and this weather really hit them hard. Council member Joyce agrees that we need to do this and that we need to put pressure on USDA to let them know how dire the situation is. He states that the one piece on the city side that we forget is we do have to treat all that comes out of there and they pay us to do that. It's easy to say let's just pull away but we will lose a lot of money if the Sewer District doesn't pay their bills to us. There's a lot of money at stake for the BPW that we have to be careful of. It is still a burden on the city if they aren't going to pay their bills to us. City Administrator Smith states that when we took the receivership over, the Sewer District owed the City/BPW \$144,000. We have an agreement where we are collecting on the arrears on that flow and we still have \$70,000 to collect. That is in addition to the \$3,500 they pay for the monthly flow. They owe \$25,000 for billing and collections. They are paying for one of our employees and then they pay for any additional services and payroll to other city employees if they have to work on the system.

Our city employees have been out there nonstop and the Sewer District owes us \$7,000 just for one payroll because of all of the overtime. Kooyman states that when talking with USDA yesterday, they asked if we knew of any board members. Some talked about going to an election type process but that wouldn't be until next April. Kooyman told USDA that they have some very angry people out there that would probably volunteer to be on that board but they are going to drop the rates again and the Sewer District will be back in the same situation and the city is not going to be getting paid. Kooyman states he is giving USDA some guidance but he is not going to tell them who to put on there and who not. Smith states that they are supposed to be giving us a letter to put in the district's sewer bill that goes out each month. It goes out to about 300 customers. Maybe some of those people will volunteer to be on the board. It is the simplest way to get the word out. Kooyman states that if we vote on this today it doesn't mean we have to act on it today but we could have it ready.

**MOTION:** By Council Member Coleman to authorize City Attorney Chidister to file appropriate pleadings requesting that the city be relieved from the receivership of the Dunklin County Sewer District.

**SECOND:** By Council Member House

**Motion Carried 7/0**

**Dunklin County Sewer District #1 Agreements:**

Chidister states that we are going to ask USDA to be appointed as the receiver, unless they find someone else that is willing to except it. Once we get out of the Receivership, it is just a matter of giving notice of termination for the Maintenance Agreement and Billing and Collection Agreement. We have to give a 30-day notice on the Maintenance Agreement and a 60-day notice on the Billing and Collection Agreement to allow them to get the customer list and billing all set up and how they want to handle that moving forward. Chidister states that we could be completely out of all Agreements by May or June if we start now, if that is where the city wants to go. Council Member Joyce states that he is reluctant to just walk away from all Agreements because we still want to get paid. Chidister states that we do not have to completely cut ties. Getting rid of the Receivership Agreement is just the first step. We can get rid of the receivership and still continue to assist in the maintenance of the system so long as the city and whoever winds up being in charge down the road wants those agreement to continue. Kooyman states that he is fine with being a part of the billing and collecting, but as far as the maintenance, our employees have to get back to working on our system and they can't be out there all the time. After further discussion the agreements will be visited at a later date.

**Economic Development Incentive:**

Smith stated that Missouri Delta Medical Center is coming into Malden and they are going to be going into the old Victorian Gift Shoppe building. They have asked for an Economic Development Incentive from Board of Public Works. Their request is to have \$10,000 worth of free utilities to get them up and running and to show good faith that they are wanted in Malden. That request went to the Board of Public Works Board and was approved. They would receive a \$10,000 credit on their bill until that \$10,000 is exhausted and then they would start paying. This also has to be brought to the City Council for approval since it is an Economic Development Incentive.

**MOTION:** By Council Member Jenkins to approve the \$10,000 Economic Development Incentive for Delta Medical, so long as the business remains open.

**SECOND:** By Council Member Wilkerson

**Motion Carried 7/0**

**Other Business Deemed Necessary:**

With no other business deemed necessary, a Motion to adjourn was entertained.

**MOTION:** By Council Member Jenkins to adjourn the Special Called City Council Session at 2:33 p.m.

**SECOND:** By Council Member Wilkerson

**Motion Carried 7/0**

ATTEST:

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Denton Kooyman- Mayor

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Jessie Cobb- Deputy City Clerk

# SPECIAL CALLED CITY COUNCIL SESSION

MALDEN CITY COUNCIL  
MONDAY, FEBRUARY 9, 2024 — 2:00 P.M.  
CITY HALL—201 SOUTH MADISON  
VIA ZOOM 255 098 5566

Mayor Denton Kooyman called the meeting to order at 2:00 p.m.

## ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Council Member Wilkerson		X
Council Member Jenkins – arrived at 2:05 p.m.	X	
Council Member Lefler	X	
Council Member House		X
Council Member Joyce	X	
Council Member Jones	X	
Council Member Beckett	X	
Council Member Coleman	X	
Members Present		<u>6</u>

**Others Attending:** Director of Public Safety/Chief Jeff Mitchell, City Clerk Mandy Lewis and City Administrator Ivone Smith

## PROPOSED SALE OF FIRE ENGINE #16

Mayor Kooyman informs the Council that Fire Engine #16 did not sell on GovDeals for the reserve set, which was \$175,000.00. City Administrator Smith states the highest bid received was for \$110,000.00 with over 4,000 views and 30 watchers. She states Bart Rowe with the Western Greene County Fire District reached out to Department of Public Safety Director Mitchell and offered \$141,000.00 Council Member Lefler asks if there is anything wrong with the engine. Mayor Kooyman states the controls are only on one side as oppose to both sides like the other engine. He states he normally takes Engine #20 for this reason. Council Member Beckett inquires about the plan for the \$141,000. City Administrator Smith states the topic will go before the Budget & Finance Committee at an upcoming meeting.

**MOTION:** By Council Member Joyce to approve the sale of Fire Engine #16 to the Western Geene County Fire District in the amount of \$141,000.00.

**SECOND:** By Council Member Lefler.

**Motion Passed 8/0**

## OTHER BUSINESS DEEMED NECESSARY

With no other business deemed necessary, a Motion to Adjourn was entertained.

**MOTION:** By Council Member Jones to adjourn the Special Called Council Session of February 9, 2024 at 2:15 p.m.

**SECOND:** By Council Member Beckett.

## POLL VOTE ----- MOTION PASSED

**6 - YES**

**0 - NO**

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	ABSENT	Council Member Coleman	YES
Council Member Wilkerson	ABSENT	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

ATTEST:

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Denton Kooyman – Mayor

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Mandy Lewis – City Clerk/City Collector

**CITY OF MALDEN**  
**SCHEDULE OF CASH BALANCES**  
**AS OF JANUARY 31, 2024**

<b>Petty Cash/Cash in Drawer</b>	<b>\$ 950.00</b>	
<b>Consolidated City Use Sales Tax</b>	<b>445,674.07</b>	
<b>COVID Funding - Federal</b>	<b>343,952.41</b>	
<b>Cash--General Fund</b>	<b>625,113.60</b>	
Cash-Cemetery	0.00	
Cash--Cemetery Maintenance	36,587.66	
<b>CD--Cemetery</b>	<b>127,197.59</b>	
<b>Total Cash in Cemetery Fund</b>	<b>163,785.25</b>	
<b>Cash--Park/Local Tax</b>	<b>-</b>	
<b>Cash-Splashpad Account-Frisco Park</b>	<b>351,487.15</b>	
<b>Cash - Malden Dept of Economic Development</b>	<b>41,408.48</b>	
<b>Streets Capital Projects Fund</b>	<b>408,065.50</b>	
<b>Solid Waste Management Fund</b>	<b>5,867.17</b>	
<b>Capital Improvement Fund</b>	<b>235,463.99</b>	
Cash-MCIC-General Acct	8,479.13	
Cash-MCIC-Debt Reserve Acct	15.03	
Cash - Nutrition Center, Inc.- General Acct	1.90	
Cash - Nutrition Center, Inc.- Debt Reserve Acct	8.11	
Fire Cleanup Fund	3,800.00	FIR1018
Cash-Funded Liability Account	8,260.01	
Arts Council Funds	4,536.23	
<b>Storm Donations</b>	<b>16,631.16</b>	
Cash--Officer Training	2,429.46	
Cash-Court Bonds & Restitution	3,450.00	
Cash - Shop With A Hero Acct	14,171.84	
Cash--Police PAC	45.15	
Cash - Grant Funding Account	0.00	
Cash--Police Grants Fund	0.21	
<b>Total of Other Cash Account Balances</b>	<b>61,828.23</b>	
<b>Total Cash &amp; Cash Equivalents</b>	<b>\$ 2,683,595.85</b>	

**CITY OF MALDEN**  
**SCHEDULE OF LONG-TERM FINANCIAL COMMITMENTS**  
**AS OF JANUARY 31, 2024**

**CITY OF MALDEN**  
**POLICE DEPARTMENT**

DESCRIPTION:	2021 CHEVY TAHOE - LOAN #80090728	
ORIGINAL LEASE TOTAL:	\$	46,599.03
BALANCE:	\$	15,998.10
INTEREST RATE:	2.250%	
PAYMENT SCHEDULE:	\$	16,777.66 DUE AUGUST 4 EACH YEAR
ORIGINAL LEASE DATE:	July 26, 2021	
LAST PAYMENT DATE:	August 4, 2024	

**CITY OF MALDEN**  
**MALDEN CAPITAL IMPROVEMENT CORP/MALDEN NUTRITION CENTER, INC.**

	LOAN #80077545	
DESCRIPTION:	FSCB LOAN-PAYOFF USDA LOANS FOR POLICE DEPT BLDG/NUTRITION CENTER BLDG	
ORIGINAL LEASE TOTAL:	\$	857,671.75
BALANCE:	\$	637,243.52
INTEREST RATE:	2.610%	
PAYMENT SCHEDULE:	\$	7,264.00 MONTHLY
ORIGINAL LEASE DATE:	October 15, 2020	
LAST PAYMENT DATE:	August 1, 2033	

**CITY OF MALDEN**  
**STREET DEPARTMENT**

LOAN #289705

DESCRIPTION:	LOAN FM BANK FOR STREET IMPROVEMENTS	
ORIGINAL LOAN AMOUNT:	\$	2,115,000.00
BALANCE:	\$	751,426.00
INTEREST RATE:	3.400%	
PAYMENT SCHEDULE:	\$	21,112.77 20th of Each Month
ORIGINAL LEASE DATE:	March 27, 2017	
LAST PAYMENT DATE:	March 27, 2027	

**CITY OF MALDEN**  
**PARK DEPARTMENT**

LWCF PROJECT 29-01741

DESCRIPTION:	LOAN FROM MALDEN BPW FOR FRISCO PARK SPLASHPAD INSTALL	
ORIGINAL LOAN AMOUNT:	\$	397,742.50
BALANCE:	\$	397,742.50
INTEREST RATE:	0.000%	
PAYMENT SCHEDULE:	\$	- 50% GRANT REIMB/10% PER YEAR BALANCE
ORIGINAL LOAN DATE:	March 15, 2023	
LAST PAYMENT DATE:	March 15, 2028	

TOTAL CITY DEBT	\$	1,802,410.12
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**CITY OF MALDEN**  
**BOARD OF PUBLIC WORKS**

LOAN #276065

DESCRIPTION:	LOAN FOR WASTEWATER TREATMENT PLANT UPGRADES	
ORIGINAL LOAN AMOUNT:	\$	1,529,375.00
BALANCE:	\$	443,353.01
INTEREST RATE:	3.000%	
PAYMENT SCHEDULE:	\$	10,682.51 MONTHLY
ORIGINAL LEASE DATE:	September 20, 2012	
LAST PAYMENT DATE:	October 1, 2027	

TOTAL BPW DEBT	\$	443,353.01
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TOTAL DEBT	\$	2,245,763.13
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**CITY OF MALDEN**  
**COMBINED REVENUES AND EXPENDITURES**  
**MODIFIED CASH BASIS**  
**For the Seven Months Ending January 31, 2024**

Account Description	Current Month	Year-to-Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<b><u>CEMETERY FUND</u></b>						
Revenues	4,062.23	24,063.05	24,838.30	(775.25)	42,580.00	(18,516.95)
Expenses	10,734.92	39,597.13	30,580.00	(9,017.13)	52,423.00	12,825.87
Net Operating Income	(6,672.69)	(15,534.08)	(5,741.70)	(9,792.38)	(9,843.00)	(5,691.08)
<b><u>COMMUNITY CENTER</u></b>						
Revenues	202,900.19	582,988.22	16,333.30	566,654.92	28,000.00	554,988.22
Expenses	199,575.00	601,923.80	44,479.45	(557,444.35)	75,787.81	(526,135.99)
Net Operating Income	3,325.19	(18,935.58)	(28,146.15)	9,210.57	(47,787.81)	28,852.23
<b><u>EMERGENCY MANAGEMENT</u></b>						
Revenues	1,245.02	3,732.47	4,083.35	(350.88)	7,000.00	(3,267.53)
Expenses	985.58	4,314.82	6,101.10	1,786.28	10,459.00	6,144.18
Net Operating Income	259.44	(582.35)	(2,017.75)	1,435.40	(3,459.00)	2,876.65
<b><u>GENERAL FUND</u></b>						
Revenues	195,391.66	1,643,747.58	1,239,169.65	404,577.93	2,124,291.00	(480,543.42)
Expenses	144,447.93	1,562,804.18	1,178,148.96	(384,655.22)	2,019,960.46	457,156.28
Net Operating Income	50,943.73	80,943.40	61,020.69	19,922.71	104,330.54	(23,387.14)
<b><u>DEPT OF ECONOMIC DEV</u></b>						
Revenues	99.72	688.27	116.65	571.62	200.00	488.27
Expenses	0.00	0.00	1,429.20	1,429.20	2,450.00	2,450.00
Net Operating Income	99.72	688.27	(1,312.55)	2,000.82	(2,250.00)	2,938.27
<b><u>STREET DEPARTMENT</u></b>						
Revenues	26,730.47	149,819.13	136,441.65	13,377.48	233,900.00	(84,080.87)
Expenses	12,144.39	171,241.00	152,369.13	(18,871.87)	261,204.18	89,963.18
Net Operating Income	14,586.08	(21,421.87)	(15,927.48)	(5,494.39)	(27,304.18)	5,882.31
<b><u>TOTAL ABOVE FUNDS/DEPARTMENTS</u></b>						
Revenues	430,429.29	2,405,038.72	1,420,982.90	984,055.82	2,435,971.00	(30,932.28)
Expenses	367,887.82	2,379,880.93	1,413,107.84	(966,773.09)	2,422,284.45	42,403.52
Net Operating Income	62,541.47	25,157.79	7,875.06	17,282.73	13,686.55	11,471.24
<b><u>PARKS DEPARTMENT</u></b>						
Revenues	18,764.56	123,096.82	112,700.00	10,396.82	193,200.00	(70,103.18)
Expenses	14,638.76	230,906.05	128,584.14	(102,321.91)	220,430.14	(10,475.91)
Net Operating Income	4,125.80	(107,809.23)	(15,884.14)	(91,925.09)	(27,230.14)	(80,579.09)
<b><u>STREET DEPT CAPITAL</u></b>						
Revenues	32,539.32	208,653.68	186,666.65	21,987.03	320,000.00	(111,346.32)
Expenses	21,112.77	147,789.39	186,666.65	38,877.26	320,000.00	172,210.61
Net Operating Income	11,426.55	60,864.29	0.00	60,864.29	0.00	60,864.29



**CITY OF MALDEN**  
**COMBINED GENERAL FUND REVENUES AND EXPENDITURES**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

GENERAL FUND						
Account Description	Current Month	Current Year Year to Date	Year-to-Date Budget	Variance	Annual Budget	Variance
<b>Revenues</b>						
Arts Council	0.00	300.00	0.00	300.00	0.00	300.00
City Administration	(58,717.17)	(186,525.12)	14,354.65	(200,879.77)	24,608.00	(211,133.12)
Code Enforcement	3,961.07	28,748.92	25,433.25	3,315.67	43,600.00	(14,851.08)
Court	37.11	3,194.75	4,783.35	(1,588.60)	8,200.00	(5,005.25)
Fire Department	18,190.38	462,331.55	102,958.35	359,373.20	176,500.00	285,831.55
General (Not in other Departments)	197,326.53	1,203,031.58	996,322.25	206,709.33	1,707,981.00	(504,949.42)
Nutrition/Senior Center	1,695.32	7,525.91	8,750.00	(1,224.09)	15,000.00	(7,474.09)
Police Department	29,236.48	91,566.04	51,799.95	39,766.09	88,800.00	2,766.04
<b>Total Revenues - General Fund</b>	<b>195,391.66</b>	<b>1,643,747.58</b>	<b>1,239,169.65</b>	<b>404,577.93</b>	<b>2,124,291.00</b>	<b>(480,543.42)</b>
<b>Expenditures</b>						
Arts Council	0.00	0.00	1,005.35	1,005.35	2,000.00	2,000.00
City Administration	26,541.77	242,216.32	223,037.45	(19,178.87)	382,350.00	140,133.68
Code Enforcement	3,053.14	40,032.58	47,417.95	7,385.37	81,288.00	41,255.42
Court	4,847.73	39,995.51	44,956.95	4,961.44	77,069.00	37,073.49
Fire Department	6,039.66	459,325.09	147,529.70	(311,795.39)	252,908.00	(206,417.09)
General (Not in other Departments)	(0.01)	(0.01)	0.00	0.01	0.00	0.01
Nutrition/Senior Center	6,359.89	43,690.26	40,670.37	(3,019.89)	69,720.67	26,030.41
Police Department	93,943.81	703,970.48	638,763.34	(68,764.93)	1,095,022.79	391,052.31
<b>Total Expenditures - General Fund</b>	<b>144,447.93</b>	<b>1,562,804.18</b>	<b>1,178,148.96</b>	<b>(384,655.22)</b>	<b>2,019,960.46</b>	<b>457,156.28</b>
<b>Net Operating Income - Gen Fund</b>	<b>50,943.73</b>	<b>80,943.40</b>	<b>61,020.69</b>	<b>19,922.71</b>	<b>104,330.54</b>	<b>(23,387.14)</b>



**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE GENERAL FUND (NOT IN OTHER DEPARTMENTS)**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

		Current Year			Annual Budget	Annual Variance	
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance			
<b>Revenues</b>							
GEN4009	Real Estate Taxes-Current GF	0.00	130,503.52	78,750.00	51,753.52	135,000.00	(4,496.48)
GEN4010	Real Estate Taxes-DelinquentGF	19,777.55	26,180.38	20,416.65	5,763.73	35,000.00	(8,819.62)
GEN4011	Personal Prop Tax-Current GF	0.00	57,037.28	32,083.35	24,953.93	55,000.00	2,037.28
GEN4012	Personal Prop Tax-Delinq GF	17,297.57	20,874.97	17,500.00	3,374.97	30,000.00	(9,125.03)
GEN4013	Railroad/Utility Tax GF	0.00	0.00	8,750.00	(8,750.00)	15,000.00	(15,000.00)
GEN4014	Surtax (Merchant/Mfg Tax) GF	9,986.85	13,188.65	12,833.35	355.30	22,000.00	(8,811.35)
GEN4015	Sales Tax (Local) GF	61,989.68	396,742.83	390,833.35	5,909.48	670,000.00	(273,257.17)
GEN4016	Consolidated City Use Sales Tax	13,642.91	116,612.46	59,500.00	57,112.46	102,000.00	14,612.46
GEN4017	Capital Improvement Tax	15,496.79	99,181.49	95,083.35	4,098.14	163,000.00	(63,818.51)
GEN4019	Telephone Franchise GF	4,812.35	25,394.36	32,083.35	(6,688.99)	55,000.00	(29,605.64)
GEN4020	Natural Gas Franchise GF	7,164.52	17,975.61	26,250.00	(8,274.39)	45,000.00	(27,024.39)
GEN4021	BPW Franchise GF	29,285.75	203,185.63	160,416.65	42,768.98	275,000.00	(71,814.37)
GEN4022	Cable TV Franchise GF	3,957.75	14,742.90	11,666.65	3,076.25	20,000.00	(5,257.10)
GEN4023	City Auto Stickers GF	0.00	15.50	4,550.00	(4,534.50)	7,800.00	(7,784.50)
GEN4024	Merch/Mfger/Contrac License GF	725.00	15,115.00	26,250.00	(11,135.00)	45,000.00	(29,885.00)
GEN4050	Interest Income General Fund	9,236.28	61,631.94	6,416.65	55,215.29	11,000.00	50,631.94
GEN4051	Malden PHA-In Lieu of Taxes GF	4,010.99	4,010.99	2,041.65	1,969.34	3,500.00	510.99
GEN4061	CATV Pole Rental	0.00	0.00	9,234.75	(9,234.75)	15,831.00	(15,831.00)
GEN4064	Collection Fees	20.10	67.00	14.60	52.40	25.00	42.00
GEN4092	Filing Fees General Fund	0.00	182.50	72.90	109.60	125.00	57.50
GEN4094	ATV/Golf Cart Permit Fee	15.00	120.00	408.35	(288.35)	700.00	(580.00)
GEN4097	Grant Revenue	0.00	0.00	0.00	0.00	0.00	0.00
GEN4099	Other Revenue General Fund	(92.56)	268.57	1,166.65	(898.08)	2,000.00	(1,731.43)
<b>Total Revenues</b>		<b>197,326.53</b>	<b>1,203,031.58</b>	<b>996,322.25</b>	<b>206,709.33</b>	<b>1,707,981.00</b>	<b>(504,949.42)</b>
<b>Operating Expenses</b>							
GEN5510	From G/F exp to Street	0.00	0.00	0.00	0.00	0.00	0.00
GEN5520	From G/F exp to Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
GEN4999	GEN4999-Other Exp GF	(0.01)	(0.01)	0.00	0.01	0.00	0.01
GEN5550	From G/F to Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>		<b>(0.01)</b>	<b>(0.01)</b>	<b>0.00</b>	<b>0.01</b>	<b>0.00</b>	<b>0.01</b>
<b>Net Operating Income</b>		<b>197,326.54</b>	<b>1,203,031.59</b>	<b>996,322.25</b>	<b>206,709.32</b>	<b>1,707,981.00</b>	<b>(504,949.43)</b>

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR CITY ADMINISTRATION**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

		Current Year				
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<b>Revenues</b>						
CH-4093 Special Income	0.00	883.75	0.00	883.75	0.00	883.75
CH-4094 COVID Funding-Federal	-61,140.41	-203,982.25	0.00	(203,982.25)	0.00	(203,982.25)
CH-4099 Other Income	0.00	1,763.43	0.00	1,763.43	0.00	1,763.43
CH-4300 Utilities Reimbursements	1,034.36	5,087.79	4,666.65	421.14	8,000.00	(2,912.21)
CH-4518 Attorney Fee Reimbursements	1,388.88	9,722.16	9,688.00	34.16	16,608.00	(6,885.84)
<b>Total Revenues</b>	<b>(58,717.17)</b>	<b>(186,525.12)</b>	<b>14,354.65</b>	<b>(200,879.77)</b>	<b>24,608.00</b>	<b>(211,133.12)</b>
<b>Operating Expenses</b>						
CH-4406 City Attorneys Expense	3,283.33	22,983.31	22,983.35	0.04	39,400.00	16,416.69
CH-4407 Professional Fees-City Hall/C	74.09	3,135.58	11,666.65	8,531.07	20,000.00	16,864.42
CH-4510 Salaries-City Hall/Clerk	13,207.64	97,381.94	98,880.25	1,498.31	169,509.00	72,127.06
CH-4511 Lagers-City Hall/Clerk	1,485.85	10,876.42	11,223.35	346.93	19,240.00	8,363.58
CH-4512 Employee Ins--CH/Clerk	(393.33)	5,040.12	15,049.40	10,009.28	25,799.00	20,758.88
CH-4513 Payroll Taxes-FICA	991.16	7,285.84	7,564.10	278.26	12,967.00	5,681.16
CH-4514 Unemployment Ins-CH-C	0.00	0.00	0.00	0.00	0.00	0.00
CH-4516 Nationwide Ret. - City Hall	712.69	5,245.15	0.00	(5,245.15)	0.00	(5,245.15)
CH-4615 MIRMA Ins CH-C	0.00	0.00	3,565.35	3,565.35	6,112.00	6,112.00
CH-4624 PublicOfficial/Emp Bond CH/C	613.00	613.00	525.00	(88.00)	900.00	287.00
CH-4736 Office Equip Maint City Hall/C	0.00	357.52	291.65	(65.87)	500.00	142.48
CH-4738 Building Maint CityHall	0.00	1,943.32	1,166.65	(776.67)	2,000.00	56.68
CH-4739 Equipment Maint City Hall	0.00	0.00	0.00	0.00	0.00	0.00
CH-4744 Postage City Hall/Clerk	0.00	85.69	875.00	789.31	1,500.00	1,414.31
CH-4745 General Supplies CH-C	301.21	4,494.89	2,916.65	(1,578.24)	5,000.00	505.11
CH-4747 Office Supplies-City Hall/Cler	49.99	2,298.84	1,750.00	(548.84)	3,000.00	701.16
CH-4755 Tech Expenses-CH-Clerk	47.66	4,733.31	1,750.00	(2,983.31)	3,000.00	(1,733.31)
CH-4840 Solid Waste Coll Cleanup-CH-Clerk	0.00	0.00	0.00	0.00	0.00	0.00
CH-4855 Reassessment Costs	3,357.86	4,192.08	2,916.65	(1,275.43)	5,000.00	807.92
CH-4856 Election Costs City Hall/Clerk	0.00	0.00	2,158.35	2,158.35	3,700.00	3,700.00
CH-4857 Legal Notices Ads City Hall/C	0.00	177.50	291.65	114.15	500.00	322.50
CH-4858 Gasoline/Oil - City Hall	0.00	0.00	0.00	0.00	0.00	0.00
CH-4859 Electric/Water City Hall/Clerk	534.94	5,087.79	4,666.65	(421.14)	8,000.00	2,912.21
CH-4861 Natural Gas City Hall/Clerk	698.00	1,144.76	1,458.35	313.59	2,500.00	1,355.24
CH-4862 Telephone City Hall/Clerk	505.07	2,615.96	2,333.35	(282.61)	4,000.00	1,384.04
CH-4965 Physicals Employees-City Hall	0.00	0.00	0.00	0.00	0.00	0.00
CH-4966 Dues & Publications CH-Clerk	32.50	7,120.61	3,500.00	(3,620.61)	6,000.00	(1,120.61)
CH-4974 Travel/Lodging CH-Clerk	0.00	3,370.13	3,500.00	129.87	6,000.00	2,629.87
CH-4975 Meals City Hall/Clerk	0.00	181.78	466.65	284.87	800.00	618.22
CH-4976 Seminars/Training City Hall	0.00	449.96	2,916.65	2,466.69	5,000.00	4,550.04
CH-4986 Ground maintenance	0.00	0.00	175.00	175.00	300.00	300.00
CH-4994 Special Expenses - City Hall	0.00	0.00	0.00	0.00	0.00	0.00
CH-4995 Capital Expenditures City Hall	0.00	45,628.75	17,017.60	(28,611.15)	29,173.00	(16,455.75)
CH-4997 Codification	0.00	60.62	262.50	201.88	450.00	389.38
CH-4998 Collector's Expense	0.00	576.60	1,166.65	590.05	2,000.00	1,423.40
CH-4999 Other Expenditures-City Hall/C	1,040.11	5,134.85	0.00	(5,134.85)	0.00	(5,134.85)
<b>Total Operating Expenses</b>	<b>26,541.77</b>	<b>242,216.32</b>	<b>223,037.45</b>	<b>(19,178.87)</b>	<b>382,350.00</b>	<b>140,133.68</b>
<b>Net Operating Income</b>	<b>(85,258.94)</b>	<b>(428,741.44)</b>	<b>(208,682.80)</b>	<b>(220,058.64)</b>	<b>(357,742.00)</b>	<b>(70,999.44)</b>
<i>Storm Expenditures</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>

**CITY OF MALDEN**  
**STATEMENT OF REVENUES AND EXPENDITURES FOR THE ARTS COUNCIL**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

Account Description	Current Month	Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance
		Year to Date					
<b><u>Revenues</u></b>							
Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donations	0.00	300.00	0.00	300.00	0.00	300.00	0.00
City General Fund Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
<b><u>Operating Expenses</u></b>							
Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Promotions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Photographs/Artwork/Etc-Arts	0.00	0.00	502.71	502.71	1,000.00	1,000.00	0.00
Landscaping	0.00	0.00	251.32	251.32	500.00	500.00	0.00
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Supplies	0.00	0.00	251.32	251.32	500.00	500.00	0.00
Legal Notice/Ads	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Donations to Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>1,005.35</b>	<b>1,005.35</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0.00</b>
<b>Net Operating Income</b>	<b>0.00</b>	<b>300.00</b>	<b>(1,005.35)</b>	<b>1,305.35</b>	<b>(2,000.00)</b>	<b>2,300.00</b>	<b>0.00</b>
<b><u>ARTS COUNCIL FUNDS:</u></b>	<b>\$ 4,536.23</b>						

**CITY OF MALDEN**  
**STATEMENT OF REVENUES AND EXPENDITURES FOR THE CEMETERIES**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

Account Description	Current Year			YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget			
<b>Revenues</b>						
Interest Income Cemetery	149.23	1,492.55	116.65	1,375.90	200.00	1,292.55
Special Income-Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Donations - Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Other Revenue Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Appropriation from General Fund	0.00	0.00	0.00	0.00	0.00	0.00
Grave Sales Cemetery	1,600.00	7,000.00	5,833.35	1,166.65	10,000.00	(3,000.00)
Opening/Closing Cemetery	2,250.00	15,350.00	18,666.65	(3,316.65)	32,000.00	(16,650.00)
Utilities Reimbursements	63.00	220.50	221.65	(1.15)	380.00	(159.50)
<b>Total Revenues</b>	<b>4,062.23</b>	<b>24,063.05</b>	<b>24,838.30</b>	<b>(775.25)</b>	<b>42,580.00</b>	<b>(18,516.95)</b>
<b>Operating Expenses</b>						
Salaries-Cemetery	2,836.00	21,084.41	20,967.90	(116.51)	35,945.00	14,860.59
Lagers-Cemetery	363.01	2,698.84	2,683.90	(14.94)	4,601.00	1,902.16
Employee Ins--Cemetery	14.03	48.35	168.00	119.65	288.00	239.65
Payroll Taxes-FICA	209.46	1,556.73	1,604.15	47.42	2,750.00	1,193.27
MIRMA Ins Cemetery	0.00	0.00	384.40	384.40	659.00	659.00
Equip Maint Cemetery	0.00	953.41	875.00	(78.41)	1,500.00	546.59
Vehicle Maint Cemetery	273.96	2,223.84	583.35	(1,640.49)	1,000.00	(1,223.84)
General Supplies Cemetery	60.92	278.21	116.65	(161.56)	200.00	(78.21)
Chemicals - Cemetery	0.00	602.50	408.35	(194.15)	700.00	97.50
Legal Notices - Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Gasoline/Oil Cemetery	188.42	2,787.77	2,041.65	(746.12)	3,500.00	712.23
Electric/Water Cemetery	31.50	220.50	221.65	1.15	380.00	159.50
Telephone	59.34	355.53	379.15	23.62	650.00	294.47
Meals Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Seminars/Training	0.00	28.13	0.00	(28.13)	0.00	(28.13)
Capital Expenditures Cemetery	0.00	0.00	0.00	0.00	0.00	0.00
Codification Cemetery	0.00	60.63	145.85	85.22	250.00	189.37
Other Expenditures Cemetery	6,698.28	6,698.28	0.00	(6,698.28)	0.00	(6,698.28)
<b>Total Operating Expenses</b>	<b>10,734.92</b>	<b>39,597.13</b>	<b>30,580.00</b>	<b>(9,017.13)</b>	<b>52,423.00</b>	<b>12,825.87</b>
<b>Net Operating Income</b>	<b>(6,672.69)</b>	<b>(15,534.08)</b>	<b>(5,741.70)</b>	<b>(9,792.38)</b>	<b>(9,843.00)</b>	<b>(5,691.08)</b>



**CITY OF MALDEN**  
**STATEMENT OF REVENUES AND EXPENDITURES FOR CODE ENFORCEMENT**  
**MODIFIED CASH BASIS**

**For the Seven Months Ending January 31, 2024**

		Current Year					
Account Description		Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<b><u>Revenues</u></b>							
CEO4037	Pool Permit-CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4039	Solid Waste Management	1,490.00	10,490.00	10,791.65	(301.65)	18,500.00	(8,010.00)
CEO4040	Solid Waste Coll-Transfer Station	1,622.00	12,399.60	10,791.65	1,607.95	18,500.00	(6,100.40)
CEO4041	Electrical Permit-CEO	0.00	377.00	116.65	260.35	200.00	177.00
CEO4042	Plumbing Permit-CEO	0.00	25.00	116.65	(91.65)	200.00	(175.00)
CEO4043	Mechanical Permit-CEO	0.00	0.00	116.65	(116.65)	200.00	(200.00)
CEO4044	Roofing Permit-CEO	0.00	95.00	116.65	(21.65)	200.00	(105.00)
CEO4045	Building Permits CEO	825.00	1,984.00	2,333.35	(349.35)	4,000.00	(2,016.00)
CEO4046	Inspection Fees CEO	0.00	0.00	116.65	(116.65)	200.00	(200.00)
CEO4050	Interest Income	24.07	167.32	58.35	108.97	100.00	67.32
CEO4052	Fencing Permit-CEO	0.00	0.00	58.35	(58.35)	100.00	(100.00)
CEO4053	Signage Permit-CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4055	CEO Fines--CEO	0.00	0.00	700.00	(700.00)	1,200.00	(1,200.00)
CEO4058	Officers Training Rev CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4065	Reimb. Lot Cleanup CEO	0.00	3,130.00	0.00	3,130.00	0.00	3,130.00
CEO4066	Demolish Permit CEO	0.00	81.00	116.65	(35.65)	200.00	(119.00)
CEO4070	Allowance for Doubtful Accounts	0.00	0.00	0.00	0.00	0.00	0.00
CEO4099	Other Revenue -CEO	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>		<b>3,961.07</b>	<b>28,748.92</b>	<b>25,433.25</b>	<b>3,315.67</b>	<b>43,600.00</b>	<b>(14,851.08)</b>
<b><u>Operating Expenses</u></b>							
CEO4407	Professional Fees	8.00	77.00	116.65	39.65	200.00	123.00
CEO4410	Planning & Zoning Expenses	0.00	0.00	583.35	583.35	1,000.00	1,000.00
CEO4510	Salaries-CEO	649.48	4,697.51	4,827.65	130.14	8,276.00	3,578.49
CEO4511	Lagers-CEO	75.64	476.85	562.90	86.05	965.00	488.15
CEO4512	Employee Ins-CEO	51.36	1,171.81	1,565.10	393.29	2,683.00	1,511.19
CEO4513	Payroll Taxes-FICA	49.69	359.37	369.25	9.88	633.00	273.63
CEO4615	MIRMA Ins CEO	0.00	0.00	17.50	17.50	30.00	30.00
CEO4744	Postage CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4755	Tech Expenses- Ceo	0.00	0.00	0.00	0.00	0.00	0.00
CEO4840	<b>Solid Waste Cleanup-CEO</b>	<b>388.00</b>	<b>12,634.85</b>	<b>10,791.65</b>	<b>(1,843.20)</b>	<b>18,500.00</b>	<b>5,865.15</b>
CEO4841	<b>Solid Waste Exp-Transfer Stn.</b>	<b>0.00</b>	<b>3,780.00</b>	<b>10,791.65</b>	<b>7,011.65</b>	<b>18,500.00</b>	<b>14,720.00</b>
CEO4975	Meals CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4976	Seminars/Training CEO	0.00	0.00	0.00	0.00	0.00	0.00
CEO4986	Ground Maint-CEO	1,830.97	16,774.56	17,383.90	609.34	29,801.00	13,026.44
CEO4997	Codification-CEO	0.00	60.63	408.35	347.72	700.00	639.37
CEO4999	Other Expenditures CEO	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>		<b>3,053.14</b>	<b>40,032.58</b>	<b>47,417.95</b>	<b>7,385.37</b>	<b>81,288.00</b>	<b>41,255.42</b>
<b>Net Operating Income</b>		<b>907.93</b>	<b>(11,283.66)</b>	<b>(21,984.70)</b>	<b>10,701.04</b>	<b>(37,688.00)</b>	<b>26,404.34</b>

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE COMMUNITY CENTER**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

Account Description	Current Month	Current Year			Annual Budget	Annual Variance
		Year to Date	YTD Budget	YTD Variance		
<b>Revenues</b>						
Special Income-Comm Center	39,554.32	89,444.32	0.00	89,444.32	0.00	89,444.32
Other Revenue Comm Center	50.00	3,711.75	0.00	3,711.75	0.00	3,711.75
Rental Revenue-Comm Center	0.00	1,215.00	2,916.65	(1,701.65)	5,000.00	(3,785.00)
RSVP Rental Revenue-Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
Grant Income-Comm Center	159,600.00	477,495.25	0.00	477,495.25	0.00	477,495.25
Utilities Reimbursements	3,695.87	11,121.90	13,416.65	(2,294.75)	23,000.00	(11,878.10)
Appropriation from General Fund	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>202,900.19</b>	<b>582,988.22</b>	<b>16,333.30</b>	<b>566,654.92</b>	<b>28,000.00</b>	<b>554,988.22</b>
<b>Operating Expenses</b>						
Professional Fees-Comm Ctr	0.00	0.00	0.00	0.00	0.00	0.00
Salaries-Comm Center	0.00	3,435.00	9,555.00	6,120.00	16,380.00	12,945.00
Payroll Taxes-Comm Center	0.00	262.79	730.90	468.11	1,253.00	990.21
MIRMA Ins Comm Center	0.00	0.00	8,056.40	8,056.40	13,811.00	13,811.00
Building Maint Comm Center	0.00	2,767.81	2,916.65	148.84	5,000.00	2,232.19
Equip Maint Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
General Supplies Comm Center	0.00	1,065.43	2,333.35	1,267.92	4,000.00	2,934.57
Janitorial Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	269.99	269.99	0.00	0.00
Tech Expense Community Center	0.00	0.00	466.65	466.65	800.00	800.00
Electric/Water Comm Center	2,539.34	11,121.90	13,416.65	2,294.75	23,000.00	11,878.10
Telephone Comm Center	0.00	426.48	525.00	98.52	900.00	473.52
Comm Center Remodel Grant	159,600.00	477,495.25	0.00	(477,495.25)	0.00	(477,495.25)
Meals-Comm Center	0.00	0.00	0.00	0.00	0.00	0.00
Seminars/Training CommCenter	0.00	0.00	0.00	0.00	0.00	0.00
Ground Maintenance	256.34	2,348.45	2,433.74	85.29	4,172.14	1,823.69
Capital Expenditures-CommCenter	0.00	12,456.37	2,931.25	(9,525.12)	5,025.00	(7,431.37)
Generator Expense	0.00	0.00	843.87	843.87	1,446.67	1,446.67
Special Expense Comm Center	37,179.32	89,444.32	0.00	(89,444.32)	0.00	(89,444.32)
Other Expenditures Comm Center	0.00	1,100.00	0.00	(1,100.00)	0.00	(1,100.00)
<b>Total Operating Expenses</b>	<b>199,575.00</b>	<b>601,923.80</b>	<b>44,479.45</b>	<b>(557,444.35)</b>	<b>75,787.81</b>	<b>(526,135.99)</b>
<b>Net Operating Income</b>	<b>3,325.19</b>	<b>(18,935.58)</b>	<b>(28,146.15)</b>	<b>9,210.57</b>	<b>(47,787.81)</b>	<b>28,852.23</b>

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE MUNICIPAL COURT**  
**MODIFIED CASH BASIS**

**For the Seven Months Ending January 31, 2024**

		Current Year					
Account Description		Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<b>Revenues</b>							
COU4027	Incarceration Fee - Court	0.00	45.00	0.00	45.00	0.00	45.00
COU4028	Employee Training RevenueCourt	0.00	0.00	0.00	0.00	0.00	0.00
COU4034	Warrant Fees-Court Rev	0.00	0.00	0.00	0.00	0.00	0.00
COU4040	City Crime Victim Fund Revenue	1.11	61.14	116.65	(55.51)	200.00	(138.86)
COU4056	Court Costs	36.00	3,088.61	2,333.35	755.26	4,000.00	(911.39)
COU4099	Other Revenue - Court	0.00	0.00	2,333.35	(2,333.35)	4,000.00	(4,000.00)
<b>Total Revenues</b>		<b>37.11</b>	<b>3,194.75</b>	<b>4,783.35</b>	<b>(1,588.60)</b>	<b>8,200.00</b>	<b>(5,005.25)</b>
<b>Operating Expenses</b>							
COU4407	Professional Services-Court	0.00	175.00	102.10	(72.90)	175.00	0.00
COU4510	Salaries-Court	3,907.00	28,829.25	29,438.50	609.25	50,466.00	21,636.75
COU4511	Lagers-Court	372.10	2,794.16	2,872.35	78.19	4,924.00	2,129.84
COU4512	Employee Ins-Court	148.89	4,324.12	6,260.90	1,936.78	10,733.00	6,408.88
COU4513	Payroll Taxes-FICA	290.56	2,142.98	2,252.25	109.27	3,861.00	1,718.02
COU4615	MIRMA Ins Court	0.00	0.00	105.00	105.00	180.00	180.00
COU4739	Equip Maint-Court	0.00	0.00	175.00	175.00	300.00	300.00
COU4744	Postage Court	0.00	0.00	437.50	437.50	750.00	750.00
COU4745	General Supplies Court	0.00	0.00	0.00	0.00	0.00	0.00
COU4747	Office Supplies-Court	0.00	623.57	641.65	18.08	1,100.00	476.43
COU4755	Tech Expenses-Court	55.96	391.72	408.35	16.63	700.00	308.28
COU4862	Telephone Court	73.22	520.54	583.35	62.81	1,000.00	479.46
COU4966	Dues/Publications Court	0.00	100.00	131.25	31.25	225.00	125.00
COU4974	Travel/Lodging Court	0.00	0.00	875.00	875.00	1,500.00	1,500.00
COU4975	Meals Court	0.00	5.41	43.75	38.34	75.00	69.59
COU4976	Seminars/Training Court	0.00	28.13	367.50	339.37	630.00	601.87
COU4994	Special Expense Court	0.00	0.00	0.00	0.00	0.00	0.00
COU4995	Capital Expenditures	0.00	0.00	0.00	0.00	0.00	0.00
COU4997	Codification Court	0.00	60.63	262.50	201.87	450.00	389.37
COU4999	Other Expenditures Court	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>		<b>4,847.73</b>	<b>39,995.51</b>	<b>44,956.95</b>	<b>4,961.44</b>	<b>77,069.00</b>	<b>37,073.49</b>
<b>Net Operating Income</b>		<b>(4,810.62)</b>	<b>(36,800.76)</b>	<b>(40,173.60)</b>	<b>3,372.84</b>	<b>(68,869.00)</b>	<b>32,068.24</b>

**DEPARTMENT OF ECONOMIC DEVELOPMENT  
INCOME STATEMENT  
MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

		Current Year					
Account Description		Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<b>Revenues</b>							
DED4050	Interest Income	99.72	688.27	116.65	571.62	200.00	488.27
DED4099	Other Income	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		99.72	688.27	116.65	571.62	200.00	488.27
<b>Expenses</b>							
DED4966	Dues/Publications	0.00	0.00	145.85	145.85	250.00	250.00
DED4974	Travel & Lodging	0.00	0.00	583.35	583.35	1,000.00	1,000.00
DED4975	Meals DED	0.00	0.00	116.65	116.65	200.00	200.00
DED4976	Seminars/Training	0.00	0.00	583.35	583.35	1,000.00	1,000.00
DED5005	Special Projects	0.00	0.00	0.00	0.00	0.00	0.00
DED4997	Codification	0.00	0.00	0.00	0.00	0.00	0.00
DED4999	Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	1,429.20	1,429.20	2,450.00	2,450.00
Net Income		99.72	688.27	(1,312.55)	2,000.82	(2,250.00)	2,938.27



**REVENUES AND EXPENDITURES FOR EMERGENCY MANAGEMENT**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

		Current Year		YTD Budget	YTD Variance	Annual Budget	Annual Variance
Account Description		Current Month	Year to Date				
<b>Revenues</b>							
EMA4097	Grant Revenue - EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4300	Utilities Reimbursements	1,245.02	3,732.47	4,083.35	(350.88)	7,000.00	(3,267.53)
<b>Total Revenues</b>		<b>1,245.02</b>	<b>3,732.47</b>	<b>4,083.35</b>	<b>(350.88)</b>	<b>7,000.00</b>	<b>(3,267.53)</b>
<b>Operating Expenses</b>							
EMA4510	Salaries-EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4513	Payroll Taxes-FICA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4615	MIRMA Ins EMA	0.00	0.00	296.90	296.90	509.00	509.00
EMA4736	Office Equip Maint EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4737	Radios Exp EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4738	Building Maint EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4739	Equip Maint EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4740	Vehicle Maint EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4745	General Supplies EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4747	Office Supplies-EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4755	Tech Expenses-EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4848	Leases/Rental-EMA	0.00	0.00	700.00	700.00	1,200.00	1,200.00
EMA4858	Gasoline/Oil EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4859	Electric/Water EMA	771.41	3,732.47	4,083.35	350.88	7,000.00	3,267.53
EMA4861	Natural Gas	191.78	364.99	583.35	218.36	1,000.00	635.01
EMA4862	Telephone EMA	22.39	156.73	175.00	18.27	300.00	143.27
EMA4966	Dues & Publications	0.00	0.00	0.00	0.00	0.00	0.00
EMA4974	Travel/Lodging EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4975	Meals EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4976	Seminars/Training EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4994	Special Expenditures-EMA	0.00	0.00	0.00	0.00	0.00	0.00
EMA4997	Codification-EMA	0.00	60.63	262.50	201.87	450.00	389.37
EMA4999	Other Expenditures EMA	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>		<b>985.58</b>	<b>4,314.82</b>	<b>6,101.10</b>	<b>1,786.28</b>	<b>10,459.00</b>	<b>6,144.18</b>
<b>Net Operating Income</b>		<b>259.44</b>	<b>(582.35)</b>	<b>(2,017.75)</b>	<b>1,435.40</b>	<b>(3,459.00)</b>	<b>2,876.65</b>

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE FIRE DEPARTMENT**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

		Current Year			YTD Variance	Annual Budget	Annual Variance
Account Description	Current Month	Year to Date	YTD Budget				
<b>Revenues</b>							
FIR4017	Fire Dept Tax	14,845.32	93,707.73	87,500.00	6,207.73	150,000.00	(56,292.27)
FIR4054	Fire Calls-Fire	100.00	6,200.00	5,833.35	366.65	10,000.00	(3,800.00)
FIR4093	Special Income-Fire	1,344.09	89,113.09	0.00	89,113.09	0.00	89,113.09
FIR4095	Lease Income-Fire	500.00	2,250.00	1,750.00	500.00	3,000.00	(750.00)
FIR4096	Fire Security & Safety	0.00	0.00	1,750.00	(1,750.00)	3,000.00	(3,000.00)
FIR4097	Grant Fund-Fire	0.00	267,342.00	0.00	267,342.00	0.00	267,342.00
FIR4098	Donations Fire	0.00	50.00	291.65	(241.65)	500.00	(450.00)
FIR4099	Other Revenue FIRE	0.00	5.00	0.00	5.00	0.00	5.00
FIR4300	Utilities Reimbursements	1,400.97	3,663.73	5,833.35	(2,169.62)	10,000.00	(6,336.27)
<b>Total Revenues</b>		<b>18,190.38</b>	<b>462,331.55</b>	<b>102,958.35</b>	<b>359,373.20</b>	<b>176,500.00</b>	<b>285,831.55</b>
<b>Operating Expenses</b>							
FIR4510	Salaries-Fire	5,516.00	63,338.75	92,904.60	29,565.85	159,265.00	95,926.25
FIR4511	Lagers-Fire	62.10	652.10	720.40	68.30	1,235.00	582.90
FIR4512	Employee Ins-Fire	111.76	9,430.58	18,782.75	9,352.17	32,199.00	22,768.42
FIR4513	Payroll Taxes-FICA	453.75	5,150.68	7,107.35	1,956.67	12,184.00	7,033.32
FIR4516	Volunteer Salaries-Fire	450.00	4,250.00	8,895.85	4,645.85	15,250.00	11,000.00
FIR4615	MIRMA Ins Fire	0.00	0.00	6,029.35	6,029.35	10,336.00	10,336.00
FIR4621	Volunteer Ins-Fire	0.00	2,320.00	1,685.25	(634.75)	2,889.00	569.00
FIR4631	Uniform Allowance Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4737	Radios Exp Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4738	Building Maint Fire	0.00	160.00	0.00	(160.00)	0.00	(160.00)
FIR4739	Equip Maint Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4740	Vehicle Maint Fire	-1,649.70	0.00	0.00	0.00	0.00	0.00
FIR4744	Postage Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4745	General Supplies Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4746	Janitorial Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4747	Office Supplies-Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4755	Tech Expenses-Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4848	Lease/Rental Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4858	Gasoline/Oil Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4859	Electric/Water Fire	971.88	3,663.73	5,833.35	2,169.62	10,000.00	6,336.27
FIR4861	Natural Gas Fire	123.87	556.06	641.65	85.59	1,100.00	543.94
FIR4862	Telephone Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4965	Physicals Employees Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4966	Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
FIR4970	Grant expenditures - fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4974	Travel/Lodging Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4975	Meals Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4976	Seminars/Training Fire	0.00	1,135.43	0.00	(1,135.43)	0.00	(1,135.43)
FIR4993	Volunteer Fire Gear Fire	0.00	12,152.05	4,666.65	(7,485.40)	8,000.00	(4,152.05)
FIR4994	Fire Chemicals Fire	0.00	0.00	0.00	0.00	0.00	0.00
FIR4995	Capital Expenditures Fire	0.00	356,455.09	0.00	(356,455.09)	0.00	(356,455.09)
FIR4997	Codification Fire	0.00	60.62	262.50	201.88	450.00	389.38
FIR4999	Other Expenses	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>		<b>6,039.66</b>	<b>459,325.09</b>	<b>147,529.70</b>	<b>(311,795.39)</b>	<b>252,908.00</b>	<b>(206,417.09)</b>
<b>Net Operating Income</b>		<b>12,150.72</b>	<b>3,006.46</b>	<b>(44,571.35)</b>	<b>47,577.81</b>	<b>(76,408.00)</b>	<b>79,414.46</b>

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE GROUND MAINTENANCE DEPT**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

		Current Year			Annual Budget	Annual Variance
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance		
<u>Revenues</u>						
GRM4065	Reimbursements-Lot Cleanup	3,661.94	33,573.95	34,767.85	(1,193.90)	59,602.00 (26,028.05)
<b>Total Revenues</b>					<b>3,661.94 33,573.95 34,767.85 (1,193.90)</b>	<b>59,602.00 (26,028.05)</b>
<u>Operating Expenses</u>						
GRM4510	Salaries-Ground Maint	2,590.89	19,025.41	19,110.00	84.59	32,760.00 13,734.59
GRM4511	Lagers-Ground Maint	331.63	2,435.25	2,445.90	10.65	4,193.00 1,757.75
GRM4512	Employee Insurance	167.23	4,462.84	6,260.90	1,798.06	10,733.00 6,270.16
GRM4513	Payroll Taxes-FICA	193.59	1,420.80	1,461.85	41.05	2,506.00 1,085.20
GRM4514	Unemployment Insurance Benefit	0.00	0.00	0.00	0.00	0.00 0.00
GRM4615	Insurance Expense	0.00	0.00	122.50	122.50	210.00 210.00
GRM4631	Uniforms	49.91	396.72	233.35	(163.37)	400.00 3.28
GRM4739	Equipment Maintenance	0.00	2,549.23	1,166.65	(1,382.58)	2,000.00 (549.23)
GRM4740	Vehicle Maintenance	96.37	448.62	583.35	134.73	1,000.00 551.38
GRM4745	General Supplies- ground maint	60.92	210.91	175.00	(35.91)	300.00 89.09
GRM4746	Janitorial expense ground main	0.00	0.00	0.00	0.00	0.00 0.00
GRM4842	Chemicals Ground maintenance	0.00	965.00	583.35	(381.65)	1,000.00 35.00
GRM4858	Gasoline/Oil	128.06	1,371.45	2,333.35	961.90	4,000.00 2,628.55
GRM4862	Telephone Expense	43.34	259.59	291.65	32.06	500.00 240.41
GRM4963	Medical Workers Comp	0.00	0.00	0.00	0.00	0.00 0.00
GRM4966	Dues & Publications	0.00	0.00	0.00	0.00	0.00 0.00
GRM4976	Seminars and Training	0.00	28.13	0.00	(28.13)	0.00 (28.13)
GRM4999	Other Expenditures	0.00	0.00	0.00	0.00	0.00 0.00
<b>Total Operating Expenses</b>					<b>3,661.94 33,573.95 34,767.85 1,193.90</b>	<b>59,602.00 26,028.05</b>
<b>Net Operating Income</b>					<b>0.00 0.00 0.00 (0.00)</b>	<b>0.00 0.00</b>

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE NUTRITION CENTER**  
**MODIFIED CASH BASIS**

**For the Seven Months Ending January 31, 2024**

		Current Year			Annual Budget	Annual Variance
Account Description	Current Month	Year to Date	YTD Budget	YTD Variance		
<b>Revenues</b>						
SEN4099	Other Income	0.00	0.00	0.00	0.00	0.00
SEN4300	Utilities Reimbursements	1,695.32	7,525.91	8,750.00	(1,224.09)	(7,474.09)
<b>Total Revenues</b>					<b>15,000.00</b>	<b>(7,474.09)</b>
<b>Operating Expenses</b>						
SEN4615	MIRMA Ins Senior Center	0.00	0.00	3,792.25	6,501.00	6,501.00
SEN4618	Liability Insurance-CIC	0.00	0.00	882.60	1,513.00	1,513.00
SEN4738	Building Maint - CIC	263.00	10,360.53	1,750.00	3,000.00	(7,360.53)
SEN4739	Equipment Maintenance	0.00	0.00	1,166.65	2,000.00	2,000.00
SEN4745	General Supplies SeniorCenter	0.00	0.00	0.00	0.00	0.00
SEN4850	Capital Pay/Lease/Purchase-CIC	3,105.00	21,735.00	21,735.00	37,260.00	15,525.00
SEN4859	Electric/Water Senior Center	844.13	7,525.91	8,750.00	15,000.00	7,474.09
SEN4861	Natural Gas Senior Center	266.04	2,187.10	1,750.00	3,000.00	812.90
SEN4996	Generator Expense-CIC	0.00	0.00	843.87	1,446.67	1,446.67
SEN4995	Capitol Expenditures	1,881.72	1,881.72	0.00	0.00	(1,881.72)
SEN4999	Other Expenditures	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>					<b>69,720.67</b>	<b>26,030.41</b>
<b>Net Operating Income</b>					<b>(54,720.67)</b>	<b>18,556.32</b>



**CITY OF MALDEN**  
**INCOME STATEMENT FOR THE PARKS DEPARTMENT**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

Account Description	Current Year			YTD Variance	Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget			
Revenues						
Local Park Tax Revenue	14,845.32	93,707.75	87,500.00	6,207.75	150,000.00	(56,292.25)
Interest Income Park	0.00	292.31	0.00	292.31	0.00	292.31
Soccer Program Park	0.00	0.00	0.00	0.00	0.00	0.00
Softball Income - Park	0.00	0.00	0.00	0.00	0.00	0.00
Tackle Football Income	0.00	0.00	0.00	0.00	0.00	0.00
Flag Football Income	0.00	0.00	0.00	0.00	0.00	0.00
Special Income-Park	0.00	0.00	0.00	0.00	0.00	0.00
Grant Income-Park	0.00	0.00	0.00	0.00	0.00	0.00
Other Revenue Park	0.00	600.00	1,166.65	(566.65)	2,000.00	(1,400.00)
Rent- Clubhouse/Scout Hut	350.00	2,675.00	2,450.00	225.00	4,200.00	(1,525.00)
RV PARK RENT	310.00	10,830.00	10,500.00	330.00	18,000.00	(7,170.00)
Cart Shed Rent	0.00	0.00	0.00	0.00	0.00	0.00
Utilities Reimbursements	3,259.24	14,991.76	11,083.35	3,908.41	19,000.00	(4,008.24)
Total Revenues	18,764.56	123,096.82	112,700.00	10,396.82	193,200.00	(70,103.18)
Operating Expenses						
Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00
Salaries-Park	3,165.32	22,957.22	24,542.00	1,584.78	42,072.00	19,114.78
Lagers-Park	333.76	2,354.65	3,141.25	786.60	5,385.00	3,030.35
Employee Ins-Park	(16.72)	396.90	6,574.15	6,177.25	11,270.00	10,873.10
Payroll Taxes-FICA	240.10	1,740.90	1,877.75	136.85	3,219.00	1,478.10
MIRMA Ins Park	0.00	0.00	3,215.35	3,215.35	5,512.00	5,512.00
Basket Ball Court Repairs-Park	0.00	0.00	1,166.65	1,166.65	2,000.00	2,000.00
Building Maint Park	386.34	386.34	583.35	197.01	1,000.00	613.66
Equip Maint Park	0.00	1,386.31	291.65	(1,094.66)	500.00	(886.31)
Vehicle Maint Park	138.30	223.95	116.65	(107.30)	200.00	(23.95)
Advertising/Promo-Parks	0.00	0.00	145.85	145.85	250.00	250.00
General Supplies Park	354.76	4,145.45	1,516.65	(2,628.80)	2,600.00	(1,545.45)
Janitorial Park	0.00	300.00	583.35	283.35	1,000.00	700.00
Archery Range	0.00	0.00	175.00	175.00	300.00	300.00
Football Expense-Flag	0.00	0.00	0.00	0.00	0.00	0.00
Football Expense-Tackle	0.00	0.00	0.00	0.00	0.00	0.00
Chemicals/Seed - Park	0.00	1,200.00	758.35	(441.65)	1,300.00	100.00
Tee-Ball & Pee Wee League	0.00	0.00	0.00	0.00	0.00	0.00
Little League Program-Park	0.00	0.00	0.00	0.00	0.00	0.00
Land Rent	0.00	0.00	991.65	991.65	1,700.00	1,700.00
Lease Rental Park	0.00	0.00	0.00	0.00	0.00	0.00
Maint-Recreation Equip Park	0.00	0.00	1,166.65	1,166.65	2,000.00	2,000.00
Legal Notices Ads Park	0.00	0.00	116.65	116.65	200.00	200.00
Gasoline/Oil Park	98.90	1,160.34	1,750.00	589.66	3,000.00	1,839.66
Electric/Water Park	1,545.00	14,991.76	11,083.35	(3,908.41)	19,000.00	4,008.24
Natural Gas Parks	94.00	379.19	466.65	87.46	800.00	420.81
Sanitation - Park	620.00	3,487.02	2,041.65	(1,445.37)	3,500.00	12.98
Boothel Youth Museum	7,422.66	46,852.78	43,750.00	(3,102.78)	75,000.00	28,147.22
Splashpad Expense-Frisco Park	0.00	36,310.12	0.00	(36,310.12)	0.00	(36,310.12)
Softball/Baseball Field Maint-Park	0.00	0.00	291.65	291.65	500.00	500.00
Grant Expense Account-Park	0.00	49,502.00	0.00	(49,502.00)	0.00	(49,502.00)
Seminars/Training	0.00	0.00	0.00	0.00	0.00	0.00
Ground Maint-Parks	256.34	2,348.45	2,433.74	85.29	4,172.14	1,823.69
Soccer Field Maint-Park	0.00	0.00	291.65	291.65	500.00	500.00
Basket Ball Program	0.00	0.00	0.00	0.00	0.00	0.00
Capital Expenditures Park	0.00	33,769.69	17,500.00	(16,269.69)	30,000.00	(3,769.69)
Codification - Parks	0.00	0.00	262.50	262.50	450.00	450.00
Other Expenditures Park	0.00	7,012.98	1,750.00	(5,262.98)	3,000.00	(4,012.98)
Total Operating Expenses	14,638.76	230,906.05	128,584.14	(102,321.91)	220,430.14	(10,475.91)
Net Operating Income	4,125.80	(107,809.23)	(15,884.14)	(91,925.09)	(27,230.14)	(80,579.09)

PARK FUND ACCOUNT: \$ -

\$30,000 Capital Expenditure for Repayment of Splashpad

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE POLICE DEPARTMENT**  
**MODIFIED CASH BASIS**

For the Seven Months Ending January 31, 2024

		Current Year					
	Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<b>Revenues</b>							
HUM4049	Animal Registration	0.00	36.00	29.15	6.85	50.00	(14.00)
HUM4055	Humane Fines	0.00	0.00	116.65	(116.65)	0.00	0.00
HUM4058	Officer Training Rev-Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4059	Animal Adoption-Humane	0.00	253.00	0.00	253.00	0.00	253.00
HUM4060	Animal Surrender Fees-Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4098	Donations - Humane	0.00	0.00	0.00	0.00	0.00	0.00
HUM4300	Utility Reimbursement-Humane	443.87	1,321.76	1,458.35	(136.59)	2,700.00	(1,378.24)
POL4027	Incarceration Fee - Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4038	Police Reports	15.00	100.00	145.85	(45.85)	250.00	(150.00)
POL4050	Interest Income Police	86.45	578.41	116.65	461.76	200.00	378.41
POL4055	Police Fines--Police	979.21	16,709.31	35,000.00	(18,290.69)	60,000.00	(43,290.69)
POL4058	Officers Training Rev Police	228.00	2,193.00	641.65	1,551.35	1,100.00	1,093.00
POL4090	Shop With Hero-Police	200.00	9,429.60	0.00	9,429.60	0.00	9,429.60
POL4093	Special Income-Police	20,242.00	24,541.09	0.00	24,541.09	0.00	24,541.09
POL4094	ATV/Golf Cart Inspection Fee	10.00	80.00	291.65	(211.65)	500.00	(420.00)
POL4096	Airport Security and Safety	0.00	0.00	2,916.65	(2,916.65)	5,000.00	(5,000.00)
POL4097	Grant Revenue Police	5,485.01	13,734.39	0.00	13,734.39	0.00	13,734.39
POL4098	Donations - Police	0.00	3,320.00	3,500.00	(180.00)	6,000.00	(2,680.00)
POL4099	Other Revenue Police	0.00	0.00	583.35	(583.35)	1,000.00	(1,000.00)
POL4300	Utilities Reimbursements-Police	1,546.94	7,169.48	7,000.00	169.48	12,000.00	(4,830.52)
POL4325	Sale of Assets	0.00	12,100.00	0.00	12,100.00	0.00	12,100.00
<b>Total Revenues</b>		<b>29,236.48</b>	<b>91,566.04</b>	<b>51,799.95</b>	<b>39,766.09</b>	<b>88,800.00</b>	<b>2,766.04</b>
<b>Operating Expenses</b>							
POL4407	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00
POI4510	Salaries-Police	64,218.49	410,314.91	366,153.10	(44,161.81)	627,691.00	217,376.09
POL4511	Lagers-Police	1,718.16	11,834.41	12,125.75	291.34	20,787.00	8,952.59
POL4512	Employee Ins-Police	990.34	58,804.36	93,914.90	35,110.54	160,997.00	102,192.64
POL4513	Payroll Taxes-FICA	4,905.66	31,336.39	28,010.50	(3,325.89)	48,018.00	16,681.61
POL4615	MIRMA Ins Police	0.00	0.00	6,885.65	6,885.65	11,804.00	11,804.00
POL4625	Bldg/Equip Ins-CIC	0.00	0.00	1,166.65	1,166.65	2,000.00	2,000.00
POL4631	Uniform Allowance Police	1,075.12	12,886.20	1,458.35	(11,427.85)	2,500.00	(10,386.20)
POL4736	Office Equip Maint Police	0.00	259.96	466.65	206.69	800.00	540.04
POL4737	Radios Exp Police	0.00	8,164.14	2,333.35	(5,830.79)	4,000.00	(4,164.14)
POL4738	Building Maint Police- \$1,000 CIC	0.00	1,766.34	2,916.65	1,150.31	5,000.00	3,233.66
POL4739	Equip Maint Police	(20,193.04)	12,914.28	5,833.35	(7,080.93)	10,000.00	(2,914.28)
POL4740	Vehicle Maint Police	3,009.21	18,057.56	12,833.35	(5,224.21)	22,000.00	3,942.44
POL4744	Postage Police	17.12	206.10	466.65	260.55	800.00	593.90
POL4745	General Supplies Police	57.81	3,785.33	2,333.35	(1,451.98)	4,000.00	214.67
POL4747	Office Supplies-Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4755	Tech Expenses-Police	710.60	2,336.47	4,083.35	1,746.88	7,000.00	4,663.53
POL4850	Capital Lease Expense-CIC*	4,359.00	47,290.66	42,212.45	(5,078.21)	72,364.20	25,073.54
POL4857	Legal Notices Ads Police	0.00	329.50	175.00	(154.50)	300.00	(29.50)
POL4858	Gasoline/Oil Police	2,683.83	21,942.20	26,250.00	750.01	45,000.00	23,057.80
POL4859	Electric/Water Police	872.10	7,169.48	6,416.65	(752.83)	11,000.00	3,830.52
POL4862	Telephone Police	1,009.73	6,191.54	5,833.35	(358.19)	10,000.00	3,808.46
POL4965	Physicals Employees Police	52.00	550.00	583.35	33.35	1,000.00	450.00
POL4966	Dues/Publications Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4968	MULES Police	225.00	675.00	1,400.00	725.00	2,400.00	1,725.00
POL4970	Grant Expenditures - Police	0.00	0.00	0.00	0.00	0.00	0.00
POL4974	Travel/Lodging Police	0.00	287.87	554.15	266.28	950.00	662.13
POL4975	Meals Police Officers	0.00	149.19	583.35	434.16	1,000.00	850.81
POL4976	Seminars/Training Police	0.00	1,107.39	1,895.85	788.46	3,250.00	2,142.61
POL4980	Prisoner Meals Police	69.76	247.92	291.65	43.73	500.00	252.08
POL4990	Shop With A Hero-Police	6,450.56	13,878.52	0.00	(13,878.52)	0.00	(13,878.52)
POL4991	Semo Crime Lab Police	0.00	0.00	583.35	583.35	1,000.00	1,000.00
HUM4510	Humane Wages	1,113.20	8,508.07	7,769.11	(738.96)	13,318.46	4,810.39
HUM4513	Payroll Taxes-Humane	85.16	650.87	552.11	(98.76)	946.46	295.59
HUM4859	Electric/Water Humane	272.00	1,321.76	1,283.35	(38.41)	2,200.00	878.24
HUM4976	Seminars/Training Humane	0.00	28.13	0.00	(28.13)	0.00	(28.13)
HUM4999	Other Expenditures-Humane	0.00	375.33	291.65	(83.68)	500.00	124.67
POL4995	Capital Expenditures Police-CIC	20,242.00	20,242.00	0.00	(20,242.00)	0.00	(20,242.00)
POL4997	Codification Police	0.00	60.62	262.50	201.88	450.00	389.38
POL4996	Generator Expense-CIC	0.00	0.00	843.87	843.87	1,446.67	1,446.67
POL4999	Other Expenditures Police	0.00	297.98	0.00	(297.98)	0.00	(297.98)
<b>Total Operating Expenses</b>		<b>93,943.81</b>	<b>703,970.48</b>	<b>638,763.34</b>	<b>(68,764.93)</b>	<b>1,095,022.79</b>	<b>391,052.31</b>
<b>Net Operating Income</b>		<b>(64,707.33)</b>	<b>(612,404.44)</b>	<b>(586,963.39)</b>	<b>(28,998.84)</b>	<b>(1,006,222.79)</b>	<b>393,818.35</b>

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE STREET DEPT (NET CAPITAL ITEMS)**  
**MODIFIED CASH BASIS**

**For the Seven Months Ending January 31, 2024**

Account Description	Current Year				Annual Budget	Annual Variance
	Current Month	Year to Date	YTD Budget	YTD Variance		
<u>Revenues</u>						
Special Income-Street	0.00	0.00	0.00	0.00	0.00	0.00
Other Income	0.00	35.92	0.00	35.92	0.00	35.92
State Gas Tax Street	11,285.29	81,125.75	67,083.35	14,042.40	115,000.00	(33,874.25)
Motor Vehicle Sales Tax Street	2,805.39	23,898.18	22,341.65	1,556.53	38,300.00	(14,401.82)
Motor Veh Fee Increase Street	1,618.85	9,377.15	10,850.00	(1,472.85)	18,600.00	(9,222.85)
Utilities Reimbursements	11,020.94	35,382.13	36,166.65	(784.52)	62,000.00	(26,617.87)
To Street income from G/F	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>26,730.47</b>	<b>149,819.13</b>	<b>136,441.65</b>	<b>13,377.48</b>	<b>233,900.00</b>	<b>(84,080.87)</b>
<u>Operating Expenses</u>						
Professional fees	0.00	0.00	0.00	0.00	0.00	0.00
Salaries-Street	7,682.94	55,988.10	59,645.25	3,657.15	102,249.00	46,260.90
Lagers-Street	816.80	5,866.59	7,634.65	1,768.06	13,088.00	7,221.41
Employee Ins--Street	320.75	10,083.11	14,744.90	4,661.79	25,277.00	15,193.89
Payroll Taxes-FICA	581.40	4,235.49	4,562.85	327.36	7,822.00	3,586.51
MIRMA Ins Street	0.00	2.00	2,569.00	2,567.00	4,404.00	4,402.00
Uniform Allowance Street	288.80	1,144.44	583.35	(561.09)	1,000.00	(144.44)
Office Equip Maint Street	0.00	0.00	0.00	0.00	0.00	0.00
Building Maint Street	72.15	27,813.15	437.50	(27,375.65)	750.00	(27,063.15)
Equip Maint Street	591.52	5,750.75	4,666.65	(1,084.10)	8,000.00	2,249.25
Vehicle Maint Street	501.49	1,422.05	2,333.35	911.30	4,000.00	2,577.95
General Supplies Street	369.52	2,558.38	1,750.00	(808.38)	3,000.00	441.62
Janitorial Street	0.00	0.00	0.00	0.00	0.00	0.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00
Tech Expenses-Street	0.00	0.00	291.65	291.65	500.00	500.00
Chemicals-Street	0.00	340.12	233.35	(106.77)	400.00	59.88
Legal Notices Ads Street	0.00	0.00	0.00	0.00	0.00	0.00
Gasoline/Oil Street	749.21	6,384.53	5,833.35	(551.18)	10,000.00	3,615.47
Electric/Water Street	5,600.81	35,382.13	36,166.65	784.52	62,000.00	26,617.87
Natural Gas Street	391.43	620.83	758.35	137.52	1,300.00	679.17
Telephone Street	86.68	519.18	875.00	355.82	1,500.00	980.82
Meals - Street	0.00	0.00	0.00	0.00	0.00	0.00
Seminars/Training Street	0.00	84.38	58.35	(26.03)	100.00	15.62
Street Materials-Street	-6,238.68	9,965.73	5,833.35	(4,132.38)	10,000.00	34.27
Ground Maintenance	329.57	3,019.42	3,129.08	109.66	5,364.18	2,344.76
Codification-Street	0.00	60.62	262.50	201.88	450.00	389.38
Other Expenditures Street	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>	<b>12,144.39</b>	<b>171,241.00</b>	<b>152,369.13</b>	<b>(18,871.87)</b>	<b>261,204.18</b>	<b>89,963.18</b>
<b>Net Operating Income</b>	<b>14,586.08</b>	<b>(21,421.87)</b>	<b>(15,927.48)</b>	<b>(5,494.39)</b>	<b>(27,304.18)</b>	<b>5,882.31</b>

**CITY OF MALDEN**  
**REVENUES AND EXPENDITURES FOR THE STREET DEPT CAPITAL ITEMS**  
**MODIFIED CASH BASIS**

**For the Seven Months Ending January 31, 2024**

		Current Year					
Account Description		Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<b><u>Revenues</u></b>							
STR4050	Investment Income	1,612.68	10,770.00	0.00	10,770.00	0.00	10,770.00
STR4275	Street Capital Tax	30,926.64	197,883.68	186,666.65	11,217.03	320,000.00	(122,116.32)
STR4097	Grant Revenue-Street	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>		<b>32,539.32</b>	<b>208,653.68</b>	<b>186,666.65</b>	<b>21,987.03</b>	<b>320,000.00</b>	<b>(111,346.32)</b>
<b><u>Operating Expenses</u></b>							
STR4850	Capital Lease Payments	21,112.77	147,789.39	147,791.00	1.61	253,356.00	105,566.61
STR4995	Street Tax Capital Expenditures	0.00	0.00	38,875.65	38,875.65	66,644.00	66,644.00
STR4998	Street Grant Expense	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Operating Expenses</b>		<b>21,112.77</b>	<b>147,789.39</b>	<b>186,666.65</b>	<b>38,877.26</b>	<b>320,000.00</b>	<b>172,210.61</b>
<b>Net Operating Income</b>		<b>11,426.55</b>	<b>60,864.29</b>	<b>0.00</b>	<b>60,864.29</b>	<b>0.00</b>	<b>60,864.29</b>



**MALDEN CAPITAL IMPROVEMENT CORPORATION**  
**INCOME STATEMENT**  
**MODIFIED CASH BASIS**

**For the Seven Months Ending January 31, 2024**

Account Description		Current Year			Annual Budget	Annual Variance
		Current Month	Year to Date	YTD Budget		
<b><u>Revenues</u></b>						
MCI4050	Interest Income	8.61	\$ 51.66	58.35	(6.69)	100.00 (48.34)
MCI4200	Lease Income	7,264.00	50,848.00	50,848.00	0.00	87,168.00 (36,320.00)
Total Revenues		7,272.61	50,899.66	50,906.35	(6.69)	87,268.00 (36,368.34)
<b><u>Expenses</u></b>						
MCI4615	Insurance Expense	0.00	0.00	0.00	0.00	0.00 0.00
MCI4738	Building Maintenance	0.00	0.00	0.00	0.00	0.00 0.00
MCI4851	Depreciation Expense	0.00	0.00	14,641.65	14,641.65	25,100.00 25,100.00
MCI4852	Interest Expense	1,398.76	8,582.97	14,875.00	6,292.03	25,500.00 16,917.03
MCI4996	Generator Expense	0.00	0.00	0.00	0.00	0.00 0.00
Total Expenses		1,398.76	8,582.97	29,516.65	(20,933.68)	50,600.00 42,017.03
Net Income		\$ 5,873.85	\$ 42,316.69	\$ 21,389.70	\$ 20,926.99	\$ 36,668.00 (\$ 78,385.37)

**MALDEN NUTRITION CENTER, INC.**  
**INCOME STATEMENT**  
**MODIFIED CASH BASIS**  
**For the Seven Months Ending January 31, 2024**

Account Description		Current Month	Current Year Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
<b><u>Revenues</u></b>							
NUT4200	Rent/Lease Income	\$0.00	\$0.00	0.00	0.00	0.00	0.00
NUT4050	Interest Income	0.02	0.17	0.00	0.17	0.00	0.17
Total Revenues		0.02	0.17	0.00	0.17	0.00	0.17
<b><u>Expenses</u></b>							
NUT4615	Insurance Expense	0.00	0.00	0.00	0.00	0.00	0.00
NUT4738	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
NUT4851	Depreciation	2,107.17	14,750.19	17,558.35	2,808.16	30,100.00	15,349.81
NUT4852	Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00
NUT4996	Generator Expense	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenses		2,107.17	14,750.19	17,558.35	2,808.16	30,100.00	15,349.81
<b>Net Income</b>		<b>(2,107.15)</b>	<b>(14,750.02)</b>	<b>(17,558.35) \$</b>	<b>2,808.33</b>	<b>(\$ 30,100.00) \$</b>	<b>15,349.98</b>

## CITY OF MALDEN

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Register: GEN1010 · Cash--General Fund

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/01/2024	PR 1/01/24		GEN1013 · Payroll Ac...	JUDGE/EMA/...	3,875.44			910,991.45
01/02/2024		CITY COLLECTOR	-split-				701.86	911,693.31
01/02/2024		CITY COLLECTOR	-split-				4,858.55	916,551.86
01/02/2024	PR 12/31...		GEN1013 · Payroll Ac...	PAYROLL TR...	51,127.83			865,424.03
01/03/2024		CITY COLLECTOR	-split-				10,465.86	875,889.89
01/04/2024		CITY COLLECTOR	-split-				3,045.82	878,935.71
01/04/2024		MALDEN BOARD ...	-split-	UTILITY-GEN...			3,100.02	882,035.73
01/05/2024		CITY COLLECTOR	-split-				5,689.48	887,725.21
01/05/2024		MO DEPT OF REV...	GEN4015 · Local Sale...				61,989.68	949,714.89
01/05/2024		MO DEPT OF REV...	GEN4016 · Consolidat...	consolidated			13,642.91	963,357.80
01/05/2024	11/28/23-...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	96.37			963,261.43
01/05/2024	4040224...	ARAMARK	GEN2001 · Accts Paya...	PD GEN FUND	7.13			963,254.30
01/05/2024	4040221...	ARAMARK	GEN2001 · Accts Paya...	PD GEN FUND	7.13			963,247.17
01/05/2024	4040226...	ARAMARK	GEN2001 · Accts Paya...	PD GEN FUND	21.39			963,225.78
01/05/2024	1225202...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD GEN FUND	43.34			963,182.44
01/05/2024	JAN 2024	MIRMA HEALTH	GEN2001 · Accts Paya...	PD GEN FUND	5,653.30			957,529.14
01/05/2024	1/12/24-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD GEN FUND	266.04			957,263.10
01/05/2024	3577	MALDEN FIRE EX...	GEN2001 · Accts Paya...	PD GEN FUND	263.00			957,000.10
01/05/2024	1/12/24-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD GEN FUND	99.43			956,900.67
01/05/2024	DEC 20,...	T-MOBILE.	GEN2001 · Accts Paya...	PD GEN FUND	181.76			956,718.91
01/05/2024	25706	MIKEL, DELILAH	GEN2001 · Accts Paya...	PD GEN FUND	80.00			956,638.91
01/05/2024	5174574...	AT & T	GEN2001 · Accts Paya...	PD GEN FUND	681.33			955,957.58
01/05/2024	MIDKIF...	CAPE RADIOLOGY...	GEN2001 · Accts Paya...	PD GEN FUND	52.00			955,905.58
01/05/2024	11/13/20...	HARPS FOOD STO...	GEN2001 · Accts Paya...	PD GEN FUN	69.76			955,835.82
01/05/2024	JAN 2024	BOSTON MUTUAL...	GEN2001 · Accts Paya...	PD GEN FUND	82.36			955,753.46
01/05/2024	JAN 2024	LIBERTY NATION...	GEN2001 · Accts Paya...	PD GEN FUND	591.37			955,162.09
01/05/2024	658287740	HUMANA	GEN2001 · Accts Paya...	PD GEN FUND	10.73			955,151.36
01/05/2024	BUILD...	MALDEN AIRPORT	GEN2001 · Accts Paya...	PD GEN FUND	100.00			955,051.36
01/05/2024	RENT 16...	MALDEN AIRPORT	GEN2001 · Accts Paya...	PD GEN FUND	100.00			954,951.36
01/05/2024	DEC23/1...	CREATIVE DESIG...	GEN2001 · Accts Paya...	PD GEN FUND	125.00			954,826.36
01/05/2024	60406	CHIDISTER, JONC...	GEN2001 · Accts Paya...	PD GEN FUND	2,083.33			952,743.03
01/05/2024	12/28/23-...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	146.55			952,596.48
01/05/2024	1091-391...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	19.74			952,576.74
01/05/2024	60405	PREYER, AMY	GEN2001 · Accts Paya...	PD GEN FUND	1,200.00			951,376.74
01/08/2024		MALDEN POLICE ...	POL4090 · Shop With ...				200.00	951,576.74
01/08/2024		CITY COLLECTOR	-split-				18,319.14	969,895.88
01/09/2024		MALDEN COURT	POL4055 · Police Fine...				150.00	970,045.88
01/09/2024		CITY COLLECTOR	-split-				1,040.62	971,086.50
01/09/2024	DEC 2023	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD GEN FUND	3,294.58			967,791.92
01/09/2024	COBB	LIBERTY MUTUAL...	GEN2001 · Accts Paya...	PD GEN FUND	200.00			967,591.92

## CITY OF MALDEN

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Register: GEN1010 · Cash--General Fund

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/09/2024	REFUND	CHANDLER, ELMER	GEN2001 · Accts Paya...	PD GEN FUND	3.96			967,587.96
01/09/2024	REFUND	MCMUNN, KRISTY	GEN2001 · Accts Paya...	PD GEN FUND	32.38			967,555.58
01/09/2024	REFUND	HOLLOWAY, JACOB	GEN2001 · Accts Paya...	PD GEN FUND	67.56			967,488.02
01/09/2024	REFUND	BLACK, DAVID*	GEN2001 · Accts Paya...	PD GEN FUND	50.60			967,437.42
01/09/2024	12/22/23-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD GEN FUND	293.66			967,143.76
01/09/2024	First Net-...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD GEN FUND	302.14			966,841.62
01/09/2024	12/28/23-...	POWELL SUPPLY	GEN2001 · Accts Paya...	PD GEN FUND	1,881.72			964,959.90
01/10/2024		CITY COLLECTOR	-split-				1,641.83	966,601.73
01/11/2024		MALDEN AIRPOR...	GEN1437 · Accounts ...				876.05	967,477.78
01/11/2024		MALDEN BOARD ...	GEN1437 · Accounts ...				968.93	968,446.71
01/11/2024		CITY COLLECTOR	GEN4999 · Other Exp ...				0.01	968,446.72
01/11/2024		MALDEN BOARD ...	-split-	trash			32,397.75	1,000,844.47
01/11/2024		CITY COLLECTOR	-split-				21.32	1,000,865.79
01/12/2024		MALDEN POLICE ...	POL4038 · Police Rep...				5.00	1,000,870.79
01/12/2024		CITY COLLECTOR	-split-				147.21	1,001,018.00
01/12/2024		MALDEN COURT	POL4055 · Police Fine...				227.50	1,001,245.50
01/12/2024		MALDEN COURT	-split-				19.50	1,001,265.00
01/12/2024		MALDEN COURT	-split-				426.00	1,001,691.00
01/12/2024		MALDEN COURT	-split-				39.00	1,001,730.00
01/16/2024		CITY COLLECTOR	-split-				16,675.91	1,018,405.91
01/16/2024	PR 1/14/24		GEN1013 · Payroll Ac...	PAYROLL TR...	62,688.40			955,717.51
01/17/2024		CITY COLLECTOR	-split-				81.18	955,798.69
01/17/2024	1/06/24-...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	73.22			955,725.47
01/17/2024	DEC 2023	RECORDER OF DE...	GEN2001 · Accts Paya...	PD GEN FUND	8.00			955,717.47
01/17/2024	1/04/2024	BANKCARD CENT...	GEN2001 · Accts Paya...	PD GEN FUND	775.50			954,941.97
01/17/2024	FEB 2024	KCL GROUP BENE...	GEN2001 · Accts Paya...	PD GEN FUND	316.29			954,625.68
01/17/2024	812HP03...	MO STATE HWY P...	GEN2001 · Accts Paya...	PD GEN FUND	225.00			954,400.68
01/17/2024	DEC FU...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD GEN FUND	2,683.83			951,716.85
01/17/2024	3649-GR...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD GEN FUND	128.06			951,588.79
01/17/2024	1/01/24-...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	55.96			951,532.83
01/17/2024	JG050-1/...	ALLSTATE/AMERI...	GEN2001 · Accts Paya...	PD GEN FUND	28.72			951,504.11
01/17/2024	12/31/23-...	TG EXPRESS	GEN2001 · Accts Paya...	PD GEN FUND	977.95			950,526.16
01/17/2024	BPW CA...	BANKCARD CENT...	GEN2001 · Accts Paya...	PD GEN FUND	60.92			950,465.24
01/18/2024		MALDEN AIRPOR...	GEN1437 · Accounts ...				736.11	951,201.35
01/18/2024		CITY COLLECTOR	-split-				795.60	951,996.95
01/18/2024		CITY PAYROLL	GEN1013 · Payroll Ac...				36,201.95	988,198.90
01/18/2024	12/30/23	MASTERCARD	GEN2001 · Accts Paya...	PD GEN FUND	245.16			987,953.74
01/18/2024	1091-392...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	23.99			987,929.75
01/18/2024	1091-391...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	47.88			987,881.87
01/18/2024	1091-390...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	70.28			987,811.59

## CITY OF MALDEN

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Register: GEN1010 · Cash--General Fund

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/18/2024	12/30/2023	MIDSOUTH OFFICE	GEN2001 · Accts Paya...	PD GEN FUND	49.99			987,761.60
01/18/2024	1/06/24-...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	154.44			987,607.16
01/18/2024	6337	THE CAMPBELL C...	GEN2001 · Accts Paya...	PD GEN FUND	32.50			987,574.66
01/18/2024	1/01/24 2...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	55.96			987,518.70
01/18/2024	1/06/24 P...	SPARKLIGHT	GEN2001 · Accts Paya...	PD GEN FUND	74.65			987,444.05
01/18/2024	1091-392...	O'REILLY	GEN2001 · Accts Paya...	PD GEN FUND	11.99			987,432.06
01/18/2024	1/01/2024	AFLAC	GEN2001 · Accts Paya...	PD GEN FUND	1,042.53			986,389.53
01/18/2024	4040234...	ARAMARK	GEN2001 · Accts Paya...	PD GEN FUND	14.26			986,375.27
01/18/2024	2024-mar...	BOOTHEEL YOUT...	GEN2001 · Accts Paya...	PD GEN FUND	650.00			985,725.27
01/18/2024	FEB 2024	SUN LIFE FINANCI...	GEN2001 · Accts Paya...	PD GEN FUND	246.78			985,478.49
01/18/2024	3/21/2024	RLI	GEN2001 · Accts Paya...	PD GEN FUND	238.00			985,240.49
01/18/2024	3/21/24	RLI	GEN2001 · Accts Paya...	PD GEN FUND	175.00			985,065.49
01/19/2024		CITY COLLECTOR	-split-				709.58	985,775.07
01/22/2024		CITY COLLECTOR	-split-				1,549.87	987,324.94
01/23/2024		CITY COLLECTOR	-split-				100.26	987,425.20
01/24/2024		CITY COLLECTOR	-split-				490.87	987,916.07
01/24/2024	8016- PO...	BARKLEY'S TRAN...	GEN2001 · Accts Paya...	PAID GEN FU...	75.00			987,841.07
01/24/2024	FEB 2024	BOSTON MUTUAL...	GEN2001 · Accts Paya...	PD GEN FUND	123.54			987,717.53
01/24/2024	FEB 2024	LIBERTY NATION...	GEN2001 · Accts Paya...	PD GEN FUND	591.37			987,126.16
01/25/2024		MALDEN POLICE ...	POL4038 · Police Rep...				10.00	987,136.16
01/25/2024		CITY COLLECTOR	-split-				400.77	987,536.93
01/25/2024		CITY COLLECTOR	-split-				131.76	987,668.69
01/26/2024		CITY COLLECTOR	-split-				414.05	988,082.74
01/26/2024		MALDEN BOARD ...	-split-	UTILITY-GEN...			4,266.46	992,349.20
01/29/2024		State of Missouri	POL4097 · Grant Reve...				5,485.01	997,834.21
01/29/2024		MALDEN COURT	POL4055 · Police Fine...				125.71	997,959.92
01/29/2024		CITY COLLECTOR	-split-				1,710.06	999,669.98
01/30/2024		CITY COLLECTOR	-split-				163.42	999,833.40
01/30/2024		CITY COLLECTOR	-split-				75.11	999,908.51
01/30/2024	01/11/20...	HARPS FOOD STO...	GEN2001 · Accts Paya...	PD GEN FUND	34.11			999,874.40
01/30/2024	1/25/24-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD GEN FUND	92.35			999,782.05
01/30/2024	1/25/24-...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD GEN FUND	404.34			999,377.71
01/30/2024	POLICE	GALLS, LLC	GEN2001 · Accts Paya...	PD GEN FUND	995.12			998,382.59
01/30/2024	1/19/24	CAPITAL ONE	GEN2001 · Accts Paya...	PD GEN FUND	34.90			998,347.69
01/30/2024	3008512-...	NOVATECH	GEN2001 · Accts Paya...	PD GEN FUND	127.99			998,219.70
01/30/2024	2238-CIT...	MALDEN FLOWER...	GEN2001 · Accts Paya...	PD GEN FND	118.90			998,100.80
01/30/2024	8017- PO...	BARKLEY'S TRAN...	GEN2001 · Accts Paya...	PAID GEN FU...	58.00			998,042.80
01/30/2024	First Net-...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD GEN FUND	302.24			997,740.56
01/30/2024	JULY-D...	DUNKLIN CO COL...	GEN2001 · Accts Paya...	PD GEN FUND	3,357.86			994,382.70
01/30/2024	658287736	HUMANA	GEN2001 · Accts Paya...	PD GEN FUND	10.73			994,371.97

## CITY OF MALDEN

2/15/2024 1:44 PM

Register: GEN1010 · Cash--General Fund

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/30/2024	JAN 2024	COLEMAN, CONNIE	GEN2001 · Accts Paya...	PD GEN FUND	388.00			993,983.97
01/31/2024		MALDEN COURT	POL4055 · Police Fine...				50.00	994,033.97
01/31/2024		CITY COLLECTOR	-split-				153.59	994,187.56
01/31/2024		CITY COLLECTOR	-split-				420.96	994,608.52
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH			7,854.51	1,002,463.03
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH			14,915.65	1,017,378.68
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH	6,672.69			1,010,705.99
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	PAY BACK G...				1,010,705.99
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH			4,125.80	1,014,831.79
01/31/2024	ERROR ...		FIR4740 · Vehicle Mai...	coded incorrect...	1,649.70			1,013,182.09
01/31/2024	FIRE CA...		FIR1030 · Fire Tax Fund	ADJ FIRE CA...			17,223.76	1,030,405.85
01/31/2024	GRMT		PAR4986 · Ground Ma...	GRMT-PARK...			256.34	1,030,662.19
01/31/2024	GRMT		PAR4986 · Ground Ma...	GRMT-COMC...			256.34	1,030,918.53
01/31/2024	INT CIT...		CEM1010 · Cash--Ce...	INT CITY CH...			6,918.62	1,037,837.15
01/31/2024	TRANS ...		CH-4094 · COVID FU...	TRANSFER C...			20,242.00	1,058,079.15

## CITY OF MALDEN

2/15/2024 1:45 PM

Register: GEN1014 · COVID FUNDING-FEDERAL

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/11/2024	TRANS 11		CH-4094 · COVID FU...	TRANSFER C...	1,344.09			403,748.73
01/31/2024	TRANS #3		COM1010 · Cash--Co...	TRF COVID F...	4,529.32			399,219.41
01/31/2024	TRANS #4		COM1010 · Cash--Co...	TRF COVID F...	2,375.00			396,844.41
01/31/2024	TRANS #5		COM1010 · Cash--Co...	TRF COVID F...	5,700.00			391,144.41
01/31/2024	TRANS #6		COM1010 · Cash--Co...	TRF COVID F...	24,700.00			366,444.41
01/31/2024	TRANS #7		COM1010 · Cash--Co...	TRF COVID F...	2,250.00			364,194.41
01/31/2024	TRANS ...		CH-4094 · COVID FU...	TRANSFER C...	20,242.00			343,952.41

## CITY OF MALDEN

2/15/2024 1:45 PM

Register: GEN1030 · Capital Improvement Fund

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/04/2024		MALDEN BOARD ...	GEN1437 · Accounts ...			1,410.42	226,316.55
01/05/2024		MO DEPT OF REV...	GEN4017 · Capital Im...	CAPITAL		15,496.79	241,813.34
01/18/2024	FEB 2024	MALDEN CAPITAL...	GEN2001 · Accts Paya...	PD CAPITAL I...	7,264.00		234,549.34
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	PAY BACK G...			234,549.34
01/31/2024	INT CIT...		CEM1010 · Cash--Ce...	INT CITY CH...		914.65	235,463.99



## CITY OF MALDEN

2/15/2024 1:45 PM

Register: CEM1010 · Cash--Cemetery Regular

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/02/2024		CITY COLLECTOR	CEM4290 · Grave Sale...			800.00	800.00
01/02/2024	PR 12/31...		GEN1013 · Payroll Ac...	PAYROLL TR...	1,868.29		-1,068.29
01/03/2024		CITY COLLECTOR	-split-			1,575.00	506.71
01/04/2024		MALDEN BOARD ...	CEM4300 · Utility Rei...	UTILITY-CE...		31.50	538.21
01/05/2024	11/28/23-...	O'REILLY	GEN2001 · Accts Paya...	PD CEM FUND	41.96		496.25
01/05/2024	1225202...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD CEM FUND	59.34		436.91
01/05/2024	11/30/23 ...	TG EXPRESS	GEN2001 · Accts Paya...	PD CEM FUND	232.00		204.91
01/09/2024	ERROR ...		STR4982 · Street Mate...	coded incorrect...	6,698.28		-6,493.37
01/09/2024	DEC 2023	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD CEM FUND	31.50		-6,524.87
01/16/2024	PR 1/14/24		GEN1013 · Payroll Ac...	PAYROLL TR...	1,561.10		-8,085.97
01/17/2024	FEB 2024	KCL GROUP BENE...	GEN2001 · Accts Paya...	PD CEM FUND	6.38		-8,092.35
01/17/2024	3647-CE...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD CEMETER...	188.42		-8,280.77
01/17/2024	BPW CA...	BANKCARD CENT...	GEN2001 · Accts Paya...	PD CEM FUND	60.92		-8,341.69
01/18/2024		CITY PAYROLL	CEM1013 · Payroll Ac...			118.91	-8,222.78
01/18/2024	FEB 2024	SUN LIFE FINANCI...	GEN2001 · Accts Paya...	PD CEM FUND	105.64		-8,328.42
01/22/2024		CITY COLLECTOR	-split-			1,475.00	-6,853.42
01/26/2024		MALDEN BOARD ...	CEM4300 · Utility Rei...	UTILITY-CE...		31.50	-6,821.92
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH		6,672.69	-149.23
01/31/2024	INT CIT...		-split-	INT CITY CH...		149.23	0.00

## CITY OF MALDEN

2/15/2024 1:46 PM

Register: COM1010 · Cash--Community Center

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/02/2024		CITY COLLECTOR	COM4099 · Other Rev...				50.00	4,579.32
01/04/2024		MALDEN BOARD ...	COM4300 · Utility Rei...	UTILITY-CO...			1,156.53	5,735.85
01/09/2024	DEC 2023	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD COM CEN...	2,539.34			3,196.51
01/12/2024	RF #2	SIDES CONSTRUC...	GEN2001 · Accts Paya...	PD COM CNTR	5,700.00			-2,503.49
01/18/2024	12/30/23	MASTERCARD	GEN2001 · Accts Paya...	PD COM CNTR	4,529.32			-7,032.81
01/18/2024	5077	DILLEPOLLARD	GEN2001 · Accts Paya...	PD COM FUND	2,250.00			-9,282.81
01/18/2024	PAY RE...	SIDES CONSTRUC...	GEN2001 · Accts Paya...	PD COM CNTR	24,700.00			-33,982.81
01/24/2024		CITY COLLECTOR	COM4099 · Other Rev...				100.00	-33,882.81
01/26/2024		MALDEN BOARD ...	COM4300 · Utility Rei...	UTILITY-CO...			2,539.34	-31,343.47
01/30/2024	REFUND	RIGGS, JACKIE	GEN2001 · Accts Paya...	PD COM FUND	100.00			-31,443.47
01/31/2024	ADJ NE...		-split-	ADJ NEG CASH	7,854.51			-39,297.98
01/31/2024	GRMT		PAR4986 · Ground Ma...	GRMT-COMC...	256.34			-39,554.32
01/31/2024	TRANS #3		-split-	TRF COVID F...			4,529.32	-35,025.00
01/31/2024	TRANS #4		-split-	TRF COVID F...			2,375.00	-32,650.00
01/31/2024	TRANS #5		-split-	TRF COVID F...			5,700.00	-26,950.00
01/31/2024	TRANS #6		-split-	TRF COVID F...			24,700.00	-2,250.00
01/31/2024	TRANS #7		-split-	TRF COVID F...			2,250.00	0.00

## CITY OF MALDEN

2/15/2024 1:46 PM

Register: PAR1021 · Cash--Park/Local Tax

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/02/2024		TELEPHONE SWIT...	PAR4200 · Rent Inco...			350.00	350.00
01/02/2024	PR 12/31...		GEN1013 · Payroll Ac...	PAYROLL TR...	1,753.14		-1,403.14
01/04/2024		MALDEN BOARD ...	PAR4300 · Utility Rei...	UTILITY-PARK		1,714.24	311.10
01/05/2024		MO DEPT OF REV...	PAR4016 · Local Sales...	park		14,845.32	15,156.42
01/05/2024	11/28/23-...	O'REILLY	GEN2001 · Accts Paya...	PD PARK FU...	98.35		15,058.07
01/05/2024	410172	ALLEN EVERETT ...	GEN2001 · Accts Paya...	PD PARK FU...	386.34		14,671.73
01/05/2024	39786861	LINDE GAS AND E...	GEN2001 · Accts Paya...	PD PARK FU...	268.03		14,403.70
01/05/2024	13643	C & S SEPTIC SER...	GEN2001 · Accts Paya...	PD PARK FU...	200.00		14,203.70
01/05/2024	13571(2)	C & S SEPTIC SER...	GEN2001 · Accts Paya...	PD PARK FU...	100.00		14,103.70
01/05/2024	13702	C & S SEPTIC SER...	GEN2001 · Accts Paya...	PD PARK FU...	200.00		13,903.70
01/05/2024	12/25/23 ...	BARTONS	GEN2001 · Accts Paya...	PD PARK FU...	25.81		13,877.89
01/05/2024	11/28/23-...	O'REILLY	GEN2001 · Accts Paya...	PD PARK FU...	25.96		13,851.93
01/05/2024	JAN 2024	MIRMA HEALTH	GEN2001 · Accts Paya...	PD PARK FU...	16.98		13,834.95
01/09/2024	DEC 2023	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD PARK FU...	1,545.00		12,289.95
01/09/2024	12/22/24-...	LIBERTY UTILTIES	GEN2001 · Accts Paya...	PD PARK FU...	94.00		12,195.95
01/09/2024	13451-A	C & S SEPTIC SER...	GEN2001 · Accts Paya...	PD PARK FU...	120.00		12,075.95
01/12/2024		CITY COLLECTOR	PAR4245 · RV Park R...			310.00	12,385.95
01/16/2024	PR 1/14/24		GEN1013 · Payroll Ac...	PAYROLL TR...	2,531.54		9,854.41
01/17/2024	DEC 2023	BOOTHEEL YOUT...	GEN2001 · Accts Paya...	PD PARK FU...	7,422.66		2,431.75
01/17/2024	FEB 2024	KCL GROUP BENE...	GEN2001 · Accts Paya...	pd park fund	0.96		2,430.79
01/17/2024	3646-PA...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD PARK FU...	98.90		2,331.89
01/17/2024	BPW CA...	BANKCARD CENT...	GEN2001 · Accts Paya...	PD PARK FU...	60.92		2,270.97
01/18/2024		CITY PAYROLL	PAR1013 · Payroll Ac...			580.16	2,851.13
01/18/2024	1/01/2024	AFLAC	GEN2001 · Accts Paya...	PD PARK FU...			2,851.13
01/18/2024	12/28/23-...	O'REILLY	GEN2001 · Accts Paya...	PD PARK FU...	13.99		2,837.14
01/26/2024		MALDEN BOARD ...	PAR4300 · Utility Rei...	UTILITY-PARK		1,545.00	4,382.14
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH	4,125.80		256.34
01/31/2024	GRMT		PAR4986 · Ground Ma...	GRMT-PARK...	256.34		0.00
01/31/2024	INT CIT...		CEM1010 · Cash--Ce...	INT CITY CH...			0.00

## CITY OF MALDEN

2/15/2024 1:47 PM

Register: STR1010 · Cash--Street Regular

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/02/2024	PR 12/31...		GEN1013 · Payroll Ac...	PAYROLL TR...	4,272.83			-4,272.83
01/04/2024		MALDEN BOARD ...	STR4300 · Utility Rei...	UTILITY-STR...			5,420.13	1,147.30
01/05/2024	11/28/23-...	O'REILLY	GEN2001 · Accts Paya...	PD STR FUND	158.35			988.95
01/05/2024	4040224...	ARAMARK	GEN2001 · Accts Paya...	PD STR FUND	11.73			977.22
01/05/2024	11/30/23-...	GREENWAY	GEN2001 · Accts Paya...	PD STR FUND	1.30			975.92
01/05/2024	11/30/23 ...	TG EXPRESS	GEN2001 · Accts Paya...	PD STR FUND	30.00			945.92
01/05/2024	11/30/23-...	GREENWAY	GEN2001 · Accts Paya...	PD STR FUND	3.00			942.92
01/05/2024	4040221...	ARAMARK	GEN2001 · Accts Paya...	PD STR FUND	11.73			931.19
01/05/2024	6931908...	G & C SUPPLY	GEN2001 · Accts Paya...	PD STREET F...	214.80			716.39
01/05/2024	6931907-...	G & C SUPPLY	GEN2001 · Accts Paya...	PD STREET F...	244.80			471.59
01/05/2024	ROGERS 2	BOOTHEEL BOOT...	GEN2001 · Accts Paya...	PD STR FUND	206.95			264.64
01/05/2024	4040226...	ARAMARK	GEN2001 · Accts Paya...	PD STR FUND	35.19			229.45
01/05/2024	12/22/23-...	BAKER IMPLEMENT	GEN2001 · Accts Paya...	PD STR FUND	12.89			216.56
01/05/2024	12/22/23 ...	BAKER IMPLEMENT	GEN2001 · Accts Paya...	PD STR FUND	5.85			210.71
01/05/2024	1225202...	AT&T WIRELESS / ...	GEN2001 · Accts Paya...	PD STR FUND	86.68			124.03
01/05/2024	12/05/23-...	SANTIE SMALL E...	GEN2001 · Accts Paya...	PD STREET F...	346.78			-222.75
01/05/2024	112-23-2...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD STREET F...	135.70			-358.45
01/05/2024	JAN 2024	MIRMA HEALTH	GEN2001 · Accts Paya...	PD STREET F...	257.64			-616.09
01/05/2024	R300052...	TAG TRUCK CENT...	GEN2001 · Accts Paya...	PD STR FUND	26.82			-642.91
01/09/2024	ERROR ...		STR4982 · Street Mate...	coded incorrect...			6,698.28	6,055.37
01/09/2024	DEC 2023	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD STREET F...	5,600.81			454.56
01/09/2024	12/28/22-...	POWELL SUPPLY	GEN2001 · Accts Paya...	PD STREET F...	67.37			387.19
01/09/2024	3175095-...	POWELL SUPPLY	GEN2001 · Accts Paya...	PD STREET F...	4.78			382.41
01/09/2024	12-22-23...	LIBERTY UTILITIES	GEN2001 · Accts Paya...	PD STREET F...	255.73			126.68
01/09/2024	1/02/202...	SANTIE SMALL E...	GEN2001 · Accts Paya...	PD STREET F...	93.38			33.30
01/09/2024	735054-S...	MOORE'S AUTO E...	GEN2001 · Accts Paya...	PD STREET F...	104.50			-71.20
01/16/2024	PR 1/14/24		GEN1013 · Payroll Ac...	PAYROLL TR...	6,012.12			-6,083.32
01/17/2024	FEB 2024	KCL GROUP BENE...	GEN2001 · Accts Paya...	PD STR FUND	14.51			-6,097.83
01/17/2024	3644-ST...	BOARD OF PUBLI...	GEN2001 · Accts Paya...	PD STREET F...	749.21			-6,847.04
01/17/2024	BPW CA...	BANKCARD CENT...	GEN2001 · Accts Paya...	PD STR FUND	60.92			-6,907.96
01/18/2024		CITY PAYROLL	STR1013 · Payroll Acc...				1,330.52	-5,577.44
01/18/2024	1/01/2024	AFLAC	GEN2001 · Accts Paya...	PD STREET F...	175.31			-5,752.75
01/18/2024	STREET	LINDE GAS AND E...	GEN2001 · Accts Paya...	PD STR FUND	305.60			-6,058.35
01/18/2024	4040234...	ARAMARK	GEN2001 · Accts Paya...	PD STR FUND	23.20			-6,081.55
01/18/2024	12/28/23-...	O'REILLY	GEN2001 · Accts Paya...	PD STR FUND	313.14			-6,394.69
01/22/2024		MO DEPT OF REV ...	-split-	STREET			15,709.53	9,314.84
01/26/2024		MALDEN BOARD ...	STR4300 · Utility Rei...	UTILITY-STR...			5,600.81	14,915.65
01/31/2024	ADJ NE...		COM1010 · Cash--Co...	ADJ NEG CASH	14,915.65			0.00

## CITY OF MALDEN

2/15/2024 1:48 PM

Register: STR1015 · Cash-Street Capital Fund

From 01/01/2024 through 01/31/2024

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/05/2024		MO DEPT OF REV...	STR4275 · Street Sales...	street			30,926.64	427,565.59
01/20/2024	01/20/24-...	FIRST MISSOURI B...	GEN2001 · Accts Paya...	PD STREET C...	21,112.77			406,452.82
01/31/2024	INT CIT...		CEM1010 · Cash--Ce...	INT CITY CH...			1,612.68	408,065.50

## Malden Airport &amp; Industrial Park 22-24

## Balance Sheet

January 31, 2024

ASSETS			
Current Assets			
10190-IP	Petty Cash MIP	117.74	
10390-IP	Cking-Regular MIP	389,158.16	
10392-AP	Cking-Aviation-Special MAP	80,965.54	
10492-AP	Cking-Grant Funds-MAP	70,443.10	
10792-AP	Cking- Hangar Remodel Const	7.01	
10890-IP	Cking-Rail Spur	19,702.94	
10990-IP	Cking-ESCROW Pymts/Ins	180,000.00	
11090-IP	P/R Benefits Escrow	10,252.15	
11592-AP	MAAPS - Petty Cash	487.39	
11692-AP	MAAPS - Checking	5,134.18	
Total Current Assets			756,268.21
Property and Equipment			
Total Property and Equipment			0.00
Other Assets			
Total Other Assets			0.00
Total Assets			756,268.21
LIABILITIES AND CAPITAL			
Current Liabilities			
Total Current Liabilities			0.00
Total Liabilities			0.00
Long-Term Liabilities			
Total Long-Term Liabilities			0.00
Total Liabilities			0.00
Equity			
28190-IP	Retained Earnings-MIP	1,934,161.96	
28191-IP	Prior Period Adjustments	(1,514,047.37)	
28192-AP	Retained Earnings-MAP	5,370,418.37	
28193-AP	Prior Period Adjustments	(5,337,191.49)	
	Current Earnings	302,926.74	
Total Equity			756,268.21
Total Liabilities & Equity			756,268.21

Prepared prior to Audit

**MALDEN REGIONAL AIRPORT/INDUSTRIAL PARK**

<b>TREASURER'S REPORT MONTH OF January, 2024</b>		<b>BEGINNING BALANCE</b>	<b>DEPOSITS</b>	<b>DISBURSED</b>	<b>ENDING BALANCE</b>
10390 MALDEN REG AIRPORT & INDUST PARK		22,152.98	407,129.49	40,144.31	389,138.16
10392 SPECIAL AVIATION		80,770.57	194.97	0.00	80,965.54
10490 RAIL GRANT FUNDS		0.00	0.00	0.00	0.00
10492 *AVIATION RELATED GRANTS		70,443.10	0.00	0.00	70,443.10
10890 RAIL SPUR GRANTS/LOCAL		19,702.94	0.00	0.00	19,702.94
10990 ESCROW		180,000.00	0.00	0.00	180,000.00
11090 P/R BENEFITS ESCROW		10,252.15	0.00	0.00	10,252.15
10792 HANGAR REMODEL GRANT ACCT		6.98	0.03	0.00	7.01
11692 MAAPS CHECKING ACCT		5,149.18	0.00	15.00	5,134.18
<b>TOTAL</b>		<b>388,477.90</b>	<b>407,324.49</b>	<b>40,159.31</b>	<b>\$755,643.08</b>
<b>PREPARED BY MALDEN AIRPORT</b>			<b>Airport/Industrial Park</b>		<b>\$755,643.08</b>

\*Always need to save in advance for Local Match for Grants



MALDEN REGIONAL AIRPORT & INDUSTRIAL PARK					
INCOME STATEMENT FISCAL ENDING JUNE 30, 2024					
Month 7 Ended January, 2024 58%					
Prepared Prior to Audit	THIS MONTH	YR-TO-DATE	% Used	BUDGET	VARIANCE
Income--Operating Revenue	(Asset accounts not included)			budget adj transfers	
301 Commercial Rentals	17,699.67	67,040.42	83%	81,000.00	13,959.58
302 House Rentals	7,577.16	47,878.04	59%	80,725.00	32,846.96
306 Cash Rent/Farm	374,851.94	374,851.94	110%	340,000.00	(34,851.94)
307 Av Bldg Rentals	1,950.00	13,900.47	77%	18,000.00	4,099.53
308 Penalties-Rentals	335.93	1,168.55	156%	750.00	(418.55)
310 Rail Spur Use Fees	0.00	1,000.00	100%	1,000.00	0.00
385 Events Donations MIP	0.00	0.00		0.00	0.00
390 Misc Revenue	0.00	196.51		0.00	(196.51)
<b>Total Operating Revenue</b>	<b>402,414.70</b>	<b>506,035.93</b>	<b>97%</b>	<b>521,475.00</b>	<b>15,439.07</b>
Expenses--Operating Expense					
405 Salaries (includes vac,sick, etc)	19,533.85	116,800.97	49%	238,845.00	122,044.03
411 Fica Taxes Expense	1,202.56	7,186.08	49%	14,808.00	7,621.92
412 Mcare Tax Expense	281.24	1,680.62	49%	3,463.00	1,782.38
413 Unemployment Taxes	0.00	0.00	0%	500.00	500.00
415 Retirement Plan	1,653.56	10,014.36	34%	29,228.00	19,213.64
420 Employee Insurance	1,533.56	11,449.66	30%	38,768.00	27,318.34
422 Capital Expenditures	0.00	92,214.53	18%	502,500.00	410,285.47
423 Mileage/Office	0.00	386.46	43%	900.00	513.54
425 Employee Uniforms	0.00	25.92	3%	1,000.00	974.08
437 Misc P/R expense	0.61	0.65	1%	76.00	75.35
440 Medical/Physicals/Minor W/C	0.00	704.00	88%	800.00	96.00
450 MIRMA Insurance	0.00	0.00	0%	130,000.00	130,000.00
452 Workman's Compensation	0.00	0.00		0.00	0.00
454 Property Ins	(858.34)	(6,008.38)	-172%	3,500.00	9,508.38
461 Aviation Ins Exp	0.00	0.00		0.00	0.00
462 Rail spur Ins	0.00	0.00	0%	14,000.00	14,000.00
465 Drainage Taxes	0.00	3,398.56	80%	4,250.00	851.44
470 Travel/Training	0.00	300.00	15%	2,000.00	1,700.00
475 General/Admin	41.67	1,057.32	2%	45,000.00	43,942.68
480 Legal/Accounting	694.44	4,995.58	20%	25,000.00	20,004.42
485 Advertising	0.00	212.00	14%	1,500.00	1,288.00
490 Telephone	429.74	3,213.86	64%	5,000.00	1,786.14
495 Postage/Office	50.90	2,088.50	8%	27,000.00	24,911.50
502 Utilities Discount	(1,952.64)	(8,036.68)	57%	(14,000.00)	(5,963.32)
503 Elect/W/S for Operations	982.82	12,953.97	62%	21,000.00	8,046.03
504 Nat Gas for Operations	250.56	792.72	26%	3,000.00	2,207.28
510 Maint Gas/Diesel	164.92	4,553.30	41%	11,000.00	6,446.70
515 Maint-Equip/Radios	999.66	11,987.70	109%	11,000.00	(987.70)
520 Maint Gen Supply	775.39	1,732.91	58%	3,000.00	1,267.09
540 Misc Expense	281.04	1,487.11	25%	6,000.00	4,512.89
550 Bad Debts/Rental	0.00	0.00	0%	2,000.00	2,000.00
561 Commercial Exp	279.81	9,870.68	15%	65,000.00	55,129.32
562 Houses Expense	4,404.88	18,810.57	47%	40,000.00	21,189.43
564 Farmland Exp-Cash Rent	0.00	45.00	0%	10,000.00	9,955.00
565 Av Bldg Rent Exp	53.61	12,628.18	25%	50,000.00	37,371.82
566 Aviation Related	1,063.60	6,219.56	31%	20,000.00	13,780.44
568 AV Security/Safety Exp	0.00	0.00	0%	8,000.00	8,000.00
570 Fairgrounds Exp	0.00	0.00	0%	2,000.00	2,000.00
571 Events Exp	0.00	0.00	0%	1,000.00	1,000.00
573 Rail Spur Exp (wo/ins 3/09)	0.00	1,350.00	1%	100,000.00	98,650.00
574 Rail Non-Access Fee (if not 20 ca	0.00	0.00		0.00	0.00
575 Street Repairs	344.61	435.25	4%	10,000.00	9,564.75
<b>Total Expenses</b>	<b>32,212.05</b>	<b>324,550.96</b>	<b>23%</b>	<b>1,437,138.00</b>	<b>1,112,587.04</b>
<b>Net Operating Income</b>	<b>370,202.65</b>	<b>181,484.97</b>		<b>(915,663.00)</b>	<b>(1,097,147.97)</b>
Other Income		Income Statement does not include expenditures for asset accounts			
705 Grants	0.00	0.00		450,000.00	450,000.00
710 Ins Claims Proceeds	0.00	115,692.76		0.00	(115,692.76)
720 Gain/Disposal of Asset	0.00	14,982.50		0.00	(14,982.50)
724 Av JET Fuel Sales/Exp	(3,934.09)	(3,567.49)	143%	(2,500.00)	1,067.49
725 Av 100LL Fuel-Sales/Exp	(841.34)	(4,002.49)	400%	(1,000.00)	3,002.49
730 AV Permit Fee	0.00	0.00	0%	2,000.00	2,000.00
742 MAAPS- Cash Donations	0.00	120.00		0.00	(120.00)
744 MAAPS - interest	0.00	0.00		0.00	0.00
750 Interest Income	1,772.96	8,062.02	101%	8,000.00	(62.02)
754 Non-Cash Revenue	0.00	0.00		0.00	0.00
755 Donated Asset Acct	0.00	0.00		0.00	0.00
756 Donations (cash)	0.00	0.00		0.00	0.00
760 Other Misc Revenue	0.00	60.00		0.00	(60.00)
770 City GF transfer To A/P	0.00	0.00		0.00	0.00
<b>Total Other Income</b>	<b>(3,002.47)</b>	<b>131,347.30</b>	<b>28%</b>	<b>456,500.00</b>	<b>325,152.70</b>
Other Expenses					
805 Depreciation (non-cash item)	0.00	0.00		0.00	0.00
185 transportation work equip	0.00	0.00		0.00	
186 furniture/ fixtures/equip	0.00	0.00		0.00	
187 bldg/improvements	0.00	0.00		0.00	
261 Lease purchase or notes	0.00	0.00		0.00	
807 Ins Claims Exp	0.00	6,321.03	253%	2,500.00	(3,821.03)
815 MAAPS - Wall Of Honor Exp	15.00	646.46		0.00	(646.46)
816 MAAPS -Museum Exp	0.00	125.08		0.00	(125.08)
817 MAAPS -Misc/Promo Exp	0.00	75.00		0.00	(75.00)
820 Loss/Disposal Asset	0.00	0.00		0.00	0.00
840 Ind Park In-Kind to DEID	0.00	0.00		0.00	0.00
842 Ind Park to City	0.00	0.00		0.00	0.00
835 Interest Paid	0.00	0.00		0.00	0.00
845 Other Misc Expense	0.00	2,737.96	26%	10,500.00	7,762.04
XXX	XXX	XXX	XXX	XXX	XXX
<b>Total Other Expenses</b>	<b>15.00</b>	<b>9,905.53</b>	<b>76%</b>	<b>13,000.00</b>	<b>3,094.47</b>
<b>Net Income</b>	<b>367,185.18</b>	<b>302,928.74</b>		<b>(472,163.00)</b>	<b>(775,089.74)</b>

# 2024 ADOPTING ORDINANCE

**BILL NO. 3282**

**ORD. NO. 3282**

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE OF ORDINANCES OF THE CITY OF MALDEN, COUNTY OF DUNKLIN, STATE OF MISSOURI; ESTABLISHING THE SAME; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN, EXCEPT AS HEREIN EXPRESSLY PROVIDED; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE OF ORDINANCES; PROVIDING PENALTY FOR THE VIOLATION THEREOF; AND PROVIDING WHEN THIS ORDINANCE SHALL BECOME EFFECTIVE

Be it ordained by the City Council of the City of Malden, County of Dunklin, State of Missouri, as follows:

## **Section 1. Approval, Adoption and Enactment of Code.**

Pursuant to Section 71.943 of the Revised Statutes of Missouri, the codification of ordinances, as set out in Titles I through VII, each inclusive, of the "Code of Ordinances of the City of Malden, County of Dunklin, State of Missouri," is hereby adopted and enacted as the "Code of Ordinances of the City of Malden"; which shall supersede all other general and permanent ordinances of the City passed on or before June 26, 2023, to the extent provided in Section 3 hereof.

## **Section 2. When Code Provisions Effective.**

All provisions of such Code shall be in full force and effect from and after the effective date of this ordinance as set forth herein.

## **Section 3. Repeal of Legislation Not Contained in Code; Legislation Saved From Repeal; Matters Not Affected By Repeal.**

- A. All ordinances of a general and permanent nature of the City adopted on final passage on or before June 26, 2023, and not included in such Code or recognized and continued in force by reference therein, are hereby repealed from and after the effective date of this ordinance, except those which may be specifically excepted by separate ordinance, and except the following which are hereby continued in full force and effect, unless specifically repealed by separate ordinance:
1. Ordinances promising or guaranteeing the payment of money for the City, or authorizing the issuance of any bonds or notes of the City or any other evidence of the City's indebtedness, or authorizing any contract or obligation assumed by the City.
  2. Ordinances levying taxes or making special assessments.
  3. Ordinances appropriating funds or establishing salaries and compensation, and providing for expenses.

4. Ordinances granting franchises or rights to any person, firm or corporation.
  5. Ordinances relating to the dedication, opening, closing, naming, establishment of grades, improvement, altering, paving, widening or vacating of streets, alleys, sidewalks or public places.
  6. Ordinances authorizing or relating to particular public improvements.
  7. Ordinances respecting the conveyances or acceptance of real property or easements in real property.
  8. Ordinances dedicating, accepting or vacating any plat or subdivision in the City or any part thereof, or providing regulations for the same.
  9. Ordinances annexing property to the City.
  10. All zoning and subdivision ordinances not specifically repealed and not included herein.
  11. Ordinances establishing TIF districts or redevelopment districts.
  12. Ordinances relating to traffic schedules (e.g., stop signs, parking limits, etc.).
  13. All ordinances relating to personnel regulations (e.g., pensions, retirement, job descriptions and insurance, etc.).
  14. Ordinances authorizing the establishment of industrial development corporations.
  15. Ordinances establishing tax rates for the City.
  16. Conflicts of interest and disclosure report provisions.
  17. R.O. 1993 Sections 155.030, 155.040, and 155.070 through 155.140, regarding taxation and finance.
  18. Ordinance No. 2854, regarding cemetery accounts.
  19. Ordinance No. 2888, adopted March 10, 2007, regarding solid waste management.
  20. Police Department standard operating procedures.
- B. The repeal provided for in this Section shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance which is repealed by this ordinance.

- C. The repeal provided for in this Section shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance, nor shall it affect any prosecution, suit or proceeding pending or any judgment rendered prior to such date.

#### **Section 4. Amendments To Code.**

Any and all additions and amendments to such Code when passed in such form as to indicate the intention of the City Council to make the same a part thereof shall be deemed to be incorporated in such Code so that reference to the "Code of Ordinances of the City of Malden" shall be understood and intended to include such additions and amendments.

#### **Section 5. Violations and Penalties.**

- A. Whenever in this Code or any other ordinance of the City, or in any rule, regulation, notice or order promulgated by any officer or agency of the City under authority duly vested in him/her or it, any act is prohibited or is declared to be unlawful or an offense, misdemeanor or ordinance violation or the doing of any act is required or the failure to do any act is declared to be unlawful or an offense, misdemeanor or ordinance violation, and no specific penalty is provided for the violation thereof, upon conviction of a violation of any such provision of this Code or of any such ordinance, rule, regulation, notice or order, the violator shall be punished by a fine not exceeding five hundred dollars (\$500.00) or by imprisonment in the City or County Jail not exceeding three (3) months, or by both such fine and imprisonment; provided, that in any case wherein the penalty for an offense is fixed by a Statute of the State, the statutory penalty, and no other, shall be imposed for such offense, except that imprisonments may be in the City prison or workhouse instead of the County Jail.
- B. Whenever any provision of the Revised Statutes of Missouri or other Statute of the State limits the authority of the City to punish the violation of any particular provision of these ordinances or rules, regulations or orders promulgated pursuant thereto to a fine of less amount than that provided in this Section or imprisonment for a shorter term than that provided in this Section, the violation of such particular provision of these ordinances or rules, regulations or orders shall be punished by the imposition of not more than the maximum fine or imprisonment so authorized, or by both such fine and imprisonment.
- C. Whenever any provision of the Revised Statutes of Missouri or other Statute of the State establishes a penalty differing from that provided by this Section for an offense similar to any offense established by these ordinances, rules, regulations or other orders of the City, the violation of such City law, ordinance, rule, regulation or order shall be punished by the fine or imprisonment established for such similar offense by such State law.
- D. Every day any violation of this Code or any other ordinance or any such rule, regulation, notice or order shall continue shall constitute a separate offense.

- E. Whenever any act is prohibited by this Code, by an amendment thereof, or by any rule or regulation adopted thereunder, such prohibition shall extend to and include the causing, securing, aiding or abetting of another person to do said act. Whenever any act is prohibited by this Code, an attempt to do the act is likewise prohibited.

#### **Section 6. Applicability of General Penalty.**

In case of the amendment by the City Council of any Section of such Code for which a penalty is not provided, the general penalty as provided in Section 5 of this ordinance shall apply to the Section as amended; or in case such amendment contains provisions for which a penalty other than the aforementioned general penalty is provided in another Section in the same Chapter, the penalty so provided in such other Section shall be held to relate to the Section so amended, unless such penalty is specifically repealed therein.

#### **Section 7. Filing of Copy of Code; Codes To Be Kept Up-To-Date.**

A copy of such Code shall be kept on file in the office of the City Clerk, preserved in loose-leaf form or in such other form as the City Clerk may consider most expedient. It shall be the express duty of the City Clerk, or someone authorized by said officer, to insert in their designated places all amendments and all ordinances or resolutions which indicate the intention of the City Council to make the same part of such Code when the same have been printed or reprinted in page form and to extract from such Code all provisions which from time to time may be repealed by the City Council. This copy of such Code shall be available for all persons desiring to examine the same.

#### **Section 8. Altering or Tampering With Code; Violations and Penalties.**

It shall be unlawful for any person to change or alter by additions or deletions any part or portion of such Code, or to insert or delete pages or portions thereof, or to alter or tamper with such Code in any manner whatsoever which will cause the law of the City of Malden to be misrepresented thereby. Any person violating this Section shall be punished as provided in Section 5 of this ordinance.

#### **Section 9. Severability.**

It is hereby declared to be the intention of the City Council that the Sections, paragraphs, sentences, clauses and phrases of this ordinance and the Code hereby adopted are severable, and if any phrase, clause, sentence, paragraph or Section of this ordinance or the Code hereby adopted shall be declared unconstitutional or otherwise invalid by the valid judgment or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs and Sections of this ordinance or the Code hereby adopted.

**Section 10. Effective Date.**

This ordinance and the Code adopted hereby shall become effective February 26, 2024.

PASSED by the City Council of the City of Malden this 26<sup>th</sup> day of February, 2024.

APPROVED by the Mayor of the City of Malden this 26<sup>th</sup> day of February, 2024.

\_\_\_\_\_  
Mayor of the City of Malden

ATTEST:

\_\_\_\_\_  
City Clerk

**FIRST READING**

<b><u>COUNCIL MEMBER</u></b>	<b><u>Yea</u></b>	<b><u>Nay</u></b>
LYNNETTE JENKINS	_____	_____
BO BECKETT	_____	_____
TERRI LEFLER	_____	_____
ROBERT HOUSE	_____	_____
HAROLD JONES	_____	_____
DREW JOYCE	_____	_____
DEBRA WILKERSON	_____	_____
CASEN COLEMAN	_____	_____

**SECOND READING**

<b><u>COUNCIL MEMBER</u></b>	<b><u>Yea</u></b>	<b><u>Nay</u></b>
LYNNETTE JENKINS	_____	_____
BO BECKETT	_____	_____
TERRI LEFLER	_____	_____
ROBERT HOUSE	_____	_____
HAROLD JONES	_____	_____
DREW JOYCE	_____	_____
DEBRA WILKERSON	_____	_____
CASEN COLEMAN	_____	_____

City of Malden  
2023 Statutory Updates Incorporated During Supplement # 13

The Sections of the Code noted in the table below have been updated with the 2023 statutory material. The City's attorney may want to review these changes to confirm these revisions are necessary. All revised Sections will be in effect following the City's adoption of the Code.

<b>Section/Subsection of the Code</b>	<b>Description of the Revision</b>	<b>Pursuant to RSMo. Section</b>
120.020	A new Subsection (A)(16) regarding certain law enforcement and/or public safety agency information was added and subsequent Subsections were renumbered. In former Subsection (A)(16) [now (A)(17)], we deleted "which is or appears to be terrorist in nature and."	610.021
210.840	Additional provisions were added to Subsection (G) of this Section setting out an exception to certain weapons regulations for certain school officers and school protection officers.	571.030
210.1230	Subsection (A) of this Section was revised to read in part, "...or utility regulated under Chapter 386 or 393, RSMo., including <u>twisted pair copper telecommunications wiring of pair or greater existing in 19, 22, 24, or 26 gauge burnt wire</u> , bleachers, guardrails..."	407.302
210.1900	We added this Section regarding "drug masking products."	579.041
340.230	This Section, regarding texting while operating a motor vehicle, was derived from Section 304.820, RSMo. SB 398 repealed Section 304.820, RSMo., and adopted a new Section 304.822, RSMo., which includes similar provisions. This Section was revised to reflect the new provisions in Section 304.822, RSMo.	304.820, 304.822



Dear Mandy:

We have updated the Code of the City of Malden with the 2023 statutory material. You will be receiving the supplement shortly. Enclosed is an Adopting Ordinance, which the City will need to enact as soon as possible for the new statutory provisions to take effect. A list of sections of the City Code that have been amended or added is included and should be attached to the Adopting Ordinance.

This year the State legislated video service provider's fees as follows:

**§ 67.2689, RSMo. Fee authorized, amount – exception – adjustment of fee, when. Beginning August 28, 2023, Subsection 2 of Section 67.2689, RSMo., sets a maximum video service provider fee of 4.5% of gross revenues. The maximum fee will decrease by 0.5% each August until the maximum fee reaches 2.5% in August 2027.**

Many municipalities have this in their Codes or may wish to add this to their Codes but as this isn't technically a "model code" Section and each City tends to handle this differently we have not made any changes to your Code because of these changes. Let us know if you need samples or any help incorporating this into your Code. You should also contact your attorney and/or reach out to the Missouri Municipal League for additional information.

We suggest that the City have its Attorney review the above list of changes. Should any corrections be required, we will prepare a supplement to make those changes prior to readoption of the Code. Once adopted, the Code Adoption Ordinance will be included in the front of the Code to signify the official nature of the Code. If the proposed ordinance is adopted within 90 days after the receipt of this letter, the Code will be updated to include the Code Adoption Ordinance at no cost to the City.

If you have any questions or if we can be of any further assistance, please do not hesitate to ask.

Sincerely,  
GENERAL CODE

Lisa Eisenhauer  
Editor

XX:xxx

Enc.



## **Municipal Insurance Bid Opening**

Monday, February 12, 2024 at 2:30 p.m.  
Malden City Hall, 201 S. Madison St., Malden, MO 63863

Present:

Ivone Smith, City Administrator  
David Blalock, DED/Airport Director  
Mandy Lewis, City Clerk/City Collector

**1. Missouri Intergovernmental Risk Management Association (MIRMA) – Columbia, MO    \$310,991.71**

Coverage:

- Worker's Compensation
- Property (including Flood & Earthquake)
- General Liability
- Injunction Relief & Non-Monetary Damages
- Inland Marine
- Crime and Employee Theft
- Public Officials Liability
- Employment Practices Liability
- Law Enforcement Liability
- Automobile
- Boiler & Machinery
- Airport Liability
- Drone Physical Damage & Non-owned Liability

**2. Higginbotham Insurance Agency – *Incomplete Bid***

- Workers Compensation Only (Missouri Employers Mutual)    **\$73,691.00**

**Companies that Declined to Bid:**

- Munich RE – Declined due to airport and power generation exposures
- Travelers – Declined due to power generation exposures
- EMC – Declined due to losses, specifically jail suicide
- Trident – Declined due to losses, specifically jail suicide
- HCC – Declined due to power generation exposures
- MOPERM – Indication at \$399,000 for property/liability, filed closed due to competitiveness

It is my recommendation to continue working with MIRMA for the City's insurance.

  
Ivone Smith, City Administrator/Utility Director

## **Municipal Insurance**

### **Bid #1**

**Missouri Intergovernmental Risk Management Association (MIRMA)**



Missouri Intergovernmental Risk Management Association  
 3002 Falling Leaf Court • Columbia, Missouri 65201  
 Phone: (573) 817-2554 • Fax: (573) 441-0515 • [www.mirna.org](http://www.mirna.org)

February 9, 2024

## Malden Membership Estimate

Thank you for allowing MIRMA to submit an estimate of next year's assessment. I have appreciated having Malden as a member of the Association for the past 21 years and I am looking forward to the opportunity to continue that relationship going forward. Below, I have summarized your recent annual assessments, payrolls, and losses.

Coverage Period	Payroll	Assessments	Losses
July 1, 2023 - June 30, 2024	\$2,599,726	\$299,585	\$103,307
July 1, 2022 - June 30, 2023	\$2,481,437	\$282,758	\$272,065
July 1, 2021 - June 30, 2022	\$2,429,516	\$263,197	\$111,252
July 1, 2020 - June 30, 2021	\$2,446,704	\$236,285	\$ 20,983
July 1, 2019 - June 30, 2020	\$2,099,412	\$192,087	\$121,376
July 1, 2018 - June 30, 2019	\$2,363,373	\$225,156	\$ 88,523
July 1, 2017 - June 30, 2018	\$2,302,691	\$220,154	\$ 90,780
July 1, 2016 - June 30, 2017	\$2,281,747	\$221,594	\$216,671
July 1, 2015 - June 30, 2016	\$2,386,395	\$214,325	\$180,326
July 1, 2014 - June 30, 2015	\$2,313,375	\$204,981	\$ 26,645
July 1, 2013 - June 30, 2014	\$2,276,262	\$194,634	\$137,988

Membership in the Association includes all of the coverages identified below, most with low or no deductibles. MIRMA's intent is to provide a comprehensive package that will meet the majority of the needs for most Missouri municipalities. I think you will find our pricing competitive, considering the level of services the City receives and the access to MIRMA's Risk Management Grant program, police accreditation reimbursement program and HR Helpline.

Membership in the Association includes the following coverages:

- Workers' Compensation
- Property (including Flood and Earthquake)
- General Liability
- Injunctive Relief & Non-Monetary Damages
- Inland Marine
- Crime and Employee Theft
- Public Officials Liability
- Employment Practices Liability
- Law Enforcement Liability
- Automobile
- Boiler & Machinery
- Airport Liability
- Drone Physical Damage & Non-owned Liability

MIRMA provides an average of 5.3 on-site loss prevention visits per member each year. We work with each member to develop a loss prevention program that is tailored to fit the specific risks and political environment within your community. We also provide the following services at no additional cost to our members:

- Risk Management Awards Program - provides members an opportunity to receive a grant for up to 75% of the cost of items that will reduce their work comp or liability exposures
- On-site and On-line safety training
- On-site simulated firearms training for police
- Manuals and newsletters
- HR-1 Call – provides free access to employment law attorneys
- Aquatic risk management audit and lifeguard instructor reimbursement
- Model policies on critical police tasks
- Police department certification and accreditation reimbursement
- Police command college reimbursement
- MoLTAP reimbursement
- Thermal imaging services
- Cyber training and phishing testing

Below is the list of items which the City has received grant funding from MIRMA on in the past decade.

2003	Sewer Camera	\$6,371
2004	Gas Monitor	\$7,500
2005	trenching and shoring	\$6,525
2006	Confined space winch & equip, dash mounted camera	\$7,061
2014	wearable cameras-5	\$3,135
2017	3 crimpers	\$4,408
2018	Sewer Camera	\$7,500
2018	2 Tasers	\$2,144
2018	Flammable Storage Cabinet	\$ 391
2018	2 Battery Powered Impact Wrenches	\$ 344
2019	pole fall prot (3)	\$1,500
2020	body cams, security system city hall, flammable cabinet	\$2,894
2021	AED, flammable storage cabinet	\$1,214
2023	Taser & fall protection equipment	\$3,040
Total		\$59,627

The level of individual service is one of the things that distinguishes being a member of a governmental risk pool from commercial insurance. MIRMA is owned and controlled by the member cities we serve, and our governing body is elected by and from the membership. This allows us to make coverage decisions that are in the best interest of our municipalities, not the best interest of a commercial insurer or its stockholders. One example is when CenturyTel sued several Missouri cities over a tax issue. MIRMA provided a joint defense for its members when taxation claims are not traditionally covered by insurance. Another example is following Flint Michigan's water problems, Erin Brockovich coordinated a class action suit against the City of Hannibal on water quality issues. The suit was structured in a manner to exclude coverage, however, MIRMA provided a defense for both the City, and the City's separate municipal utility, to send a clear message that neither "America's Hometown" nor any other Missouri municipality is going to be easy money for the New York and DC lawyers that brought suit. Should a coverage issue ever arise, the MIRMA staff is located in Columbia, Missouri and if we can't resolve the issue, then you have full access to appear before MIRMA's Board of Directors who is comprised of City Administrators, Utility Directors, Finance Directors, HR Directors and other city staff from your neighboring member cities. Since we are a Mid-Missouri based Association, we also monitor the news and hear about issues that should be reported as a possible claim, so a member city doesn't get into issues with claims being denied for late reporting.

Our loss prevention services include onsite services delivered by Jeff Arp, who has developed a close working relationship with many of the city staff over the 21 years he has been working with the City. Jeff also brings MIRMA's firearms simulator to the police department each year to individually train your police officers. This type of training is crucial to ensure that the civil rights of your citizens are not violated. The focus of the firearms simulator is the judgmental aspect when utilizing use of force. The lifelike scenarios place your officers in positions to utilize all spectrums of the force continuum; from voice commands, to less lethal options such as taser or pepper spray, and up to lethal force. The scenarios are used as a training mechanism to show officers the various effects of using certain levels of force. The use of a simulator aims to open the realm of possibilities up to the officers in order to effectively match the most reasonable level of force required to safely conclude any given situation. This allows Jeff to evaluate how the officers use their professional judgement to reign in their emotions and make appropriate decisions in stressful situations. To further enhance our police departments ability to justify their actions, since 2008 MIRMA has included body cameras in our grant program. These have proven to be wonderful tools that the police can utilize to demonstrate that the individual officer's actions are often exactly what is needed based on the non-bias video taken at the scene. Our loss prevention services also include onsite and online training for each department, and three educational conferences or seminars each year. Our Loss Control Director and Claims Director teamed up with MML to provide training on the first amendment auditors so our members can be prepared when they come to town with their camera's rolling. MIRMA also gets involved in legislative efforts to protect our member cities.

Gina Viertel has provided individual care for the City's injured workers for the past 21 years. Gina is one the

highest regarded workers' compensation adjusters in the state and takes the time to explain the process to your employees, makes sure they get state of the art treatment, and receive fair settlements as allowed by state statute. Your people are handled with kid-gloves and treated in the manner you would want to be treated, not dropped in a queue to have their concerns addressed when the next commercial insurance adjuster works their way down to their call or message. While injured workers dealing with insurance companies expect to be shunned, given poor service and treated unfairly, it's not unusual for Gina to be complimented by the injured worker at the conclusion of the claim. Another manner in which we care for your injured employees and their families includes those instances when a member city's employee has a major injury; Gina and I will travel to the hospital and meet with the family of the injured employee. We try to put their minds at ease by explaining that MIRMA will handle all the hospital and medical bills, including any in-home rehabilitation equipment necessary to let the worker come home sooner. We also explain how a wage replacement check will arrive on the same payment frequency as the city's normal payroll, so they can focus solely on recovery and not fret about how to meet medical or household expenses. We also give them contact information for both Gina and I in case they have any questions later on.

MIRMA also has a 24 hour/365-day nurse hotline so when an employee is injured, they can call a nurse to be given directions on proper care. During the day this is a handy feature, but at night it's outstanding. If an employee wakes up hurting at 2:00 a.m. they have someone they can call to get guidance. There's nothing more upsetting than an employee sitting in the ER at 2:00 in the morning and after waiting for three hours, they are only given ibuprofen and told to call their doctor in the morning. Our service will provide proper direction for the employee so that they receive the appropriate level of care based on their symptoms, and if it's something that will be handled by the city physician, the nurse will schedule that appointment for your employee and let them know when and where to report. An email is then sent immediately to the City, so you are aware of the claim and almost all the information necessary to file the claim is provided directly to Gina by the nurse. This keeps city staff from being called or texted by your injured workers at all hours and being forced to guess at the appropriate type of care that is necessary. When the injured employee calls the nurse, it also eliminates the need for city staff to complete the state required claim form.

MIRMA membership also includes free access to the HR-1Call, which allows members to contact a Missouri based municipal employment law specialty firm (Lauber Municipal Law) to get advice on any HR matter. Because many of our members don't have an HR staff, this allows our members to get sound and up to date advice for any hiring, promotion, termination, disciplining or other employment issue that could arise. Not only does MIRMA cover the cost of the calls, but we even provide a \$5,000 deductible credit in the event a city follows the attorney's advice, and a claim later develops. We have also had the firm develop a model personnel handbook for our members that was distributed to all members in 2019, and recently updated to address marijuana and the peace officers bill of rights.

MIRMA has always strived to be on the cutting edge to meet our members' needs by adding special municipal coverages like drone liability and dam break liability, and cyber training and phishing testing. Our property coverage has a deductible of only \$1,000 for all property claims except for the flood claims in the 100-year flood plain. This deductible is also applied on a per occurrence basis, so if you have 50 buildings damaged by a tornado, it's a single \$1,000 deductible for the entire event, not a percentage of property value that could cost the city tens of thousands of dollars per wind event. Our vehicle damage deductible also operates in the same manner, it's a single deductible for all vehicles damaged, which can make a significant difference if a hailstorm dents half your fleet. Lastly, before we leave coverages, MIRMA's property coverage is provided on a replacement cost basis, and we will pay up to 110% of scheduled value. This allows additional limits in the event a building costs more to replace than anticipated. Most commercial insurance companies not only will not exceed the scheduled amount, but penalize a city if they discover the buildings are listed on the property schedule for an amount less than their replacement cost.

MIRMA was fundamental in the recent development of the firefighters' cancer pool and currently reimburses our members 50% of their cost to join. MIRMA also voluntarily provides workers' compensation benefits for your volunteer firefighters at the same rate of wage replacement as paid firefighters, instead of the \$40 per week the work comp statute calls for.

MIRMA's rate is largely dependent upon how many cities are participating and the total amount of their anticipated losses. The rate is recalculated annually each May to become effective July 1st of that year. Therefore, we cannot



provide the exact assessment for a given city prior to May. I have made estimates for most of the variables that are used in the calculation of your annual assessment. At the current time it is expected that the upcoming year's assessment (July 1, 2024 through June 30, 2025) should be approximately **\$310,991.71**, based on a payroll of \$2,652,414 and property values of \$82,020,712.41.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew Brodersen', written in a cursive style.

Matthew Brodersen  
Executive Director

# **RENEWAL ESTIMATE FOR THE CITY OF MALDEN**

## **I. INTRODUCTION**

The Missouri Intergovernmental Risk Management Association is a state wide governmental self-insurance pool which provides property, liability, and workers' compensation coverage to its participating members, in a single comprehensive multi-line package. The various lines of coverage are not available individually and the membership is limited to municipalities and municipally owned utilities.

The Association was formed under the authority granted by Chapters 537.620 and 287.280 RSMo. The Association was incorporated July 1, 1981 on a completely not for profit basis.

The self-insurance pool is funded by annual member assessments calculated at a rate per \$100 of annual payroll which applies to all lines of coverage on a composite basis. These funds are used to pay losses within specific risk retention limits shared equally by all members, to purchase reinsurance and excess insurance which provides a transfer of catastrophic risk to private insurance carriers, and to purchase services such as claims administration and data processing, as well as pay Association administrative expenses.

New members may be accepted into the Association at any time. Only political subdivisions of the State of Missouri are eligible to apply for membership in the Association and only those cities which have full time employees, a workers' compensation experience modification factor of 1.50 or less, and a prior loss experience history which is reasonably comparable to that of the Association as a whole will be accepted.

## **II. COVERAGE PROVIDED**

### **1. ALL RISK PROPERTY –**

Buildings, contents, computer hardware and software  
110% Replacement cost up to \$100,000,000 per occurrence (Business Complex on functional replacement Schedule)

#### **a. Deductibles:**

- i. \$1,000 per occurrence, unless otherwise indicated.
- ii. \$2,500 per occurrence for any loss to a vacant structure.
- iii. \$10,000 per occurrence for any traffic control signal or electronic pedestrian crossing signals.
- iv. \$10,000 per occurrence for any stand-alone pedestrian bridge adjacent to or spanning a street, roadway, public thoroughfare or rail road.
- v. Gas turbines, wind turbines, steam turbines and internal combustion engines/generators greater than 10KW: \$1,000 or 10% of the cost to repair or replace, whichever is greater, with a maximum of \$250,000.
- vi. Electrical transformers: \$1,000 or 10% of the cost to repair or replace, whichever is greater, with a maximum of \$50,000.

- vii. Business Interruption: 72 hour waiting period per occurrence.
- 2. Contractors Equipment, Including Rental
  - a. Actual Cash Value up to \$100,000,000 per occurrence
  - b. \$1,000 Deductible
- 3. Automobile Physical Damage, Including Rental
  - a. Actual Cash Value up to \$2,500,000 per occurrence
  - b. \$1,000 Deductible on vehicles 3/4 Ton and smaller, \$2,500 on vehicles larger than 3/4 Ton
- 4. Boiler and Machinery, Including Mechanical Breakdown and Electrical Disturbance
  - a. 110% Replacement Cost up to \$100,000,000 per occurrence, except objects 20 years of age or older which are covered up to their Actual Cash Value.
  - b. Deductibles
    - i. Business income and extra expenses – 72 hour waiting period
    - ii. Hazardous substance clean up - \$50,000
    - iii. \$1,000 or 10% with a maximum of \$250,000 (electrical generators)
    - iv. \$1,000 or 10% with a maximum of \$50,000 (pad mounted transformers)
    - v. Off Premises Service Interruption: 72 hour waiting period
- A. LIABILITY
  - 1. General Liability
    - a. \$3,000,000 per occurrence\*
    - b. \$4,500,000 per occurrence for Federal/Out of State Suits
    - c. \$5,000,000 annual aggregate
    - d. No deductible
  - 2. Public Officials Liability –
    - a. \$3,000,000 per occurrence\*
    - b. \$5,000,000 annual aggregate
    - c. No deductible
    - d. Occurrence basis,
  - 3. Police Professional Liability
    - a. \$3,000,000 per occurrence\*
    - b. \$4,500,000 per occurrence for Federal/Out of State Suits
    - c. \$5,000,000 annual aggregate
    - d. No deductible / \$5,000 deductible for Excessive Force and Pursuit & Emergency Driving claims: waived if video of the incident is provided.
  - 4. Automobile Liability
    - a. \$4,500,000 per occurrence\*
    - b. \$5,000,000 annual aggregate
    - c. No deductible
  - 5. Non Owned Automobile Liability
    - a. \$4,500,000 per occurrence\*
    - b. \$5,000,000 annual aggregate

- c. No deductible
- 6. Employment Practices Liability
  - a. \$1,000,000 per occurrence
  - b. \$1,000,000 annual aggregate
  - c. No deductible for defense only claims.
  - d. \$10,000 or \$25,000 deductible for members with none and one, or more than one EPL loss that resulted in a settlement or judgment against the member in the previous three year period; or the amount of any preexisting severance agreement.
  - e. \$5,000 deductible credit for contacting MIRMA's HR resource pre-loss
- 7. Incidental Medical Malpractice Liability for Paramedics, EMTs and First Responders
  - a. \$3,000,000 per occurrence\*
  - b. \$5,000,000 annual aggregate
  - c. No deductible
- 8. Uninsured and Underinsured Motorist
  - a. \$25,000 per person, \$50,000 per occurrence
  - b. No aggregate
  - c. No deductible
- 9. Sexual Abuse and Molestation
  - a. \$1,000,000 per occurrence
  - b. Deductible \$10,000 (doesn't apply to successfully defended claims)
  - c. \$50,000 Defense only coverage for the Employee
- 10. Airport Liability
  - a. \$2,000,000 per occurrence
  - b. \$2,000,000 annual aggregate
  - c. No deductible
- 11. Unmanned Aerial System (Drone) Physical Damage
  - a. \$500,000 per occurrence
  - b. \$500,000 annual aggregate
  - c. \$1,000 deductible
- 12. Unmanned Aerial System (Drone) Liability - non-owned
  - a. \$1,000,000 per occurrence
  - b. \$1,000,000 annual aggregate
  - c. No deductible

(Liability coverage for drones owned by the City is available at an additional cost per unit, currently \$500, \$950, \$1,950 or \$2,800 for limits of \$1M, \$2M, \$5M or \$10M).

\*For liability claims that are subject to the sovereign immunity limits for Missouri public entities, the per occurrence coverage limit will be the maximum of the limits published annually in the Missouri Register per Section 537.610 RSMo., \$3,370,137 for 2024.

### **C. WORKERS' COMPENSATION**

1. Statutory Benefits
  - a. No aggregate
  - b. No deductible
2. Employers Liability
  - a. \$2,000,000 per occurrence
  - b. No aggregate
  - c. No deductible

### **D. CRIME**

1. Employee Theft
  - a. \$100,000 per occurrence
  - b. No aggregate
  - c. No deductible
2. Money and Securities
  - a. \$100,000 per occurrence
  - b. No aggregate
  - c. No deductible

## **III. EXCESS INSURANCE PURCHASED**

MIRMA purchases reinsurance or excess insurance for all lines of coverage provided, with the exception of Crime and Employment Practices Liability. This is done so no single catastrophic loss can damage the financial integrity of MIRMA. Those reinsurers must have a minimum AM Best rating of A-. The attachment points are noted as follows:

1. Liability: \$2,000,000/\$3,500,000 excess of \$1,000,000
2. Workers' Compensation: Statutory Limits excess of \$1,250,000
3. Property: \$100,000,000 excess of \$1,000,000
4. Boiler & Machinery: \$100,000,000 excess of \$500,000

## **IV. INVESTMENT POLICY**

It is MIRMA's policy to invest idle money on a conservative basis in US Treasury Notes, Bonds, U.S. Debt Securities and fully collateralized Certificates of Deposit. MIRMA does not invest in derivatives or other more speculative securities in order to protect the long term value of principle and to safeguard the financial integrity of the investment portfolio.

## **V. SERVICES PROVIDED**

### **A. LOSS PREVENTION**

1. Minimum of four on site visits annually by a qualified safety professional for the purpose of completing hazard surveys, job site surveys, park surveys, onsite training and in general, assisting city officials in their efforts to prevent or control the severity of injuries, damages or other losses.
2. An annual comprehensive evaluation of the city's program and efforts to prevent or control losses, designed to specifically address city government operations and issues.
3. Minimum of two seminars annually which cities may attend, the subject matter of which are specifically developed in response to member needs identified through loss and claim activity, loss prevention visits, member feedback and new identified trends.
4. Monthly computerized legal training for Police officers, which provides training in constitutional or civil law, which is scored and documented in order to establish the competency of officers and the fact that the city is fulfilling its duty to train officers as established by the US Supreme Court.
5. Annual judgmental shooting training for Police officers conducted through the use of a situational shooting simulator. Such training is documented in order to establish the competency of officers and the fact that the city is fulfilling its duty to train officers as established by the US Supreme Court.
6. Model Policies for police regarding critical tasks that must be performed by police, such as the use of force, pursuit driving, off-duty employment and domestic violence response.
7. On-line safety training and a videos library consisting of 300 plus safety DVD's available for use by the city.

### **B. RISK MANAGEMENT AWARD PROGRAM**

1. Annual monetary risk management grants of up to 75% of the actual cost paid to those cities that implement programs or purchase equipment designed to eliminate or reduce a particular exposure to claims or losses in the employee injury, auto accidents or general liability categories.
2. Peer recognition of loss prevention accomplishments in the categories of best loss prevention evaluation score, most improved loss prevention evaluation score, and best loss experience of the year.

**C. AQUATIC RISK MANAGEMENT REIMBURSEMENT**

1. MIRMA has endorsed the aquatic risk management and life guard training programs of Jeff Ellis and Associates and The Starfish Aquatics Institute, which are programs that have revolutionized the effectiveness and techniques of life guards in the water park industry. These programs require annual licensing/certification of life guards and three unannounced performance audits per season.
2. MIRMA will reimburse all cities for the cost of the three annual audits and the cost of training life guard instructors, provided they use one of the endorsed programs and receive satisfactory ratings on their audits.

**D. POLICE ACCREDITATION REIMBURSEMENT**

MIRMA will reimburse all cities 50% of the fee for obtaining or renewing their police department's certification with the MPCCF. MIRMA will also reimburse up to \$3,000 in association with departments who obtain CALEA accreditation.

**E. MoLTAP REIMBURSEMENT**

MIRMA will reimburse all cities the majority of the cost of selected MoLTAP training courses that emphasis worker safety or liability reduction.

**F. MONTHLY LOSS AND CLAIM EXPERIENCE REPORTS**

In addition to online access for claims information and reporting, separate reports are provided for each claim year, both at the city and department level.

**G. MONTHLY NEWSLETTER**

Keeps cities informed of MIRMA activities and decisions, developing trends in municipal risk management, court decisions and loss prevention or control issues.

**H. ANNUAL CONFERENCE**

Each year MIRMA puts on an annual conference for participating cities to keep them up to date, not only on risk management issues, but governance and operational issues as well. The conference gives all member cities the opportunity to have input into all MIRMA matters.

**VI. CITIES' VESTED INTEREST IN MIRMA**

- A. MIRMA is an organization created to serve the interest of those cities that retain membership in it. MIRMA is solely owned by its current member cities. MIRMA is neither designed nor intended to produce profit and to that end, any surplus of money not needed to fund loss reserves, self-insured retention or discharge financial obligations is returned to its member cities as deemed available by the



Board of Directors.

- B. In the event that a city should elect to leave MIRMA, it forfeits its vested interest in MIRMA and any surplus money developed during the years the city was a member.
- C. MIRMA's Board of Directors has the ability to levy a supplemental assessment on the membership when losses for a specific policy year are excessive and the net position is below a desirable level. This has been done on one occasion in the last thirty-five years. It was invoiced in three installments over an eighteen month period and collected approximately 15% of one year's assessment

## **VII. CLAIMS ADMINISTRATION**

- A. All claims covered in MIRMA's self-funded program are managed by MIRMA staff, utilizing the Origami claims administration system.
- B. As Airport Liability coverage is provided by a group purchase policy, the carrier, administers airport liability claims directly.
- C. MIRMA's philosophy in administering claims is to accurately assess the liability for and the value of all claims. We vigorously defend those claims for which there is no liability and look to expeditiously and fairly settle those claims for which liability exists. MIRMA does not settle claims based solely on the most economical option available.
- D. While MIRMA reserves the right to handle, defend or settle all claims, MIRMA welcomes the city's input on all claims.

## **VIII. COMPENSATION**

As MIRMA is owned by its participating cities, serves only those cities and works directly with those cities, there is no intermediary relationship between the city, MIRMA and insurance companies. Therefore, there is no compensation involved such as agents' fees or commissions. No member of the MIRMA staff receives any bonus or commission for cities added to the pool. The cost of services provided is simply a component of administrative cost shared by all member cities, which does not increase or decrease in accordance with the gain or loss of the member city.

## **IX. MIRMA'S RECOGNITION**

MIRMA has been awarded the Association of Governmental Risk Pools (AGRIP) Certificate of Recognition for Voluntary Compliance with national Advisory Standards for Public Entity Risk Pools. MIRMA is the only municipal pool in Missouri to obtain that recognition.

## **X. PROPOSED COST**

In order to assure equal treatment of all cities, MIRMA's governing documents do not provide for individual pricing of any specific city or individual lines of coverage, as MIRMA is a membership organization which does not engage in the sale of insurance. All cities must be charged the same rate per \$100 of payroll, and all members must have a common anniversary date of July 1<sup>st</sup>.

MIRMA's rate is largely dependent upon how many cities are participating and the total amount of their anticipated losses. The rate is recalculated annually each May to become effective July 1st of that year. Therefore, we cannot provide the exact assessment for a given city prior to May. I have made estimates for most of the variables that are used in the calculation of your annual assessment. At the current time it is expected that the upcoming year's assessment (July 1, 2024 through June 30, 2025) should be approximately **\$310,991.71**, based on a payroll of \$2,652,414 and property values of \$82,020,712.41.

Questions, requests for additional information, presentations or other communications should be directed to the following:

Matthew Brodersen  
Executive Director  
MIRMA



2/9/2024

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# Malden Coverage Comparison 2-9-2024

## MIRMA

## Current

General Liability	General Liability
\$4,500,000 Limit for Federal & out of State Lawsuits \$3,370,137 when MO's Sovereign immunity applies \$3,000,000 Limit all others No Deductible General Liability	Limit when MO's Sovereign immunity applies  \$ General Liability Deductible
Public officials' liability/E&O	Public officials' liability/E&O
\$4,500,000 Limit for Federal Lawsuits \$3,370,137 when MO's Sovereign immunity applies \$3,000,000 Limit all others No Deductible E&O No Deductible Employee Benefits Injunctive Relief - non-monetary damages \$10,000/\$25,000 defense only	Limit when MO's Sovereign immunity applies  E&O Deductible Employee Benefits Deductible Injunctive Relief: non-monetary damages - not included
Employment Practices Liability	Employment Practices Liability
\$1,000,000 Limit \$10,000 deductible with a \$5,000 credit for using included HR-1 Call Deductible doesn't apply to successfully defended claims	Limit deductible
Sexual Abuse and Molestation Liability	Sexual Abuse and Molestation Liability
\$1,000,000 Limit \$10,000 deductible, doesn't apply to successfully defended claims \$50,000 Defense only coverage for the Employee	Limit - Defense only deductible
Workers' Compensation	Workers' Compensation
Included Statutory Benefits \$2,000,000 Employers Liability	Included Statutory Benefits Employers Liability
Property	Property
Replacement Cost coverage 120% of scheduled amount (\$110% in FY25) \$1,000 deductible per occurrence	Replacement Cost coverage Schedule deductible per occurrence
Heavy equipment (contractors or mobile equipment)	Heavy equipment (contractors or mobile equipment)
Included Actual Cash Value coverage \$1,000 deductible	included Actual Cash Value coverage Deductible
Equipment Breakdown	Equipment Breakdown
Included \$1,000 deductible	included Deductible
Earthquake	Earthquake
Replacement cost coverage 120% of scheduled amount (\$110% in FY25) (\$5,000,000 limit) \$1,000 deductible per occurrence	included per schedule deductible per occurrence
Flood	Flood
Replacement Cost coverage 120% of scheduled amount (\$110% in FY25) \$1,000 deductible outside of zone A Excess of NFIP or \$50,000 deductible in zone A (\$10,000,000 Limit)	included per schedule deductible outside of zone A deductible in zone A (\$5,000,000 Limit)
Auto	Auto
Liability limits \$4,500,000 No Deductible	Liability limits  Deductible
Physical Damage - per occurrence	Physical Damage - per vehicle
\$1,000 Collision & Comp deduct. vehicles <=3/4 ton \$2,500 Collision & Comp deduct. vehicles >3/4 ton	Comp deductible - All Vehicles Collision deductible - All Vehicles
Crime & Employee Dishonesty	Crime & Employee Dishonesty
\$100,000 per occurrence \$0 deductible	Limit / Theft, Disappearance and Destruction Deductible
Cyber & Privacy Liability	Cyber & Privacy Liability
Not Included training and phishing testing are included	
Airport Liability	Airport Liability
\$2,000,000 per occurrence \$0 deductible	Limit deductible
UAS (Drones) Physical Damage	UAS (Drones) Physical Damage
Included Actual Cash Value coverage \$1,000 deductible	Limit deductible
Non-owned UAS (Drones) Liability	Non-owned UAS (Drones) Liability
\$1,000,000 per occurrence \$0 deductible	Limit deductible
Services	Services
Grant program: 75% funding on dash & body cameras, etc. Police Accreditation Reimbursement Aquatic Audit Reimbursement MoLTAP Safety Training Reimbursement Onsite loss control services Human Resources Attorney Helpline Online Police Training Onsite Judgmental Firearms Training Onsite Safety Training Onsite thermal imaging Cyber Training & Phishing Testing Non-auditable	??? ??? ??? ??? ??? ??? ??? Not provided ??? ??? ??? Auditable
All the above provided by MIRMA, Missouri's original non-profit municipal self insurance pool**	Multiple Carriers

\*\* Airport & Drone Liability is a group purchase included with membership



**Municipal Insurance (Incomplete Bid)**

**Bid #2**

**Higginbotham**

**on behalf of**

**Missouri Employers Mutual (MEM)**

January 19, 2024

Connell Insurance dba Higginbotham Insurance Agency, Inc. 259-1  
PO Box 1840  
Branson, MO 65615-1840

Re: City of Malden | Account No.: 10000462250 | Submission No.: 60613225

## Workers Compensation Quote

Dear Agency Partner,

Thank you for choosing us to serve as your client's workers compensation provider. We look forward to our partnership and strive to provide unmatched value-added services supported by our safety and risk resources, exceptional claims management, and customer care.

A quote for City of Malden effective 07/01/2024 is included for your review. Please see the quote information below. If issued the policy is subject to any changes recommended by our Safety and Risk Services or Premium Consultation teams.

**Missouri Employers Mutual (MEM) quote:**

- Effective 07/01/2024 to 07/01/2025
- This is a quotation only and not a binder of insurance
- Includes schedule rating
- Refer to the premium details for more information
- Uses our Key Rates

**Payment**

- Information on payment plans can be obtained by logging into your portal account, selecting **Resources** and searching for **Payment Plan Options**

If you have any questions, please contact our Customer Care team at 800.442.0593 or [customer care@mem-ins.com](mailto:customer care@mem-ins.com).

We appreciate your support in creating safe, healthy, and injury-free workplaces.

Sincerely,

June Ivy  
Underwriting

**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY QUOTE**

**Applicant:**

City of Malden  
201 S MADISON ST  
MALDEN, MO 63863-2111

**Agency: 259-1**

Connell Insurance dba Higginbotham Insurance Agency, Inc.  
(1)  
PO Box 1840  
Branson, MO 65615-1840

Proposed Effective Date: 07/01/2024  
Quote Date: 01/19/2024  
Quote Good Through: 07/01/2024  
Submission No: 60613225

**Employers Liability:**

Bodily Injury by Accident	\$ 1,000,000	each accident
Bodily Injury by Disease	\$ 1,000,000	policy limit
Bodily Injury by Disease	\$ 1,000,000	each employee

**City of Malden**

07/01/2024 to 07/01/2025

Classifications	Code No.	Premium Basis	Rate Per	Estimated
		Total Estimated Annual Remuneration	\$100 of Remuneration	Annual Premium
Missouri				
Location 1: 201 S MADISON ST MALDEN MO 63863-2111				
STREET OR ROAD CONSTRUCTION Paving or Repaving	5506	116,075.00	6.27	\$7,278.00
SEWER Construction-All Operations & Drivers.	6306	198,195.00	6.01	\$11,912.00
AVIATION-ALL OTHER EMPLOYEES & DRIVERS	7403	56,646.00	5.22	\$2,957.00
WATERWORKS OPERATION & DRIVERS.	7520	208,236.00	3.49	\$7,267.00
ELECTRIC LIGHT OR POWER Co. NOC-All Employees	7539	542,429.00	2.00	\$10,849.00
SEWAGE DISPOSAL PLANT OPERATION & DRIVERS	7580	60,820.00	3.23	\$1,964.00
FIREFIGHTERS & DRIVERS	7710	148,610.00	6.77	\$10,061.00
POLICE OFFICERS & DRIVERS	7720	587,463.00	4.93	\$28,962.00
CLERICAL OFFICE EMPLOYEES NOC.	8810	581,930.00	0.17	\$989.00
HOSPITAL-VETERINARY & DRIVERS	8831	13,409.00	1.51	\$202.00
LAWN MAINTENANCE-COMMERCIAL OR DOMESTIC & DRIV	9102	31,129.00	3.38	\$1,052.00
CEMETERY OPERATION & DRIVERS	9220	32,426.00	5.58	\$1,809.00
MUNICIPAL, TOWNSHIP, COUNTY, OR STATE EMPLOYEE	9410	22,365.00	4.35	\$973.00
Manual Premium				86,275.00

**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY QUOTE**

**Applicant:**

City of Malden  
201 S MADISON ST  
MALDEN, MO 63863-2111

**Agency: 259-1**

Connell Insurance dba Higginbotham Insurance Agency, Inc.  
(1)  
PO Box 1840  
Branson, MO 65615-1840

Increased Employers Liability 1.011	949.00
<b>Subject Premium</b>	<b>87,224.00</b>
<b>Modified Premium</b>	<b>87,224.00</b>
Schedule Rating Credit/Debit -15.0%	(13,084.00)
<b>Standard Premium</b>	<b>74,140.00</b>
Premium Discount 0.9512	(3,615.00)
Expense Constant	240.00
Terrorism Risk Act	260.00
Catastrophe Surcharge	520.00
<b>Total Estimated Premium</b>	<b>71,545.00</b>
Missouri SIF 0.03	2,146.00
<b>Total Premium and Surcharges</b>	<b>73,691.00</b>



**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY QUOTE**

**Applicant:**

City of Malden  
201 S MADISON ST  
MALDEN, MO 63863-2111

**Agency: 259-1**

Connell Insurance dba Higginbotham Insurance Agency, Inc.  
(1)  
PO Box 1840  
Branson, MO 65615-1840

Proposed Effective Date: 07/01/2024  
Quote Date: 01/19/2024  
Quote Good Through: 07/01/2024  
Submission No: 60613225

**Employers Liability:**

Bodily Injury by Accident	\$ 1,000,000	each accident
Bodily Injury by Disease	\$ 1,000,000	policy limit
Bodily Injury by Disease	\$ 1,000,000	each employee

**City of Malden**

Policy Term: 07/01/2024 to 07/01/2025

Billing Payment Mode: Nine installment

**Initial Payment Items**

Down Payment/Collateral	10,578.75
MO Second Injury Fund	2,146.00
Expense Constant	240.00
Terrorism Risk Act	260.00
Catastrophe Surcharge	520.00
Collateral Transfer	-0.00

<b>Total to Remit</b>	<b>13,744.75</b>
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**Each invoice may also include a \$5.00 service fee.**

**Auto Pay (EFT) Payment Options**

- Available for MEM and Previsor Insurance annual and installment pay plans on all premium sizes, as well as monthly and quarterly reporting payment plans on premiums over \$1,000
- Advantages include waived service fees, automatic payments with no late fees, flexible payment schedules for installment plans, waived collateral for reporting payment plan
- To enroll, complete the enclosed **Auto Pay (EFT) Enrollment Form** or contact Customer Care at 800.442.0593 or [customercare@mem-ins.com](mailto:customercare@mem-ins.com)

## AUTOMATIC ELECTRONIC FUNDS TRANSFER (EFT) ENROLLMENT FORM

*With Auto EFT you avoid service fees and your payments will always be on time, so there's never a late payment fee, either. It's an easy, money-saving way to pay your work comp premium to MEM. Use this enrollment form to sign up today!*

I hereby authorize Missouri Employers Mutual (MEM) to initiate debit entries using the account information provided below.

**FINANCIAL INSTITUTION:** \_\_\_\_\_

**ROUTING NUMBER:** \_\_\_\_\_

**ACCOUNT NUMBER:** \_\_\_\_\_

**ACCOUNT TYPE**  
(Please select one)

**Personal**

☐ Checking ☐ Savings

**Business**

☐ Checking ☐ Savings

I understand that MEM will debit the provided account for all sums due in connection with my workers compensation insurance policy or policies, which includes MEM and any policies through Previsor Insurance Company that MEM is charged with administering. I understand that MEM will automatically debit all due sums from the provided account in accordance with my selected payment plan starting on my next invoice due date. I am aware that all payable amounts will be invoiced to me and debited from the provided account on the due date of each invoice. I acknowledge that if the debit is returned to MEM due to insufficient funds, there will be a \$20.00 service fee charged to the account by MEM per policy. This authority to debit the bank account on this form is to remain in full force and effect until MEM has received a written termination request or a new Automatic Electronic Funds Transfer enrollment form from me and has had a reasonable opportunity, a minimum of five (5) business days, to act on it. If the EFT authority is deactivated, my account may be immediately subject to MEM's standard payment plan options, which may accelerate the due date(s) for the remainder of my outstanding annual premium.

**Policy Name:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Signed:** \_\_\_\_\_

**Please return completed form to Customer Care**

**Fax:** 800.442.0598

**Email:** [customercare@mem-ins.com](mailto:customercare@mem-ins.com)

**Mail:** Missouri Employers Mutual | P.O. Box 1810 | Columbia, MO 64205

***Please include a voided check with this document for processing.***

## Ivone Smith

---

**From:** Chase Marable <CMarable@higginbotham.net>  
**Sent:** Monday, February 12, 2024 8:26 AM  
**To:** Ivone Smith  
**Cc:** Tiffany Shumaker  
**Subject:** Re: City of Malden | Insurance Update  
**Attachments:** Attachment.pdf

MEM's quote attached.

Thanks,

**Chase Marable, MBA, PWCA** | Managing Director, *National Healthcare Specialty Practice Leader*  
p 417-973-0812 | c 417-773-3230 | e [cmarable@higginbotham.com](mailto:cmarable@higginbotham.com)



909 E. Republic Rd. C200, Springfield, MO 65807 | [higginbotham.com](http://higginbotham.com)  
[Report a Claim 24/7](#) 844-857-5899 | [reportclaim@higginbotham.com](mailto:reportclaim@higginbotham.com)

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---

**From:** Chase Marable <CMarable@higginbotham.net>  
**Date:** Monday, February 12, 2024 at 8:25 AM  
**To:** Ivone Smith <IvoneSmith@maldenmo.com>  
**Cc:** Tiffany Shumaker <TShumaker@higginbotham.net>  
**Subject:** Re: City of Malden | Insurance Update

Happy Monday Ivone!

Thank you again for the opportunity to serve you and look through the public entity insurance marketplace.

In summary, all the public entity property and liability carriers have declined or are uncompetitive to MIRMA due to loss history and/or power generation exposure. We do have a workers' compensation options (below and attached), but due to MIRMA not splitting this out, I'm not sure how you would need to compare. You may reach out and ask for your workers' compensation cost compared to the total \$299k that MIRMA has your contributions at today.

Please see below our market report:

- Property & Liability Lines

- Munich RE – Declined due to airport and power generation exposures
- Travelers – Declined due to power generation exposures
- EMC – Declined due to losses, specifically jail suicide
- Trident – Declined due to losses, specifically jail suicide
- HCC – Still underwriting, hesitation with power generation exposures **Declined due to power generation exposures.**
- MOPERM – Still underwriting **Indication at \$399k for property/liability, they have closed their file due to competitiveness.**
- Workers' Compensation
  - MEM – Quoted at \$73,691

Thank you,

**Chase Marable, MBA, PWCA** | Managing Director, *National Healthcare Specialty Practice Leader*  
 p 417-973-0812 | c 417-773-3230 | e [cmarable@higginbotham.com](mailto:cmarable@higginbotham.com)



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**From:** Chase Marable <CMarable@higginbotham.net>  
**Date:** Tuesday, January 30, 2024 at 10:23 AM  
**To:** Ivone Smith <IvoneSmith@maldenmo.com>  
**Cc:** Tiffany Shumaker <TShumaker@higginbotham.net>  
**Subject:** City of Malden | Insurance Update

Happy Tuesday Ivone!

Hope you are doing well and having a great week too! Also, thank you so much for working with our team on collecting the information needed.

Wanted to give you a quick summary of where we are at below with the current quoting process:

- Property & Liability Lines
  - Munich RE – Declined due to airport and power generation exposures
  - Travelers – Declined due to power generation exposures
  - EMC – Declined due to losses, specifically jail suicide
  - Trident – Declined due to losses, specifically jail suicide
  - HCC – Still underwriting, hesitation with power generation exposures
  - MOPERM – Still underwriting

- Workers' Compensation
  - MEM – Quoted at \$73,691

Therefore, we have two carriers still underwriting, HCC & MOPERM. They will both have their proposals or decisions to us by the due date (I will be in Malden on this day too) and we just need to get their final questions over to them that Tiffany sent.

Thank you again for the opportunity to be your partner, let me know if you have any questions.

Thanks,

**Chase Marable, MBA, PWCA** | Managing Director, *National Healthcare Specialty Practice Leader*  
 p 417-973-0812 | c 417-773-3230 | [e cmarable@higginbotham.com](mailto:cmarable@higginbotham.com)



909 E. Republic Rd. C200, Springfield, MO 65807 | [higginbotham.com](http://higginbotham.com)  
**Report a Claim 24/7** 844-857-5899 | [reportaclaim@higginbotham.com](mailto:reportaclaim@higginbotham.com)

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# Destruction of Records List

<u>Date(s)</u>	<u>Document(s)</u>	<u>Retention</u>	<u>Code</u>	<u>Volume</u>
2009-2010	Misc. Files/Treasurer's Office (work papers)	Completion of Audit	GS004	1.5 cubic foot
2009-2010	Accounts Payable/Receivable	Completion of Audit	GS008/GS007	1.5 cubic foot
2012-2013	Accounts Payable/Receivable	Completion of Audit	GS008/GS007	1.5 cubic foot
2012-2013	Bank Records	1 year after Audit	GS010	1.5 cubic foot
1997-1999	Timesheets	3 Years	GS028	1 cubic foot
2013	City 2013 Accounts Payable/Files Q-Z	Completion of Audit	GS008/GS007	1.5 cubic foot
2013	City 2013 Accounts Payable/Files Bo - H	Completion of Audit	GS008/GS007	1.5 cubic foot
Dec 2012	Payroll	5 Years	GS068	1.5 cubic foot
2004-2005	Financials	Completion of Audit	GS004	1.5 cubic foot
2004-2005	City Financials	Completion of Audit	GS004	1.5 cubic foot
2013	City Accounts Payable/Files A - Bo	Completion of Audit	GS008/GS007	1.5 cubic foot
2013	City Accounts Payable/Files H - P	Completion of Audit	GS008/GS007	1.5 cubic foot
Jan 2011-Dec 2011	Payroll Records	5 Years	GS068	1.5 cubic foot
Jan 2013-June 2013	Payroll & Timesheets	5 Years	GS068	1.5 cubic foot
Jan 2015-June 2015	Payroll Records	5 Years	GS068	1.5 cubic foot
Jan 2013-June 2013	Payroll Reports	5 Years	GS068	1.5 cubic foot
Jan 2011-Dec 2011	Payroll & Timesheets	5 Years	GS068	1.5 cubic foot
Jan 2011-Dec 2011	Payroll & Timesheet	5 Years	GS068	1.5 cubic foot
July 2013-June 2014	Receipts, Accounts Receivable	Completion of Audit	GS008/GS007	1.5 cubic foot
2010	Jean & Co File - Treasurer Office (work papers)	Completion of Audit	GS004	1.5 cubic foot
July 2011-June 2012	Accounts Payable	Completion of Audit	GS008/GS007	1.5 cubic foot
July 2012-Dec 2013	Payroll & Timesheets July 2012 - Dec 2013	5 Years	GS068	1.5 cubic foot
July 2010-June 2011	Accounts Payable Receipts	Completion of Audit	GS008/GS007	1.5 cubic foot
2008-2009	Timesheets	3 Years	GS028	1.5 cubic foot
July 2009-June 2010	Accounts Payable Boo - L	Completion of Audit	GS008/GS007	1.5 cubic foot
June 2010-June 2011	Accounts Payable M - Z	Completion of Audit	GS008/GS007	1.5 cubic foot
June 2010-June 2011	Accounts Payable Bo - Mc	Completion of Audit	GS008/GS007	1.5 cubic foot
June 2009-June 2010	Accounts Payable S - Z	Completion of Audit	GS008/GS007	1.5 cubic foot
July 2012-June 2013	Receipts & Deposit Slips	Completion of Audit	GS011	1.5 cubic foot
July 2009-June 2010	Accounts Payables M - R	Completion of Audit	GS008/GS007	1.5 cubic foot
July 2008-June 2009	Accounts Payable/Court Reports/Golf Course	Completion of Audit	GS008/GS007	1.5 cubic foot

2008-2009	City Files	Completion of Audit	GS004	1.5 cubic foot
2012-2013	Accounts Payables Q - Z	Completion of Audit	GS008/GS007	1.5 cubic foot
2007-2009	Time Sheets	3 Years	GS028	1.5 cubic foot
2015-2016	Accounts Payables R- Z	Completion of Audit	GS008/GS007	1.5 cubic foot
1996	Time sheets - Street Dept	3 Years	GS028	1.5 cubic foot
Jan. 2009-Dec. 2008	Paid Bills	Completion of Audit	GS008/GS007	1.5 cubic foot
Jan 2014-June 2014	Payroll reports & Timesheets	5 Years	GS068	1.5 cubic foot
July 2014-Dec 2014	Payroll Timesheets & Reports	5 Years	GS068	1.5 cubic foot
Jan 2008-Dec 2008	Accounts Payable	Completion of Audit	GS008/GS007	1.5 cubic foot
July 2005-June 2006	City Financials	Completion of Audit	GS004	1.5 cubic foot
June 2001-Dec 2003	City Financials	Completion of Audit	GS004	1.5 cubic foot
July 2007-June 2008	Paid Accounts	Completion of Audit	GS008/GS007	1.5 cubic foot
July 2011-June 2012	Receipts & Accounts Payable	Completion of Audit	GS008/GS007	1.5 cubic foot
Jan 2005-June 2006	Payroll Records	5 Years	GS068	1.5 cubic foot
1997-1999	Timesheets	3 Years	GS028	1 cubic foot
1987-1988	Payroll	5 Years	GS068	1.5 cubic foot
2001-2002	Payroll	5 Years	GS068	1.5 cubic foot
2012	Taxes	2 Years	MO0747/M0749	1 cubic foot
1991-1996	Bank Statements	Completion of Audit	GS011	1 cubic foot
1997	Payroll	5 Years	GS068	1 cubic foot
2008-2009	Bank Statements & Receipts	Completion of Audit	GS011	1 cubic foot
2008-2009	Payroll, Tax Payments	5 Years	GS068	1 cubic foot
1994-1998	Payroll	5 Years	GS068	1 cubic foot
1988-1989	Files A - L	Completion of Audit	GS008/GS007	1 cubic foot
2013	Personal Property & Real Estate Taxes	6 Years	MO0747/M0749	.5 cubic foot
2014	Personal Property & Real Estate Taxes	6 Years	MO0747/M0749	.5 cubic foot
2007-2012	Misc. Taxes	6 Years	MO0747/M0749	.5 cubic foot
2016-2017	Merchant License & Contractors License	2 Years After Expired	GS050	1.5 cubic foot
2014-2015	Tax Add On & Abatements	6 Years	MO0747/M0749	1.5 cubic foot
2015	Collector's Reports & Receipts	Completion of Audit	GS011	1.5 cubic foot
2015 & Prior	Treasurer's Files (work papers)	Completion of Audit	GS004	1.5 cubic foot
Not Dated	Resource Manuals	Until Superseded	GS064	1.5 cubic foot

**CURRENT**

**City Administrator Contract**

**Effective Dates:**

**July 1, 2024 – June 30, 2027**



**AMENDMENT AND EXTENSION OF CITY ADMINISTRATOR  
EMPLOYMENT AGREEMENT**

EFFECTIVE DATE OF EXTENSION:      July 1, 2021

PARTIES:

City of Malden, Missouri, a municipal corporation (City)

Ivone Smith, City Administrator

BASE SALARY:

\$85,000 per year

WHEREAS, the City of Malden has adopted Ordinance Number 2866 authorizing the employment of a City Administrator and setting forth the qualifications and duties thereof, and

WHEREAS, on January 1, 2019, the City of Malden, by and through its Mayor and Council, approved the appointment of Ivone Smith as City Administrator, and

WHEREAS, the employment agreement approved by the City and City Administrator provided that City and City Administrator may modify any term of the Agreement or extend the Expiration Date by Mutual Assent, and

WHEREAS, the Parties have agreed to amend and extend the terms of the Agreement effective July 1, 2021 through June 30, 2024,

*THE PARTIES AGREE* that the following shall govern the terms and conditions of City Administrator's employment by the City.

1.     **Duties.** City Administrator acknowledges receipt and agrees to perform the requirements and duties of the City Administrator and Chief Superintendent of the Board of Public Works as specified in Malden City Ordinance 2866 and Sections 77.042 and 77.044, RSMo. (all of which are incorporated as if fully set forth herein) and those set forth by the City Council which do not conflict with said Ordinance or Statutes. The City Administrator shall undertake no employment except as authorized under this Agreement.
2.     **Expiration Date.** The Expiration Date of this Agreement shall be June 30, 2024. The Expiration Date may be extended as provided in Paragraph 15, below.
3.     **Compensation.** City shall pay City Administrator an annual base salary of \$85,000 in installments on a schedule as set forth by the City for managerial employees.

4. **Review Prior to Expiration.** No later than one hundred eighty (180) days prior to the Expiration Date of this Agreement, the Mayor of Malden shall appoint a committee consisting no less than three and no more than four members of the Malden City Council to review the terms of this Agreement, including the compensation provided for herein. The Mayor shall serve as Chair and a voting member of the Committee. No later than sixty (60) days following its appointment, the Committee shall present a recommendation to the Council for extension, termination, or modification of this Agreement, including compensation. Extension, termination, or modification shall be subject to the remaining provisions of this Agreement. Should the Council fail to extend, modify or terminate this Agreement by its Expiration Date, it shall automatically renew on a month-to-month basis until modified or terminated.
5. **Group Health and Disability Insurance.** City agrees that City Administrator may be enrolled in the City's group health, life, disability, and other insurance plan(s) under the same terms as provided to full-time managerial employees.
6. **Sick, Personal, and Vacation Leave.** City Administrator shall accrue sick, personal, and leave as follows:
  - A. Sick leave: 80 hours for each year of employment to be credited at the anniversary date of employment with accumulation of up to 240 hours.
  - B. Personal Leave: 24 hours per year, however, such hours will not accumulate.
  - C. Vacation Leave: 80 hours per year, with a maximum accumulation of 120 hours.
  - D. As a current employee of City, City administrator shall be allowed to maintain any sick and/or vacation leave accrued as of the effective date of this Agreement, however, all total accumulation shall be subject to the limits provided for in this section.
7. **Automobile.** City shall provide City Administrator reasonable use of an automobile for use in conjunction with City Administrator's duties. Said automobile shall be owned or leased and insured by City under the same terms and coverage limits as all vehicles owned or leased by the City.
8. **Retirement.** City shall enroll City Administrator in all retirement systems and shall contribute to such system(s) at the same rate(s) as provided to all managerial employees of the City.
9. **Expenses.** City shall pay all of the following expenses reasonably incurred by the City Administrator:
  - A. All professional dues and subscriptions necessary for participation in local, state, or national organizations deemed beneficial for the City.
  - B. Registration and travel, and per diem expenses for meetings, seminars, conferences, and/or professional development education related to the furtherance of City Administrator's duties. Prior to the accrual of registration and travel expenses, City Administrator shall receive the approval of the

Mayor, which shall not be unreasonably withheld so long as funds are budgeted for the same.

- C. Other general expenses reasonably incurred by City Administrator in the furtherance of City Administrator's duties and evidenced by receipt or voucher.

- 10. **Termination.** City Administrator may terminate this Agreement by delivering no less than thirty (30) days' written notice to the Mayor. City may terminate this Agreement with or without cause upon a vote of a majority of the City Council and consent of the Mayor or upon a 2/3 vote of the City Council without consent of the Mayor. Termination by the City shall be governed as follows:

- A. If termination by the City is without cause, City Administrator shall receive compensation equal to one-half year's base salary and accrued sick, vacation and personal days.
- B. If termination is with just cause, as set forth below, City Administrator shall receive only such compensation as is owed at the time of termination, along with compensation equal to City Administrator's accrued sick, vacation and personal days. A termination of this Agreement
- C. "Just Cause" shall be defined as one or more of the following:
  - i. Willful and intentional neglect or dereliction of duty, including refusal to carry out the requirements of state law, local ordinance, or duly authorized directive of the City Council acting through ordinance or resolution,
  - ii. A conviction or plea of guilty for any felony,
  - iii. A conviction or plea of guilty for any misdemeanor for a crime involving moral turpitude,
  - iv. Any act in violation of the provisions of the fidelity bond required by Ordinance,
  - v. Inability of the City Administrator to perform the duties set forth above due to permanent or legal disability,
  - vi. Inability of the City Administrator to perform the duties set forth above due to injury or illness for a period in excess of 30 calendar days beyond accrued sick, personal, vacation, and/or any additional local, state or federally-mandated leave periods, or
  - vii. Termination by the City of this Agreement on or after its Expiration Date.

- 11. **Performance Review.** City Administrator agrees to submit to an annual performance review scheduled during the time period set forth by the City's performance review policy. City Administrator shall notify the City's Mayor not less than thirty days prior to the commencement of this time period. City's Mayor shall appoint a committee consisting no less than three and no more than four members of the Malden City Council to conduct said review and evaluate City Administrator's performance of all duties set forth under this Agreement. The Mayor shall serve as Chair and a voting member of the Committee. The Committee shall issue a written evaluation to the City Administrator and remainder of the City Council within thirty (30) days of the review.

12. **Working Hours.** Due to the nature of the duties required under this Agreement, City Administrator shall be allowed to establish a flexible work schedule for the performance of those duties.
13. **Indemnification.** City agrees to indemnify and defend City Administrator against any claim or demand in tort, negligence, professional liability or any other cause of action arising out of any act or omission alleged to have occurred in the performance of City Administrator's duties, judgment or discretion as City Administrator, unless said act or omission resulted from City Administrator's willful, malicious or wanton conduct. The City shall provide independent legal counsel for City Administrator in all claims asserted against the City and City Administrator jointly or under such circumstances as City Administrator reasonably believes a legal conflict of interest may exist between City Administrator and City. Said representation shall be provided through the final determination or settlement of any demand or cause of action, including appeal, however, City shall reserve the right to settle any claim without confessing liability on the part of City Administrator.
14. **Fidelity Bond.** The City, through its Mayor and Council, may select any qualified surety to issue the fidelity bond required to be filed by the City Administrator by Ordinance. The cost of said bond shall be paid by the City.
15. **Modification or Extension of Agreement by Mutual Assent.** City and City Administrator may modify any term of this Agreement or extend the Expiration Date by Mutual Assent. For purposes of this Agreement, "mutual assent" shall require the written agreement of City Administrator and a vote of a majority of the City Council upon recommendation of the Mayor or upon a 2/3 vote of the City Council without consent of the Mayor.
16. **Entire Agreement.** City Administrator and City acknowledge this Agreement to be the entire understanding between City Administrator and City and that neither party may modify or terminate this Agreement except as provided herein.
17. **Severability.** Should any Paragraph of the Agreement, or any portion thereof, be deemed invalid, all Paragraphs and portions thereof not deemed invalid shall remain in full force.

SIGNATURES

  
City Administrator

Approved this 19<sup>th</sup> day of April, 2021 by the Malden City Council.

  
Mayor

  
Attest

**PROPOSED**  
**City Administrator Contract**  
**Effective Dates:**  
**July 1, 2024 – June 30, 2027**

**AMENDMENT AND EXTENSION OF CITY ADMINISTRATOR  
EMPLOYMENT AGREEMENT**

EFFECTIVE DATE OF EXTENSION: July 1, 2024

PARTIES:

City of Malden, Missouri, a municipal corporation (City)

Ivone Smith, City Administrator

BASE SALARY: \$100,000.00

WHEREAS, the City of Malden has adopted Ordinance Number 2866 authorizing the employment of a City Administrator and setting forth the qualifications and duties thereof, and

WHEREAS, on January 1, 2019, the City of Malden, by and through its Mayor and Council, approved the appointment of Ivone Smith as City Administrator, and

WHEREAS, the employment agreement, as extended, expires June 30, 2024,

WHEREAS, the Parties have agreed to amend and extend the terms of the Agreement effective July 1, 2024 through June 30, 2027,

*THE PARTIES AGREE* that the following shall govern the terms and conditions of City Administrator's employment by the City.

1. **Duties.** City Administrator acknowledges receipt and agrees to perform the requirements and duties of the City Administrator and Chief Superintendent of the Board of Public Works as specified in Malden City Ordinance 2866 and Sections 77.042 and 77.044, RSMo. (all of which are incorporated as if fully set forth herein) and those set forth by the City Council which do not conflict with said Ordinance or Statutes. The City Administrator shall undertake no employment except as authorized under this Agreement.
2. **Expiration Date.** The Expiration Date of this Agreement shall be June 30, 2027. The Expiration Date may be extended as provided in Paragraph 15, below.
3. **Compensation.** City shall pay City Administrator an annual base salary of \$100,000 in installments on a schedule as set forth by the City for managerial employees.
4. **Review Prior to Expiration.** No later than one hundred eighty (180) days prior to the Expiration Date of this Agreement, the Mayor of Malden shall appoint a committee consisting no less than three and no more than four members of the

Malden City Council to review the terms of this Agreement, including the compensation provided for herein. The Mayor shall serve as Chair and a voting member of the Committee. No later than sixty (60) days following its appointment, the Committee shall present a recommendation to the Council for extension, termination, or modification of this Agreement, including compensation. Extension, termination, or modification shall be subject to the remaining provisions of this Agreement. Should the Council fail to extend, modify or terminate this Agreement by its Expiration Date, City Administrator's employment with the City shall continue on an at-will basis until otherwise terminated by the Mayor or by majority vote by the City Council.

5. **Group Health and Disability Insurance.** City agrees that City Administrator may be enrolled in the City's group health, life, disability, and other insurance plan(s) under the same terms as provided to full-time managerial employees.
6. **Sick, Personal, and/or Vacation Leave.** City Administrator shall accrue sick, personal, and/or other leave commensurate with length of service pursuant to such policies as may be adopted by the City for managerial employees.
7. **Automobile.** City shall provide City Administrator reasonable use of an automobile for use in conjunction with City Administrator's duties. Said automobile shall be owned or leased and insured by City under the same terms and coverage limits as all vehicles owned or leased by the City.
8. **Retirement.** City shall enroll City Administrator in all retirement systems and shall contribute to such system(s) at the same rate(s) as provided to all managerial employees of the City.
9. **Expenses.** City shall pay all of the following expenses reasonably incurred by the City Administrator:
  - A. All professional dues and subscriptions necessary for participation in local, state, or national organizations deemed beneficial for the City.
  - B. Registration and travel, and per diem expenses for meetings, seminars, conferences, and/or professional development education related to the furtherance of City Administrator's duties. Prior to the accrual of registration and travel expenses, City Administrator shall receive the approval of the Mayor, which shall not be unreasonably withheld so long as funds are budgeted for the same.
  - C. Other general expenses reasonably incurred by City Administrator in the furtherance of City Administrator's duties and evidenced by receipt or voucher.
10. **Termination.** City Administrator may terminate this Agreement by delivering no less than thirty (30) days' written notice to the Mayor. City may terminate this Agreement with or without cause upon a vote of a majority of the City Council and

consent of the Mayor or upon a 2/3 vote of the City Council without consent of the Mayor. Termination by the City shall be governed as follows:

- A. If termination by the City is without cause, City Administrator shall receive compensation equal to one-half year's base salary and accrued sick, vacation and personal days.
  - B. If termination is with just cause, as set forth below, City Administrator shall receive only such compensation as is owed at the time of termination, along with compensation equal to City Administrator's accrued sick, vacation and personal days. A termination of this Agreement
  - C. "Just Cause" shall be defined as one or more of the following:
    - i. Willful and intentional neglect or dereliction of duty, including refusal to carry out the requirements of state law, local ordinance, or duly authorized directive of the City Council acting through ordinance or resolution,
    - ii. A conviction or plea of guilty for any felony,
    - iii. A conviction or plea of guilty for any misdemeanor for a crime involving moral turpitude,
    - iv. Any act in violation of the provisions of the fidelity bond required by Ordinance,
    - v. Inability of the City Administrator to perform the duties set forth above due to permanent or legal disability,
    - vi. Inability of the City Administrator to perform the duties set forth above due to injury or illness for a period in excess of 30 calendar days beyond accrued sick, personal, vacation, and/or any additional local, state or federally-mandated leave periods, or
    - vii. Termination by the City of this Agreement on or after its Expiration Date.
11. **Performance Review.** City Administrator agrees to submit to an annual performance review scheduled during the time period set forth by the City's performance review policy. City Administrator shall notify the City's Mayor not less than thirty days prior to the commencement of this time period. City's Mayor shall appoint a committee consisting no less than three and no more than four members of the Malden City Council to conduct said review and evaluate City Administrator's performance of all duties set forth under this Agreement. The Mayor shall serve as Chair and a voting member of the Committee. The Committee shall issue a written evaluation to the City Administrator and remainder of the City Council within thirty (30) days of the review.
12. **Working Hours.** Due to the nature of the duties required under this Agreement, City Administrator shall be allowed to establish a flexible work schedule for the performance of those duties.
13. **Indemnification.** City agrees to indemnify and defend City Administrator against any claim or demand in tort, negligence, professional liability or any other cause of action arising out of any act or omission alleged to have occurred in the performance of City Administrator's duties, judgment or discretion as City Administrator, unless said act or omission resulted from City Administrator's willful, malicious or wanton



conduct. The City shall provide independent legal counsel for City Administrator in all claims asserted against the City and City Administrator jointly or under such circumstances as City Administrator reasonably believes a legal conflict of interest may exist between City Administrator and City. Said representation shall be provided through the final determination or settlement of any demand or cause of action, including appeal, however, City shall reserve the right to settle any claim without confessing liability on the part of City Administrator.

14. **Fidelity Bond.** The City, through its Mayor and Council, may select any qualified surety to issue the fidelity bond required to be filed by the City Administrator by Ordinance. The cost of said bond shall be paid by the City.
15. **Modification or Extension of Agreement by Mutual Assent.** City and City Administrator may modify any term of this Agreement or extend the Expiration Date by Mutual Assent. For purposes of this Agreement, “mutual assent” shall require the written agreement of City Administrator and a vote of a majority of the City Council upon recommendation of the Mayor or upon a 2/3 vote of the City Council without consent of the Mayor.
16. **Entire Agreement.** City Administrator and City acknowledge this Agreement to be the entire understanding between City Administrator and City and that neither party may modify or terminate this Agreement except as provided herein.
17. **Severability.** Should any Paragraph of the Agreement, or any portion thereof, be deemed invalid, all Paragraphs and portions thereof not deemed invalid shall remain in full force.

#### SIGNATURES

\_\_\_\_\_  
City Administrator

Approved this \_\_\_\_ day of \_\_\_\_\_, 2024 by the Malden City Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest

## **Additional Documents**

- **Pay History**
- **Fiscal Comparison**
- **Grant Awards**
- **Internet Use Tax Information**

### Ivone Smith, City Administrator Pay History

2019 \$80,000

2020 \$80,000 No raises given to employees in 2020 due to COVID-19

2021 \$85,000

2022 \$93,000

2023 \$97,000

Ted Bellers was hired in 2007 with a salary of \$100,000.

**CITY OF MALDEN  
FINANCIAL COMPARISON  
SCHEDULE OF CASH BALANCES**

	DECEMBER 2023	NOV 2018	DIFFERENCE
Petty Cash/Cash in Drawer	\$ 950.00	\$ 950.00	\$ -
Cash--General Fund (Unrestricted)	927,345.77	198,332.25	\$ 729,013.52
Cash--General Fund (COVID Federal Funding)	405,092.82	0.00	\$ 405,092.82
Cash--Cemetery			
Cash--Cemetery Maintenance			
CD--Cemetery			
Total Cash in Cemetery Fund	163,785.25	160,000.00	\$ 3,785.25
Cash--Park/Local Tax	-	44,822.40	\$ (44,822.40)
Cash--Splashpad Account-Frisco Park	351,487.15	-	\$ 351,487.15
Cash - Malden Dept of Economic Development	41,308.76	68,202.91	\$ (26,894.15)
Streets Capital Projects Fund	396,638.95	88,414.86	\$ 308,224.09
Solid Waste Management Fund	5,843.10	19,396.10	\$ (13,553.00)
Capital Improvement Fund	224,906.13	6,268.74	\$ 218,637.39
Cash-MCIC-General Acct	8,470.56	14,124.51	\$ (5,653.95)
Cash-MCIC-Debt Reserve Acct	14.99	61,124.57	\$ (61,109.58)
Cash - Nutrition Center, Inc.- General Acct	1.90	5,806.63	\$ (5,804.73)
Cash - Nutrition Center, Inc.- Debt Reserve Acct	8.09	35,279.64	\$ (35,271.55)
Fire Cleanup Fund	3,800.00	0.00	\$ 3,800.00
Cash-Funded Liability Account	8,228.19	39,127.89	\$ (30,899.70)
Cash-Storm Donations	16,631.16	17,820.96	\$ (1,189.80)
Arts Council Funds	4,536.23	5,413.38	\$ (877.15)
Streets Fund	0.00	0.00	\$ -
Cash--Officer Training	2,189.79	15,367.50	\$ (13,177.71)
Cash-Court Bonds & Restitution	3,921.00	10,608.16	\$ (6,687.16)
Solid Waste Management Fund	0.00	0.00	\$ -
Cash - Shop With A Cop Acct	20,544.79	3,952.93	\$ 16,591.86
Cash--Police PAC	44.98	41.07	\$ 3.91
Cash - Downtown Renovation Account	0.00	0.00	\$ -
Cash--Police Grants Fund	0.21	0.18	\$ 0.03
<b>Total Cash &amp; Cash Equivalents</b>	<b>\$2,585,749.82</b>	<b>\$ 795,054.68</b>	<b>\$ 1,790,695.14</b>
<b>UMB Bank Funds-Proceeds from Street Project Loan</b>	<b>\$ -</b>	<b>\$ 4,843.32</b>	<b>\$ (4,843.32)</b>
<b>CITY DEBT COMPARISON</b>	<b>\$ 2,279,832.93</b>	<b>\$ 3,976,885.85</b>	<b>\$ (1,697,052.92)</b>

TOTAL CASH EQUIVALENT +/-	+ \$ 3,482,904.74
TOTAL GRANTS AWARDED +/- (listed Page 2)	+ \$ 2,512,439.00
	+ \$ 5,995,343.74

**\* Note to Financials**

Funded Liability Account paid back pay for comp time owed to employees  
MCIC/Nutrition Center Accounts paid down loan balance for USDA refinance  
DED Fund has paid Architect Fees for Community Center Remodel Project  
Cash/Officer Training Fund has paid for 5 cadets to attend the Police Academy for POST Certification  
Court Bonds/Restitution Accounts are only showing amount on old cases. All new cases are in Show-Me Courts  
Park Account is currently waiting on \$49,502.00 grant reimbursement for park benches/seating bought.

## GRANT AWARDS

	APPLIED	AWARDED	GRANT AMT	GRANT/ MATCH
<b><u>USDA EQUIPMENT GRANT</u></b>	12/1/2021	2/1/2021	\$100,540.00	"75/25
SCBA COMPRESSOR				
PPE WASHER/EXTRACTOR/DRYER				
EXCAVATOR				
DUMP TRAILER				
THUMBS FOR EXCAVATOR				
<b><u>USDA EQUIPMENT GRANT</u></b>	2/1/2022	4/1/2022	\$666,667.00	"75/25
COMMERCIAL PUMPER 1,000 GALLONS				
STREET SWEEPER				
LAWN MOWERS- VARIOUS DEPARTMENTS (8)				
<b><u>DED COMMUNITY DEV. BLOCK GRANT</u></b>	3/1/2020	3/24/2022	\$1,427,038.00	100%
CV PROJECT - COMMUNITY CENTER				
REMODEL				
<b><u>DNR-LWCF SPASH PAD</u></b>	2/10/2021	6/28/2022	\$318,194.00	"50/50
PROJECT-MALDEN SPLASH PAD (FRISCO PARK)				
		<b>TOTALS</b>	<b>\$2,512,439.00</b>	

INTERNET USE TAX (Into General Fund)

Ballot 4/2019 Passed

Effective 7/2019

First Payment 9/2019

<b>FYE 2019/2020</b>	\$61,533.78
<b>FYE 2020/2021</b>	\$85,770.18
<b>FYE 2021/2022</b>	\$115,158.92
<b>FYE 2022/2023</b>	\$127,542.84
<b>FY 2023/2024</b>	\$134,858.41
	<u>\$524,864.13</u>

# REGULAR BOARD OF PUBLIC WORKS SESSION

MALDEN BOARD OF PUBLIC WORKS  
TUESDAY, DECEMBER 12, 2023 – 5:00 P.M.  
BPW-111 E. LACLEDE

Board President Clark Duckett called the meeting to order at 5:00 p.m.

## ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Board President Duckett	X	
Board Member Loughary	X	
Board Member Stone	X	
Board Member		
Members Present		<u>3</u>

**OTHERS ATTENDING:** City Council Liaison Cason Coleman, Mayor Denton Kooyman, City Attorney Jonce Chidister, City Administrator/Utility Director Ivone Smith, Electric Distribution Coordinator Todd Jenkins, Power Plant Superintendent Wayne Shelton, Public Works Superintendent Kurt Krepps, Finance Officer Angela Earnheart, Board Secretary Cathy Merritt

## APPROVAL OF THE MINUTES

**MOTION:** By Mrs. Stone to Approve Regular Session Minutes of October 30, 2023.

**SECOND:** By Mrs. Loughary.

**MOTION PASSED**

## **FINANCIAL REPORTS:**

Board President Duckett inquired of the depreciations. Financial Officer Earnheart informed the Board the depreciations are done at the time of the audit and adjusted entries are done then. Financial Officer Earnheart informed the Board no accruals and depreciations are being done right now since going to cash basis which was voted on to end as of fiscal year June 30, 2023.

## Murphy Lease Agreement

Utility Director Smith informed the Board that in 2021 Mr. Murphy was given Board approval of a 3-year in-kind, no paying lease to clear the land and get it ready for farming. Utility Director Smith informed the Board that lease is up and Mr. Murphy has submitted a request to renew per agreement.

**MOTION:** By Mrs. Loughary to Approve Mr. Murphy's request to Renew the Lease for an Additional 5 Year Term.

**SECOND:** By Mrs. Stone.

**MOTION PASSED**

## **DEPARTMENT REPORTS:**

### Electric Department

Mr. Jenkins informed the Board routine sub work is being done and everything else is going good.

### Power Plant

Mr. Shelton informed the Board the engines have been winterized and are ready for cold weather.

Water/Wastewater Department

Mr. Krepps informed the Board all was going good with the water/wastewater department.

Office Reports:

No reports.

Director's Report:Lead Line Service Funding Allocation

Utility Director Smith informed the Board the Department of Natural Resources had a grant out there to assist with doing the inventory and when we applied for the grant there was no indication of how much money you would get whether it was a loan or grant but once you applied, they would review all your criteria then let you know how much of that would be a loan and how much would be a grant. Utility Director Smith informed the Board she completed the application back in May and word was received in October that we had been approved and would fund our project once funds became available. Utility Director Smith informed the Board we were notified funding was available but due to our low to moderate income and water rates being so low we did not get the full amount of the grant. Utility Director Smith informed the Board we only got 24% grant and 75% loan.

Utility Director Smith informed the Board this is a combination, you do get the grant but we would have to take the loan with it. Utility Director Smith informed the Board we could take a 5-year loan with 0% interest and the bonding capacity or forgo the bond capacity for a 1-year loan of \$316,255.00 from DNR with 0% interest. Utility Director Smith informed the Board she feels the grant/loan doesn't need to be accepted because she believes the staff can do the inventory on their own. Utility Director Smith informed the Board a good chunk of the inventory has been done with the water replacement project. Utility Director Smith informed the Board she has spoken with DNR and it won't harm us if we decide not to take the loan/grant.

**MOTION:** By Mrs. Stone Reject Grant/Loan Allocation from Department of Natural Resources for the Lead Line Service Funding for Inventory.

**SECOND:** By Mrs. Loughary.

**MOTION PASSED**

Installation, Indemnity and Easement Authorization Agreement

Utility Director Smith informed the Board Mr. Welch is building 2 homes on the property at Gregory & Douglas which currently there is a water line running through the property but there is no sewer there and he was told he would have to lay down 2 separate sewer lines because the two houses can't share one line. Utility Director Smith informed the Board since that is private property Mr. Welch would have to lay the lines himself and there would also be a street cut and tap fees of \$750.00. Utility Director Smith informed the Board Mr. Welch wasn't happy he would have to incur all the expense so an agreement was made and if approved the street cut and tap fees of \$750.00 would be waived, allowing one sewer line instead of two which Mr. Welch would be responsible for laying and in return Mr. Welch would execute an easement of the property to the City. Utility Director Smith informed the Board Mr. Welch would be responsible for the maintenance of line.

City Attorney Chidister informed the Board the issue is the two houses on one line run from North to South so if the North line gets blocked it will block it off for both houses, which could cause some issues. City Attorney Chidister informed the Board for the City to authorize this we need assurances in case of an emergency we can access the north half of that line in the event the south house gets blocked and that Mr. Welch is not going to hold the City responsible for the maintenance of it.

**MOTION:** By Mrs. Stone to Approve Installation, Indemnity and Easement Authorization Agreement between Saluki7 Operations, LLC, and the Board of Public Works.



**SECOND:** By Mrs. Loughary.  
**MOTION PASSED**

Utility Director Smith informed the Board she put a copy of the vehicle and equipment schedule in the packet so everyone could see how the schedule was coming along. Utility Director Smith informed the Board she is continuing to meet with Mr. Jenkins and Mr. Krepps to see what all has or has not been replaced.

Utility Director Smith informed the Board the community center project is progressing well, on schedule to be done by May and if any of the board members want to take a tour let her know and she can meet them there and show you the progress.

With nothing further to discuss a motion to Adjourn the Regular BPW Session Meeting of December 12, 2023 was entertained.


**MOTION:** By Mrs. Loughary to Adjourn the Regular BPW Session Meeting of December 12, 2023 @ 5:32P.M.

**SECOND:** By Mrs. Stone.

**MOTION PASSED**

Adjourned Regular Session at 5:32 P.M. on December 12, 2023.

**ATTEST:**

  
**BOARD SECRETARY**

  
**BOARD PRESIDENT**

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

*Refer to instructions for directions and term definitions. Complete a report each month even if there has not been any court activity.*

<b><u>I. COURT INFORMATION</u></b>		Municipality: Malden Municipal		Reporting Period: Jan 1, 2024 - Jan 31, 2024	
Mailing Address: 201 S MADISON, MALDEN, MO 63863					
Physical Address: 201 S MADISON, MALDEN, MO 63863			County: Dunklin County		Circuit: 35
Telephone Number: (573)2764214			Fax Number:		
Prepared by: DEBBIE BROWN			E-mail Address:		
Municipal Judge:					
<b><u>II. MONTHLY CASELOAD INFORMATION</u></b>					
		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance	
A. Cases (citations/informations) pending at start of month		3	70	94	
B. Cases (citations/informations) filed		0	14	10	
C. Cases (citations/informations) disposed					
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0	
2. court/bench trial - GUILTY		0	0	1	
3. court/bench trial - NOT GUILTY		0	0	0	
4. plea of GUILTY in court		0	13	11	
5. Violations Bureau Citations (i.e. written plea of guilty) and bond forfeiture by court order (as payment of fines/costs)		0	3	0	
6. dismissed by court		0	0	0	
7. <i>nolle prosequi</i>		1	8	5	
8. certified for jury trial (not heard in Municipal Division)		0	0	0	
<b>9. TOTAL CASE DISPOSITIONS</b>		1	24	17	
D. Cases (citations/informations) pending at end of month [pending caseload = (A+B)-C9]		2	60	87	
E. Trial de Novo and/or appeal applications filed		0	0	0	
<b><u>III. WARRANT INFORMATION (pre- &amp; post-disposition)</u></b>					
1. # Issued during reporting period		34	<b><u>IV. PARKING TICKETS</u></b>		
2. # Served/withdrawn during reporting period		6	1. # Issued during reporting period		
3. # Outstanding at end of reporting period		79	<input type="checkbox"/> Court staff does not process parking tickets		

## MUNICIPAL DIVISION SUMMARY REPORTING FORM

<b><u>COURT INFORMATION</u></b>	Municipality: Malden Municipal	Reporting Period: Jan 1, 2024 - Jan 31, 2024
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### **V. DISBURSEMENTS**

<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>		<b>Other Disbursements:</b> Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.	
Fines - Excess Revenue	\$1,345.50	Court Automation	\$112.00
Clerk Fee - Excess Revenue	\$132.00	<b>Total Other Disbursements</b>	\$112.00
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Excess Revenue	\$4.07	<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	\$2,430.00
Bond forfeitures (paid to city) - Excess Revenue	\$0.00	<b>Bond Refunds</b>	\$150.00
<b>Total Excess Revenue</b>	\$1,481.57	<b>Total Disbursements</b>	\$2,580.00
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>			
Fines - Other	\$612.50		
Clerk Fee - Other	\$60.00		
Judicial Education Fund (JEF) <input type="checkbox"/> Court does not retain funds for JEF	\$0.00		
Peace Officer Standards and Training (POST) Commission surcharge	\$16.00		
Crime Victims Compensation (CVC) Fund surcharge - Paid to State	\$114.08		
Crime Victims Compensation (CVC) Fund surcharge - Paid to City/Other	\$1.85		
Law Enforcement Training (LET) Fund surcharge	\$32.00		
Domestic Violence Shelter surcharge	\$0.00		
Inmate Prisoner Detainee Security Fund surcharge	\$0.00		
Restitution	\$0.00		
Parking ticket revenue (including penalties)	\$0.00		
Bond forfeitures (paid to city) - Other	\$0.00		
<b>Total Other Revenue</b>	\$836.43		

## Municipal Division Summary Reporting

### 35th Judicial Circuit - Dunklin County - Malden Municipal Division

#### I. COURT INFORMATION

<b>Reporting Period:</b>		
January	2024	<b>Court activity occurred in reporting period: Yes</b>
<b>Clerk's Physical Address:</b>	<b>Mailing Address:</b>	<b>Vendor</b>
201 S Madison Malden, MO 63863	201 S. Madison Malden, MO 63863	Manual
<b>Telephone Number:</b>	<b>Fax Number:</b>	
(573) 276-4214		
<b>Prepared by:</b>	<b>Prepared by E-mail Address:</b>	<b>Municipal Judge(s) Active During Reporting Period:</b>
Debbie Brown	debbie.j.brown@courts.mo.gov	John Welch

II. MONTHLY CASELOAD INFORMATION		Alcohol & Drug Related Traffic	Other Traffic	Non-Traffic Ordinance
<b>A. Cases (citations / informations) pending at start of month</b>		21	70	0
<b>B. Cases (citations / informations) filed</b>		0	0	0
<b>C. Cases (citations / informations) disposed</b>				
1. jury trial (Springfield, Jefferson County, and St. Louis County only)		0	0	0
2. court / bench trial - GUILTY		0	0	0
3. court / bench trial - NOT GUILTY		0	0	0
4. plea of GUILTY in court		0	0	0
5. violations Bureau Citations (i.e., written plea of guilty) and bond forfeitures by court order (as payment of fines / costs)		0	2	0
6. dismissed by court		0	0	0
7. nolle prosequi		0	0	0
8. certified for jury trial (not heard in the Municipal Division)		0	0	0
9. TOTAL CASE DISPOSITIONS		0	2	0
<b>D. Cases (citations / informations) pending at end of month [pending caseload = (A + B) - C9]</b>		21	68	0
<b>E. Trial de Novo and / or appeal applications filed</b>		0	0	0

## Municipal Division Summary Reporting

<b>Court Information</b>	<b>Municipality: 35th Judicial Circuit - Dunklin County - Malden Municipal Division</b>	<b>Reporting Period: January - 2024</b>
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III. WARRANT INFORMATION (pre- & post-disposition)		IV. PARKING TICKETS	
1. # Issued during reporting period:		4 Does court staff process parking tickets? Yes	
2. # Served/withdrawn during reporting period:		2 1. # Issued during reporting period:	0
3. # Outstanding at end of reporting period:	99		

V. DISBURSEMENTS	
<b>Excess Revenue (minor traffic and municipal ordinance violations, subject to the excess revenue percentage limitation)</b>	
Fines – Excess Revenue	\$853.50
Clerk Fee – Excess Revenue	\$36.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Excess Revenue	\$1.11
Bond forfeitures (paid to city) – Excess Revenue	\$0.00
<b>Total Excess Revenue</b>	<b>\$890.61</b>
<b>Other Revenue (non-minor traffic and ordinance violations, not subject to the excess revenue percentage limitation)</b>	
Fines – Other	\$125.71
Clerk Fee – Other	\$0.00
Judicial Education Fund (JEF) Court does not retain funds for JEF: Yes	
Peace Officer Standards and Training (POST) Commission surcharge	\$3.00
Crime Victims Compensation (CVC) Fund surcharge – Paid to State	\$21.39
Crime Victims Compensation (CVC) Fund surcharge – Paid to City/Other	\$0.00
Law Enforcement Training (LET) Fund surcharge	\$6.00
Domestic Violence Shelter surcharge	\$0.00
Inmate Prisoner Detainee Security Fund surcharge	\$0.00
Restitution	\$0.00
Parking ticket revenue (including penalties)	\$0.00
Bond forfeitures (paid to city) – Other	\$0.00
<b>Total Other Revenue</b>	<b>\$156.10</b>
<b>Other Disbursements: Enter below additional surcharges and/or fees not listed above. Designate if subject to the excess revenue percentage limitation. Examples include, but are not limited to, arrest costs and witness fees.</b>	
<b>Total Other Disbursements</b>	<b>\$0.00</b>
<b>Total Disbursements of Costs, Fees, Surcharges and Bonds Forfeited</b>	<b>\$1,046.71</b>
Bond Refunds	\$0.00
<b>Total Disbursements</b>	<b>\$1,046.71</b>

# Newsletter

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## Learn the Easy Way

By: Jeff Arp



The weather last month was cold, windy, and snowy. While traveling around the state during these conditions, I have seen several vehicles run off the road or wrecked. So, I thought this would be a good time to write an article about defensive driving.

I noticed a UPS truck making deliveries recently in my neighborhood. These drivers face the same road conditions as everyone else. However, I haven't seen a UPS truck in the median or involved in a wreck during this time, and my travel radius is large. I am not inferring UPS trucks are not ever involved in wrecks, I just haven't seen them in one.

So, I investigated what they do to either promote or control their driving related accidents. Their program involves training operators on their "5 Seeing Habits & 10-point Commentary". If you were to become an employee of UPS, drivers are required to memorize and train on these.

Their "**5 Seeing Habits**" are as follows:

1. Aim high in steering. Center vehicle in the center of lane.
2. Think big picture. Smooth stops and turns. Buy time.
3. Scan don't stare. Keep your eyes ahead of the vehicle.
4. Spacing. Leave yourself an out. Think of all four sides.
5. Eye-to-Eye contact. Make sure they see you.



Their "**10-point Commentary**":

1. Starting up at an intersection look left, right, and left. Check mirrors.
2. Stopped in traffic. A car length of space is required in front of you.
3. Count, "one," "two," "three" after the vehicle ahead starts to move.
4. Four to six seconds following time when speeds are less than 30mph. Six to eight seconds when speeds are greater than 30 mph.
5. Eight to twelve second eye-lead time.
6. Scan steering wheels for signs of an occupant parked along the side of a road.
7. Use your mirrors every six to eight seconds.
8. When pulling from curb use your left shoulder. Check your mirrors. Use your turn signal.
9. Stale green light. Since you are not sure of the light, you must be sure of the point behind which you will stop if the light should start to change or proceed safely.
10. Eye Contact. Only when you have eye contact can you expect the other person to act in a reasonably predictable manner to avoid an accident.





# Learn the Easy Way- Continued

By: Jeff Arp

Finally, I would like to conclude with a review of the other defensive driving rules we all should be aware of by now. They are as follows:

- Don't speed. Slow down.
- Pay attention. How can you be paying attention if you are on a cell phone, looking for something in the back seat or glove box, reaching for something, or eating. Be aware of cognitive distractions which result in looking but not seeing or "inattention blindness." This occurs when the brain is overloaded by two cognitive tasks. People will switch attention, without realizing it, and make one task primary and the other secondary. Have you ever been on a phone conversation and missed your exit without realizing it?
- Wear your seat belt.
- Yield anyway. Most collisions occur in intersections where the motorist thought they had the right-of-way.
- Don't run red.
- Don't trust anybody.
- Know your blind spots. Adjust your mirrors.
- Avoid backing. Several claims have been reported when the driver struck a stationary object.



## From the **BOARD ROOM**

By: Jenne Auck

A regular meeting of the Board of Directors of the Missouri Intergovernmental Risk Management Association was held on Friday, January 26<sup>th</sup> at the MPUA office building. Following approval of the previous meeting minutes and the special meeting minutes, the first item of new business was a discussion of changes to MIRMA's Business Continuity Plan. The only change made at this time was to add the newest employee, Robert Kerr, to the contact information.

The second item of business was a discussion of changes to MIRMA's Personnel Policy. The only change proposed was the addition of Juneteenth, which was passed as a recognized holiday for MIRMA staff. The third item of business was the approval of a custodial credit risk policy in the Financial Management Policy per our auditor's request.

The reports portion of the meeting included a review of the status of large, outstanding claims; a review of the investment activity; the Loss Control Services Report, and the marketing report.

The last item of discussion was the Strategic Planning session that took place the previous day with attendance of the full Board. The items discussed were: raising the member's aggregate limit, creating a newsletter trivia game with monetary awards, police ride-alongs and recruitment challenges, MPUA cyber security program and coverage, lifeguard training and requirements, police peace officers bill of rights and punitive damages, the American Public Gas Association's SOAR program and application reimbursement, member probation, SAPA, Origami, installment payments for new members, online training platforms, recognize Juneteenth as a holiday, payroll verifications, the updated surplus study, and a review of current goals.

Following was a brief Closed Session to conduct the Executive Director's performance evaluation.



# MIRMA Reader\$ Reward\$: A New Program!

By: Patrick Bonnot

Newsletters are, according to dictionary.com "... a written publication that provides regular communication to subscribers, typically via email. Newsletters are often used to tell readers about news, events, or other information related to a particular topic or organization." But newsletters in terms of the operation of MIRMA should be defined along these lines, "an update provided by MIRMA staff on a monthly basis which seeks to provide critical operational information as it pertains to the membership and ongoing functionality of the Association."

Because MIRMA works hand in hand with the membership and because we have time sensitive tasks for those that work for our members, the information we provide is critical to ensuring member cities/utilities have the most up to date information. It transcends record keeping into risk and loss control. While the functions of municipal government do not necessarily change that often, the rules under which you operate and the relationships between members and your communities, do. We are constantly exposed to changing best work practices and working collaboratively with the membership sometimes means issuing that information via the newsletter.

To that end, the MIRMA Board of Directors has approved a program to boost readership of the information provided by MIRMA. Starting this month, MIRMA staff has created two quiz questions based upon information in this very newsletter. **Those answering both questions correctly will be entered into a drawing for one of two \$100 gift cards, each month. The quiz due date is March 1 at noon. To complete the quiz, please use this link:**

[https://docs.google.com/forms/d/e/1FAIpQLSes\\_7dHuxt5JHNFJrI2z0emphmgpwZbdjH5sDbhFWSHCX99Yg/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSes_7dHuxt5JHNFJrI2z0emphmgpwZbdjH5sDbhFWSHCX99Yg/viewform?usp=sf_link)

Here are the questions for this month:

1. Who is the newest employee of MIRMA?
  - a. Bobby Kerr
  - b. Robert Anderson
  - c. Anderson Robert
  - d. Robert Kerr
2. During the MIRMA Board Strategic Planning Session held in January, 2024, the MIRMA Board discussed which of the following (select all that should apply, hint, there's more than one).
  - a. Newsletter trivia game with monetary reward
  - b. Police ride-alongs
  - c. MPUA Cyber Security Program and Coverage
  - d. Coverage changes for walking bridges

## CALENDAR OF EVENTS

**May 9, 2024:** *MIRMA Board of Directors Meeting:* Held at MPUA Office, 2200 Maguire Blvd., Columbia, 10:00 AM

**July 24-26, 2024:** *MIRMA Annual Meeting:* Held at the Margaritaville Lake Resort, Lake Ozark





## LOSS CONTROL TIP OF THE MONTH

### Mandatory Notifications to POST Director

By: Patrick Bonnot

It's not any fun to talk about bad hires in local government. It's even less fun to talk about bad hires in law enforcement. Seemingly, for every 20 positive stories in law enforcement, one bad story can wipe out much of the positive social capital our departments take part in, day to day. Hiring is so very critical to the mission of having the best employees on the street. The good thing is there are helpful things along the way to help make this determination a little more effective. Below you will find the

Missouri Revised Statute 590.070...The chief executive officer of each law enforcement agency shall (notify the POST Commission Director), within thirty days after commissioning any peace officer...

The chief executive officer of each law enforcement agency shall, within thirty days after any licensed peace officer departs from employment or otherwise ceases to be commissioned...Such notice **shall** state the circumstances surrounding the departure from employment or loss of commission and shall specify any of the following that apply:

- The officer failed to meet the **minimum qualifications for commission as a peace officer**;
- The officer violated **municipal, state, or federal law**;
- The officer violated the **regulations of the law enforcement agency**; or
- The officer was under investigation for violating municipal, state, or federal law, or for **gross violations of the law enforcement agency regulations**.

Whenever the chief executive officer of a law enforcement agency has reasonable grounds to believe that any peace officer commissioned by the agency is subject to discipline pursuant to section 590.080, the chief executive officer **shall report** such knowledge to the director.

Notwithstanding any other provision of law to the contrary, the chief executive officer of each law enforcement agency has absolute immunity from suit for compliance with this section, unless the chief executive officer presented false information to the director with the intention of causing reputational harm to the peace officer.

So that's basically the notification requirement back to POST, let's now look at a statute that will be handy when it comes to checking the background of individuals transferring from one city to another (currently POST certified individuals).

590.118. Peace officer investigations made available to hiring law enforcement agencies. — 1. All completed investigations of alleged acts of a peace officer shall be made available to any hiring law enforcement agency (this would seemingly include Peace Officer Bill of Rights investigations...). The transfer of any law enforcement agency record to another law enforcement agency does not make the record a public record.

2. Any law enforcement agency with information showing a peace officer's unfitness for licensure shall provide such information to the peace officer's standards and training commission.  
-end of statute.

Attached to this newsletter you will find a waiver that you can request an applicant to sign. If they fail to sign the waiver, this decision should weigh heavily on your decision to hire them. A lot of information can be gleaned from previously investigated incidents and due to the fact that the POBOR draws so many more investigations into the fold, I would encourage you to use them in determining whether you believe that particular applicant is a good fit for your agency and your community.

Lastly, I would like to point out that as a part of the MIRMA Annual Loss Prevention Audit, MIRMA Police Agencies are required to take part in a comprehensive background check for officers. The form as created by the MIRMA Police Committee can be used for this purpose and is also attached to this newsletter. Your individual background checks can be stricter, but this form should be used as a minimum best practice in ensuring your agency is onboarding the best available recruits possible.



# MIRMA HEALTH

February is Heart Health Month



By: Steve Brown

According to the U.S. Department of Health and Human Services, heart disease is a leading cause of death in the United States for both men and women. There are some risk factors that you can't control, such as age, gender, and family history. However, there are many modifiable risk factors that you have some control over. Cultivating a heart-healthy lifestyle is the most efficient way to reduce your risk of developing heart disease.

The first step is to know your risk and your numbers. High blood pressure and cholesterol are two major risk factors for heart disease. It is important to schedule regular screenings or physicals with your doctor to understand your blood pressure and cholesterol numbers. The next step is developing a proper course of action to improve any areas out of a safe range.

*Remember that if you are enrolled in a MIRMA Health plan, you are able to obtain a wellness exam with your doctor once per year at no cost if the doctor is in the provider network. If you are over age 40 this would include an annual colonoscopy. MIRMA Health also sponsors health assessments through H&H Health that complete on-site wellness visits annually. Make sure you take advantage of this benefit if you are not seeing a doctor on a regular basis.*

Here are some tips for reducing your risk of heart disease:

- If you smoke, quit. Ask for help.
- Aim for or maintain a healthy weight.
- Manage your stress. Learn how it affects you and ask for help from your doctor or a counselor if needed.
- Be more active. Aim for 150 minutes of moderate activity per week.
- Choose a heart-healthy diet.
- Get enough good quality sleep. Aim for 7-9 hours a night.

Learn about your risk and take charge of your life. No matter where you are with your health at this time, small steps over time can elicit big results. Choose one or two areas to focus on at a time. Once you have made new habits in those areas, add one or two more.

## Origami Tip of the Month

We're Live! As of January 27<sup>th</sup>, we've officially moved to Origami Live. Although the website itself doesn't look any different, you do need to use the NEW website address. If you use the old "staging" website, you'll get the message of "We're sorry. The account you are trying to access is currently undergoing maintenance." 🤖🙄

If you haven't already done so, please bookmark the new Origami login page: [live.origamirisk.com](https://live.origamirisk.com)



The switch to the live environment did NOT change any login credentials. For logging into Origami, please remember that each member has one login and one password that is shared among those you wish to have access. The Account Name is "mirma" (which can be all lowercase or all caps), and the User Name is your member city name (i.e.: "Macon" or "Macon Utilities"). MIRMA does not know your password. If the password has been lost/forgotten, you can use the "forgot your password" option on the login page which will generate an email notification to the member's official representative. The new password will need to be shared with any of your staff that need access to Origami.



# Claims Corner

By: Glenn Price

Have you ever wondered, “What do claims adjusters really do anyway?” I have. When I first became an adjuster, I thought I would step beyond the veiled mystery of insurance – into a cornucopia of secrecy, that’s wrapped in an enigma, and draped in obscurity. Instead, I stepped into a world of real people, with real concerns, trying to effectively corral the needs of the insured with the demands of a claimant and the realities of the coverages for that particular accident. I mean really – what muddy mess did I just step into? And this was only a personal-auto insurer I was working for at the time.

Then I went into commercial claims, and finally municipal claims where the obscurity only intensified. Who knew that claims handling could become so intense with wildly varying facts, coverage concerns that no one anticipated 10 years ago when the coverage wording was generated, vast and growing injuries, treatments, and their diagnoses<sup>1</sup>, new case law that can amend not only how we handle claims, but how MIRMA does business, and the need for experts on detailed and specific cases. There is no shortage of fascinating and remarkable scenarios when handling claims for a municipal risk pool!!

How do we train for such things ... and better yet, how do we monitor and review the claims handling at MIRMA? How do we ensure that the claims handling is going well? For starters, we have Claims Handling Guidelines that model how we are to handle claims. We have attorneys that provide important information and updates to various standards we need to address. MIRMA also has a standard that every three years, we go through an audit process.

Typically, the audit was of the TPA that handled the claims at the time. Quite frankly, the TPA’s that have adjudicated for MIRMA over the years have scored reasonably well in handling MIRMA’s claims. MIRMA kept the audit process when bringing claims in-house as a course of doing business so that we could identify the strengths and weaknesses of our claims handling, and review certain benchmarks used to determine our goals in claims handling.

Recently, we went through our triennial audit with Lockton providing the auditing services. One of the reasons, and I should say the main reason, for bringing claims handling in-house was that we felt we could add better customer service to the mix. I believe that we have done that. But how would the actual claims handling fare? Could we provide the same claims handling service (or better) as the TPA while addressing member needs better or more efficiently? Matthew and I thought we could, but only time (and audits) would tell.

Two weeks ago, Lockton completed the first audit since bringing claims handling in house three years ago. They reviewed 111 files that encompassed a variety of all claims that we handle on behalf of the membership. We broke the files up into 3 groups including Workers’ Compensation, Liability, and Property. Questions were developed from our Claims Handling Guidelines and industry-related standards.

Last week, Lockton provided us with the overall scores, and we are anticipating the comments and individual scores this week. I am pleased to let you know that the overall office score was 97.8%. The three different group scores were 97.66% for Workers’ Compensation, 97.78% for Liability, 98.03% for Property. Overall, these are fantastic scores, and I am grateful for the work the claims staff does on a daily basis.

Once the finalized report, with the comments and individual scores, comes in, we will be able to better understand where the strengths and weaknesses of our claims handling lie. Then, we will work to maintain, strengthen, and fine-tune those areas. If you have any questions about this article or any claims related situation, please contact me at the office or by email at [gprice@mirma.org](mailto:gprice@mirma.org).

<sup>1</sup> Just the difference between the ICD-9 and ICD-10 Codes is staggering. There was an increase in 55,000 diagnosis codes, 84,000 in procedure codes alone.

## MIRMA’s Semi-Annual Financial Report is Available on the Website!

After logging in to the website ([mirma.org](http://mirma.org)), click on the “Member Portal” (top right), and then click on “Financials” in the Member Menu on the right. The semi-annual financials are labeled “2<sup>nd</sup> Quarter ending 12/31/2023”.





## AUTHORIZATION FOR RELEASE OF INFORMATION

01.18.2018

I, \_\_\_\_\_ hereby authorize any representative of the Missouri Department of Public Safety's Peace Officer Standards and Training (POST) Program to release any and all information and records relating to my peace officer license, and any and all continuing law enforcement education training information and records to the following law enforcement agency:

Officer last four SSN: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

A photo static copy of this authorization will be considered as effective and valid as the original and shall not expire.

Signature of Licensee:

Date:

\_\_\_\_\_

\_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. I am commissioned as a notary public within the county of \_\_\_\_\_, state of \_\_\_\_\_, and my commission expires on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

### **MIRMA Police Background Check Form**

Review application and write down any questions you may have about the applicant.

Applicants Name \_\_\_\_\_ DOB \_\_\_\_\_ SSN \_\_\_\_\_ OLN \_\_\_\_\_

If the applicant no longer seeks employment, document reasons given, if any, and date of notification.

Schedule an interview with the applicant. Date of interview \_\_\_\_\_.

#### **Police Academy Information**

Date of graduation \_\_\_\_\_  
Disciplinary actions if any \_\_\_\_\_  
Academy director or designee \_\_\_\_\_  
P.O.S.T. certification \_\_\_\_\_ Date \_\_\_\_\_ Class \_\_\_\_\_.

Conduct records check and document the system used. Samples include REJIS, MULES, NCIC, DOR, ACOM, CRIME MATRIX, EMPLOYMENT, SOCIAL SECURITY, CREDIT, COURT RECORDS, & DIFFERENT INTERNET (Facebook) SEARCHES, ETC. (Hard copy all information even if there are no arrests, summons etc.) Date Conducted \_\_\_\_\_.

Conduct Government E-Verification Check (Must be performed within 3 days after hire date. Do Not Perform During Background Investigation). Make sure the applicant fills out the Federal I- 9 Form and provides required documentation. Date Conducted \_\_\_\_\_.

Obtain fingerprints from the applicant utilizing the "Live Scan" system. The Live Scan system will automatically complete a Missouri Highway Patrol Check. If a livescan is not available, physical fingerprinting should take place. Prints should be submitted to the Missouri State Highway Patrol to complete a criminal background check.

Date "Live Scan" conducted or prints sent to MSHP \_\_\_\_\_.

Police academy inquiry: some academies allow you to make copies of important information; others will only allow you to take notes. Date of inquiry to academy and response  
Date \_\_\_\_\_ and response \_\_\_\_\_.

Attempt to go to the applicant's neighborhood and inquiry with several neighbors. Date responded to neighborhood if applicable \_\_\_\_\_.

Name/address/contact information of individuals making comment about the applicant.

- 1.
- 2.
- 3
- 4.

Previous Employee Verification:

Employer 1	Date sent or visited	Date Returned	Concerns?
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Employer 2	Date sent or visited	Date Returned	Concerns?
Employer 3	Date sent or visited	Date Returned	Concerns?
Employer 4	Date sent or visited	Date Returned	Concerns?

Personal Reference Interviews (information provided by applicant).

<u>Name</u>	<u>Date/Time</u>	<u>Reference Notes</u>
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1.

2.

3.

Home visit date \_\_\_\_\_, performed by \_\_\_\_\_.

Background Investigator meets with commander and chief of police, to discuss in detail all findings related to applicant during the background investigation. Date \_\_\_\_\_.

The chief of police will make contact the Missouri P.O.S.T. Commission to verify certification & post hours. The Department will request a signed waiver (from the applicant, see additional forms for this document or edit your current waiver to include Missouri State POST Commission records) for Missouri State Post Commission records per [Missouri Statute 590.118](#)

Certification Class \_\_\_\_\_.

Certification Expires \_\_\_\_\_.

Current hours of Missouri Post Training for the current training year \_\_\_\_\_.

Waiver obtained to gather all Missouri POST records to include investigations and conclusions, if any \_\_\_\_\_.

Date Conducted \_\_\_\_\_.

Date Investigator learned applicant withdrew if applicable \_\_\_\_\_.

Other: