

REGULAR CITY COUNCIL SESSION

MALDEN CITY COUNCIL
MONDAY, FEBRUARY 26, 2024 — 6:00 P.M.
CITY HALL—201 SOUTH MADISON

Mayor Denton Kooyman called the meeting to order at 6:00 p.m. with DED/Airport Director David Blalock conducting the opening prayer.

ROLL CALL:

	<u>PRESENT</u>	<u>ABSENT</u>
Council Member Wilkerson	X	
Council Member Jenkins	X	
Council Member Lefler	X	
Council Member House	X	
Council Member Joyce	X	
Council Member Jones	X	
Council Member Beckett	X	
Council Member Coleman	X	
Members Present		<u>8</u>

Others Attending: City Clerk Mandy Lewis, DED/Airport Director David Blalock, Public Safety Department Director/Chief of Police Jeff Mitchell, City Treasurer Angela Earnheart, and City Administrator Ivone Smith.

GUEST – Jeff Arp with MIRMA

Jeff Arp addresses the Council regarding the MIRMA Risk Management Grant awards the City of Malden received in 2023. He informs the City of Malden was awarded \$1,747.88 for the Electric Distribution Department and \$2,250.00 for the purchase of a taser for the Police Department. The Water/Wastewater Department was awarded a percentage of the cost of a hydraulic hammer but supplies are limited and it has not been purchased to date. He informs the City of Malden has received a total of \$3,997.88 for the 2023 Risk Management Grant Program.

15 MINUTE OPEN FORUM

None.

APPROVAL OF THE MINUTES

a. Approval of Regular Council Session Minutes of January 24, 2024.

MOTION: By Council Member Jenkins to approve the Regular Session Minutes of January 22, 2024.

SECOND: By Council Member Wilkerson.

Motion Passed 8/0

b. Approval of Closed Session Minutes of January 22, 2024.

MOTION: By Council Member House to approve the Closed Session Minutes of January 22, 2024.

SECOND: By Council Member Jenkins.

Motion Passed 8/0

c. Approval of Special Called Emergency Council Meeting Minutes of January 25, 2024

MOTION: By Council Member Jenkins to approve the Special Called Emergency Council Meeting Minutes of January 25, 2024.

SECOND: By Council Member Wilkerson.

Motion Passed 8/0

d. Approval of Special Called Emergency Council Meeting Minutes of February 1, 2024

City Clerk Lewis informs the Council that Council Member Joyce contacted her on Friday, February 23rd regarding the minutes of February 1st. He stated some statements that were attributed to him were actually said by Council Member Coleman. After reviewing the recording, it was determined the statements were made by Council Member Coleman. She states the corrections have been made.

MOTION: By Council Member Wilkerson to approve the Special Called Emergency Council Meeting Minutes of February 1, 2024 with corrections.

SECOND: By Council Member Jenkins.

Motion Passed 8/0

e. Approval of Special Called Council Session Minutes of February 9, 2024

MOTION: By Council Member Joyce to approve the Special Called Council Session Minutes of February 9, 2024.

SECOND: By Council Member Jenkins.

Motion Passed 8/0

TREASURERS REPORT

a. Financial Report

City Treasurer Earnheart reported for the 7th Month of the Fiscal Year January 2024, the General Fund had \$1,070,787.67, COVID Federal Funding has \$343,952.41, Cemetery Fund has \$163,785.25, Park Fund \$0.00, Park/Frisco Park Splashpad Fund \$351,487.15, DED has \$41,408.48, Street Capital Projects Fund \$408,065.50, Solid Waste Management Fund \$5,867.17, Capital Improvement Fund has \$235,463.99. Total cash and cash equivalents \$2,683,595.85 and long-term loan obligations is \$2,245,763.13. She states the auditors have informed they should be available to be presented at the March Council Meeting.

ORDINANCE(S):

a. Ordinance No. 3282 – 2024 Adopting Ordinance - Ecode

MOTION: By Council Member Wilkerson to approve the 1ST reading of **ORDINANCE NO. 3282** – An ordinance adopting and enacting a new code of ordinances of the City of Malden, County of Dunklin, State of Missouri; establishing the same; providing for the repeal of certain ordinances not included therein, except as herein expressly provided; providing for the manner of amending such code of ordinances; providing penalty for the violation thereof; and providing when this ordinance shall become effective.

SECOND: By Council Member House.

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

DISCUSSION: City Administrator Smith states this is a yearly requirement with having ordinances codified through General Code.

MOTION: By Council Member Wilkerson to approve the 2ND reading of **ORDINANCE NO. 3282** – An ordinance adopting and enacting a new code of ordinances of the City of Malden, County of Dunklin, State of Missouri; establishing the same; providing for the repeal of certain ordinances not included therein, except as herein expressly provided; providing for the manner of amending such code of ordinances; providing penalty for the violation thereof; and providing when this ordinance shall become effective.

SECOND: By Council Member House

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

REQUEST FOR PROPERTY – Ron Huber

Mayor Kooyman states Mr. Huber has requested this topic be postponed until the March meeting.

APPROVAL OF MUNICIPAL INSURANCE BIDS

City Administrator Smith states there were two bids received for the City’s municipal insurance. Unfortunately, one bid was incomplete and only included Workman’s Compensation. She informs of several agencies that did not bid due to the exposure of the Power Plant, Airport and a previous loss within the Police Department. She states most cities the size of Malden do not have their own power plant or airport. Council Member Beckett asks about MIRMA covering back surges in the future. City Administrator states the claim Council Member Beckett is referring to had to do with high temperatures and was not the result of anything the City had done incorrectly. Mayor Kooyman states there was a recent claim regarding a fallen electric pole. The pole caused damage to a church. He stated it seemed MIRMA took a while to complete the claim but they did take responsibility for the damage. City Administrator Smith states MIRMA is not a typical insurance company. It is a self-funded pool with other cities of similar sizes.

MOTION: By Council Member Jenkins to approve the bid received from Missouri Intergovernmental Risk Management Association (MIRMA).

SECOND: By Council Member House.

Motion Passed 8/0

DESTRUCTION OF RECORDS PER RETENTION SCHEDULE

City Clerk Lewis presents a list of files to be approved for destruction based on the Secretary of State’s Retention Schedule.

MOTION: By Council Member Joyce to approve the destruction of records per list presented.

SECOND: By Council Member Jenkins.

Motion Passed 8/0

DEPARTMENT OF PUBLIC SAFETY DIRECTOR REPORT

Director of Public Safety Mitchell informs the Council that Assistant Director of Public Safety Bobby Jones has been appointed to the Southeast Highway Safety Coalition Executive Board. This board reviews and awards grants in connected with highway safety.

APPROVAL OF CITY ADMINISTRATOR CONTRACT

Mayor Kooyman informs discussions regarding personnel will need to take place in closed session. He asks if any Council Member would like to go into closed session or move forward with a motion to accept the City Administrator’s contract. Council Member Lefler asks to go into closed session.

CLOSED SESSION: PERSONNEL RSMO 610.021(3)

MOTION: By Council Member Lefler to adjourn the Regular Session and go into Executive Session for PERSONNEL RSMO 610.021(3) on February 26, 2024 at 6:30 p.m.

SECOND: By Council Member Joyce.

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

MOTION: By Council Member Coleman to adjourn Executive Session and return to Regular Session at 7:20 p.m.

SECOND: By Council Member House.

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

MOTION: By Council Member Joyce to approve the Amendment and Extension of City Administrator Employment Agreement.

SECOND: By Council Member Jenkins.

Motion Passed 8/0

CITY ADMINISTRATOR’S REPORT

City Administrator Smith thanks the Council for renewing her contract. She provides an update on the Community Center remodel project. She states there were doors ordered but came in incorrect. She does not have a date for their delivery at this time. She invites the Council to come tour the Community Center on March 4th. She will contact the Council to determine what times would work best for everyone. Mayor Kooyman states he would like to have an Open House for the public to come and take a look at the remodeled Community Center.

City Administrator Smith states she received a Notice to Proceed for the Splash Pad project. The equipment will take about 6-8 weeks for delivery. She will be putting the concrete section of the project out to bid soon.

COUNCIL LIAISON REPORTS

Council Member Beckett – None.

Council Member Joyce – Congratulates City Administrator Smith on the renewal of her contract. Expresses appreciation of the Department of Public Safety and City employees on the reaction to the recent bomb threat at the school. He also thanks Officer Tony Burke for his response to the alarm at his house. He did a great job and was very professional.

Council Member Lefler – Congratulates City Administrator Smith. She asks about the lights on Hwy 25 being replaced. Administrator Smith states the parts have been received, however, the electric department will need to use the boring machine from the water department to boar under the street in order to make repairs. The repairs will be made at the earliest opportunity.

Council Member Jenkins – Inquires if the Yard Sale permit is still required. City Administrator Smith states the permit is required to limit the number of yard sales a person can have. She states a Yard Sale permit is not required for the two City-Wide Yards or the 100-mile Yard Sale.

Council Member Coleman – None.

Council Member Jones – None.

Council Member House – None.

Council Member Wilkerson – None.

MAYOR REPORT

Mayor Kooyman informs the March Council Meeting will be on March 18, 2024 at 6 pm at City Hall. The Building Code Committee Meeting is scheduled to be held on February 28, 2024 at 3 pm at Board of Public Works conference room due to the drivers examiners using City Hall conference room; Planning and Zoning Meeting will be held on February 28, 2024 at 12 pm at the Board of Public Works Conference Room; the Board of Public Works Meeting will be held February 27, 2024 at 5 pm; Public Safety Committee Meeting is scheduled for March 4, 2024 and the Park Board Meeting will be on March 20, 2024 at 5:30 p.m. at City Hall.

Mayor Kooyman states Council Member Joyce had asked about air evac coverage for City employees. He states, after speaking to City Administrator Smith, it appears air evac coverage is a part of the health insurance provided to full-time employees.

He states there are several vacancies on several boards and committees. He asks if anyone would like to participate or know someone who does, to let him know.

Mayor Kooyman states the Transfer Station will be opened on the first and third Saturdays of the month. He informs the City-Wide Cleanup is scheduled for the first week of May.

Mayor Kooyman reads Thank You Notes from the Ben Bradshaw family for flowers sent by the City and Malden Department of Public Safety.

Mayor Kooyman reads figures regarding the decrease of number of student enrollment and loss of utility meters within the City.

OTHER BUSINESS DEEMED NECESSARY

With no other business deemed necessary, a Motion to Adjourn was entertained.

MOTION: By Council Member Jenkins to adjourn the Regular Council Session of February 26, 2024 at 8:10 p.m.

SECOND: By Council Member Wilkerson.

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

ATTEST:

Denton Kooyman – Mayor

Mandy Lewis – City Clerk/City Collector

CITY COUNCIL CLOSED SESSION

MALDEN CITY COUNCIL
 MONDAY, FEBRUARY 26, 2024
 CITY HALL—201 SOUTH MADISON

Mayor Denton Kooyman called the meeting to order at 6:30 p.m.

<u>ROLL CALL:</u>	<u>PRESENT</u>	<u>ABSENT</u>
Council Member Wilkerson	X	_____
Council Member Jenkins	X	_____
Council Member Lefler	X	_____
Council Member House	X	_____
Council Member Joyce	X	_____
Council Member Jones	X	_____
Council Member Beckett	X	_____
Council Member Coleman	X	_____
Members Present		<u>8</u>

Others Attending: City Clerk/City Collector Mandy Lewis

PERSONNEL RSMO 610.021(3)

Council discusses a Personnel matter.

MOTION: By Council Member Coleman to adjourn Executive Session and return to Regular Session at 7:20 p.m.

SECOND: By Council Member House.

POLL VOTE ----- MOTION PASSED

8 - YES

0 - NO

Council Member Joyce	YES	Council Member Jones	YES
Council Member House	YES	Council Member Coleman	YES
Council Member Wilkerson	YES	Council Member Beckett	YES
Council Member Lefler	YES	Council Member Jenkins	YES

ATTEST:



 Mandy Lewis – City Clerk/City Collector



 Denton Kooyman – Mayor