REGULAR BOARD OF PUBLIC WORKS SESSION

MALDEN BOARD OF PUBLIC WORKS
TUESDAY, MAY 27, 2025 – 5:00 P.M.
COMMUNITY CENTER – 607 N DOUGLAS

Board President Clark Duckett called the meeting to order at 5:00 p.m.

ROLL CALL:	PRESENT	ABSENT	
Board President Duckett	X		
Board Member Loughary		X	
Board Member Stone	X		
Board Member Woods	X		
Members Present			3

OTHERS ATTENDING: Mayor Denton Kooyman, City Administrator/Utility Director Ivone Smith, City Council Liaison Cason Coleman, Electric Distribution Coordinator Todd Jenkins, Public Works Superintendent Kurt Krepps, Power Plant Superintendent Drew Miller, Finance Officer Angela Earnheart, City Attorney Jonce Chidister, Board Secretary Cathy Merritt

GUEST PRESENT: Councilman Charlie Dierks

APPROVAL OF THE MINUTES
MOTION: By Board Member Stone to Approve Regular Session Minutes of April 29, 2025 and Special Called Minutes of May 13, 2025.
SECOND: By Board Member Woods.
MOTION PASSED

FINANCIAL REPORTS:
There were no questions for the Finance Officer.

DEPARTMENT REPORTS:

Electric Department
Mr. Jenkins informed the Board everything is good.

Power Plant Reports
Mr. Miller informed the Board the end of the fiscal year projects have been completed. Mr. Miller informed the Board over the next couple of months they will be working on oil samples for the units and summer capability runs.

Water/Wastewater Department
Mr. Krepps informed the Board the electric pump is still being configured with two people working on it and they have given them detailed information but he's still waiting for numbers. Mr. Krepps informed the Board he has a regular diesel pump back on it for now and it's enclosed.

Mr. Krepps informed the Board he was notified the J Hwy lift station is still waiting for about 3-4 small component parts to come in which were ordered back in October. Mr. Krepps informed the Board with all the rain the manholes are all full which the pumps are all working but they can't handle everything that is coming in. Mr. Krepps informed the Board the lagoon pivot got hit by lightning again frying all the circuits and fuses.

Office Reports

Mrs. Merritt informed the Board disconnects for nonpayment will be on Thursday. Mrs. Merritt informed the Board Daeoc does have money but most customers have reached their max.

Director's Reports

Strategic Plan for Malden's Substation

Utility Director Smith informed the Board she reached out to BHMG in regard to a strategic plan for the substations since they know our system very well. Utility Director Smith informed the Board the proposal presented by BHMG will cost $35,000 and covers existing substations at the airport, football field, and the power plant. Utility Director Smith informed the Board with potential for growth we need to know how much capacity we already have.

Board President Duckett inquired of Mr. Jenkins if another gin were to come in, the same size of the one already here, would the substation be able to handle the load to which Mr. Jenkins answered he honestly didn't know. Board President Duckett informed the Board questions like this are why we need to know if the substations can handle any extra load.

Board President Duckett informed the Board the plan will analyze existing load & any load growth forecast, analyze the existing capacity, identify current assets & end of life, and identify risk in the electric substations. Utility Director Smith informed the Board budgeted in the current budget is to do the testing of our relays, breakers, and transformers at these substations, the relays and breakers are done but the transformers are not because Chuck from ViPower wanted to wait until after this evaluation to see if there were any other recommendations. Utility Director Smith informed the Board the expense is listed at $40,000 and she put the substations back in the budget.

City Attorney Chidister informed the Board while viewing the proposal on page 2, page 63 of the packet, it says in a couple of places, present to the City Council which is appropriate and the Council does need to be aware of but he wondered would you want to add in there if it wouldn't change the price to much to present an initial presentation to the Board and then the final presentation to the City Council or a joint meeting of the Board and Council for clarification purposes.

City Council Liaison Coleman asked the Board what they were looking to gain from the proposed plan and what's the life expectancy of a substation. Board President Duckett informed the Board it's to find out the life expectancy and load capacity of all the substations. City Attorney Chidister informed the Board based on his experience it's the load, potential load growth, how old the various components are, what the demand is on current components, and if it's lightly used which will last longer than one that's being heavily used over a period of time. City Attorney Chidister informed the Board he suspects this plan will provide all of those answers but to get them we need this to be done. Utility Director Smith informed the Board when Mr. Blalock receives request from Missouri Partnership of people wanting to build a business or build factories, he sends it to me to see if we can even carry the load and due to not knowing if we have the capacity we just put down what we think we can carry but if we know we can't carry the load we just don't apply for it.

MOTION: By Board Member Stone for the BPW Board Recommendation of the Strategic Plan for Malden's Substations be Presented and Approved by the City Council.
SECOND: By Board Member Woods.
MOTION PASSED

2024/2025 Amended Budget Review & 2025/2026 Proposed Budget

Utility Director Smith went through the line items with the Board for the 2024/2025 amended budget. Utility Director Smith informed the Board adjustments for the already paid lift station repairs would be corrected for the 2025/2026 proposed budget. Utility Director Smith informed the Board the proposed budget does not include water/wastewater union wage adjustments due to needing a meeting to discuss it further. Utility Director Smith informed the Board wage

adjustments for the City Administrator and Utility Director as well are not listed in the budget yet. Utility Director Smith informed the Board once the adjustments are made she will send the budgets to the board members and then a meeting will be held for final approval.

2025 City Fireworks Donation

Board President Duckett informed the Board last year the Board approved a $3000.00 donation to go towards the City's fireworks and the Park Board is asking if the board would be willing to donate $3000.00 again this year. Utility Director Smith informed the Board several businesses are also donating.

MOTION: By Board Member Woods to Donate $3000 to the 2025 City Fireworks Display.
SECOND: By Board Member Stone.
MOTION PASSED

Other Business Deemed Necessary

Utility Director Smith informed the Board in regard to the water/wastewater grant, Mr. Krepps has sent everything Mr. Bell has requested so far.

Utility Director Smith went over the admin capital items that were approved with the Board.

With nothing further to discuss a motion to Adjourn the Regular BPW Session Meeting of May 27, 2025 was entertained.

MOTION: By Board Member Woods to Adjourn the Regular BPW Session Meeting of May 27, 2025 @ 5:40P.M.
SECOND: By Board Member Stone.
MOTION PASSED

Adjourned Regular Session at 5:40P.M. on May 27, 2025.

ATTEST:

Cathy Merritt
BOARD SECRETARY

BOARD PRESIDENT