# April 17, 2024 Park Board Meeting Packet

#### THE CITY OF MALDEN

### 201 S. MADISON STREET MALDEN MISSOURI

PHONE: 573-276-4502 FAX: 573-276-4109

EMAIL ADDRESS: JessieCobb@maldenmo.com

PARK BOARD MEETING MINUTES - WEDNESDAY, MARCH 20, 2024 at 5:30 pm.

#### Called to order at 5:40 pm

	PRESENT	<u>ABSENT</u>
BOARD MEMBER IAN CASTO	X	
BOARD MEMBER TOMMORRO ANTWINE	X	
BOARD MEMBER AMY COLEMAN		<b>X</b>
BOARD MEMBER BRENDA CRUMBIE	X	
BOARD MEMBER WALKER CULP	X	
BOARD MEMBER <b>EARNEST FOBBS</b>	X	
BOARD MEMBER MIKE KEAN		X
BOARD MEMBER ANITA MATHIES	X	<u> </u>
VACANT		
		6 Members Present

#### Others in Attendance:

Mayor Denton Kooyman, City Administrator Ivone Smith, Street/Parks Foreman Dewayne Rogers, Director of Public Safety/Chief of Police Jeff Mitchell, and Deputy City Clerk Jessie Cobb.

#### **Open Forum**

None

#### Approval of Minutes from February 28, 2024 Park Board Meeting

**MOTION:** by Board Member Culp to approve the minutes from the February 28, 2024 Park Board Meeting.

**SECOND:** by Board Member Fobbs

Motion Carried 6/0

#### **February 2024 Financial Reports**

Smith states that we are showing negative on the Park Fund right now but will be reimbursed over \$49,000 for the tables and benches. She also informs the Board that the FCC Board did not approve the \$5,000 donation for Blades Park. It is going back to FCC for discussion.

**MOTION:** by Board Member Mathies to approve the financials for February 2024.

**SECOND:** by Board Member Fobbs.

Motion Carried 6/0

#### 4th of July

Smith asks if the Park Board wants to contribute financially to the event. Casto stated that we did last year and he doesn't see a problem with doing it again this year as long as we get the reimbursement on the tables and benches and Splash Pad. We could contribute the same amount as last year. Kooyman

states that First State Community Bank has pledged \$5,000 towards fireworks. Some of the Board members suggested having a pageant, watermelon eating contest and a dunking booth. After some discussion the board agreed on having the time set for 3:00 pm- 8:00 pm for vendors and fireworks to start at 9:00 pm.

#### **New RV Park Update**

Smith stated that the pond is filled. Dewayne Rogers stated that the New RV Park is pretty much finished. We need to smooth out some dirt. There is also a big mound of dirt that needs to be moved. He said there is a contractor that needs dirt and he could take it. The RV Park should be done this week, other than the mound of dirt. He also stated that we need to get locks for the electrical outlets. There are 15 of them. He says that they usually use Schulte's to get their locks because they can get them where they all use the same key, but they will probably have to be ordered and they may not get here before the RV Park opens. Smith tells Rogers to get with Krepps about getting those ordered.

#### **Splash Pad Update**

Smith states there aren't really any updates on the Splash Pad. Her goal is to have it completed so that it can be open for a couple weeks at the end of summer.

#### **Scout Hut Update**

Smith states that we are going to get a quote from another contractor and have that in next month's packet. We also have pictures of the Scout Hut that we will include in the packet.

#### 2024 Solar Eclipse

The Bootheel Youth Museum is having a big event for the Eclipse. They are going to have vendors, glasses, T-shirts etc. They also got a large telescope with a grant. We are trying to support them as much as possible.

#### **Chairman's Report**

None

#### **Next Meeting**

The next Park Board meeting is on April 17th at 5:30 pm at City Hall.

#### **Other Business Deemed Necessary**

Smith states that once the new picnic tables and benches are placed, the old ones will be moved to the RV Parks to be used there.

After other business is discussed, a motion to adjourn is entertained.

MOTION: by Board Member Culp to adjourn the March 20, 2024 Park Board Meeting at 6:20 pm.

**SECOND**: by Board Member Fobbs

Motion Carried 6/0

Meeting adjourned at 6:20 pm

JESSIE COBB, DEPUTY CITY CLERK
IAN CASTO, CHAIRMAN

## CITY OF MALDEN INCOME STATEMENT FOR THE PARKS DEPARTMENT MODIFIED CASH BASIS

For the Nine Months Ending March 31, 2024

			Current Year	ng March 31,			
	Account Description	Current Month	Year to Date	YTD Budget	YTD Variance	Annual Budget	Annual Variance
	Revenues						
	Local Park Tax Revenue	10,920.25	119,572.97	112,500.00	7,072.97	150,000.00	(30,427.03
	Interest Income Park	0.00	292.31	0.00	292.31	0.00	292.31
	Soccer Program Park	0.00	0.00	0.00	0.00	0.00	0.00
	Softball Income - Park	0.00	0.00	0.00	0.00	0.00	0.00
	Tackle Football Income	0.00	0.00	0.00	0.00	0.00	0.00
	Flag Football Income	0.00	0.00	0.00	0.00	0.00	0.00
	Special Income-Park	0.00	0.00	0.00	0.00	0.00	0.00
	Grant Income-Park Other Revenue Park	0.00	0.00	0.00	0.00	0.00	0.00
	Rent- Clubhouse/Scout Hut	0.00	600.00	1,499.99	(899.99)	2,000.00	(1,400.00
	RV PARK RENT	350.00 1,940.00	3,375.00	3,150.00	225.00	4,200.00	(825.00
-	Cart Shed Rent	0.00	14,135.00	13,500.00	635.00	18,000.00	(3,865.00
-	Utilities Reimbursements	1,974.50	18,931.16	0.00	0.00	0.00	0.00
	O MINOS TOMOMISONOMS	1,974.30	10,731.10	14,230.01	4,681.15	19,000.00	(68.84)
!	Total Revenues	15,184.75	156,906.44	144,900.00	12,006.44	193,200.00	(36,293.56)
	Operating Expenses						
	Professional Fees	0.00	0.00	0.00	0.00	0.00	0.00
	Salaries-Park	3,078.40	30,734.47	31,554.00	819.53	42,072.00	11,337.53
	Lagers-Park	319.43	3,163.63	4,038.75	875.12	5,385.00	2,221.37
	Employee Ins-Park	74.50	636.76	8,452.49	7,815.73	11,270.00	10,633.24
-	Payroll Taxes-FICA MIRMA Ins Park	233.46	2,330.76	2,414.25	83.49	3,219.00	888.24
	Basket Ball Court Repairs-Park	0.00	0.00	4,134.01	4,134.01	5,512.00	5,512.00
	Building Maint Park	0.00	0.00 386.34	1,499.99	1,499.99	2,000.00	2,000.00
	Equip Maint Park	0.00	1,386.31	750.01 374.99	363.67 (1,011.32)	1,000.00	613.66
-	Vehicle Maint Park	0.00	223.95	149.99	(73.96)	500.00	(886.31)
	Advertising/Promo-Parks	0.00	0.00	187.51	187,51	200.00 250.00	(23.95)
	General Supplies Park	506.67	4,982.06	1,949.99	(3,032.07)	2,600.00	250,00
J	anitorial Park	0.00	520.00	750.01	230.01	1,000.00	(2,382.06) 480.00
	Archery Range	0.00	0.00	225.00	225.00	300.00	300.00
	Football Expense-Flag	0.00	0.00	0.00	0.00	0.00	0.00
-	Football Expense-Tackle	0.00	0.00	0.00	0.00	0.00	0.00
-	Chemicals/Seed - Park	0.00	1,200.00	975.01	(224.99)	1,300.00	100.00
	Tee-Ball & Pee Wee League	0.00	0.00	0.00	0.00	0.00	0.00
	Little League Program-Park	0.00	0.00	0.00	0.00	0.00	0.00
	Land Rent Lease Rental Park	0.00	1,523.00	1,274.99	(248.01)	1,700.00	177.00
	Maint-Recreation Equip Park	0.00	0.00	0.00	0.00	0.00	0.00
	Legal Notices Ads Park	0.00	0.00	1,499.99	1,499,99	2,000.00	2,000.00
	Gasoline/Oil Park	24.93	1,185.27	149.99 2,250.00	149.99	200.00	200.00
	Electric/Water Park	1,974.50	18,931.16	14,250.01	(4,681.15)	3,000.00	1,814.73
-	Natural Gas Parks	238.70	729.68	599.99	(129.69)	19,000.00 800.00	68.84
	Sanitation - Park	250.00	3,987.02	2,624.99	(1,362.03)	3,500.00	70.32 (487.02)
	Bootheel Youth Museum	5,460.13	59,785.40	56,250.00	(3,535.40)	75,000.00	15,214.60
	Splashpad Expense-Frisco Park	0.00	36,310.12	0.00	(36,310.12)	0.00	(36,310.12)
	Softball/Baseball Field Maint-Park	0.00	0.00	374.99	374.99	500.00	500.00
	Grant Expense Account-Park	0.00	49,502.00	0.00	(49,502.00)	0.00	(49,502.00)
-	Seminars/Training	0.00	0.00	0.00	0.00	0.00	0.00
	Ground Maint-Parks	278.38	3,069.28	3,129.10	59.82	4,172.14	1,102.86
	Soccer Field Maint-Park	0.00	0.00	374.99	374.99	500.00	500.00
	Basket Ball Program	0.00	0.00	0.00	0.00	0.00	0.00
	Capital Expenditures Park Codification - Parks	1,275.00	35,044.69	22,500.00	(12,544.69)	30,000.00	(5,044.69)
	Other Expenditures Park	0.00	0.00 7,062.98	337.50 2,250.00	337.50 (4,812.98)	450.00 3,000.00	450.00
					(1,5/2,70)	3,000.00	(4,062.98)
*							
	Total Operating Expenses	13,714.10	262,694.88	165,322.54	(97,372.34)	220,430.14	(42,264.74)

PARK FUND ACCOUNT:

\$

Page 17 of 22

\$30,000 Capital Expenditure for Repayent of Splashpad

AN ORDINANCE OF THE CITY OF MALDEN, MISSOURI TO AUTHORIZE EXECUTION OF A DONATION AGREEMENT, TO PROVIDE AN EFFECTIVE DATE, AND TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT.

WHEREAS, City is the owner of the following real estate that has previously been designated and dedicated to the City as a park:

A portion of the East 700 feet of the West ½ of the Southwest ¼ of Section 34, Township 23, Range 10 East, Dunklin County, Missouri further described as "Central Park" of the Waller Addition to the City of Malden, according to the plat thereof as recorded in Plat Book 4, Page 43 in the Office of the Dunklin County Missouri Recorder of Deeds,

#### AND

WHEREAS, the Parks and Recreation Board of the City of Malden has determined the real estate is no longer suitable for park purposes and has recommended the City donate the real estate to Family Counseling Center (FCC Behavioral Health) consistent with a "Donation Agreement" attached hereto as Exhibit "A" and incorporated by reference,

IT IS NOW ORDAINED BY THE CITY COUNCIL OF THE CITY OF MALDEN, MISSOURI, TO-WIT:

- Section 1. The Mayor of Malden is hereby authorized to execute the Donation Agreement attached to this Ordinance as Exhibit "A" and incorporated as if its terms were fully set out herein.
- Section 2. The Mayor of Malden is further authorized to execute a Corporation Quit Claim Deed and/or other such instruments as may be deemed necessary to convey the above-described real estate to Family Counseling Center.
- **Section 3.** This Ordinance shall be effective and in full force as set out herein after the date of passage and all ordinances or parts of ordinances previously enacted, which are in conflict herewith, are hereby repealed.

Read the first time and passed and approved by the City Council of the City of Malden, Missouri on the 15<sup>th</sup> day of April, 2024.

	COUNCIL MEMBER LYNNETTE JENKINS BO BECKETT TERRI LEFLER ROBERT HOUSE HAROLD JONES DREW JOYCE ROSE DOWNS CASEN COLEMAN	<u>Yea</u>	Nay	
Read the sec Malden, Mis	ond time, passed approved and souri on the 15 <sup>th</sup> day of April, 2	l finally adopted b 024.	y the City Council of the City	of
	COUNCIL MEMBER LYNNETTE JENKINS BO BECKETT TERRI LEFLER ROBERT HOUSE HAROLD JONES DREW JOYCE ROSE DOWNS CASEN COLEMAN	Yea	<u>Nay</u>	
		Denton Ko	oyman – Mayor	
Attest:				
Mandy Lewis	s - City Clerk			



THIS INSTRUMENT PREPARED BY:

DALTON, MOWRER AND CHIDISTER, LLP 203 COLLEGE AVENUE P. O. BOX 529 KENNETT, MISSOURI 63857-0529 (573) 888-4631 jonce@dmclawfirm.com

#### **DONATION AGREEMENT**

#### PARTIES:

City of Malden, Missouri (City)

Family Counseling, Inc. (FCC)

#### THIS AGREEMENT IS BASED ON THE FOLLOWING FACTS:

1. City is the owner of the following real estate in Dunklin County, Missouri, herein after described as "Park":

A portion of the East 700 feet of the West ½ of the Southwest ¼ of Section 34, Township 23, Range 10 East, Dunklin County, Missouri further described as "Central Park" of the Waller Addition to the City of Malden, according to the plat thereof as recorded in Plat Book 4, Page 43 in the Office of the Dunklin County Missouri Recorder of Deeds.

- 2. FCC is a non-profit, 501(c)(3) corporation providing behavioral health services within the City Limits of Malden.
- 3. The City of Malden Department of Parks and Recreation has determined that the Park is no longer suitable for its original purposes.
- 4. FCC owns real estate immediately adjacent to the Park which is currently utilized for the provision of services.
- 5. City desires to donate the Park to FCC.
- 6. FCC agrees to accept the donation of the Park from the City.
- 7. In recognition of the City's donation to FCC, FCC commits to donate the sum of five thousand dollars (\$5,000) to the City's Park and Recreation Fund.

- 8. City agrees to accept the donation from FCC and designate such funds as restricted for Parks and/or Recreation purposes.
- 9. This Agreement shall not be effective until approved by the City Council of the City Malden through the adoption of an Ordinance authorizing its execution by the Mayor or other authorized representative.

In acknowledgment of the above, we end of the above, and the above is the abov	execute this Agreement this day of	
City of Malden, Missouri, a municipal corporation	Family Counseling Center, Inc. a Missouri Corporation	
BY:	BY:	
Denton Kooyman Mayor	Randy Ray President	
Attest		



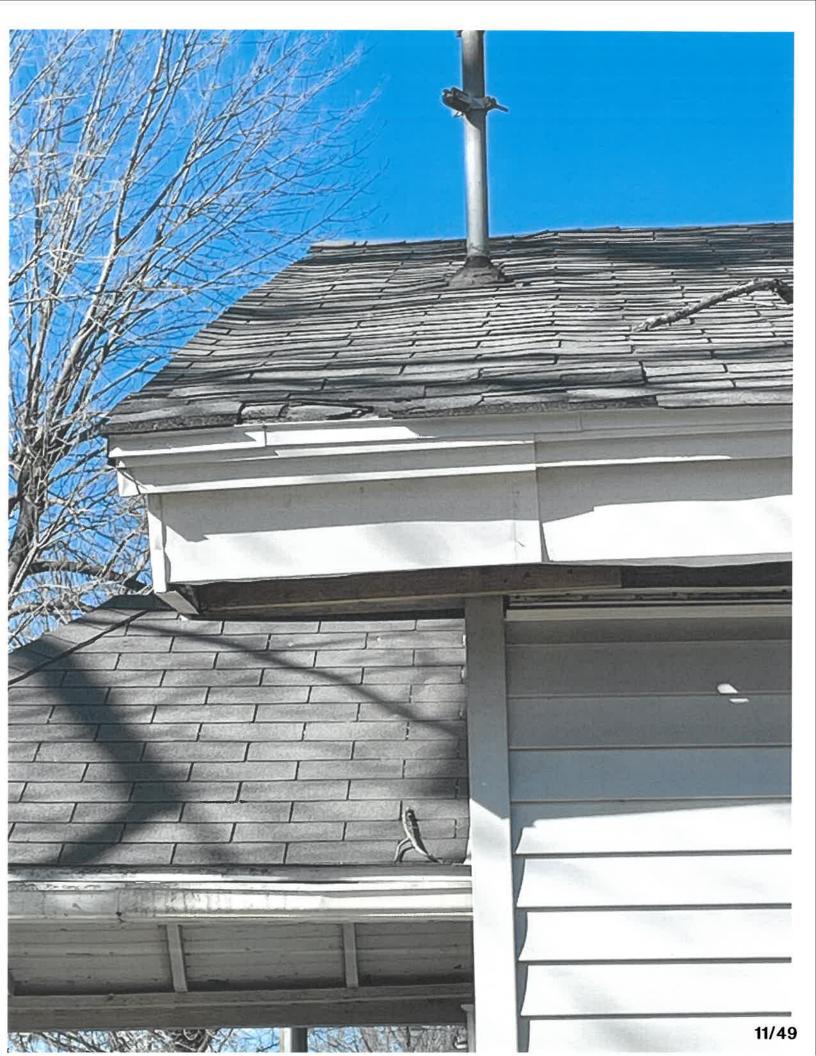


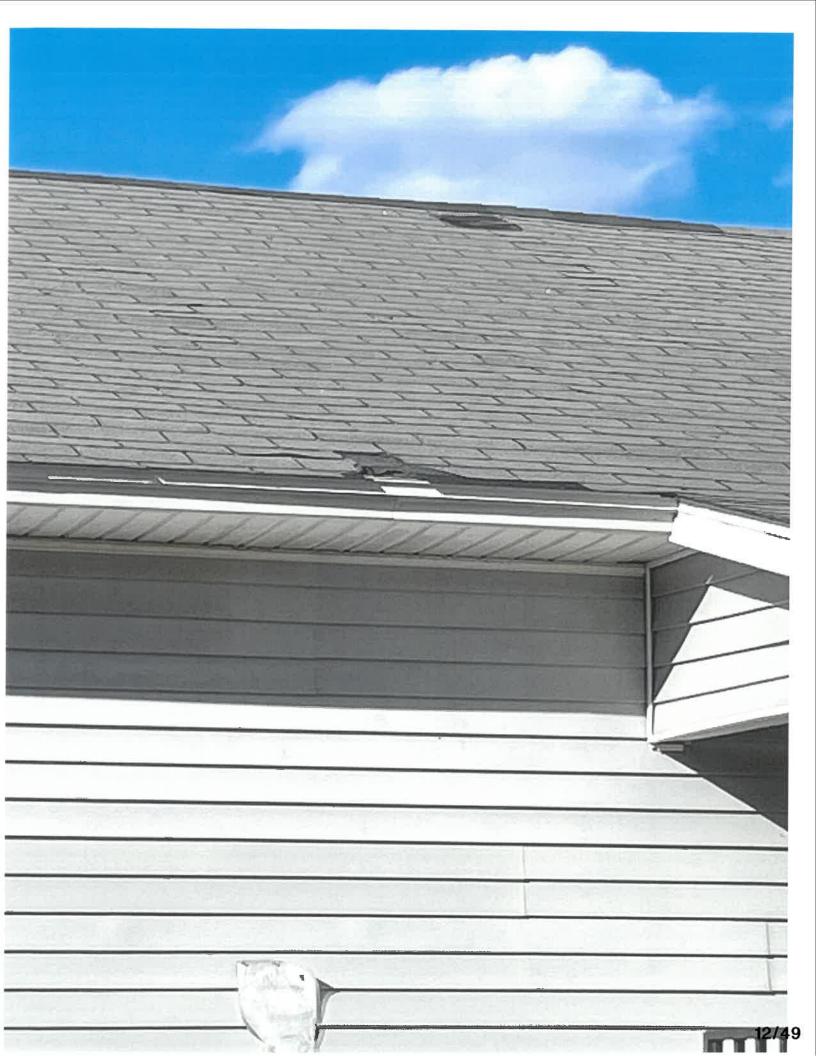
Park Board Meeting – Wednesday, February 28, 2024

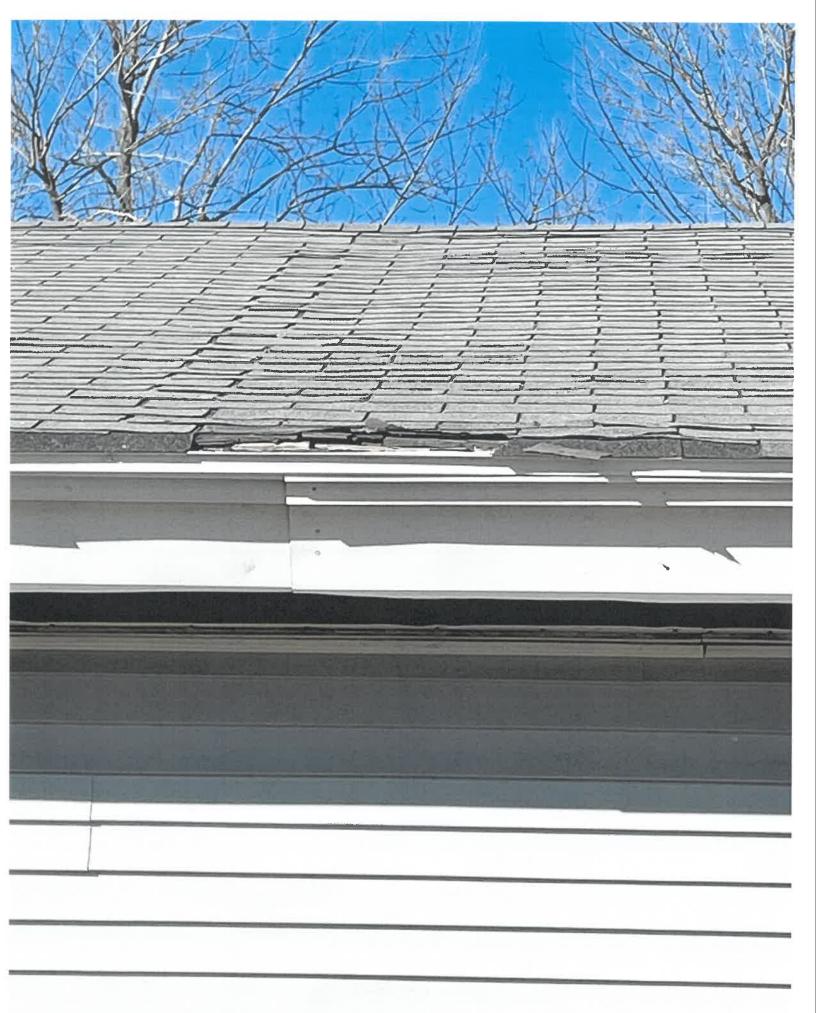
**MOTION:** by Chairman Casto to accept the \$5,000 donation from FCC for the Blades Park Land. **SECOND:** by Board Member Fobbs.

**Motion Carried 5/1** 

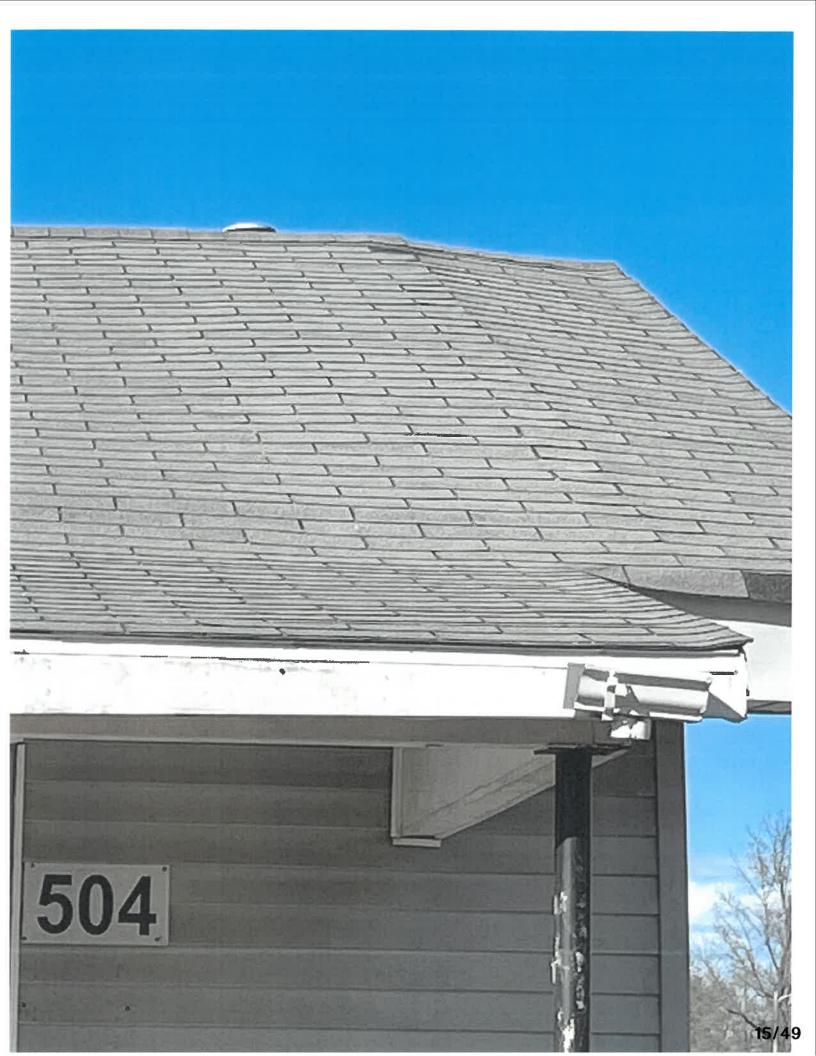




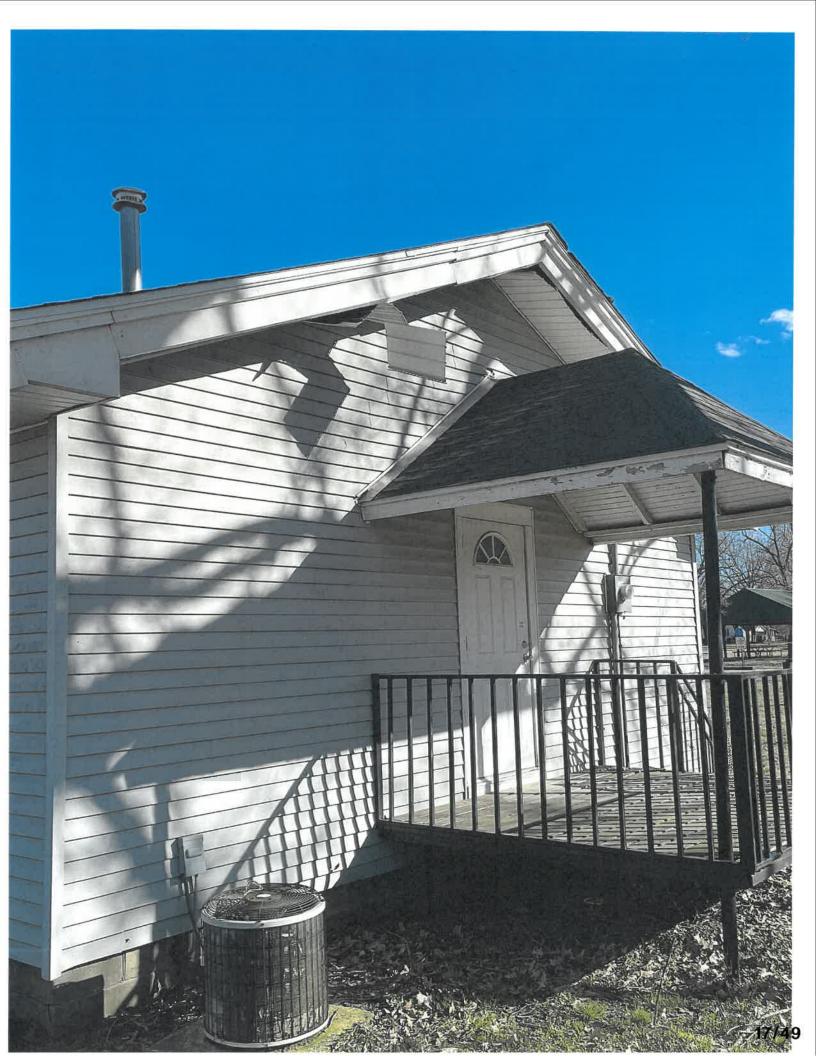


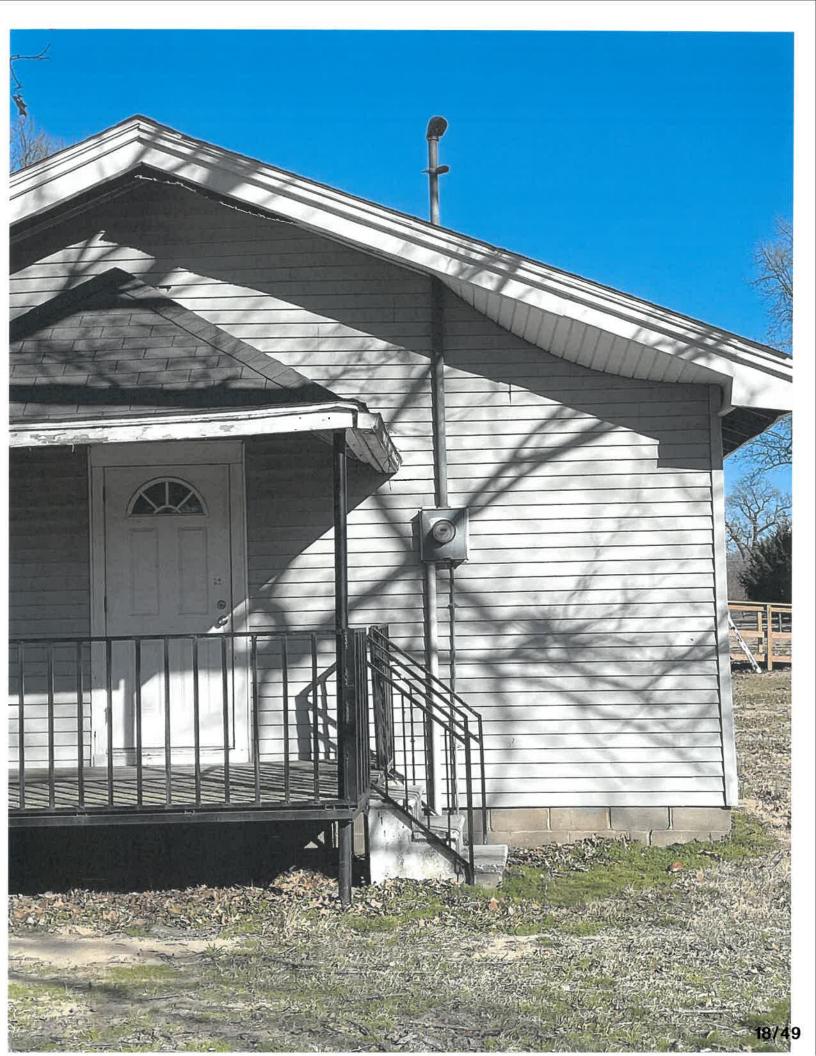




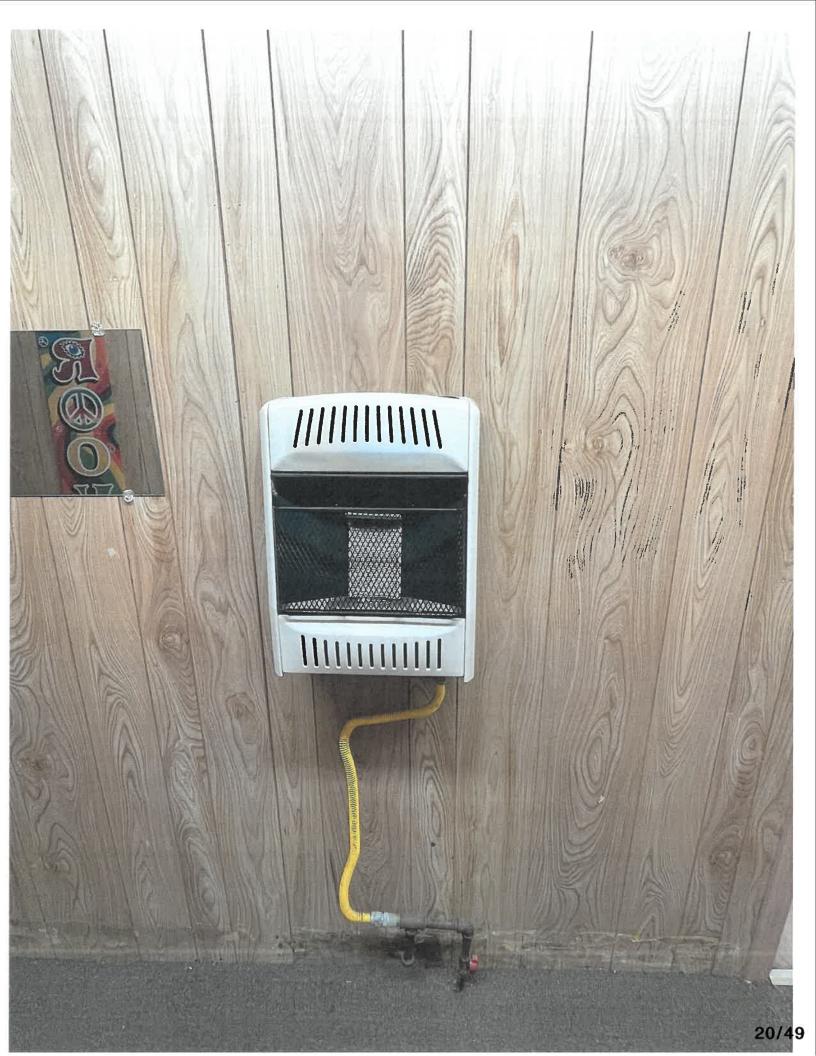


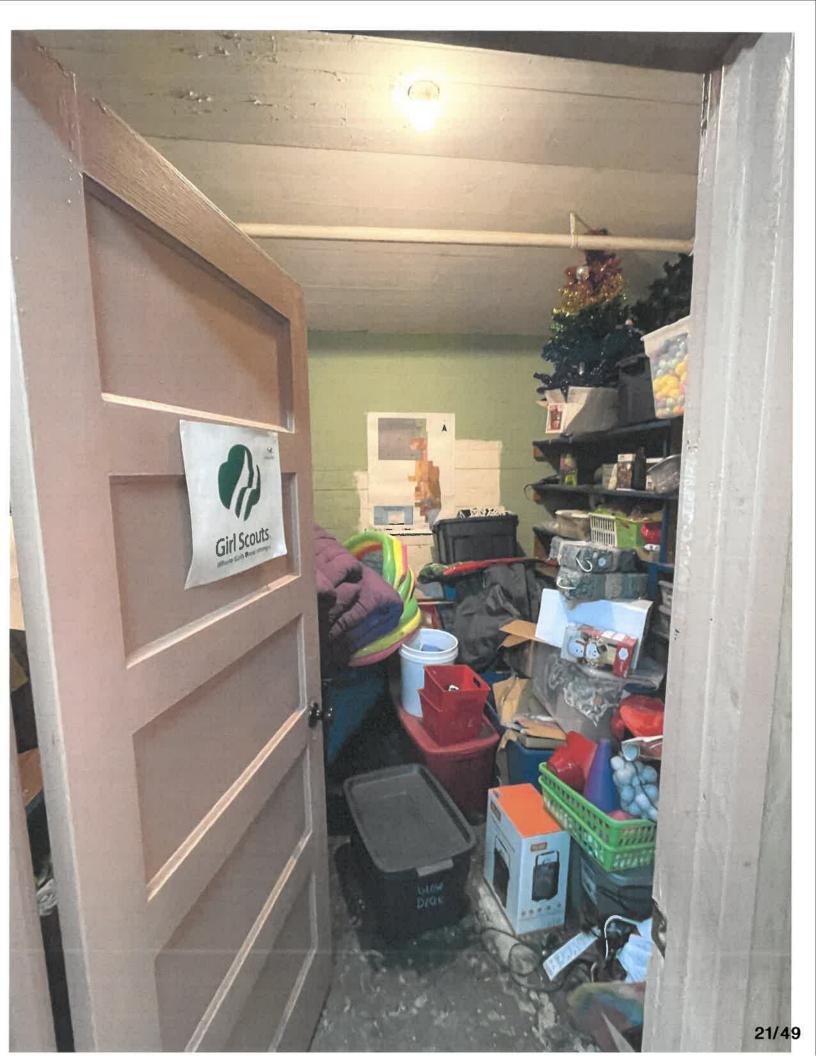


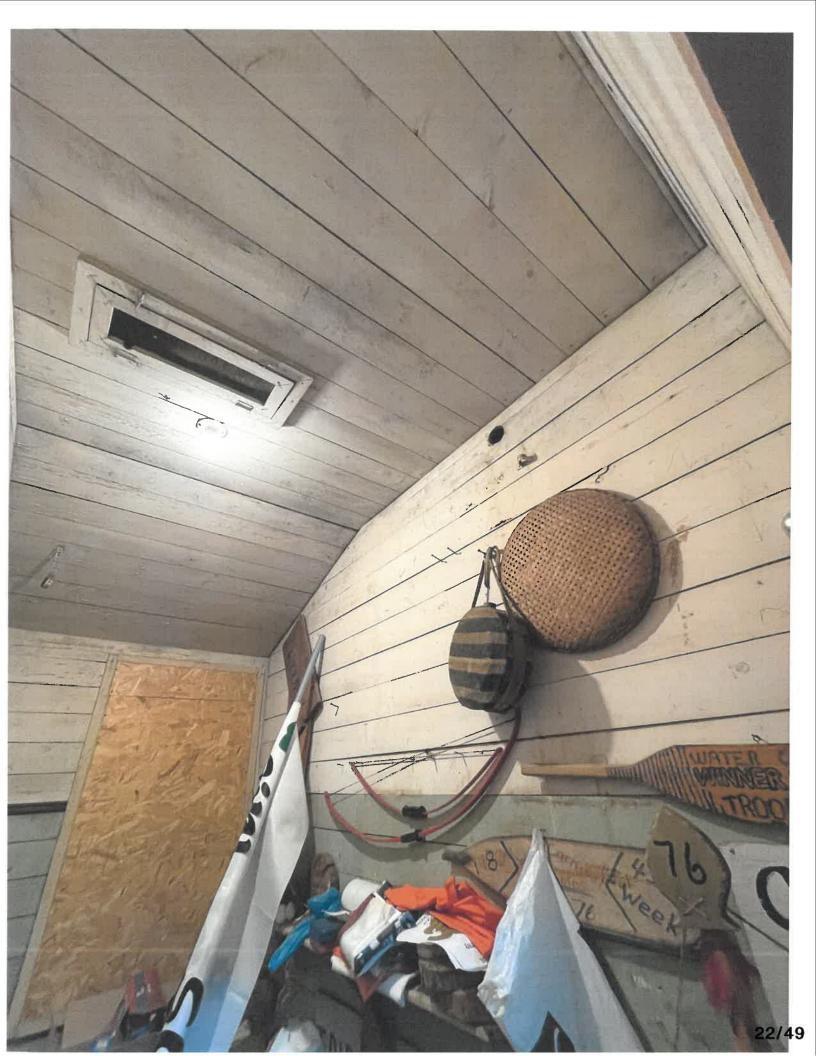


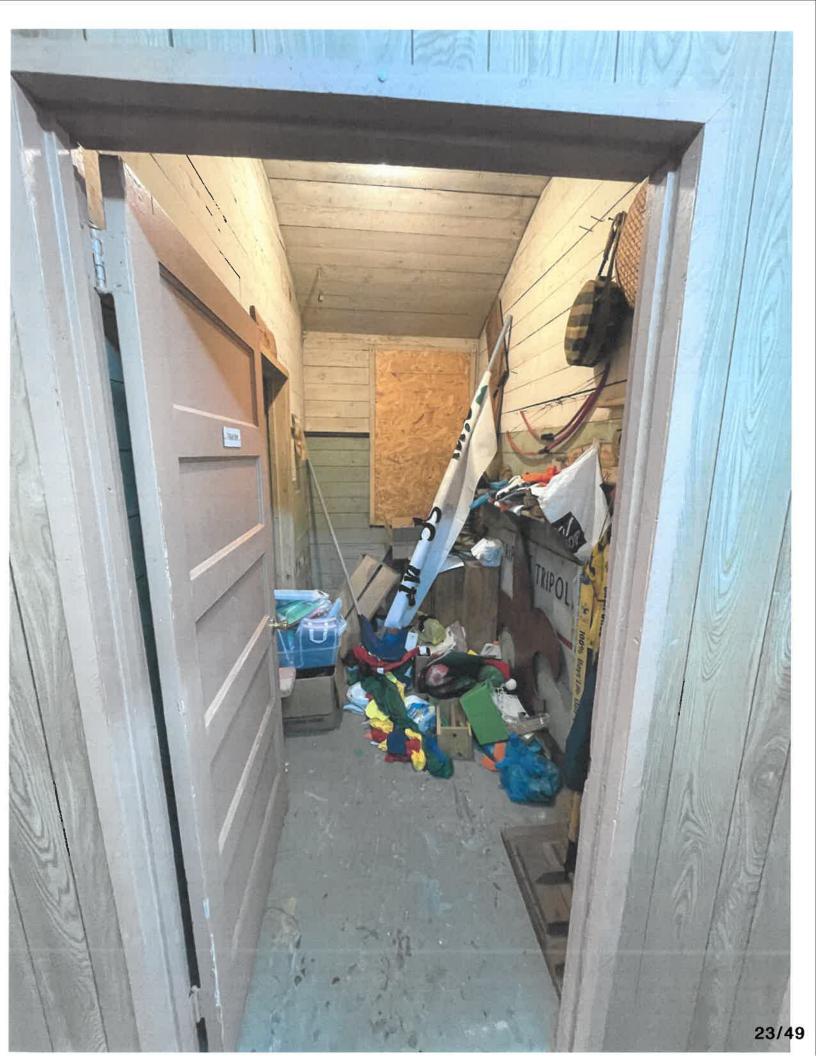






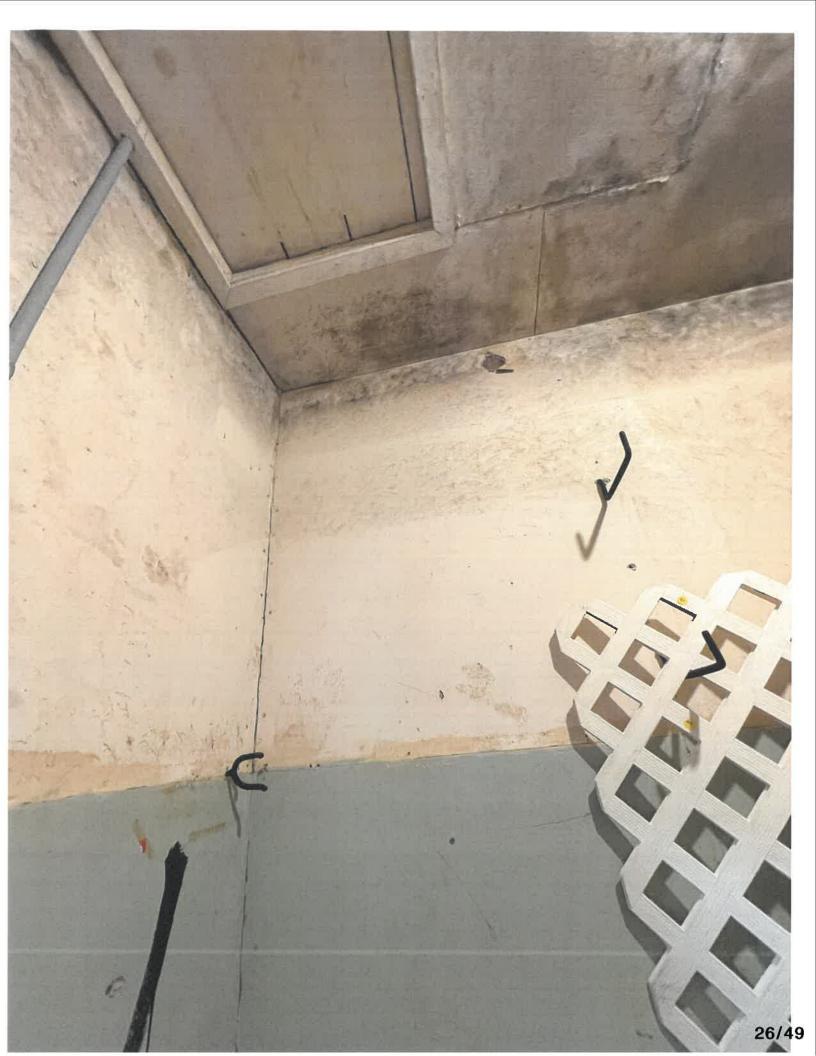




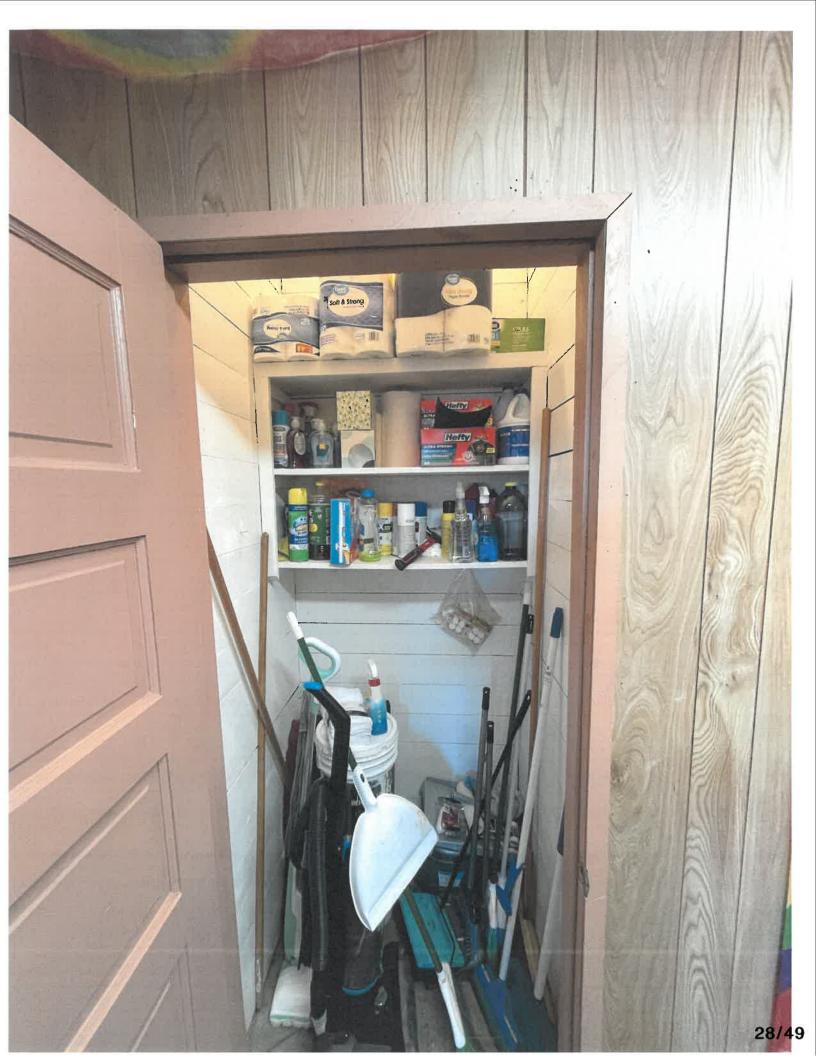




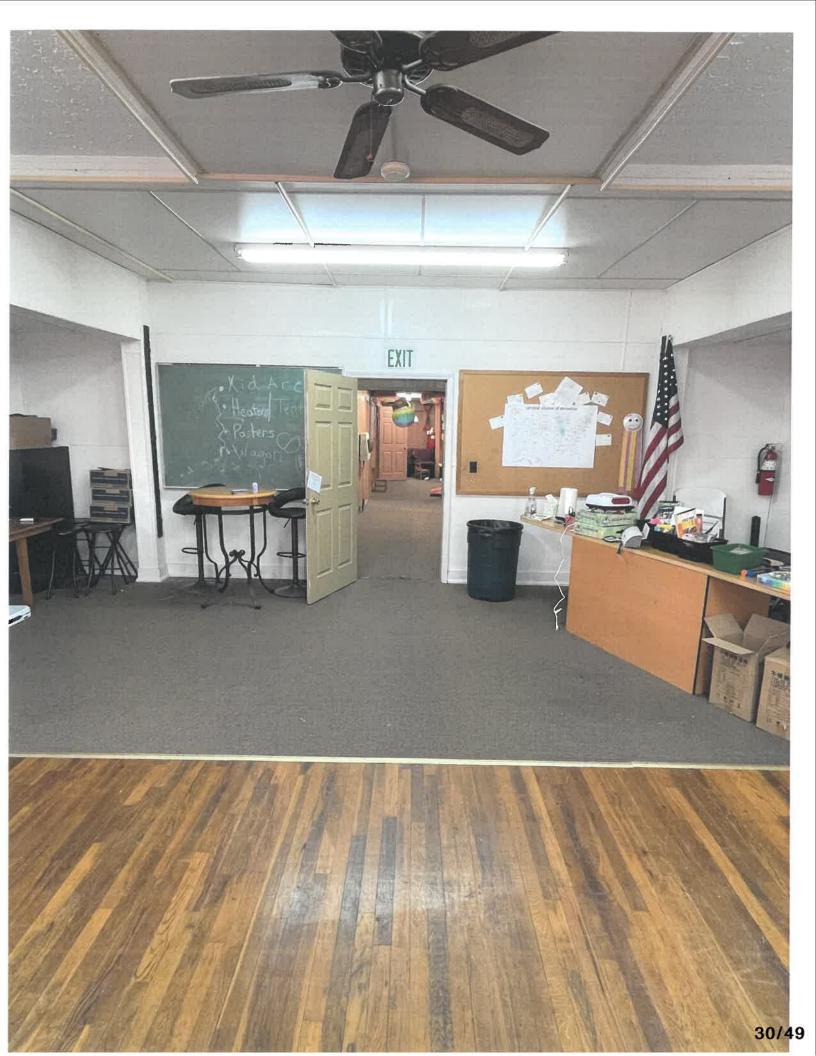


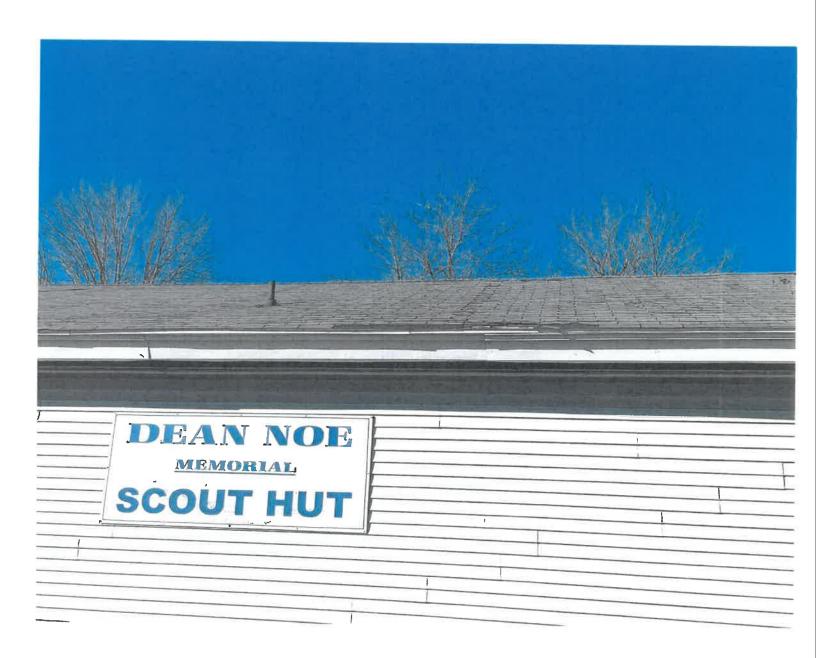


















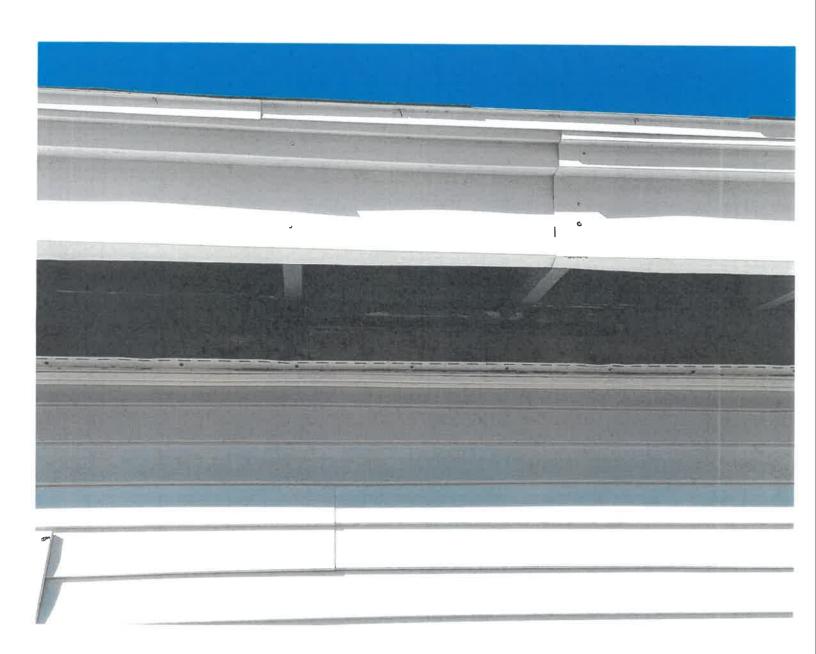








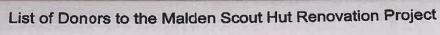


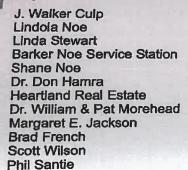












Stratman Lumber
Quality Center
Bill & Nancy Green
Butch & Carol Burrow
City of Malden
Malden Board of Public Works
Malden Park & Rec. Board
Malden Street Dept.
Danny Grant
Larry Burrow
Boy Scout Troop 76
Ray Santie

Scott Noe
Malden Lion's Club
4 Mile Masonic Lodge
Tom Chidster
Jonce Chidster
Denny Blake
Farm & Home
Bartons of Malden
Powell Supply
Keith's Signs
Johnny Olson
Steve Santie



Labor Sponsored by 4 Mile Masonic Lodge





# CITY OF CALDEN MALDEN PARK BOARD Independence Day Event

Tammy Wynette Park
Thursday, July 4, 2024
3:00 pm- 8:00 pm

Name/Busii	ness Name:	
Departmen <sup>:</sup>		ection certificate from the Dunklin County Health . Contact the Dunlin County Health Department at rhealth.com.
Spaces:	\$25.00 each	Will you need electric?

## REGISTRATION & FEE DUE NO LATER THAN 5:00 P.M. ON JULY 1, 2024

Make Checks Payable & Mail to: City of Malden, 201 S. Madison, Malden, MO 63863 Questions: Call 573-276-4502 or Email info@maldenmo.com

### Release of Liability and Hold Harmless Agreement

I/We the undersigned, personally,	, and as the
authorized representative of and doing business as	will be
I/We understand and agree that the City of Malden and Malden Parks & Recreat trustees, representatives, employees, or agents may not be held liable in any we connection with the event, including set-up and removal of display, which may theft, or other damages to the undersigned or members of the organizations are not.	ray for an occurrence in result in injury, harm,
As part of the consideration for being allowed to use the grounds, I/we hereby connection with participation in the activity. I/We further release the City of Ma & Recreation Board, its employees, agents, or representatives for any damages participating in the event. I/We further agree to indemnify and hold harmless the Malden Parks & Recreation Board, its employees, agents, or representatives from undersigned member of the Organization, their estate heirs, or assigns arising of form or fashion in the event. I/We also authorize the City of Malden and Malde Board, its employees or agents to render or obtain emergency medical care or the necessary should an injury, harm, or accident occur while participating the event	alden and Malden Parks which may occur while he City of Malden and om any claim by the out of participation in any en Parks & Recreation treatment as may be
I/We further state that I/We are authorized to sign this agreement; that I/We u herein are contractual and not mere recital; and that I/We have signed this doc free act and volition. I/We further state and acknowledge that I/We have fully incontent of this affirmation and release by reading it before I/We signed it.	ument of my/our own
I/We have executed this affirmation and Release on the day of	, 2024.
Signature:	

By signing and submitting this application with payment verifies that you have read and agreed to the terms and conditions of the Release of Liability and the attached Rules & Guidelines.

#### **Rules, Guidelines and Information**

#### Registration:

Completed registration forms and fees due by 5:00 p.m. the Monday before event.
 Completed forms with the required signatures on Registration/Release or Liability and Rules & Guidelines form, and with cleared payment will be accepted on a first come basis. Payment may be made with cash, check or credit card.

#### **Vendor & Booth Information:**

- Vendors agree to contain their items within the assigned space.
- Vendors can set up the day of the event beginning at 12:00 pm. Vendors MUST be set up prior to and ready to receive customers by 3:00 pm.
- Vendor agrees to keep booth open the hours of event and display a professional and appropriate appearance and bearing.
- Each vendor shall be responsible for the care and sale of their own items and exhibits.
   Each vendor is responsible for supplying their own cash box and change; as well as manning their assigned booth at all times. Vendors are responsible for the collection and remission of any sales tax, if applicable, to the State of Missouri.
- No merchandise that pertains to or includes profanity, vulgar, inappropriate pictures or language. The City of Malden and Malden Parks & Recreation Board reserves the right to have vendors remove any inappropriate items from the premises immediately.
- The event coordinators reserve the right to re-arrange displays that may inhibit traffic flow through the event.
- Each vendor is responsible for cleaning his/her area prior to departure at the end of the event, as well as any damage they may cause. Vendors are expected to have their space cleared of merchandise and cleaned by 8:00 p.m.
- Vendors are required to move their vehicles to the designated areas after unloading.
- Vendor understands it is their responsibility to obtain a health inspection certificate from the Dunklin County Health Department prior to event.

#### General Info & Rules:

Absolutely <u>NO</u> alcoholic beverages are allowed on property, either for sale or personal use.

#### **Event Sponsor Info & Release of Liability:**

• The City of Malden and Malden Parks & Recreation Board and its assigns are not responsible for any torts or acts of negligence committed by vendors while on the premises. The City of Malden and Malden Parks & Recreation Board will not be

- responsible for any lost, stolen or damaged merchandise and/or property of vendors/exhibitors.
- Any questions regarding this event should be directed to the phone number or email listed on the registration form; and to the coordinators identified during the event hours.

Signing and submitting this registration form with payment verifies that you have read and agreed to the terms and conditions of the Rules, Guidelines and Information, as well as the Release of Liability.

Signature:	Date:	
- 05		

Please retain a copy of these forms for your records and information.

Return completed original forms (4 pages) AND registration fee to:

City of Malden and Malden Parks & Recreation Board, 201 S. Madison, Malden, MO 63863