

Maine Township Special Board Meeting April 9, 2020

Maine Township Special Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:

<http://mainetown.com/board-meetings/>

Indexed agenda at:

https://mainetown.com/wp-content/uploads/2020/04/agenda_20-04-09.pdf

Board Members Present: Supervisor Morask, Clerk Gialamas, Assessor Moylan Krey, Trustees Jones, Carrabotta and Sweeney

Other in attendance: Dayna Berman, Keri-Lyn Krafthefer, Richard Lyon, Earl Wilson, Denise Jajko, Doriene Prorak, Carol Langan, Elizabeth Coy, Marty Cook, Marie Dachniwsky, Michael Samaan and Wiesia Tytko

Supervisor Morask stated that this Special Township Board Meeting will be held in accordance with Section 80-10(b) of the Illinois Township Code, 60 ILCS 1/80-10(b) and pursuant to Governor Executive Order 2020-7 (Section 6). Said meeting has been called by Township Supervisor Laura Morask. The meeting will be held virtually using zoom video conferencing for purposes of considering the proposed agenda.

Supervisor Morask stated that Maine Township is committed both to open, transparent government, and to stopping the spread of COVID-19. To facilitate this, this Special Board meeting will be held electronically, but equally transparently. We encourage the public to participate in our meeting electronically by joining our Zoom meeting. The link is

<https://zoom.us/j/823426363?pwd=Wld1R0RudmlJMFR3Rm9WZDlaNHE5dz09> and also through our website.

Supervisor Morask called the meeting to order at 3:03 p.m., Clerk Gialamas led the Pledge of Allegiance and called the roll.

Agenda Item: Public Participation

There was no public participation at this point.

Agenda Item: New Business, Written Covid-19 Policy

Supervisor Morask stated that Attorney Krafthefer developed a written Covid-19 Policy with two parts.

Supervisor Morask stated that the first part “Maine Township Families First Coronavirus Response Act (FFCRA) Policy” is the policy of Maine Township to comply with the requirements of the Federal Families First Coronavirus Response Act (FFCRA). The FFCRA provides employees with Emergency Paid Sick Leave (EPSL) and Emergency Paid Family and Medical Leave (FMLA+) for those affected by the Covid-19 pandemic, from April 1, 2020 through December 31, 2020.

Supervisor Morask stated that the second part “Maine Township Telework Policy and Procedures-Covid-19” is the policy that Maine Township continued to develop alternative ways in which all employees can continue to work and serve the Township taxpayers while reducing the risk of Covid-19 exposure to its employees to the greatest extent possible and consistent with local, state and federal emergency orders.

It has been our goal to create more opportunities for support staff to complete their work from a remote location during this emergency period. It is important to remember that teleworking may be appropriate for some staff and some position, but not for others. It is not an entitlement, but rather a program

to offer continuation of work for employees as well as continuity in Township operations. It in no way changes the terms and conditions of employment.

For the discussion and comments on proposed changes and corrections to the submitted policy see video at 5:11.

Attorney Krafthefer gave an overall explanation regarding proposed policy.

Supervisor Morask Motion to adopt the two policies drafted by Attorney Krafthefer for the Maine Township Families First Coronavirus Response Act (FFCRA) Policy and Maine Township Telework Policy and Procedures-Covid-19 with the discussed amendments.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Absent

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Supervisor Morask stated that our Emergency Food Pantry is out of food. Over 600 boxes of food were given out in the last two weeks. The food pantry will be re-open on Friday afternoon with the new donation that was received today from District 63-Melzer School.

Trustee Sweeney extended her thanks to Jennifer Pacheco, the principal of Melzer School for initiating that donation and to the others who participated in this process.

Supervisor Morask stated that Maine Township appreciates the donations from Melzer School and their donors.

Supervisor Morask pointed out that is not easy to have food drives or buy food in bulk from the stores in these difficult times.

Supervisor Morask extended her thanks to Alderman John Moran for establishing a GoFundMe page to Support Help Replenish the Maine Township Food Pantry. She asked everyone to share the link with their social media groups so people can donate money for this wonderful cause.

Supervisor Morask thanked Beth Penesis, Aqua Illinois Northern Area Manager for very generous donation of \$3,300 to our food pantry.

Supervisor Morask stated that we are in process of sending OEM Director, John Bennett to various locations to buy food. She added that the food pantry will be reopen tomorrow with new hours of operations. For picking up food boxes, the new hours will be 10:00 a.m. to 3:00 p.m. and for food donations, we will be open from 9:00 a.m. to 5:00 p.m. Supervisor Morask stated that at this time food boxes will be limited to one box per person to Maine Township residents only.

Administrator Berman reported that we are receiving quite a few monetary donations. She added that our residents have been very generous and it is a great community.

Administrator Berman informed the Board that she is a liaison between the township and website info.com and anybody can ask questions regarding our services, donations, etc.

Supervisor Morask stated that the Annual Town Meeting scheduled for April 21, 2020 was suspended through the duration of the Gubernatorial Disaster Proclamation.

Trustee Sweeney thanked Maine Township staff and the skeleton crew for their extra effort working during these difficult times.

Supervisor Morask stated that all the departments are working either from the office or remotely and they have been tremendous. She added that the departments as a joint team are developing a Covid-19 Emergency Resource Guide.

For more detailed information see video at 30:21.

Agenda Item: Closed Session
None.

Agenda Item: Adjournment

Supervisor Morask Motion to adjourn.
Trustee Carrabotta Second.
All in favor.
Motion carried on a voice vote.

The meeting was adjourned at 3:55 p.m.

Maine Township Clerk