P.O. Box 389
134 East Main Street
Rexburg, ID 83440

www.co.madison.id.us
(208) 359-6200

Madison County
Commissioner Meeting Minutes
September 14, 2026

Attendees:
Brent Mendenhall, Commissioner
Dustin Parkinson, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk
Karen Daniels, Deputy Clerk
Lori Hicks, Sr. Accountant

ACTION ITEMS

This meeting was streamed electronically.

Pledge of Allegiance: By all
Invocation: Commissioner Mendenhall

Commissioner Smith was excused from the meeting.

Calendar Discussion:
Next Commission Meeting: September 28, and October 13, 2026 (Tuesday after Columbus Day), which will include a Department Head meeting.

Schedule of Commissioners:
September 16 and 17, 2026 at 8:30 a.m., Sunnydale Conference Room, meeting with department heads to discuss evaluations.

IAC Conference, Boise, September 21-23, 2026. The Commissioners discussed items to include in a time capsule. Jared Arnold is preparing a write-up about the Teton Dam Overlook, and a challenge coin from the recent Overlook opening will also be included.

Contracts/Documents:
After review and discussion, Commissioner Parkinson made a motion to approve the Beer and Wine license for Mother Hibbard's Country Store. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Parkinson made a motion to approve the catering permit for Shyann Wilson, The Swanky Saloon, Ada County, for an event at Emilee's Barn in Hibbard on September 19, 2026. Commissioner Mendenhall seconded and voting was unanimous.

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After review and discussion, Commissioner Parkinson made a motion to approve Agreement with Forsgren Associates, Inc. for the Teton Channel Scour Mitigation project. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve Resolution #535 - Adopting the 2026-2027 Madison County Budget. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Parkinson made a motion to approve Engineering Services Master Agreement with Horrocks LLC including a speed study on 9th East in the amount of $6,500. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Parkinson made a motion to approve LHRIP Grant. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Routine Matters:
After review and discussion, Commissioner Mendenhall made a motion to approve the claims presented by the Clerk in the amount of $1,508,941.57. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

The Commissioners discussed a claim from the Madison County Fire Department related to a well-drilling expense in Thornton. Commissioner Mendenhall requested that Chief Child be added to the next agenda to provide additional information and discuss the matter further.

After review and discussion, Commissioner Mendenhall made a motion to approve the Commission meeting minutes for September 2 and 3, 2026. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Personnel Actions:
After review and discussion, Commissioner Parkinson made a motion to approve Personnel Actions. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Parkinson made a motion to approve Certificates of Residency as vetted in the Clerk's office for Emily Stoker, Jimenna Leon-Sanchez, Kody Dalling, Jay Snell and Kiley Wright. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Aaron Swensen, Forsgren Engineering, Teton River Repair:
Tyler and Aaron were present to discuss a proposed project involving bringing equipment into the river for channel work and realignment. Aaron reported that LHTAC advised Road and Bridge that the project would not

qualify for funding because it is neither a road nor a bridge project. Costs were discussed and will be evaluated further.

Public Comment: No one present to comment.

Planning and Zoning

Findings of Fact: Zone Change AG to TAG, Arbon Acres LLC, R. Mike Arbon:
The subject property is approximately 16 acres and is currently identified as Agricultural on the Zoning Map. The application seeks to zone the parcel as Transitional Agriculture. Lands to the East are platted as the River's Edge Subdivision. And lands to the South were recently re-zoned Transitional Agriculture. Lands to the west along the Henry's Fork are owned by Idaho Department of Fish and Game.

After review and discussion and having found that the application generally meets the hearing factors for a zone change as outlined in Madison County Code 102-1, Commissioner Parkinson made a motion to approve the application from Arbon Acres, LLC to change the zoning from agricultural to transitional agriculture on the 16.44-acre parcel as proposed in application materials received July 14, 2026. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Ordinance #531 – Zone Change AG to TAG, Arbon Acres LLC:
After review and discussion, Commissioner Parkinson made a motion to approve Ordinance #531, Zone Change AG to TAG, Arbon Acres LLC. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Jared Arnold, Boiler for the Jail:
The Commissioners were informed that the jail boiler is no longer operational and cannot be repaired. The proposed replacement includes six industrial tankless water heaters, with two units providing backup capability, and the new system could be operational by the end of the week. The traditional boiler platform is no longer used. This new system is used now in hotels, schools, etc., and costs less than a traditional boiler.

The Commissioners are aware that the expense will exceed the individual maintenance budget line, but the overall maintenance budget is expected to remain within budget. It will be taken out of this year's budget.

After review and discussion, Commissioner Parkinson made a motion to approve the boiler replacement in the jail. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Sonnie Haws, Great West Engineering Operations Plan Update:
The Commissioners would like to have Travis Pyle on the next agenda to discuss this further as to scope and costs.

Executive Session: Commissioner Mendenhall made a motion to go into Executive Session at 9:55 a.m. Idaho Code § 74-206(1) (b) employee matters and (d) exempt records, Ann Marie Sorensen, Indigent Clerk, (f) pending

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litigation. A roll call was taken as follows: Commissioner Mendenhall-yes, Commissioner Parkinson-yes. The motion passed. Commissioner Mendenhall returned to open session at 11:42 a.m.

Commissioner Mendenhall made a motion to amend the agenda to include rescinding Ordinance #530 imposing a burn ban across Madison County. Also to approve an extension for the City of Sugar City for seven (7) business days to return the L2 to the Clerk, due to late notice from Sugar City. Commissioner Parkinson seconded and voting was unanimous.

Commissioner Parkinson made a motion to rescind Ordinance #530 to lift the countywide burn ban for Madison County effective today, September 14, 2026, upon the endorsement of Chief Child. Commissioner Mendenhall seconded and voting was unanimous. The Clerk will notify the fire department and law enforcement of this change.

Commissioner Mendenhall made a motion to approve the City of Sugar City request for a seven day extension to submit the L2 to the Clerk. Commissioner Parkinson seconded and voting was unanimous.

Commissioner Mendenhall adjourned the meeting at 11:45 a.m.

Approved:
Brent Mendenhall, Commissioner
Dustin Parkinson, Commissioner
Attest:
Kim Muir, County Clerk