Madison County
Commissioner Meeting Minutes
July 27, 2026

Attendees:
Todd Smith, Commissioner Chairman
Brent Mendenhall, Commissioner
Dustin Parkinson, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk
Karen Daniels, Deputy Clerk
Lori Hicks, Senior Accountant

ACTION ITEMS

This meeting was streamed electronically.

Pledge of Allegiance: By all
Invocation: Commissioner Mendenhall

Calendar Discussion:
Next Commission Meetings: August 10 and 24, 2026
Madison County Fair: August 12-15, 2026
A meeting will be set to discuss GIS for Sugar City August 4, 2026, at 8:30 a.m.

Routine Matters:
After review and discussion, Commissioner Parkinson made a motion to approve the claims presented by the Clerk in the amount of $1,021,357.49. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve the Commission meeting minutes for July 13, 2026. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Personnel Actions:
After review and discussion, Commissioner Parkinson made a motion to approve Personnel Actions, with the exception of one employee from the Assessor's Office. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve the Certificates of Residency vetted in the Clerk's office for Conde Herrera, T'Naya Carlton, Jose Hernandez, Evan Rommerskircher, Donner Harrison and Launa Jones. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Public Comment: No one present to comment.

Paul Sorensen, Broadband update:
Paul presented an update on the Fybercom broadband grant project, reporting that 289 linear miles of fiber have been installed throughout Madison County. He noted that the project is ahead of schedule and is exceeding the infrastructure requirements established under the grant, demonstrating strong progress toward expanding broadband service across the county.

Brian McKellar, Insurance renewal and updates:
Brian was unavailable to attend the meeting. The meeting was rescheduled on August 4th to review insurance renewal and updates.

Jared Arnold, Discuss Landscaping for Search and Rescue Building:
Jared presented a project description and a $21,000 quote for landscaping improvements at the Search and Rescue building. He requested authorization to use funds from two existing budget line items to cover the cost of the project.

After review and discussion. Commissioner Mendenhall made a motion to authorize an expense of $21,000 to Grover Landscape and Design and to authorize the funds to be withdrawn from both the Parks and Buildings and Grounds budgets. Commissioner Smith seconded and voting was unanimous. The motion passed. Commissioner Parkinson recused himself from this vote because of a conflict of interest.

Commissioners, Regarding Organization structure of the county:
The Commissioners discussed several operational and staffing considerations, including the possibility of contracting out janitorial services, transferring road mowing responsibilities from the Mosquito Department to Road and Bridge, and evaluating whether the County's growing vehicle fleet justifies hiring a dedicated fleet mechanic. As part of that discussion, Jared was asked to compile cost estimates and support information for a potential County vehicle maintenance shop for future consideration. Discussions will be ongoing.

Sheriff's Office/Jared, Twin Bridges:
The Commissioners discussed jurisdictional authority within the Twin Bridges area, specifically clarifying which Sheriff's Office has the legal authority to enforce the law, and does this area belong to Jefferson County or Madison County. It was noted that Madison County currently patrols the area, while Jefferson County is responsible for law enforcement jurisdiction. To resolve the uncertainty, legal counsel recommended hiring a surveyor to establish the county boundary in accordance with state code, providing a definitive basis for determining enforcement authority. He sent everyone a copy of the legal description as outlined in Idaho Code for Madison County. Idaho Code contains the legal descriptions for every county in the state.

After review and discussion, Commissioner Mendenhall made a motion to approve Teton View Surveying to conduct a survey at Twin Bridges according to state code. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Commissioner Smith will contact the Jefferson County Commissioners to advise them of the pending survey. The Board further discussed that a legislative solution may ultimately be necessary to replace the existing legal description, which currently follows the centerline of the river, with a fixed metes-and-bounds description. Because the river's course changes over time, the current description may not provide a permanent or reliable boundary.

Budget Discussion: Continued budget discussions. Tyler from Road and Bridge and Cameron Stanford were present to discuss their department budgets. Final changes will be made and sent to department heads and Commissioners for final review.

Executive Session: Commissioner Smith made a motion to go into Executive Session at 1:02 p.m. Idaho Code § 74-206(1)(b) employee matters and (d) exempt records, Ann Marie Sorensen, Indigent Clerk. A roll call was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall-yes, Commissioner Parkinson-yes. The motion passed. Commissioner returned to open session at 1:15 p.m.

There were no exempt matters.

Commissioner adjourned the meeting at 1:17 p.m.

Approved:
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Dustin Parkinson, Commissioner

Attest:
Kim Muir, County Clerk