



# SPECIAL DISTRICTS CANDIDATE FILING INFORMATION

This information is subject to amendatory change during the 2022 session of the Idaho Legislature. If changes occur, an updated version will be made available.

CANDIDATE FILING DATES (I.C. 34-704)	FILING REQUIREMENT
<i>Primary Election:</i> February 28 - March 11, 2022* <i>General Election:</i> Last Day is September 16, 2022*	<b>A candidate has one option when filing for placement on the General Election ballot:</b>  1. File a Declaration of Candidacy, <b>and</b> 2. File a Petition of Candidacy, containing the required five (5) signatures of qualified electors verified with the County Clerk's Office prior to submission.
CANDIDATE WITHDRAWAL DATES (I.C. 34-717)	
<i>Primary Election Deadline:</i> March 25, 2022* <i>General Election Deadline:</i> September 7, 2022*	

DISTRICTS SCHEDULED TO HOLD CANDIDATE ELECTIONS	
<b>May 19 Primary Election</b>  1. Port District Primary Election  2. Regional Airport Authorities	<b>November 3 General Election</b>  1. Community College  2. Port District General Election  3. Soil Conservation Districts

ALL CANDIDATES: DECLARATION OF CANDIDACY - FORM EC-1A
When completing the Declaration of Candidacy, be sure to complete all fields and questions. Also, please note: <ol style="list-style-type: none"> <li>For the question, "How you would like your name to appear on the ballot," please clearly print your name exactly as you wish it to appear on the ballot. (I.C. 34-903A)</li> <li>You must <b>be registered in the district, and if applicable, the sub-district or zone.</b> (Contact your County Clerk to verify that you are registered in the district, and if applicable, the sub-district or zone.)</li> <li>The signature of the candidate must be notarized.</li> </ol> <p><b>Any incomplete or missing information may void your filing.</b></p>

NOMINATING PETITIONS - FORM EC-1B (this form may be reproduced)
<p style="text-align: center;"><b>Candidates for Special Districts require:</b>    5 signatures within the county (I.C. 34-626)</p>
All petitions must be complete. <ol style="list-style-type: none"> <li>The top portion of each petition sheet must be filled in prior to circulation.</li> <li>The circulator's signature must be notarized on the bottom portion of each petition page prior to being verified by the County Clerk.</li> </ol>

CAMPAIGN FINANCE INFORMATION
All candidates for County Office should contact the Clerk or Secretary of the District, or the County Clerk's Office for information on reporting requirements prior to announcing candidacy, accepting donations or spending money.
Should you have additional questions, please do not hesitate to contact the Clerk or Secretary of the District, or the County Clerk's Office.

\*All deadlines are at 5:00 PM Local Time



# SPECIAL DISTRICTS COMPLETING THE DECLARATION OF CANDIDACY

## SECTION 1: OFFICE INFORMATION

1. Enter the name of the office that you will be a candidate for to the right of "Filing for the Office of."
2. Enter the name of the District to the right of "District Name."
3. Enter the name or number of the sub-district, zone, seat or position to the right of "Sub-district, zone, seat or position (if applicable)."

## SECTION 2: CANDIDATE INFORMATION

1. Enter your First Name, Middle Initial, Last Name and Suffix, if applicable, as it appears on your voter registration record.
2. Enter your Residence Address, including the street number, street name, City, State, Zip Code and County, as it appears on your voter registration record. (Note: This must be your physical address. P.O. Boxes are not allowed as a residence address.)
3. Enter your Mailing Address if it is different than your Residence Address.

## SECTION 3: BALLOT NAME

1. Enter your Name as it will appear on the ballot. *(I.C. 34-903A) (Please print clearly.)*
  - a. Nicknames may be included if it is a name that is commonly known. However, nicknames that promote a particular political platform or may be deemed offensive are not allowed.
  - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., PhD., Esq., CPA, etc.).

## SECTION 4: C-1 CAMPAIGN FINANCE INFORMATION

Pursuant to Section 67-6603, Idaho Code, no contribution shall be received or any expenditure made by or on behalf of a candidate until they appoint a political treasurer. A candidate may appoint himself his own political treasurer.

Pursuant to Section 67-6608(1), Idaho Code, a candidate is exempt from filing reports until such a time as the candidate receives contributions or expends funds in the amount of \$500 or more.

*\*\* Any candidate that reaches the \$500 threshold must create a Campaign Finance account through the Secretary of State Campaign Finance Portal.*

## SECTION 5: CERTIFICATION

1. Carefully read the certification.
2. Enter the date of the election in the certification.
3. In the presence of a notary, sign and date the Declaration of Candidacy.
  - a. The notary will then complete the bottom portion of the Declaration of Candidacy.

## QUESTIONS

Contact the Clerk or Secretary of the District, or the County Clerk's Office.



# SPECIAL DISTRICTS COMPLETING THE PETITION OF CANDIDACY

## SECTION 1: OFFICE INFORMATION

1. Enter the name of the office that you will be a candidate for to the right of "Filing for the Office of."
2. Enter the name of the District to the right of "District Name."
3. Enter the name or number of the sub-district, zone, seat or position to the right of "Sub-district, zone, seat or position (if applicable)."

## SECTION 2: CANDIDATE INFORMATION

1. Enter your Name as it will appear on the ballot. *(I.C. 34-903A) (Please print clearly.)*
  - a. Nicknames may be included if it is a name that is commonly known. However, nicknames that promote a particular political platform or may be deemed offensive are not allowed.
  - b. Professional identifiers are also not allowed on the ballot (i.e. Dr., M.D., PhD., Esq., CPA, etc.).

## SECTION 3: SIGNERS SECTION

1. Enter the date of the Election in the Signers Statement.
2. Collect signatures of qualified electors (i.e. registered voters) of your district, or if required, your sub-district or zone.
3. Each individual participating in the petition must:
  - a. Sign their name.
  - b. Print their name.
  - c. Print their residence address. *(Note: P.O. Boxes are not allowed. The listing of a P.O. Box will automatically invalidate the signature and it will not be counted in the number of required signatures.)*
  - d. Enter the date that they signed the petition.

## SECTION 4: CERTIFICATION

1. Enter the County in which the circulator is having the notarization completed to the right of "County of."
2. Enter the name of the circulator along with their county of residence in the Certification Statement.
3. In the presence of a notary, the circulator will sign and enter their address on the Petition of Candidacy.
  - a. The notary will then complete the bottom portion of the Petition of Candidacy.
  - b. Note: The candidate may have other individuals circulate petitions on their behalf. In this case, the individual circulating the petition will complete, sign and have notarized the Certification prior to returning the completed petition to the candidate.

## QUESTIONS

Contact the Clerk or Secretary of the District, or the County Clerk's Office.



# SPECIAL DISTRICTS DECLARATION OF CANDIDACY

CANDIDATE FILING DATES		OFFICE INFORMATION	
<i>Primary Election:</i> February 28 - March 11, 2022* <i>General Election:</i> Last Day is September 16, 2022*		<b>Filing for the Office of:</b>	
CANDIDATE WITHDRAWAL DATES			<b>District Name:</b>
<i>Primary Election Deadline:</i> March 25, 2022* <i>General Election Deadline:</i> September 7, 2022*		<b>Sub-district, zone, seat or position (if applicable):</b>	

CANDIDATE INFORMATION				
<b>Candidate Name</b> <i>(As it appears on your voter registration record.)</i>				
First	MI	Last	Suffix	
<b>Residence Address</b> <i>(As it appears on your voter registration record.)</i>				
Street Address	City	State	Zip Code	County
<b>Mailing Address</b>				
Street Address	City	State	Zip Code	County

BALLOT NAME
<i>Write your name exactly as you would like it to appear on the ballot</i>

CAMPAIGN FINANCE INFORMATION	
Have you created a Campaign Finance account with the Secretary of State and selected a Political Treasurer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Secretary of State contact information:	<b>Website:</b> <a href="http://sos.idaho.gov">sos.idaho.gov</a> <b>Phone:</b> (208) 334-2852 <b>Email:</b> <a href="mailto:elections@sos.idaho.gov">elections@sos.idaho.gov</a>

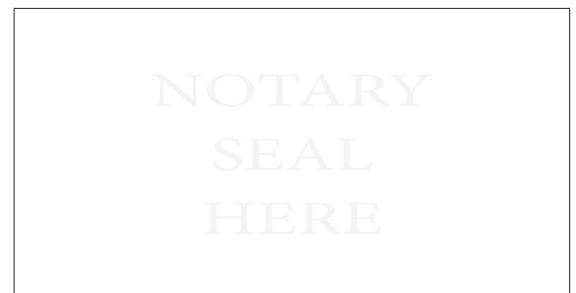
CERTIFICATION	
<p>I, the undersigned, being a resident of the State of Idaho and of the District and, if applicable, the sub-district or zone listed above, do hereby declare myself a candidate for the office entered above to be voted on at the Election to be held on the ____ day of _____, 2022 and I certify that the information on this Declaration is true and accurate.</p> <p>I further certify that I possess the legal qualifications to hold said office. I submit herewith the nominating petition containing the five (5) signatures of qualified electors as statutorily required.</p>	
Dated:	Candidate Signature:

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signature: \_\_\_\_\_

Notary Public in and for the State of Idaho, residing at  
 \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



IMPORTANT
<ol style="list-style-type: none"> <li>1. This Declaration must be accompanied by the Petition of Candidacy signed by not less than 5 electors of your specific district or, if required, sub-district or zone.</li> <li>2. The Petition of Candidacy needs to be submitted to the County Clerk's Office for verification of signers prior to being submitted to the Clerk or Secretary of the District.</li> <li>3. Both the Declaration of Candidacy and verified Petition of Candidacy must be submitted to the Clerk or Secretary of the District no later than 5 PM the last day of candidate filing.</li> </ol>

*\*All deadlines are at 5:00 PM Local Time*



# SPECIAL DISTRICTS PETITION FOR CANDIDACY

CANDIDATE FILING DATES	OFFICE INFORMATION	
<i>Primary Election: February 28 - March 11, 2022*</i> <i>General Election: Last Day is September 16, 2022*</i>  <i>This petition must be filed in the office of the appropriate political sub-division filing office with the Declaration of Candidacy on or before 5:00 p.m. on the last day of filing for the Election at which you are desiring to participate in. The submitted petition must have affixed thereto the names of at least five (5) qualified electors which reside within the appropriate district or zone.</i> <i>*Deadline is 5:00 p.m. local time.</i>	<b>Filing for the Office of:</b>	
	<b>District Name:</b>	
	<b>Sub-district, zone, seat or position (if applicable):</b>	

CANDIDATE INFORMATION
<b>Candidate Name</b> <i>(As it will appear on the ballot.)</i>

SIGNERS STATEMENT			
<p>I, the undersigned, being a qualified elector of the district and if applicable the sub-district or zone listed above in the State of Idaho, do hereby certify and declare that I reside at the place set opposite my name, and that I join in the petition of the candidate for the office listed above, to be voted for at the election to be held on the ____ day of _____, 2022, and that each for himself says: I have personally signed this petition; I am a qualified elector of the State of Idaho and my residence address is correctly written after my name.</p>			
Signature of Petitioner	Printed Name	Residence Address	Date Signed
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____
7.	_____	_____	_____
8.	_____	_____	_____
9.	_____	_____	_____
10.	_____	_____	_____

CERTIFICATION	
State of Idaho County of _____	
I, _____, being first duly sworn say: That I am a resident of the State of Idaho and at least eighteen (18) years of age; that every person who signed this sheet of the foregoing petition signed his or her name thereto in my presence: I believe that each has stated his or her name address and residence correctly, that each signer is a qualified elector of the State of Idaho, and a resident of the county of _____.	
Circulator Signature: _____	Address: _____

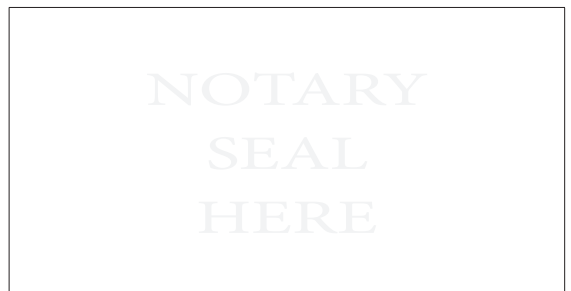
Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Signature: \_\_\_\_\_

Notary Public in and for the State of Idaho, residing at

\_\_\_\_\_

My Commission Expires: \_\_\_\_\_





# SPECIAL DISTRICTS PETITION FOR CANDIDACY

CANDIDATE FILING DATES	OFFICE INFORMATION	
<i>Primary Election: February 28 - March 11, 2022*</i> <i>General Election: Last Day is September 16, 2022*</i>  <i>This petition must be filed in the office of the appropriate political sub-division filing office with the Declaration of Candidacy on or before 5:00 p.m. on the last day of filing for the Election at which you are desiring to participate in. The submitted petition must have affixed thereto the names of at least five (5) qualified electors which reside within the appropriate district or zone.</i> <i>*Deadline is 5:00 p.m. local time.</i>	<b>Filing for the Office of:</b>	
	<b>District Name:</b>	
	<b>Sub-district, zone, seat or position (if applicable):</b>	

CANDIDATE INFORMATION
<b>Candidate Name</b> (As it will appear on the ballot.)

SIGNERS STATEMENT			
<p>I, the undersigned, being a qualified elector of the district and if applicable the sub-district or zone listed above in the State of Idaho, do hereby certify and declare that I reside at the place set opposite my name, and that I join in the petition of the candidate for the office listed above, to be voted for at the election to be held on the ____ day of _____, 2022, and that each for himself says: I have personally signed this petition; I am a qualified elector of the State of Idaho and my residence address is correctly written after my name.</p>			
Signature of Petitioner	Printed Name	Residence Address	Date Signed
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			

CERTIFICATION	
State of Idaho County of _____	
I, _____, being first duly sworn say: That I am a resident of the State of Idaho and at least eighteen (18) years of age: that every person who signed this sheet of the foregoing petition signed his or her name thereto in my presence: I believe that each has stated his or her name, address and residence correctly, that each signer is a qualified elector of the State of Idaho, and a resident of the county of _____.	
Circulator Signature:	Address:

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Signature: \_\_\_\_\_

Notary Public in and for the State of Idaho, residing at

\_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

