



Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office

**Madison County
Commissioner Meeting Minutes
September 5, 2023**

Attendees:

**Todd Smith, Commissioner Chairman
Brent Mendenhall, Commissioner
Dustin Parkinson, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, Clerk**

ACTION ITEMS

This meeting was streamed electronically.

Pledge of Allegiance: By all

Invocation: Commissioner Mendenhall

Calendar Discussion:

Next meetings: September 18, 2023; October 11 and 23, 2023.

Schedule of Commissioners:

IAC meetings in Boise September 25–28, 2023.

Commissioner Smith will be in Boise next week for LHTAC meetings.

Commissioner Mendenhall will be out of town September 25 – October 10.

Discussion Items:

Drivers near the Barney Dairy Road stop near Partridge Lane have nearly been hit where sunflowers have been planted and drivers pulling out of Partridge Lane have been close to accidents. Commissioner Mendenhall would like to place stop signs at this intersection making it a 3-way stop sign. Temporary speed bumps could be placed. Flashing lights would need to be placed to warn motorists. Straightening the road was also discussed. Commissioners are also concerned about Poleline Road and the fast traffic travelling on that roadway as well. Commissioner Mendenhall will contact Road and Bridge to do the necessary research to see what can be done in these areas.

FY2023 and FY2024 Review–Budgets for the budget ending FY2023 were reviewed and discussed, as well as the upcoming FY2024 budget. There was discussion on several of the departmental budgets that will be watched closely.

Contracts/Documents:

After review and discussion, Commissioner Mendenhall made a motion to approve the Engineering Services Agreement between Madison County and Horrocks Engineers, Inc. for the West side Frontage Road. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Routine Matters:

After review and discussion, Commissioner Parkinson made a motion to approve the claims presented by the Clerk. The grand total of claims was \$893,961.03. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Personnel Actions

After review and discussion, Commissioner Parkinson made a motion to approve the Personnel Actions. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Certificates of Residency:

After review and discussion, Commissioner Mendenhall made a motion to approve the Certificates of Residency as received for Payton Dennis and Tanner Brady. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Public Comment: No one present to comment.

Executive Session: Commissioner Smith made a motion to go into Executive Session, at 9:05 a.m., Idaho Code § 74-206(1)(b) employee matters. A roll call was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall-yes, Commissioner Parkinson-yes. The motion passed. Commissioner Smith returned to open session at 9:44 a.m.

Coroner/ JRW Associates /Sheriff's Office: Building plan review and discussion.

Rick Henry, Mike Courtney, Sam Butikofer and Ryan Malm with JRW Associates were present. The Commissioners informed Sam that the plan presented was way too much building for just him. Sam stated this would include the Sheriff's Office and would last for many years. There was a growth plan for the Coroner's Office presented by Sam a few years ago. Sam believes in the next election cycle the Coroner should be full time. He believes a place needs to be set up to do autopsies in the near future and would like to bring the County up to standards he feels are necessary. Commissioners do not feel that it currently requires a full-time position, and are concerned about the cost of the building and its priority as compared to other county projects. Ryan was asked how much land the building he has designed would take. Ryan replied the building would use most of the land available. Commissioners asked Sam if he could cut the plan presented for the Coroner space in half. The Sheriff states he is not in a hurry currently to build out a new space for his office. He would like to see the add on to the Search and Rescue building become a Sally port. This will be a multi-year project and many people will need to be involved in the design process. Fitting both the Sheriff's Office and the Coroner on the Sugar City lot may

not work. A satellite office for the Sheriff was discussed, as well as the number of offices and space can we put in the footprint we currently have. This is still in discussion. For the immediate need, the Commissioners will look at something temporary for a Coroner's office space.

Jeff Sneddon/Wade Allen/Jason Minzghor, Idaho Transportation Dept.:

Jeff wanted to inform the Commissioner of the following:

1. The Board will be in town and want to meet with local officials to hear their points of view. This is a D6 Board Outreach Workshop to discuss upcoming projects and upcoming grants. This will be held at the SpringHill Suites.
2. A list of projects for the future in the County was presented. The Main Street and interchange near the High School are scheduled to be updated in 2025.

He also shared information showing all Federal Grants coming up that the County could apply for. This information will be sent to Cindy at Road and Bridge. Congress did not approve the Federal Highway Bill, but they did fund money for grants. You have to pick which grant works for your area and position each grant in a way that they will grade better for selection. There is a lot of competition on the grants.

Jeff discussed grants that may be an opportunity for the County. Grants will start with notice of awards – projects need to be shovel ready, but they also give you 3 – 6 months to get them shovel ready.

Jared Ricks, Public Defense Commission update and Q & A:

Jared joined online. In April, he submitted a report for 2022 and asked if he could answer any questions on that report. The counties will receive funding for 2024 and there will be an annual review for this next year. The application was just submitted. Commissioner Mendenhall asked when the PDC system will be taken over for the State. There will be a State Public Defender hired in the next few months. In October 2024 the State will take over PDC. Jared will be available until the end of June 30, 2024.

Executive Session: Commissioner Smith made a motion to re-enter into Executive Session, at 11:56 a.m., Idaho Code §74-206(1)(d) contract matters. A roll call was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall-yes, Commissioner Parkinson-yes. The motion passed. Commissioner Smith returned to open meeting at 12:50 p.m.

Commissioner Parkinson made a motion to adjourn the meeting at 12:50 p.m. Commissioner Mendenhall seconded and voting was unanimous.

Approved:

Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Dustin Parkinson, Commissioner

Attest:

Kim Muir, County Clerk