



*Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office*

**Madison County  
Commissioner Meeting Minutes  
March 13, 2023**

**Attendees:**

**Todd Smith, Commissioner Chairman**  
**Brent Mendenhall, Commissioner was excused from the meeting**  
**Dustin Parkinson, Commissioner**  
**Troy Evans, Deputy Prosecuting Attorney**  
**Kim Muir, County Clerk**

**ACTION ITEMS**

This meeting was streamed electronically.

Pledge of Allegiance: By all

Invocation: Commissioner Parkinson

***Calendar Discussion:***

Next Commission Meeting, March 20 – Special meeting for the Edstrom matter, and March 27, 2023.

***Discussion Items:***

Legislative updates

Commissioner Smith gave an update on the property tax and Public Defense Commissioner being heard legislatively.

***Contracts/Documents:***

After review and discussion, Commissioner Parkinson made a motion to approve the Golf Course Contract for concessions/restaurant. Commissioner Smith seconded and voting was unanimous. The motion passed.

The Right of Way Easement for EIRSWD matter will be discussed at a future meeting.

***Routine Matters:***

After review and discussion, Commissioner Parkinson made a motion to approve the claims presented by the Clerk. The grand total of claims was \$1,246,672.61. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Parkinson made a motion to approve the Commission meeting minutes of February 27, 2023 and March 3, 2023. Commissioner Smith seconded and voting was unanimous. The motion passed.

**Personnel Actions:**

After review and discussion, Commissioner Parkinson made a motion to approve the Personnel Actions. Commissioner Smith seconded and voting was unanimous. The motion passed.

**Certificates of Residency:** There were no Certificates of Residency.

**Public Comment:**

Dennis Summers was present and is a volunteer coordinator for the John Birch group. He has retired from the oil fields and is concerned about the country, banks failing and too many government bonds. He feels that education is our only weapon and thinks that Madison County is doing a great job. He is a supporter of our local police and sheriff, but the City is too salt crazy and this is why the roads are breaking up. He also states that Reo at Road and Bridge is doing a great job.

**Executive Session:** After review and discussion, Commissioner Todd Smith made a motion to include in the Executive Session a new subsection (c) to acquire interest in real property. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Executive Session Idaho Code § 74-206(1)(b) employee matters, (c) interest in real property, (d) exempt records and (f) litigation matters. Commissioner Todd Smith opened the executive session at 9:00 a.m. A roll call vote was taken as follows: Commissioner Smith – yes, Commissioner Parkinson – yes. The motion passed. Commissioner Smith returned to open session at 10:08 a.m.

**Gary Armstrong:**

**Findings of Fact: Texas Siding Business Park, and Wolf Meadows.**

Gary provided an explanation of each property and the Findings of Fact items that the P & Z Commission reviewed. Wolf Meadows will be used as a model for working with irrigation companies for water. These matters will be moved to the meeting on March 20, 2023 at 4:30 p.m. in order to give the Commissioners more time to review the record and findings from P&Z.

Gary also mentioned his office has had several requests for regulation on campgrounds or an RV Park. There is no county ordinance for parking RV's on lots. This is a common occurrence in all counties. Is there a need to regulate this issue? Does this become an accessory dwelling under code? This matter will be further discussed.

**Paul Weekes, Traffic Studies:**

Paul asked if we can we get something on a rotating plan for traffic studies. This would help traffic flow and we would be able to route detours (big projects coming up with ITD at major

intersections) if we have better traffic studies. Gary states this would be best suited in a Traffic Plan rather than a Comprehensive Plan, as a Transportation Plan is for flow analysis. Cindy Roberson was online and commented that if we have a base model built we could see how it would affect other areas as more projects go in such as a high school or Wolf Meadows for example.

Cindy also stated we have had studies done, they are expensive and she has not budgeted for this year. They can pull data off cell phones and could budget to do different sections of the county each year. They would update automatically. We could take a different section every year and could filter automatically from cell phones. Ben Burkes who was with Horrock's, but is now with ITD said regionally speaking, maybe ITD would be on board. What we do with one large subdivision could affect the whole area. Paul asked if they can get the speed off this data. He would like to see the developer do the speed study when they do the large subdivisions. The question was asked if we have a current policy for 30 or more lots? Gary stated they are required to do a traffic study that will show the directions traffic is going. Wolf Meadows will indicate traffic will go north on 3000. Churches have a bigger impact than anything else, but they are not required to do traffic studies for churches.

Questions such as, how do we get a current baseline that has fairly current data and is regularly updated and who helps fund this once we see the data will have to be answered. Paul feels it is important to focus on the traffic studies as the county grows. Cindy said we could go out and do several roads in the summer and ITD could send out counters that do traffic studies. We can look into the costs of what Ben at ITD has plans to do.

**Robert Kohler, Emergency Management report:**

Robert gave an update on what he has been doing. He hired an intern who was tasked with updating the website. There is a lot of information on the EOC website. They have partnered with CERT and are staffing EOC volunteers. They are writing a plan to work together to develop a Family Assistance Center Plan. Robert is currently training county departments on the proper way to use NARCAN for those handling large amounts of cash. He will continue to train other departments and get NARCAN in central locations throughout the county.

Robert is taking additional classes to be better certified. He has talked to the City about clearing out drains in target areas to start to handle the snowmelt. He will talk to Tyler at Road and Bridge to begin clearing out culverts to get ready for the spring runoff. Emergency Management will reach out to mutual aid neighbors. Road and Bridge has been delivering sandbags and sand for standby in emergencies. CERT has met and filled up sandbags. We have options for sandbags when needed. The sandbags will degrade. Commissioner Parkinson mentioned a new sandbag product that will not degrade and will be looked into further. One neighborhood that has had issues in the past will meet together tomorrow night to fill additional sand bags and pre-position them to throughout the neighborhood.

Robert showed a QR Code for a damage assessment survey that is only for agency use. Madison County has experienced colder than average temperatures and this will prolong the melt off. The

amount of snowpack was also shown. Our forecast is still cooler and wetter than normal. He will be testing how well the fields around us will absorb the water. Commissioners would like to see the QR Code put out to the agencies and public to have the information available.

**Jess Tanner, Mental Health Court:**

Jess was asked to supervise the treatment for Mental Health Court. They want her to be staffed and ready to go in 30 to 60 days. This was not budgeted for, but will bring in its own revenue. She will need between 2 and 4 additional employees. The expense will be new staff and benefits and the total cost through the end of the budget year will be \$150,000 at most. We will move the revenue into the budget in September to cover any overage. The funding will come from Health and Welfare and will be reimbursed regularly.

After review and discussion, Commissioner Parkinson made a motion to approve adding Mental Health Court as an addition to D7. Commissioner Smith seconded and voting was unanimous. The motion passed.

Jess reported the building the D7 in Bonneville County has plumbing and septic issues. They have had to cancel appointments or move to Zoom meetings when what appeared to be septic was coming out from under the walls. They came in to clean up, but didn't look into what had caused the issue and it has happened twice this year. Jess is worried about health issues to her employees and clients coming in for counseling. Lighting is also an issue in the building.

**Mike Courtney/Cullin Sherman, Lease signing for new dispatch office:**

Troy has looked over this lease. The utilities were discussed and a separate panel/meter will be installed for electricity. The 911 budget for capital expenses can cover the lease of this building. The account to pull the funding for the lease was discussed. The grant is still anticipated, but we won't hear until April. They are hoping to be in the building by summer, but waiting for the equipment will be the biggest time restraint. Commissioners know Dispatch is an easily overlooked area, yet a very important part of the county.

After review and discussion, Commissioner Parkinson made a motion to approve signing the lease with Headquarters LLC for the new dispatch office. Commissioner Smith seconded and voting was unanimous. The motion passed.

The text messaging aspect of 911 was also discussed.

Commissioner Smith made a motion to adjourn the meeting at 12:03 p.m. Commissioner Parkinson seconded and voting was unanimous.

Approved:

Todd Smith, Commissioner  
Brent Mendenhall, Commissioner  
Dustin Parkinson, Commissioner

Attest:

Kim Muir, County Clerk