



*Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office*

**Madison County  
Commissioner Meeting Minutes  
April 24, 2023**

**Attendees:**

**Todd Smith, Commissioner Chairman  
Brent Mendenhall, Commissioner  
Dustin Parkinson, Commissioner  
Troy Evans, Deputy Prosecuting Attorney  
Kim Muir, County Clerk**

**ACTION ITEMS**

This meeting was streamed electronically.

Pledge of Allegiance: By all

Invocation: Commissioner Parkinson

**Calendar Discussion:**

Next Commission Meeting will be May 8, 2023.

**Schedule of Commissioners:**

- IAC Board of Directors, April 26, 2023. Commissioner Mendenhall will be attending
- Meeting with City of Rexburg, April 28, 2023 at noon in the City Council Room
- The annual Budget Hearing was scheduled for August 28, 2023 at 10:30 a.m.
- IAC Spring Training for all elected officials on May 2, 2023 in Idaho Falls
- EIRSWD meeting at the hospital on May 4, 2023 at noon

**Discussion Items:**

Teton pit south side of the roadway. Kelly Baker is interested in leasing the property for a tree farm. Road and Bridge was contacted regarding the lease of a portion of the property at the Teton pit, they want to hold the property because they do see a use in the future and there is access to the highway from the property. Commissioner Parkinson will reach out to Mr. Baker and advise that the County is not interested in leasing or selling the property.

Solid Waste will shut down the end of June for 2 weeks to get the new scales up and running. Residential garbage will be taken, but commercial trucks will have to go to Fremont County for the two-week period.

Sheriff's Office Dispatch funding. Grant funding was hoped for, but did not come through. They were hoping for \$400,000. They are requesting that the General account fund the Dispatch center. They are losing dispatch folks and they feel if we had updated equipment it would make it easier to hire and retain dispatchers. The need for a larger, better equipped dispatch is compounded by growth. The funding from 911 calls has decreased in past years due to cell phone usage. The need for a new dispatch center is immediate, they are paying rent and need the new equipment to get it set up. They estimate \$495,000 is what is needed to make it move-in ready.

After review and discussion, Commissioner Mendenhall made a motion to approve Sheriff's Office Dispatch funding from funds received during Covid up to \$495,000. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Commissioner Parkinson says this is needed and as Commissioners, it is their role to be sure our community is safe. Commissioner Mendenhall asks to keep them updated since they would like to see what is purchased.

#### **Contracts/Documents:**

After review and discussion, Commissioner Mendenhall made a motion to approve the Location Design Study, for the Moody Bridge. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve the Proposed Phase II Discharge Mitigation Project for the Teton River. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve Appraisal Review Agreement of seventeen project parcels on the West Side Frontage Road. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

#### **Routine Matters:**

After review and discussion, Commissioner Mendenhall made a motion to approve the claims presented by the Clerk. The grand total of claims was \$402,921.99. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve the meeting minutes of April 11, 2023. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

#### **Personnel Actions:**

After review and discussion, Commissioner Parkinson made a motion to approve the Personnel Actions. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

#### **Certificates of Residency:**

After review and discussion, Commissioner Mendenhall made a motion to approve the Certificates of Residency as received for Charles George. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

**Public Comment:** No one was present to comment.

**Executive Session:** Commissioner Smith made a motion to go into Executive Session at 9:06 a.m. according to Idaho Code § 74-206(1)(b) employee matters and (d) exempt records, Ann Marie Sorensen, Indigent Clerk and (j) contract matters. A roll call vote was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall-yes, Commissioner Parkinson-yes. The motion passed. Commissioner Smith returned to open session at 10:02 a.m.

After review and discussion: Commissioner Mendenhall made a motion to sign an Approval for Non-Medical Case No. N2023003. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

**Assessor's Office:**

After review and discussion, Commissioner Parkinson made a motion to approve the Developers Exemption for MSP Properties LLC/W.P Properties for Snake River Business Park. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve the Developer Exemption for Teammates United LLC for Friendship Estates. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

**Planning and Zoning, Gary Armstrong:**

Findings of Fact for Thunderbird Business Park, Gifford Estates Amended Plat, Gerald Stucki and Sunset Estates.

**Findings of Fact for Thunderbird Business Park:**

The application is for the development of approximately 34 acres into 16 lots in the Thornton area with a U-shaped road to service them all for easy in and out access. The area is zoned Commercial. Commercial Zoning has no density requirement. The overall development will average 2.12 acres per developable lot. Lots will be served by individual wells and septic. With 16 lots, the subdivision is considered "Medium Scale Development" as defined in Madison County Code 101-2. No real issues weighed.

After review and discussion, Commissioner Mendenhall made a motion to approve application from Venture Builders for the Thunderbird Business Park as proposed in application materials received November 21, 2022. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

**Gifford Estates Amended Plat:**

Gifford Estates Subdivision is a four-lot subdivision located at approximately 2300 W and 4400 S. It was originally platted in 2017. The subdivision is in the Rexburg Area of City Impact, however, since the subdivision is less than 8 lots, there is no Planning and Zoning Commission review of the proposed amendment – it goes directly to BoCC for review. Zoning on the Subdivision is “Rexburg – Rural Residential 1.” Minimum lot size in this zone is 1 acre. The proposed amendment will split Lot 3 into two, one-acre lots. Lot 3 currently has two houses. This amendment is configured to separate the houses to each be on its own lot. The other three lots in the subdivision are unaffected.

After review and discussion, Commissioner Parkinson made a motion to approve the application for plat amendment with increase, of the Gifford Estates Subdivision as presented in an application received February 21, 2023. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

**Gerald Stucki:**

It has been confirmed that Road & Bridge has paved, sealed and maintained the road for 20 years. Commissioner Parkinson will talk with Gerald Stucki about taking the “No Trespassing” signs down since it is open for public use.

The Stucki Subdivision was originally platted in 1998 as a three-lot subdivision. It has been amended once to add land on the southern part of the subdivision. This amendment will do the following: • Clean up the lot lines around Block 1 Lot 5 (the one-acre plot) to better reflect the “as built” conditions of the subdivision and the road easement. • Add a .12-acre strip along the southwest edge as a “non-buildable” lot. This will better align the subdivision boundary with the fence and ditch. • No new buildable lots will be added to the subdivision.

After review and discussion, Commissioner Mendenhall made a motion to approve application for plat amendment with minor changes of the Stucki Subdivision as presented in an application received February 22, 2023. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

**Sunset Estates:**

After review and discussion, Commissioner Parkinson made a motion to approve the application from Sunset Estates, LLC for the Sunset Estates Subdivision as proposed in application materials received January 3, 2022, as revised and submitted June 29, 2022. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

**Executive Session:** Idaho Code § 74-206(1) (b) employee matters. A roll call was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall-yes, Commissioner Parkinson-yes. The motion passed. Commissioner Smith returned to open session at 10:49 a.m. This was for a matter that was forgotten in the previous Executive Session.

Commissioner Smith returned to open session at 10:59 a.m. Commissioner agreed to have departments enter a COLA to each full-time employee of \$3,000 and up to a 2% merit increase. This may have to be adjusted as final budgets are reviewed. Ann Marie will review and make necessary adjustments. Employee evaluations will need to be done to substantiate the merit increase and those on probation or bad behavior should not receive the increase. Ann Marie will work on getting a salary study together. Tyler is also working on getting this for Road and Bridge.

**Eric Miller, Review and sign:** Approval of Phase 2 FEMA project.

Eric reports he would like large quantities of water ideally but can't pull from rivers which is preferred, but he can't find an easement across county gravel pit road to allow county trucks and land owner already denied access. Recharge test water will likely have to be pumped after the diversion on the Teton Island Canal and therefore be pumped from the north of the Madison County gravel pit across the current access roads on H&K's property. Phase 2 is using the remaining portion of the original FEMA CTP grant.

After review and discussion, Commissioner Mendenhall made a motion to approve the application of Phase 2 FEMA project. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

**Tyler Saurey, Road and Bridge:** Discussion of Plano Bridge fence and culvert on Barney Dairy. Plano Bridge fence-Tyler could build a small ditch or burm behind the delineators. Commissioner Mendenhall commented that a burm would be more attractive than a ditch. Twin Bridges has delineators and it made a big difference as far as deterring cars parking in non-parking areas and people walking on bridge.

Barney Dairy Road-Cindy says we need to protect our roads and need to get to taking care of the weeds since even the weeds can cause a drift and more problems. Maybe consider a bigger head gate.

**Tim Solomon, Rocky Mt. Power quarterly update:**

Some current energy issues are the strong push to go away from natural gas. There is a lot of interest for more EV chargers. Would like to continue to work with Planning and Zoning on any needed planning and to assist the county with economic development related electrical power questions that might arise.

**Employee Recognition:** Dylan Landeen – D7 Treatment, Jake Jeppesen – Solid Waste were recognized for their years of service to the county. Their works is much appreciated.

**Department Head Meeting:**

Budget –COLA Salary increase, Commissioner recommendation for budgets \$3,000/year and \$1.44/hr. for part time employees all effective October 1, 2023.

Credit card deadlines-receipts need to be submitted by the 5<sup>th</sup> or 6<sup>th</sup> of the month.

Credit cards vs. per diem was discussed.

Cell phone reimbursements were discussed.

Building & Grounds Responsibility Description-Commissioner Mendenhall reviewed the items the Building and Grounds Department are in charge of.

Update on EIRSWD was given. Hoping to open in 2025.

Update from the Sheriff's Office regarding a new updated dispatch center-The call volume has increased substantially over the past few years. We are all connected to dispatch. They appreciate the Commissioners and their insight for growth.

**Kirk Mace, Ryan Brown and Jess Tanner, Opioid Funding:**

Funds for Opioid have been received by the county. Jess Tanner, Ryan Brown, Kirk Mace, Eric Olsen and Dr. Prince have been working on a procedure for those with Opioid addiction. Anyone who needs help with Opioid treatment can contact one of those listed and invoices would be paid out of the funding. The funding will all run through Drug Court and this will be a new line in the budget. There is a need to place Narcan in offices to have readily available. Commissioners would like to see some of the funding be used for education to prevent Opioid use. The Committee would like to move in that direction, but they first need to plug the big hole with people on other drugs being laced with Fentanyl and combat the drug overdose situation that they are currently seeing. EIPH will be using theirs for education. Right now, their focus is keeping people from dying. EIPH is doing preventative, we are on the back end dealing with those using and dying from the drugs.

Commissioner Todd Smith made a motion to adjourn the meeting at 1:48 p.m. Commissioner Mendenhall seconded and voting was unanimous.

Approved:

Todd Smith, Commissioner  
Brent Mendenhall, Commissioner  
Dustin Parkinson, Commissioner

Attest:

Kim Muir, County Clerk