



Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office

**Madison County
Commissioner Meeting Minutes
September 6, 2022**

Attendees:

**Todd Smith, Commissioner Chairman
Brent Mendenhall, Commissioner
Douglas Smith, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk**

ACTION ITEMS

This meeting was streamed electronically online
Pledge of Allegiance: By all
Invocation: Brent Mendenhall

Calendar Items:

Next Commission Meeting: September 12, 2022
IAC Meetings will be the last week in September

Budget Hearing for Madison County, Madison County Ambulance and Madison County Mosquito, and Re-Opening of 2021-2022 Budget:

Kim Muir reviewed the budget for FY 2022-2023 and explained changes in the budget. Factors that have increased the budget are: Raises to salaries and benefits, high-profile case costs being shared with Fremont County, increased fuel costs, new equipment and maintenance. Funding is budgeted to begin saving for a shop for Road and Bridge and to update the current county software. The general fund total budget for 2023 is \$20,183,715.14, with the grand total being \$56,726,177.60. Unspent funds are being brought forward for projects and will help lower the levies. Much of this amount is from grants, etc. Commissioner Mendenhall stated the growth of the county also impacts budget increases for services rendered, to maintain the current standards to additional residents.

After review and discussion, Commission Doug Smith made a motion to approve the Madison County, Madison County Ambulance and Madison County Mosquito budget for TY2022-2023. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Review and sign: Resolution #489 Adopting 2022-2023 Madison County Budget

After review and discussion, Commission Doug Smith made a motion to approve Resolution #489 Adopting the 2022-2023 Madison County Budget. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Commissioner Mendenhall was excused at this point to attend another meeting.

Right- of -way services proposal with Horrocks Engineer, 3000 West Roundabout

After review and discussion, Commissioner Doug Smith made a motion to approve the Right-of-Way services proposal with Horrocks Engineering for the 3000 Roundabout. Commissioner Todd Smith seconded and the voting was unanimous. The motion passed.

Canvass of Votes of the August 30, 2022 School District #321 Election

Commissioner Todd Smith noted the out of city voters were mostly against the levy proposal where as those who live in the City were in favor of it. After review and discussion, Commissioner Doug Smith made a motion to approve the Canvass of Votes for the August 30, 2022 School District #321 Election. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Capital Crimes Defense Fund ballot for at-large Board Member

After review and discussion, Commissioner Todd Smith made a motion to nominate Brent Mendenhall to the Capital Crimes Defense Board as an at-large Board Member. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

LHTAC Local Agreement, Leading Idaho Bridge program funding

After review and discussion, Commissioner Doug Smith made a motion to approve the LHTAC Local Agreement, Leading Idaho Bridge program funding. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Public Comment: There were no comments.

Routine Matters:

Claims, as presented by the Clerk

After review and discussion, Commissioner Doug Smith made a motion to approve the claims presented by the Clerk. The grand total of claims was \$369,332.14. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Commission meeting minutes: August 22, 2022. This will be approved at the next meeting.

Certificates of Residency:

After review and discussion, Commissioner Doug Smith made a motion to approve the Certificates of Residency for Mary Alley, Brock Huchendorf, and Katie Purser. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Personnel Actions:

After review and discussion, Commissioner Doug Smith made a motion to approve the Personnel Actions. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Paul Sorensen Review the Broadband (Revize) matter

Revize is a company that will host our website. It will cost \$8,050 this year and \$1,800 a year for maintenance. After review and discussion, Commissioner Doug Smith made a motion to approve the revised contract with Revize Web Hosting. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Rick Miller, Altura Administrative contract for Ambulance

After review and discussion, Commissioner Todd Smith made a motion to approve the Altura administrative contract for a CDBG Grant for administrative expenses. The grant will fund purchase of a new ambulance and equipment. The grant amount is \$350,000, with no match required for the county. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Gary Armstrong, P & Z Matters:

David Green, Findings of Fact – CUP, Accessory building with living space

The property is located at 58 North 4000 W just off Highway 33 and is a 21-acre parcel. There is already a shop with living quarters constructed on the parcel. The applicant has applied for a building permit for the primary home. Since this is the second dwelling on the property, a CUP is required. This will recognize the shop with living facilities as the accessory building and the home as the primary dwelling.

After review and discussion, Commissioner Doug Smith made a motion to approve the Findings of Fact – Conditional Use Permit for David Green, an accessory building with living space. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Laine Parkinson, Findings of Fact – Preliminary Plat, Debbie Lane Development

The application is for the development of approximately 38.28 acres into 12 lots located at approximately 775 South 5000 West in Rexburg. The property is zoned Trans Ag. Lots will be serviced with private well and septic. This would classify it as “Development, Medium Scale.” The Planning & Zoning Board has recommended approval. The Fire Department is asking for a fire pond, to be included in the development. The homeowner’s association will be responsible for the maintenance of the pond. There is a low water table and it should fill up on its own. Access to the property meets code. A temporary cul-de-sac will be installed until further development takes place. Laine was present and asked about the necessity of the pond that is very expensive, may never get used and poses a drowning liability for kids that may want to play in the pond.

After review and discussion, Commissioner Doug Smith made a motion to approve the Findings of Fact – Preliminary Plat for Debbie Lane Development. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Eric Dransfield, Small Scale Development, 2 lots

The application is to take two existing lots (3.55 and 5.66 acres) and reconfigure them into four buildable lots (i.e., 2, 2, 2, and 3.21 acres). The parcels as currently configured are the result of administrative splits. Therefore, it is being considered a small-scale development as per Madison County Code 101-120. The Planning Administrator has completed the first level of review in place of the Planning Commission, with a recommendation to approve the small-scale development. The request meets density requirements. It is zoned TRANS AG. The property was previously a tree farm and there is irrigation to the property.

After review and discussion, Commission Doug Smith made a motion to approve the Small-Scale Development as proposed for Eric Dransfield planned division for 4 lots. Commissioner Todd Smith seconded and voting was unanimous. The motion passed.

Commissioner Todd Smith made a motion to adjourn the meeting at 10:02 a.m. Commissioner Doug Smith seconded and voting was unanimous.

Approved:

Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Doug Smith, Commissioner

Attest:
Kim Muir, County Clerk