



Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office

**Madison County
Commissioner Meeting Minutes
July 25, 2022**

Attendees:

**Todd Smith, Commissioner Chairman
Brent Mendenhall, Commissioner
Douglas Smith, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk**

ACTION ITEMS

This meeting was streamed electronically.
Pledge of Allegiance: By all
Invocation: Commissioner Mendenhall

Dustin Parkinson was present for the meeting

Calendar Discussion:

Next Commission Meeting: August 8, 2022
Madison County Fair: August 15-20, 2022
“Celebrate You” for schools will be held August 16, 2022
Madison Memorial Golf Tournament: August 26, 2022
Minutes of January 15, 1951 for Madison Memorial Hospital were mentioned.

Discussion Items:

Hibbard Bridge parking issues, change from citation to infraction

This matter was discussed and several commissioners have driven on the weekend, where they observed 20+ cars. Commissioner Mendenhall has discussed the matter with Road and Bridge. This is a safety hazard and a liability to the county. He proposes “no parking” signs to enforce and a change to an infraction, as well as snow fence as double protection along the roadway. Commissioners will set the dollar amount of the infraction. A possible Code change to enforce the infraction was discussed. Troy Evans states some of this area is owned by BLM and we may need to get approval from them before fencing and placing signs. The parking at Fisher’s pasture was also discussed as far as finding a safer, better place to park. Working with Fisher’s was also discussed to find safer, more desirable parking. Commissioners will ask Jared about shutting down those parking and jumping off the bridge. A major concern is some running into the road and getting hit.

Report of District 6 meeting

There was discussion from Bonneville County regarding the widespread use of Fentanyl. The next District 6 meeting will be in November in Bonneville County.

Snowmobile Board

Max Radford and Wade Kaufman were present for this discussion. The Board has decided to put off board recommendations for new Board members until next year. There needs to be ratification of the Bylaws. Commissioners have final say in what is best for Madison County. Because of the opinion of snowmobilers in the county, we should live up to the word we gave them that Doyle would serve one more year before his term would end, Clint Hansen two additional years, and Ryan one more year. At that time, they would be up for reappointment or make a decision to step down. The Board's position at this point is to move forward for the next year to keep with the Bylaws. There have been monumental changes in the District and the Board to improve grooming. The change to the bylaws is to specify the duration of each term board members would serve before reappointment. The month to change the Board chairman would be in April and then July the appointment of the Board. There needs to be a specific term of service for board members. Teton and Jefferson all agreed to the Bylaws, but there is not currently verbiage regarding of length of terms and months they expire. The Bylaws will be reviewed, specifically 4.1.2. Commissioners can change as they wish at any point. Commissioner Mendenhall agreed that we need to stand by our word. There were threats that there would be law suits issued in this matter. We have a goal in mind, we have a job in front of us. We will sign the new Bylaws in August. Madison County sent a Solid Waste employee to train to do repairs for the snow-cat. A good parking spot will also be provided close to the new Solid Waste site.

Contracts/Documents: Action Items

Review and sign: Designate Polling locations for the August 30, 2022 School District Election
After review and discussion, Commissioner Mendenhall made a motion to approve Designate Polling locations for the August 30, 2022 School District Election. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Review and sign: State/Local Agreement Archer Hwy Curve Safety Improvements

After review and discussion, Commissioner Mendenhall made a motion to approve State/Local Agreement Archer Hwy Curve Safety Improvements. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Review and sign: Beer/Wine License for Blisters

After review and discussion, Commissioner Mendenhall made a motion to approve Beer/Wine License for MD Foods, LLC DBA Blisters BBQ . Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Routine Matters: Action Items

Review and sign: Claims
After review and discussion, Commissioner Doug Smith made a motion to approve the claims presented by the Clerk. The grand total of claims was \$1,170,834.56. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Review and sign: Commission meeting minutes: July 11, 2022

After review and discussion, Commissioner Mendenhall made a motion to approve the meeting minutes of July 11, 2022. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Certificates of Residency: As Received

After review and discussion, Commissioner Doug Smith made a motion to approve the Certificates of Residency. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Personnel Actions :

After review and discussion, Commissioner Doug Smith made a motion to approve the Personnel Actions. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Public Comment: There was no one present for comment.

Executive Session: Employee and indigent matters. Chairman Todd Smith made a motion to go into Executive Session at 9:35 a.m. Idaho Code §74-206 (1)(b) employee matters. A roll call vote was taken as follows: Commissioner Todd Smith – yes, Commissioner Mendenhall – yes Commissioner Doug Smith – yes. The motion passed. Commissioner Todd Smith returned to open session at 10:07 a.m.

Public Hearing

Commissioner Todd Smith opened the public hearing at 10:13 a.m. Todd Smith recused himself from the discussion as Tom is his brother-in-law and they have discussed the property.

To consider the small-scale subdivision Silverwood Estates Subdivision

There are 11 acres to build five 2-acre lots near Burton Cemetery and Rainbow Lake with a road down the middle to serve all five lots. This is pretty straight forward and the reason for the Public Hearing is because State statute states that the building of a subdivision of 5 or more lots goes to public hearing.

Tom Luthy, 2787 W 4700 S owned 25 acres and his brother- in-law bought 10 acres. He thinks it will make a nice place for someone who wants few neighbors. There is a canal that runs along the property and easements are in place to get the water to all properties. The lots will be on a private septic.

Sonja Thomason, 2871 S 3000 W was present and is concerned about the water rights and the ground water as they are already in a drought situation and the septic systems and wells going dry. She is also concerned about the extra traffic along there with the added homes.

There was no other public comment and there was no written correspondence.

Commissioner Doug Smith addressed Ms. Thomason that we can't stop development since we don't have any legal grounds. Commissioner Mendenhall stated that as far as the water concerns, we do rely on the Public Health Department and ground and soil testing to make sure there is a drain field. He stated that he feels that our aquifer will be monitored soon.

After review and discussion, Commissioner Doug Smith made a motion to approve application to consider small-scale subdivision Silverwood Estates Subdivision based on the information in the application. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Public Hearing

Regarding the request to consider the small-scale subdivision for Madison Meadows

Gary Armstrong from Planning and Zoning said this was noticed correctly. There are 17.02 acres to build eight 2-acres lots near 2600 W 1000 N. There is a straight road with future connectivity.

The proximity to the golf course is close enough for fire flow. A letter was received from Fremont-Madison County Irrigation District on Friday, with the normal concern we hear from them, which are access to irrigation water and requesting a pressurized system. This would be part of the Teton Canal Company and 2 sides have irrigation ditches already in existence.

Scott Neville, President of the Teton-Island Canal Company Board was in attendance and stated that he appreciated the commissioners keeping them in mind with these new developments and helping them control it. They would like a centralized pressure system since he sees no way that the lots can be irrigated with the existing system. Scott also commented that he is concerned about the speed on 1000 N. since it is narrow road and cattle and horses have been hit on that road. Commissioner Todd Smith said that we do need to do traffic studies as growth happens and Gary commented that a traffic study is required when 30 or more lots are being developed but that at some point the county can authorize it themselves. Gary stated that from a traffic management standpoint, the area can handle a lot more traffic.

Dustin Parkinson 1168 N 4708 W was in attendance and stated his concern about the access on 1000 N. He drives that road multiple times a day, and the need to provide a point of access was his only concern.

After review and discussion, Commissioner Doug Smith made a motion to approve application to consider the small-scale subdivision for Madison Meadows with stipulations that no building permits will be issued until a pressurized water system to irrigate the lots be installed in the subdivision from the time they sell the first lot and the access to lot 2 must exit onto the cul-de-sac road. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Commissioner Todd Smith closed the public hearing portion.

David Decker, Fee change public hearing request for Building Department. Moved to next Commissioner Meeting's Agenda.

Troyse Misikin , Approval to surplus 2 ambulances Looking to surplus two ambulances to Jefferson County.

This is a pretty simple process in order to surplus two ambulances to Jefferson County and use the funds for equipment repairs and replacement.

After review and discussion, Commissioner Mendenhall made a motion to surplus two ambulances to Jefferson County, in the amount of \$14,000. Commissioner Todd Smith seconded and voting was unanimous.

Department Head Meeting Topics

Kirk Mace, Training on evaluations

Big organizations are going away from formal performance evaluations but Kirk feels like most employees look forward to feedback from their supervisors. Kirk presented an evaluation form that involves employee participation and leaves room for improvement.

Ann Marie, PTO time and VEBA at retirement

PTO has to be attributed to VEBA at retirement, it has to be all in or all out and we are all in.

Tanja Harrison – Explanation of reconciliation on vendor accounts and claims discussion

Tanja asked that the managers keep an eye on their own vendor accounts. She asked that both the invoice and account number be on the claims that they turn in. She will send out emails if she sees something amiss.

David Babbitt, TransAmerica Financial Advisors

David talked about some classes that have been developed to teach in a group or individually, topics or concerns that the county employees might have. David can come to the county offices at the department heads convenience and catch 2-3 at a time if that works better than all employees at once. David can do a Zoom meeting that would last 40-45 minutes, focused mostly on education.

Employee Recognition

JD West - 20 years, Moni Havelange 15 years, Derek Fredericksen, Evan Wise, Rhonda Thompson, Jade Parker, Chase Curtis, Heidi Weimer, Bradley Peterson and Jason Brown 5 years. Certificates and plaques were presented.

Commissioner Todd Smith made a motion to adjourn the meeting at 12:34 p.m. Commissioner Mendenhall seconded and voting was unanimous.

Approved:

Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Doug Smith, Commissioner

Attest:
Kim Muir, County Clerk