



Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office

**Madison County
Commissioner Meeting Minutes
December 29, 2021**

Attendees:

**Todd Smith, Commissioner Chairman
Brent Mendenhall, Commissioner
Douglas Smith, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk**

ACTION ITEMS

This meeting was streamed electronically.

Pledge of Allegiance: By all

Invocation: Sam Butikofer

Public Comment:

Sam Butikofer was present to discuss a few needs for the Coroner in regards to the ARPA funding. He is proposing a location to inspect decedents when they pass away. As he has looked at the growth of the county, he feels that there is change coming in the Coroners Office. There may be more mortuary services coming to the area and they may not be able to use the mortuary for the inspections. He would like to see a secure building to handle space for inspections. He is looking way down the road, but would like to discuss the possibility. He feels we run the risk of having a defense attorney come in and find fault with the way this procedure is currently performed. There was a discussion regarding the matter. Combining with other counties for this building was discussed.

Calendar Items:

The next Commission meeting will be January 10, 2021.

East Idaho State Fair meeting will be held Thursday, January 27, 2021 at noon at the East Idaho Fair Grounds.

IAC Midwinter Conference January 31 – February 3, 2022.

Discussion Items:

Discussion on road, street and development designs.

Virtual Associated Tax Payer meeting January 7, 2022 from 8 – 11 a.m.

January 25, 2021 Chamber of Commerce breakfast meeting.

Contracts/Document:

After review and discussion, Commissioner Doug Smith made a motion to approve and sign the Service Level Agreement for electronic transactions for the Sheriff's Office. This agreement is with Access Idaho. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign Resolution #475, to destroy old records for the Prosecuting Attorney's Office. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Doug Smith made a motion to approve the Cooperative Law Enforcement Agreement with USDA and the Forest Service to patrol in the backcountry. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Annual Road and Street Financial Report. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Doug Smith made a motion to approve and sign the Commercial Lease Agreement at 859 S. Yellowstone Highway, Ste. 1101 in Rexburg and the Lease Agreement with Butte County Board of Commissioners representing Butte County. Commissioner Mendenhall seconded and the voting was unanimous. The motion passed. See above

Routine Matters:

After review and discussion, Commissioner Mendenhall made a motion to approve the claims presented by the Clerk with two exemptions of Briggs Steel and Snowy Mountain Spring Water. The General Fund total claim amounts were \$56,022.03. The grand total of claims was \$245,524.06. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Commissioner Meeting Minutes December 6, 2021, will be signed at the next meeting.

Commissioner meeting minutes of December 13, 2021, will be signed at the next meeting.

After review and discussion, Commissioner Doug Smith made a motion to approve the Certificate of Residencies. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Personnel Actions :

After review and discussion, Commissioner Mendenhall made a motion to approve the Personnel Actions. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Keith Davidson Acceptance Agreement with TO Engineers to enter project (Request for Qualifications)
Action Item: Crack sealing and asphalt treatment at the airport is out for an RFQ. TO Engineers are the only RFQ received.

After review and discussion, Commissioner Mendenhall made a motion to approve the Agreement with TO Engineers to crack seal and asphalt treat. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Executive Session: Idaho Code §74-206(1)(d) exempt records, Ann Marie Sorensen, Indigent Clerk. Chairman Todd Smith made a motion to go into Executive Session at 9:15 a.m. Idaho Code §74-206 (1)(d) AnnMarie Sorensen, Indigent Clerk. A roll call vote was taken as follows: Commissioner Todd Smith – yes, Commissioner Mendenhall—yes Commissioner Doug Smith - yes. The motion passed. Commissioner Todd Smith returned to open session at 10:05 a.m.

Commissioner Doug Smith made a motion to sign an approval on Case #N2022002. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Road and Bridge, Year- end round-up:

Cindy presented a booklet showing projects Road and Bridge have completed during 2021. She commented that there will be a need in the near future for another truck and snowplow.

Angie Moffat, Excess funds, HOE Tax cancellations: For those signing up after the primary roll was complete. This includes some new homes.

After review and discussion, Commissioner Doug Smith made a motion to approve the tax cancellations presented by the Treasurer in the amount of \$6,946.35. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Shawn Boice, Ashton Farms, Anderson in Nordic Ridge Development tax cancellation: Joel Ashton Farms. To correct tax on a spud cellar. Appraiser captured the new 2020 cellar and doubled up on the old one. Credit amount - \$311,000 in value. Spud Cellar \$2,988.08 to credit.

After review and discussion, Commissioner Mendenhall made a motion to approve the tax cancellation for Ashton Farms in the amount of \$2,988.08. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Lot in Nordic Ridge. The 6 original owners filed for Site exemption it was granted, but one was missed. Credit for administrative error. Qualifies for site exemption, Anderson is the owner. Under the Site exemption law there is up to a 75% exemption. Total tax credit is \$538.56 for Mr. Anderson.

After review and discussion, Commissioner Mendenhall made a motion to approve the tax cancellation for Mr. Anderson, Nordic Ridge. Commissioner Doug Smith seconded and voting was unanimous. The motion passed.

Discussion regarding 911 Updates:

Present were Daniel Torres, Stephen Zollinger, Mayor Merrill, Corey Child with the City of Rexburg, Cullin Sherman – Sheriff’s Office, Robert Kohler – Emergency Services, Shane Turman – Chief of Police. Commissioners felt comfortable committing to spend funding for the 911 upgrade to the communication systems, but we wanted to make sure all parties felt comfortable. The large amount so suddenly made Mayor Merrill and Commissioner Doug Smith uncomfortable. The 911 Committee met a few weeks ago and discussed the concerns. They question if there are 911 funds available. Cullen reported the operating budget for the 911 Center is permanently funded from the phone line surcharge registered in Madison County which bring in about \$450,000/year. Cell phones are included in this fund. The fund pays for hardware/software support, radio network, dispatch and salaries totaling \$1.2 million. They have \$225,000 cash on hand and it rolls from year to year as capital contingency. The question, are there

emergency service grants available was asked by Mayor Merrill? Cullen states there are very few grants that cover communications and it is a funding issue throughout the state. Chief Child said after 9/11 there was a lot of radio funding that paid for the whole backbone of the current system. The system is aged and now needs replacing. Stephen Zollinger states he doesn't think this will qualify for ARPA funding. The need for an updated RFP was discussed or obtaining a new RFP to qualify for ARPA funding was discussed. Chief Turman pointed out the need for a good communication system.

Recommendation from Commissioner Mendenhall was for Chief Child to give the presentation to the City that was given to the County Commissioners a few weeks ago. We will need to all agree to this 911 upgrade to make it work. A fund approach will need to be added to the budgets to save for maintenance and replacement of this system. RFQ vs RFP was discussed.

Commissioner Doug Smith made a motion to adjourn. Commissioner Mendenhall seconded and voting was unanimous. The motion passed. The meeting adjourned at 11:27 a.m.

Approved:

Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Douglas Smith, Commissioner

Attest:
Kim Muir, County Clerk