

*Abbreviated Minutes: Complete Set of Minutes Are on File in The Clerk's Office*



**Madison County  
Commissioner Meeting Minutes  
April 12, 2021**

**Attendees:**

**Todd Smith, Commissioner (Chairman), was excused from the meeting**  
**Brent Mendenhall, Commissioner**  
**Douglas Smith, Commissioner**  
**Troy Evans, Deputy Prosecuting Attorney**  
**Kim Muir, County Clerk**

**ACTION ITEMS**

This meeting was streamed electronically.

**Pledge of Allegiance:**

Invocation by Troy Evans.

**Public Comment:**

Shane was present to ask about discussion he may have missed regarding his questions regarding density.

**Calendar Items:**

The next Commission meeting will be held Monday, April 26, 2021 and will include an elected official and department head meeting.

**Contracts/Documents:**

After review and discussion, Commissioner Doug Smith made a motion to sign and approve the Public Defense contract with Trent Grant. Mr. Grant serves as a conflict public defender for Madison County. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Doug Smith made a motion to sign and approve the Agreement for valuation with Real Point Appraisal, for the west side frontage road. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Doug Smith made a motion to sign and approve the Local Professional Services Agreement for the Moody Road Bridge. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

**Routine Matters:**

After review and discussion, Commissioner Doug Smith made a motion to approve the Commissioners meeting minutes of April 5, 2021. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Doug Smith made a motion to approve the claims presented by the Clerk. The General Fund total claim amounts were \$21,978.09. The grand total of claims was \$731,860.52. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

and discussion, Commissioner Doug Smith made a motion to sign and approve the certificates of residency for: Jerod Delgado. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

**Personnel Actions :**

After review and discussion, Commissioner Doug Smith made a motion to approve the personnel actions. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

**Terry Butikofer, ECIPDA services update:**

The East Central Idaho Planning and Development Association provided an update. They purchased two lots near their building and they will be asking for property tax exemption. They would like to expand the entrepreneurial center into one of the lots. They have some future projects for the second lot. This will help small budding businesses ramp up and be able to branch out and move to their own building and be successful. The College of Eastern Idaho and the INL have an interest in a few of these projects. Terry mentions ECIPDA has applied for loans for many different types of small business, including SBA loans for 9 counties. Their portfolio has grown substantially this year. Many businesses have become successful with the help of ECIPDA.

**Shawn Boice, Tax exemption: East Central Idaho Planning (3 parcels)**

Shawn explained the parcels being presented. Shawn reminded the Commisisoners of the Board of Equalization training tomorrow at the Jefferson County Courthouse and encouraged them to attend.

After review and discussion, Commissioner Doug Smith made a motion to approve the tax exemption for East Central Idaho Planning for 3 parcels. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

The Revaluation fund was explained and discussed.

Shawn mentioned a letter received from the State Tax Commission stating the County will need to come into compliance based on the time adjustment factor. Last year a .5% increase was used, this year they are using 1.25%. This will increase market values. The Tax Commission will be coming in the next few days to verify the rates Shawn is using and adjustments will be made to comply this year.

There being no further business Commissioner Doug Smith made a motion to adjourn the meeting at 10:08 a.m. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Approved:

Brent Mendenhall, Commissioner  
Douglas Smith, Commissioner

Attest:

Kim Muir, County Clerk