

**Madison County  
Commissioner Meeting Minutes  
March 18, 2020**



**Attendees:**

**Jon Weber, Commissioner (Chairman)**  
**Todd Smith, Commissioner (attended telephonically)**  
**Brent Mendenhall, Commissioner**  
**Kim Muir, County Clerk**  
**Various department heads and elected officials**

**SPECIAL MEETING**

**ACTION ITEMS**

***Discussion of COVID-19 protective measures in the county.***

The meeting was convened at 9:00. Present were Angie Moffat, Shawn Boice, Reo Jensen, Bradley Petersen.

Commissioner Weber reported City Hall is asking people to call or schedule an appointment to limit access to the public. All employees are expected to be at work. Several surrounding counties and cities are doing the same. The Supreme Court will be doing only emergency hearings. Those present were asked how they would like to handle their departments. Road and Bridge and all departments report business as usual. Commissioner Weber asked how employees are doing. He suggested the implementation of two optional paid mental health days off between today and April 15, allowing employees to have a break from the stress caused by the COVID-19 outbreak and the additional work they are doing to meet the public's needs.

Commissioner Mendenhall made a motion to authorize employees to take two mental health days between today and April 15 with pay. Commissioner Smith seconded and voting was unanimous. The motion passed.

If there is a known case among county employees, department heads are encouraged to let Kim or the Commissioners know. We are in the middle of flu season and there will be people not feeling well. Please be tested if you have the symptoms of COVID-19 listed by the CDC. If the test comes back positive, it goes through the Public Health Dept. and the Governor's office. Employees should be using the County benefit EZCareMD before going to the doctor.

***Emergency Management.***

Robert Kohler and Chief Child. Jaxson Packham, an intern was also present. Commissioner Mendenhall met with Mayor of Sugar City and the Stake President and his takeaway was to be a positive influence. Robert reports a website ([bereadymadison.com](http://bereadymadison.com)) has been set up and is a

great way to push out info to inform the public. The site will put everything under one umbrella and connect links to the county/city websites.

Robert reports on research that has been done. Robert presented a plan if a state of emergency needs to be declared. If declared it would open our HR policy, if needed, to increase sick time and open funding for the Stafford Act to apply for reimbursement. The Act would also offer no interest loan options and opens the budget to give us more freedom and flexibility. Commissioner Weber does not want to start pandemonium if we do declare a state of emergency. The day the declaration is made is when tracking begins and we would qualify for reimbursement. The county would do this in a public meeting if needed. A draft was provided if needed.

Robert reports the EOC will be open and ready when needed.

Commissioner Mendenhall made a motion to declare a State of Emergency for Madison County under Idaho Code 46-1011. Commissioner Smith seconded and voting was unanimous.

There being no further business, Commissioner Mendenhall made a motion to adjourn the meeting at 10:33 a.m. Commissioner Weber seconded and voting was unanimous. The motion passed.

Approved:

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Jon Weber, Commission Chairman

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Todd Smith, Commissioner

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Brent Mendenhall, Commissioner

Attest:

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Kim Muir, County Clerk