

Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office
Madison County
Commissioner Meeting Minutes
July 8, 2019



Attendees:

Jon Weber, Commissioner (Chairman)
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk

Pledge of Allegiance

Invocation: Commissioner Mendenhall

ACTION ITEMS

Public Comment: Kirsten Ruebush made public comment. See attached.

Joe Stanislao, with Edstrom Construction asked that anything Kirsten Ruebush said be disallowed and not accepted by the Commissioners. Edstrom's did not choose to take what was offered them by the Ruebush group.

Board and Committee Reports:

Commissioner Smith - Golf Board

Calendar Discussion:

6th District Meeting July 17, 2019, Clark County

Next meeting: July 22, 2019

Discussion and Decision Items:

Planning and Zoning Commission members, terms and replacements. This will be discussed further.

Hospital Board member appointment:

After review and discussion, Commissioner Smith made a motion to appoint Ken Poulsen to the Madison Memorial Hospital Board. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Vehicle for Coroner: Sam has talked to Bradley and was asked to wait until budget time. Sam has talked to Jefferson and Fremont about sharing a small pickup with a camper shell. They are interested but will discuss further. The sheriff's office will need to be included in the discussion. This matter will be on hold for further discussion.

Contracts/Documents:

After review and discussion, Commissioner Mendenhall made a motion to approve the Designation of Polling locations for the August 27, 2019 Election. Commissioner Weber seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve the Archer Hwy Safety Audit Agreement with ITD. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Weber made a motion to approve the University of Idaho, County Extension Budget. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Weber made a motion to approve the Commuting Authorization Form. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Routine Matters:

After review and discussion, Commissioner Smith made a motion to approve the claims presented by the Clerk in the amount of \$645,886 with \$202,493.42 coming from the general fund. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Smith made a motion to sign and approve the minutes of June 18, 2019. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Regarding approving and signing the minutes from June 24, 2019, these minutes are still being reviewed by the County Commissioners and will be approved at the next meeting.

After review and discussion, Commissioner Smith made a motion to sign and approve the minutes of June 27, 2019. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to sign and approve the Certificate of Residency for Genaro Quintero and Jade Parkinson. Commissioner Smith seconded and voting was unanimous. The motion passed.

Personnel Actions:

After review and discussion, Commissioner Smith made a motion to approve the Personnel Actions. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Craig Taylor Re Odd Lot, Hemming Willows & Cross Easement agreement:

Craig Taylor discussed an odd lot in behalf of Hemming Village. There is a small strip of property the Hemming's thought they owned, but just found that the county owns a small strip on 1st West that must have fallen through the cracks. They are under a deadline for rate lock. Troy explained a resolution will be prepared, a value obtained from the Assessor's Office, and public notice will be required for the odd lot declaration and sale. Commissioners are all in agreement to sell the odd lot to Hemming Management.

Commissioner Smith made a motion to sign the cross-easement agreement to Hemming Management LLC and to move forward with the odd lot declaration. Commissioner Mendenhall seconded and voting was unanimous.

Executive Session: Idaho Code § 74-206(1)(a) hiring a staff member (b) employee matters and (d) exempt records, Ann Marie Sorensen, Indigent Clerk:

Commissioner Weber made a motion to go into Executive Session at 9:15 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall - yes. The motion passed.

Commissioner Weber returned the County Commissioner meeting to open session at 9:50 a.m. After review and discussion, Commissioner Mendenhall made a motion to sign Lien Releases on Case No's. 2014024 and 2019012. Commissioner Smith seconded and voting was unanimous. The motion passed.

Assessor, Sheriff, discussion regarding combining Drivers Licensing and Dept. of Motor Vehicles
Rick Henry, Ryan Kaufman, Shawn Boice and Lance Hansen were in attendance.

Moving drivers licensing and DMV offsite was discussed. Costs of moving the Extension Office exceeded expectations and other options need to be looked at. Shawn feels we could build much cheaper than what the estimates have been. Veterans Building discussions need to be had. A field trip will be arranged to view the Veterans Building.

Madison County Department Head Meeting

Personnel Policy updates discussion:

The last policy update was in March, 2015. The Employee committee has suggested increasing sick and vacation time. Commissioners have discussed switching all employee time off to PTO (paid time off) to combining sick and vacation time. This would include adding eight hours of sick time per month, and having the PTO time started right at hire. Troy handed out a rough draft of the changes. More details of other benefits are specified in the new policy, as well as a new technology and vehicle use policy. When the policy is accepted by the Commissioners the new policy will be in effect. PTO and comp time were discussed with the PTO time and funds rolling into the VEBA plan. As department heads we need to lead out and enforce the 80 hour limit on comp time and make sure there is a balance through busy seasons in comp time hours accrued to make sure it is fair to tax payers. It was asked that this rough draft policy be reviewed by the Department Heads and Elected Officials to include the employee committee and get changes or questions back to Troy or the Clerk's office.

Budget matters:

Budgets were discussed. The Commissioners and Clerk met to review budgets. Commissioner Weber mentioned Medicaid expansion and medical insurance renewal premiums are big factors in the 2020 budget. Our employee portion of medical insurance premiums could increase slightly. Commissioner Mendenhall encouraged use of the EZCareMD benefit to cut down on doctor visits. Commissioner Smith also mentioned they are looking at other options in the next month and possibly changing insurance companies to save on medical insurance costs. Levy rates were also explained and discussed.

Department Heads were encouraged to do employee evaluations, ask the tough questions, and make sure there is a good paper trail to document any item that may be an issue. Merit increases should be based on those evaluations. If someone is not doing well, an increase should not be given.

Departmental reports:

Human Resources. The PERSI rate increase July 1, 2019, and was discussed.

Sheriff. Ryan has nothing new to report.

Prosecutor. They are busy, but things are going well.

Coroner. He has also kept busy.

Road and Bridge. The construction at the roundabout located at 2000 N. 2000 W. starts today. Chip sealing also starts today.

Tri County. Nothing new to report.

D7. Nothing new to report

Treasurer. Tax collection went well. They collected more than in the past and most was paid in December.

Assessor. Values on average went up 10%. BOE went well and all values were upheld by the Commission.

P & Z and General Services. Construction in the courthouse begins today and the elevator replacement in the Administration Building will start soon. The new flagpole in the Administration Building is up and looks great. Bradley explained how to report building issues via the County website.

Weed, Mosquitoes, Parks and Solid Waste. Jared reported that West Nile Virus was found in Twin Falls over the weekend. Disc golf at Beaver Dick Park is complete and will be lit on Tuesday nights. He also gave details on a fire at Solid Waste on Friday.

IT. Paul and Jason are finishing up ICRMP training on cyber security and will begin training departments.

Juvenile Probation. His department is doing well. Kirk announced the summer party on August 28th at the fairgrounds this year. Burgers and bratwursts will be served.

Extension Service. Many camps and farm events are planned. Lance reported on a new program he is working on called Life Smarts and discussed it.

Fairgrounds. All agreed the rodeo and fireworks were great.

Commissioners. Thanked the departments that helped with replacement of an egress window at the Crises Center.

Employee Recognition:

Jeremy Johnson was recognized for his 5 years of service.

Others were not available, but will be given certificates and/or plaques as follows:

10 years: John Kindred (Sheriffs), Shireen Wheeler (D7 treatment)

5 years: Brandi Warnke (D7 treatment), Rob Wood (Prosecutors)

Budget review:

The proposed budget was reviewed with the Commissioners and Clerk. There was discussion on those seeking large increases and the General Account was reviewed in detail. Changes will be made and a final budget will be presented to the Commission in August 2019.

Commissioner Mendenhall made a motion to adjourn the meeting at 2:08 p.m. Commissioner Smith seconded and voting was unanimous.

Approved:
Jon O. Weber, Commission Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner

Attest:
Kim Muir, Clerk