

Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office

**Madison County
Commissioner Meeting Minutes
January 7, 2019**



Attendees:

Jon Weber, Commissioner (Chairman)
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk

Invocation was given by Commissioner Weber
Pledge of Allegiance
Public Comment. There was no one present for public comment.

ACTION ITEMS:

County Business: Board and Committee Reports

Calendar Discussion:

Next Commission meetings: January 14, 2019 (includes swearing in of newly Elected Officials and Department Head Meeting).
January 24, 2019, Blackfoot State Fair budget meeting noon.
January 30, 2019 – State of the City meeting.
IAC Midwinter Conference: February 5 – 7, 2019.

Discussion Items:

Government commuting authorization form for those with county vehicles.

P&Z Addressing issues. This matter was discussed and the responsibilities will now lie with the Planning and Zoning Office.

Contracts/Documents:

After review and discussion, Commissioner Weber made a motion to sign the Change order request for Alan Clark Construction. Commissioner Smith seconded and voting was unanimous. The motion passed.

Routine Matters:

After review and discussion, Commissioner Mendenhall made a motion to approve the claims presented by the Clerk in the amount of \$431,476.16 with \$199,679.50 coming from the general fund. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Mendenhall made a motion to approve the Commissioner Meeting Minutes of December 20, 2018. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review and discussion, Commissioner Smith made a motion to sign and approve the Certificates of Residency for Carolina Banderas, Adam Harris, Tara Johnson, Caitlin Kawuki, Christian Nunez, Maresa Nunez, Genaro Quintero, Danielle Munns and Jaren Merrill. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Personnel Actions:

After review and discussion, Commissioner Mendenhall made a motion to approve the personnel actions. Commissioner Smith seconded and voting was unanimous. The motion passed.

After review Commissioner Smith made a motion to increase the Planning and Zoning Administrator wage for the amount of tax required by the IRS to be withheld for the use of a vehicle. Commissioner Weber seconded and voting was unanimous.

Executive Session, Idaho Code § 74-206(1)(d) exempt records, Ann Marie Sorensen, Indigent Clerk:

Commissioner Weber made a motion to go into Executive Session at 9:30 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows: Commissioner Weber-yes, Commissioner Smith-yes, and Commissioner Mendenhall-yes. The motion passed.

Commissioner Weber returned the County Commissioners to open session at 9:42 a.m. After review and discussion, Commissioner Smith made a motion to sign approvals on Case No's. 2018012, 2018029 and 2019002. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Ron and Lana Naegelin and Jerry Steed were present Renovation of the VA Building:

A discussion was held regarding collecting bids for the remodel required to bring the building up to ADA standards. Three bids will be required from contractors before moving forward. The restroom, front door and kitchen wiring need replacement. An RFP will be prepared and a bid opening will be held. Ron asked about providing a room to be available for Vets to access Telehealth which would allow video conferencing with mental health professionals. The Commissioners would support this addition.

Shawn Boice, tax issues for Richard Smith and Justin Riley:

Richard Smith has a lot which was assessed at fair market value; it is contiguous with his other farming acreage. Shawn feels it should be Ag land. Commissioner Smith made a motion to approve the tax credit of \$821.31 for Richard Smith. Commissioner Smith seconded and voting was unanimous. The motion passed.

J Riley is now asking for a credit to his 2016 Homeowners exemption issue. We gave him a credit for the 2017 year previously. Commissioner Smith made a motion to approve the tax credit of \$488.51 for Justin Riley. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Evan Wise, cell phone accounts, budgets and projects:

Commissioner Mendenhall made a motion to reimburse 6 months retroactive to Evan for business use of his personal cell phone. Commissioner Smith seconded and voting was unanimous. The motion passed.

New tools are badly needed at the Fairgrounds. Evan presented improvements he would like to see made in the next year. The new outdoor arena is used often and will require lighting. He would like to build a new free stage, redo the west side of the indoor arena and other miscellaneous items. Commissioners would like to move forward with the improvements immediately to be prepared for the rodeo and fair in the summer. A field trip for Commissioners will be scheduled to visit the fairgrounds on Monday, January 14, 2019.

Selecting a new Fair Board was discussed. Activities like Whoopee Days, rodeo and fair would be the focus of their responsibility.

Trevin Ricks/ Sheriff Henry, Chief Child, Bradley Petersen, Homeland Security position:

Austin Child was present to fulfill requirements of a government class.

Chief Child was appointed as Director of Homeland Security in 2017. Trevin Ricks has taken a position at BYU. Chief is now functioning as Homeland Security Director until someone new is appointed. His office is currently interviewing. Commissioners asked how much time per week Trevin spent as Homeland Security Director. Chief Child estimated about on half of his time was spent on Homeland Security.

Sheriff Henry presented grants received as a result of Cameron Stanford writing various grants which is part of the Office of Emergency Management. Bradley comments that this position is also part of the Hazard Mitigation Plan. Planning and Zoning and this position work together in many ways. Trevin did a great job in finding someone to help get the grant.

A discussion was held on if the Emergency Manager position should be a full time position and which agency would house this position. Those present would like to explore the possibility of a stand-alone Emergency Manager and how that would impact budgets. We receive funding (grants) from the Federal Government for a portion of an employee. This will be discussed further at the January 14, 2019 meeting.

Commissioner Mendenhall made a motion to adjourn at 11:15 a.m. Commissioner Smith seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner

Attest:
Kim Muir, Clerk