

Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office

**Madison County
Commissioner Meeting Minutes
October 15, 2018**



Attendees:

**Jon Weber, Commissioner
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk**

Frank Asbel was present

Invocation was given by Commissioner Mendenhall
Pledge of Allegiance

Public Comment. There was no one present for public comment.

County Business:

Board and Committee Reports

Calendar Discussion

Next meeting:

Next regular meeting: October 17, 2018 (bid opening for South Frontage road bridges), October 22, 2018 regular meeting with Department Head Meeting at noon.

Contracts/Documents: Action Items

County representative for the City of Rexburg Planning and Zoning.

Commissioner Smith moved to sign P&Z member letter of appointment to Eric Miller to serve on the County P&Z board. Commissioner Mendenhall seconded and voting was unanimous.

Fair Board member discussion. The Commissioners reported on a few that have declined serving on the Fair Board and others are still thinking about it.

Contracts/Documents: Action Items

LHTAC LRHIP Agreement for Road and Bridge. This was signed at the last meeting.

After review and discussion, Commissioner Smith made a motion to approve the ***Idaho Office of Emergency Management sub recipient agreement.*** Commissioner Weber seconded and voting was unanimous.

Relocation Agreement with YESCO. This agreement was not received back from YESCO prior to the meeting and will be placed on the next agenda.

After review and discussion, Commissioner Smith made a motion to approve and sign the Purchase and Sale Agreement on Jenkins, Olson and Gideon. The originals have now been received by the County. Also, to accept the original warranty deeds from Jenkins and Gideon. The original deed from Olson has been signed and is in the mail coming to the County. Checks were approved for all property owners

subject to receiving the deeds and getting them recorded. The Gideon check was mailed to him. Jenkins picked up their check in person. See the Jenkins discussion below. Once the county receives the original deed from Olson, her check will be mailed to her. The only matter not completed is Bear Crest. Bear Crest's Purchase and Sale Agreement was approved and signed at a previous Commissioner meeting. The County is waiting for them to sign their deed and provide the original to the County. Bradley will be visiting with the Bear Crest owner tomorrow to check on the status. The County will mail or hand deliver their check to them once the deed is received and recorded by the County. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve the Idaho Public Safety Communications Commission Grant Award Document. Commissioner Mendenhall seconded and voting was unanimous.

Routine Matters: Action Items

After review and discussion, Commissioner Smith made a motion to approve the claims presented by the Clerk in the amount of \$1,695,982.15, with \$332,310.25 coming from the general fund. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve and sign the Commissioner Meeting Minutes of September 17, 2018. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Weber made a motion to approve and sign the Commissioner Meeting Minutes of September 20, 2018. Commissioner Smith seconded and voting was unanimous.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Commissioner Meeting Minutes of September 27, 2018. Commissioner Smith seconded and voting was unanimous.

After review and discussion, Commissioner Weber made a motion to approve and sign the Commissioner Meeting Minutes of October 1, 2018. Commissioner Smith seconded and voting was unanimous.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Certificates of Residency for Nadezhda Potter, Guadalupe Torres-Palacios. Commissioner Smith seconded and voting was unanimous.

Personnel Actions, Action Item:

After review and discussion, Commissioner Smith made a motion to approve the personnel actions. Commissioner Mendenhall seconded and voting was unanimous.

Idaho Code § 74-206(1)(b) employee matters for D7 with Judge Tingey, Paul Meggio, Jared Bingham and Road and Bridge with Cindy Roberson, Idaho Code § 74-206(1)(c) contract matters Madison Memorial Hospital and Bradley Petersen and Idaho Code § 74-206(1)(d) exempt records, Ann Marie Sorensen, Indigent Clerk.

Commissioner Weber made a motion to go into Executive Session at 8:00 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows: Commissioner Weber, Commissioner Smith-yes, and Commissioner Mendenhall-yes.

Commissioner Weber returned the County Commissioners to open session at 9:10 a.m. After review and discussion, Commissioner Mendenhall made a motion to sign Liens on Case No. 2018029, 2018030, 2019001 and 2019002, sign Denials on Case No. 2018026 and 2018028. Non Medical: Sign Approvals on Case No. N2018012, N2018013 and N2019001 and the agreement with Kelly Richardson. Commissioner Smith seconded and voting was unanimous.

Ann Marie Sorensen Payroll Items

Ann Marie explained the impact on the county and the need to pay a month ahead for employee insurance changes. Next year, insurance meetings will be scheduled in August to account for the necessary deductions ahead of the insurance premiums.

Shawn Boice

Shawn explained the survey work will begin at the butte area on the western end of the county and move up the river to clean up the GIS map and corners. A total of \$20,000 was budgeted for the survey work and is being billed by the hour. This work will begin this week and take about a month for completion. Commissioner Mendenhall made a motion to review and sign the Contract for Dioptra survey work. Commissioner Smith seconded and voting was unanimous.

Sherry Arnold Cancellation of interest and late fee request - Compass Group

After review and discussion, Commissioner Weber made a motion to forgive ½ of the penalty and interest or \$677.12 for the Compass Group. Commissioner Smith seconded and voting was unanimous.

Ryan Nelson is claiming he did not receive the delinquent notices for the 2nd half taxes for 2017. Sherry comments that her office did everything they could to get the notice to the tax payer and did not receive undeliverable notices. The property owner (Steve Holloway) has been reconfiguring the property lines, but he did pay the first half and there is no confirmation of receipt of an address change.

Bradley Petersen

Bradley presented maps showing the Marcus Stott property which is in a Tran Ag zone. Discussion with the P&Z Commission was leaving a jagged edge, but there are several of those around the county. It is contiguous. Decisions for zoning changes are on a case by case basis. Commissioner Smith made a motion to review and sign: Ordinance #421 Marcus Stott-Comprehensive plan land use map change. Commissioner Mendenhall seconded and voting was unanimous.

Bradley presented maps showing the area of the Walters Ready Mix gravel pit in the City of Teton vicinity. Only 12 acres can be mined at one time. A wall will be installed and trees planted and will become a retention pond for flooding when mining is complete. It is currently zoned Ag. As hearings go for gravel pits, this went well. Walters held community meetings prior to the public hearing. They have met all requirements and have done their homework. Commissioners asked what the concerns of those opposing were. Bradley responded the noise and dust. He stated that there are specific days and times the company can operate the pit. Commissioners would like to see some PR work with the neighbors to let them know the hours of operations and noise requirements and to let the county know of violations. Commissioners would like to see the County enforce the requirements. Commissioner Mendenhall states the comprehensive plan needs to be up to date. The County is currently working to update this.

After review and discussion, Commissioner Mendenhall made a motion to approve the Findings of Fact for the Conditional Use Permit in compliance with the Gravel Pit Overlay Zone for the commercial gravel pit operation for Walters Ready Mix. Commissioner Smith seconded and voting was unanimous.

Ray McDougal was present for discussion on his Final Plat. This project is in the area of impact with the City of Rexburg, so the City’s rules and regulations apply and the County enforces those rules and regulations. The City has worked with Ray to make sure the East Parkway Corridor does not affect his property. He is deeding to the City the easement needed. Lots 1 and 2 only have access from Russell Road. This project has been in the works for a long time. It is in the impact area and the county and city have worked together on this project with the City. Commissioner Smith made a motion to review and sign the Final Plat for Ray McDougal. Commissioner Mendenhall seconded and voting was unanimous.

Discussion on definition of a theme park. This matter was taken off of the agenda due to time constraints.

Cindy/Reo

Loader bid opening The following bids were open.

Company	5 yr. Buyback/Residual	Yearly payment	Gov. Rental Program
Central Eq. Hitachi	\$218,000 with options	\$33,032.48	
Honen Eq. John Deere	\$231,492.96	\$28,076.55	
Western States Cat	\$257,750	\$51,550.88	
Pioneer Equipment Case	\$221,649	\$33,032.48	
Arnold Machinery Volvo	\$238,911	\$31,634.00	\$15,000 yearly, new Loader every 6 mo.

Road and Bridge will prepare a spreadsheet comparing bids and will return with the recommendation. Cindy prepared a spreadsheet showing comparisons on the 5 machines. There were differing ways of looking at the prices, but the Volvo option was the cheapest and preferred choice.

Commissioner Weber moved to approve the bid on the Volvo \$15,000/year lease. Commissioner Weber seconded and voting was unanimous.

Cindy presented the costs for the frontage road. The only place we can take the funds from is the oil line, they will not be able to do any seal coating this year as the full budget will be used on this project.

Kaitlyn Korth United Way Warren Maxfield was here for Kaitlyn, he is the Community Impact Manager and conducts the community needs assessment. Funds are being invested back into the communities they serve. He discussed the “Have you met Alice?” campaign which is a study of financial hardship in eastern Idaho. November 8, 2018, at the school district office is a community meeting. They want to get community members and leaders together to provide contrasting prospective. His purpose is informational only.

Colette Atwood Frontage Road- signing of Deed

Colette Atwood and Joel Jenkins were present

Commissioner Mendenhall made a motion to sign the Purchase and Sale Agreement. Commissioner Smith seconded and voting was unanimous.

Commissioner Weber made a made a motion to accept their signed original Warranty Deed and issue them their check. Commissioner Smith seconded and voting was unanimous. The Billboard Removal and Relocation agreement with Jenkins, YESCO, and the County will still need signatures on moving the signs with the Jenkins. YESCO is currently reviewing this agreement.

Joel would like a preliminary plat plan and he would like trees replaced that were taken out for privacy on his property line. Commissioners will discuss with Road and Bridge

Bart Quayle/ Rick Henry Driver's licensing issues

The Sheriff's office has applied for another driver's license station. Authorities came to inspect and there is no room for another station. ITD grants stations based on per capita population and it has been approved. Revenue numbers for the past year were given. Possibilities of office space with county buildings were discussed and will be further explored. Shawn Boice was also present for this discussion. Combining Drivers Licensing and Motor Vehicles was discussed and was determined to be a good option.

Bart and Rick reported the new drivers licensing software still is very problematic. The Sheriff's Office and the Clerk's office cannot balance and the state is expecting the sheriff's office to make up the difference. Currently there are 2 full-time and 2 part-time employees. The Sheriff's Association is responsible for this, but they don't want to be. It is state mandated software, but the Sheriff has to bear the brunt of it. This will continue to be discussed.

Employee Recognition Sherry Arnold 30 Years, Lyle Rasmussen 20 years, Moroni Burton 15 years, Jon Weber, Darby Pozenel, Shay Rindlishbacher and Nathan Severine 10 Years, Brenda Stoor, Chenoa Allen, and Lauren Murdoch 5 years

Employees were recognized for their years of service.

Lunch Break

Rudey Ballard/ Ann Marie summary of insurance meetings

The meetings held in September for employees to inform, make changes and renew insurance were helpful to county employees. Rudey reports disability insurance was asked about by employees during the meetings. Disability insurance would be about \$13/mo. per employee. When you apply as a group, it makes the process much simpler. It was a lot of work in a small amount of time, but the changes have now been included in the payroll.

Rudey mentioned another dental plan coming on the market much less expensive. He will watch the test markets and report back to us with our renewal next summer.

Bonnie Moore GIS presentation

Bonnie attended the ESRI conference in July and showed Commissioners the story map process learned and the implementation for the county. The map shows clearly voting precincts and Commissioner Districts. Commissioners felt this would be a valuable tool and asked her to continue to go this route.

Gerald Williams Engineering services

Gerald wanted to discuss the transportation areas that his office has experience in and he would like to offer to the county. He has designed bridges and pathways in Moab, Colorado, and other areas. Pictures were shown of the work his company completed. He suggests we could get funding from trail ways when funding for roads and bridges is much tighter. Gerald suggests he would like to be included on an email list when engineering projects go out. Cindy will get his name on an email list.

Tim Solomon Rocky Mountain Power quarterly update

Tim reports to install a street light on the Salem Highway would be \$10,000 plus a monthly utility charge. He updated Commissioners on the transmission pole relocation project. The poles are now 15 feet off the asphalt and Tim feels it is worth it for safety sake. The City had to lower traffic lights to make the alignment work. The replacement project is on schedule. The new wires are ready to be pulled and the system re-energized. Tim complimented Cindy and Reo's crew on being so great to work with and problems can be solved efficiently and promptly.

Tim wanted to discuss internal systems when a customer requests larger services i.e. between 20 – 80 megawatts. There are many load requests out there and they have to do a system impact study as each request is received. The study tells how they are going to provide the service and the costs. It normally takes 90 days for this process, but they are trying to streamline the process to 60 days. A federal request has to be filed to put that customer on the grid.

Tim reports Rocky Mountain has sponsored and contributed to many causes and service organizations in the area.

Tim did a safety moment on the best procedure when there is a power line down. Tim does safety seminars. Cindy and Reo say it would be a great idea to set up some of these for Road and Bridge, school bus drivers and Sheriff's offices.

Paul Sorensen County computer virus debriefing

Paul will come in during the next meeting.

Commissioner Smith made a motion to adjourn at 3:50 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman

Todd Smith, Commissioner

Brent Mendenhall, Commissioner

Attest:

Kim Muir, Clerk