

**Madison County  
Commissioner Meeting Minutes  
November 26, 2018**



**Attendees:**

**Jon Weber, Commissioner Weber was excused from the meeting**  
**Todd Smith, Commissioner**  
**Brent Mendenhall, Commissioner**  
**Troy Evans, Deputy Prosecuting Attorney**  
**Kim Muir, County Clerk**

Commissioner Weber was excused from the meeting and is on vacation. Todd Smith acted as chair for this meeting.

Invocation was given by Troy Evans

Pledge of Allegiance

Public Comment. There was no one present for public comment.

**ACTION ITEMS:**

**County Business:**

Board and Committee Reports

Commissioner Mendenhall – Comprehensive Plan report

***Calendar Discussion:***

December 6, 2018 - County Christmas Party, 6:00 p.m.

December 10, 2018 -Breakfast with Legislators, Frontier Pies, 8:00 a.m.

December 10, 2018 and December 20, 2018 - Commission Meetings

***Discussion Items:***

County P & Z Commission members to appoint. This will be discussed at a future meeting.

Fair Board member discussion - Chris Johnson has agreed to be on the Fair board. This will be finalized at a future commission meeting.

Report on IAC meetings. The meetings were discussed. Instruction was given to be specific when motions are made.

EZCareMD and disability insurance. Commissioners would like to have Ann Marie start the process of looking closer at long term disability as well as the EZCareMD. A brochure explaining EZCareMD will be placed in employee paychecks.

***Contracts/Documents:***

After review and discussion, Commissioner Mendenhall made a motion to approve and ratify signing the LRHIP Application. Commissioner Smith seconded.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Searle Hart & Associates, PLLC engagement letter. Commissioner Smith seconded.

Idaho Office of Emergency Management Statement, (Spring Flooding reimbursement). This matter was taken care of previously. No further action necessary.

After review and discussion, Commissioner Smith made a motion to approve and sign the Teton Recreation Coalition Charter for the Teton Dam project. Commissioner Mendenhall seconded. This is a 5 year agreement to redevelop the area for fishing, hunting and camping.

**Review and sign:**

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the YESCO Relocation Agreement. Commissioner Smith seconded.

***Routine Matters:***

After review and discussion, Commissioner Mendenhall made a motion to approve the claims presented by the Clerk in the amount of \$197,368.77 with \$40,368.77 coming from the general fund. Commissioner Smith seconded.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Commissioner Meeting Minutes of November 13, 2018. Commissioner Smith seconded.

After review and discussion, Commissioner Mendenhall made a motion to sign and approve the Certificates of Residency for: Teresa Batson, Cade Casper, Heather Maybee, Jessica McKinney, and James Porter. Commissioner Smith seconded.

**Personnel Actions, Action Item:**

After review and discussion, Commissioner Mendenhall made a motion to approve the personnel actions. Commissioner Smith seconded.

**Garth Wilcox, Burton Cemetery update:**

Morgan Beattie was present with Garth Wilcox and Delbert Edstrom and showed some pictures of the Cemetery and the improvements that have been made in the 7 years since Morgan has been on the Board. There have been 4 ½ acres recently acquired for additional plots which will add over 2700 burial plots. The county Road and Bridge Department, especially Reo, have been great to work with and have donated time to help with the roads throughout the cemetery. They have 25 trees that need to be taken down as the roots are ruining head stones and graves. The Board is looking for funding to complete the project. Garth Wilcox gave a resignation letter to the Cemetery Board and Commissioners. Boyd Hall will be appointed to the Board in his place. Kim and Melanie Walker are the sextons currently. After review of Idaho Code, replacements of Board members are handled by the cemetery board. This was discussed with the board to take care of, which they will do.

***Idaho Code § 74-206(1)(d) exempt records, Ann Marie Sorensen, Indigent Clerk:***

Commissioner Smith made a motion to go into Executive Session at 9:35 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows: Commissioner Smith-yes, and Commissioner Mendenhall-yes.

Commissioner Smith returned the County Commissioners to open session at 9:40 a.m. After review and discussion, Commissioner Smith made a motion to sign an Approval on Case No. 2019001 and an Amended Approval for Case No. 2018029. Commissioner Mendenhall seconded.

**Bradley Petersen:**

Access to Administration building. Bradley reports that new locks have been installed on the doors of the Administration Building with options for key fobs as well as a keypad to enter a code. There was discussion regarding which employees will be supplied a key fob and/or keys to the building.

Comprehensive Plan update and steering committee suggestions. Bradley and Commissioner Mendenhall reported on the Comprehensive Plan meeting. There was good cooperation between all parties. The studies planned are different than the previous Envision Madison Committee. The Chairperson appointed is Sharon Oakey for the Environmental resilience plan. Bradley would like the Executive Committee to be made up of Commissioners and the Mayors. Bradley would like to have committee members from the Cities, the School Districts and BYU-I. Aaron Swenson was recommended from the P & Z Commission and Trevin Ricks for the Hazard Mitigation Plan, as he is the Emergency Management contact. Bradley speculates that FEMA would likely fund this study. There is a firm willing to help with the Hazard Mitigation Plan as well as the Comprehensive Plan. This firm is willing to come to Rexburg to meet with Bradley and he would also like a Commissioner available to meet with them. Economic Development is the third committee that will also need committee members. Bradley will compile a flow chart showing the different committees that will need to be formed and recommendations for chairpersons. The Committees will take the good points from the Envision Madison study and incorporate those into the Plan as they set goals for each committee. Commissioner Mendenhall suggests each committee have a purpose as well as a goal; to be successful. Economic Development chair suggestion was Gary Archibald. Bradley will email out the plan and recommendations for commissioners to review.

**Kirk Mace, review and sign vehicle purchase discussion:**

Kirk presented 3 estimates for a vehicle for his department. Commissioners agreed the Taylors Impala quote would meet the needs of the department.

After review and discussion, Commissioner Mendenhall made a motion to approve the purchase of a 2018 Impala from Taylor Chevrolet. Commissioner Smith seconded and voting was unanimous.

**Darby Pozenel, review and sign MOU for brush grinding with Bonneville County:**

Darby, with Solid Waste, reports the brush pile is very large. Chipping has not been done for three years and will need to be done this year. The charge for this is \$300 per hour for Bonneville County to complete. Machines will be at the Solid Waste site and the total will be \$15,000 to \$18,000. The composting procedure at the C & D site was discussed. This is a cheaper alternative to what the county has utilized in the past. The county uses these wood chips for its own purposes.

**Geri Rackow, Eastern Idaho Public Health Annual report:**

James Corbett was introduced as the new Division Director over community health and was present as well as Angie Harwood, Amy Gamett, Kellye Eager and Geri Rackow.

Geri announced Board a meeting December 18, 2018, when new board leadership will be elected. The department was able to come in under budget last fiscal year. Fees have not been adjusted since 2009. Food representatives met and discussed the fees and possibly having the

Boards of Health set new fees. Code gives the Board of Health authority to adjust the fees as needed. Fees will be evaluated and adjusted if needed. A wrap up of the Eclipse last year was reported on and the department was able to practice emergency plans department wide to ensure an appropriate response. Communicable diseases were reported on. Whooping cough has increased at an alarming rate as well as STD's. The TDAP vaccine has been encouraged to help combat whooping cough. Grant funds have provided hiring for substance abuse programs for kids and funds were also received to help with fall and fire prevention for seniors in partnership with the Madison County Fire Department.

Kellye reported the Environmental Health Division has highlighted educating child care facilities on safe sleep practices, as well as having accredited staff for safe food and health licensing following inspection practices. A new requirement to have a manager at each food facility will be implemented. Drinking water requirements are also changing for any who have a depressurized system that entails water sampling.

Angie discussed vaccinations. Our area was selected through the CDC and to do a yellow fever vaccination. There is a Hepatitis outbreak and the department has helped immunize the homeless population. She discussed the increase in STD's, as well as the Women's health check program. World Aids Day is December 1. There are panels set up at the Elk's Lodge in Idaho Falls to educate the public. Acceptance in the younger generation is much better than others, but more education is needed.

The Nutrition program was reported on. The WIC program has helped many people. WIC benefits will transfer to EBT cards rather than monthly checks, but WIC participation numbers are down. Training is now available online for the program users. Breastfeeding support and education is ongoing as well as PKU experts available to community members. Commissioner Mendenhall feels changing to the EBT card will stop judgment by the public.

Commissioners asked about mobile units that serve food. Kellye reported the units can travel around the state, but still need to be licensed and are inspected by the health department. There is also a commissary license required for food prepared outside of the mobile unit and they can't operate if the water freezes up. There are many variables to the mobile units with what they serve. People selling food on Facebook has been an issue, as these establishments also need to be licensed. The mobile units still have standards as any other restaurant.

There being no further business, Commissioner Mendenhall made a motion to adjourn at 12:28 p.m. Commissioner Smith seconded and voting was unanimous.

**Approved:**

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Todd Smith, Commissioner

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Brent Mendenhall, Commissioner

**Attest:**

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Kim Muir, County Clerk