

**Madison County
Commissioner Meeting Minutes
July 9, 2018**

Attendees:

Jon Weber, Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk

Agenda Topics

Pledge of Allegiance led by Commissioner Weber
Invocation was given by Todd Smith

County Business

Committee & Board Reports

Calendar Discussion

Next Commission Meeting: July 23, 2018

Public Comment – There was no one present for public comment.

Routine Matters, Action Item:

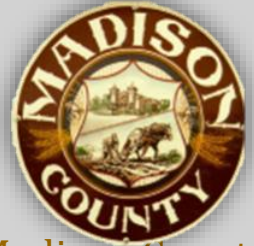
After review and discussion, Commissioner Smith made a motion to approve the claims presented by the Clerk in the amount of \$34,633.39, with \$782,265.79 coming from the general fund. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Commissioner Meeting Minutes of June 25, 2018. Commissioner Smith seconded and voting was unanimous.

Personnel Actions, Action Item:

After review and discussion, Commissioner Smith made a motion to approve the personnel actions, less the three personnel actions from Solid Waste as more information is being requested on these three prior to a decision being made. Commissioner Mendenhall seconded and voting was unanimous.

Randy Hormon/ Clint Hansen, Snowmobile grant acceptance and discussion, Action Item: The grant was applied for in January of 2016. This is an Off Road Vehicle (ORV) or (RTP) Recreational Trails program. All grants are through Idaho Dept. of Parks and Recreation. It was originally intended to purchase used equipment, but the requirements are to purchase new equipment. The grant was amended to cover a fuel trailer and a trailer to haul the groomer. The Board has spent a year getting a Buy American waiver signed with the new administration. Prices have increased but Riverside Boot and Saddle will honor the old price. The fuel trailer is sitting in Blackfoot. As soon a check is received, it can be picked up and the



Madison County

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Commissioners

Jon Weber, Chairman
Todd Smith
Brent Mendenhall

Assessor

Shawn Boice

County Clerk

Kim Muir

Coroner

Rick Davis

Prosecuting Attorney

Sid Brown

Sheriff

Rick Henry

Treasurer

Sherry Arnold

reimbursement will be sent within the next year. Most of the grants are a 20% match; anything with wheels is paid at 50%. Snowmobile does not operate on any tax payer fees. Winter season of 2015 – 2016 snowmobiles alone generated over \$23,000,000 in Fremont County only. Jefferson, Madison and Teton are included in our grooming district. The State owns the groomer and the Board act as stewards over the States equipment. Compliance to purchase permits will be concentrated on in upcoming years. There hasn't been a lot of enforcement of registration stickers in Madison County in the past, but Commissioners will mention this to the Sheriff to make sure necessary permits are purchased. A greater effort will be made this year on compliance. A permit is \$32.50 and about \$27.50 goes back to the District. Snowmobile grooming operations are totally funded with registrations. Commissioners were invited to go out during the winter to ride on a groomer to experience what it takes to keep the trails groomed.

Review and sign: Based upon this information, the Snowmobile grant acceptance with State Parks and Recreation.

Keith Davidson, Approval of Airport Master Plan, Action Item:

The airport master plan is complete. Agencies need to approve and sign. The next step is the FAA is requiring a feasibility study; and then the environmental study. The Shoshone Bannock tribe will need to be involved as they are allowed to hunt and fish on unused Federal lands. Completion of the new airport could still be 5 – 10 years out.

Commissioner Smith made a motion to approve the Airport Master Plan. Commissioner Mendenhall seconded and voting was unanimous.

Executive Session, Action Item: Idaho Code § 74-206(1)(d) exempt records, Ann Marie Sorensen, Indigent Clerk.

Commissioner Weber made a motion to go into Executive Session at 9:35 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows:

Commissioner Weber- yes

Commissioner Smith- yes

Commissioner Mendenhall-yes

Commissioner Weber returned the County Commissioners to open session at 9:45 a.m. Commissioner Mendenhall made a motion to sign liens on Case No. 2018019, 2018020 and 2018021, sign an approval on Case No. 2018008, and an Order of Suspension on Case No. 2018018. Non-Medical: sign a denial on Case No. N2018008. Commissioner Weber seconded and voting was unanimous.

Jared Arnold, Grizzly update: Jared notified the Commissioners that the company will come in and install the Grizzly replacement on a Sunday, so there will be no down time. Commissioners acknowledge this is a piece of equipment we cannot do without. Jared also reports that it's time to replace the red mosquito truck. The maintenance costs are going to be high. Jared was encouraged to begin looking at replacements.

Budget Discussion

Clerk Kim Muir outlined a few changes that have been requested budgetarily since Commissioners last review. The building and grounds and general accounts were reviewed extensively and additional changes will be made. Final 3rd quarter revenue numbers will be in shortly and the budget will be finalized ready for final review and print the first week of August.

Hospital Budget Presentation with Troy Christensen, Rachel Gonzalez and Jerry Rigby. Action Item:

The budget package for FY2019 for Madison Memorial Hospital was presented and the financial statements were discussed at length. There is a 3% increase in medical insurance and the move to self-funding has proven to be good. Wages paid to employees between the hospital and its entities are a great boost the economic impact of Madison County. There was a 6% increase in new born deliveries as well as increases in most other areas. The trended statistical summary and full time equivalents summary were discussed as well as the bond interest schedule and projected capital expenditures. Commissioner Smith commented on how many sets of eyes see the budget before it comes to the Commissioners and Troy Christensen was commended for a job well done. Hospital staff expressed appreciation to the Commissioners for their support.

Commissioner Smith made a motion to approve the Madison Memorial Hospital budget. Commissioner Mendenhall seconded and voting was unanimous.

Ken Paulsen/Rick Miller, Development Center updates:

The Development Center is continuing to move forward on the course that has been charted for the last 40 years. The focus is helping new small businesses with economic development and infrastructure assistance. The board consists of a good diversity of people serving. The Teton River Business Center was completed 10 years ago. College of Eastern Idaho is a strong tenant in that building and is an anchor tenant. Many other tenants have moved on and done well. Most have expanded and are now purchasing or leasing in other areas in the community. They have helped and provided financing for new businesses starting up. Companies have said they never would have been able to start up with the help of the Development Center. They are always looking for other projects. One new component of the Block Grant program is that they will fund parks now.

Ken keeps track of statistics regarding their loan projects and how far reaching the Development Company is. Of the 9 counties served, Madison County is about 20% of the loan recipient portfolio. He presented paperwork showing those benefitted with this program with loans financed with a private bank. Ken reports that when you put it together with the bank it provides a good opportunity to get Federal dollars back into the community. He showed businesses touched in 2018. They also track job creation in the various Counties. There have been about 1500 jobs created that also help grow the tax base and the local economy. The Development Center helps owner occupied, small businesses that are for profit.

Review and sign, Action Item: Employee recognition for years of service.

Commissioner Smith made a motion to sign and approve the Employee recognition for years of service. Commissioner Mendenhall seconded.

Employee Recognition for Years of Service. The following employees were recognized for their years of service:

Sheriff's Office:

Suzanne Bagley 10 yrs

James Briggs 15 yrs

Jared Willmore 15 yrs

Assessor's Office:

Becky West 15 yrs

Deon Moore 10 yrs

Deborah Johnson 5 yrs

Commissioner Weber was excused from the meeting at 12:00 noon because he was not feeling well.

Madison County Department Head and Elected Officials Meeting.

Discussion of holiday schedule: Department Heads were asked to set the hours that work best for their offices and to consider what is best for the public. Commissioners stated that business can be slow during the holidays, but have a skeleton staff available to meet the needs of the public.

Budget status: Clerk Kim Muir reports that once the 3rd quarter revenue numbers are in, final budgets will be put together and levies firmed up. The Commissioners will also be reviewing for final changes.

HR Position: Questions were asked and responses were that a more private space was needed to discuss individuals insurances and someone to keep employees updated on insurance matters. Spending more time with new hires was discussed.

Other discussion items:

- Sheriff Rick Henry: Thanked all departments for the great team work he has enjoyed with all.
- Reminders of the Fair August 15 August 29 – County in the Park
- Swimming party this year is not going to happen because of increased prices at Rexburg Rapids. Also a recent survey of employees reflects the winter party and employee get together in the park were those desired.

Commissioner made a motion to adjourn at 1:00 p.m. Commissioner seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner

Attest:
Kim Muir, Clerk