

Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office

**Madison County
Commissioner Meeting Minutes
August 27, 2018**



Attendees:

**Jon Weber, Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk**

Victoria Varnedoe with the Standard Journal was also present for a portion of the meeting, as well as Frank Asbel with Bear World.

Invocation was given by Deputy Prosecutor Troy Evans
Pledge of Allegiance

Public Comment. There was no one present for public comment.

County Business:

Board and Committee Reports

Commissioner Weber: Fair report

Commissioner Weber reports that new Fair Board members will need to be appointed.

Commissioner Smith: Hospital Board

Dan Kettle and Corey Rammell's terms will be expiring this year and these members need to be reappointed or others found.

Calendar Discussion

- September meetings: September 4 (special meeting to canvass votes), September 10 and September 17, 2018. The September 4 meeting was moved to September 5 at 8:00 a.m. in the Administration Building conference room.
- IAC Meetings in Boise September 24-27.
- District 6 Board meeting September 13, 2018 at the Rigby ITD Office. September 12 is the field trip to tour projects between Idaho Falls and Ashton.

Discussion Items

County representative for the City of Rexburg Planning and Zoning. Commissioner Smith will discuss with community members.

Decision for dental, vision, and life insurance agents. This item will be discussed further at the September 5 meeting.

Guard1 vs ICRMP response or consideration. A letter Commissioner Mendenhall received from Guard 1 was discussed. The sheriff's office was contacted on this, and this does not apply to the county.

HR direction/position plan

The HR position was discussed. Commissioner Mendenhall will gather information and present a draft for the HR job description.

Contracts/Documents: Action Items

Review and sign:

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the ITD Agreement for the 5000 South Wetland Monitoring. Commissioner Smith seconded and voting was unanimous.

Review and sign:

Air Ambulance Letter. A letter will be drafted and presented at the next meeting.

After review and discussion, Commissioner Smith made a motion to approve and sign the LHTAC Emergency Funds application. Commissioner Weber seconded and voting was unanimous.

After review and discussion, Commissioner Mendenhall made a motion to ratify signature of the Disaster Cost Claim, Spring flooding event. Commissioner seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve and sign the LRHIP Grant Completion, Gold Rd. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the NueSynergy /Integraflex merger agreement. Commissioner Smith seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve the claims presented by the Clerk in the amount of \$256,225.48 with \$21,208.89 coming from the general fund. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Smith made a motion to approve and sign the Commissioner Meeting Minutes of August 27, 2018. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign the Certificates of Residency for Michael Abplanalp, Trent Ball, Haden Breckenridge, Erika Butler, Austin Burrell, Andrew Durnford, Megan Galbraith, Kylie Jeppson, Paige Kinghorn, Hayden

Leatham, Kristie Luthy, Tyler Tillery, Angela Willden, and Emma Wood. Commissioner Smith seconded and voting was unanimous.

Personnel Actions, Action Item:

After review and discussion, Commissioner Smith made a motion to approve the personnel actions. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Weber made a motion to approve the personnel actions for the Assessor's Office. Commissioner Mendenhall seconded and voting was unanimous.

Commissioner Weber made a motion at 9:10 a.m. to open the meeting for a Public Hearing and Budget Hearing to approve the FY 2019 Madison County, Mosquito and Ambulance budgets and the use of forgone amount for the Mosquito budget. This meeting was recorded. Commissioner Mendenhall seconded and voting was unanimous.

Jon Weber - Yes

Todd Smith – Yes

Brent Mendenhall – Yes

Sherry Arnold, Treasurer and Jared Arnold, General Services were present for the hearing. There was no one speaking for, against or neutral.

Questions about the use of \$47,491 in forgone amount for the Mosquito budget were discussed. The Public hearing was closed at 9:28 a.m. The Commissioners then deliberated and made the following decisions:

After review and discussion, Commissioner Smith made a motion to approve and sign Resolution # 427 adopting the 2018-2019 Madison County Budget. There was an error on the agenda stating it to be for the 2017-2018 budget, but the Resolution was correct and it applies to the 2018-2019 budget. Commissioner Mendenhall seconded and voting was unanimous.

After review and discussion, Commissioner Mendenhall made a motion to approve and sign Resolution # 428 regarding the Use of Forgone Amount for the Mosquito budget. Commissioner Smith seconded and voting was unanimous.

Executive Session, Action Item: Idaho Code § 74-206(1)(d) exempt records, Ann Marie Sorensen, Indigent Clerk

Commissioner Weber made a motion to go into Executive Session at 9:32 a.m. Commissioner Mendenhall seconded the motion. A roll call vote was taken as follows:

Commissioner Weber- yes

Commissioner Smith- yes

Commissioner Mendenhall-yes

Commissioner Weber returned the County Commissioners to open session at 9:47 a.m. Commissioner Smith made a motion to sign a lien on Case No's. 2018026 and Denials on Case No's. 2018015 and 2018021, and sign approvals on Case No. 2018022.

Indigent Non-Medical: Sign Approval on Case No's. N2018011. Commissioner Mendenhall seconded and voting was unanimous.

Commissioner Smith made a motion to Amend the Agenda to include a discussion with Keith Davidson, City of Rexburg, regarding the airport grant application. Commissioner Mendenhall seconded and voting was unanimous

Keith Paduch: *Integriflex* HRA, FSA and VEBA administration
Health reimbursement flex plan. Integriflex manages the County COBRA and flex plans, as well as the HRA and VEBA plan support. Keith reports that county employees do use the benefit. Integriflex charges \$6.40 per month per employee to manage this benefit and it runs on a calendar year with a 3 month year end claim runoff. The VEBA allows you to invest those dollars. Deductibles can be run through the flex plan. Keith discussed the Nuesynergy merger and the paperwork needed to implement this change. VEBA is a health savings account for after you retire. Should the person pass away, beneficiaries can still use the benefit. This is a calendar year renewal.

Bradley Petersen, Fleet mgmt.

Bradley gave a presentation from Enterprise Rental Car to manage the Madison County Fleet. Mr. Landon will be in the county Thursday to answer any questions. Bradley would like to potentially pick up 8 cars in the coming year. The total cost to the county annually will be approximately \$36,000 with current vehicle trade in. There were basic contracts presented and Bradley explains we can end the contract any time or make changes to keep cars for longer or shorter periods of time. The contract includes maintenance items other than tires and brakes. Estimated mileage per year is 10,000 miles. Enterprise will work with us on using local dealers and Commissioners can make the decision on the dealership bids. Bradley thinks we will see a big savings in 5 years when the vehicles roll over. Jared Arnold, Weed and Mosquitoe Supervisor likes this idea, where his vehicles are only used 6 months a year. Those vehicles can be returned during periods of non-use. Bradley would like to see how this works, with the option to cancel in a few years if it doesn't work.

County P&Z commission discussion. Past commissioner members were reviewed and new members discussed. There will be some decisions made soon.

Courthouse & Admin Bldg. update

Bradley gave an update on the construction project in the Courthouse. Phase I bid packages will be going out next month to begin that project. Bradley reported that he is moving forward with new locks for the Administration Building and replacing the entrance on the north entrance to the Administration Building.

Rachel Willhite: Key Bank regarding health savings account

Health Savings accounts are tax-advantaged savings accounts specifically designed to help pay for qualified medical expenses. These accounts are controlled by the employee and the funds roll over from year to year so you won't lose them if you don't use them. There is no setup fee, no annual fee and no monthly service charge. Accounts are controllable – you can deposit up to

the IRS limits and manage how you want to invest funds, Flexible – use funds as needed or save them for medical expenses and portable – you own this account, so you can take it anywhere. You earn interest on your HSA balance. Since funds are for medical expenses, you won't be taxed on the interest you earn. Key Bank is nationwide and offer services out of the United States. The cost to the county is zero. Key Bank has mentality of healthy community, healthy business and healthy employees. There would be a \$3 statement fee if the employee chooses a paperless statement. When you turn 65 you can start using that money for non-qualified medical. There is no enrollment period. If we want to move forward, reach out to them. This would be a good tax deduction. Rachel is here local.

Shawn Boice, Personnel/security, Air Ambulance personal property taxation discussion

Leslie from the Assessor's office visited to do a personal inspection. No one was there and the gates were locked. The declaration shows \$69,000 which includes defibrillators, blood warmers and miscellaneous equipment within the helicopter and some items in the hangar. The State exempts up to \$100,000. They are a 501 (c)(3) non- profit entity. The Hangar is leased, but the owner is paying taxes. A letter will be drafted stating that they are exempt from paying personal property. Commissioner Smith suggests discussing with Keith or Matt at the City to see if there were any agreements made when signing the contract.

Safety Issues. Lori Hoover was asked to be responsible for arranging an active shooter class. Dustin Hirschi, from the City will do this training. The plan is to do an after hours training for employees. Shawn would like to see cameras installed in the administration building and a replacement for panic buttons which have been disabled for years. Text options to 911 were discussed.

Shawn also discussed the Chief Deputy positions in his office. He would like to change the compensation for his chief deputy positions from a stipend to be included in the hourly rate paid. Other increases may also included as Assessor and DMV duties have been adjusted.

Roscoe & Gary Orton: Life insurance plan options

Gary presented numbers regarding increasing the life insurance benefit from \$25,000 to \$50,000 for employees and from \$2,000 to \$10,000 for dependent spouse and children. The Orton's suggest moving the life insurance carrier to LifeMap. They also presented recommendations for the vision insurance to move to LifeMap and the dental insurance remain with Delta Dental.

Cindy/Reo, South frontage road discussion regarding property owners

Joel Jenkins would like to move forward on the frontage road and moving the signs, Mike Gideon and Joyce Olsen are also ready to move forward on the project. Commissioner Smith asks what our next move should be. Joel Jenkins would like a firm commitment that we are going to move forward and a meeting with YESCO and Joel Jenkins to move the signs need to be set up. Ferguson with Bear World would like to have the zoning changed to accommodate a theme park. Bradley states that a theme park district may need to be created, but in the P&Z commission will need to approve the definition and Findings of Fact during a work meeting. Bradley will need to meet with the Ferguson's to understand their vision and that the definition matches that vision. A suggestion was made to invite the Ferguson's to the P & Z work meeting. Bradley will make sure Planning and Zoning can push it through as quickly as possible.

Madison County has the funding and Commissioners want to see this progressing. Appraisal work is complete and owners have accepted the values.

Fiber optic boring was also discussed and Cindy will get bids, as well as more information on moving the signs. She would also like to get bridge bids out and was given approval. Contracts for property acquisition will also be drafted by Troy Evans, with contingencies placed for each property sale taking place.

Commissioners discussed the situation Ed May brought to their attention at 3000 N and the Salem Highway. Cindy will look into the light pole and restrictions as well as reflective tape on the poles at that intersection. Also Poleline Road signage was discussed after community members brought it to commissioners attention. The Parker Bridge was also discussed.

Commissioner Smith made a motion to adjourn at 11:53 a.m. Commissioner Mendenhall seconded and voting was unanimous.

PERSI Meeting with Don Drum, City of Rexburg Council Chambers

Commissioner Smith and Commissioner Mendenhall attended this meeting at this City of Rexburg at 3:00 p.m. PERSI growth and the great benefit to government employees was explained.

Approved:

Jon O. Weber, Commission Chairman
Todd Smith, Commissioner
Brent Mendenhall, Commissioner

Attest:
Kim Muir, Clerk