


Madison County		
Madison County Commissioner Meeting Minutes		
		
NOVEMBER 14, 2017	9:00 A.M.	COMMISSIONERS' ROOM
ATTENDEES	Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith Deputy Prosecuting Attorney: Troy Evans Deputy Clerk: Ilene Palmer	

AGENDA TOPICS

Pledge of Allegiance and Invocation by Commissioner Ricks.

Adam Jacobs from the Standard Journal was present as well as Brent Mendenhall.

Public Comment

County Business

Committee & Board Reports

Calendar Discussion

District 6 meeting will be November 15th, in Arco. Commissioner Ricks and Smith will attend.

Next Commission Meeting is scheduled for November 27th, 2017. December's Commission meetings are scheduled for December 11th and December 21st.

Discussion Items:

Hospital Board Appointments

After review, Commissioner Smith made a motion to approve the Hospital Board Appointment of Holly Forbush, Marshall Merrell and Dan Kettle. A letter will be sent confirming these appointments. Commissioner Weber seconded and voting was unanimous.

Contracts/Documents

After review, Commissioner Weber made a motion to sign the vote canvass from the November 7, 2017 Election. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Weber made a motion to sign the DJC Year End Data for Juvenile Probation. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Smith made a motion to sign the Letter to the State Tax Commission to correct Madison Library District Levy. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Weber made a motion to ratify the signature for the MD Live Telemedicine Agreement with Colonial Life. This was signed previously by Commissioner Weber. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to sign the Annual Road Report. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Smith made a motion to sign the Tri-County Joint Powers Agreement. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Smith made a motion to sign the Juvenile Justice Annual Financial Report. Commissioner Ricks seconded and voting was unanimous.

Routine Matters

After review, Commissioner Weber made a motion to approve the claims presented by the Clerk in the amount of \$756,066.49 and \$73,294.97 from the general fund. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Smith made a motion to approve and sign the Commissioner meeting minutes of October 23, 2017. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Weber made a motion to review and sign the Beer and Alcohol License for The Store. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to approve the Certificates of Residency. See attached list. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Weber made a motion to approve the personnel actions. Commissioner Ricks seconded and voting was unanimous.

Executive Session Idaho Code § 74-206(1)(b) Evaluations of Madison Memorial Hospital – Rachel Gonzalez, Troy Christensen Neil Erickson; (c) to acquire interest in real property which is not owned by a public agency – Brad Linford; and, (d) exempt records by Ann Marie Sorensen, Indigent Clerk.

Commissioner Weber made a motion to go into Executive Session at 9:15 a.m. Commissioner Smith seconded the motion. A roll call vote was taken as follows:

Commissioner Weber-yes

Commissioner Smith-yes

Commissioner Ricks-yes

Commissioner Weber returned the County Commissioners to open session at 10:20 a.m. Commissioner Smith made a motion to sign Denials on Case No.s 2017037 and 2017040 and sign an Approval on Case No. 2017039. Commissioner Ricks seconded and voting was unanimous. No other decisions were made.

Shawn Boice, review and sign Gary Shewey's contract

Amanda Larese was present for Shawn.

After review and discussion of last year's contract, Commissioner Ricks made a motion to sign the contract between Madison County and Gary Shewey, Independent Appraiser. Commissioner Smith seconded and voting was unanimous.

Jared Arnold, ice melt discussion, secretary Position, drone and FAA, and ice melt

Jared would like to change the ice melt from rock to liquid and feels this will be better because the current product gets tracked into the buildings. The liquid is put in a sprayer which allows us to plow and spray at the same time. Jared asked Commissioners if the cost of this should be included in the Building and Grounds budget.

Secretary position

Jared asked if we want to incorporate this position into Fairgrounds and his area. Commissioner Weber said to look at what the needs are for both Jared and Evan. Jared will write a job description and meet with Commissioners at the next meeting on November 27th to discuss. Jared said he is afraid it might be too much work for one person. Commissioner Weber asked Jared to be as detailed as possible when writing the job description and Commissioner Smith asked to make sure the qualifications of the position are also listed.

FAA drone

This has been put on hold for now.

Bench in Courthouse park

Commissioner Weber asked Jared to put the bench in storage for winter.

Bradley Petersen, Transition House, Jury room tile replacement, Findings of Fact for the Land Use Table regarding gravel pits, floodplain update, Courthouse update, ADA automatic operator replacement – men’s jail, options for landscaping**Landscaping**

Bradley presented a bid from Merrill landscaping. Jared told the Commissioners he would be able to do this in-house.

Commissioner Smith asked for a quarterly report on permits emailed to each Commissioner.

Transition House

Shay Plagmann was present. Commissioner Weber asked what the County’s options were for the Transition House. He asked Troy if the County was the sole owner and what are the issues if any, if we don’t want it or choose to move it to another location. Bradley said he thought we should look at the option of moving it. Judge Moeller would like to get a committee together to discuss our options. Troy said the zoning for the House was correct where it is now and that we would have trouble finding an area that is properly zoned, where neighbors would be o.k. to have convicted felons in drug court next door to them. Also, there would be no cost savings and would likely cost more. That the current location of the transition house is close to the courthouse and probation where these people spend a lot of their time. Shay would like to make it more user friendly for the inhabitants such as concrete floors etc. Commissioner Smith said finding a new location will be difficult. Commissioner Weber would like to start the process, if there is an opportunity to do something else, let’s look at it. Bradley asked the Commissioners if he could form the committee to find a substitute location. This will be discussed further between Bradley and Shay.

Findings of Fact Land Use Table

This will be reviewed and placed on the next Commissioner meeting on the 27th.

ADA

There are currently three ADA doors at the Courthouse that are working however they don't close. John Rowland received a bid for \$5,400 to replace the motor.

Food Plain

Bradley has connected with FEMA and the engineers doing the work. He will meet with the engineer this week to preview the map; Commissioner Ricks would like to see a copy. Bradley will share the map with the Commissioners. He said it will be more restrictive than what we want. There is a meeting scheduled in Boise on 11/30 @3:00 to meet with Ryan McDaniel, the State Representative from FEMA and Maureen O'Shea to discuss the Flood Plain. Bradley recommended that we take Trevin also. He said we should make connections with elected officials as they may be able to assist. Commissioner Weber asked if we are the only County dealing with this right now. Brent Mendenhall told Commissioners he heard the State of Idaho is working with FEMA on ditches and canals. Bradley said we need to be aware of this and Dell Raybould and Jerry Rigby would be good to contact for consulting.

Courthouse

Bradley recommended we get software that will alert dispatch if there is an equipment problem in the jail so it can be corrected; the software will also show our routine maintenance.

Men's Jail

The fire alarm will be finalized next week.

Public Hearing, Ordinance #417 new fee schedule for the Sheriff's Office.

Commissioner Weber opened the Public Hearing at 11:00 a.m. Ordinance #417 is proposed that will set out a new fee schedule for the sheriff's office on serving documents and other requirements. None of the commissioners had a conflict of interest in this matter.

Deputy Clerk Ilene Palmer stated all notices were published correctly, and the hearing was being recorded. There was no written correspondence. Commissioner Weber opened the public hearing up for comment. No one appeared to testify on this matter. Commissioner Weber then closed the public hearing, and the Commissioners discussed this matter and reviewed the ordinance and documentation related to the fee schedule from the Sheriff's Office.

Commissioner Ricks made a motion to approve and sign Ordinance #417. Commissioner Smith seconded and voting was unanimous.

Sheriff's Office, generator discussion

Sheriff Rick Henry, Ryan Kaufman and Bart Quayle were present. The current backup generator runs on natural gas and is not operable; there is no heat or air conditioning if the power goes out, and this generator does not have the capacity to run efficiently. We are waiting for a technician to repair it however it may not be fixable. Bids were reviewed for a new generator to run the entire facility. A diesel generator would cost \$37,500, \$35,000 for natural gas. This does not include installation which would add an additional \$20,000 or \$70,000 total. Commissioner Weber asked the Sheriff if this amount was in their budget, and to come back with a plan on how much would be paid for by them.

Commissioner Ricks made a motion to move forward with the natural gas generator. Commissioner Weber seconded and voting was unanimous. Discussions on how this will be paid for will continue to happen.

Amanda Ely, Verinia Wood, TRPTA discussion regarding fixing the routes

Amanda discussed the 2019/2020 program. There are seven production buses, and they hope to provide fixed routes; a pilot program will start soon. To do this they need two fixed routes and seven employees. She said they may need to ask for assistance from the schools (BYU-I), the City and the County. Their visit today is to make the County aware of the need. At this time, they are not requesting any funding. They estimate the need will be \$42,500 for each year. They are on the City agenda for discussion as well. The money will not be due until 10/1/2018. Amanda said they would like to come back for a work session to discuss this need further.

Jared Sommer, Desert Rose Ent. LLC discrepancy on taxes, penalty and interest

Amanda Larese from the Assessor's Office was present with Jared Sommer. Jared told the Commissioners one building from his tax assessment was left out unintentionally. He has paid the first half of the taxes, however not the second installment. He is requesting to have the fees excused. Amanda showed the Commissioners a parcel report. Desert Rose reconfigured and created a floating parcel. Commissioner Smith said he doesn't feel the mistake was from the Assessor's office because the first half was paid. Commissioner Ricks said Jared needs to work with the complex owners in the future. \$1,012.40 is the remaining penalty charge and interest. Commissioner Weber said they will discuss the issue and Jared will receive the decision in writing.

After review, Commissioner Ricks motioned to uphold the prior decision. Commissioner Smith seconded and voting was unanimous. No discount will be given on the penalty or interest.

Evan/Kelly, Fairground progress update

Kelly presented Commissioners the Arena, Fair and Whoopee Days totals from October 2017. Kelly said she will have separate figures with monthly and YTD totals going forward.

Evan said they have made a lot of progress with the help of Road and Bridge; they have put in weeks of work. He met with the City about the entrance on the east side. The goal is to move parking off of the street. Keith from the City was concerned about future growth and events. The seating is now at 2,500 and could if adjusted, have a 5,000 capacity seating. In addition, there is still an interest in putting 5th West straight through. Commissioner Weber said we should look at the Populous report that was done in 2016; it draws out many options for parking.

Evan reported the new arena area is complete and does have panels that line the area, however they are old and don't match. He would like to purchase a full arena of panels that would allow for future events, the cost would be approximately \$6,000-\$25,000. Evan also discussed a fee schedule. Commissioner Weber asked Evan to bring more information to the next meeting on the 27th, along with the proposed fee changes. Where it is a fee, the Commissioners will have to hold a public hearing on the matter and pass an ordinance. Evan asked for ideas for colors to paint the concrete in the Arena next spring.

Commissioner Weber discussed the complaints from Halloween night with the late-night noise. Evan will make 11:00 p.m. the end time for events in the future during the school week. Commissioner Weber said the Whoopee Days Rodeo will be June 29-30th, next year and the Fair is scheduled for August 13-18th. Banners have already been reserved with the city.

Cindy Roberson, Kelly Hoopes, Mike Mcgee, Adam Jacobs form the Standard Journal, Horrocks Engineering update on Traffic flow, proposed roundabout

Roundabout

Kelly presented the options for the Roundabout in Hibbard. He showed Commissioners an application on his phone and on the overhead used to view the plans in 3D. Mike explained they made sure the geometry would work and built a 3D model of the roundabout. Kelly said the power company has already agreed to move the utility line and the approach will be brought to the south to facilitate homeowner access. Fall River owns the utility now; they will try to move all of the utility lines however they will all still be above ground. The intersection has already had a fatality and an injury accident and the legs going north and east are becoming more dangerous because of increased traffic. A roundabout or a 4-way stop is the best options as this intersection that has become a safety issue. A signal was not considered because the traffic is under the threshold needed for a signal. The Rigby's on the northwest side will be the primary property owners impacted, and they have already been approached about use of their land. Kelly said what needs to be appraised is just over ½ acre for this project. There is a currently a deep ditch that should be removed and filled in with a culvert running through it. A fill slope and a 15-20 ft. offset should be put in there. Commissioner Smith asked what the expense would be to put in a culvert, Kelly said approximately \$40,000. Commissioner Ricks asked about access because the Taylor property is close to the existing intersection. Kelly recommended it be kept as far south as possible because it is single family residence. He reminded the Commissioners that future traffic and safety is what is driving this project. Commissioner Ricks asked how this intersection is rated in terms of safety in the County. Kelly said a fatality plays a major role in the rating system. There are four other types of intersections like this in the County; however those do not have any accidents.

Kelly said the application for funding is due soon and is based on public comment and economic future. Roundabouts decrease the speeds and reduce conflicting movements. The highest numbers of accidents in any intersection in the County are in existing roundabouts; however, these are fender benders. Kelly said we will have the application with a set of plans by November 21st, then it goes to the Committee. We currently rank high in every category and he thinks we have a good case for this intersection. The Roundabout will be a rural roundabout with a larger site line so large equipment and machinery can move around it easily. The next steps include the surveying of the property and an appraisal in the next two weeks. Commissioner Weber asked that we speak to the Rigby's to get the o.k. to start surveying of their property needed for this project.

Commissioner Smith made a motion to adjourn the Commission meeting at 1:45 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman

Todd Smith, Commissioner

Kimber Ricks, Commissioner