


*Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office*

<b>Madison County</b>		
<b>Madison County Commissioner Meeting Minutes</b>		
DECEMBER 11, 2017	9:00 A.M.	COMMISSIONERS' ROOM
<b>ATTENDEES</b>	<b>Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith</b> <b>Deputy Prosecuting Attorney: Troy Evans</b> <b>County Clerk: Kim Muir, Deputy Clerk: Ilene Palmer</b>	

**AGENDA TOPICS**

Pledge of Allegiance and Invocation.

Brent Mendenhall was present and Adam Jacobs from the Standard Journal was also present.

**Public Comment**

**County Business**

**Committee & Board Reports**

Todd Smith – Golf Board

Todd reported a pond needs to be dug deeper at Teton Lakes Golf Course because of moss issues; this will be discussed with Road and Bridge. The golf course has been putting in new bridges and is trying to get additional sponsors. Forsgren Engineering has committed to contributing \$5,000; however, an additional \$5,000 is still needed. The City and County would each consider contributing about \$2,500, which would then be reimbursed to both entities once another sponsor was found. A plaque with contributors' names will be placed on the bridge.

Commissioner Smith reported a well at the golf course has come back contaminated, so the golf course has connected to the City of Rexburg water system located in front of the property. In addition, the course lost some money for the year, however it was not as bad as predicted.

Commissioner Smith reported on a lunch with Tim Solomon from Rocky Mountain Power. Tim said they have put over one hundred million dollars in this area. A new line is coming into Rexburg which should decrease the interruptions.

D.L. Evans Bank Grand Opening is at 11:00 a.m. on December 12, 2017. Clerk Kim Muir will R.S.V.P. for herself and all three Commissioners.

The East Idaho State Board Meeting is scheduled for January 26th, 2018 at noon.

**Calendar Discussion**

The Public Information Meeting regarding the proposed roundabout in Hibbard will be held on December 13th, 2017 at 6:00 p.m. This is not a public hearing, but an informal townhall meeting intended to give the public information regarding this potential project.

The next regular Commission meeting is scheduled for Thursday, December 21st, 2107.

**Discussion Items:**

**Submission for award on 5000 S. project**

There is opportunity for an award on the 5000 South project through the Civil Engineers Professional Organization, a letter of support from the Commissioners will help secure the award. This will be drafted and presented at a later date.

**Contracts/Documents**

After review and discussion, Commissioner Weber made a motion to approve the **Annual County Vessel Report**. Commissioner Ricks seconded, and voting was unanimous.

After review and discussion, Commissioner Weber made a motion to approve the **Ordinance No. 419 for Land Use Table, Commercial Gravel Pit changes**. There was a public hearing on this matter previously, as well as Findings of Fact and Conclusions of Law. This ordinance now completes this process and the County code book will be updated accordingly. Commissioner Ricks seconded and voting was unanimous.

**Routine Matters**

After review, Commissioner Weber made a motion to approve the claims presented by the Clerk. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to approve and sign the Commissioner meeting minutes of November 24, 2017. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to approve the Certificates of Residency. See the attached list. Commissioner Smith seconded and voting was unanimous.

Commissioner Ricks made a motion to approve the personnel actions. Commissioner Smith seconded and voting was unanimous.

**Bart Quayle, Rave 911 Contract**

Rave partnered with companies to create Rave 911 in order to share information with law enforcement agencies. Rave 911 will go hand in hand with the current 911 system however could include further information like the number of people and pets in the home and identifies where the water and power shut-off are located. It allows for commercial profiles, floor plans and alarm information to be input also. This will be primarily for schools to establish a network where teachers can access an app on a cell phone that would alert law enforcement, and could also be tied to County and City buildings. Results have shown text messages are answered more often with this system. Monies will come from the 911 fund and it has already been discussed and approved with the 911 committee. As of last Thursday, we can now text 911 through a grant received for eight Counties with the Verizon network. There was a onetime set up fee of \$1,000 and then \$3,500 annually. This contract can be discontinued at anytime during the year with a 90 day notice.

After review and discussion with the Sheriff's office, Commissioner Smith made a motion to approve the Rave 911 Contract. Commissioner Weber seconded and voting was unanimous.

**Executive Session Idaho Code § 74-206(1)(b) employee matters and (d) exempt records. Ann Marie Sorensen, Indigent Clerk.**

Commissioner Weber made a motion to go into Executive Session at 9:30 a.m. Commissioner Smith seconded the motion. A roll call vote was taken as follows:

Commissioner Weber-yes

Commissioner Smith-yes

Commissioner Ricks-yes

Commissioner Weber returned the County Commissioners to open session at 9:35 a.m. Commissioner Smith made a motion to sign a Lien Release on Case No. 2017038, Sign Lien on Case No. 2018004, sign Denial on Case No.s 2018001 and sign an Approval on Case No. 2018003. Commissioner Weber seconded and voting was unanimous. No other decisions were made.

**Kelly Rydalch, Comp time discussion**

Commissioner Smith discussed comp time with Kelly. The County would like to pay her out and ensure she no longer accrues comp time. To help with this, Kelly asked if she could take some time off. Commissioner Smith said time off is fine as long as Evan does not need help. Kelly apologized to the Commissioners for the comp time build up and the Commissioners said no apology was needed. The Commissioners just ask that this time be monitored in the future so there isn't an accrual.

Commissioner Weber encouraged Kelly to apply for the new secretary position that was posted.

Kelly presented the Commissioners with an income and expense statement for last month for the Fairgrounds. Both Commissioner Smith and Weber told Kelly they appreciated the report. Commissioner Weber hopes all understand how the money flows through the fairgrounds to make it operate. Clerk Kim Muir explained the money collected for sponsorships are dedicated funds for this facility and that it stays in a dedicated account line. She suggested we set up a trust account for funds that need to rollover from the Fair Board.

**Cindy/Reo, Bridge bid request, tree removal, update on Frontage Road property**

**Bridge bid request**

**Frontage Road property**

Reo from Road and Bridge was present. Commissioner Weber asked if we should move forward on a bid for the bridge located on the potential frontage road. He would like to go as far as possible on the project. This would help with our project end goal. Commissioner Smith voiced concern with the two properties on the south that are not interested. The Commissioners would rather wait until the property is secured and obtain something in writing before moving forward. The bid will be held until we are more secure. Commissioner Smith will call the appraiser.

**Tree removal**

This will take two to three weeks to remove. The tree is located near the Briggs/Zollinger property by the Thornton Interchange. We will wait until the information on the properties comes back. This will be put on next agenda.

**Jim Mullen, Keller, East Parkway Corridor discussion**

Commissioner Weber reported that we previously voted for one of various options as presented by Keller and Associates. Commissioner Weber even drew the voted upon route on a map to ensure there were no errors moving forward. Once the Commissioners voted at the public hearing on the location of

the route, Keller and Associates took this information and created an East Parkway Corridor Plan book outlining the history of the project, its need, and included in this book were various maps showing the corridor's route. This book was then approved by the County Commissioners and adopted as the East Parkway Corridor plan. It was recently learned that this book contained the original correct map for this corridor from the Commissioners, but also north of the river, an incorrect map showing an alternate route that was not approved by the Commissioners. The Commissioners do not know how that erroneous map made it into the East Parkway Corridor Plan book; they did not vote on that route north of the river. Everything south of the river is fine.

Jim Mullen was there on behalf of Keller and Associates as the engineer on the project. He admitted it was his offices' clerical error and he does not know how the wrong map was included in the final book where this corridor crosses over the river to the north. This is the only thing in the book that is incorrect. The Commissioners want to move forward with the plan they thought was in place. The Commissioners are embarrassed this happened because this incorrect map is now shown on the County and City's GIS and mapping program and online the wrong area for the corridor as it crosses the river to the north. They are trying to make it right with property owners now. Troy was asked to what extent we can move forward, he is continuing to look at what needs to be done, it may be a public hearing or a resolution to resolve the clerical error. He will research it and notify the Commissioners of their next options.

Commissioner Weber agreed that the Commissioners unknowingly approved two different plans because the incorrect map was in the East Parkway Corridor Plan book when it was approved. The public is concerned that we are tying up potential property changes. Commissioner Weber said we will get this right and it will be in everyone's best interest. Jim Mullen told the Commissioners we still have the original options available. Commissioner Smith likes option #2 option because it has the least impact on actual homes and this was the option the Commissioners initially approved, versus option #1 that appears on the erroneous map in the book. Commissioner Weber said we need this corridor where there is a balance of less impact on homes however still moves traffic along.

#### **Dale Jeppesen, Comments on East Parkway Corridor**

Dale read from Idaho Code and showed Commissioners on the map that there are twelve houses in option #1 and only two houses in option #2. He feels his property is landlocked in option #3 and he prefers option #2. Commissioner Smith was asked if we are going to uphold the November, 2012 approval. Troy advised the Commissioners that the next step would be to get the City of Rexburg and Sugar City in for another meeting to solidify decisions on the project. Brent Mendenhall asked if there was an omissions/error clause in the law that could be used to settle this issue. Jim would like to get a timeline out because some homeowners are concerned that the decision is getting tied up due to procedures. Commissioner Ricks reminded everyone that there are more than just homes to be considered, also farm land and irrigation.

#### **Bradley Petersen, Transition home repair needs, Rocky Mountain Power rebate, Courthouse key fob update, flood plain discussion Transition House**

Bradley presented the inspection report on the Transition House. Handicapped accessibility was discussed and we may need to make some changes. Commissioner Smith stated we need to fix the access and most likely the Transition House will remain in its current location. The Commissioners made it clear they would not consider closing the house because the courts, probation and treatment need such a place open. The basement could not be made handicap accessible.

### **Rocky Mountain Power**

Papers have been signed to receive a rebate check for the replacement of the lights in the Administration Building. Rebates will also be received for the Courthouse and Jail. There are large projected cost savings in the annual electricity charges over the next few years for the bulb replacement.

### **Courthouse key fob**

Requests have been made to purchase more key fobs for the Courthouse. Bradley presented the Commissioners with a list of those currently holding key fobs. The software licenses have expired, Bradley will check into the cost of renewing the licensing agreement. He is looking at purchasing twenty more key fobs.

### **Flood Plain, Trevin Ricks was also present for this discussion**

Bradley thanked Trevin on the flood plain work as much of it falls on his plate for the mitigation plan. He has been attending meetings with Trevin in Boise and both feel good progress has been made with FEMA. A grant has been applied for, however, we won't hear for a few months. We can identify and prepare problem areas for mitigation when funds are received. The bridge design on the Moody Highway can alleviate some of the potential water backup. Trevin and Bradley felt it was well worth the time and money to meet with the FEMA representatives. Hopefully we can alleviate any fear residents are feeling with a revised flood plain mapping.

### **Geri Rackow, Eastern Idaho Public Health, Review annual report**

#### **Amy Gammett, Kellye Eager and were also present**

Geri reported that the Board structure has changed because two members have retired. They have had a good year and have experienced increased activity along with expenses under budget. The Board has been proactive in upgrading some flooring and equipment in offices. In the future, a new funding formula will be adopted. Kellye reported that the Septic Program has increased enough to warrant an additional hire. The septic department worked with DEQ and has asked to have installers get licensing from the manufacturer which would in turn provide a larger variety of providers.

Geri reported that the Nutrition Program number is traditionally low when the economy is good. They utilize social media as much as possible to get their message out.

The immunization providers they use are premier. Rexburg is the 2<sup>nd</sup> busiest travel immunization city. They provide a free immunization clinic in Idaho Falls and the Women's Health Clinic screens for women's cancers.

### **Amanda/Shawn, Research and Business Development Center presentation, Murk James – tax cancellation, Darrin Nelson HOE issue**

#### **Research and Business Development Center**

Steven and Andre presented a PowerPoint highlighting the research that was done. The goal was to compare property tax rates and land costs in seventeen communities. They looked primarily at levies and property tax information. When they compiled this they noticed Madison County's schooling and City/County percentages stand out as being less than average. They reported that developers are shy to come to town because of Rexburg's low income and rental rates. The zip drive that includes this data is public information and will be available in the Assessor's Office and Clerk's Office for review. The Commissioners feel this was valuable information.

**Murk James – tax cancellation**

Mr. Murk in Thornton has moved his trailer off the property. Its value is \$29,480 and the tax to be cancelled is \$414.69 for the 2017 year.

After review and discussion, Commissioner Weber made a motion to approve and sign the tax cancellation for James Murk. Commissioner Ricks seconded and voting was unanimous.

**Darrin Nelson HOE issue**

The HOE issue was caused by a sales verification in a recorded transaction that was never put back on. A cancelled letter was sent, however, it was never followed up on. Shawn suggested reinstating the \$1,440 exemption.

After review and discussion, Commissioner Smith made a motion to approve and sign the HOE for James Murk. Commissioner Ricks seconded and voting was unanimous.

Commissioner Weber made a motion to adjourn the Commission meeting at 1:20 p.m. Commissioner Ricks seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman

Todd Smith, Commissioner

Kimber Ricks, Commissioner