


<b>Madison County</b>		
<b>Madison County Commissioner Meeting Minutes</b>		
		
AUGUST 30, 2017	9:00 A.M.	COMMISSIONERS' ROOM
<b>ATTENDEES</b>	<b>Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith</b> <b>Deputy Prosecuting Attorney: Troy Evans</b> <b>County Clerk: Kim Muir</b>	

Commissioner Ricks called and was excused for the day.

**AGENDA TOPICS**

**Pledge of Allegiance: Todd Smith**  
**Invocation: Commissioner Weber**

**Public Comment**  
**County Business**  
**Committee & Board Reports**

**Calendar Discussion**

Commission meeting and Budget Hearing - September 5th, 2017  
Commission meeting - September 18th, 2017  
Public Hearing Gravel Pits – September 20th, 2017 at 6:00 p.m.  
IAC meetings in Boise - September 25th – 28th, 2017

**Discussion Items:**

**Vehicle purchase**

This matter was discussed with Bradley Petersen below.

**Budget discussion**

The budget was discussed with the Sheriff's office below.

**Contracts/Documents**

**Easement Agreement**

After review, Commissioner Weber made a motion to sign and approve a copier purchase for the Clerk's office. Commissioner Smith seconded and voting was unanimous.

**Routine Matters**

After review, Commissioner Weber made a motion to approve the claims presented by the Clerk. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Weber made a motion to approve and sign the Commissioner meeting minutes of August 14, 2017. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Smith made a motion to approve and sign the Commissioner meeting minutes for the City/County meeting August 16, 2017. Commissioner Weber seconded and voting was unanimous.

Commissioner Smith made a motion to approve the Certificates of Residency for: Emma Murphy, Cicely Eldredge, Hayden Leatham, Makayla Park, Cami Thompson. Commissioner Weber seconded and voting was unanimous.

Commissioner Weber made a motion to approve the personnel actions. Commissioner Smith seconded and voting was unanimous.

**Rick Henry, Bart Quayle, Ryan Kaufman, Budget and L2 Discussion**

Commissioner Smith met with the Sheriff's Office a few weeks ago to discuss their 2017-2018 current and future budget and a few changes were made. Next year there may be anticipated shortages. The hope is that revenues pick up in the coming years to stabilize the Justice Fund. This will be continually reviewed throughout the upcoming year.

**Ann Marie Sorensen, Indigent Clerk, Executive Session Idaho Code § 74-206(1)(d) exempt records and (j) contract matters, Ann Marie Sorensen, Indigent Clerk and Bradley Petersen, Planning and Zoning**

Commissioner Weber made a motion to go into Executive Session at 9:30 a.m. Commissioner Smith seconded the motion. A roll call vote was taken as follows:

Commissioner Weber-yes

Commissioner Smith-yes

Commissioner Weber returned the County Commissioners to open session at 9:57 a.m. Commissioner Smith made a motion to sign a Lien on Case No. 2017036, sign a Denial on Case No. 2017035. There was a discussion on changes to the Non-Medical Ordinance. A public hearing will be held in the near future for public comment on this proposed ordinance. Commissioner Weber seconded and voting was unanimous.

**Bradley Petersen**

**Findings of Fact, Whitetail Flats Final Plat**

This matter has gone through the Planning and Zoning public hearing process and is now before the Commissioners for review. The property is located in Hibbard, northwest of the townsite off the County road. There are seven lots that are four to eight acres each, and are long and narrow. Bradley presented a plat showing the property. The Commissioners reviewed the public hearing testimony, the application, P&Z's comments and discussions. Additional public comments were received after the public hearing but were not considered by the Commissioners as they were not presented during the actual public hearing.

Commissioner Weber made a motion to approve and accept the findings of fact for the Whitetail Flats Final Plat. Commissioner Smith seconded and voting was unanimous.

### **Paul Dye Conditional Use Permit**

This matter has gone through the Planning and Zoning public hearing process and is now before the Commissioners for review. The Dye's have gone through the process for a Conditional Use Permit. Bradley reiterated that DEQ inspected and concluded the septic system was not an issue.

Commissioner Smith made a motion to approve and accept the findings of fact for the Paul Dye Conditional Use Permit. Commissioner Weber seconded and voting was unanimous.

### **Follow-up on gravel pit**

Bradley discussed the gravel pit with Jeff Lerwill and several neighbors. Jeff holds a legal permit from 2000 for gravel mining from Madison County. However, Lerwill has agreed to additional conditions in order to keep the dust down, put out new gravel and ensure there is irrigation. Currently, the diesel pump for watering is louder than the crusher. The gravel pit is not permanent; he wants to dig it out and convert it to a pond for fishing. Jeff plans to operate it for a three month period in the summer for the next three years. He has agreed to look at alternative routes in order to stay off the main roads. In addition, he has agreed to business hours from 7:00 a.m. to 7:00 p.m. Jeff has instructed his drivers to be careful when driving, especially when kids are present. He has been asked to move the alfalfa stacks closer to the house and will enhance the area in the near future. Bradley has spoken with the neighbors voicing their concerns about the permitted use and additional conditions and it appears they are fine with them now.

### **Fleet management**

Bradley gave the Commissioners an accounting of the cars he is maintaining. The Extension Office takes care of their own. Currently, there is no book or maintenance log being used. Recently, Shawn Boice was unable to take a car to a meeting in Boise because they were all being used; he was forced to take his own. The Terrain and the Camry are in good shape; however there are a few others that are very old. The oldest pickup was approved to take to Gale Harding for auction.

Commissioner Smith made a motion to assign the Terrain dedicated to the Assessor and have Bradley get bids on a new P & Z car. Commissioner Weber seconded and voting was unanimous.

### **Possible generator replacement**

The generator transfer switch for the jail has completely blown and requires manual switching when needed. The transfer switch will need to be replaced if the generator is replaced. Commissioners asked Bradley to get some prices on generator and switch replacement and report back at the next meeting.

### **Jail fire alarm discussion**

The men's jail fire alarm panels are obsolete and parts cannot be found to replace them. Fire Systems Inc., is currently monitoring the alarms and found they were not working. The Courthouse is on the same system as the jail and it also went out this past weekend. The problem is with the panel. It is twenty years old and was meant to last only ten years. Bradley has asked for two bids, however has only received one. The men's jail is one section and the Courthouse and the women's jail is a combined unit. Bradley presented one bid to replace just the panel and one to replace the entire system. We are waiting on a bid from Omni. Commissioner Weber asked Bradley to get a bid from Peak Alarm also.

### **Jared Arnold, Eclipse review**

Jared presented revenue and expense numbers from the Parks and Fairgrounds. He also commented that the outstanding participation from the County helped to make the Eclipse a success.

**Aaron Dalling, Fremont/Madison Irrigation District review and sign easement for well in Sugar City Business Park**

Commissioner Smith made the motion to approve and sign the Easement Agreement for the Fremont/Madison Irrigation District for a well in the Sugar City Business Park. Commissioner Smith seconded and voting was unanimous.

**Cindy/Reo, Project updates, 5000 South access points**

Cindy reported the State asked that access points be limited to 500 feet apart, and the County can have four access points per mile. Commissioner Smith pointed out that doesn't mean it is permanent access. The other side of the road also needs to have access points defined. This will be referred to P&Z for an Ordinance establishing 5000 South access points for the future, minimizing access points to keep the road as safe as possible. Bradley will ask for input from landowners to assist with the Ordinance language.

Reo reported back about property Commissioner Ricks had asked about on the East side of Archer/Lyman Highway on 5000 South. It is owned by Golden Valley Development Corp. and not the County.

The distributor Road & Bridge uses to dispense oil is twenty three years old and falling apart. A new truck and tank would cost approximately \$200,000. The trade in value for the old distributor could be \$8,000 to \$10,000. This machine would need to be ordered now and wouldn't be delivered until spring. Reo will be ready to present bids at the next meeting.

Commissioner Smith mentioned a Surplus Eliminator Fund that may be available from the State for the Frontage Road project. In addition, a possible bike path could be pursued. Sharon Pirente could be contacted to look at additional funding. Cindy asked about beginning work on the first bridge on the Frontage Road. Commissioner Smith will get more information on available grant funds.

**Burt Butler, Paul Sorensen, Video conferencing and County filters, Sheriff's Office, Courts**

Burt gave a flow chart showing how the Supreme Court interacts with IT Departments and the responsibilities of each throughout the State. Video conferencing, by allowing other Counties to join in, assists with Interpreter availability, court management and meetings. Paul commented the Sheriff's Office, mainly John Kindred, has taken this over so we don't have to jump firewalls. There is an upcoming trial that would benefit from utilizing an expert witness via video conferencing. Commissioner Weber stressed that we need to make this accessible no matter what the obstacles. The need for accessible Wi-Fi was also discussed; visiting attorneys and others consistently need access. Paul said having the Supreme Court on their own network would be a solution, however this won't happen for a while. The video conferencing would work if we purchased software licenses, the cost would be approximately \$1,200, with an annual fee of \$600. Paul suggested buying software licenses that are the right fit for our needs. Commissioner Smith asked if Paul has money in the IT budget to get this set up. Burt feels that it will be two to five years before the State and Supreme Court will take over the video conferencing and have their own network. Burt pointed out that when a connection is initiated it would involve IT being available for assistance.

Commissioner Weber asked for a workable plan to put this together. Paul will work with John to prepare a plan for the next commission meeting.

**Shawn Boice Homeowners Exemption – Nielson**

Amanda Larese from the Assessor’s Office was present, Shawn is out town. There is a missing link in the programming and an error was made in the Nielson Homeowner’s Exemption.

Commissioner Weber made a motion to approve the credit of Rosston & Heidi Nielson Homeowner’s Exemption of \$913.63. Commissioner Smith seconded and voting was unanimous.

Amanda reminded us of the County Picnic next Wednesday, Sept. 6th at Smith Park from 11:00 a.m. - 2:00 p.m. The Employee Committee will be sending out a survey to inquire what they enjoy in reference to the County parties. She asked the Commissioners if they had any questions to include on the survey. Amanda commented that we don’t want to spend money if we aren’t hitting the mark with employees. On a future survey, Commissioners would like to know what benefits employees feel are valuable to them. The Commissioners advised sending the first survey that focuses solely on County parties.

Commissioner Smith made a motion to adjourn the Commission meeting at 12:20 p.m. Commissioner Weber seconded and voting was unanimous.

Approved:

Jon O. Weber, Commission Chairman  
Todd Smith, Commissioner