


Abbreviated Minutes: Complete Set Of Minutes Are On File In The Clerk's Office

Madison County		
Madison County Commissioner Meeting Minutes		
		
AUGUST 14, 2017	9:00 A.M.	COMMISSIONERS' ROOM
ATTENDEES	Commissioners: Chairman Jon Weber, Kimber Ricks and Todd Smith Deputy Prosecuting Attorney: Troy Evans County Clerk: Kim Muir, Deputy County Clerk: Brenda Stoor	

AGENDA TOPICS

Pledge of Allegiance and Invocation by Kim Muir

Public Comment

Brent Mendenhall was present and commented he has been on a mission in the Denver area for the last three years. He appreciates that we can still pledge allegiance to the flag and say a prayer; it shows our values have not been lost.

County Business

Committee & Board Reports

Commissioner Ricks, RDA

Commissioner Ricks reported that RDA approved the Hill loan.

Calendar Discussion

Commissioners reviewed the upcoming calendar dates. The Budget Hearing will be on Tuesday, September 5, 2017. The Commission meeting is scheduled for September 18, 2017. This is a week early because of IAC meetings in Boise, September 25 – 28, 2017. Hotel accommodations for the IAC meeting were discussed. Commissioner Ricks said that he has reserved the Camry for this trip and is open to sharing with the other Commissioners.

The Gravel Pit public hearing was set for September 20, 2017 beginning at 6:00 p.m. in the Commissioners' room.

Discussion Items:

Public Notice Process

Commissioners will continue to mail notices to the affected property owners. The Commissioners would like to reach beyond what the law requires for notices though they recognize the County publishes notice twice as long in the paper than required by law. Their goal is to notify as many people as possible.

Budget discussion

Due to salary and benefit increases the Sherriff's Office budget has increased for fiscal year 2018. Commissioner Smith will speak with the Sherriff's Office. The ambulance's budget has increased as well.

Clerical mistakes in the Assessor's office have reduced the County's Market Value by approximately \$115,000.

Contracts/Documents

After review, Commissioner Ricks made a motion to sign and approve Ordinance #414, a Temporary Open Fire Burn Ban for the eclipse. This Ordinance will expire on its own terms on August 28, 2017 at midnight. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to sign and approve the Letter of Agreement with Portneuf Medical Center for Mental Holds. Commissioner Weber seconded and voting was unanimous.

After review, Commissioner Weber made a motion to sign and approve the Grant Application for the Forest Service/Cooperative Law Enforcement Agreement. Commissioner Smith seconded and voting was unanimous.

Routine Matters

After review, Commissioner Weber made a motion to approve the claims presented by the Clerk. Commissioner Ricks seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to approve and sign the Commissioner meeting minutes of July 24, 2017. Commissioner Smith seconded and voting was unanimous.

After review, Commissioner Ricks made a motion to approve and sign the Budget and East Parkway Corridor discussion minutes of August 3, 2017. Commissioner Smith seconded and voting was unanimous.

Commissioner Ricks made a motion to approve the personnel actions. Commissioner Smith seconded and voting was unanimous.

Jared Arnold, Final Eclipse preparation and office updates

Jared reported the phones are down at his building. He presented Solid Waste hours of operation for the weekend of the Eclipse.

- Thursday and Friday open late.
- Sunday 2:00 p.m. – 3:00 p.m.
- Monday, Tuesday and Wednesday open at 5:00 a.m.

In addition, there will be employees staying full time at Beaver Dick Park, Twin Bridges and the Fairgrounds.

Funds for the Eclipse have been kept in a separate budget line, when the budget is open they will be moved to cover overtime expense in each budget.

The new front end loader at the C & D site is in place and is working out well.

Jared and his crew have been helping at the Fairgrounds in preparation for the Eclipse.

Ann Marie Sorensen, Indigent Clerk, Executive Session Idaho Code § 74-206(1)(d) exempt records and (j) contract matters. Commissioner Weber made a motion to go into Executive Session at 9:30 a.m. Commissioner Smith seconded the motion. A roll call vote was taken as follows:

Commissioner Weber-yes

Commissioner Smith-yes

Commissioner Ricks-yes

Commissioner Weber returned the County Commissioners to open session at 9:47 a.m. Commissioner Smith made a motion to sign a Lien on Case No. 2017035, sign a Lien Release on Case No. 2017029 and 2017030, sign a Denial on Case No. 2017031 and 2017033, sign Approvals for Case No. 2017032 and 2017034 and sign Letter of Agreement with Portneuf. There was a discussion on changing current costs paid for non-indigency applications. Commissioner Weber seconded and voting was unanimous.

Bradley Petersen, Findings of Fact for Daniel and Nicole Abbey

Findings of Fact were presented to the Commissioners from Planning and Zoning. Mrs. Abbey had two manufactured homes and was assisting her daughter and son in law. One home was removed however the kids needed collateral to put the new home on the property. Mrs. Abbey wanted to deed a portion of the land to them however they had to allow for a variance. The property is 1.37 acres and they are dividing it in half. A few lots in the area are less than a half-acre. The property is west of 3800 South in the Thornton and Lyman area.

Commissioner Weber made a motion to approve the Findings of Fact on the Daniel and Nicole Abbey matter. Commissioner Ricks seconded and voting was unanimous.

Gravel pit disposition

Regarding the County's gravel pit, the water is now running and the weeds have been cut.

Regarding the current matter that was tabled by the Commissioners, Commissioner Smith reported sometime in 2016 P&Z had a work meeting where they were going to expand the land use table. The original intent was that it should have included other zoning classifications. At the end of the P&Z hearing, the matter was denied. There was no change recommended and the Commissioners did not know about it. It was brought to public hearing; however it was not well attended. The only public attending were those in favor. The Commissioners tabled the matter and it remains tabled. The County has received letters from Walters and Bowens. The Commissioners need to either approve the findings of fact or send it back to P&Z for public hearing or hold a Commissioner's public hearing. P & Z has heard it twice with two opposite outcomes.

The Commissioners would like to hold a public hearing on the expansion of the Land Use Table for gravel mining. Specifically to look at Ag, Trans Ag, and industrial zones.

Commissioner Smith made a motion to untable the findings of fact. Commissioner Ricks seconded and voting was unanimous.

Commissioner Weber made a motion to set the matter for a public hearing on Wednesday, September 20, 2017 at 6:00 p.m. Commissioner Smith seconded and voting was unanimous. Bradley Petersen will begin the notification and publication processes.

Duplex addition

Commissioner Smith made a motion to untable the duplex code definition changes decision. Commissioner Weber seconded and voting was unanimous.

Commissioner Smith made a motion to send the matter of duplex code definition changes back to P&Z to make the Findings of Fact and the definition more clear and better clarify what is actually changing. Commissioner Ricks seconded and voting was unanimous.

Follow up on East Parkway Corridor issues

Bradley Petersen met with the Hancock's and advised them to continue to live as they had planned when they purchased the property. He said there are still a lot of unknowns and Sugar City still has to decide the placement of the roadway in the City's limits. The corridor is in the Rexburg City Impact Zone and is multiple years out prior to being built, if at all. The public should be aware the road is in the planning stages. Commissioner Weber reiterated that the County and the City of Rexburg has had numerous meetings and public hearings on this and neither has any plans to change the corridor location.

Shawn Boice, House Bill 235 property tax exemption for businesses

Idaho Code § 63-6012 NN. We need an adopted Ordinance for this exemption. The process needs to be as easy as possible. A public hearing is needed before the exemption can be granted. In addition, we need to notify taxing districts. Shawn states that the first year the property could be 80% tax exempt, but the percentage will decrease each year for five years and the exemption could include personal property. A few Counties are already using this exemption. Shawn will gather more facts, see what other counties are doing at his Assessor meeting in a few weeks and advise.

South's home fire hardship on the Butte

The home burned completely; in addition 50% of their shop was also burned. The shop will be off the record for one year, the house was a total loss. The total value was prorated from June 6th the date of fire through the end of year. The total cancellation was \$4,597.36.

Commissioner Ricks made a motion to sign and approve the South's home fire hardship. Commissioner Smith seconded and voting was unanimous.

Kelly Hoopes, Horrocks Engineering, Update on City of Rexburg plans

Kelly presented preliminary maps with various options for improving gridlock at the Highway 20 South and Main Street interchange in Rexburg. These are transportation plan models that show potential growth. The projects would not come to fruition until approximately 2024. The County, City and ITD are working together on this project. The main concern is safety and to decrease delays. Kelly asked for Commissioner thoughts, opinions and concerns as part of the planning process. An economic benefit is another driver for the changes. Questions were asked about dual roundabouts; do they safely work? Kelly said they do, there have been traffic counts, models and simulations that have been made more accurate by keeping up with the Transportation Plan update. Commissioners asked if there was any discussion of an overpass over 7th South, or in the Moody area and other interchanges to the north. Kelly replied they have been discussed and are on the radar.

Cindy/Reo, Road and Bridge, Frontage Road and 5000 South access points

Commissioners reported there were no replies from landowners on the frontage road. Next steps were discussed. Commissioner Smith will reach out to landowners to discuss plans to proceed with the frontage road.

Bradley Petersen was present to show 5000 South access points that have been drawn in. There are several that are bunched together. Maps were shown to highlight points of access to 5000 South from landowners. The point was made that we wanted a limited access road and could accomplish this by consolidating them into one. Commissioner Smith understood we were going to give each property owner one access. There needs to be clear intersections and access points and they need to match up. If Wilcox develops their property they will be using 5200 and there will be increased traffic on that roadway. Bradley will do some research to see if this coincides with any current county ordinance. If not, we will come up with an Ordinance that specifies how far apart access points are. Farm access and Ag access also need to be specified.

Tim Soloman, Rocky Mountain Power Update

Utah and Nevada are looking at solar usage; these conversations will be coming to Idaho. The public will connect back to a utility system or a grid. Less people are paying for maintenance on the system. Tim reported it is expensive to convert to solar power and doesn't make sense that only 50% can afford it and are paying for those still on power.

The guide wire has been moved south of town for the frontage road. The Moody Highway alignment was discussed North of Rexburg on Highway 33.

Trevin Ricks, Update on Eclipse preparation

Trevin reported that everyone has been working to ensure we are prepared for the Eclipse. He assured the Commissioners that everything that can be done has been done. The Sheriff has quartered off the County into four zones and will have personnel in each quarter. The fire station has done the same. All stations will be fully staffed and cross trained with EMS and fire. We are leasing two ambulances from Swan Valley and will have a total of eight; they will be staged at Station 1 in Rexburg. There will be a medical trailer by the Buttes. In addition, there will be ten people on staff from Friday afternoon through Tuesday morning that will be sent out as needed. The hospital has identified back up emergency rooms. Fall River Medical and Community Care will be able to handle mild problems and only critical emergencies will be in the Hospital Emergency room. There are HAM radio operators and two way radios set up. The Chairman can declare a seven day emergency and will have a digital pager in case cell phones are down.

Rees Butikofer, Traffic safety at 3170 N 125 E, 3000 north off the Salem Highway

Rees reported his neighbor is running a school out of her home. He petitioned the County to pave the roadway, which they did, and he appreciates it solving the dust problem. The neighbor built her school right across from his home. She was low profile at first, 15 – 18 children however she is now trying to sell the school. Mr. Butikofer closed off his U driveway and now enters from a different direction to avoid congestion. The school now has up to 65 children. There is traffic coming up and down the lane and they are parking on both sides of the road on a public right-of-way. He presented pictures of cars scattered everywhere with children running out through the cars. It has become a safety issue. Commissioners will have Bradley Petersen take a look at it and determine what options exist if any on this matter.

Megan Stark, Organizing a half marathon, 5k and 10K in Hibbard area (Fundraiser for cancer patients) on October 7, 2017

Officer Mike Courtney was present; however Megan Stark did not show up. No discussion was had.

Chief Davis, Burn Ban Discussion and potential signing of ordinance

Trevin Ricks and Mike Courtney were present for this discussion. Chief Davis said he is reluctant to issue a ban that takes away the public's rights. There are no indicators that our area is problematic, however, for the Eclipse the ban would be a good idea. Troy worked on a draft of a temporary ban, it was brief and specific. The ban is effective today August 14, 2017, and will continue through August 28, 2017, wherein it will expire on its own terms. The Chief said it is easier to release a ban than it is to add one. The ban can be removed earlier if needed.

The BLM, Forest Service, and INL have gone to a stage two restriction. This means no smoking outside vehicles or buildings and includes no chain saws or power equipment during certain hours. Chief Davis would also like to add no burn barrels. He would like to send out a public announcement and will also post a notice on their website.

Commissioner Ricks motioned to approve Ordinance #414 Temporary Open Fire Burn Ban. Commissioner Weber seconded the motion and voting was unanimous.

The Chief will make sure the notice is posted at the Court House and the Clerk's office. He will notify Jared Arnold to post at the Fairgrounds and all of the parks. Officer Courtney said he will make sure it is posted on the Sheriff's Office.

Eric Reiser, GPC Architects regarding Courthouse maintenance phasing

John Rowland, Hayden Goudy, Eric Reiser with GPC Architects and Bradley Peterson were present. Eric presented the Commissioners with a proposal in phases. These phases depend on County funding; projects can be released and performed as individual projects.

- **Phase 1**
This project is considered a priority. The VRF system has minimal changes to the building. This is a very efficient heating and cooling system. It is versatile, digital and self-programing. You can heat in one room and cool in another. The system is internet friendly and sends out alerts before there is a malfunction. Bradley has information he will share with the Commissioners. A mechanical sub-contractor will be needed for this project.
- **Phase 2**
This is a roof structure project. There is currently heat loss on the existing roof. This phase requires a Structural Engineer and an evaluation. The structural evaluation is the majority of the cost of this plan, there is also a Truss upgrade built into the bid. A high efficiency roof is needed. There is only 10 % added for unknown charges or damages built into this bid. The evaluation will be thorough and there should not be other unforeseen charges.
- **Phase 3**
This project consists of roof top units for larger rooms and can wait for the next fiscal year. John and Hayden thought they could postpone the roof repairs for a period of time.

There is currently no backup generator at the Sheriff's Office/Jail.

Commissioner Weber is concerned about the major overhaul that needs to take place at the Court House. The budget needs to be reviewed in order to plan these projects as needed. The heating and cooling system is a priority, when the money is available all other projects can be put out for bid.

Commissioner Weber said energy savings has merit; hundreds of dollars are being paid out for inefficiency. Commissioners will soon be able to see if there is any money left over from this year's budget.

Commissioner Ricks motioned to approve the design portion of GPC Maintenance Phasing Project. Commissioner Weber seconded and voting was unanimous.

Eric said there would be three AIA contracts that need to be signed; he will get them to Troy to review. Commissioner Smith would like to view them at the next Commissioner meeting if possible.

Commissioner Weber would like some of this completed before winter. Eric said the structural evaluation will start soon. He said the HVAC upgrade is a costly move and Commissioners need to keep that in mind. Bradley Peterson will send the Commissioners more information.

Bradley also briefly discussed the gravel pit issue and said that he will look into it further.

Commissioner Smith made a motion to adjourn the Commission meeting at 3:10 p.m. Commissioner Weber seconded and voting was unanimous.

Approved

Jon O. Weber, Commission Chairman
Todd Smith, Commissioner
Kimber Ricks, Commissioner