



LOWER POTTS GROVE TOWNSHIP

Board of Commissioners:

Michael McGroarty, *President* • Robert W. Mohollen, *Vice-President*

William Keohane • James Hutchinson • Eileen Bailey

Edward C. Wagner, *Manager*

1963 East High Street, Pottstown, PA 19464 610-323-0436 Fax: 610-323-3824
www.lowerpottsgrove.org

LOWER POTTS GROVE TOWNSHIP PARKS AND RECREATION BOARD Monday, June 22, 2026

The regularly scheduled Parks and Recreation meeting was held on Monday June 22nd, at 6:30PM.

Bob Van Bramer
Thomas Orlando - absent
Thomas C. Troutman
Brian Ward - absent
Philip Johnson
Samantha Cronrath

Mr. Johnson made the motion to approve the April 2026 Minutes, seconded by Mr. Troutman and carried out 3-0 in favor.

TOWNSHIP STAFF REPORT

Public Works Report

Mr. Hoiser reported that Public Works is looking for some help with park clean-ups. Mr. Hoiser asked if the clubs would be able to gather parents/volunteers in order to help clean the park/fields. Mr. Van Bramer reported that the little league does currently attempt to do that with little response. Mr. Hoiser reported that with the small crew Public Works currently has, it is difficult to get to everything in the park. Mr. Hoiser pointed out that last year a lot of work was done to make the fields look nice. Mr. Van Bramer stated that he understood the problem and as the head of the Little League he does understand that sometimes maintenance pays more attention to what they want than what is needed. Mr. Van Bramer stated that these issues are supposed to be taken care of by their maintenance person and that the Little League needs to help. Mr. Van Bramer stated that they are working on fundraising to get a tractor to help drag the fields and that next year there should be more assistance. Mr. Van Bramer discussed the difficulty of getting people to volunteer. Mr. Troutman discussed how he does not see parents being overly involved with children's activities, citing his experience working with scouts.

Park Report

Ms. Cronrath reported that in April of 2026 Public Works Pothole patched roads in the Township, mowed, trimmed, and emptied trash at The Township parks/open areas weekly,



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Installed new landscaping at the Township Building, Cleaned storm drains throughout the Township before and after storms, continued the insulation project at 1239 N Pleasantview Rd, Replaced wooden retaining wall at the Township Building, dragged and sprayed the ball fields at Gerald Richards, installed millings on Gerald Richard front parking lot, and Removed thirteen dead trees along Snell Rd. in May of 2026 Public works pothole patched roads throughout the Township, cut and trimmed parks and open spaces on a weekly basis, removed dead trees and trash from 697 Price St, cleaned storm drains throughout the Township before and after storms, continued working on insulating our shop, replaced seven main hole castings for upcoming paving project, dragged and sprayed the baseball fields at Gerald Richards, tar sealed Crestwood Dr, boom mowed throughout the Township, poured a footer and started laying bricks for the new Township digital sign, and turned on and tested the irrigation system at Sanatoga Park.

Budget

Ms. Cronrath presented the board with the Park and Recreation budget, the current budget, and the 3 years to date. Ms. Cronrath let the Board know that the Finance Team is happy to answer any questions they may have regarding the budget. Mr. Jonson asked if repairs for parks came out of this budget, Ms. Cronrath confirmed that they would come out of the Park and Recreation budget.

Old Business

Community Day 2026

Ms. Conrath reported that there was not much to update on Community Day yet. Ms. Conrath confirmed that she has reached out to the vendors to confirm they are still on schedule and is getting positive responses that the vendors plan to attend. Ms. Cronrath stated she was still waiting to hear back from the face painter, but that she believed she may have a back up if the current vendor did not wish to do it. Ms. Cronrath went through the food vendors that will be attending the events, including the Munch Boxx and the local Sticky bun place. Ms. Cronrath showed the board the rough draft of the flyer for the event. Mr Johnson asked if the Township had been awarded the funds from the America 250 grant that was applied for. Ms. Cronrath stated that is was granted, and that the Township is currently looking into the best use of the funds. Ms. Cronrath stated that perhaps the Township could get a second craft that is more focused on America. Mr. Troutman asked for confirmation of the Community Day Date. Ms. Cronrath confirmed that it would be on 9/12/2026. Mr. Johnson Stated that the DAR may be able to assist with that. Mr. Troutman stated that he would like to see a croquet game at the Community Day.



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2026 Summer Concerts:

Ms. Cronrath reported that the concerts are to be on the Sunday following this meeting 6/28/2026. Ms. Cronrath stated that the series would be kicked off by The Bill Koss Combo. Ms. Cronrath informed the board that she would not be at this concert due to a scheduling conflict, but that Public Works and the Township manager would be ensuring that all ran smoothly. Ms. Cronrath stated that there are plans to have a food truck for Flamin' Dicks and the Hot Rods, Barefoot Bobby and the Breakers, and Stephanie Grace. Ms. Cronrath also stated that the Livewire concert will also have a food truck, but as that is a fundraiser for Adventure Grove, they would be handling arranging the food truck. Mr. Troutman asked if the food was being given away or if the residents would need to purchase it. Ms. Cronrath reported that the residents would need to purchase the food, but as always there would be free water. Ms. Cronrath explained that the truck agreed to not charge the Township to come out to the event, but that in turn, they do need to charge the residents to make a profit from the event. Mr. Troutman suggested getting a box of pretzels to give out at the concert. Ms. Cronrath stated that she would look for that for next year.

Bird Watching

Ms. Cronrath turned the meeting over to Mr. Johnson to discuss the bird watch. Mr. Johnson stated that there were 2 participants who were very enthusiastic about the event. The Weather was not the best, which made it difficult to observe different birds. Mr. Johnson stated that he would like to do the events again, possibly mid-fall. Ms. Cronrath stated that the participants were very happy with the events and seemed to enjoy the trails.

Gerlad Richards Park Clean Up:

Ms. Cronrath stated that the next order of business was to follow up on the Gerald Richards Park Clean Up. Ms. Cronrath addressed Mr. Van Bramer and reminded him that he and Mr. Ward were supposed to prepare a list of what they currently do to maintain the park, as well as what they think they could add. Ms. Cronrath asked Mr. Van Bramer if he has his list. Mr. Van Bramer stated that he did not have it ready yet. Ms. Cronrath asked Mr. Van Bramer to please have that list ready at the next meeting so that a discussion could be had. Mr. Van Bramer stated he would do his best. Mr. Hoiser stated that he is also working with local communities to assist with park clean ups.

New Business

North Pleasantview Master Plan:

Ms. Cronrath stated that the last order of business for the meeting Ms. Cronrath stated that she provided the board with the most recent copy of the Master Plan. Ms. Cronrath also stated that she is in the process of setting up the Master Plan Committee and that Mr. Johnson had agreed to be the Park and Recreation Board Member representative. Ms. Cronrath stated that Mr. Johnson,



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Mr. Hoiser, herself, as well as a commissioner and some residents will be participating in the committee. Mr. Troutman stated that the committee should be made up of people who are well versed in the Township. Ms. Cronrath stated that there are multiple people on the board who are well versed in the Township. Mr. Van Bramer confirmed that what was being looked at was a proposal and that it had not been accepted yet. Ms. Cronrath stated that was correct but that it would be going to the Board of Commissioners at their next meeting. Mr. Troutman asked who was going to be on the committee. Ms. Cronrath stated that it would be herself, Mr. Hoiser, Mr. Johnson, Mr. and Mrs. Keohane, as well as some residents.

Comments by Board Members

Mr. Troutman spoke regarding trails. Mr. Troutman stated that he feels enough is not being done to maintain and advertise our trails. Mr. Hoiser discussed the current operations with trails including signage and how they are maintained. Mr. Troutman discussed the trails he uses, and that he does not feel there is enough advertisement for the trails. Mr. Troutman suggested a newsletter that would be available at the Township building discussing items such as trails and where they are as well as better signage. Mr. Troutman discussed how the trails used to be set up before new developments were put in. Mr. Johnson suggested editing the descriptions on the website. Mr. Troutman wanted something on paper that can be handed out for all trails and community events with a map. Mr. Troutman also suggested having this pamphlet put on community systems/bulletin boards. Mr. Troutman stated that he felt more needs to be done for advertising the trails. Ms. Cronrath stated that she would bring it up with the Township Manager. Mr. Troutman suggested setting up some hikes at our trails for scouts' groups. Mr. Troutman stated that he would like something to help keep the electric bikes/scooters off the roads/trails. Ms. Cronrath informed him that she believes there is something being discussed to that effect. Mr. Troutman asked if sprinklers were being used at Sanatoga Park. Mr. Hoiser confirmed that it is currently running. Mr. Troutman Stated that he felt some of the Developments and the Sportsmans Club should have members on the committee. Ms. Cronrath stated she would discuss that with the Manager.

Comments by Visitors

Next Meeting

Mr. Troutman made a motion to dismiss, seconded by Mr. Johnson. The meeting concluded at 7:04PM.

The next regularly scheduled meeting will be held on Monday July 27th, 2026.



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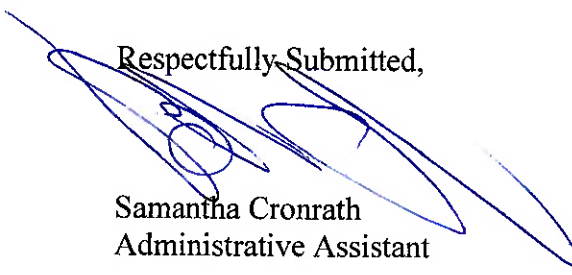
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Respectfully Submitted,



Samantha Cronrath
Administrative Assistant