LOCKPORT, ILLINOIS

FEBRUARY 11, 2025

TOWN CLERK'S RECORD BOOK TOWN FUND

The Lockport Township Board of Trustees met at the Lockport Township Building, Multi-Purpose Room 127, 1463 S. Farrell Road, Lockport, IL 60441 on Tuesday, February 11, 2025 at 6:34 PM with Supervisor Alex Zapien presiding.

Present were Trustees Gregg Bickus, Karen Johnson, Dean Morelli and Denise Salvino, Clerk Erin Haas Gotts, Assessor Mary Ann Williamson (leaves at 6:59 PM), Commissioner Jim Louch (leaves at 7:31 PM), Collector Jessica Cannaday and Attorney Gary Mueller. The meeting agenda was posted at the Lockport Township Government Building, the Lockport Township website (Clerk's section), the website calendar and also on the Community Center door.

On a Motion of Johnson, seconded by Salvino to approve the minutes from the previous regular meeting held on January 14, 2025.

MOTION CARRIED

On a Motion of Johnson, seconded by Salvino to approve the minutes from the special meeting held on January 27, 2025.

MOTION CARRIED

The total bill amount includes a payment to Conley Excavating in the amount of $94,713.12 for the Bonnie Brae Watermain Improvements, a payment to Action 1 Construction, Inc. in the amount of $187,200.00 for the garage and a transfer of monies to the Road and Bridge Fund in the amount of $202,414.79 for the second plow truck.

On a Motion of Johnson, seconded by Salvino to approve the total bills and payroll in the amount of $602,309.56. Roll call vote resulted in Bickus Aye, Johnson Aye, Morelli Aye, Salvino Aye and Zapien Aye.

MOTION CARRIED

Citizens Wishing To Address The Board- There were no citizens wishing to address the Board.

Assessor's Report- Assessor Williamson mentioned that an inequity statement was made by a tax payer at a previous meeting and she would like to clear up that statement. Assessor Williamson explained the assessment process and equity study process. She also mentioned that assessors can receive a monetary bonus award through the Department of Revenue. This award is based on performance. The assessor's requirements are a three- year average level assessment between 31 1/3 percent and 35 1/3 percent of the fair cash value for the assessment jurisdiction and a coefficient of dispersion no greater than 15 percent for counties with more than 50,000 inhabitants. Assessor Williamson stated that this award can only be received if equity in your Township is accurate and she has met this performance requirement every year since she has taken office in May 2020. Assessor Williamson handed out a packet to the Trustees and the Supervisor. The packet contained email questions from the tax payer, Assessor Williamson's response and property assessments of the voting member's property. Trustee Bickus asked how an area of a neighborhood is established. Assessor Williamson commented that neighborhoods were already established before she started working here. She mentioned that when a new subdivision is developed, they will become their own neighborhood. There was additional discussion about incorporated and unincorporated properties.

Clerk's Report- All qualified Will County residents can vote early at the Lockport Township building. Early Voting and Grace Period Voting will be available on March 17, 2025 and run through March 29, 2025.

Clerk Gotts stated that the 2025/2026 budgets are on display in her office for the required 30- day time period and are available for inspection during normal business hours. The legal notices for the 2025/2026 budget public hearings to be held on March 3, 2025 at 6:00 PM at the Township building were published in the Joliet Herald News.

Clerk Gotts stated that the deadline for any agenda item requests for the Annual Town meeting is March 1, 2025.

The Clerk's office has been busy with the diaper drive program, notarizations and FOIA requests.

Building Report- Supervisor Zapien and the Township's senior maintenance employee updated the Board on the new garage. Supervisor Zapien stated that the new garage has passed the final inspection. There was discussion about the keys to the garage, the exhaust fan, a cover for the CO monitor and the drainage elevation. Supervisor Zapien will contact the contractor about the drainage.

Discussion & Approvals- Supervisor Zapien broke down the new garage contract payments. Action 1 Construction, Inc. submitted an invoice in the amount of $208,800.00 for approval by the Board. There was discussion about the change orders and who is responsible for the cost.

On a Motion of Johnson, seconded by Morelli to approve the Action 1 Construction, Inc. invoice in the amount of $208,800.00. Roll call vote resulted in Bickus Nay, Johnson Aye, Morelli Aye, Salvino Nay and Zapien Aye.

MOTION CARRIED

Supervisor Zapien asked the Board if more information would be needed to approve the three change orders that were submitted by Action 1 Construction, Inc. Trustee Bickus stated that the approval of the $208,800.00 included the change order amounts. Trustee Johnson commented that she did the math and the change orders were not included in the invoice. There was discussion with the Board. Trustee Bickus believes that the Township should not be responsible for the relocation cost of the utility lines.

On a Motion of Johnson, seconded by Salvino to table the approval of the change order for the relocation of the utility lines.

MOTION CARRIED

On a Motion of Johnson, seconded by Salvino to approve the change orders for the concrete, window, door, installation of the metal panel to the back wall of the garage and the fire alarm drawing, panel and piping in the amount of $5,775.00. Roll call vote resulted in Bickus Aye, Johnson Aye, Morelli Aye, Salvino Aye and Zapien Aye.

MOTION CARRIED

The maintenance department would like to purchase three storage pallet racks and six additional beams for the new garage. The total cost would be $2,550.00.

On a Motion of Johnson, seconded by Salvino to purchase three pallet racks and additional beams. Roll call vote resulted in Bickus Aye, Johnson Aye, Morelli Aye, Salvino Aye and Zapien Aye.

MOTION CARRIED

The Romeoville 35th Annual State of the Village Address will be held on March 20, 2025 at the Romeoville Athletic & Event Center. Supervisor Zapien asked the Board if they would like to attend this event.

On a Motion of Johnson, seconded by Salvino to purchase up to nine tickets for the Romeoville 35th Annual State of the Village Address. Roll call vote resulted in Bickus Aye, Johnson Aye, Morelli Aye, Salvino Aye and Zapien Aye.

MOTION CARRIED

New Business- Supervisor Zapien asked the Board to submit their scholarship selections by March 3, 2025.

Supervisor Zapien updated the Board on the Community Mental Health Program.

Lockport Township residents should receive the spring newsletter by the end of the month.

Upcoming Events- The Lockport State of the City event will be held on February 18, 2025 from 11:30 AM to 1:30 PM at Rancho Los Guzman.

The Mobile DMV event will be held on March 14, 2025 from 10:00 AM to 2:00 PM at the Lockport Township Building

On a Motion of Salvino, seconded by Bickus to recess the meeting until February 26, 2025 in the Supervisor's Office at Lockport Township Government, 1463 S. Farrell Road, Lockport, IL 60441. The meeting recessed at 7:39 PM.

MOTION CARRIED

The Lockport Township Board of Trustees reconvened the regular meeting held on February 11, 2025 on Wednesday, February 26, 2025 at the Lockport Township Building, Supervisor's Office, 1463 S Farrell Road, Lockport, IL 60441 at 2:38 PM with Supervisor Alex Zapien presiding.

Present were Trustees Karen Johnson (via ZOOM) and Denise Salvino, Clerk Erin Haas Gotts and Highway Commissioner Jim Louch. Absent were Trustee Gregg Bickus, Dean Morelli and Collector Jessica Cannaday. The meeting agenda was posted at the Lockport Township Government Building, the Lockport Township website (Clerk's section), the website calendar and also on the elevator entrance area.

On a Motion of Johnson, seconded by Salvino to approve total bills and payroll in the amount of $253,352.72. Roll call vote resulted in Johnson Aye, Salvino Aye and Zapien Aye.

MOTION CARRIED

Citizens Wishing To Address The Board- There were no citizens wishing to address the Board.

On a Motion of Salvino, seconded by Johnson to approve Assessor transfer of funds which include:

• $253.50 from 001-6990 Contingency to 001-5330 Legal

• $222.89 from 001-6990 Contingency to 001-6510 Office Supplies

Roll call vote resulted in Johnson Aye, Salvino Aye and Zapien Aye.

MOTION CARRIED

On a Motion of Salvino, seconded by Johnson to approve Clerk transfer of funds which include:

• $555.76 from 002-6900 Contingency to 002-4211 Extra Hours Worked

Roll call vote resulted in Johnson Aye, Salvino Aye and Zapien Aye.

MOTION CARRIED

On a Motion of Salvino, seconded by Johnosn to approve Town transfer of funds which include:

• $879.99 from 004-6990 Contingency to 004-5320 Engineering

• $177.00 from 004-6990 Contingency to 004-5745 Cable TV- Lockport

• $600.00 from 004-6990 Contingency to 004-8922 Yard Maintenance

Roll call vote resulted in Johnson Aye, Salvino Aye and Zapien Aye.

MOTION CARRIED

On a Motion of Salvino, seconded by Johnson to adjourn the meeting at 2:41 PM.

MOTION CARRIED

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ERIN HAAS GOTTS, TOWN CLERK