



2022-2023

# ANNUAL REPORT



[www.lindenhurstil.org](http://www.lindenhurstil.org)



847-356-8252



[www.facebook.com/LindenhurstIL](https://www.facebook.com/LindenhurstIL)



[www.instagram.com/lindenhurstil](https://www.instagram.com/lindenhurstil)

# OVERVIEW

Dear Stakeholders and Community Members,

It is with great pleasure and pride that we present to you the Annual Report for the past fiscal year. This document encapsulates a year of unwavering dedication, collective effort, and remarkable achievements within our Village. As you navigate through this report, we are delighted to share the significant milestones we have achieved in both operations and financial performance, all of which have been made possible through our commitment to excellence and your support.

From infrastructure development to public safety enhancements, we have invested our resources and expertise into nurturing a cohesive and thriving community. Through collaborative efforts with local businesses, educational institutions, and community organizations, we have strengthened partnerships that bolster our collective progress.

In our report, you will find an array of projects undertaken, highlighting the positive impact they have had on the lives of our residents. We firmly believe that sustainable growth is the cornerstone of a vibrant community, and this report serves as a testament to the progress we have made in this direction.



## VISION



The Village of Lindenhurst endeavors to be the friendliest and most appealing community in Lake County, Illinois; enriched by small-town values and traditions, fostering an atmosphere where citizens and businesses can thrive.



## MISSION

The Village of Lindenhurst, in partnership with our community, strives to provide a safe, healthy, and vibrant environment through quality customer service, public safety, progressive leadership, and financial responsibility.

## VALUES



**Vision**

Embracing innovative solutions for a better future.

**Accountability**

Demonstrating transparency through ethical, efficient government.

**Leadership**

Inspiring and expecting the best of ourselves, each other, and our community.

**Unity**

Connecting people through collaborative engagement.

**Excellence**

Striving to be our best through integrity, teamwork, and exceptional customer service- nurturing a friendly, desirable place to live.

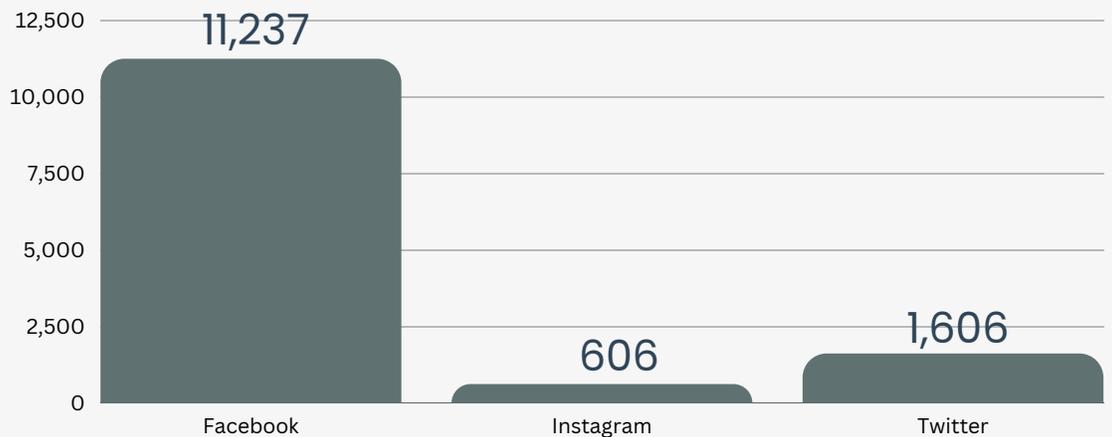
# ADMINISTRATION General

## HIGHLIGHTS

- Sent out the Village's second community survey with updated questions and received a higher response rate of 18.95% than the 2018 survey of 17.80%.
- Hosted the Village's first-ever Food Truck Event at Village Hall with five different food trucks.
- Worked with a new website developer to develop an enhanced design for the new Village website.
- Began updating the Village communications plan to provide more structure and policy around our communication efforts.

## Communications by the Numbers

**Average Reach**  
Social media posts received per Month



## Follower Growth

Beginning April 30, 2022- May 1, 2023



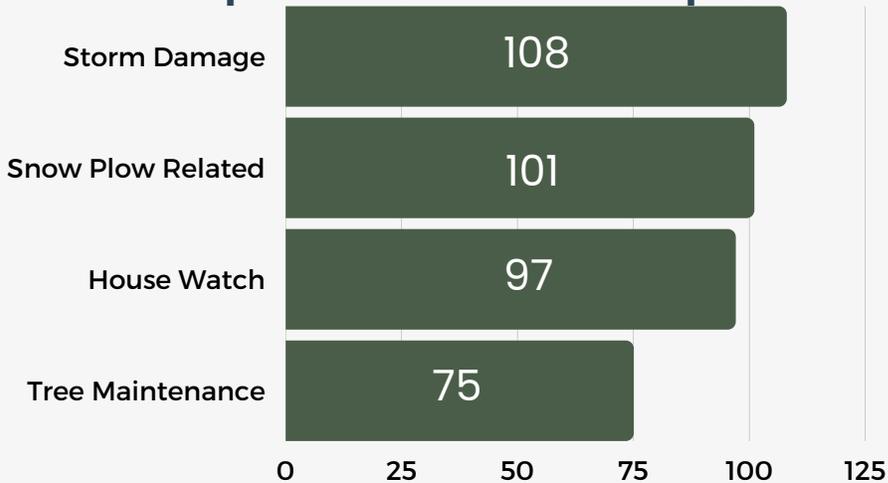
# ADMINISTRATION General

## HIGHLIGHTS

### Strategic Priority Dashboard Recap

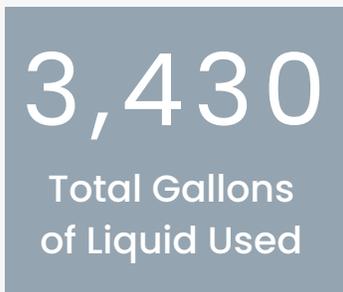
#### Service Requests

##### Top 5 Submitted Service Requests

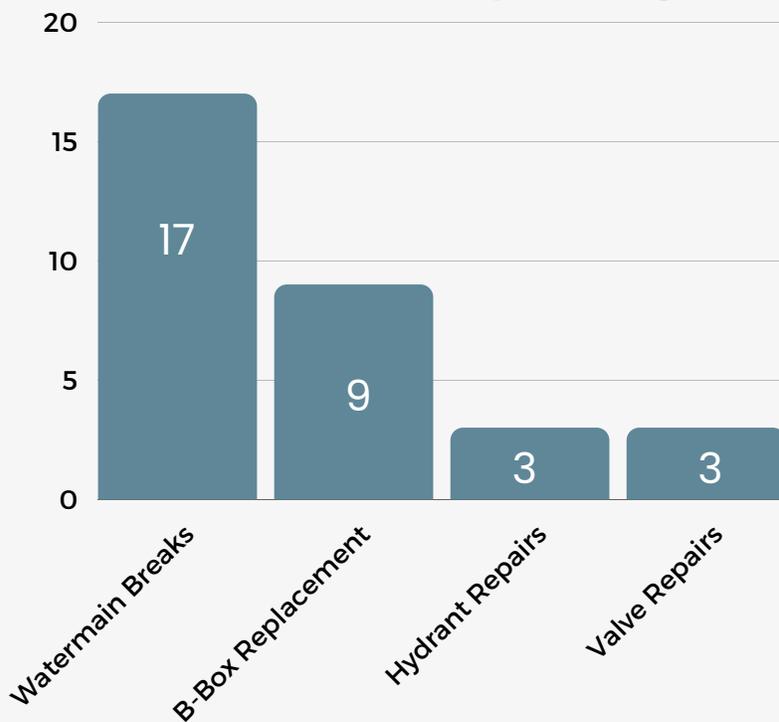


\*\* Note: An ice storm occurred in February, which resulted in many storm damage requests.

#### FY22-23 Snow Season Recap



#### Water Distribution System Repairs



# ADMINISTRATION

## Economic Development



### HIGHLIGHTS

## Economic Incentives

- In May 2022, a TIF (Tax Increment Financing) District was established to support economic development and growth for certain properties along Grand Avenue. There have been numerous inquiries. No formal inquiries for assistance have occurred as of April 30, 2023.
- Provided LEAP (Lindenhurst Economic Assistance Program) grants to two businesses – Camp Bow Wow and Chance’s Bar and Video Gaming. Conducted the review of five potential LEAP applications.
- Applied for planning assistance from APA-IL to initiate Grand Avenue visioning processes and develop concept plans for key properties.

## New Addition to the Team

Hired an economic development specialist to enhance the local economy by creating and implementing strategies, supporting businesses, attracting investments, and stimulating development. The specialist’s expertise helps identify areas for improvement, fosters growth, and promotes sustainable business development within the community.

## Enhanced Social Media Presence

- Implemented a proactive economic development social media presence across Village social media platforms to raise awareness and promote local businesses
- This strategy resulted in six specific social media posts and twelve general economic development social media posts to promote and attract investment.

# ADMINISTRATION

## Economic Development



### HIGHLIGHTS



## Retention Efforts

- Conducted nearly 100 “speed” business visits during Small Business Week to introduce the ED Specialist, provide pertinent business resources, and offer a letter of support and gratitude from the Village.
- Visited five businesses individually to assess their needs, challenges, and opportunities for growth. These visits enabled tailored support, resources, and recommendations to help their businesses thrive.
- Created an online form for business communications and assistance requests by current or new businesses (three businesses completed the survey).
- Distributed a survey completed by nearly 10% of the business community to gather feedback and identify improvement areas of development.

## Outreach

- Outreach efforts to target residential developers and commercial realtors to stimulate investments and developments along Grand Avenue (four) and Highway 45 (three) and within the community in general (five).
- Retail outreach focused on attracting and retaining retail businesses by creating a business resource infographic.
- Developing relationships with regional economic development partners, including meetings with Lake County Partnership and Lake County Engineering Department (three).

## Site Selection & Development

- Created and published the Lindenhurst New Development Storyboard displaying newly approved land use applications. Used the Storyboard platform as part of site selection services for new commercial businesses interested in Lindenhurst (one).
-

# ADMINISTRATION

## HIGHLIGHTS

### Human Resources

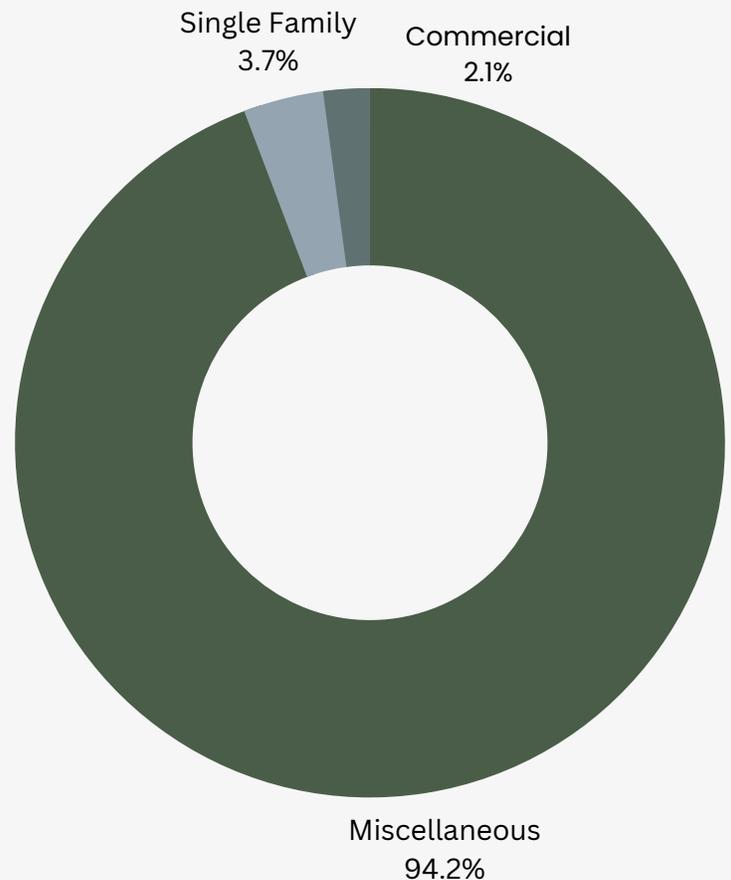
- Finalized and ratified initial collective bargaining agreement with the Fraternal Order of Police.
- Conducted a Village-wide training day on Martin Luther King, Jr. holiday, including mandatory training, elective training, and a community service project.
- Six employees, two from each department, underwent “Leadership Essentials” training provided over a six-week period facilitated by Lake Forest College.

### Budget & Finance

- 0% increase to the property tax levy.
- Created a comprehensive fee schedule consolidating all fees into a singular document.
- Implemented the Information Technology Fund to improve transparency and administration of technology expenses.

### Building & Engineering by the Numbers

- The Fiscal Year 2022-2023 Permitting year resulted in \$173,021.48 in revenue. Of the \$173,021.48, \$69,399 were single family home permits.
- As indicated in the single family homes in the graph, Briargate construction continued this year with 19 new homes built throughout the year.



# ADMINISTRATION

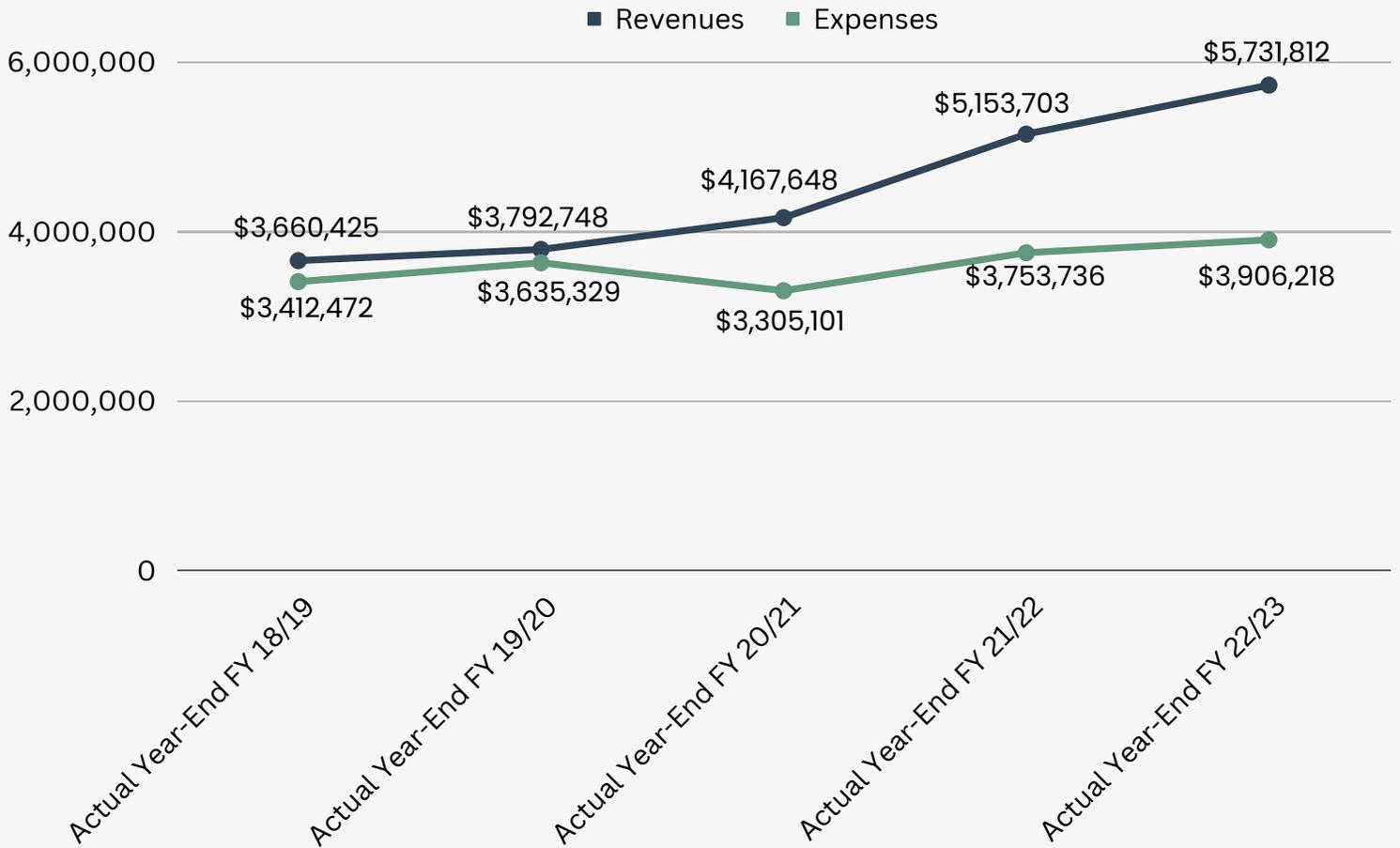
## Fiscal Year 2022-2023 Budget Wrap-Up

### HIGHLIGHTS

#### General Fund Revenue & Expenses

It was another strong year for the General Fund, with revenues exceeding expenditures by \$1,825,594. Compared to the FY23 budget, the year-end revenues were higher than anticipated, with the real estate tax, income tax, sales tax, and other revenue exceeding budget estimates.

#### General Fund Revenues & Expenditures



**\$3,906,218**

General Fund- Expenses  
Actual Year End  
Fiscal Year 2022-2023

**\$5,731,812**

General Fund- Revenues  
Actual Year End  
Fiscal Year 2022-2023

# ADMINISTRATION

## Fiscal Year 2022–2023 Budget Wrap-Up

### HIGHLIGHTS

#### General Fund Revenue & Expenses

##### General Fund Revenues

Fund	Proposed Budget FY 23/24	Actual Year-End FY 22/23	Change From FY22/23	FY 22/23 Budget	Actual FY 22/23 Year-End Variance From Budget
Real Estate Tax	\$528,151	\$478,865	\$49,286	\$476,993	\$1,872
Simplified Municipal Tax	\$94,406	\$123,459	\$(29,053)	\$151,121	\$(27,662)
Building Permits	\$191,310	\$173,021	\$18,289	\$196,492	\$(23,471)
Income Tax*	\$1,502,060	\$2,373,011	\$(870,951)	\$1,383,464	\$989,547
Sales Tax*	\$1,550,112	\$1,982,535	\$(432,423)	\$1,468,514	\$514,021
Other Revenue	\$457,063	\$600,921	\$(143,858)	\$(161,492)	\$762,413
<b>Totals General Fund</b>	<b>\$4,323,102</b>	<b>\$5,731,812</b>	<b>\$(1,408,710)</b>	<b>\$3,515,092</b>	<b>\$2,216,720</b>

\*Per Village Fiscal Policy, 10% of sales and income taxes are diverted to Community Capital annually. This revenue figure is before transfers.

##### General Fund Expenses

Fund	Proposed Budget FY 23/24	Actual Year- End FY 22/23	Change From FY22/23	FY 22/23 Budget	Actual FY 22/23 Year-End Variance From Budget
Administration	\$461,859	\$453,086	\$8,773	\$475,522	\$(22,436)
Engineering & Bldg	\$157,527	\$160,699	\$(3,172)	\$156,296	\$4,403
Building & Grounds	\$43,670	\$26,877	\$16,793	\$31,920	\$(5,043)
Police	\$2,509,957	\$2,272,983	\$236,974	\$2,425,524	\$(152,541)
Streets	\$1,147,873	\$992,573	\$155,300	\$1,059,012	\$(66,439)
<b>Totals General Fund</b>	<b>\$4,320,886</b>	<b>\$3,906,218</b>	<b>\$414,668</b>	<b>\$4,148,274</b>	<b>\$(242,056)</b>

# ADMINISTRATION

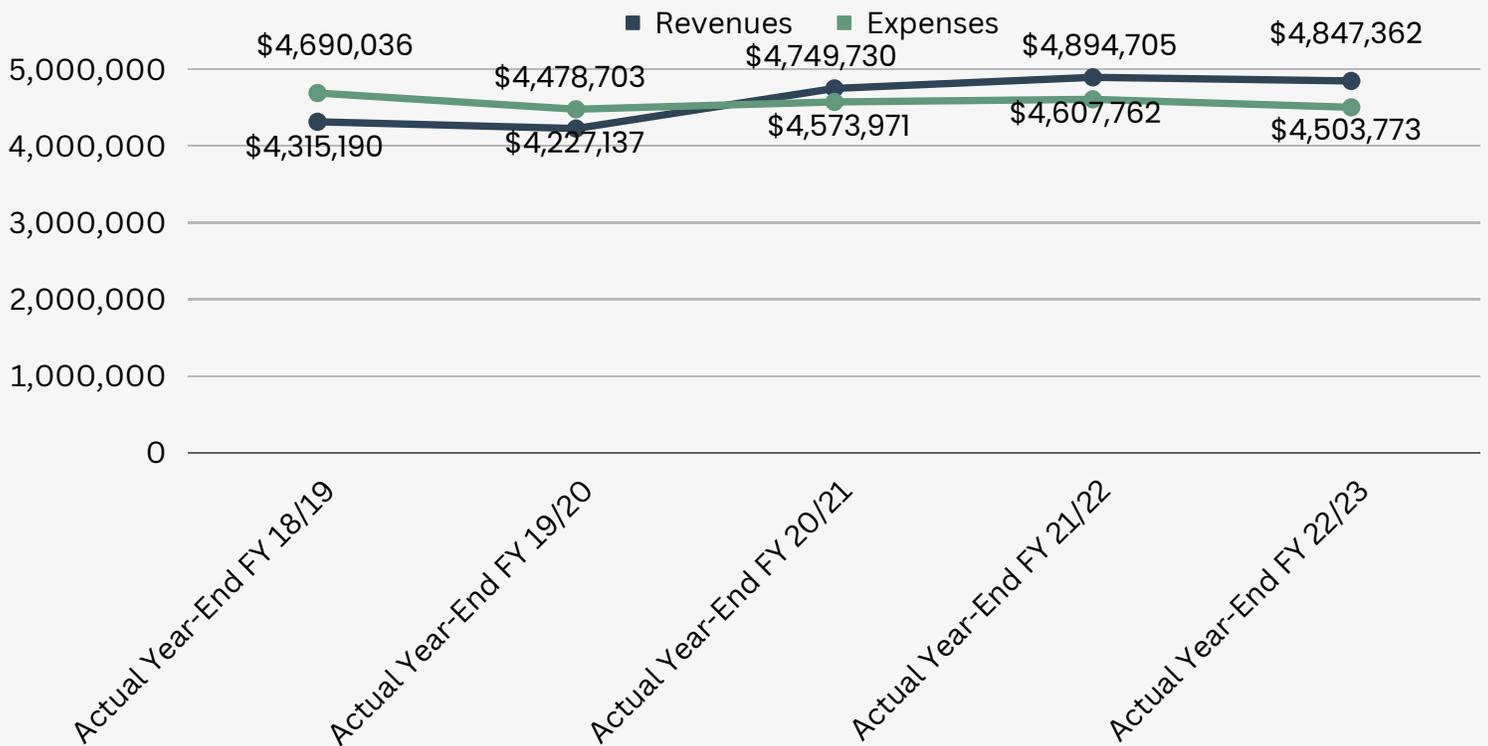
## Fiscal Year 2022-2023 Budget Wrap-Up

### HIGHLIGHTS

#### Water/Sewer Fund Revenue & Expenses

Compared to the FY23 budget, the year-end revenues for the Water/Sewer Fund exceeded budget estimates by \$304,602. Water and Sewer revenues are budgeted based on a three-year average of historical water pumping. This year experienced higher water usage than previous years, which increased water and sewer usage revenue.

#### Water/Sewer Fund Revenues & Expenditures



**\$4,503,773**

Water/Sewer Fund- Expenses  
Actual Year End  
Fiscal Year 2022-2023

**\$4,847,362**

Water/Sewer Fund- Revenues  
Actual Year End  
Fiscal Year 2022-2023

FY23 Water Usage  
**\$2,241,559**

FY23 Sewer Usage  
**\$2,208,491**

# ADMINISTRATION

## Fiscal Year 2022-2023 Budget Wrap-Up

### HIGHLIGHTS

#### Water/Sewer Fund Revenue & Expenses

##### Water/Sewer Fund Revenues

Fund	Proposed Budget FY 23/24	Actual Year-End FY 22/23	Change From FY22/23	FY 22/23 Budget	Actual FY 22/23 Year-End Variance From Budget
Sewer Usage	\$2,116,937	\$2,208,491	\$(91,554)	\$2,033,117	\$175,374
Water Usage	\$2,242,771	\$2,241,559	\$1,212	\$2,148,774	\$92,785
Sewer Penalty	\$31,103	\$25,065	\$6,038	\$30,795	\$(5,730)
Water Penalty	\$29,720	\$24,161	\$5,559	\$29,425	\$(5,264)
Interest	\$11,441	\$54,030	\$(42,589)	\$30,000	\$24,030
Capital Fees	\$259,200	\$262,202	\$(3,002)	\$258,660	\$3,542
Other Revenue	\$10,890	\$31,854	\$(20,964)	\$11,989	\$19,865
<b>Totals Water &amp; Sewer</b>	<b>\$4,702,062</b>	<b>\$4,847,362</b>	<b>\$(145,300)</b>	<b>\$4,542,760</b>	<b>\$304,602</b>

##### Water/Sewer Fund Expenses

Fund	Proposed Budget FY 23/24	Actual Year-End FY 22/23	Change From FY22/23	FY 22/23 Budget	Actual Year-End Variance From Budget
Waterworks Admin*	\$2,298,756	\$2,365,204	\$(66,448)	\$2,295,824	\$69,380
Sewer	\$824,509	\$722,453	\$102,056	\$800,798	\$(78,345)
Water	\$1,577,263	\$1,416,116	\$161,147	\$1,451,175	\$(35,059)
<b>Totals Water &amp; Sewer</b>	<b>\$4,700,528</b>	<b>\$4,503,773</b>	<b>\$196,755</b>	<b>\$4,547,797</b>	<b>\$(44,024)</b>

\*Includes debt service expenses.

# ADMINISTRATION

## Fiscal Year 2022–2023 Budget Wrap-Up

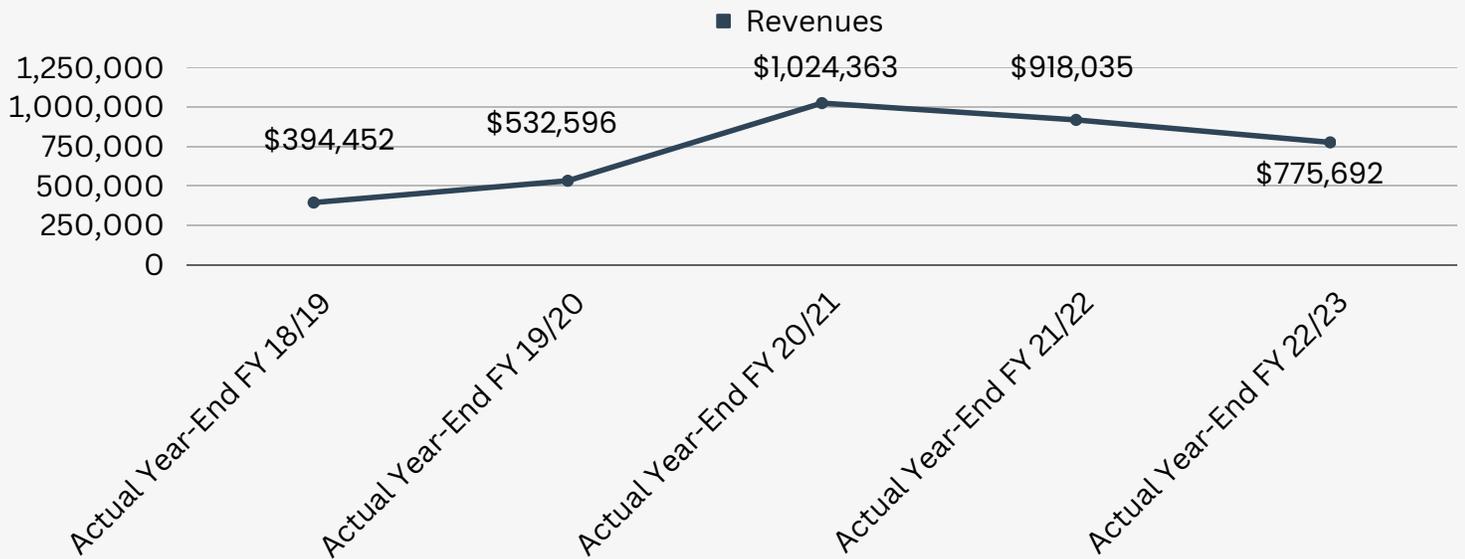
### HIGHLIGHTS



## Motor Fuel Tax (MFT) Fund Revenues

The MFT Fund receives revenue from the state distributed motor fuel tax. These funds are restricted by state statute to roadway and right-of-way maintenance. In FY23, the Village received its last payment for the Rebuild Illinois Bond Funds. This is reflected along with other MFT revenues below.

**MFT Fund Revenues**



**MFT Fund Revenues**

Fund	Proposed Budget FY 23/24	Actual Year-End FY 22/23	Change From Previous Year	FY 22/23 Budget	Actual FY 22/23 Year-End Variance From Budget
MFT Collections**	\$612,312	\$775,692	\$(163,380)	\$745,122	\$30,570
Earned Interest	\$12,288	\$27,067	\$(14,779)	\$8,951	\$18,116

\*\*Revenues in FY23 include one final payment from the Rebuild Illinois Bond Funds (\$158,850.45)



# POLICE DEPARTMENT

## HIGHLIGHTS

### Personnel

- Hired five (5) new full-time officers.
- Promoted one (1) officer to sergeant
- Officer Rytina was selected as Officer of the Year for the consecutive second year.
- Officer Rytina received an "Above and Beyond" Community Award from STUDYS ministries.
- Police Officer personnel received over 860 hours of training that consisted 160 hours of leadership, 519 hours of State mandated, and 180 hours of safety.



Lindenhurst officers participated in 96 community relations activities that included ERIN program, music festivals, Juneteenth, Special Olympics, SWAC, amongst others.

### Operations

- Purchased three new fleet vehicles.
- Received ETSB grant for eight (8) new STARCOM portable radios (more than \$50,000 value).

### Statistics



#### 83 Cases Handled by Investigations

- 6 warrants issued, 2 referred to other agencies, 5 cases were referred to DEPKE, 3 cleared by arrest, 2 cases had upgraded charges after working with the LCSAO.



#### Issued 230 Ordinance Violations



#### Conducted 1,563 Traffic Stops



#### 400% increase in DUI arrests.

- FY22 had 2, with FY23 jumping to 8.

# PUBLIC WORKS

## HIGHLIGHTS

### Roads

- Completed the most ambitious road resurfacing project in recent history by resurfacing the following streets:
  - Greenwood Dr, Auburn Ln, Federal Pkwy, Federal Cir, Jefferson Dr, North Beck Rd, Penn Blvd, Penn Cir, Paine Ave, Colony Ave, Colony Ct, Ivy Cir, Nature's Way, Constitution Dr.

### Water Distribution

- Completed water main replacement on Lake Shore Dr.
- Coordinated two water main replacements for the Grand Avenue Land Bridge Project.
- Replaced three business/ commercial water meters.

### Stormwater

- Distributed 50/50 Culvert Replacement funds to six residents.
- Assisted 34 residents in mitigating standing water issues.
- Completed Longmeadow Stormwater Project.
  - Ran two new culverts under the road to relieve ponding at the end of the curve. Replaced six driveway culverts and regraded ditch line. The road was repaved after culverts were completed.

## Infrastructure Improvements by the Numbers



**3.3 miles of Village roads resurfaced**



**Replaced 800 ft of water main on Lake Shore Dr.**



**43 trees planted & maintained**



**Completed Longmeadow Stormwater Project**

# PUBLIC WORKS

## HIGHLIGHTS

### Trees

- Received Tree City USA Award for the 25th year.
- Continued tree replacement program by planting and maintaining 43 trees.
- Distributed 50/50 Tree Replacement Program Funds in the amount of \$3,514.05 to 26 households.

### Building Maintenance

- Added roof hatch at the Village Hall Garage to safely access rooftop.
- Updated HVAC Units at Public Works Operation Building.

### Operations

- Implemented Asset Management Software with Beehive Industries.
  - Staff participated in weekly meetings with Beehive to validate data and create a preventative work management schedule.

### Team Building & Community Engagement

- Completed 2nd annual Village wide Santa Parade in collaboration with the Park District. This year's event was coordinated with the Park District in two parts, with the first portion of the parade bringing Santa to the Tree Lighting. Following the tree lighting, the parade continued throughout the Village.
- Coordinated employee wide Kenosha Kingfish baseball outing.
- Assisted and participated in charity golf outing hosted by the Police Department.
- Participated in the Park District's Touch-a-Truck event.

