

VILLAGE OF LINDENHURST
2301 E Sand Lake Road

Regular Village Board Meeting Minutes
March 24, 2025
7:00pm

I. Call to Order

- A. Mayor Marturano called the Regular Village Board Meeting to order at 7:00pm.

II. Roll Call

- A. Present were Mayor Dominic Marturano, Trustees Pat Dunham, Patty Chybowski, Dawn Suchy, Heath Rosten, and Ron Grace.
- B. Absent was Trustee Pat Dickson.
- C. Also in attendance were Village Administrator Clay Johnson, Village Attorney Julie Tappendorf, Acting Police Chief Eric Senica, Operations Director Kevin Klahs, Assistant to the Village Administrator Karleen Long, Utility Systems Manager Charles Hernandez, and Village Clerk Melissa Forsberg.

III. Pledge of Allegiance

IV. Approval of Minutes

- A. Minutes from the Regular Village Board Meeting of March 10, 2025 were presented for approval.
- B. Trustee Chybowski made a motion, seconded by Trustee Suchy, to approve the minutes from the Regular Village Board Meeting of March 10, 2025 as presented.
1. Voice Vote
Aye - 5
Nay - 0
Abstain - 0
Motion carried.

V. Bills Presented for Payment

- A. Trustee Dunham made a motion, seconded by Trustee Grace, to approve the first set of bills for the month of March presented for payment in the amount of \$502,484.88 for invoices due on or before March 24, 2025
1. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

VI. Administration of the Oath of Office

- A. Mayor Marturano administered the Oath of Office to Emily Shaw as the new Economic Development and Special Projects Coordinator.
- B. Mayor Marturano administered the Oath of Office to Melinda Linas as the new Chief of Police.

VII. Board & Staff Reports

- A. Trustee Grace commented residents were posing questions about the electric aggregation letter received. Although there is information on the Village website, Administrator Johnson requests residents call Village Hall direct with questions.
- B. Trustee Rosten announced there would be a clean-up event on March 29, 2025.
- C. Mayor Marturano shared the following:
 - 1. Attended the St Patrick's Day parade.
 - 2. Attended Career Day at BJ Hooper School.
 - 3. Ace Hardware had a soft opening, and Grand Opening will be April 4th.
- D. Assistant to the Village Administrator Long announced on April 8, 2025 the Village would be hosting a Student Government Day for students from Lakes High School.
- E. Acting Chief Senica shared on March 14, 2025 a "Coffee with a Cop" event was hosted at the Lake Villa District Library to discuss identity theft.

VIII. Public Comment on Agenda Items

- A. None.

IX. New Business

- A. Ordinance 25-3-2314: Amending Section 111.20 of the Village Code to Increase the Number of Class A-V Liquor Licenses by One – Chance's Bar and Grill
 - 1. The new Owners of Chance's Bar and Grill is requesting a Class A-V liquor license, which allows the sale and consumption of liquor on site, while also permitting video gaming. Village staff is unaware of any changes that would alter video gaming eligibility.
 - 2. Upon completion of the sale, existing owners are required to surrender their current license, and the new license would be extended to the new owners. The number of Class A-V licenses would remain the same.
 - 3. Trustee Dunham made a motion, seconded by Trustee Grace to adopt Ordinance 25-3-2314 Amending the number of liquor licenses for Chance's Bar and Grill.
 - a. Roll Call
 - Aye - 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
 - Nay - 0

Discussion and Possible Action - The below Ordinance and Request are intrinsically linked.

- B. Ordinance 25-3-2315: Amending Title XV, Chapter 157 of the Village Code Regarding Lighting Emitting Diode (LED) Sign
- C. Request from S.T.U.D.Y.S. Ministries (656 Bridgeport Terrace) for Relief from the Signage Code to Install an LED Sign
 - 1. S.T.U.D.Y.S. Ministries submitted a request for a new LED sign within Waterford Commons in February 2025. At the February 10, 2025 Village Board Meeting, concerns were discussed regarding appearance consistency with this sign and others located within the Waterford Commons development. Additionally, concerns were also raised as to the proximity of this sign to other monument signs in the vicinity.

2. No decision was forthcoming at the February 10, 2025 meeting. However, the following action items were requested:
 - a. The Applicant was asked to consult with neighboring property owners to determine their interest in installing a LED sign.
 - b. It was requested Village staff look into potential changes to LED signage regulations.
 3. It was determined the Owners of Brainstorm and Grass Lake Grocery have no immediate plans for the installation of a LED sign.
 4. The approval of this ordinance would allow LED signs in the Neighborhood Business District under the same conditions as those in the CB, CBR-2, RO, and I Districts.
 5. With the approval of the Ordinance, the Applicant requires relief from the distance requirement from residential property and signage area. It is the intent of the Applicant to repurpose the existing sign cabinet. Currently, the distance of the sign is less than the required 100'; however, moving the sign toward the building would negatively impact sign visibility.
 6. Trustee Dunham made a motion, seconded by Trustee Suchy to adopt Ordinance 25-3-2315 Amending Section 157 of the Village Code to permit LED signage within Neighborhood Business (NB) zoning districts, as amended.
 - a. Roll Call
Aye - 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay - 0
Motion carried.
 7. Trustee Grace made a motion, seconded by Trustee Chybowski to authorize the installation of an LED sign at 656 Bridgeport Terrace for S.T.U.D.Y.S. Ministries, providing relief from the Village Code requirements for size and residential property setback.
 - a. Roll Call
Aye - 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay - 0
Motion carried.
- D. Approval: Intergovernmental Agreement between the Lake County Stormwater Management Commission (SMC) and the Village of Lindenhurst for the Rose Tree Drainage Outfall Remediation Project
1. The intergovernmental agreement between the Village and Lake County SMC has been reviewed by legal counsel and approved by SMC's Board. This Agreement is for the stormwater outfall repair from Rose Tree Lane into McDonald Woods.
 2. Trustee Suchy made a motion, seconded by Trustee Grace to authorize the execution of an intergovernmental agreement with Lake County Stormwater Management Commission awarding grant funds to the Village for the Rose Tree Outfall Remediation Project.
 - a. Roll Call
Aye - 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay - 0
Motion carried.
- E. Approval: Omnibus Action on FY 2025-2026 Vendor Bids, Quotes, and Proposals
1. As a means of improving efficiency and transparency, a master list of vendors the Village Board may consider containing bids, quotes, and proposals has been created.
 2. Many vendors are holding their pricing from the previous fiscal year, while other vendors have inflationary increases.

3. Trustee Suchy made a motion, seconded by Trustee Dunham to approve the FY 2026 solicited bids, quotes, and proposals as presented.
 - a. Roll Call
Aye - 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay - 0
Motion carried.

- F. Approval: Enterprise Resource Planning (ERP) Software Upgrade – BS &A Software - \$79,190
 1. Village staff would like to transition out of an ERP software “.NET version” to a cloud based version for finance, utility billing, accounts payable/receivable, and building department functions. Besides offering more updated features, moving to a cloud based version provides a more secure location for data.
 2. Currently BS&A only offers a cloud based version for new clients, and has a long term goal of moving all clients to this platform.
 3. Moving forward with this project would save on inflationary costs, improve user experience, and allow the implementation of the online Building Department module. The utilization of the building department module would improve staff efficiency, while also offering residents the option to pay for building permits online.
 4. Trustee Suchy made a motion, seconded by Trustee Chybowski to authorize the Village Administrator to enter into an agreement with BS&A Software for a conversion of its ERP Systems to their cloud platform.
 - a. Roll Call
Aye - 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay - 0
Motion carried.

- G. Approval: Emergency Repair at Well House #2, Well Drop Pipe – Prairie State Water Systems - \$19,099
 1. This years budget included costs for the inspection of stand-by wells. During inspection, the pipe experienced resistance while being removed. The resistance was the result of jammed wiring inside the casing pipe and resulted in the pump becoming nonoperational.
 2. The Village’s Contractor, Prairie State Water Systems, recommends reducing the size of the drop pipe. This would avoid future resistance between the drop pipe, wiring and pipe casing. Although the reduction in size would result in lower water production, it would not affect our ability to respond to an emergency or stand-by situation.
 3. While this repair was not budgeted in this fiscal year, the funds are available as there was a cost savings with the YMCA Water Tower Column Pipe Replacement. With the upcoming column pipe replacement and April 1, 2025 CLCJAWA planned outage, it would be to our benefit to have the repair done now on the off chance the stand-by wells require activation.
 4. Trustee Chybowski made a motion, seconded by Trustee Dunham to authorize the Village Administrator to enter into a service agreement with Prairie State Water Systems for the repair of the Well House #2 well drop pipe in an amount not to exceed \$19,099.
 - a. Roll Call
Aye - 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay - 0
Motion carried.

X. **Public Comment**

- A. None.

XI. Executive Session

- A. Mayor Marturano informed the Board and Public that the purpose of the Executive Session was to address the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body per 5 ILCS 120/2(c)(1).
- B. Trustee Chybowski made a motion, seconded by Trustee Suchy to move into Executive Session for the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the Public Body per 5 ILCS 120/2(c)(1)
 - 1. Roll Call
 - Aye - 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
 - Nay - 0
 - Motion carried.
- C. The regular Village Board meeting moved out of regular session at 7:40pm.
- D. The Regular Board Meeting reconvened at 8:42pm.

XII. Adjournment

- A. Trustee Chybowski made a motion, seconded by Trustee Suchy to adjourn the meeting.
 - 1. Voice Vote
 - Aye - 5
 - Nay - 0
 - Motion carried.
 - 2. The meeting was adjourned at 8:42pm.

Date approved 4-14-2025


Dominic Marturano, Mayor


Melissa Forsberg, Village Clerk

