

VILLAGE OF LINDENHURST
2301 E Sand Lake Road

Regular Village Board Meeting Minutes
March 25, 2024
7:00pm

I. Call to Order

- A. Mayor Marturano called the Regular Village Board Meeting to order at 7:00pm.

II. Roll Call

- A. Present were Mayor Dominic Marturano, Trustees Pat Dunham, Patty Chybowski, Dawn Suchy, Heath Rosten, and Ron Grace.
- B. Absent was Trustee Pat Dickson.
- C. Also in attendance were Village Attorney Julie Tappendorf, Police Chief Tom Jones, Operations Director Kevin Klahs, Utility Systems Manager Charles Hernandez, Assistant to the Village Administrator Karleen Gernady, and Village Clerk Melissa Forsberg.

III. Pledge of Allegiance

IV. Approval of Minutes

- A. Minutes from the Regular Village Board Meeting of March 11, 2024 were presented for approval.
- B. Trustee Suchy made a motion, seconded by Trustee Chybowski, to approve the minutes from the Regular Village Board Meeting of March 11, 2024 as presented.
1. Voice Vote
Aye - 5
Nay - 0
Abstain - 0
Motion carried.

V. Bills Presented for Payment

- A. Trustee Dunham made a motion, seconded by Trustee Chybowski, to approve the second set of bills for the month of March presented for payment in the amount of \$ 297,947.98 for invoices due on or before March 25, 2024.
1. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

VI. Board & Staff Reports

- A. Mayor Marturano announced the following:
1. On March 14, 2024 attended Career Day at BJ Hooper School.
 2. Resident spoke to him at the Lakes High School Award breakfast about the visibility of police officers during drop off and pick up at school. Was grateful for their presence.
 3. Attended the Lake Zurich board meeting where the Lake Michigan admissions agreement was approved between the Village and CLCJAWA. Subsequent to the Lake Zurich meeting, a special meeting has been called by CLCJAWA.
 4. There will be a ribbon cutting/grand opening ceremony at Sammie's on April 9, 2024 at 10:30am. Additionally, Sammie's will be inducted into the Vienna Beef Hot Dog Hall of Fame.
- B. Utility Systems Manager Charles Hernandez discussed the Lake Shore Drive water main project. The most recent phase was scheduled to be completed in 45 days, but was completed in 28 working days. Additionally, sample was shown of portion of pipe that was replaced, and what the breakdown is with the existing pipes.
- C. Assistant to the Village Administrator Karleen Gernady announced Village Hall will be hosting their first Student Government Day with students from Lakes High School. The students will tour Public Works and the Police Department, as well as attend a mock Village Board Meeting.

VII. Public Comment on Agenda Items

- A. None.

VIII. New Business

- A. Ordinance 24-3-2285: Amending Section 111.20 of the Village Code Regarding the Number of Liquor Licenses - The Links on Grand - 2116 E. Grand Avenue
1. The following two liquor licenses were presented:
 - a. The Links on Grand was previously granted a Class A license. Reconsideration was given to granting a Class A-V license. With this change, Class A licenses will be reduced by one and is now three, and Class A-V licenses increases to four.
 - b. Sarge's Beef has closed. With this closure, the number of liquor license classification needs to be adjusted to accommodate for the change. Sarge's held a Class E-V license, so the Class E-V licenses would decrease from two to one.
 2. Trustee Grace made a motion, seconded by Trustee Dunham to adopt Ordinance 24-3-22/8 amending Section 111.20 of the Village Code regarding the number of liquor licenses for an additional Class A-V license for The Links on Grand and reducing the Class A and E-V licenses by one, respectively.
 - a. Roll Call
Aye – 4 Trustees Dunham, Chybowski, Rosten, Grace
Nay – 0
Abstain - 1 Trustee Suchy
Motion carried.

- B. Resolution 24-3-2286R: Authorizing a Local Public Agency Agreement for Construction Work with the Illinois Department of Transportation for the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project Stage 1
1. As per IDOT requirement, this Ordinance affirms the Village has allocated the necessary funds for the Hawthorn/Sprucewood/Lake Shore Drive project. Although probable that the funds will be expensed in the next two budget cycles, the funds will be included in the FY25 Budget.
 2. Trustee Chybowski made a motion, seconded by Trustee Suchy to adopt Resolution 24-3-2286R authorizing a Local Public Agency Agreement with IDOT for construction work related to the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.
- C. Approval: Authorizing a Local Public Agency Engineering Services Agreement with Christopher B. Burke Engineering for the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project Stage 1 - \$535,000
1. Approving this Agreement designates Christopher B. Burke to provide construction engineering services for the Hawthorn/Sprucewood/Lake Shore Drive project. A qualification-based selection (QBS) process was utilized in making this choice.
 2. Trustee Suchy made a motion, seconded by Trustee Dunham to authorize the execution of a Local Public Agency Agreement for engineering services with IDOT naming Christopher B Burke as construction oversight engineer for the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project in an amount not to exceed \$535,000.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.
- D. Approval: First Amendment to Economic Incentive Agreement with Aqua Pool and Spa - \$12,358.74
1. A LEAP grant was approved on February 12, 2024 for a flooring update. Aqua Pool also wishes to upgrade their signage. Since the original LEAP grant did not exceed the cap amount, they are asking for an amendment to their agreement.
 2. Trustee Dunham made a motion, seconded by Trustee Grace to authorize the execution of an amendment to a LEAP economic incentive agreement with Aqua Pool Spa Pros Co. in an amount not to exceed \$12,358.74.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

- E. Approval: Heritage Park Public Infrastructure Inspection Services - Manhard Consulting - \$19,800
1. A proposal was requested for infrastructure inspections for the unfinished portions of the Heritage Park Townhome development. Manhard's work would primarily consist of inspections for the following:
 - a. Storm sewer
 - b. Connections to water/sewer services
 - c. Curbs
 - d. Sidewalks
 - e. Roadways
 2. Manhard's proposal was based on a mutually agreed engineer's estimate of probable cost. A pre-construction meeting was held with the builder in which to coordinate and establish a work schedule between Village staff and developer. Work is expected to begin in early April.
 3. Trustee Suchy made a motion, seconded by Trustee Chybowski to authorize the execution of a proposal from Manhard Consulting for inspection services for the Heritage Park Townhome development in an amount not to exceed \$19,800.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.
- F. Approval: Village Facilities Cleaning Services - Bravo Services - \$28,756
1. As our current cleaning service was unable to resolve areas of unsatisfactory performance, proposals were solicited for a new service provider. The request was publicly advertised and required any interested party perform a facility walk-through prior to providing a bid. Three bids were received by the Village on March 20, 2024. Although Multisystem Management Company provided the lowest bid, they neglected to provide a bid bond. Additionally, a reference check raised concerns. As a result, Village staff recommends the approval of the bid received from Bravo Services. Village staff was happy to hear performance meets expectations, concerns are addressed expediently, and weekly reports are provided.
 2. Trustee Suchy made a motion, seconded by Trustee Chybowski to authorize the execution of professional services agreement with Bravo Services for Village facility cleaning services in an amount not to exceed \$28,756.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

IX. Public Comment

- A. None.

X. Executive Session

- A. None.

XI. **Adjournment**

- A. Trustee Chybowski made a motion, seconded by Trustee Suchy to adjourn the meeting.
1. Voice Vote
Aye - 5
Nay - 0
Motion carried.
 2. The meeting was adjourned at 7:34pm.

Date approved 4-8-2024

Dominic Marturano
Dominic Marturano, Mayor

Melissa Forsberg
Melissa Forsberg, Village Clerk

