

VILLAGE OF LINDENHURST
2301 E Sand Lake Road

Regular Village Board Meeting Minutes
November 11, 2024
7:00pm

I. Call to Order

- A. Mayor Marturano called the Regular Village Board Meeting to order at 7:00pm.

II. Roll Call

- A. Present were Mayor Dominic Marturano, Trustees Pat Dickson (arrived at 7:03), Pat Dunham, Patty Chybowski, Dawn Suchy, and Ron Grace.
- B. Absent was Trustee Heath Rosten.
- C. Also in attendance were Village Administrator Clay Johnson, Village Attorney Julie Tappendorf, Commander Eric Senica, Operations Director Kevin Klahs, Assistant to the Village Administrator Karleen Long, and Village Clerk Melissa Forsberg.

III. Pledge of Allegiance

IV. Approval of Minutes

- A. Minutes from the Regular Village Board Meeting of October 28, 2024 were presented for approval.
- B. Trustee Suchy made a motion, seconded by Trustee Chybowski, to approve the minutes from the Regular Village Board Meeting of October 28, 2024 as presented.
1. Voice Vote
Aye - 4
Nay - 0
Abstain - 0
Motion carried.

V. Treasurer's Report

- A. Trustee Dunham read the Treasurer's Report for October 2024. The total for all accounts on October 31, 2024 was \$17,614,258.02.
- B. Trustee Dunham made a motion, seconded by Trustee Grace, to approve the Treasurer's Report for October 2024 as read.
1. Roll Call
Aye - 4 Trustees Dunham, Chybowski, Suchy, Grace
Nay - 0
Motion carried.

VI. Bills Presented for Payment

- A. Trustee Dunham made a motion, seconded by Trustee Chybowski, to approve the first set of bills for the month of November presented for payment in the amount of \$591,329.65 for invoices due on or before November 11, 2024.
1. Roll Call
Aye – 5 Trustees Dickson, Dunham, Chybowski, Suchy, Grace
Nay – 0
Motion carried.

VII. Board & Staff Reports

- A. Trustee Dunham attended the Veteran's Day ceremony at Village Hall and wished to thank the Veteran's Memorial Commission and staff for all their work putting the service together. Trustee Dunham also attended the Veteran's Day celebration at the Spectrum Center.
- B. Trustees Suchy and Chybowski commended Karleen Long for her efforts with the new Village Dashboard. They feel it is well organized, informative, and easy to read.
- C. Mayor Marturano announced the following:
1. Attended the ribbon cutting at the Tikka Tap Room.
 2. Attended the Chamber of Commerce annual Mayor Update luncheon. Local Mayor's provided updates within their communities. Thank you to Clay Johnson, Karleen Long, and Kevin Klahs for also attending and helping with questions and filling in details where needed.
 3. Attended the annual College of Lake County Veteran's Day breakfast, which was sponsored by Congressman Brad Schneider.
 4. Attended the Veteran's Day ceremony at Village Hall. Thank you to Clay Johnson and Public Works for their support with the program.
- D. Commander Senica announced the annual Shop with a Cop will take place on December 19, 2024 at 5:00pm for those that can participate.

VIII. Public Comment on Agenda Items

- A. None.

IX. New Business

- A. Presentation: Donation to the 100 Club of Illinois
1. CEO of the 100 Club of Illinois, Caitlyn Brennan was on hand to receive a donation on behalf of sponsors, attendees, and other donors from the September Charity Golf Outing. This years event raised \$8,500.
 2. The 100 Club of Illinois helps support the families of first responders killed in the line of duty and active duty first responders with resources, financial support, access to training, and moral support.
- B. Resolution 24-11-2301R: Motor Fuel Tax Improvement Under the Illinois Highway Code
1. A resolution indicating the areas and types of improvements that will be made using state-

distributed Motor Fuel Tax funds needs to be approved and submitted to the Illinois Department of Transportation.

2. Trustee Suchy made a motion, seconded by Trustee Dunham to approve the Motor Fuel Tax Improvement under the Illinois Highway Code resolution as presented.

- a. Roll Call

Aye - 5 Trustees Dickson, Dunham, Chybowski, Suchy, Grace

Nay - 0

Motion carried.

C. Approval: Executive Search Services - Chief of Police - MGT, Inc - \$25,000

1. Chief Thomas Jones informed the Village of his intention to retire after the New Year and relocate to North Carolina.

2. MGT, Inc (formerly GovHR) presented an overview of their executive recruitment services to the Human Resources Committee on November 5, 2024. MGT/GovHR has conducted hundreds of searches for Chief of Police throughout the country. They previously helped with the executive search for the Village Administrator approximately 7 years ago.

3. Mark Horenstein, a Gurnee resident, would serve as MGT's project lead for this search. Mr Horenstein has 30 years experience in law enforcement, of which 6 of those years he served as the Chief of Police in Winnetka, IL. Additionally, Mr Horenstein is a past President of the Northeast Regional Crime Lab, and he remains active in the Lake County Chiefs of Police Association.

4. MGT's proposal included a background of their Company, outlined the approach utilized for the search, and an estimated cost of services.

5. The Human Resources Committee unanimously approved a recommendation to use MGT for executive recruitment services. The anticipated timeframe for the search process is 90-120 days.

6. Trustee Chybowski made a motion, seconded by Trustee Grace to authorize the Village Administrator to execute a master services agreement with MGT, Inc for the recruitment of Chief of Police.

- a. Roll Call

Aye - 5 Trustees Dickson, Dunham, Chybowski, Suchy, Grace

Nay - 0

Motion carried.

D. Approval: 2024 Property Tax Determination

1. The Village must adopt a property tax levy each year. The levy adopted in 2024 will result in property tax receipts for the Village in the year 2025 during FY 2025/2026.

2. Funds supported by the property tax levy were reviewed and financial projections prepared. Following the discussion on November 1, 2024, the Finance Committee unanimously recommended to the Village Board, adopting a \$1,352,725 property tax levy.

3. Trustee Dunham made a motion, seconded by Trustee Dickson to approve the determination for the 2024 tax levy ordinance to be prepared.

- a. Roll Call

Aye - 5 Trustees Dickson, Dunham, Chybowski, Suchy, Grace

Nay - 0

Motion carried.

E. Discussion: Economic Development Strategy Implementation

1. Anifa Archambeau prepared and presented an economic development strategy before her departure on October 14, 2024. The feedback from the Village Board was positive.

2. The Village now needs to determine how to proceed:

- a. Search for a private firm or individual to fill the vacant role.

- b. Search for a new staff member to fill the role.
- c. Distribute responsibilities to existing staff.
- 3. After much discussion amongst the Village Board, it was decided to move forward with adding an additional staff member to fill this role with a target start date of March/April.

X. **Public Comment**

A. None.

XI. **Executive Session**

A. None.

XII. **Adjournment**

- A. Trustee Chybowski made a motion, seconded by Trustee Suchy to adjourn the meeting.
 - 1. Voice Vote
 - Aye - 5
 - Nay - 0Motion carried.
 - 2. The meeting was adjourned at 7:46pm.



Date approved November 25, 2024

Dominic Marturano

Dominic Marturano, Mayor

Melissa Forsberg

Melissa Forsberg, Village Clerk

Karleen Cong

- Deputy ATVA