

VILLAGE OF LINDENHURST
2301 E Sand Lake Road

Regular Village Board Meeting Minutes
January 22, 2024
7:00pm

- I. **Call to Order**
- A. Mayor Marturano called the Regular Village Board Meeting to order at 7:00pm.
- II. **Roll Call**
- A. Present were Mayor Dominic Marturano, Trustees Pat Dickson, Pat Dunham, Patty Chybowski, Dawn Suchy, and Ron Grace.
- B. Absent was Trustee Heath Rosten.
- C. Also in attendance were Village Administrator Clay Johnson, Attorney Greg Jones attended for Village Attorney Julie Tappendorf, Police Chief Tom Jones, Operations Director Kevin Klahs, Utility Systems Manager Charles Hernandez, Assistant to the Village Administrator Karleen Gernady, and Village Clerk Melissa Forsberg.
- III. **Pledge of Allegiance**
- IV. **Approval of Minutes**
- A. Minutes from the Regular Village Board Meeting of January 8, 2024 were presented for approval.
- B. Trustee Suchy made a motion, seconded by Trustee Dunham, to approve the minutes from the Regular Village Board Meeting of January 8, 2024 as presented.
1. Voice Vote
Aye - 4
Nay - 0
Abstain - 1
Motion carried.
- V. **Bills Presented for Payment**
- A. Trustee Dunham made a motion, seconded by Trustee Grace, to approve the second set of bills for the month of January presented for payment in the amount of \$ 456,469.61 for invoices due on or before January 22, 2024.
1. Roll Call
Aye – 5 Trustees Dickson, Dunham, Chybowski, Suchy, Grace
Nay – 0
Motion carried.

VI. Board & Staff Reports

- A. Recognition of Service
 - 1. Police Chief Jones recognized Eric Gugel for 20 years of service with the Lindenhurst Police Department.
 - 2. Police Chief Jones recognized Eric Senica for 25 years of service with the Lindenhurst Police Department.
 - 3. Operations Director Klahs recognized Charles Hernandez for 25 years with the Village of Lindenhurst
 - 4. Utility Systems Manager Hernandez recognized Mike Turner for 5 years with the Village of Lindenhurst.
 - 5. The Mayor extended his appreciation to all for their years of service and their contributions to our community.
- B. Police Officer of the Year Award
 - 1. Police Chief Jones presented the Police Officer of the Year Award to Officer Bill Splitt.
- C. Trustee Dickson reported on the following:
 - 1. Attended the Lakes Commission meeting on January 16, 2024. They are gathering all required data for the upcoming budget.
 - 2. A resident reached out after the last storm about standing water. Thank you to Public Works for accessing and taking care of the concerns.
- D. Mayor Marturano announced the following:
 - 1. St Patrick's Day parade will be March 16, 2024 for those that can attend.
 - 2. Conducted a ride along with one of the snow plow drivers during the snow storm. Expressed his appreciation and gratitude for everything Public Works does to keep our roads safe.

VII. Public Comment on Agenda Items

- A. None.

VIII. New Business

- A. Resolution 24-1-2281R: Approving and Making a Determination on Executive Session Meeting Minutes and Verbatim Recordings
 - 1. The semi-annual review of executive session minutes for potential release to the public was conducted by the Village Board. The identified executive session minutes are recommended for approval and release.
 - 2. Trustee Suchy made a motion, seconded by Trustee Dickson to adopt Resolution 24-1-2281R approving and making a determination of executive session meeting minutes and verbatim recordings.
 - a. Roll Call
 - Aye – 5 Trustees Dickson, Dunham, Chybowski, Suchy, Grace
 - Nay – 0

- B. Approval: Hawthorne/Sprucewood/Lake Shore Drive Road Reconstruction Project Temporary Easement Acquisition (Easement #0004)
1. Before bidding and construction can begin for the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project, approximately ten temporary and one permanent easement must be acquired by the Village. The temporary easements extend into residents driveways. These easements are primarily necessary for regrading. Obtaining these temporary easements would allow the regrading of driveways as a means of meeting slopes that adjoin the new roadway. This would also allow the Village to comply with ADA standards related to sidewalk installation. Once approval of agreements and recording of the easement documents through the end of construction are completed, temporary easements are established. It is the goal of the Village to restore any disrupted driveways/walkways. Per bidding documents, contractors are to repair items such as brick walkways or planters that have been disturbed.
 2. The temporary easement for consideration is located at 2107 Sprucewood (#0004).
 3. The cost of easement acquisitions came in under budget and will be paid from the Community Capital Fund.
 4. Trustee Dickson made a motion, seconded by Trustee Chybowski to authorize the Village Administrator to execute an agreement for temporary easement #004 for the Hawthorne/Sprucewood/Lake Shore Drive Road Reconstruction project. Funds for the purchase of the temporary easements are to be paid from the Community Capital Fund.
 - a. Roll Call
Aye – 5 Trustees Dickson, Dunham, Chybowski, Suchy, Grace
Nay – 0
Motion carried.
- C. Bid Award: Lake Shore Drive Water Main Replacement Phase 2 - DiMeo Brothers, Inc. - \$1,247,750
1. On Tuesday, January 9, 2024, Bids were opened for the second phase of the water main replacement and improvements along Lake Shore Drive. Primarily, this work will be south of Green Tree Court to Sprucewood Lane.
 2. Nine bids were received by the Village. The Engineer's project estimate for services are \$1,397,525. Millennium Contracting Company (Chicago, IL) and DiMeo Brothers, Inc (Elk Grove Village) provided the two lowest bids. Our consultants, Christopher B. Burke Engineering (CBBEL) were tasked with performing due diligence and review of the documentation provided by these companies. CBBEL performed reference checks of each company. Additionally, a questionnaire was sent to both as well.
 3. During the due diligence process, some concerns were raised with Millennium Contracting's ability to complete the project in a timely manner. An analysis was performed, which measured the size of the proposed project against each company's financial rating and available work rating. The following components were used in this calculation:
 - a. IDOT Certificate of Eligibility
 - b. Affidavit of Availability
 4. Typically bids are awarded to the lowest bid. However, it is the responsibility of the proposed contractor to respond in a timely manner and provide a figure that can be reasonable performed. Due to IDOT time requirements and accessing Federal Funds,

this project must be completed promptly. Not completing the project on time could jeopardize the timing and funding. Based on the performed analyses, Village staff would characterize Millennium's bid as not responsible. After reviewing all available information, Village staff and consulting engineers recommend the Village Board accept the bid provided by DiMeo Brothers, Inc.

5. Trustee Dunham made a motion, seconded by Trustee Grace to award the bid from DiMeo Brothers, Inc for the Lake Shore Drive Water Main Replacement Project in an amount not to exceed \$1,247,750 with a 10% contingency. The Village Administrator is authorized to enter into a service agreement with the company.
 - a. Roll Call
Aye – 5 Trustees Dickson, Dunham, Chybowski, Suchy, Grace
Nay – 0
Motion carried.

D. Approval: Lindenhurst Economic Assistance Program (LEAP) Amendments

1. The Village Board discussed suggested changes at the January 8, 2024 meeting. These changes were, in turn, incorporated into the suggested revisions to the LEAP program. The changes included are:
 - a. Restore the "Welcome to Lindenhurst" incentive. This part of the program pays for a Silver-Tier Membership with the Chamber.
 - b. With respect to the two quote requirement changing to one quote, language has been added which will allow Village Staff to request a second quote. A second quote can be requested should the original quote or scope of work not appear to be within market rates or does not give justification for the cost of the project.
 - c. It should be noted the LEAP Agreement also has protective language included should an applicant misrepresent the scope and cost of the project.
 - d. Aside from the January 8, 2024 discussion, some language was adjusted to address what occurs with our previous agreements if the program ends.
2. Trustee Suchy made a motion, seconded by Trustee Dunham to adopt the suggested amendments into the terms and conditions of the Lindenhurst Economic Assistance Program (LEAP).
 - a. Roll Call
Aye – 4 Trustees Dunham, Chybowski, Suchy, Grace
Nay – 1 Trustee Dickson
Motion carried.

IX. Public Comment

- A. None.

X. Executive Session

- A. None.

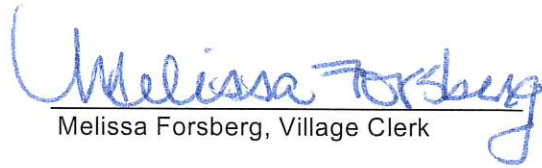
XI. **Adjournment**

- A. Trustee Chybowski made a motion, seconded by Trustee Suchy to adjourn the meeting.
1. Voice Vote
Aye - 5
Nay - 0
Motion carried.
 2. The meeting was adjourned at 7:49pm.

Date approved 2-12-2024



Dominic Marturano, Mayor



Melissa Forsberg, Village Clerk

