



VILLAGE OF LINDENHURST
Regular Village Board Meeting Agenda
Monday, April 8, 2024
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes from the Regular Village Board Meeting of March 25, 2024
- IV. Treasurer's Report for March 2024
- V. Bills Presented for Payment
- VI. Board and Staff Reports
- VII. Public Comment on Agenda Items
- VIII. New Business
 - A. Ordinance 24-4-2287: Consenting to the Admission of an Additional Member, Lake Zurich, Pursuant to an Admissions Agreement to the Central Lake County Joint Action Water Agency (CLCJAWA)
 - B. Ordinance 24-4-2288: Approving a Sign Package and Granting Sign Variances for the Village at Victory Lakes
 - C. Ordinance 24-4-2289: Approving a Sign Variance at 2120 E. Grand Avenue – Sammie's
 - D. Ordinance 24-4-2290: Amending the Village's Comprehensive Schedule of Fees – Water and Sewer Rates
 - E. Approval: Economic Incentive Agreement with RJs on the Lake - \$30,000
 - F. Discussion: FY 2024-2025 Budget Workshop
- IX. Public Comment
- X. Executive Session
- XI. Adjournment

Rules for Public Comment: The Village of Lindenhurst welcomes comments from the public during the designated sections of the Village Board meeting. We ask that you keep your comments respectful, civil, and constructive to matters of public policy. Those wishing to comment will be limited to three (3) minutes per person and the total time allotted for public comment will be thirty (30) minutes. The Chair will recognize speakers and may deny someone who has previously addressed the Board an additional opportunity to speak. (VOL Village Code §30.22)

VILLAGE OF LINDENHURST
2301 E Sand Lake Road

Regular Village Board Meeting Minutes
March 25, 2024
7:00pm

I. Call to Order

- A. Mayor Marturano called the Regular Village Board Meeting to order at 7:00pm.

II. Roll Call

- A. Present were Mayor Dominic Marturano, Trustees Pat Dunham, Patty Chybowski, Dawn Suchy, Heath Rosten, and Ron Grace.
- B. Absent was Trustee Pat Dickson.
- C. Also in attendance were Village Attorney Julie Tappendorf, Police Chief Tom Jones, Operations Director Kevin Klahs, Utility Systems Manager Charles Hernandez, Assistant to the Village Administrator Karleen Gernady, and Village Clerk Melissa Forsberg.

III. Pledge of Allegiance

IV. Approval of Minutes

- A. Minutes from the Regular Village Board Meeting of March 11, 2024 were presented for approval.
- B. Trustee Suchy made a motion, seconded by Trustee Chybowski, to approve the minutes from the Regular Village Board Meeting of March 11, 2024 as presented.
1. Voice Vote
Aye - 5
Nay - 0
Abstain - 0
Motion carried.

V. Bills Presented for Payment

- A. Trustee Dunham made a motion, seconded by Trustee Chybowski, to approve the second set of bills for the month of March presented for payment in the amount of \$ 297,947.98 for invoices due on or before March 25, 2024.
1. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

VI. Board & Staff Reports

- A. Mayor Marturano announced the following:
 - 1. On March 14, 2024 attended Career Day at BJ Hooper School.
 - 2. Resident spoke to him at the Lakes High School Award breakfast about the visibility of police officers during drop off and pick up at school. Was grateful for their presence.
 - 3. Attended the Lake Zurich board meeting where the Lake Michigan admissions agreement was approved between the Village and CLCJAWA. Subsequent to the Lake Zurich meeting, a special meeting has been called by CLCJAWA.
 - 4. There will be a ribbon cutting/grand opening ceremony at Sammie's on April 9, 2024 at 10:30am. Additionally, Sammie's will be inducted into the Vienna Beef Hot Dog Hall of Fame.

- B. Utility Systems Manager Charles Hernandez discussed the Lake Shore Drive water main project. The most recent phase was scheduled to be completed in 45 days, but was completed in 28 working days. Additionally, sample was shown of portion of pipe that was replaced, and what the breakdown is with the existing pipes.

- C. Assistant to the Village Administrator Karleen Gernady announced Village Hall will be hosting their first Student Government Day with students from Lakes High School. The students will tour Public Works and the Police Department, as well as attend a mock Village Board Meeting.

VII. Public Comment on Agenda Items

- A. None.

VIII. New Business

- A. Ordinance 24-3-2285: Amending Section 111.20 of the Village Code Regarding the Number of Liquor Licenses - The Links on Grand - 2116 E. Grand Avenue
 - 1. The following two liquor licenses were presented:
 - a. The Links on Grand was previously granted a Class A license. Reconsideration was given to granting a Class A-V license. With this change, Class A licenses will be reduced by one and is now three, and Class A-V licenses increases to four.
 - b. Sarge's Beef has closed. With this closure, the number of liquor license classification needs to be adjusted to accommodate for the change. Sarge's held a Class E-V license, so the Class E-V licenses would decrease from two to one.
 - 2. Trustee Grace made a motion, seconded by Trustee Dunham to adopt Ordinance 24-3-22/8 amending Section 111.20 of the Village Code regarding the number of liquor licenses for an additional Class A-V license for The Links on Grand and reducing the Class A and E-V licenses by one, respectively.
 - a. Roll Call
 - Aye – 4 Trustees Dunham, Chybowski, Rosten, Grace
 - Nay – 0
 - Abstain - 1 Trustee Suchy
- Motion carried.

- B. Resolution 24-3-2286R: Authorizing a Local Public Agency Agreement for Construction Work with the Illinois Department of Transportation for the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project Stage 1
1. As per IDOT requirement, this Ordinance affirms the Village has allocated the necessary funds for the Hawthorn/Sprucewood/Lake Shore Drive project. Although probable that the funds will be expensed in the next two budget cycles, the funds will be included in the FY25 Budget.
 2. Trustee Chybowski made a motion, seconded by Trustee Suchy to adopt Resolution 24-3-2286R authorizing a Local Public Agency Agreement with IDOT for construction work related to the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.
- C. Approval: Authorizing a Local Public Agency Engineering Services Agreement with Christopher B. Burke Engineering for the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project Stage 1 - \$535,000
1. Approving this Agreement designates Christopher B. Burke to provide construction engineering services for the Hawthorn/Sprucewood/Lake Shore Drive project. A qualification-based selection (QBS) process was utilized in making this choice.
 2. Trustee Suchy made a motion, seconded by Trustee Dunham to authorize the execution of a Local Public Agency Agreement for engineering services with IDOT naming Christopher B Burke as construction oversight engineer for the Hawthorn/Sprucewood/Lake Shore Drive Road Reconstruction Project in an amount not to exceed \$535,000.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.
- D. Approval: First Amendment to Economic Incentive Agreement with Aqua Pool and Spa - \$12,358.74
1. A LEAP grant was approved on February 12, 2024 for a flooring update. Aqua Pool also wishes to upgrade their signage. Since the original LEAP grant did not exceed the cap amount, they are asking for an amendment to their agreement.
 2. Trustee Dunham made a motion, seconded by Trustee Grace to authorize the execution of an amendment to a LEAP economic incentive agreement with Aqua Pool Spa Pros Co. in an amount not to exceed \$12,358.74.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

- E. Approval: Heritage Park Public Infrastructure Inspection Services - Manhard Consulting - \$19,800
1. A proposal was requested for infrastructure inspections for the unfinished portions of the Heritage Park Townhome development. Manhard's work would primarily consist of inspections for the following:
 - a. Storm sewer
 - b. Connections to water/sewer services
 - c. Curbs
 - d. Sidewalks
 - e. Roadways
 2. Manhard's proposal was based on a mutually agreed engineer's estimate of probable cost. A pre-construction meeting was held with the builder in which to coordinate and establish a work schedule between Village staff and developer. Work is expected to begin in early April.
 3. Trustee Suchy made a motion, seconded by Trustee Chybowski to authorize the execution of a proposal from Manhard Consulting for inspection services for the Heritage Park Townhome development in an amount not to exceed \$19,800.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.
- F. Approval: Village Facilities Cleaning Services - Bravo Services - \$28,756
1. As our current cleaning service was unable to resolve areas of unsatisfactory performance, proposals were solicited for a new service provider. The request was publicly advertised and required any interested party perform a facility walk-through prior to providing a bid. Three bids were received by the Village on March 20, 2024. Although Multisystem Management Company provided the lowest bid, they neglected to provide a bid bond. Additionally, a reference check raised concerns. As a result, Village staff recommends the approval of the bid received from Bravo Services. Village staff was happy to hear performance meets expectations, concerns are addressed expediently, and weekly reports are provided.
 2. Trustee Suchy made a motion, seconded by Trustee Chybowski to authorize the execution of professional services agreement with Bravo Services for Village facility cleaning services in an amount not to exceed \$28,756.
 - a. Roll Call
Aye – 5 Trustees Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

IX. **Public Comment**

- A. None.

X. **Executive Session**

- A. None.

XI. **Adjournment**

- A. Trustee Chybowski made a motion, seconded by Trustee Suchy to adjourn the meeting.
 - 1. Voice Vote
 - Aye - 5
 - Nay - 0
 - Motion carried.
 - 2. The meeting was adjourned at 7:34pm.

Date approved _____

Dominic Marturano, Mayor

Melissa Forsberg, Village Clerk

CASH SUMMARY BY FUND FOR VILLAGE OF LINDENHURST
 FROM 03/01/2024 TO 03/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 03/01/2024	Total Debits	Total Credits	Ending Balance 03/31/2024
01	GENERAL FUND	5,011,079.69	408,906.19	284,446.18	5,135,539.70
06	I.M.R.F./F.I.C.A. 06	229,741.92	993.81	5,419.99	225,315.74
11	IT FUND	14,159.74	7,420.82	15,107.91	6,472.65
14	LIABILITY INSURANCE 14	6,966.60	0.00	4,938.50	2,028.10
15	MOTOR FUEL TAX 15	1,902,345.51	57,636.02	33,050.29	1,926,931.24
19	CONTROLLED SUBSTANCE ACT 19	6,665.01	0.00	2,117.50	4,547.51
21	COMMUNITY CAPITAL	3,847,041.88	28,917.74	546,852.80	3,329,106.82
22	DUI SB 740 FUND 22	7,121.33	80.53	1,920.00	5,281.86
23	PRISON REVIEW AGENCY FUND 23	10,744.45	0.00	0.00	10,744.45
24	MISCELLANEOUS ESCROW 24	699,890.07	0.00	19,455.88	680,434.19
25	SHOP WITH A COP FUND 25	9,962.81	0.00	0.00	9,962.81
27	CURRENCY SEIZURE 27	5,399.56	0.00	0.00	5,399.56
30	REFUSE & RECYCLING 30	386,129.45	100,075.41	113,603.96	372,600.90
40	ECONOMIC DEVELOPMENT FUND	293,030.33	0.00	2,362.50	290,667.83
46	SPECIAL SERVICE AREA 4 - 46	23,994.09	0.00	0.00	23,994.09
50	VEHICLE REPLACEMENT FUND 50	363,476.67	0.00	0.00	363,476.67
60	UTILITY FUND 60	922,459.59	407,861.03	275,484.01	1,054,836.61
61	WATER/SEWER CAPITAL FUND 61	1,872,692.92	13,618.15	368,145.13	1,518,165.94
89	SANITARY DISTRICT	9,275.10	56.70	9,276.43	55.37
	TOTAL - ALL FUNDS	15,622,176.72	1,025,566.40	1,682,181.08	14,965,562.04

Fund	Department	Line Item	Item Description	Amount
ADVANCED TREE CARE				
GENERAL FUND	PUBLIC WORKS	TREE MAINTENANCE CONTRACT	STUMP GRINDING/HAUL FLAT	3,940.00
			Vendor Total:	3,940.00
ANITA MARY ARCHAMBEAU				
ECONOMIC DEVELOPMENT FUND		OTHER PROFESSIONAL SERVICES	ANITA PAY- MARCH 2024	2,500.00
			Vendor Total:	2,500.00
APRIL MACINTYRE				
GENERAL FUND	PUBLIC WORKS	TREE REPLACEMENT PROGRAM	50/50 TREE - 2507 BONNER LANE	9.04
			Vendor Total:	9.04
BACKFLOW SOLUTIONS, INC				
UTILITY FUND 60	WATER	BACKFLOW CROSS CONNECTION	ANNUAL SUBSCRIPTION - BACKFLOW I	495.00
			Vendor Total:	495.00
BURRIS EQUIPMENT COMPANY				
GENERAL FUND	PUBLIC WORKS	CONTRACT VEHICLE REPAIRS	TSUNAMI PUMP SERVICE	565.07
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CONTRACT VEHICLE REPAIRS	TSUNAMI PUMP SERVICE	376.71
GENERAL FUND	PUBLIC WORKS	CONTRACT VEHICLE REPAIRS	WACKER BLADE COMPACTOR SERVICE	333.43
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CONTRACT VEHICLE REPAIRS	WACKER BLADE COMPACTOR SERVICE	222.28
			Vendor Total:	1,497.49
CENTRAL LAKE COUNTY J.A.W.A				
UTILITY FUND 60	WATER	CLCJAWA WATER SUPPLY PURCHASE	CLCJAWA WATER - USAGE FOR MARCH	76,657.32
			Vendor Total:	76,657.32
CINTAS				
GENERAL FUND	PUBLIC WORKS	UNIFORMS	UNIFORMS	31.00
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	UNIFORMS	UNIFORMS	46.51
GENERAL FUND	PUBLIC WORKS	UNIFORMS	FLOOR MATS PW/UNIFORMS	31.30
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	UNIFORMS	FLOOR MATS PW/UNIFORMS	52.17
GENERAL FUND	PUBLIC WORKS	CUSTODIAL SERVICE	FLOOR MATS PW/UNIFORMS	70.42
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CUSTODIAL SERVICE	FLOOR MATS PW/UNIFORMS	106.94
GENERAL FUND	PUBLIC WORKS	UNIFORMS	MATS FOR VH	16.51
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	UNIFORMS	MATS FOR VH	24.76
GENERAL FUND	PUBLIC WORKS	UNIFORMS	FIRST AID REFILL - PW	13.05
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	UNIFORMS	FIRST AID REFILL - PW	19.57
GENERAL FUND	POLICE	BUILDING & GROUNDS MTCE POLICE	MATS FOR PD	107.26
			Vendor Total:	519.49
CLARK BAIRD SMITH LLP				
GENERAL FUND	ADMINISTRATION	LEGAL EXPENSES	LEGAL SERVICES	1,781.25
			Vendor Total:	1,781.25
COLDWELL BANKER REAL ESTATE GROUP				
UTILITY FUND 60	WATER	WATER USAGE	UB refund for account: 030111185	7.00
			Vendor Total:	7.00
COMCAST CABLE				
IT FUND		TELEPHONE/INTERNET	PW INTERNET	159.90
IT FUND		TELEPHONE/INTERNET	VH, PD & PW TELEPHONE - MARCH 20	973.61
			Vendor Total:	1,133.51
COMMONWEALTH EDISON				
GENERAL FUND	PUBLIC WORKS	STREET & TRAFFIC CTR LIGHTING	ELECTRIC STREET LIGHTS	178.97
			Vendor Total:	178.97
COMPLETE OFFICE OF WISCONSIN				
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	2.36
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	0.59
REFUSE & RECYCLING 30		GARBAGE CONTRACTUAL SERVICES	OPERATING SUPPLIES	0.59
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	2.35
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	31.88
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	7.97
REFUSE & RECYCLING 30		GARBAGE CONTRACTUAL SERVICES	OPERATING SUPPLIES	7.97
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	31.89
			Vendor Total:	85.60
DAVE'S TRANSMISSION, INC.				
GENERAL FUND	POLICE	VEHICLE SERVICE	#87 - OIL CHANGE	20.00
GENERAL FUND	POLICE	VEHICLE SERVICE	#83 - OIL CHANGE	20.00

		BOTH OPEN AND PAID			
Fund	Department	Line Item	Item Description	Amount	
GENERAL FUND	POLICE	VEHICLE SERVICE	#85 - OIL CHANGE	20.00	
GENERAL FUND	POLICE	VEHICLE SERVICE	#82 - OIL CHANGE	20.00	
Vendor Total:				80.00	
DE LAGE LANDEN FIN SERVICES, INC.					
IT FUND		EQUIPMENT MAINTENANCE	MONTHLY SERVICE AGREEMENT - SHAF	108.98	
Vendor Total:				108.98	
DEKIND COMPUTER CONSULTANTS					
IT FUND		COMPUTER SERVICES	MAY 2024 MONTHLY IT SUPPORT SERV	4,422.54	
GENERAL FUND	POLICE	CONTRACT COMPUTER SERVICES	MAY 2024 MONTHLY IT SUPPORT SERV	2,805.00	
IT FUND		COMPUTER SERVICES	OVER CONTRACT HOURS FOR MARCH 20	451.25	
Vendor Total:				7,678.79	
DIMEO BROS, INC					
WATER/SEWER CAPITAL FUND	61	WATER/SEWER CAPITAL	LAKE SHORE DRIVE WATER MAIN REPI LSD - SERVICE REPAIR	182,306.25	
Vendor Total:				182,306.25	
DYNEGY ENERGY SERVICES					
UTILITY FUND	60	WATER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	576.14
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	146.20
UTILITY FUND	60	WATER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	89.77
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	123.31
UTILITY FUND	60	WATER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	3,835.90
UTILITY FUND	60	WATER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	371.43
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	1,668.28
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	359.82
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	200.01
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	42.50
UTILITY FUND	60	WATER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	406.04
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	9,202.12
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	9,999.39
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	478.33
UTILITY FUND	60	WATER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	112.94
UTILITY FUND	60	WATER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	146.81
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	137.87
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	229.98
UTILITY FUND	60	SEWER	ELECTRIC SERVICE	ELECTRICAL SERVICE AT LIFT STATI	546.78
Vendor Total:				28,673.62	
FIRST AMERICAN BANK					
REFUSE & RECYCLING	30		MERCHANT FEES	CREDIT CARD FEES - MARCH 2024	713.83
UTILITY FUND	60	SEWER & WATER ADMINISTRATION	MERCHANT FEES	CREDIT CARD FEES - MARCH 2024	2,855.34
REFUSE & RECYCLING	30		GARBAGE CONTRACTUAL SERVICES	LOCKBOX FEES - MARCH 2024	100.48
UTILITY FUND	60	SEWER & WATER ADMINISTRATION	LOCKBOX	LOCKBOX FEES - MARCH 2024	401.99
Vendor Total:				4,071.64	
FIRST AMERICAN BANK					
GENERAL FUND		ADMINISTRATION	POSTAGE	USPS - MIALING FOR MORTON COMMUN	30.45
IT FUND			SOFTWARE SUPPORT/LICENSING	ZOOM VIDEO COMMUNICATIONS	15.99
GENERAL FUND		PUBLIC WORKS	EQUIPMENT	HUGHES CONTSTRUCTION - SLEF LEVE	795.00
UTILITY FUND	60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	AMAZON - OFFICE SUPPLIES - PAPER	8.47
GENERAL FUND		ADMINISTRATION	OPERATING SUPPLIES	AMAZON - OFFICE SUPPLIES - PAPER	2.12
REFUSE & RECYCLING	30		GARBAGE CONTRACTUAL SERVICES	AMAZON - OFFICE SUPPLIES - PAPER	2.12
GENERAL FUND		POLICE	OPERATING SUPPLIES	AMAZON - OFFICE SUPPLIES - PAPER	8.47
GENERAL FUND		POLICE	MISC CONTRACTUAL SERVICES	LEXIS NEXIS	200.00
GENERAL FUND		ADMINISTRATION	PRINTING & PUBLICATION	DAILY HERALD - ANNUAL SUBSCRIPTI	150.00
GENERAL FUND		ADMINISTRATION	NEWS LETTER	CONSTANT CONTACT	58.00
GENERAL FUND		ADMINISTRATION	COMMUNITY ACTIVITY	SAMS - PARADE CANDY	88.82
UTILITY FUND	60	SEWER	COLLECTION SYSTEM MAINTENANCE	FW HALL COMPANY - TIMER REPLACEM	324.00
REFUSE & RECYCLING	30		GARBAGE CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	20.28
GENERAL FUND		ADMINISTRATION	CONTINGENCIES	ROSATIS - EMPLOYEE APPRECIATION	20.28
GENERAL FUND		POLICE	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	20.28
UTILITY FUND	60	SEWER & WATER ADMINISTRATION	S&W ADMIN CONTINGENCIES	ROSATIS - EMPLOYEE APPRECIATION	20.28
UTILITY FUND	60	WATER	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	20.27
UTILITY FUND	60	SEWER	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	20.27

		BOTH OPEN AND PAID		
Fund	Department	Line Item	Item Description	Amount
REFUSE & RECYCLING 30		GARBAGE CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	17.23
GENERAL FUND	ADMINISTRATION	CONTINGENCIES	ROSATIS - EMPLOYEE APPRECIATION	17.23
GENERAL FUND	POLICE	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	17.24
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	S&W ADMIN CONTINGENCIES	ROSATIS - EMPLOYEE APPRECIATION	17.24
UTILITY FUND 60	WATER	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	17.24
UTILITY FUND 60	SEWER	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	17.24
REFUSE & RECYCLING 30		GARBAGE CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	9.48
GENERAL FUND	ADMINISTRATION	CONTINGENCIES	ROSATIS - EMPLOYEE APPRECIATION	9.48
GENERAL FUND	POLICE	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	9.48
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	S&W ADMIN CONTINGENCIES	ROSATIS - EMPLOYEE APPRECIATION	9.48
UTILITY FUND 60	WATER	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	9.48
UTILITY FUND 60	SEWER	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	9.49
REFUSE & RECYCLING 30		GARBAGE CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	9.01
GENERAL FUND	ADMINISTRATION	CONTINGENCIES	ROSATIS - EMPLOYEE APPRECIATION	9.01
GENERAL FUND	POLICE	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	9.01
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	S&W ADMIN CONTINGENCIES	ROSATIS - EMPLOYEE APPRECIATION	9.01
UTILITY FUND 60	WATER	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	9.01
UTILITY FUND 60	SEWER	CONTINGENCY	ROSATIS - EMPLOYEE APPRECIATION	9.00
			Vendor Total:	2,019.46
GROOT INDUSTRIES, INC				
REFUSE & RECYCLING 30		GROOT CONTRACT	YARD WASTE STICKERS	2,500.00
REFUSE & RECYCLING 30		GROOT CONTRACT	GROOT BILLING CONTRACT & EXTRA F	103,163.98
			Vendor Total:	105,663.98
HINCKLEY SPRINGS				
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	WATER FOR VH/PD	28.97
GENERAL FUND	POLICE	OPERATING SUPPLIES	WATER FOR VH/PD	122.12
			Vendor Total:	151.09
ILLINOIS PUBLIC RISK FUND				
LIABILITY INSURANCE 14	ADMINISTRATION	RISK MANAGEMENT CONTRIBUTION	MAY 2024 WORKERS COMP	4,938.50
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	RISK MANAGEMENT CONTRIBUTION	MAY 2024 WORKERS COMP	1,763.75
REFUSE & RECYCLING 30		WORKERS COMPENSATION	MAY 2024 WORKERS COMP	352.75
			Vendor Total:	7,055.00
IMRF VILLAGE OF LINDENHURST				
I.M.R.F./F.I.C.A. 06	ADMINISTRATION	GENERAL ADMIN IMRF	VILLAGE OF LINDENHURST IMRF - MA	4,707.61
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	SEWER/WATER IMRF	VILLAGE OF LINDENHURST IMRF - MA	4,805.69
REFUSE & RECYCLING 30		IMRF CONTRIBUTION	VILLAGE OF LINDENHURST IMRF - MA	294.23
			Vendor Total:	9,807.53
IPBC				
GENERAL FUND	ADMINISTRATION	HOSPITALIZATION	EMPLOYER CONTRIBUTION - APRIL 20	2,897.96
GENERAL FUND	ENGINEERING & BUILDING	HOSPITALIZATION	EMPLOYER CONTRIBUTION - APRIL 20	891.52
GENERAL FUND	POLICE	HOSPITALIZATION	EMPLOYER CONTRIBUTION - APRIL 20	27,740.79
REFUSE & RECYCLING 30		HOSPITALIZATION	EMPLOYER CONTRIBUTION - APRIL 20	1,998.60
GENERAL FUND	PUBLIC WORKS	HOSPITALIZATION	EMPLOYER CONTRIBUTION - APRIL 20	2,807.40
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	HOSPITALIZATION	EMPLOYER CONTRIBUTION - APRIL 20	8,046.76
GENERAL FUND	ADMINISTRATION	HOSPITALIZATION	CREDIT FROM MARCH	(107.77)
GENERAL FUND	ENGINEERING & BUILDING	HOSPITALIZATION	CREDIT FROM MARCH	(35.92)
GENERAL FUND	POLICE	HOSPITALIZATION	CREDIT FROM MARCH	(1,131.60)
REFUSE & RECYCLING 30		HOSPITALIZATION	CREDIT FROM MARCH	(89.81)
GENERAL FUND	PUBLIC WORKS	HOSPITALIZATION	CREDIT FROM MARCH	(107.77)
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	HOSPITALIZATION	CREDIT FROM MARCH	(323.32)
			Vendor Total:	42,586.84
LAKE COUNTY MUNICIPAL LEAGUE				
GENERAL FUND	ADMINISTRATION	MEMBERSHIP FEES	LC MUNICIPAL LEAGUE DUES	1,361.02
			Vendor Total:	1,361.02
LAKESIDE INTERNATIONAL LLC				
GENERAL FUND	PUBLIC WORKS	VEHICLE & EQUIPMENT SUPPLIES	TRK 58 MIRROR REPLACEMENT	76.44
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	VEHICLE & EQUIPMENT SUPPLIES	TRK 58 MIRROR REPLACEMENT	50.96
GENERAL FUND	PUBLIC WORKS	VEHICLE & EQUIPMENT SUPPLIES	TRK 58 MIRROR BRACKET	23.19
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	VEHICLE & EQUIPMENT SUPPLIES	TRK 58 MIRROR BRACKET	15.46
			Vendor Total:	166.05

		BOTH OPEN AND PAID		
Fund	Department	Line Item	Item Description	Amount
LEXIPOL, LLC				
GENERAL FUND	POLICE	MISC CONTRACTUAL SERVICES	ANNUAL LAW ENFORCEMENT MANUAL &	9,679.99
			Vendor Total:	9,679.99
LINDENHURST SANITARY DISTRICT				
SANITARY DISTRICT		SANITARY DIST CONNECTION FEE	MARCH 2024 - IN LIEU OF TAXES	55.37
			Vendor Total:	55.37
MENARD'S - ANTIOCH				
GENERAL FUND	PUBLIC WORKS	TOOLS	REPLACEMENT SHOVELS	75.02
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	TOOLS	REPLACEMENT SHOVELS	112.53
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	MISCELLANEOUS EQUIPMENT	ORGANIZER	4.99
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	TOOLS	BOW RAKE	77.37
GENERAL FUND	POLICE	EQUIPMENT MAINTENANCE	COUPLING	3.99
			Vendor Total:	273.90
MID AMERICAN WATER OF WAUCONDA				
UTILITY FUND 60	WATER	REPAIRS & MAINTENANCE	B-BOX REPAIR PARTS STOCK	185.00
			Vendor Total:	185.00
MIDWEST OPERATING ENGINEERS				
GENERAL FUND	PUBLIC WORKS	HOSPITALIZATION	EMPLOYEE CONTRIBUTIONS - MAY 202	6,348.00
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	HOSPITALIZATION	EMPLOYEE CONTRIBUTIONS - MAY 202	9,522.00
			Vendor Total:	15,870.00
MONROE TRUCK EQUIPMENT, INC				
GENERAL FUND	PUBLIC WORKS	SNOW PLOW PARTS AND SUPPLIES	PLOW BLADE	775.36
			Vendor Total:	775.36
NORTH SHORE GAS				
UTILITY FUND 60	WATER	NATURAL GAS SERVICE	PD GAS	34.86
UTILITY FUND 60	SEWER	NATURAL GAS SERVICE	GAS AT LIFT STATIONS & WELL HOUS	4.86
UTILITY FUND 60	SEWER	NATURAL GAS SERVICE	GAS AT LIFT STATIONS & WELL HOUS	3.09
UTILITY FUND 60	SEWER	NATURAL GAS SERVICE	GAS AT LIFT STATIONS & WELL HOUS	3.15
UTILITY FUND 60	SEWER	NATURAL GAS SERVICE	GAS AT LIFT STATIONS & WELL HOUS	34.84
UTILITY FUND 60	SEWER	NATURAL GAS SERVICE	GAS AT LIFT STATIONS & WELL HOUS	3.09
UTILITY FUND 60	SEWER	NATURAL GAS SERVICE	GAS AT LIFT STATIONS & WELL HOUS	3.18
			Vendor Total:	87.07
ON-TARGET SOLUTIONS GROUP, INC.				
GENERAL FUND	POLICE	TRAINING & CONFERENCES	MANAGEMENT & SUPERVISION OF INVE	325.00
			Vendor Total:	325.00
PAYROLL - EXPENSES				
I.M.R.F./F.I.C.A. 06	ADMINISTRATION	GENERAL ADMIN FICA	PAYROLL- EMPLOYER COSTS	2,702.57
REFUSE & RECYCLING 30		SOCIAL SECURITY CONTRIBUTION	PAYROLL- EMPLOYER COSTS	168.91
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	SEWER/WATER FICA	PAYROLL- EMPLOYER COSTS	2,758.88
			Vendor Total:	5,630.36
PAYROLL - GROSS PAYS				
GENERAL FUND	ADMINISTRATION	ADMIN SALARIES	PAYROLL GROSS COMPENSATION	6,071.99
GENERAL FUND	ADMINISTRATION	ADMIN OVERTIME	PAYROLL GROSS COMPENSATION	6.47
GENERAL FUND	ENGINEERING & BUILDING	BLDG/ENG SALARIES	PAYROLL GROSS COMPENSATION	1,242.33
GENERAL FUND	POLICE	SALARIES - ADMIN/RECORDS/CSO	PAYROLL GROSS COMPENSATION	2,000.00
GENERAL FUND	POLICE	SALARIES - OFFICERS	PAYROLL GROSS COMPENSATION	55,762.63
GENERAL FUND	POLICE	SALARIES - PART TIME OFFICERS	PAYROLL GROSS COMPENSATION	3,716.69
GENERAL FUND	POLICE	POLICE OVERTIME	PAYROLL GROSS COMPENSATION	1,081.62
GENERAL FUND	PUBLIC WORKS	PUBLIC WORKS SALARIES	PAYROLL GROSS COMPENSATION	13,763.95
GENERAL FUND	PUBLIC WORKS	SEASONAL SUMMER	PAYROLL GROSS COMPENSATION	570.00
GENERAL FUND	PUBLIC WORKS	PUBLIC WORKS OVER-TIME	PAYROLL GROSS COMPENSATION	128.02
GENERAL FUND	PUBLIC WORKS	ON-CALL/CALL OUT PAY	PAYROLL GROSS COMPENSATION	1,452.58
GENERAL FUND	PUBLIC WORKS	PART TIME WINTER PERSONNEL	PAYROLL GROSS COMPENSATION	504.00
REFUSE & RECYCLING 30		SALARIES	PAYROLL GROSS COMPENSATION	2,543.20
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	S/W OFFICE SALARIES	PAYROLL GROSS COMPENSATION	6,567.38
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	S/W OFFICE OVER-TIME	PAYROLL GROSS COMPENSATION	8.62
UTILITY FUND 60	SEWER	SEWER SALARIES	PAYROLL GROSS COMPENSATION	13,763.95
UTILITY FUND 60	SEWER	SEASONAL SUMMER	PAYROLL GROSS COMPENSATION	570.00
UTILITY FUND 60	SEWER	SEWER OVER-TIME	PAYROLL GROSS COMPENSATION	128.02
UTILITY FUND 60	SEWER	ON-CALL/CALL-OUT PAY	PAYROLL GROSS COMPENSATION	1,452.58

		BOTH OPEN AND PAID			
Fund	Department	Line Item	Item Description	Amount	
UTILITY FUND 60	WATER	WATER SALARIES	PAYROLL GROSS COMPENSATION	6,881.97	
UTILITY FUND 60	WATER	SEASONAL SUMMER	PAYROLL GROSS COMPENSATION	285.00	
UTILITY FUND 60	WATER	OVERTIME	PAYROLL GROSS COMPENSATION	64.00	
UTILITY FUND 60	WATER	ON-CALL/CALL-OUT PAY	PAYROLL GROSS COMPENSATION	726.29	
GENERAL FUND	PUBLIC WORKS	PART TIME PW LABORER	PAYROLL GROSS COMPENSATION	520.00	
UTILITY FUND 60	SEWER	PART TIME PW LABORER	PAYROLL GROSS COMPENSATION	520.00	
UTILITY FUND 60	WATER	PART TIME PW LABORER	PAYROLL GROSS COMPENSATION	260.00	
				Vendor Total:	120,591.29
PAYROLL - PROCESSING FEES					
GENERAL FUND	ADMINISTRATION	CONTRACT PAYROLL SERVICES	PAYROLL - PAYLOCITY FEES	211.16	
REFUSE & RECYCLING 30		GARBAGE CONTRACTUAL SERVICES	PAYROLL - PAYLOCITY FEES	46.93	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CONTRACT PAYROLL SERVICES	PAYROLL - PAYLOCITY FEES	211.16	
				Vendor Total:	469.25
PITNEY BOWES GLOBAL FINANCIAL SERVI					
IT FUND		EQUIPMENT MAINTENANCE	RENTAL CHARGE 03/20/2024 - 06/19	173.04	
				Vendor Total:	173.04
PRECISE MRM LLC					
GENERAL FUND	PUBLIC WORKS	VEHICLE & EQUIPMENT SUPPLIES	GPS DATA PLAN	96.00	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	VEHICLE & EQUIPMENT SUPPLIES	GPS DATA PLAN	64.00	
				Vendor Total:	160.00
PREMIUM SOUND & SECURITY, INC					
GENERAL FUND	PUBLIC WORKS	SNOW PLOW PARTS AND SUPPLIES	TRK. 52 INSTALL NEW LIGHT BAR	570.00	
				Vendor Total:	570.00
SOLENIS					
UTILITY FUND 60	SEWER	FACILITY CHEMICALS	POLYMER	5,610.50	
				Vendor Total:	5,610.50
SPOT-LESS CLEANING					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CUSTODIAL SERVICE	CLEANING SERVICES FEB 2024 & MA	561.00	
GENERAL FUND	PUBLIC WORKS	CUSTODIAL SERVICE	CLEANING SERVICES FEB 2024 & MA	374.00	
GENERAL FUND	BUILDING & GROUNDS	CLEANING CONTRACT	CLEANING SERVICES FEB 2024 & MA	1,375.00	
GENERAL FUND	POLICE	BUILDING & GROUNDS MTCE POLICE	CLEANING SERVICES FEB 2024 & MA	1,375.00	
				Vendor Total:	3,685.00
TEKLAB, INC					
UTILITY FUND 60	SEWER	LAB SERVICE	FEB. WWTP SAMPLING	1,511.10	
UTILITY FUND 60	WATER	LAB SERVICE	MARCH WATER SAMPLING	402.00	
				Vendor Total:	1,913.10
ULINE					
UTILITY FUND 60	WATER	REPAIRS & MAINTENANCE	SAMPLE CART	200.00	
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	54.70	
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	218.80	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	218.80	
REFUSE & RECYCLING 30		GARBAGE CONTRACTUAL SERVICES	OPERATING SUPPLIES	54.70	
				Vendor Total:	747.00
ULTRA STROBE COMMUNICATIONS					
COMMUNITY CAPITAL	ADMINISTRATION	VILLAGE FACILITIES AND EQUIPMENT	BODY WORN CAMERAS	472.50	
GENERAL FUND	POLICE	EQUIPMENT MAINTENANCE	RADAR INSTALLATION	225.00	
				Vendor Total:	697.50
USIC LOCATING SERVICES, INC					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	JULIE - CONTRACT UTILITY LOCATING	LOCATING SERVICES MARCH 2024	4,401.95	
				Vendor Total:	4,401.95
VERIZON WIRELESS					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	TELEPHONE	LS6 FEB/MARCH PHONE	19.40	
GENERAL FUND	POLICE	EQUIPMENT	PD CELL PHONES	169.24	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	TELEPHONE	PW INTERNET, CELL PHONES & TABLE	230.01	
				Vendor Total:	418.65
WEX BANK					
GENERAL FUND	POLICE	GAS & OIL	PD FUEL	823.40	
GENERAL FUND	PUBLIC WORKS	FUEL & OIL	PW FUEL	288.19	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	GAS & OIL	PW FUEL	672.44	
				Vendor Total:	1,784.03

Fund	Department	Line Item	Item Description	Amount
Grand Total:				654,638.28

Fund Totals:

GENERAL FUND 01	155,824.45
I.M.R.F./F.I.C.A. FUND 06	7,410.18
FIT FUND 11	6,305.31
LIABILITY INSURANCE FUND 14	4,938.50
COMMUNITY CAPITAL FUND 21	472.50
REFUSE & RECYCLING FUND 30	111,914.48
ECONOMIC DEVELOPMENT FUND 40	2,500.00
UTILITY FUND 60	182,911.24
WATER/SEWER CAPITAL FUND 61	182,306.25
SANITARY DISTRICT FUND 89	55.37
Total For All Funds:	\$654,638.28



Village of Lindenhurst Strategic Priority Dashboard

Mission Statement

The Village of Lindenhurst, in partnership with our community, continuously strives to provide a safe, healthy, and vibrant environment through quality customer service, public safety, progressive leadership, and financial responsibility.

Vision Statement

The Village of Lindenhurst endeavors to be the friendliest and most appealing community in Lake County, Illinois; enriched by small-town values and traditions, fostering an atmosphere where citizens and businesses can thrive.

Core Principles

Vision Embracing innovative solutions for a better future.

Accountability Demonstrating transparency through ethical, efficient government.

Leadership Inspiring and expecting the best of ourselves, each other, and the community.

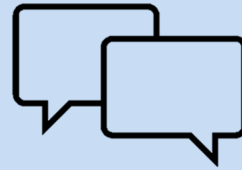
Unity Connecting people through collaborative engagement.

Excellence Striving to be our best through integrity, teamwork, and exceptional customer service- nurturing a friendly, desirable place to live.



All data is displayed by Fiscal Year (FY), unless otherwise specified. The Village's fiscal year runs from May 1- April 30.

Strategic Areas:



Community Branding
& Engagement

Capital Infrastructure Planning
& Improvements



Business Recruitment
& Retention

Responsible Growth
& Development

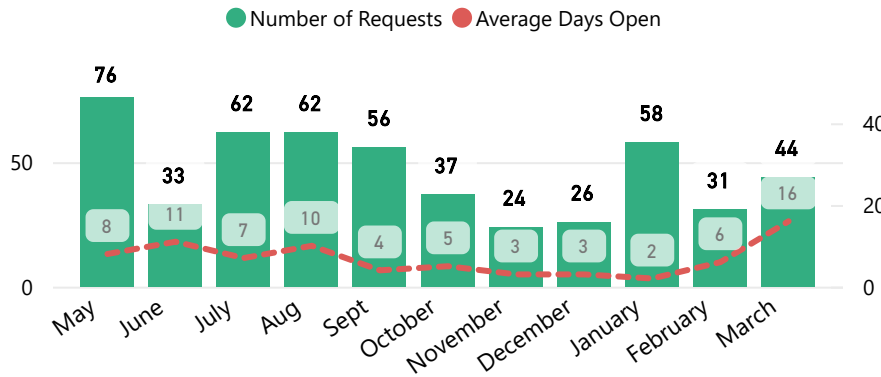


Innovative Planning
& Practices

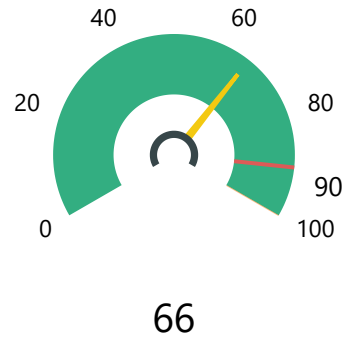
Community Branding & Engagement



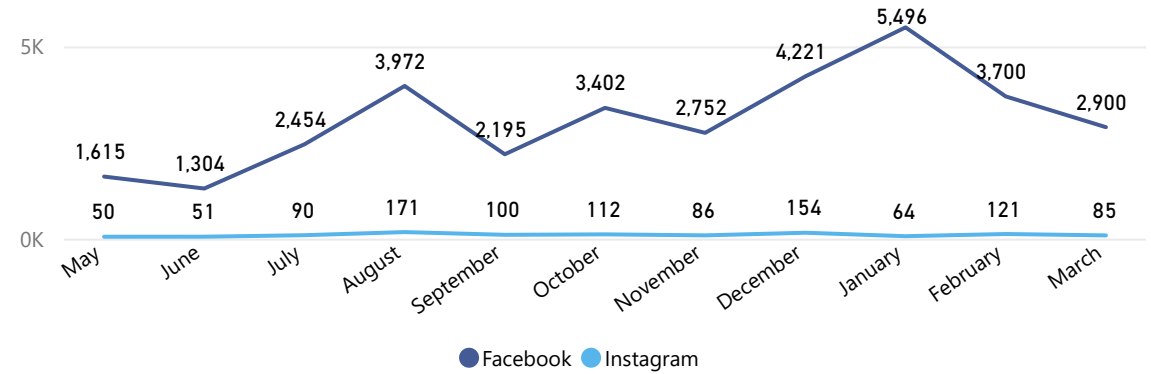
Monthly Service Request Totals



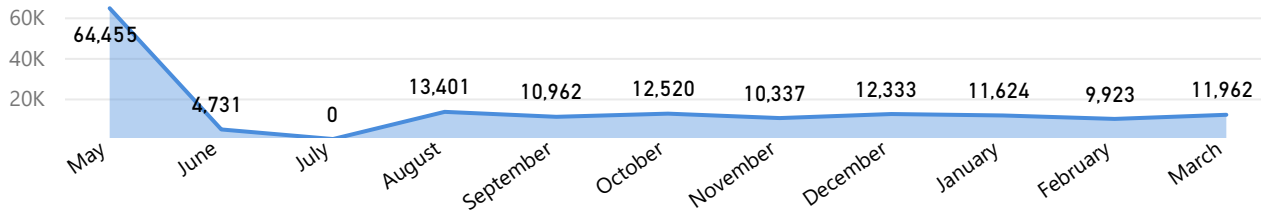
March Request Resolution



Social Media Platform Profile Visits

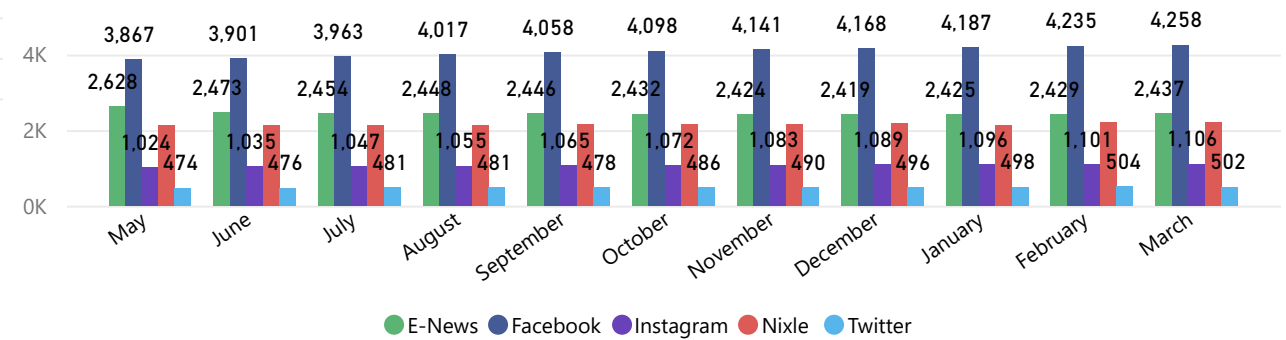


Village Website Monthly Views



Note: There is no July data for the Website due switch over of data to our new website host.

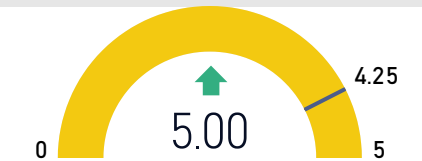
Village Media Platform Followers



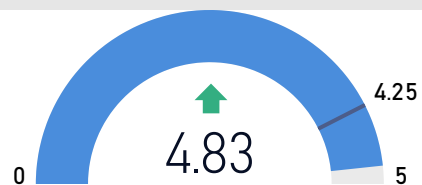
March- Top 5 Website Pages

Page Name	Number of Views
Pay my Bill	307
Code Enforcement	85
March/ April Newsletter	58
Permit Information	55
Lindenhurst Center Daily Herald Article	45

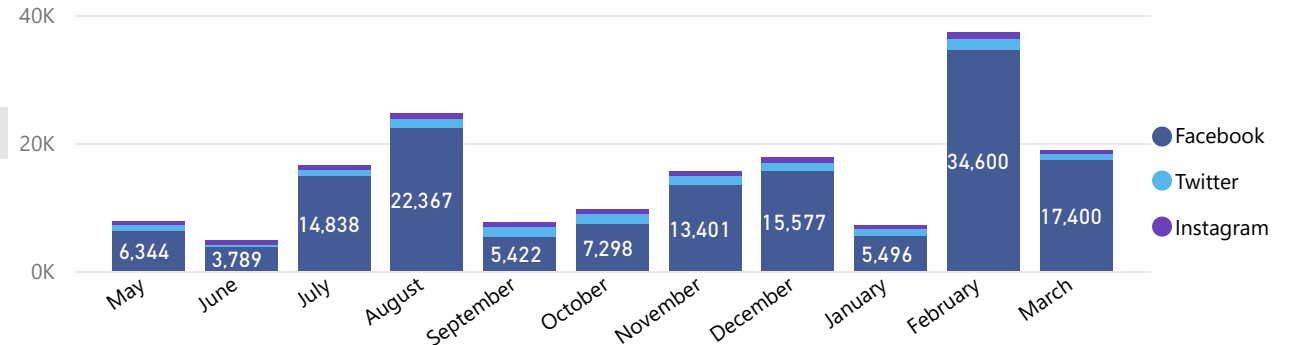
March- Customer Satisfaction



FYTD Customer Satisfaction



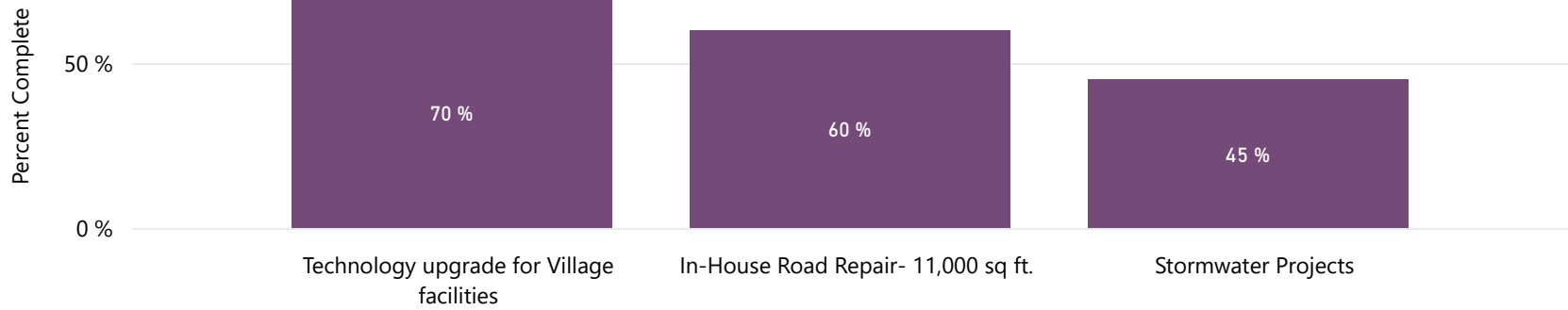
Social Media Post Reach



Capital Infrastructure Planning & Improvements

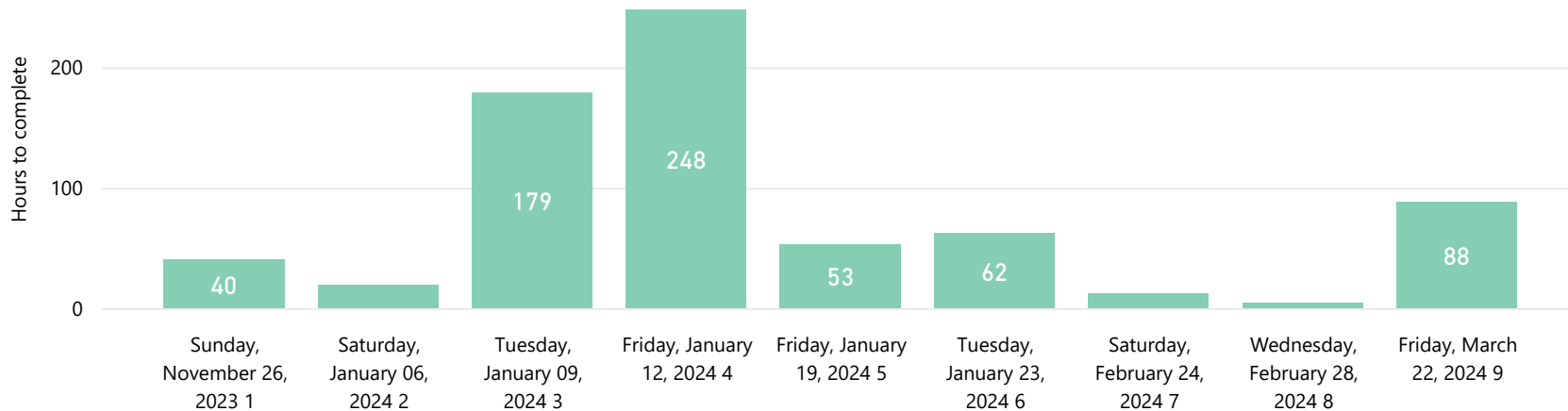


On-going Capital Projects

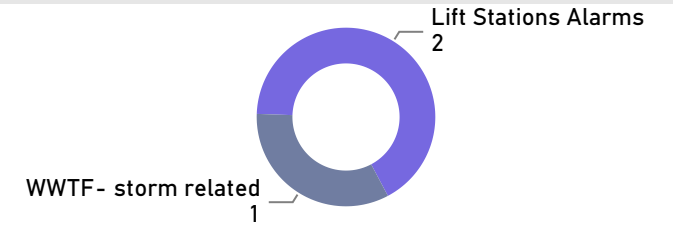


PROJECT	DESCRIPTION OF PROJECT
Stormwater Projects	Address stormwater complaints through installation of piping, ditching, or underdrains.
Technology upgrade for Village facilities	Johnson Controls finished the Village hall portion of the project. Johnson Controls is working on the reservoir portion, and waiting on PW to install fence.
In-House Road Repair- 11,000 sq ft.	Remove and replace deteriorated sections of pavement within the Village.

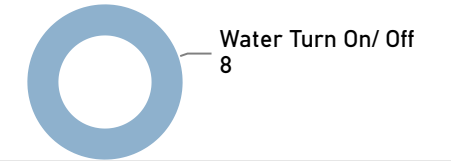
2023-2024 Snow Event Information



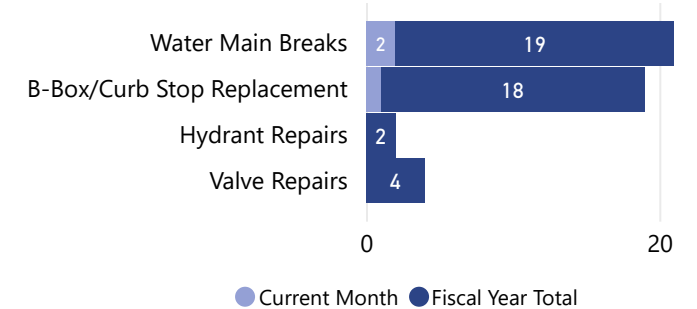
March- After hour call outs: Sewer



March- After hour call outs: Water



Distribution Repairs



Location	Type of Repair
423 Brittany Ln	In House B-box Repair
204 Lake Shore Dr	Water main break repair
108 Lake Shore Dr	Water main break repair

Business Recruitment & Retention



Lindenhurst Economic Assistance Program (LEAP) Dollars Awarded

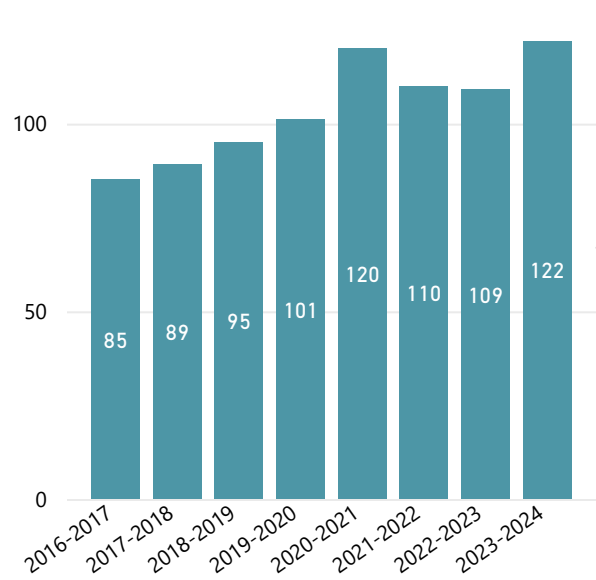
\$189,713.19

Dollars Awarded

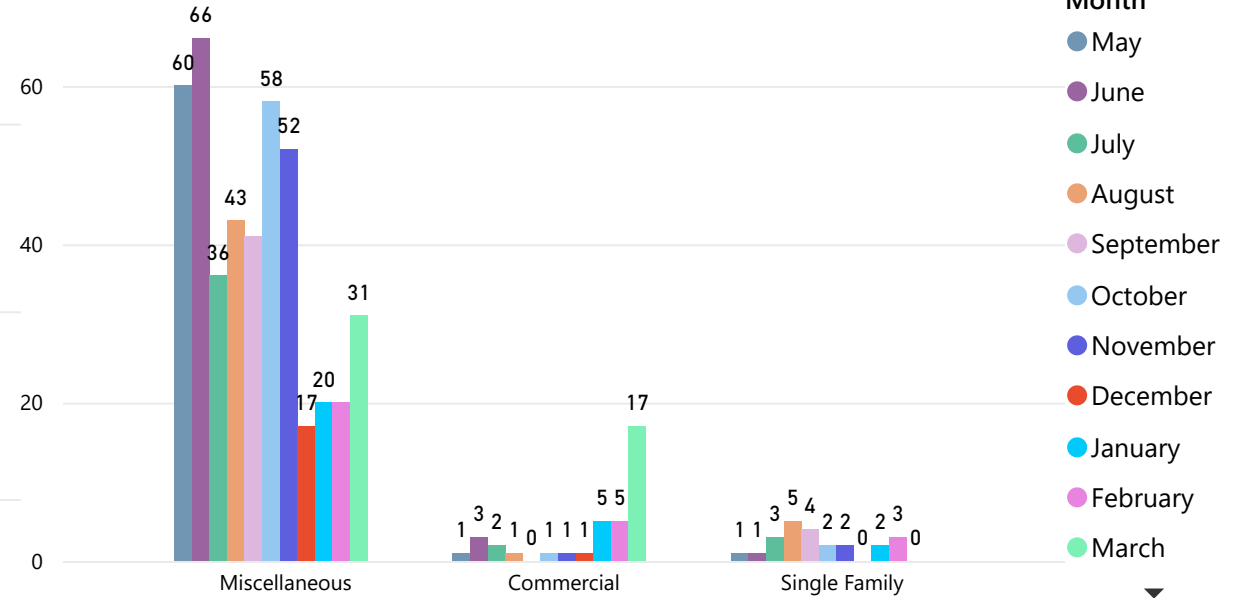
Number of Businesses Awarded for LEAP Funds

9

Annual Business License Renewals



Monthly Building Permit Information



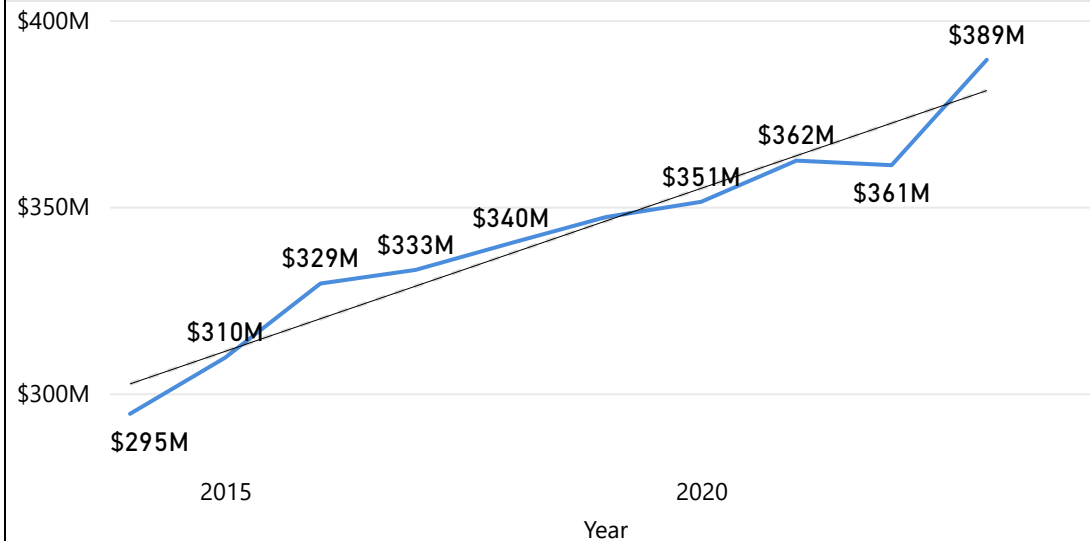
Month

- May
- June
- July
- August
- September
- October
- November
- December
- January
- February
- March

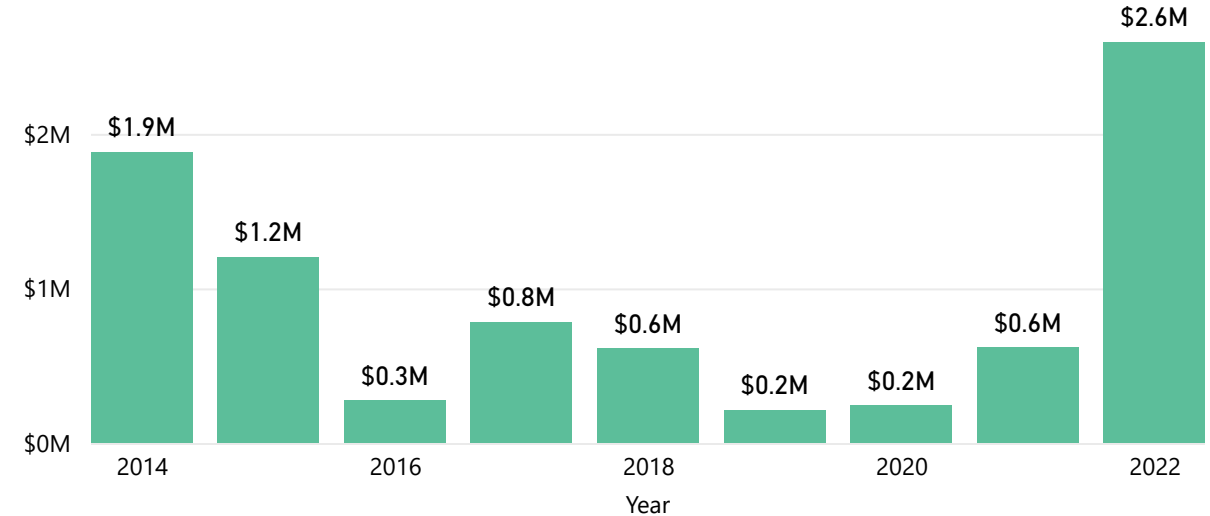
Fiscal Year

- 2020
- 2021
- 2022
- 2023
- 2024

Lindenhurst Taxable Equalized Assessed Value (EAV)



New Property EAV



EAV Filter

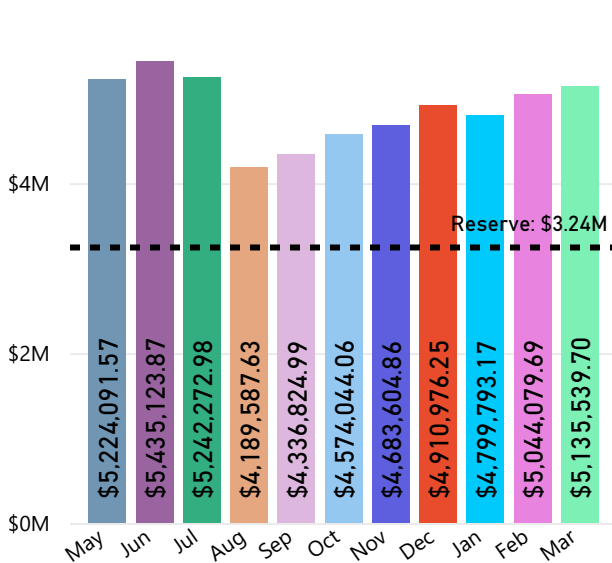
Year

- Select all
- 2014
- 2015
- 2016
- 2017
- 2018
- 2019
- 2020
- 2021
- 2022
- 2023

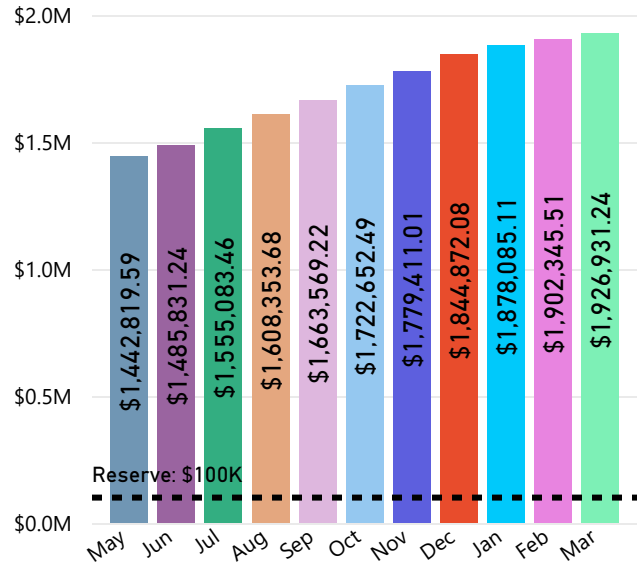
Responsible Growth & Development



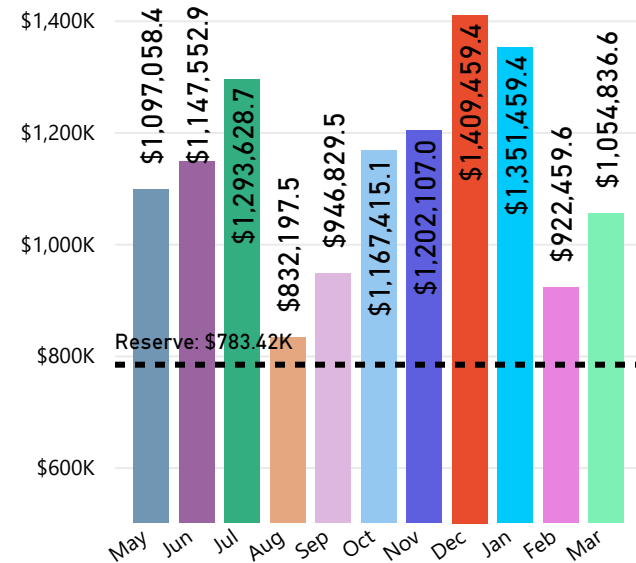
General Fund Cash Balance



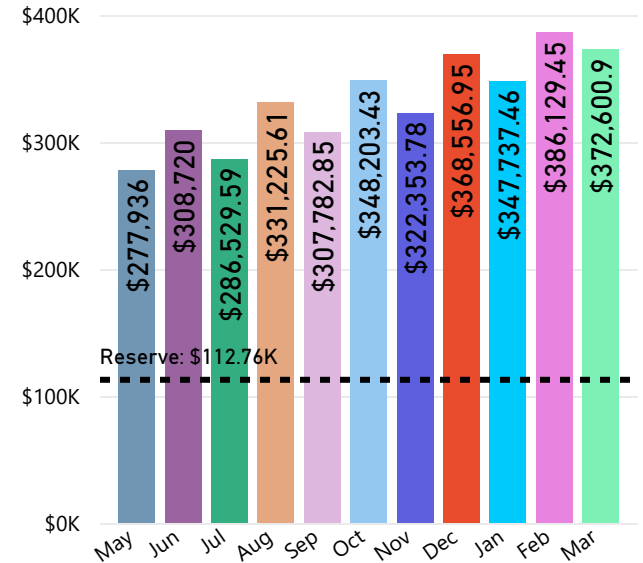
Motor Fuel Tax Cash Balance



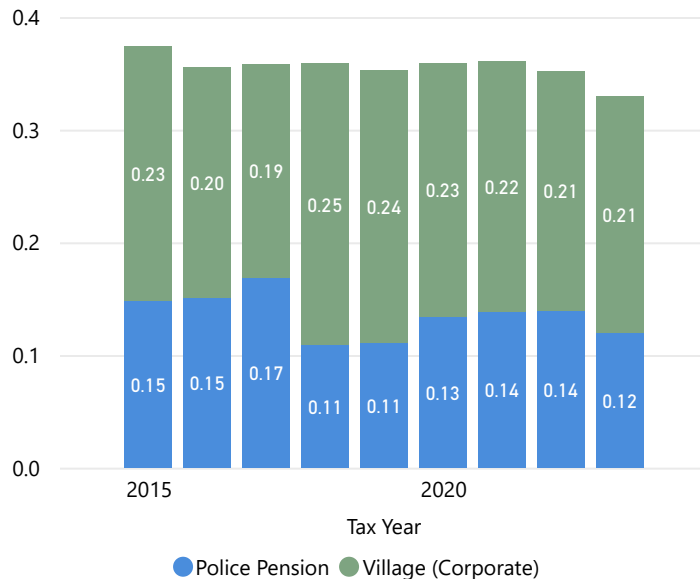
Water/Sewer Fund Cash Balance



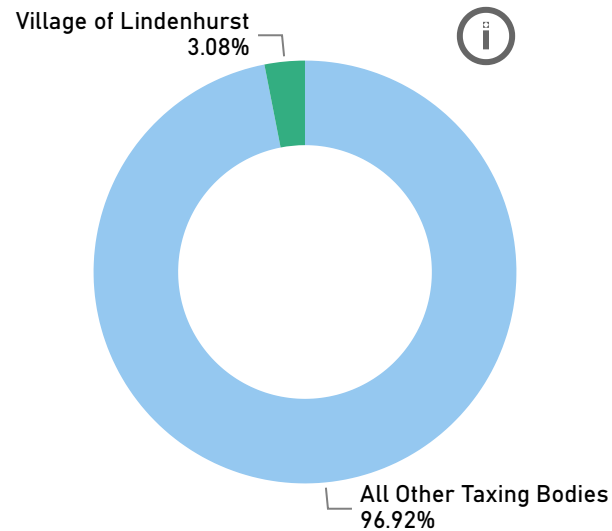
Garbage Fund Cash Balance



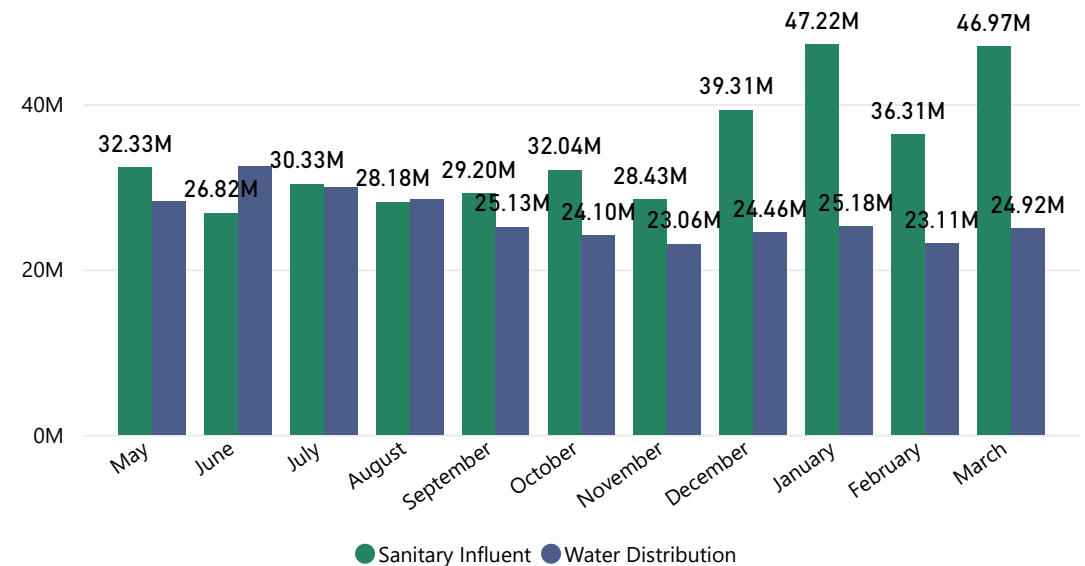
Annual Village Property Tax Rate



Percentage of Total Property Tax Bill



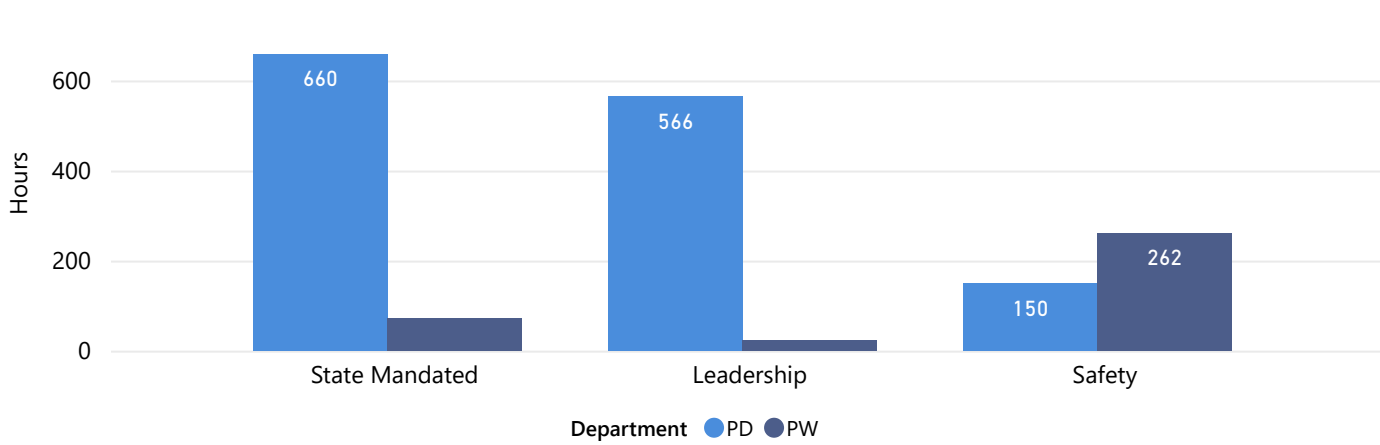
Water Distribution and Sewage Treatment Quantities



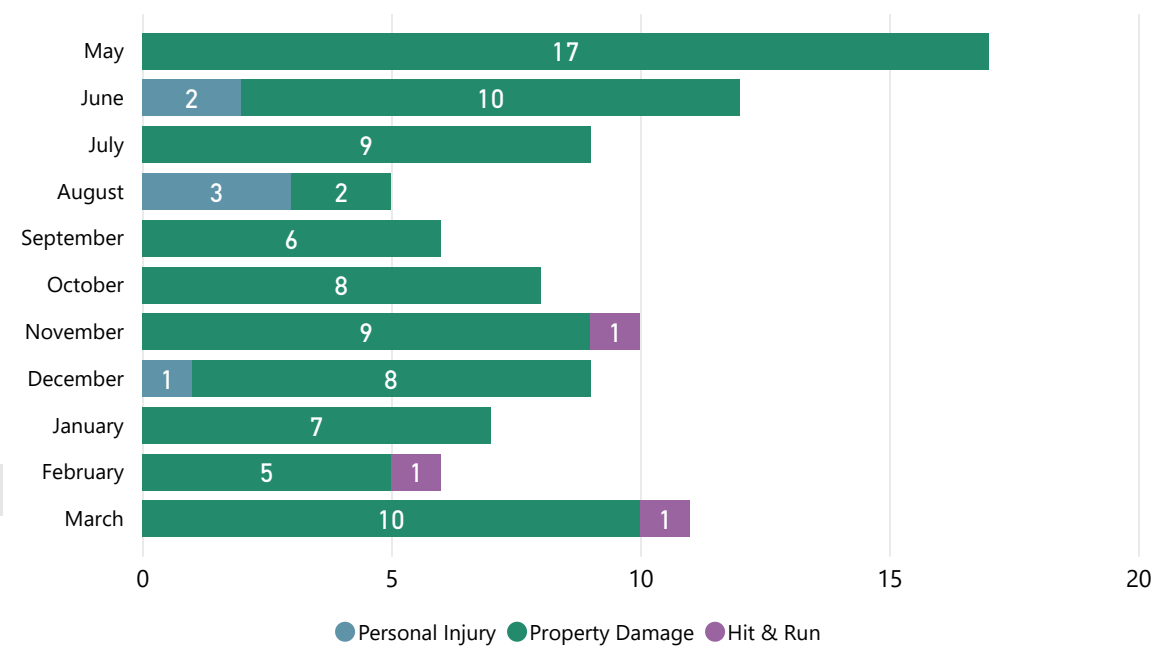
Innovative Planning & Practices



Organizational Training (Fiscal Year Total)



Traffic Accident Data by Month



Public Works Training Hours Per Employee

29.83

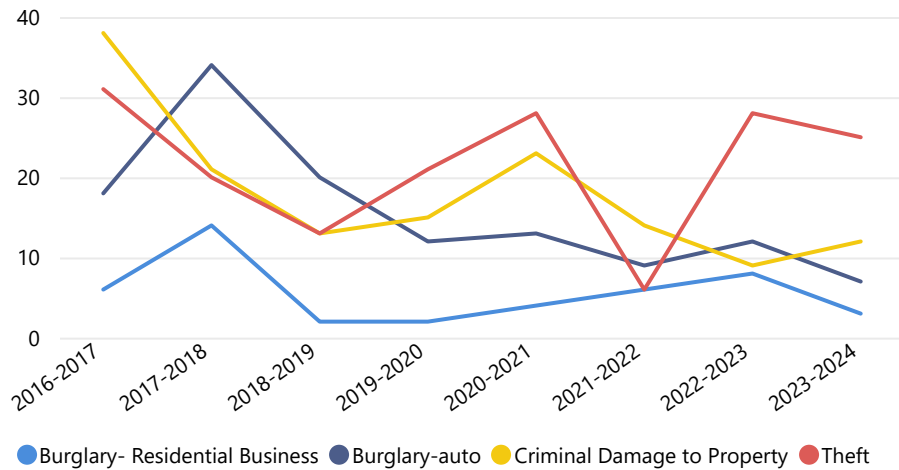
Public Works

Police Department Training Hours Per Employee

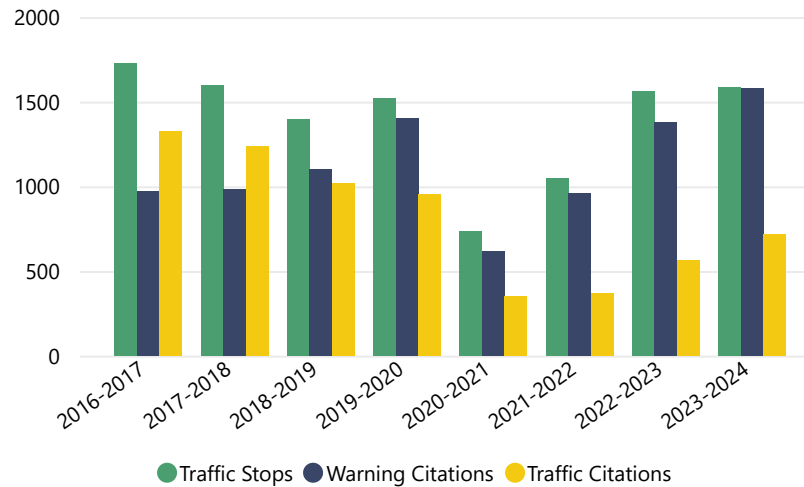
114.56

Police Department

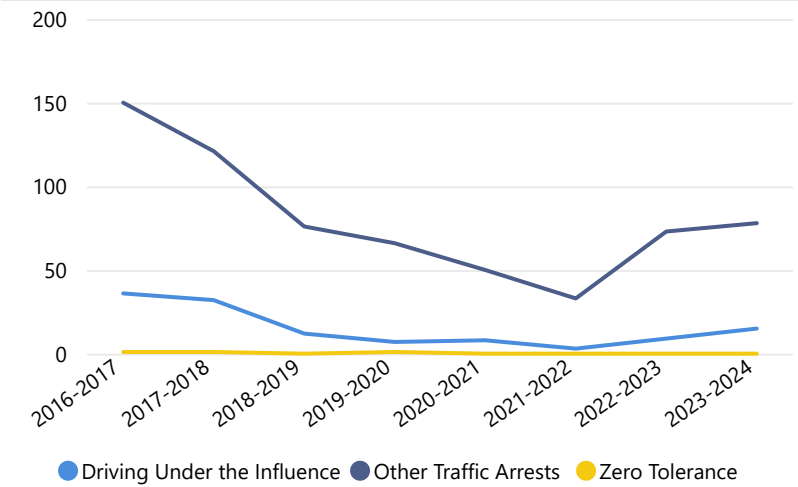
Criminal Offenses (Property)



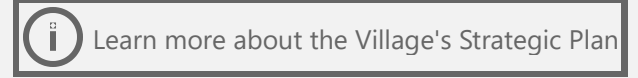
Traffic Enforcement



Traffic Enforcement Arrests



Measuring Strategic Plan



Community Branding & Engagement

Goal	% Complete	Notes
Enhance communication & engagement between Village & community	<div style="width: 85%;"></div>	85 Second Community Survey complete and results posted to web
Work to engage stakeholders to create a community brand & defined identity for Village	<div style="width: 90%;"></div>	90 Update Communication Plan adopted; Redeveloped website launched (6/28), E-News Launched (6/15), New Newsletter launched January 2024

Capital Infrastructure Planning & Improvements

Goal	% Complete	Notes
Explore possibilities & workable approaches to mitigate flooding issues	<div style="width: 70%;"></div>	70 Applied for grants with LCFPD for Rose Tree Lane Outfall Project
Implement a long term Capital Improvement Plan focused on proactive infrastructure repairs & sustainability	<div style="width: 80%;"></div>	80 New E-311 system launched along with website to tie into asset management system
Prioritize current stormwater needs & develop plan to fund and implement stormwater projects	<div style="width: 95%;"></div>	95 Projects prioritized and list is funded partially annually

Business Recruitment & Retention

Goal	% Complete	Notes
Explore the possibility of implementing a TIF district to help with redeveloping Linden Plaza/ Grand Commercial corridor	<div style="width: 100%;"></div>	100 TIF Adopted 5/9/22
Identify and explore business attraction strategies	<div style="width: 90%;"></div>	90 Economic Development Strategist has developed Goals and Action Plan
Execute identified business attraction strategies	<div style="width: 80%;"></div>	80 First Lindenhurst Business Meeting conducted; follow-up survey completed
Develop and implement a redevelopment plan for Linden Plaza and Grand Avenue commercial corridor	<div style="width: 75%;"></div>	75 LEAP Grant assistance provided to new and former businesses in Lindenhurst Center.

Responsible Growth & Development

Goal	% Complete	Notes
Exploring annexing property, especially at Routes 132 & 45 to establish defined boundaries	<div style="width: 30%;"></div>	30

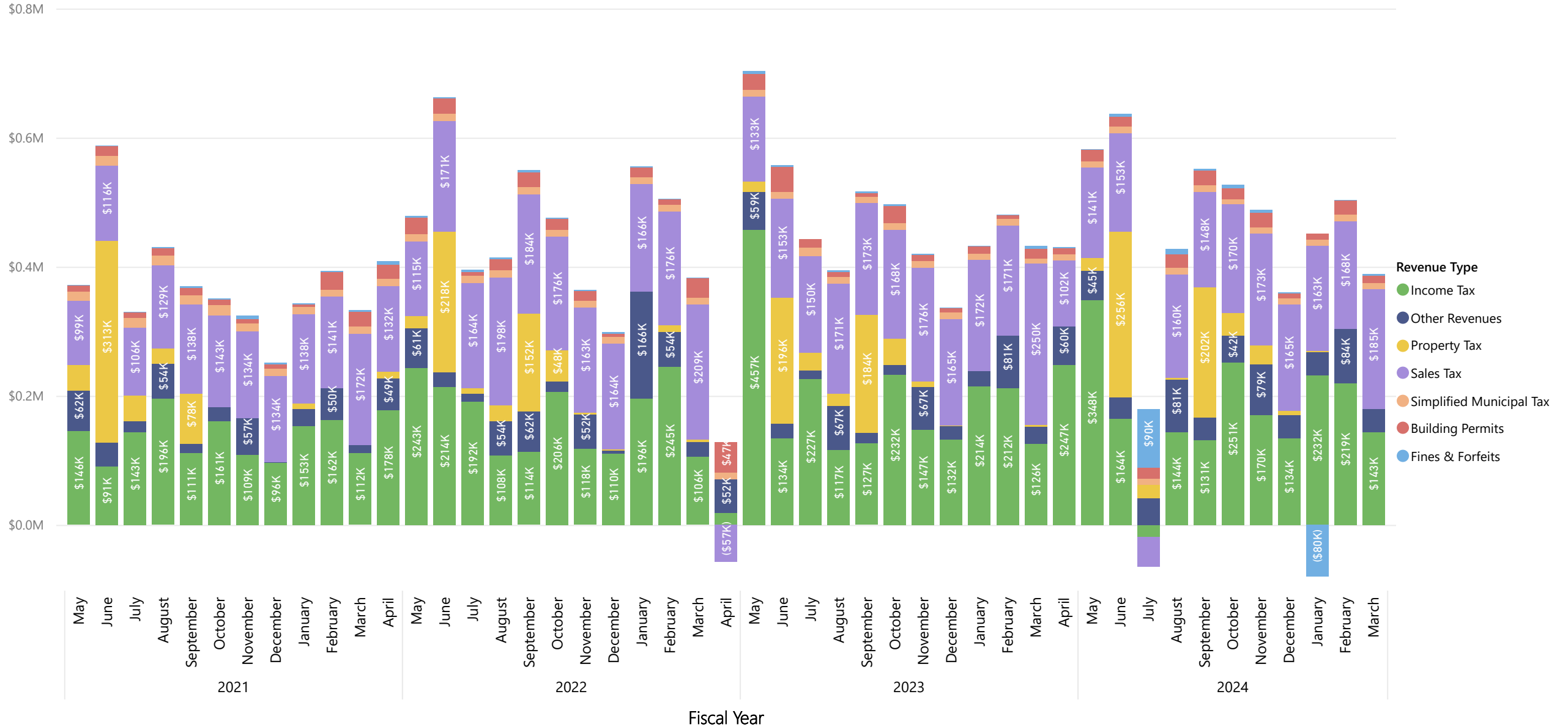
Innovative Planning & Practices

Goal	% Complete	Notes
Conduct an organizational review and advancement study to evaluate staff roles and responsibilities: identify efficiencies, explore technology upgrades and improvements	<div style="width: 25%;"></div>	25 N/A
Continue to explore and evaluate potential additional revenue sources	<div style="width: 50%;"></div>	50 Enterprise fund fees and charges evaluated

Village of Lindenhurst Financial Tracking and Detail Report



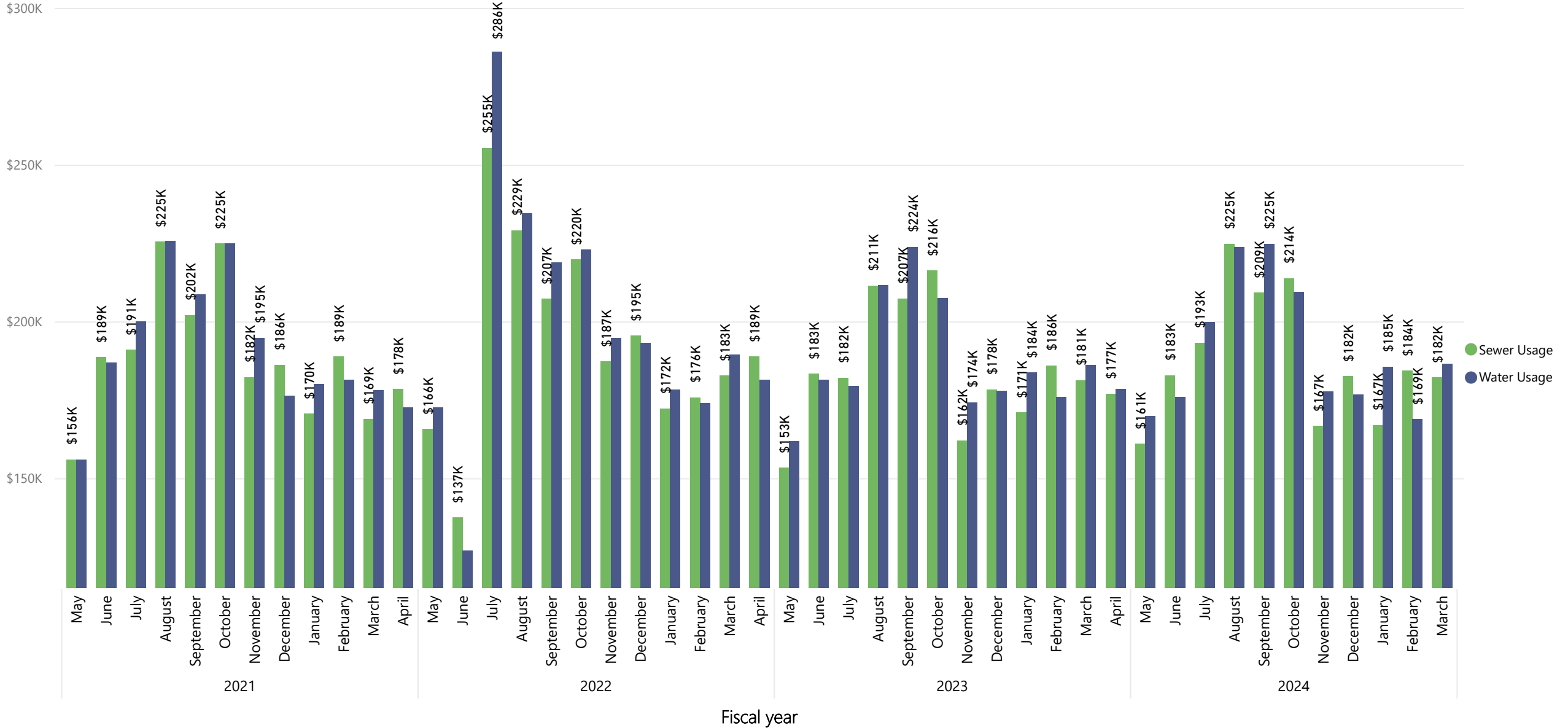
Annual General Fund Revenues by Type



Village of Lindenhurst Financial Tracking and Detail Report

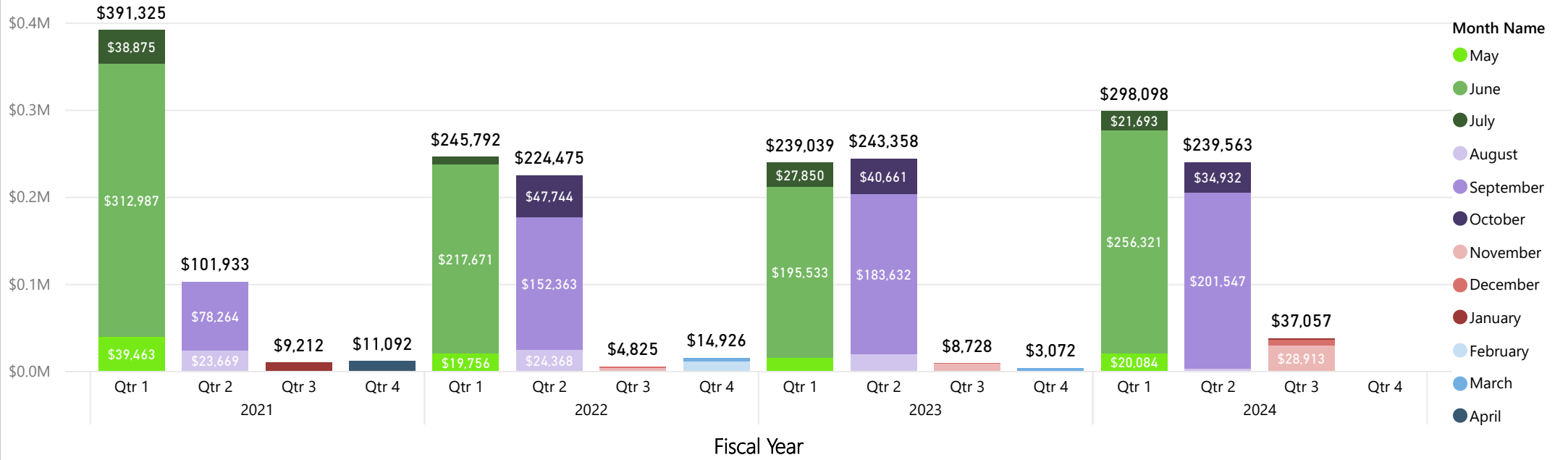


Annual Water and Sewer Receipts

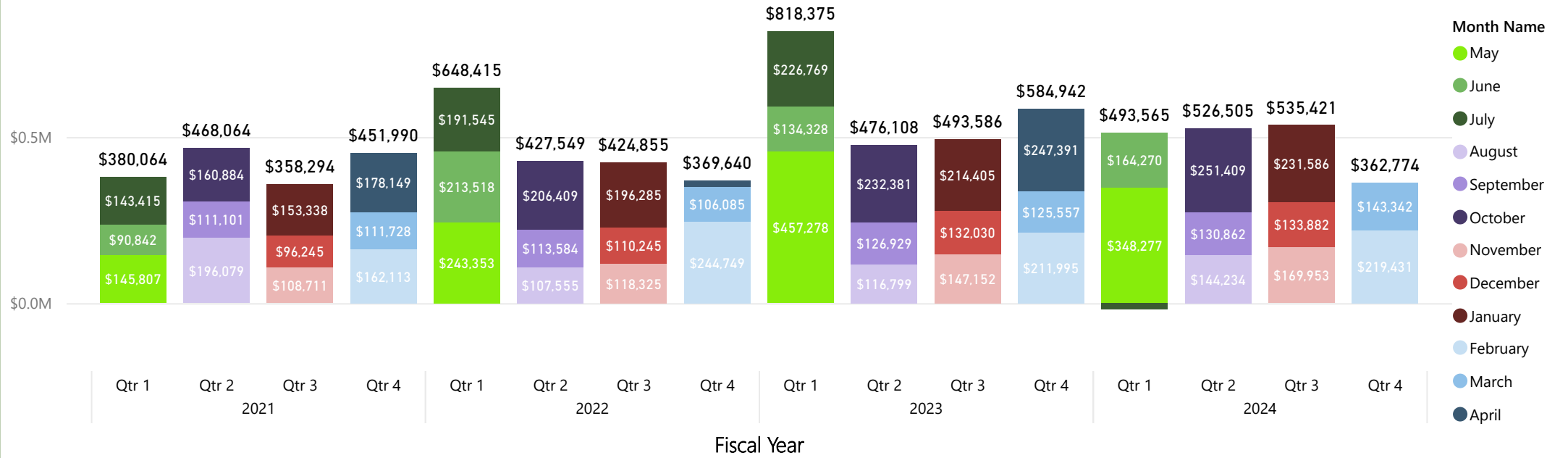


General Fund
Individual
Revenue
Sources

Property Tax Receipts by Month

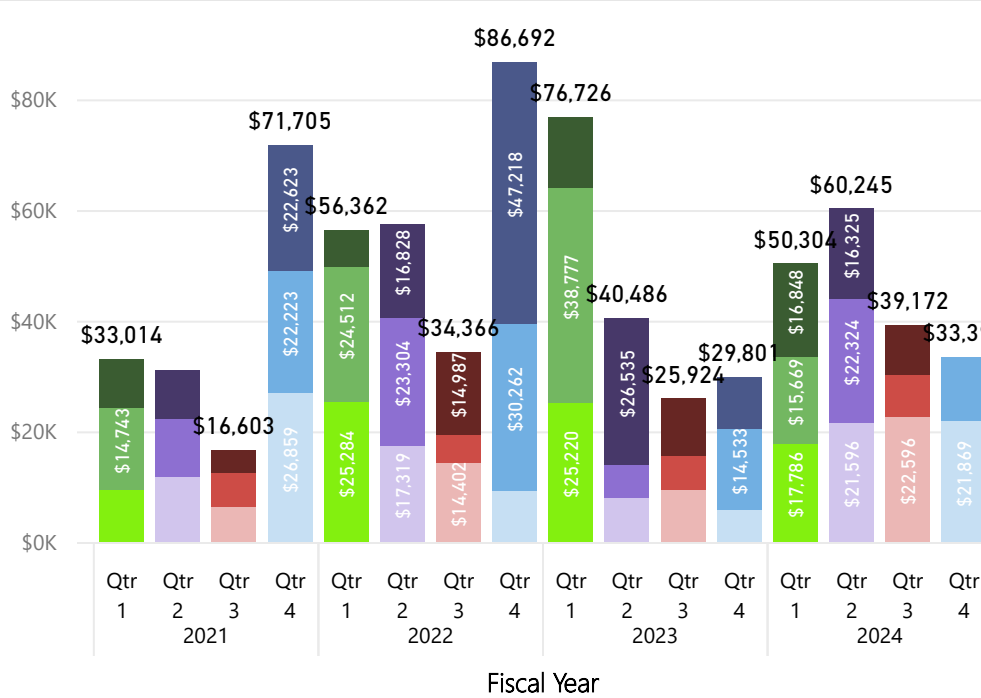


Income Tax Receipts by Month

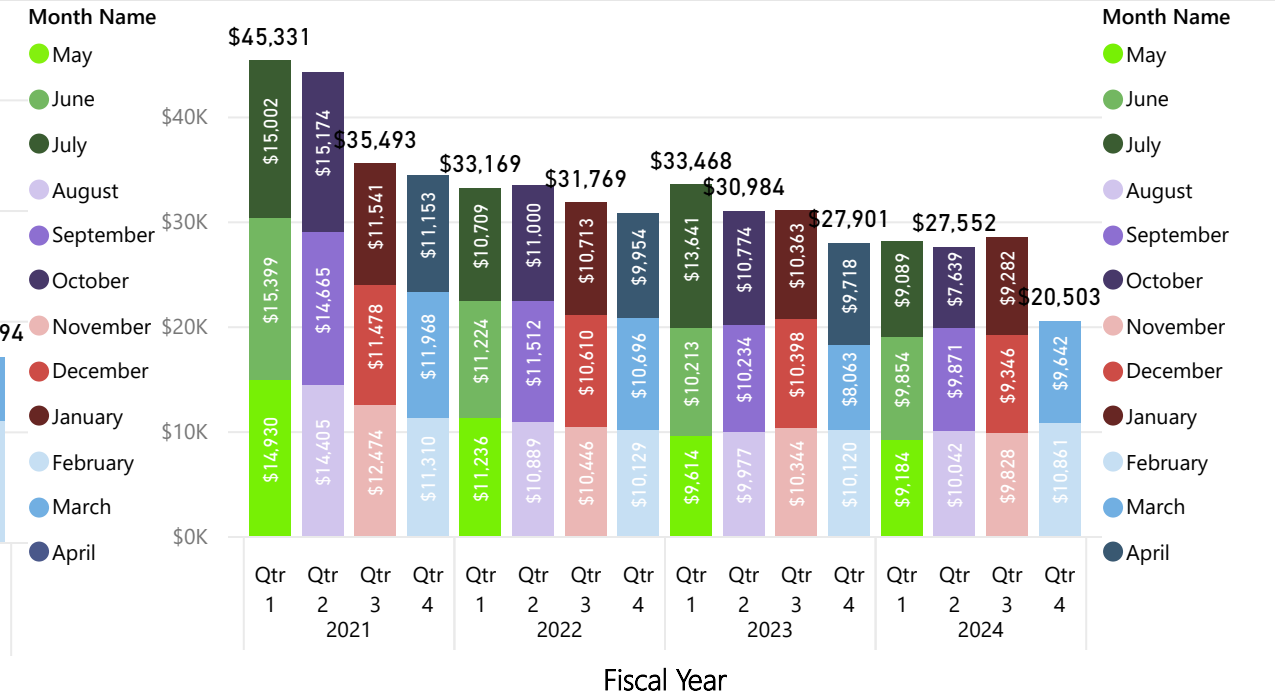


General Fund Individual Revenue Sources

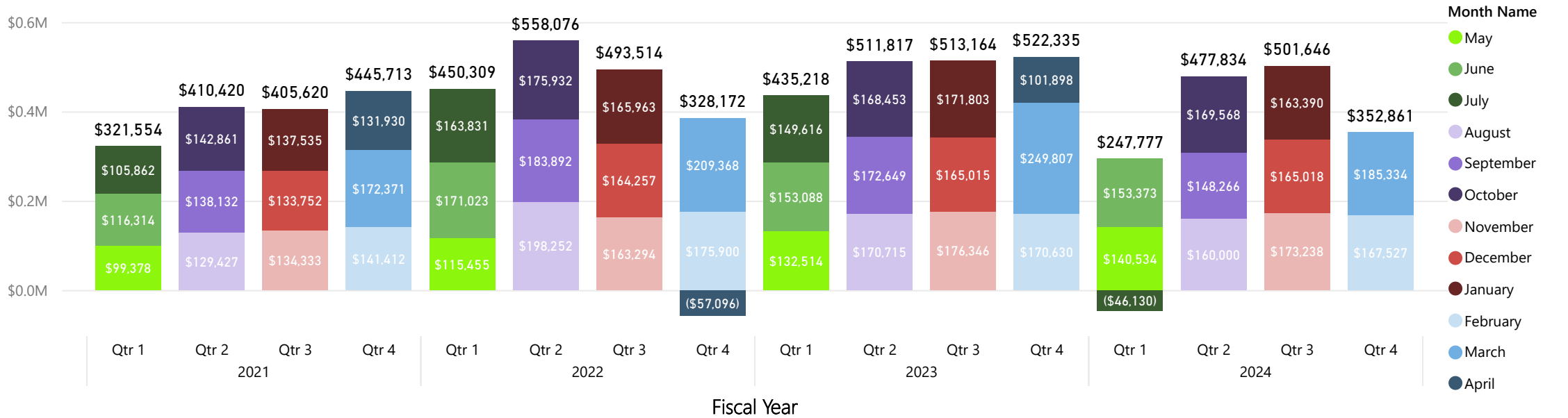
Building Permits Receipts by Month



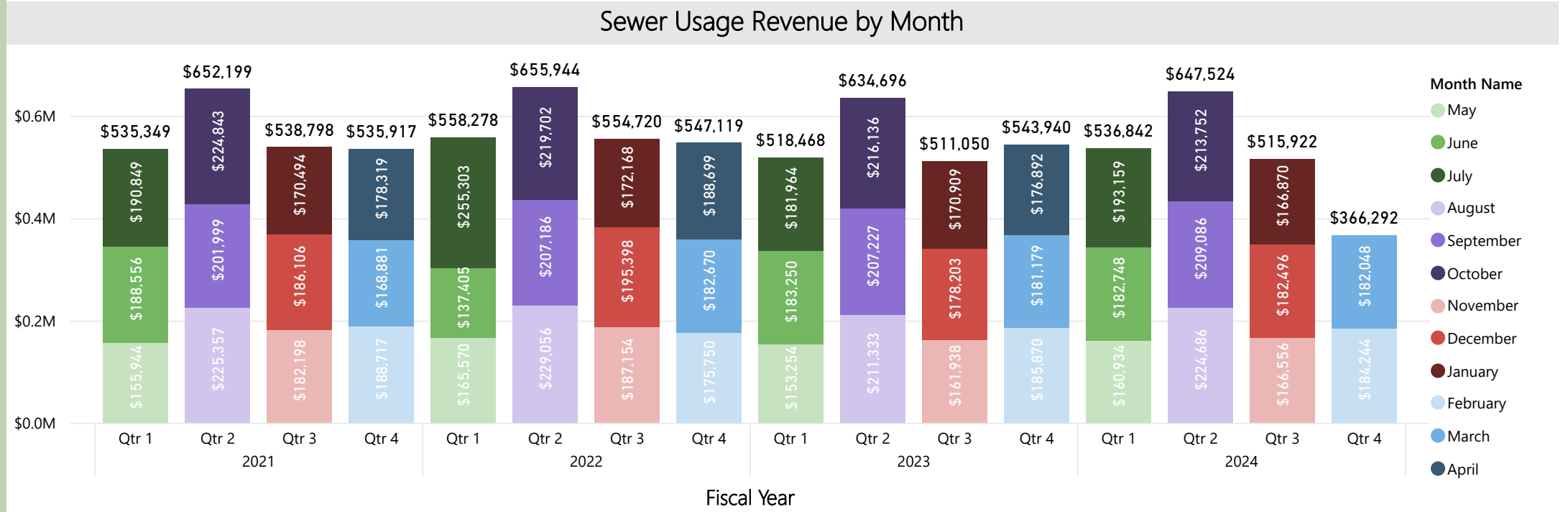
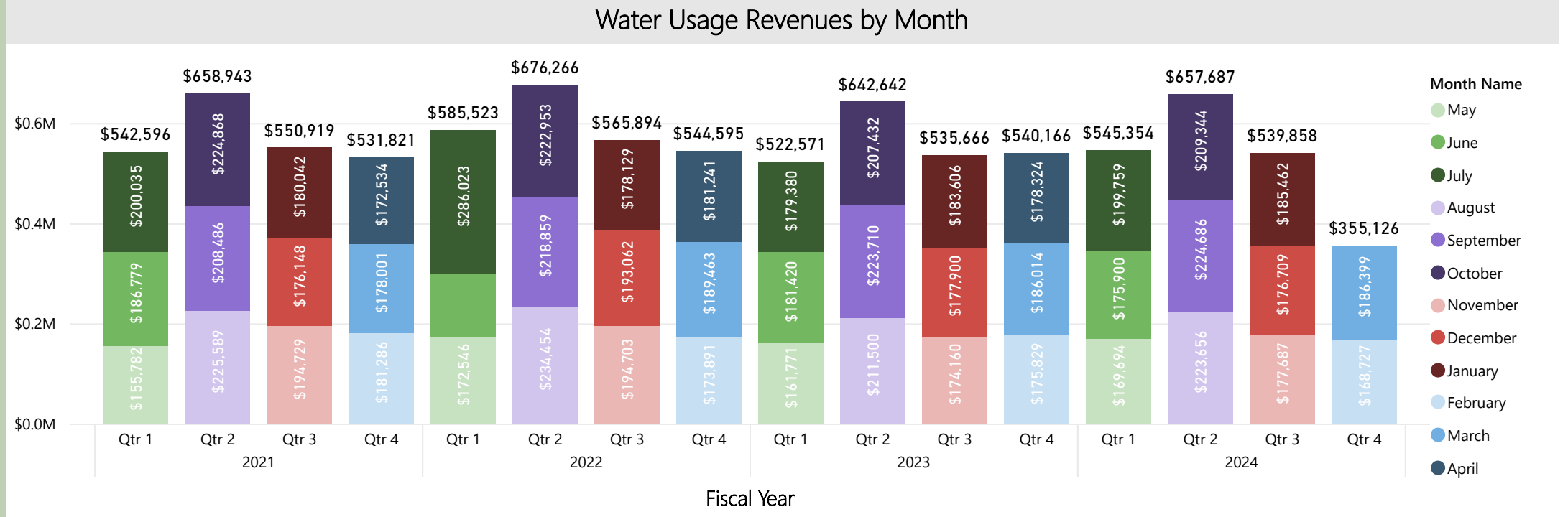
Simplified Municipal Tax Receipts by Month



Sales Tax Receipts by Month



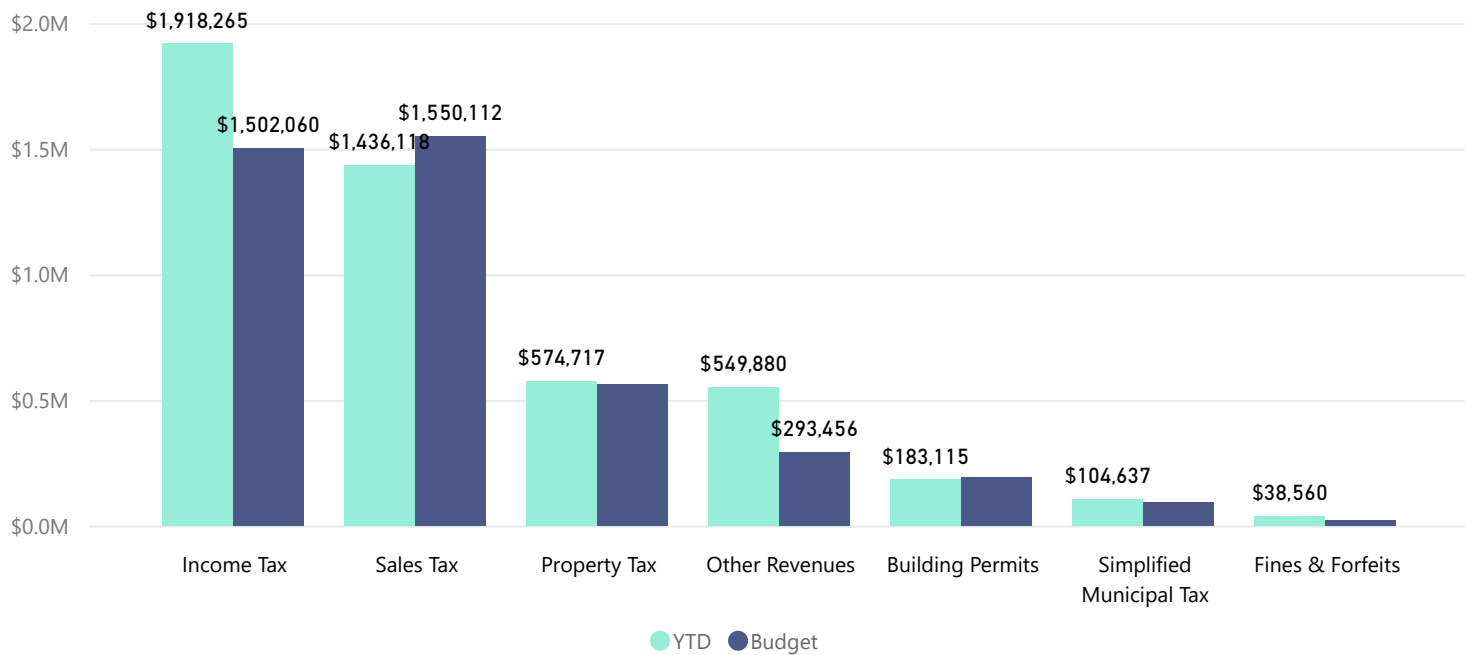
Water/ Sewer Revenues by Month



General Fund Historical Revenues

FY	Month Name	Property Tax	Sales Tax	Income Tax	Fines & Forfeits	Building Permits	Simplified Municipal Tax	Other Revenues
2024	May	\$20,084	\$140,534	\$348,277	\$10	\$17,786	\$9,184	\$45,386
2024	June	\$256,321	\$153,373	\$164,270	\$4,198	\$15,669	\$9,854	\$33,513
2024	July	\$21,693	(\$46,130)	(\$18,982)	\$90,212	\$16,848	\$9,089	\$40,896
2024	August	\$3,084	\$160,000	\$144,234	\$8,336	\$21,596	\$10,042	\$80,644
2024	September	\$201,547	\$148,266	\$130,862	\$2,671	\$22,324	\$9,871	\$35,838
2024	October	\$34,932	\$169,568	\$251,409	\$5,147	\$16,325	\$7,639	\$41,648
2024	November	\$28,913	\$173,238	\$169,953	\$4,699	\$22,596	\$9,828	\$79,158
2024	December	\$6,584	\$165,018	\$133,882	\$1,152	\$7,668	\$9,346	\$36,240
2024	January	\$1,561	\$163,390	\$231,586	(\$80,000)	\$8,909	\$9,282	\$36,363
2024	February	\$0	\$167,527	\$219,431	\$60	\$21,869	\$10,861	\$83,755
2024	March	\$0	\$185,334	\$143,342	\$2,075	\$11,525	\$9,642	\$36,439

Actual Fiscal Year 24 Revenue Compared to Budget

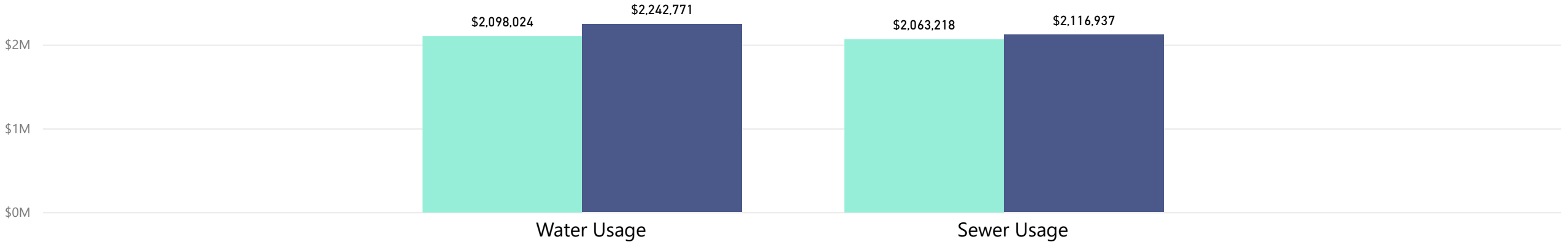


Revenues	YTD	Budget	% of Budget
Sales Tax	\$1,436,118	\$1,550,112	92.65 %
Income Tax	\$1,918,265	\$1,502,060	127.71 %
Property Tax	\$574,717	\$563,151	102.05 %
Other Revenues	\$549,880	\$293,456	187.38 %
Building Permits	\$183,115	\$191,310	95.72 %
Simplified Municipal Tax	\$104,637	\$94,406	110.84 %
Fines & Forfeits	\$38,560	\$20,607	187.12 %

Water/ Sewer fund Historical Revenues

FY	Month Name	Water Usage	Sewer Usage
2024	May	\$169,694	\$160,934
2024	June	\$175,900	\$182,748
2024	July	\$199,759	\$193,159
2024	August	\$223,656	\$224,686
2024	September	\$224,686	\$209,086
2024	October	\$209,344	\$213,752
2024	November	\$177,687	\$166,556
2024	December	\$176,709	\$182,496
2024	January	\$185,462	\$166,870
2024	February	\$168,727	\$184,244
2024	March	\$186,399	\$182,048

Actual FY24 Revenue Compared to Budget



Revenues	YTD	Budget	% of Budget
Sewer Usage	\$2,063,218	\$2,116,937	97 %
Water Usage	\$2,098,024	\$2,242,771	94 %



MEMORANDUM

DATE: April 5, 2024

TO: Mayor Marturano and the Village Board of Trustees

FROM: Clay T. Johnson, Village Administrator

RE: **Regular Village Board Meeting Agenda Transmittal for April 8, 2024**

New Business

A. Ordinance 24-4-2287: Consenting to the Admission of an Additional Member, Lake Zurich, Pursuant to an Admissions Agreement to the Central Lake County Joint Action Water Agency (CLCJAWA)

For a number of years, the Central Lake County Joint Action Water Agency (CLCJAWA) has pursued the addition of the Village of Lake Zurich to the membership. This action item of the agency is a strategic directive of the Board of Directors after developing the comprehensive plan and future goals for the agency. They collectively recognized that adding members to the agency helps spread the operating and capital costs of the organization to a larger customer base, thus reducing the severity of future rate increases. The costs of expanding to Lake Zurich are completely borne by their Village and not the other CLCJAWA members. Lake Zurich will also pay connection fees to the agency totaling \$22M over thirty (30) years which will directly lead to pipe and equipment replacement of infrastructure serving the entire agency. This arrangement mirrors what was offered to the Villages of Lindenhurst, Lake Villa, Wauconda, and Volo and Lake County when the system expanded into those municipalities.

Lake Zurich has plenty of advantages by joining CLCJAWA as well. Lake Zurich, who currently pumps and treats their own water were facing significant cost increases to remove radium and barium from their groundwater supply – an expensive process. The waste products, which were previously disposed in sanitary sewers, will need to cease under federal regulations and find new disposal methods. Even after that treatment, the water quality of the Lake Zurich system still did not compare favorably to what is sourced from Lake Michigan. Through membership Lake Zurich will also obtain a sustainable resource for water supply as groundwater aquifers in the Chicagoland region continue to be depleted with slower replenishment rates. These advantages for both CLCJAWA and Lake Zurich are summarized and reiterated within the “Lake Zurich Membership Benefits Everyone” document within your materials.

In March, both the Lake Zurich Board and the CLCJAWA Board approved Lake Zurich’s admission agreement into CLCJAWA. This admissions agreement must be approved unanimously by the individual members, per the policies of CLCJAWA. The Lake Zurich



Village Board also recently authorized the completion of an engineering study to determine the appropriate route to extend the water utility to their community. This is all with the intent of bringing water to their community before December 2028.

CLCJAWA has requested that all member communities consider the admissions agreement of Lake Zurich into full membership of the agency by passing a related ordinance by May 15, 2024.

B. Ordinance 24-4-2288: Ordinance 24-3-2288: Victory Lakes Signage Request

The Village has received a request to change the amount of signage installed around the Victory Lakes campus. The originally established standards of the development date back to a 1998 ordinance which prescribed precisely what types and what size of signage were allowed on the property. This included six (6) directional signs totaling approximately 192 square feet, two entryway signs of about 213 square feet, and a “V-shaped” monument sign that was either never installed or is no longer in place. The total area for allowed signage, which was approved by ordinance, was approximately 722 square feet. The full 1998 ordinance is included in the meeting packet.

A proposed sign package was submitted by Victory Lakes/Franciscan Ministries which includes new directional signage, building identification signage, wall signage, and a new monument sign. A site plan and elevations of the proposed signage is included in your materials. A breakdown of the proposed signage is included below:

Type of Signage	Total Sign Area	Number of Signs	Total Gross Sign Area
Small Directional Signs (S-1)	24 sqft.	5	120 sqft.
Building Name Signage (LS-1)	36 sqft.	4	144 sqft.
Main Monument Sign (MM-1)	72 sqft.	1	72 sqft.
Large Directional Sign (L-2)	76.8 sqft.	2	153.6 sqft.
Wall Signage	3.5-6 sqft.	3	13.5 sqft.
TOTAL NEW SIGNAGE		12	503.1 sqft.

As you can see from the table above, the petitioner is proposing 503.1 square footage of new and replacement signage for the development, but if you include the entryway signage that is already on site, the total amount of signage for Victory Lakes’ campus is approximately 716.1 square feet. The slight reduction is a result of removing the “V-shaped signage” from the original, overall total and replacing the current, on-site directional signage. While the area of signage will decrease, the total number of signs on the campus will increase from nine (9) to twelve (12).



The petitioner has included an email sent to the Village justifying the need for the new signage. This correspondence is included in your materials. In summary, the applicant justifies the need for additional signage citing the older residents needing greater assistance navigating the campus and for truck drivers/short term visitors to access the proper buildings with greater ease.

Requests for variations from the standards of the sign code go directly to the Village Board for your consideration. Because the original standards were established by ordinance, an amending ordinance will be necessary to grant the requested change. The request may also be modified or denied.

C. Ordinance 24-4-2289: Sammie’s Signage Request

The new Sammie’s within the Lindenhurst Center applied for a variation from the Village’s wall sign standards for their establishment. Village code has standards for monument, wall, and other types of signage for all zoning districts. The Lindenhurst Center resides within the Community Business (CB) district, along with most commercial properties along Grand Avenue. The area of wall signs within the CB district is a function of the amount of frontage a business has along a public street. The code for wall signage in Section 157.0702(D) reads as follows:

(D) Maximum Sign Area For All Wall, Fascia, Awning/Canopy Signs:

(1) 0.70 square foot per 1 linear foot of exterior storefront wall width which fronts on a public street up to a maximum of 250 square feet per public street frontage. Signs may be a minimum of 25 square feet.

Most new businesses within the Lindenhurst Center have varying frontages, but most are relatively small. This means that the wall signs for most Center businesses are a minimum (and maximum) of 25 square feet. This standard allows for uniformity amongst not only Lindenhurst Center businesses but all businesses along the corridor within this zoning designation. Many of our new businesses going into the Center have requested direction on signage and we have referenced this code standard to vendors and business owners. While some new businesses have inquired about wanting larger signage, all who have pulled permits for signage have complied with our standards. However, an estimated frontage measurement collected from an aerial of Sammie’s’ unit comes to approximately 40 feet. This would need to be confirmed by the applicant, but if true, would allow a sign of 28 feet by code.

The petition from Sammie’s requests a variation from the Village’s Community Business district’s sign area standard of 25 square feet, to one of approximately 45 square feet. This request has been reviewed and signed off on by the petitioner’s landlord. The petitioner has provided a written narrative along with their application which indicates that the



request is in order to better fit within the wall area of the store and greater visibility for the public.

With the request comes the concern about the guidance staff has provided to Lindenhurst Center business owners, specifically ones who inquired about, or installed, larger signage. In addition, inconsistency could arise creating a disparity between business already established within the Center and those to come.

As was discussed in the previous agenda item, requests for deviation from signage standards are not first reviewed by the Plan Commission, but are handled directly by the Village Board. An ordinance approving the request and allowing for the variation as proposed by the petitioner is included in your materials.

D. Ordinance 24-4-2290: Amending the Village's Comprehensive Schedule of Fees – Water and Sewer Rates

Water/Sewer Rates

Recent changes to CLCJAWA's long term capital improvement program forced the agency to reexamine the wholesale water rates that were updated about a year and a half ago. What CLCJAWA was experiencing was an increase in the cost of their capital improvements beyond what was built into their rate forecasting model. What resulted out of this recalculation of their projections were increases to the wholesale cost of water growing by 5% annually through 2034. Our own forecasting included increases to the rate, but a 5% per annum increase exceeded what was originally anticipated. Therefore, our costs of purchasing water are greater in our most recent forecast than what we modeled even a year ago. CLCJAWA's adopted model does not factor in the admission of the Village of Lake Zurich to the group, but should that come to fruition, rates should improve. The expected impact on rates with the inclusion of Lake Zurich will likely not be realized until FY 2028-2029.

The cost of electric service at our treatment plant and lift stations also increased. The Village has historically aggregated these facilities in order to get the most economical price for our electricity. Even so, our recent purchase price for electricity was substantially higher than our expiring contract rate. This is not all that surprising given how the electricity market moved in the years after our initial purchase rate. The positive is, if any, that having this rate locked for three years means that the cost of electric service will only vary due to the amount of consumption at our facilities.

Water main repair services have also increased. While there is not a significant increase to the number of water main repairs anticipated or experienced, the cost of those repairs has gone up. The retirement of one of our trusted contractors to complete emergency repairs



forced our staff to seek costs from other vendors. These new costs were higher, but not beyond industry standards.

Lastly, the Public Works budget includes a proposed additional Laborer position beginning next fiscal year. Having an additional employee in Public Works would help to provide coverage when other employees are utilizing paid time off. Adding a Laborer would also allow our more experienced staff to undertake more technically complex responsibilities. Adding a Laborer helps to start preparing the next generation of Public Works staff – a goal identified by the updated strategic plan. The financial impact of the additional position is not necessarily due solely to the increased wages, but rather the cost of benefits like health insurance. The cost of adding the new Laborer position would be approximately \$97,700 across the General and Water/Sewer Funds. As mentioned above, the addition of this position is contingent upon the negotiations to get underway with the Local 150 this week. The economics of a new contract could make it difficult, maybe even impossible, to make this increase in staffing work from a budgetary perspective. Of course, the projections include estimated increases to the employee’s wages but until a deal is finalized, we will not know what the true impact to the overall budget will be in the short or long-term.

For these reasons, the Village’s projection is including a 3% increase to the water and sewer rate beginning in May. Water pumpage estimates utilizing our three-year rolling average method indicates that the water demand by our residents will be slightly lower (-0.8%) than this year – more resembling water demand in FY 2021-2022. Given the costs that we know are increasing, plus those that are anticipated to increase require such an adjustment to the rate. It has been four (4) years since the Village has raised its water and sewer rate by this amount which has kept us competitive when compared against our peer communities. You can see the most recent comparison of water and sewer rates with our peers later within this memo.

Fiscal Year	Water/Sewer Rate Adjustment
2024	1%
2023	0%
2022	0%
2021 (Effective 7/1/2020)	3%
2020	0%

An increase of 3% would bring the combined water and sewer rate to \$12.67/unit, up from \$12.30. Since the average user is calculated to consume 11 units per billing cycle, this would mean that the average user’s bi-monthly bill would increase by \$4.07.



There have been some recent questions about the sewer only rate for those residents who remain on private well. In the past, sewer only customers' rate has been based upon a 15-unit user. Right now, the sewer only rate is \$90.19 billed bi-monthly like all other accounts. There are a total of 140 sewer only accounts. If this were looked at from a combined rate perspective, the equivalent would be an 8-unit user ($\$90.19/\$12.30 = 7.33$ units). Over the last twelve months, there have been 2,803 accounts who registered at least one billing cycle of 8 units consumed or less.

Determining if 15-units is the right amount to charge these accounts is an inexact science without knowing how much a sewer-only customer uses. For example, should the sewer-only user be billed based on the average user as defined by the 2018 rate study – an 11-unit account? That is hard to judge when sewer only customers don't necessarily have an incentive to conserve since their billed amount doesn't depend on how much the customer uses. If there is a desire to more accurately reflect sewer-only charges, then the Village could look into metering well usage. Metering a well would cost a homeowner around \$1,000 when you take into account the cost of the meter itself and installation. This policy would be somewhat similar to allowing deduct meters for irrigation systems. But only those households who are confident that they would utilize less than 8-units (or approximately

Municipality	Water	Sewer	Other Fees	Frequency	Usage	1,100CF/8,228GAL USER*
Mundelein	\$6.10	\$4.10	(Stormwater fee of \$3/month not included) \$11/bill flat fee for customer	Bi-Monthly	Per 100 CF	\$111.60
Round Lake Beach	\$8.78	\$4.20	sewer	Bi-Monthly	Per 1,000 gal	\$128.80
Antioch (East of Deep Lake Road)	\$3.35	\$7.69	\$12/cycle for water \$26/cycle for sewer	Bi-Monthly	Per 1,000 gal	\$128.83
Gurnee (West of Tollway)	\$5.34	\$8.51	\$11.55 Water Service Charge, \$3.85 Sewer Service Charge	Bi-Monthly	Per 1,000 gal	\$129.36
Round Lake	\$10.42	\$3.91	\$7.78 flat fee per month	Monthly	Per 1,000 gal	\$133.46
Libertyville	First 4,000 gal = \$3.08 5,000-8,000 gal = \$6.17 9,000+ gal = \$9.25	\$7.35	\$28.90 Bi-Monthly Water; \$11.91 Bi-Monthly Sewer	Bi-Monthly	Per 1,000 gal	\$140.40
Lindenhurst (2023)	\$6.33	\$5.97	\$9/bi-monthly Capital Fee	Bi-Monthly	Per 100 CF	\$144.30
Grayslake	\$17.66	None		Bi-Monthly	Per 1,000 gal	\$145.31
Lake Villa (Effective 5/1/24)	\$10.08	\$7.85	\$30.24 Water Minimum, \$11.77 Sewer Minimum	Bi-Monthly	Per 1,000 gal	\$147.53
Wauconda (Effective 7/1/24)	\$19.63		Minimum Fee Bi-Monthly Equal to Two Units (\$39.26)	Bi-Monthly	Per 1,000 gal	\$161.52
Fox Lake (Metered User, Local System)	\$4.10	\$2.23	\$55.11 flat water fee, \$17.87 flat sewer fee	Bi-Monthly	Per 1,000 gal	\$162.54
Lake Zurich	\$18.61	\$4.86	Minimum Based on 2,000 gal	Monthly	Per 1,000 gal	TGGjnm
					AVERAGE	\$139.42
*Represents a Lindenhurst median water user.						
Updated 3-4-24						



6,000 gallons) bimonthly would be willing to meter their well usage.

Garbage Rates

Revenues in the Garbage Fund are based upon a 0% increase to the rate at the start of our fiscal year. Expenses in the fund anticipate a 3% increase to the Groot contract beginning January 1. The contract allows Groot to charge an increase of anywhere between 2%-4% based upon the CPI. Surpluses established in the Garbage Fund are used to assist with the road repair program every other year. The Garbage Fund contributes \$200,000 every year to resurfacing. Expenses are relatively flat overall, with the exception of the road resurfacing contribution. Based on the projections, we are able to absorb the projected increase to the Groot contract on January 1 without affecting the Fund's ability to pay for regular expenses or taking away from its ability to contribute to road repairs.

Finance Committee Recommendation

These factors were all weighed by the Finance Committee at their meeting of March 19, 2024. The Finance Committee voted to recommend a 3% increase to the water and sewer rates, effective May 1, 2024, but to freeze the sewer-only customer rates. This vote was approved 2-1. The garbage rates were also considered by the Committee, which recommended to hold the rate flat for the next fiscal year. This vote passed unanimously.

The budget that the Village Board will discuss in greater depth in this meeting also is based upon the adoption of these rates. Amendments to the recommendation of the Finance Committee may create the need to make adjustments to impacted funds due to the change in revenues.

An ordinance amending the Village's comprehensive fee schedule to adjust the water and sewer rates is included within the meeting materials.

E. Approval: Economic Incentive Agreement with RJs on the Lake - \$30,000

The new owner of RJ's has applied for a LEAP grant seeking assistance on the buildout of an assortment of internal improvements to the restaurant. RJ's is undergoing approximately \$140,000 of various improvements to the bar area, ceiling, and flooring. There are well over \$60,000 worth of upgrades that would be eligible under the Village's LEAP program. The LEAP agreement, application, and scope of work are included within your materials. Some of the work has already begun within the restaurant, so this requirement of the program will need to be waived. The approval of this request would mark the tenth application awarded by the Village, and will have authorized \$189,713.19 in business assistance under this program.

F. Discussion: FY 2024-2025 Budget Workshop



Enclosed in your materials is a memo to the Finance Committee discussing the major considerations for the FY 2024-2025 Budget. That document will help to serve as background for our workshop discussion at the Village Board meeting.



Suggested Motion

- A. Move to adopt Ordinance 24-4-2287 consenting to the admission of the Village of Lake Zurich as a full member to the Central Lake County Joint Action Water Agency (CLCJAWA).**

Roll Call:

_____ _____ _____ _____ _____ _____
Dickson Dunham Rosten Suchy Chybowski Grace

Lake Zurich Membership Benefits Everyone

The Central Lake County Joint Action Water Agency's founders established CLCJAWA and then constructed their own Lake Michigan treatment facilities and delivery system because they "wanted control of their water destiny." CLCJAWA's Members pooled their resources to cooperatively do together, what they could not economically do alone. It is in that spirit that the CLCJAWA Board of Directors has approved the Lake Zurich Admissions Agreement, and is now requesting your consent as required in the CLCJAWA Water Agency Agreement.



CLCJAWA

1. **Capacity to Spare.** After reserving 4 million gallons per day (MGD) more than what is needed on a peak day in the future for existing members, CLCJAWA has 4 MGD to spare. Lake Zurich will be limited to a peak day of 3.4 MGD.
2. **Existing Members Pay Nothing.** 100% of expansion costs are paid by Lake Zurich.
3. **Fairness is Maintained.** Members have invested financial resources into CLCJAWA over the past three decades. To buy-in to that investment, Lake Zurich will pay \$22 million over the next 30-years for pipe and equipment replacement.
4. **Reduced Future Water Rate Increases.** Net revenues are projected to increase by more than \$1.3 million per year. This should reduce previously planned rate increases by about 5%. It will also allow CLCJAWA to avoid \$2.5 million in interest payments on State loans that will now be paid with cash reserves.



LAKE ZURICH

1. **A Sustainable Solution.** Lake Michigan water is regulated and plentiful unlike deep sandstone aquifers where sustainability is a concern.
2. **No Radioactive Waste Disposal.** Lake Zurich removes radioactive radium and barium from existing well water to meet drinking water regulations. The removed waste is currently disposed to Lake County Public Works sanitary sewer. This practice will no longer be permitted by federal regulations. The second option is hauling and disposal elsewhere leading to long-term liabilities for the Village.
3. **Membership is Forever.** Lake Zurich's other Lake Michigan options are outside of Lake County and would require limited term, difficult to re-negotiate contracts. CLCJAWA offers permanent full membership and like all Members, a vote on the Board of Directors.
4. **Facing the Future, Together.** As one of fourteen members, Lake Zurich would no longer face future regulatory burdens alone.

Key Details

1. Lake Zurich will pay for 100% of construction-related costs associated with CLCJAWA's system expansion to serve them. The new pipeline and facilities will then be owned and maintained by CLCJAWA.
2. Lake Zurich will contribute \$22 million in capital buy-in fees, likely scheduled at \$729 thousand per year, from 2029 through 2056.
3. Lake Zurich will increase water sales revenue by approximately 9% while increasing O&M expenses by about 4% resulting in an annual net revenue increase of initially \$1.3 to \$1.5 million each year.
4. Additional revenue generation will allow CLCJAWA to avoid state revolving fund (SRF) loans, saving the Agency \$2.5 million in interest payments planned for the Fixed Asset Replacement program.
5. Planned annual water rates (without Lake Zurich) will be reduced from 2% to 4% in the first five years of service, growing to an expected average savings of 5% per year when service is anticipated in December 2028.
6. CLCJAWA has sufficient capacity to serve Lake Zurich. The CLCJAWA Board has reserved an extra 4 million gallons per day (MGD) of excess capacity that may be unexpectedly needed for themselves, in the future. They have also established an additional 4.0 MGD as unneeded excess system capacity available to sell. Lake Zurich's expected peak water demand in 2050 is 3.4 MGD.
7. In the Board commissioned *2017 New Customer Evaluation Report* by Corollo Engineers, Lake Zurich ranked at the top of potential Lake County customers based on several evaluation criteria. The criteria prefer potential customers that will use most of the excess capacity, are near fully developed, are close to the CLCJAWA system, would offer redundancy (looping) options with current members, are near other Lake Michigan supplies for future emergency interconnection opportunities, and are facing immediate drinking water regulation issues.
8. Lake Zurich is similarly sized to the existing Membership. Out of the existing Members, Lake Zurich ranks between 3rd and 6th place in: household income, water demand, equalized assessed value (EAV), land area, population and household

Historical Timeline

October 2020 Lake Zurich officials reached out to discuss initiation of their Water Resources Study that they commissioned. They requested and received CLCJAWA participation.

February 2022 the CLCJAWA Board formally directed staff to pursue new water sales as part of the Comprehensive Plan.

April 2022 Lake Zurich formally addressed the CLCJAWA Board and subsequently issued a Letter of Intent.

August 2022 The CLCJAWA Board reviewed both the technical case and the financial case for Lake Zurich Membership and signed an Intergovernmental Agreement with Lake Zurich for an Engineering Assessment of Project cost.

November 2022 Lake Zurich approved a study to identify needed internal improvements to receive Lake Michigan water.

April 2023 The CLCJAWA Board reviewed a Lake Zurich Expansion Engineering Assessment confirming CLCJAWA's ability to meet Lake Zurich's water demands while continuing to meet the existing Members' demands.

May 2023 The CLCJAWA Board adopted a Resolution Expressing the Intent of the Adopting Entities to Work Towards a Membership Expansion (also known as the Good Faith Resolution).

November 2023 the Village of Lake Zurich completed a Financial Water Rate Analysis and financing plan to fund their \$150 million (escalated to 2027) total program costs needed to receive Lake Michigan water. This includes approximately \$90 million to extend CLCJAWA's pipeline by 7-miles and includes \$22 million in capital buy-in fees.

December 2023 the Lake Zurich Board approved a five-year Comprehensive Fee Schedule to increase water rates to support the Lake Michigan water initiative.

March 18, 2024 the Lake Zurich Board approved the Lake Zurich Admissions Agreement to CLCJAWA.

March 27, 2024 the CLCJAWA Board approved the Lake Zurich Admissions Agreement pending individual Member approval.

ORDINANCE NO. 24-4-2287

**AN ORDINANCE OF THE VILLAGE OF LINDENHURST, LAKE COUNTY, ILLINOIS
CONSENTING TO THE ADMISSION OF AN ADDITIONAL MEMBER,
LAKE ZURICH,
PURSUANT TO AN ADMISSIONS AGREEMENT,
TO THE CENTRAL LAKE COUNTY JOINT ACTION WATER AGENCY.**

ADOPTED BY THE
VILLAGE PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF LINDENHURST, LAKE COUNTY, ILLINOIS
THIS 8TH DAY OF APRIL, 2024.

Published in pamphlet form by the
authority of the President and
Board of Trustees of the
Village of Lindenhurst,
Lake County, Illinois this 8th day
of April, 2024.

ORDINANCE NO. 24-4-2287

**AN ORDINANCE OF THE VILLAGE OF LINDENHURST, LAKE COUNTY, ILLINOIS
CONSENTING TO THE ADMISSION OF AN ADDITIONAL MEMBER,
LAKE ZURICH,
PURSUANT TO AN ADMISSIONS AGREEMENT,
TO THE CENTRAL LAKE COUNTY JOINT ACTION WATER AGENCY.**

WHEREAS, the Village of Lindenhurst (the “Member”) is an Illinois governmental body owning and operating a municipal water system or systems that provide water to its retail customers service areas;

WHEREAS, the Member is a Member of the Central Lake County Joint Action Water Agency (the “Agency”) pursuant to the Amended Agency Agreement;

WHEREAS, the Agency supplies potable water from Lake Michigan to the Members pursuant to the Restated Water Purchase and Sale Contract between the Agency and such Members;

WHEREAS, the Agency’s Board of Directors has approved an Admissions Agreement to the Central Lake County Joint Action Water Agency (the “Admissions Agreement”), for the admission of the Village of Lake Zurich, Lake County, Illinois, as a member of the Agency, and to provide Lake Michigan water to Lake Zurich;

WHEREAS, the Member has considered these matters and finds it advisable, in order to assure an economic and reliable supply of Lake Michigan Water now and into the future, to authorize and approve the admissions as described above;

WHEREAS, the approved Admissions Agreement for Lake Zurich has been presented to the Member and is attached hereto as Exhibit A;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES OF THE VILLAGE OF LINDENHURST, LAKE COUNTY, ILLINOIS, AS FOLLOWS:

Section 1: Recitals. The findings and determinations set forth in the preambles to this Ordinance are hereby made findings and determinations of the Member and are incorporated into the body of this Ordinance by reference.

Section 2: Approval of Admission of Members. The Member hereby consents to the admission of the Village of Lake Zurich, Lake County, Illinois, as a member of the Agency, and for the Agency to provide Lake Michigan water to Lake Zurich pursuant to the Admissions Agreement substantially in the form attached hereto as Exhibit A.

Section 3: File with Agency. By this Ordinance, the Clerk is hereby authorized and directed to promptly file a certified copy of this Ordinance with the Secretary of the Agency.

Section 4: Severability. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

Section 5: Superseder. All ordinances, resolutions and orders, or parts thereof, in conflict with this Ordinance are, to the extent of such conflict, hereby superseded.

Section 6: Effective Date. This Ordinance shall be in full force and effect upon its passage and approval and it shall be published in pamphlet form.

AYES: _____

NAYS: _____

ABSENT: _____

ADOPTED: April 8, 2024

APPROVED: April 8, 2024

Dominic Marturano, Village President

ATTEST:

Melissa Forsberg, Village Clerk

VILLAGE OF LAKE ZURICH
ADMISSIONS AGREEMENT TO THE
CENTRAL LAKE COUNTY JOINT ACTION WATER AGENCY

THIS ADMISSIONS AGREEMENT (“Admissions Agreement” or “Agreement”) is made and entered into as of this 19th day of March 2024 by, and between the Central Lake County Joint Action Water Agency (“Agency”) and the Village of Lake Zurich, Illinois, an Illinois municipal corporation (“Lake Zurich”) (the Agency and Lake Zurich sometimes referred to individually as a “Party” or collectively as the “Parties”) in consideration of the mutual promises and conditions stated in this Admissions Agreement.

ARTICLE 1. RECITALS.

1.1 The Agency has been organized in accordance with the provisions of Article VII, Section 10 of the Illinois Constitution of 1970 and the statutes of the State of Illinois, including, without limitation, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, to provide and operate a joint waterworks and/or a water supply system to obtain Lake Michigan Water for the use of governmental units.

1.2 The Agency was organized as a municipal corporation and a public body politic and corporate by its Charter Members through the joint adoption of that certain “Central Lake County Joint Action Water Agency Agreement” in 1986, which has been amended from time to time. It has been most recently amended and restated as the “Amended Central Lake County Joint Action Water Agency Agreement” (“Amended Agency Agreement”) and has been approved by the Agency and its members in 2013.

1.3 Pursuant to the Amended Agency Agreement, the Agency has previously adopted the “By-Laws of the Central Lake County Joint Action Water Agency,” which have been amended

and restated as the "Amended By-Laws of the Central Lake County Joint Action Water Agency" ("Amended By-Laws").

1.4 The Agency has designed and constructed and currently operates a water treatment and supply system to treat and deliver Lake Michigan Water ("Agency System").

1.5 Under Section 5 of the Amended Agency Agreement, the addition of new Members is permitted "upon the adoption of an ordinance by the corporate authorities of the joining governmental unit determining so to become a member and upon the consent of the Board of Directors and of all of the then Members" with the consent of each of the existing Members to be made through the adoption of an ordinance by the corporate authorities of each consenting Member.

1.6 Section 5 of the Amended Agency Agreement further provides that the Board of Directors of the Agency may establish any reasonable conditions with respect to any governmental unit becoming a new Member ("Additional Member"), which may include, without limitation, the making of a contribution to the Agency and the assumption of all or a portion of contracts, debts and obligations of the Agency.

1.7 Lake Zurich desires to become an Additional Member of the Agency (Lake Zurich to be known as "Additional Member").

1.8 Lake Zurich desires to purchase Lake Michigan Water and finds that it will be most cost effective and efficient to pursue the design, construction and installation of certain additional facilities necessary to enable the provision of Lake Michigan Water service to Lake Zurich from the Agency.

1.9 Lake Zurich currently has in place a water distribution system for the delivery of well water to their retail water customers.

1.10 The Agency and its members have previously entered into a "Water Purchase and Sale Contract," which has been amended and restated as the "First Comprehensive Amendment and Restatement to the Water Purchase and Sale Contract Between Central Lake County Joint

Action Water Agency and Charter Members” (“Amended Water Purchase and Sale Contract”) and it has been approved by its members in 2013.

1.11 Lake Zurich has obtained an allocation of Lake Michigan Water from the Illinois Department of Natural Resources through the year 2030.

1.12 By entering into this Admissions Agreement, the Parties intend to establish a process, and the related terms and conditions, by which Lake Zurich will become a member of the Agency.

1.13 This Admissions Agreement has been negotiated between the Agency and Lake Zurich, and the Agency and Lake Zurich do intend that it will bind the Parties.

ARTICLE 2. MEMBERSHIP: APPROVALS: RELATIONSHIPS OF THE PARTIES.

2.1 Legislative Actions Required. The following legislative actions shall be required to allow Lake Zurich to become a member of the Agency:

A. The corporate authorities of Lake Zurich shall adopt and approve an ordinance determining that it shall join and become a member of the Agency under the terms of this Admissions Agreement, as well as approving this Admissions Agreement; and

B. The Board of Directors of the Agency, and the corporate authorities of each of its Members, shall each adopt an ordinance and take all other legislative actions necessary to admit Lake Zurich to membership in the Agency, as well as to approve this Admissions Agreement.

2.2 Effective Date of Membership Approvals and Delegates. Upon the last date to occur of (i) the dates on which all of the ordinances and legislative actions described in Section 2.1 above are complete and in effect, and (ii) the date on which the Board of Directors of the Agency has approved one or more contracts for construction of new components of the Lake Zurich Extension Facilities with a cumulative contract price of \$5,000,000.00 or more pursuant to Article 3, Lake Zurich shall become a Member of the Agency and shall have the full rights of all

other members, except as provided in this Agreement. Such date shall be the Membership Effective Date. Within fifteen (15) days after such Date, the Secretary of the Agency shall prepare and execute, before a notary public, a certificate of the Membership Effective Date, including in the certificate a recitation that each of these items have occurred and the dates on which they have occurred along with an executed copy of this Agreement, and shall deliver an executed original copy of the certificate to the following: Lake Zurich; the members of the Agency; the Illinois Secretary of State; and the County officials responsible for the extension of tax levies in the County.

2.3 Consent to Additional Members. By entering into this Admissions Agreement, Lake Zurich agrees that it will consent to the admission of a new member, if the Agency approves such membership on terms and conditions generally consistent with, and no more beneficial or advantageous to the new member than, the terms and conditions of this Admissions Agreement as to: payment of one hundred percent (100%) of the cost of Extension Facilities for the Agency to provide Lake Michigan Water; payment of one hundred percent (100%) of the capital contribution required by the Agency based on the formula contained in Section 4.5 of this Agreement; and recapture of costs of the Extension Facilities based on the formula contained in Section 4.6 of this Agreement. The obligation to provide consent pursuant to this Section shall be in effect for a period of five (5) years after the Membership Effective Date.

2.4 Acceptance of Agency Organizational and Binding Documents. Upon the Membership Effective Date, Lake Zurich shall be bound, not as Charter Members, but as Members subject to the terms and conditions and rights and obligations of:

- A. the Amended Agency Agreement;
- B. the Amended By-Laws; and
- C. the Amended Water Purchase and Sale Contract.

Unless this Admissions Agreement specifically states terms, conditions, rights or obligations of Lake Zurich that are different from those of the Members under subsections A, B and C of this

Section, any ambiguities shall be resolved in favor of the language which would apply under the documents listed in Subsections A, B and C. The intent of the Admissions Agreement is to specifically state the terms and conditions under which Lake Zurich is to be admitted to the Agency, which may differ from the terms and conditions applicable to the Charter Members, or other Additional Members.

2.5 Lake Zurich Status as Participant. Prior to the time that Lake Zurich becomes a full member of the Agency, Lake Zurich shall be a Participant in the Agency, as defined in the Agency Agreement, and a representative chosen by them shall have full participation and voting rights on any advisory board or technical committee which shall be established to make recommendations to the Executive Director of the Agency and where required to the Board of Directors of the Agency.

2.6. Lake Zurich Technical Committee.

A. Role: Duties. The Agency will establish a committee to be called the "Lake Zurich Technical Committee," which has been designated to address technical, process and other related issues to be considered in the design, development and construction of the Lake Zurich Extension Facilities as defined in Section 3.2 by the Agency as well as other similar facilities that may be under consideration by the Agency due to the addition of other municipalities as potential members of the Agency. Unless otherwise mutually agreed by the Parties, the Lake Zurich Technical Committee shall meet not less than once per month until such time as the Lake Zurich Extension Facilities have been fully constructed and finally accepted by the Agency, and shall also hold design workshops from time to time as necessary to address specific technical issues. At the recommendation of the Executive Director, the Lake Zurich Technical Committee may meet jointly from time to time with other technical committees established by the Agency.

B. Members. Lake Zurich shall have the right to appoint one member to the Lake Zurich Technical Committee, who shall be a Lake Zurich staff member. The Agency may designate such representatives to the Lake Zurich Technical Committee as necessary to address

concerns of the Agency. The Lake Zurich Technical Committee shall elect a Chair, Vice-Chair and Secretary. The Agency shall arrange for the participation of such other persons and resources in meetings of the Lake Zurich Technical Committee as may be necessary to allow the full discussion of the issues to be addressed by the Committee.

C. Reports and Recommendations. The Lake Zurich Technical Committee shall submit reports and recommendations to the Agency Board of Directors from time to time on issues considered by the Committee. All actions and recommendations of the Lake Zurich Technical Committee in this Agreement that are related to matters, the cost of which are to be paid by Lake Zurich, shall be approved by those serving on the Lake Zurich Technical Committee. Approvals, actions and recommendations from the Lake Zurich Technical Committee shall be advisory only.

2.7 Process for Decisions. Because the Lake Zurich Extension Facilities will be owned and maintained by the Agency, the Parties understand and agree that it is important that the Agency have the final decision regarding all aspects of the Project. The Parties also understand and agree that because Lake Zurich is paying for all costs associated with the Lake Zurich Extension Facilities, it is important that each aspect of the Lake Zurich Extension Facilities shall be considered, not only in relationship to the needs of the Agency and future Agency costs of administration and maintenance, but also the available amount of funds of Lake Zurich and the practical aspects of the costs and benefits of various decisions. The process by which decisions will be made will in every instance provide Lake Zurich with full information, input and participation in the discussion, review, recommendation and approval process, including, without limitation, participation on the Lake Zurich Technical Committee, and the ability to require, in specific cases, a decision to be made by the Board of Directors of the Agency which shall be final.

ARTICLE 3. DESIGN AND CONSTRUCTION OF PROJECT.

3.1 Preliminary Work.

A. Description of Preliminary Work. The Agency and Lake Zurich acknowledge and agree that, in order to determine whether the Agency can efficiently and cost-effectively provide Lake Michigan Water to Lake Zurich at Lake Zurich's desired point of delivery, the services of engineers and other consultants will be required to assist the Agency and Lake Zurich. The tasks that will be necessary include, without limitation, the following, to be referred to as the "Preliminary Work":

i. obtain a preliminary engineering design report that includes preliminary design of, and materials to be utilized for, those mains, points of delivery and other necessary facilities and appurtenances, as well as estimates of costs and recommended packages for bidding construction;

ii. conduct a route study to assist in determining the most appropriate route for transmission mains from the Agency System to Lake Zurich, which work shall include services by the engineering firms used by Lake Zurich as village engineers;

iii. perform hydraulic and surge analysis on the Agency System;

iv. determine the most appropriate points of delivery of Water for connection of Lake Zurich to the transmission mains and any other necessary facilities;

v. identify necessary interests in land for the most appropriate route for transmission mains, points of delivery and any other necessary facilities, including easements, licenses, and permits for the use of land (such as right-of-way permits);

vi. identify necessary regulatory permits for construction and operation of the Lake Zurich Extension Facilities;

vii. initiate and pursue applications to the Illinois Environmental Protection Agency ("IEPA") for loans from the state revolving fund for facilities to serve Lake Zurich; and

viii. obtain a project plan for the Lake Zurich Extension Facilities to support the IEPA loan applications for the Lake Zurich Extension Facilities. The Agency may suggest certain Preliminary Work to Lake Zurich, which Lake Zurich will reasonably consider.

B. Performance of Preliminary Work. The Parties agree that it will be necessary to contract with engineers and other consultants required to assist the Agency and Lake Zurich in the Preliminary Work. The Agency and Lake Zurich agree that the out-of-pocket costs and expenses of the Preliminary Work will be the responsibility of Lake Zurich. The Agency will enter into contracts for the Preliminary Work, except in those instances where the Parties mutually agree that Lake Zurich may be authorized by the Agency to contract for certain items of the Preliminary Work and pay for those costs directly. The Parties agree that the following items are intended to be completed by the Agency within the number of days listed below after authorization by the Agency to perform the item:

Item	Number of Days
IEPA State Revolving Fund Application	7 Days after Agency authorization and prior to applicable IEPA deadlines
Route Study	120
Preliminary Engineering Report	240

The Agency will look for ways to accelerate the schedule for completion of the Preliminary Work.

C. Review and Comment on Preliminary Work. All parts of the Preliminary Work, including costs associated with the Preliminary Work, shall be subject to review and comment by Lake Zurich, and recommendation by the Lake Zurich Technical Committee to the Agency, and to the Agency Board of Directors if Board action is required.

3.2 Lake Zurich Extension Facilities.

A. General. The mains, points of delivery and other necessary facilities and appurtenances necessary to provide Lake Michigan Water to Lake Zurich are collectively referred to as the "Lake Zurich Extension Facilities." The Agency shall contract for all design and construction of the Lake Zurich Extension Facilities, and the Agency and Lake Zurich agree that the out-of-pocket costs and expenses of the design and construction of, and the acquisition of necessary interests in land for, the Lake Zurich Extension Facilities will be the responsibility of Lake Zurich ("Lake Zurich Extension Facilities Costs"). Upon completion, the Agency will own, operate and maintain the Lake Zurich Extension Facilities.

B. Design Segments and Phases. The Parties agree that the various components of the Lake Zurich Extension Facilities may be designed and constructed in several segments or groups, in such a manner as to make it logical, cost-effective and efficient to design and construct in a time frame that is consistent with the various suggested milestones established in this Agreement. All design work shall be completed in phases to allow sufficient time for review and comment by all Parties, and recommendation by the Lake Zurich Technical Committee, before work commences on the next phase of design. The design phases shall be: preliminary engineering report (thirty percent design), sixty percent design, ninety percent design, and final bid package for bidding. The ninety percent design and final bid package for bidding shall include complete detailed plans, specifications, and bidding and contract documents. Final bid packages are intended to be completed and notice to bidders issued not later than twelve (12) months after the Agency authorizes commencement of sixty percent design plans and specifications.

C. Design Principals. The Parties agree that the following design principles shall apply to and govern the design of the Lake Zurich Extension Facilities. Such Facilities include but are not limited to the following:

i. Lake Zurich shall allow to be installed, at the Agency's request, at key locations to be determined by the Agency after consultation with the Lake Zurich, future connection stubs for

possible looping and/or interconnections within the water transmission mains' capacity. Interconnections may be established by a Member as provided in Section 602(b) of the Amended Purchase and Sale Contract.

ii. The Parties agree that the water transmission mains installed as part of the Lake Zurich Extension Facilities will in each case be one size larger than would otherwise be required to serve Lake Zurich. This methodology was also used in the creation of the Agency System, and the North Group and West Group Extension Facilities. Lake Zurich will receive recapture costs for this one size upgrade pursuant to Section 4.6 below.

iii. Lake Zurich will receive one delivery point for receipt of Water service from the Agency. Additional delivery points may be obtained, but Lake Zurich must pay the costs associated with each additional delivery point.

iii. Design of the water transmission main extensions shall meet the criteria established in the preliminary engineering report that is subject to review and comment by the Lake Zurich Technical Committee pursuant to Section 3.2B of this Agreement.

D. Bidding and Award. Bidding and award of the construction contracts for the Lake Zurich Extension Facilities shall be subject to the following standards:

i. No bid package for any part of the Lake Zurich Extension Facilities may be released by the Agency for bidding without prior recommendation of the ninety percent design and bid package by the Lake Zurich Technical Committee.

ii. The Agency shall release the bid packages for the Lake Zurich Extension Facilities in accordance with a schedule developed by the Parties to allow evaluation by all Parties of the entire cost of the Lake Zurich Extension Facilities, which shall include, without limitation, the date for release of each bid package, due dates for receipt of bids for each package, the minimum duration for which bidders must keep their bids valid and open, and the possible schedule for award of each contract. Such schedule and any subsequent modifications shall be mutually agreed by the Parties by each of the following or their respective designees; the Executive

Director of the Agency and the Village Manager of Lake Zurich. In the event that the Parties cannot agree, then the following schedule shall apply: The Agency shall release the bid packages for the Lake Zurich Extension Facilities with due dates for the receipt of bids in such a manner that bids for bid packages totaling not less than eighty percent (80%) of the cost of the Facilities will be received within a period of sixty (60) days of each other, and with bids for the balance of the facilities to be received within one hundred and fifty (150) days thereafter, to allow evaluation by all Parties of the entire cost of the Lake Zurich Extension Facilities. All bid packages shall require that bids submitted to the Agency be valid for a period of not less than one hundred and twenty (120) days after the due date for bids unless another period is mutually agreed by each of the following or their respective designees: the Executive Director of the Agency and the Village Manager of Lake Zurich.

iii. The Agency shall award a contract for each bid package to the lowest responsible bidder promptly following, but not prior to, review and recommendation of both the bid amount and bidder by the Lake Zurich Technical Committee and deposit by Lake Zurich of the funds or financial assurances required for construction pursuant to Article 4 of this Agreement. The Agency shall be the sole judge of the adequacy of the funds or financial assurances in a manner consistent with this Agreement.

E. Permitting for Construction and Operation. The Agency shall endeavor, within thirty-five (35) days after receipt of the Lake Zurich Technical Committee recommendation of the ninety percent design for each bid package, to submit the completed documents for approval and permitting to the Illinois Environmental Protection Agency ("IEPA") and every other federal, state, or local governmental body having jurisdiction over any element of the Agency System and the construction and operation of the Lake Zurich Extension Facilities, and shall diligently pursue each such approval and permit until it is secured.

F. Construction. The Agency shall cause the commencement of construction of the facilities in each bid package promptly following the award of the contract for that bid package by

the Agency Board of Directors, and diligently pursue construction to completion. The Agency shall endeavor to cause all construction of the Lake Zurich Extension Facilities to be complete and ready for the delivery of Lake Michigan Water not later than December 1, 2028.

G. Change Orders. The Parties acknowledge and agree that change orders to the contracts for construction of, or amendments to other contracts related to, the Lake Zurich Extension Facilities may be required from time to time during the activities governed by this Agreement and that a process is necessary to handle such change orders and amendments in a prompt and efficient manner. To that end, the Parties agree as follows:

i. The Lake Zurich Technical Committee shall develop and propose to the Agency a policy for change orders and amendments, which shall provide for the review, comment, and recommendation on, and approval of, such change orders and amendments by the Lake Zurich Technical Committee and the consulting engineers, and, as necessary, the Agency Executive Director, Executive Committee and Board of Directors. The policy shall be consistent with state law, the Amended Agency Agreement and Amended By-Laws, and any applicable loan or bond requirements, and shall provide that final decisions on change orders are to be made by the Agency. The Agency agrees to promptly adopt such a policy or review its existing policy.

ii. The processing of change orders and amendments will be pursuant to the adopted policy and the Agency will provide Lake Zurich with (a) full information about and, to the extent practicable for the particular change order or amendment, an opportunity for input and participation in the discussion, review, recommendation and approval process, including, without limitation, the Lake Zurich Technical Committee, and (b) the ability to require, in cases involving specific change orders or amendments, a decision about the proper implementation of the policy to be made by the Board of Directors of the Agency which shall be final.

3.3 Rights in Land.

A. Conveyance of Lake Zurich Easements. Lake Zurich shall grant to the Agency all necessary easements, licenses or rights of access to the Agency for the construction, installation, operation, maintenance, access to, and repair of the Lake Zurich Extension Facilities on real estate owned by Lake Zurich, in sufficient time to allow that construction to occur for which such interest is required, or by bill of sale grant to the Agency such other related items of personal property that may exist on said real estate. Lake Zurich agrees to provide all such easements, licenses, bill of sale, or other rights to the Agency without cost. Such easements, licenses, bill of sale, or other rights shall be on reasonable terms, on forms usually required by the Agency from its Members, and shall not otherwise authorize the Agency to disrupt the continued operations and purposes of Lake Zurich.

B. Acquisition of Property. The Agency shall, immediately after the Effective Date of this Agreement, or as soon thereafter as practicable after the need is identified, commence all actions necessary to acquire all licenses, easements, bills of sale, permits or other rights to land or personal property or use of land not already held or owned by the Agency that are necessary for construction and operation of the Lake Zurich Extension Facilities. All such easements, licenses, permits, bills of sale and rights shall be obtained by the Agency at Lake Zurich's expense, subject to review, comments and recommendation of the Lake Zurich Technical Committee. Such documents shall be on forms usually required by the Agency from its Members. In addition to the requirements of Section 3.3A of this Agreement, Lake Zurich agrees to reasonably assist with the acquisition of other easements, licenses, bills of sale, or rights within their respective boundaries, upon written request from the Agency that identifies a specific parcel of property.

3.4 Agency Facilities to be Constructed. The Agency shall proceed promptly with the construction of any other improvements to the Agency System necessary to the Agency's

performance of its obligations under this Agreement and the Amended Water Purchase and Sale Contract.

ARTICLE 4. PAYMENT OBLIGATIONS: FINANCING.

4.1. Payment for Costs of Preliminary Work. The Agency and Lake Zurich agree that in the performance of the Preliminary Work, the Agency will incur various out-of-pocket costs where it is the contracting party, and that Lake Zurich will provide the Agency with funds to be held in escrow by the Agency to pay those costs in the manner set forth in Section 4.4 of this Admissions Agreement. The Agency shall not be obligated to commit itself to any costs for Preliminary Work without being satisfied that the payment of those costs will be covered by Lake Zurich through funds placed in escrow. Any funds deposited by Lake Zurich as required by this Section will only be utilized for out-of-pocket costs of Preliminary Work that have been authorized by Lake Zurich. In the event that surplus funds have been contributed by Lake Zurich when all out-of-pocket costs of the Preliminary Work have been paid, the Agency shall return those portions of the surplus that were not paid or reimbursed from bond proceeds to Lake Zurich.

4.2 Funding Sources for Lake Zurich Extension Facilities Costs.

A. Investigation of Sources of Funding. Lake Zurich shall determine, and pay the costs necessary to determine, whether it is financially and otherwise feasible and beneficial for Lake Zurich to obtain sufficient financing and sources of funding to pay for the Lake Zurich Extension Facilities Costs and other costs associated with being a Participant in or Member of the Agency.

B. Financing Plan Options. Lake Zurich may identify several alternative plans for financing the Lake Zurich Extension Facilities Costs, and will provide copies of such plans to the Agency. The Parties agree that they will discuss and address the specific terms of such financing plans from time to time. In addition, the Parties agree that the Agency will also apply for loans

from the Illinois Environmental Protection Agency ("IEPA") in amounts up to \$90,000,000 for the Lake Zurich Extension Facilities and that increased water rates to cover debt service is accepted by the Agency as a suitable financial assurance under this Agreement from Lake Zurich. Water rates charged to Lake Zurich shall always be adequate to repay appropriate debt incurred by the Agency if it so chooses to do so. The Agency will cooperate with Lake Zurich and shall endeavor to make the IEPA comfortable with the security of increased water rates from Lake Zurich to be the source of the IEPA repayment. The Parties agree that they will cooperate to complete the necessary documents and agreements therefor on mutually acceptable terms, including the establishment of loan payment dates later in the calendar year to the extent possible. Decisions made by the Agency Board of Directors regarding the entry into an IEPA loan agreement shall be final.

4.3 Escrow Procedures.

A. Deposits. Lake Zurich shall deposit with the Agency funds or other financial assurances from time to time in amounts sufficient to cover the anticipated Lake Zurich Extension Facilities Costs that are under contract or agreement from time to time.

B. Purposes. Any amounts deposited by, or received from the IEPA under a loan designated for, Lake Zurich for a particular contract or purpose shall be used by the Agency only to pay costs associated with that designated contract or purpose. The Agency understands and agrees that all funds and financial assurances deposited are to be held by the Agency in escrow, with all cash to be held in a separate fund for Lake Zurich, and are to be drawn upon and used by the Agency to pay actual Costs incurred by the Agency in connection with the designated contract or purpose.

C. Initial Deposit and Supplemental Amounts. The initial deposit of cash or financial assurances or combination for each particular contract or purpose will be based on the Parties' best then-current estimate of the costs. If the Agency at any time determines that the deposit amount in the escrow account for any particular contract or purpose is, or is likely to become,

insufficient to pay said actual costs, the Agency shall inform Lake Zurich of that fact along with an explanation of why the insufficiency has occurred and the amount the Agency feels is necessary and sufficient to cover the foreseeable additional costs and the basis for the proposed amount. The Agency shall not be obligated to proceed with any contract or work regarding the Lake Zurich Extension Facilities when there are insufficient amounts in the escrow to provide sufficient cash flow to undertake or pay for such activities.

D. Withdrawals: Recordkeeping. The Agency shall maintain an accurate record of the actual costs, as defined above, incurred by it in connection with each particular contract or purpose and of all amounts held in the fund for Lake Zurich from time to time. The Executive Director, with prior specific or general authorization from the Agency Board of Directors, shall, from time to time, draw funds from any escrow fund established under this Article 4 to pay such costs out of the escrow account. The Agency shall maintain an accurate record of all such draws of funds and provide notice of such draws within thirty (30) days after each draw or within seven (7) days after receiving a request for such information.

E. Final Accounting. As soon as reasonably feasible following completion of the work on each particular contract or purpose, the Agency shall cause a final accounting to be made of the escrow deposits made for such contract or purpose and the actual cost of the aforesaid Agency efforts and shall make a final charge of such costs against such escrow deposits. A copy of the accounting shall be promptly provided to Lake Zurich. If the amount in the escrow is insufficient to pay the total actual costs, the Agency shall notify Lake Zurich of its request for payment of the balance due, which shall be deposited with the Agency within sixty (60) days after receipt of the request. If an unused balance remains in the escrow account after paying the total actual costs, any remaining funds shall be returned to Lake Zurich or to another necessary purpose such as loan repayment within sixty (60) days after receipt of a request to return the balance or the termination of the applicable portion of the project.

F. Access to Records. Lake Zurich shall have reasonable access to records pertaining to the Lake Zurich Extension Facilities, and to those escrow and other records pertaining to the Agency's compliance with its obligations under this Agreement, for the purposes of inspection by any authorized representative of Lake Zurich, during regular business hours, upon reasonable notice, to the same extent as such records are available for inspection by any Member of the Agency.

4.4 Date of Application of Property Tax Levy. Lake Zurich recognizes that the Agency has the power to impose a property tax from time to time in the manner provided by law. As of the date of this Agreement, the Agency does not levy a property tax. The Agency shall notify the officials of Lake County to include the incorporated territory within Lake Zurich and areas served in unincorporated areas, for the purpose of any property tax due from time to time, commencing with the tax year in which the Membership Effective Date occurs or at any future time when such property taxes are imposed by the Agency.

4.5 Capital Improvement Buy-In Payment.

A. This Section contains information regarding payments to be made by Lake Zurich to the Agency in order to, in effect, gain a percentage interest in the corporate assets of the Agency, which have previously been paid for by the Members and which any new Member acquires upon contributing these amounts to repay the Agency for the percentage ownership in such assets it shall receive as a new Member. Lake Zurich shall be required to make these payments for housing units both within its corporate limits and those housing units it serves in extraterritorial areas. The numbers contained within this Agreement and within Exhibit A, attached hereto, are the parties' best estimates at the time of the execution of the Admissions Agreement. Both the Agency and Lake Zurich shall use their best efforts to come to accurate numbers regarding the number of such housing units when final calculations are made at a time

when a final decision regarding such residential housing units are determined. The date that the final determination shall be made, unless an earlier date is agreed upon, shall be the date upon which the Agency approves this Agreement.

B. Incorporated Areas of Lake Zurich. Lake Zurich agrees to pay to the Agency the sum of Two Thousand Nine Hundred and Seventy-Three Dollars (\$2,973.00) per housing unit, as a Capital Improvement Buy-In Payment ("Buy-In" or "Buy-In Payments"), based upon the number of housing units within Lake Zurich. The Parties agree that the number of housing units and the amount of the Buy-In Payment owed is as follows:

2020 Federal Census Total Housing Units	Buy-In Payment Amount Per Unit	Total Buy-In Payment Due
7,262	\$2,973	\$21,589,926

Notwithstanding any other terms that may have been used by the Parties from time to time to refer to the payments described in this Section, the purpose of the Buy-In Payment is to reimburse the Agency for previously incurred capital costs for the initial construction and development of the Agency System. The Buy-In Payment is contemplated in and authorized by Section 5(b) of the Amended Agency Agreement and is for the purpose of reimbursing the Agency and its existing Members for the creation of the Agency System in place as of the date of this Agreement. Lake Zurich shall have the option to pay the Buy-In Payment under one of the following methods. Lake Zurich shall notify the Agency of the payment method it has selected not later than forty-five (45) days after the Membership Effective Date.

i. Lump Sum Payments. The Agency will grant a five percent (5%) reduction in the Buy-In Payment owed by Lake Zurich if ten percent (10%) of the Buy-In Payment amount required is paid to the Agency within sixty (60) days after that Village's Membership Effective Date and the remaining amount of the Buy-In Payment is paid within sixty (60) days after the commencement of delivery of water to Lake Zurich by the Agency. In the event that the remaining amount of the Buy-In Payment from Lake Zurich is not paid within sixty (60) days after the after the

commencement of delivery of water to that Village by the Agency, in addition to taking an action seeking the payment of those funds as a breach of this Agreement, the Agency may choose to require Lake Zurich, as applicable, to pay the Buy-In Payment pursuant to Subsection A.i of this Section 4.5, with no reduction in the amount of the Buy-In Payment due except for a credit of the amount of the Buy-In Payment previously paid by that Village toward the total amount due. In that case, the Agency may charge additional water rates to Lake Zurich, as applicable, to accumulate the balance of the periodic sums due pursuant to Subsection A.i of this Section 4.5.

ii. Mutually Agreed Method. Another method that is mutually agreed by the Parties, so long as the total amount of Buy-In Payment due from Lake Zurich shall not be reduced from the amount stated in this Section 4.5, which method may include, without limitation, modifications in the manner of financing, the financing vehicle selected for the financing, the timing of payments, the schedule for payments and other aspects of the payment of such fees. Any such method must be approved by the Agency Board of Directors and the corporate authorities of Lake Zurich.

iii. Fallback Option. In the event that the Lump Sum Payment option in Subsection A.i is not chosen nor a Mutually Agreed Method in Subsection A.ii reached, the Buy-In Payments shall still be due. In that case, the Agency shall, after the Membership Effective Date has passed and the options in Subsections A.i and ii, have not proceeded, charge Lake Zurich, additional water rates to pay the principal and interest and other costs associated with the financing necessary to produce the balances of the periodic sums due under Subsection Ai of this Section 4.5. Any such financing shall be at commercially reasonable rates for the Agency in the public finance marketplace.

B. Unincorporated Lake Zurich Service Area. Lake Zurich agrees to pay to the Agency the sum of Two Thousand Nine Hundred Seventy-Three Dollars (\$2,973.00) as a Buy-In Payment per housing unit, based upon the number of housing units served by Lake Zurich in the Unincorporated Lake Zurich Service Area, and as described on the list included in Exhibit A. If the number of housing units that Lake Zurich serves with Agency water is less than, or greater

than, the number listed below in this Subsection B as of the date of commencement of water delivery by the Agency to Lake Zurich, then the Buy-In Payment to be paid by Lake Zurich shall be reduced or increased, as applicable, by the difference between the number of housing units identified on the list included in Exhibit A and the number of housing units actually served as of the date of commencement of water delivery by the Agency to Lake Zurich. As of the date of this Agreement, Lake Zurich and the Agency agree that the number of housing units and the amount of the Buy-In Payment owed by each is as follows:

Total Housing Units	Buy-In Payment Amount Per Unit	Total Buy-In Payment Due
90	\$2,973	\$267,570

The purpose of the Buy-In Payment under this Subsection B is the same as the purpose of the Buy-In Payments required under Subsection A of this Section, to reimburse the Agency for previously incurred capital costs for the initial construction and development of the Agency System. Lake Zurich shall have the option to pay these Buy-In Payment under one of the methods described in Section 4.5.A.i and ii of this Agreement and shall notify the Agency of the method it has selected not later than forty-five (45) days after the Membership Effective Date. If there should be a later disagreement as to the number, it shall be resolved in the same way specified for costs within the corporate boundaries as previously stated.

C. Obligation to Pay. Lake Zurich shall be obligated to pay the Buy-In Payments to the Agency without regard to any claim, demand or suit by customers or others contesting the validity of the Payments.

4.6 Recapture for Oversized Mains. Recapture costs for oversized mains that are designed and constructed pursuant to the design principles in Section 3.2.C.ii of this Agreement for the Lake Zurich Extension Facilities will be paid to Lake Zurich in the event that water capacity made available as a result of the one size larger principle is made available to a new Participant or new Member, or another new water purchaser with a contract for a period of ten years or more,

not included in this Agreement. The amount of the recapture payment will be payable by that new Participant or new Member, or other new water purchaser with a contract for a period of ten years or more, and will be negotiated by the Agency, which can exercise reasonable discretion in the setting of the recapture amount and the time for payment. The intent of this provision is to allow the recapture of only the actual additional amount paid by Lake Zurich for the incremental additional construction costs of the actual oversizing made available to the new Participant or new Member or other new water purchaser with a contract for a period of ten years or more. The amount must also be in a sum which would not adversely affect the ability of the Agency to attract either additional new Members or new Participants.

4.7 Lake Zurich Financial Obligation. This Admissions Agreement is premised in part on the obligation of Lake Zurich to pay its respective shares of amounts due to the Agency under this Agreement and as a Member of the Agency. The Agency is not obligated to take any action which it is otherwise obligated to perform or over which it has authority to perform if any amounts or financial assurances required to be placed on deposit or in escrow under Sections 4.1, 4.2, and 4.3 are not in place as required.

4.8 Unpaid Amounts.

A. Notice by Agency. In the event that Lake Zurich should fail to pay any amounts due to the Agency by the date on which such amounts are due, including without limitation any Buy-In Payments or payments in lieu of property tax, the Agency shall notify Lake Zurich that it has failed to pay the amount by the due date, and such amount shall be paid within thirty (30) days or shall be considered delinquent if it remains unpaid more than thirty (30) days after receipt of such notice.

B. Options for Payment. Except where otherwise provided in this Agreement, or as otherwise provided in writing between the Agency and Lake Zurich that has failed to pay an amount when due, the Agency may choose, in addition to any other action it might take to recover such funds, to require Lake Zurich that is delinquent in its payments to (i) pay a water rate that is

increased, or (ii) pay an additional fixed amount, in either case in an amount sufficient to recover the delinquent amount and any costs of collection. The increase in rates or charges shall only reflect then-delinquent payments. Any Buy-In Payments that have become delinquent may be recovered as part of a water rate increase only pursuant to a schedule established by the Agency for the payment of increased water rates, which shall be assessed over a period not shorter than ten (10) years or greater than twenty (20) years. If the Agency assesses any delinquent Buy-In Payments or payments in lieu of property taxes through increased water rates, the Agency shall perform a reconciliation of the amounts paid not less than annually, and provide a copy of the reconciliation to Lake Zurich along with a statement of any additional amount due from Lake Zurich or the amount of any overpayment by Lake Zurich. Any additional amount due shall be paid by Lake Zurich to the Agency within sixty (60) days. Any overpayment shall be applied by the Agency to any other amounts due from Lake Zurich to the Agency and, if no amounts are due, then the Agency shall refund the overpayment to Lake Zurich within sixty (60) days.

ARTICLE 5. WATER PURCHASE AND SALE: WATER SERVICE.

5.1 Water Purchase and Sale Contract Applies. The Amended Water Purchase and Sale Contract as are then in effect and as amended shall govern the sale of Lake Michigan Water to Lake Zurich and the purchase of Lake Michigan Water by Lake Zurich, except as otherwise provided in this Admissions Agreement. Lake Zurich has agreed in this Admissions Agreement to pay certain amounts to the Agency as a part of the admissions process. Other than these amounts, Lake Zurich shall be charged the same rates and charges as Charter Members under the Water Purchase and Sale Contract.

5.2 Commencement of Service. The Agency shall commence the service of Lake Michigan Water to Lake Zurich when it has determined that it can provide Lake Michigan Water in a safe and effective manner through the Project, which date is expected to be no later than

December 1, 2028. The Agency shall not charge Lake Zurich for water transmitted through the System and the Lake Zurich Extension Facilities prior to the date and time that it chooses to commence the sale of Lake Michigan Water to Lake Zurich.

5.3 Amount of Water to be Provided by the Agency. The Agency shall provide to Lake Zurich not more than the amount of Lake Michigan Water provided in Lake Zurich's allocation of Lake Michigan Water from IDNR from time to time multiplied by a peaking factor not to exceed 1.80 times that allocation amount. Based on projections by Lake Zurich, the following maximum quantities of Lake Michigan Water will be provided to Lake Zurich, expressed in millions of gallons per day ("MGD"), for the respective average and peak day levels, except as provided in Section 5.4 below.

Average Day MGD	Peaking Factor	Peak Day MGD
1.9	1.80	3.4

The Agency may, at its discretion, but has no duty to, provide Lake Michigan Water to Lake Zurich beyond the amounts projected above, which shall constitute, for the entire term of this Agreement unless amended in this Agreement or the Water Purchase and Sale Contract from time to time, the Maximum Quantities that the Agency is obligated to provide under this Agreement.

5.4 Service to Contiguous Unincorporated Property. Pursuant to Section 308 of the Amended Water Purchase and Sale Contract, the Agency recognizes and approves of the extension of service of Lake Michigan Water from the Agency by Lake Zurich to the properties located in the Unincorporated Lake Zurich Service Area. No further request or approval of this service from the Agency Board of Directors will be required.

ARTICLE 6. DISPUTE RESOLUTION: MEDIATION; ENFORCEMENT.

6.1. Dispute Resolution. The Parties desire to avoid and settle without litigation any future disputes that may arise between them relative to this Agreement. Accordingly, the Parties agree to engage in good faith negotiations to resolve any such dispute. If any Party has a dispute about a violation, interpretation, or application of a provision of this Agreement, or a dispute regarding a Party's failure to comply with this Agreement, then that Party may serve on the other Party written notice, delivered as provided in Section 7.11 of this Agreement, setting forth in detail the dispute, the provisions of this Agreement to which the dispute is related, and all facts and circumstances pertinent to the dispute. The Parties then, within seven (7) days, shall schedule a date certain for representatives of the Parties to meet in a conference to resolve the dispute. Such conference shall be conducted within thirty (30) days after notice of the dispute has been delivered as provided herein.

6.2. Mediation. If the Parties are unable to resolve any disagreement between or among two or more Parties under this Article 6 through the dispute resolution process in Section 6.1 of this Agreement, the Parties agree to attempt to resolve any such disagreement under this Article 6 by non-binding mediation, which shall be conducted under the then current procedures of the American Arbitration Association or any other procedure upon which the Parties may agree.

A. The Parties further agree that their respective good faith participation in mediation is a condition precedent to pursuing any other available legal or equitable remedy, including litigation.

B. Any Party may commence the mediation process by providing to the other Parties written notice, setting forth the bases for the disagreement and the result requested. If the Parties cannot agree on a mediator, then a mediator shall be sought through the American Arbitration Association. Within ten (10) days after the receipt of the foregoing notice, the other Parties shall

deliver a written response to the initiating Party's notice. The initial mediation session shall be held within thirty (30) days after the initial notice. The Parties agree to share the costs and expenses of the mediation with one-half paid by the Agency and one-half paid by Lake Zurich (which shall not include the expenses incurred by each Party for its own legal representation in connection with the mediation).

C. The Parties further acknowledge and agree that mediation proceedings are settlement negotiations and that, to the extent allowed by applicable law, all offers, promises, conduct and statements, whether oral or written, made in the course of the mediation by any of the Parties or their agents shall be confidential and inadmissible in any other legal proceeding involving the Parties; provided, however, that evidence which is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of its use in the mediation.

D. At no time prior to the initial meeting shall any Party initiate any litigation relating to the disagreement under this Article 6. However, this limitation is inapplicable to a Party if another Party refuses to comply with the requirements of paragraphs A and B above.

E. All applicable statutes of limitation and defenses based on the passage of time shall be tolled while the procedures specified in paragraphs A and B above are pending and for fifteen (15) days thereafter. The Parties will take such action, if any, required to effectuate such tolling.

6.3 Enforcement. In the event that the dispute is not settled in mediation, then a lawsuit shall be filed in the venue of the Circuit Court of Lake County. The Agency and the Parties shall have the right to enforce, in law or equity, this Agreement, the Amended Agency Agreement, the Amended Water Purchase and Sale Contract, the Amended By-Laws or any agreement among or between the Agency and Lake Zurich, against any Party to compel payment of amounts owed or rates, fees and charges as provided in this Agreement, the Amended Agency Agreement, the Amended Water Purchase and Sale Contract, the Amended By-Laws or any such other

agreements. If suit is necessary to compel enforcement of provisions of this Agreement, the Amended Agency Agreement, the Amended Water Purchase and Sale Contract, the Amended By-Laws or any such other agreements or to compel payment of rates, fees and charges of the Agency, the defaulting Party shall pay the other Parties' reasonable legal fees and costs pertaining to the suit, in such amount as determined by the court. Lawsuits may only be brought against the corporate entities that execute this Agreement and not against the officers, employees, agents or consultants of any contracting Party. In the event that a dispute should arise over or relate to a matter which, if not promptly resolved, would result in an emergency situation, any Party may seek judicial assistance without prior dispute resolution or mediation under this Article.

ARTICLE 7. GENERAL PROVISIONS.

7.1 Agreement Effective Date. This Admissions Agreement shall become effective on the date when it is approved and executed by all of the Parties. Each Party shall notify the other Parties when it has (A) approved and executed this Agreement and (B) taken the actions described in Section 2.1 of this Agreement.

7.2 Execution in Counterparts. This Agreement may be executed in multiple identical counterparts, and all of said counterparts will, individually and taken together, constitute one and the same Agreement.

7.3 Entire Agreement. Except as referred to in this Agreement, there are no representations, covenants, promises, or obligations not contained in this Agreement that form any part of this Agreement or upon which any of the Parties is relying in entering into this Agreement.

7.4 Filing with Secretary of State. Within fifteen (15) days after the Membership Effective Date, the Secretary shall file a copy of the certificate required under Section 2.2 of this Agreement, along with a copy of this Agreement, with the Secretary of the State of Illinois.

7.5 Amendment. This Agreement may be amended only by written agreement of the Parties. An amendment is effective only when authorized by ordinances adopted by each Party's corporate authorities, certified copies of which must be filed with the Secretary of the Agency. Upon amendment of this Agreement, the Secretary of the Agency shall promptly cause a copy of the amendment to be filed in the office of the Secretary of State of Illinois.

7.6 Interpretation. If any part, term, or provision of this Agreement is held invalid by a court of competent jurisdiction for any reason, the remainder of this Agreement shall be interpreted, applied and enforced as to achieve, as near as may be, the purpose and intent of this Agreement to the maximum extent possible. The Agency, its Members and the Village of Lake Zurich agree to cooperate in good faith in all matters relating to the Project and to supply all pertinent requested information to each other to cause the successful completion of the Project.

7.7 Regulatory Bodies. This Agreement will be subject to all valid rules, regulations, and laws applicable hereto passed and promulgated by the United States of America, the State of Illinois, or any other governmental body or agency having lawful jurisdiction, or any authorized representative or agent of any of them; provided, however, that this Section will not be construed as waiving the right of any Party to challenge the validity of any such rules, regulations, or laws on any basis, including the impairment of this Agreement.

7.8 Governing Law. This Agreement shall be governed by, and enforced in accordance with the laws of the State of Illinois, without giving effect to its principles of conflict of laws.

7.9 Non-Assignability. No Party shall assign or transfer this Agreement or any rights or interests herein.

7.10 No Third-Party Beneficiaries. Nothing in this Agreement shall create, or be construed to create, any third-party beneficiary rights.

7.11 Notice. All notices and other communications in connection with this Agreement shall be in writing and will be deemed delivered to the addressee thereof when delivered in person, by a reputable overnight courier, or by messenger at the address set forth below, or three business days after deposit thereof in any main or branch United States post office, certified or registered mail, return receipt requested, postage prepaid, properly addressed to the Parties, respectively, as follows:

Central Lake County Joint Action Water Agency
200 Rockland Road
Lake Bluff, IL 60044
Attention: Executive Director

Village of Lake Zurich
70 East Main Street
Lake Zurich, IL 6007
Attention: Village Manager

Any Party may change its addressee and address for notice in this Section pursuant to notice given under this Section.

7.12 Exhibit. Exhibit A is incorporated in and made a part of this Agreement by this reference.

[SIGNATURES ARE ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first written.

Central Lake County Joint Action Water Agency, an Illinois municipal corporation and body politic and corporate

ATTEST:

By: _____

By: _____

Its: _____

Its: _____

Village of Lake Zurich, an Illinois municipal corporation

ATTEST:

By: *[Signature]*

By: *[Signature]*

Its: Deputy Village Clerk

Its: VILLAGE PRESIDENT

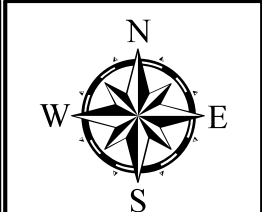
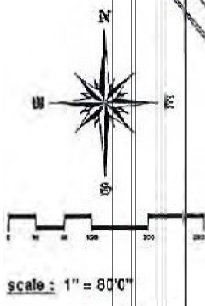


EXHIBIT A

UNINCORPORATED TERRITORY RECEIVING WATER SERVICE

FROM VILLAGE OF LAKE ZURICH

(Include Map, Account #, Address and Tally.)



Project Reference

WATER SERVICE PROVIDED TO RESIDENTIAL ADDRESSES OUTSIDE VILLAGE OF LAKE ZURICH LIMITS

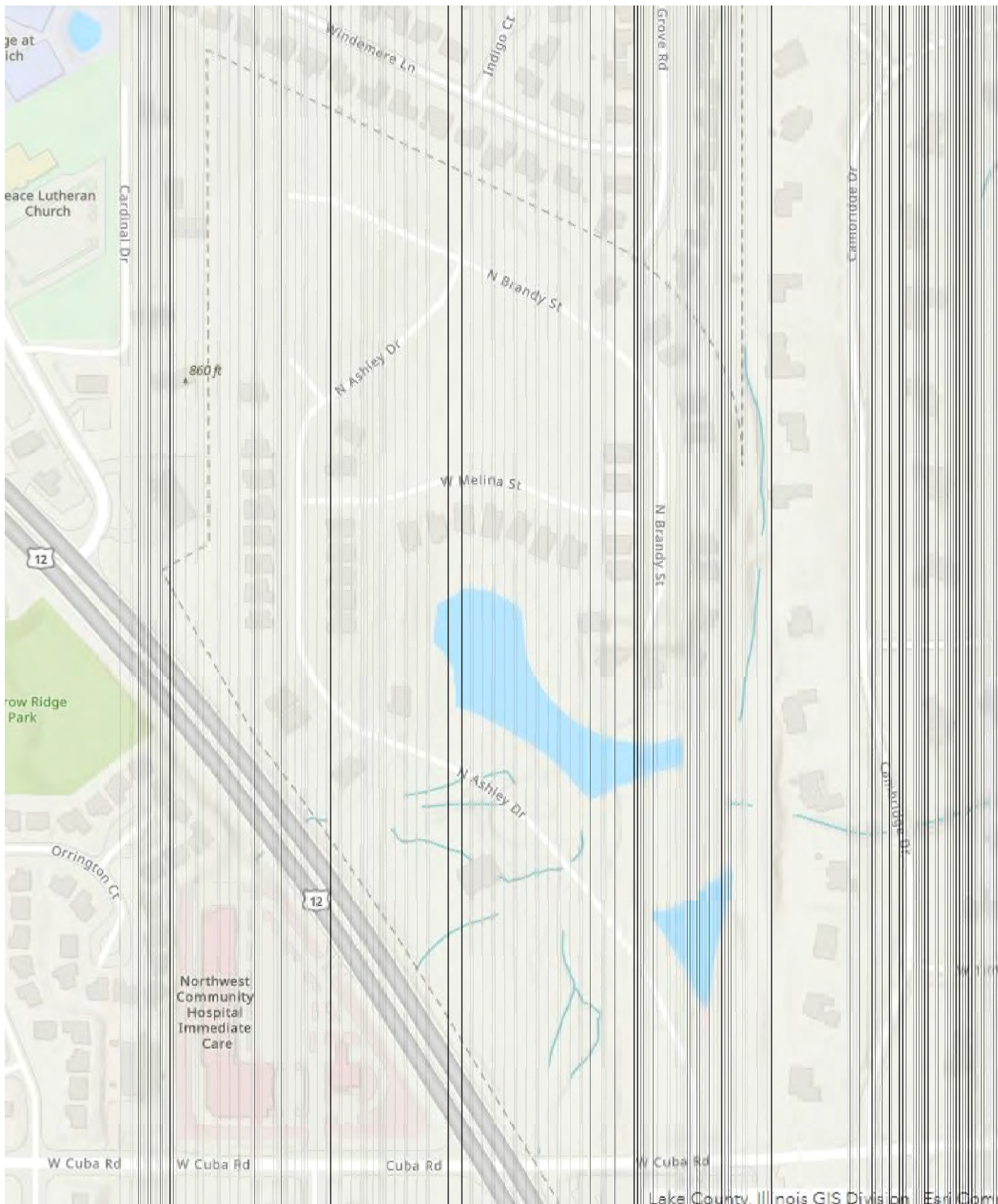
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Additional sources of information such as site-specific field surveys or engineering as-built plans should be consulted in order to determine actual conditions prior to any engineering design. This map is distributed as is, without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability for a particular purpose or use.

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Errors, omissions, or discrepancies are found please contact the Village of Lake Zurich Public Works Department at 847.645.1000.



Lake County, Illinois GIS Division Esri | Combi



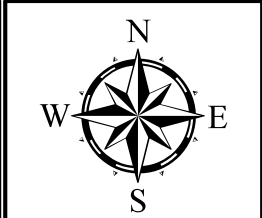
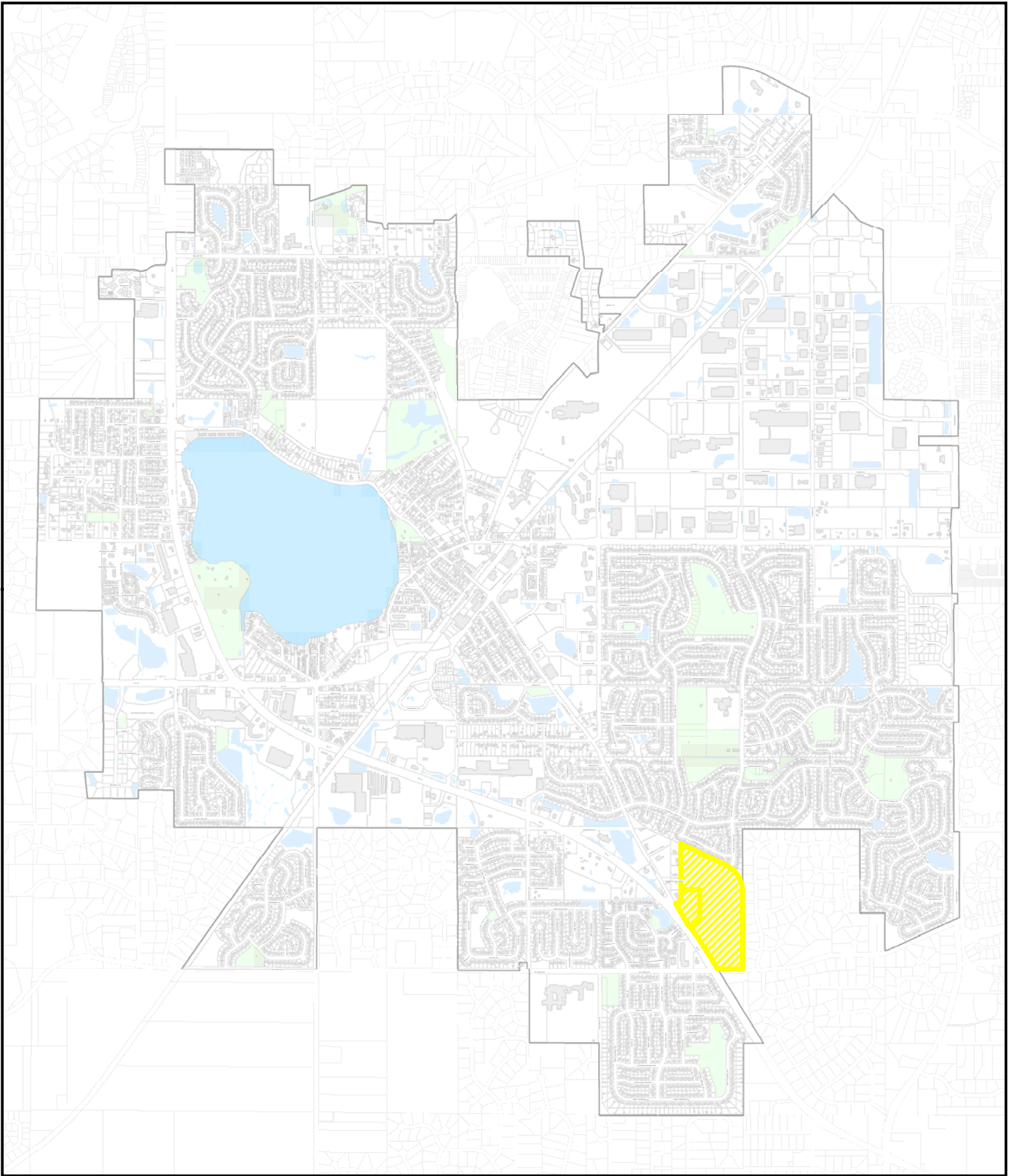
Project Reference

**WATER SERVICE PROVIDED
TO RESIDENTIAL ADDRESSES OUTSIDE
VILLAGE OF LAKE ZURICH LIMITS**

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Project Reference

**WATER SERVICE PROVIDED
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VILLAGE OF LAKE ZURICH LIMITS**

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Kildeer Crossings

Lot No.	Pin #	Address	Lot No.	Pin #	Address
1	14-28-113-059	21656 Ashley Street	46	14-28-114-004	21835 Ashley Street
2	14-28-113-057	21674 Ashley Street	47	14-28-114-003	21843 Ashley Street
3	14-28-113-056	21686 Ashley Street	48	14-28-114-002	21851 Ashley Street
4	14-28-114-055	21694 Ashley Street	49	14-28-114-001	21861 Ashley Street
5	14-28-114-054	21702 Ashley Street	50	14-28-114-018	21798 Brandy Street
6	14-28-114-053	21710 Ashley Street	51	14-28-114-019	21786 Brandy Street
7	14-28-114-052	21718 Ashley Street	52	14-28-114-017	22548 Melina Street
8	14-28-114-051	21730 Ashley Street	53	14-28-114-016	22562 Melina Street
9	14-28-114-050	21742 Ashley Street	54	14-28-114-015	22574 Melina Street
10	14-28-114-049	21760 Ashley Street	55	14-28-114-014	22584 Melina Street
11	14-28-114-048	21772 Ashley Street	56	14-28-114-013	22592 Melina Street
12	14-28-114-047	21784 Ashley Street	57	14-28-113-068	21653 Ashley Street
13	14-28-113-046	21796 Ashley Street	58	14-28-113-065	21719 Ashley Street
14	14-28-113-045	21808 Ashley Street	59	14-28-113-064	21725 Ashley Street
15	14-28-113-044	22711 Elizabeth Street	60	14-28-113-063	21739 Ashley Street
16	14-28-113-043	22723 Elizabeth Street	61	14-28-113-062	21753 Ashley Street
17	14-28-113-042	22731 Elizabeth Street	62	14-28-113-061	21765 Ashley Street
18	14-28-113-041	22720 Elizabeth Street	63	14-28-113-069	22585 Melina Street
19	14-28-113-040	22714 Elizabeth Street	64	14-28-113-070	22573 Melina Street
20	14-28-113-039	22706 Elizabeth Street	65	14-28-113-071	22565 Melina Street
21	14-28-113-038	21836 Ashley Street	66	14-28-113-072	22557 Melina Street
22	14-28-113-037	21844 Ashley Street	67	14-28-113-073	22549 Melina Street
23	14-28-113-036	21858 Ashley Street	68	14-28-113-074	22541 Melina Street
24	14-28-113-035	21916 Brandy Street	69	14-28-113-075	22533 Melina Street
25	14-28-113-034	21930 Brandy Street	70	14-28-113-076	21746 Brandy Street
26	14-28-113-033	21934 Brandy Street	71	14-28-113-077	21734 Brandy Street
27	14-28-113-032	21940 Brandy Street	72	14-28-113-078	21724 Brandy Street
28	14-28-113-002	21939 Brandy Street	73	14-28-113-079	21716 Brandy Street
29	14-28-113-003	21937 Brandy Street	74	14-28-113-080	21708 Brandy Street
30	14-28-113-004	21933 Brandy Street	75	14-28-113-081	21705 Brandy Street
31	14-28-113-005	21927 Brandy Street	76	14-28-113-030	21713 Brandy Street
32	14-28-113-006	21921 Brandy Street	77	14-28-113-029	21721 Brandy Street
33	14-28-113-007	21915 Brandy Street	78	14-28-113-028	21735 Brandy Street
34	14-28-113-008	21911 Brandy Street	79	14-28-113-027	21747 Brandy Street
35	14-28-113-009	21903 Brandy Street	80	14-28-113-026	21755 Brandy Street
36	14-28-113-010	21899 Brandy Street	81	14-28-113-025	21763 Brandy Street
37	14-28-113-011	21893 Brandy Street	82	14-28-113-024	21773 Brandy Street
38	14-28-113-012	21887 Brandy Street	83	14-28-113-023	21783 Brandy Street
39	14-28-113-013	21881 Brandy Street	84	14-28-113-022	21793 Brandy Street
40	14-28-113-014	21875 Brandy Street	85	14-28-113-021	21803 Brandy Street
41	14-28-114-009	21795 Ashley Street	86	14-28-113-020	21815 Brandy Street
42	14-28-114-008	21805 Ashley Street	87	14-28-113-019	21827 Brandy Street
43	14-28-114-007	21811 Ashley Street	88	14-28-113-018	21835 Brandy Street
44	14-28-114-006	21819 Ashley Street	89	14-28-113-017	21847 Brandy Street
45	14-28-114-005	21825 Ashley Street	90	14-28-113-016	21861 Brandy Street



Suggested Motion

- B. Move to adopt Ordinance 24-4-2288: approving a sign package and granting sign variances for the Village at Victory Lakes.**

Roll Call:

_____ _____ _____ _____ _____ _____
Dickson Dunham Rosten Suchy Chybowski Grace

ORDINANCE NO. 2024-4-2288

**AN ORDINANCE APPROVING A SIGN PACKAGE AND
GRANTING SIGN VARIANCES FOR THE VILLAGE AT VICTORY LAKES**

**VILLAGE OF LINDENHURST
LAKE COUNTY, ILLINOIS**

**Published in Pamphlet Form by Authority of the
President and Board of Trustees
of the
Village of Lindenhurst, Lake County, Illinois
Date of Publication: April 8, 2024**

ORDINANCE NO. 2024-4-2288

AN ORDINANCE APPROVING A SIGN PACKAGE AND GRANTING SIGN VARIANCES FOR THE VILLAGE AT VICTORY LAKES

WHEREAS, Franciscan Ministries ("**Applicant**") operates a senior living facility ("**Facility**") on the property located at 1075 E. Victory Drive, in the Village of Lindenhurst, which property is legally described on **Exhibit A** ("**Property**"); and

WHEREAS, in 1998, pursuant to Ordinance 98-9-1103, the Village Board approved a signage plan for the Facility; and

WHEREAS, the Applicant has submitted a revised signage plan for the Facility on the Property, which revised signage plan is attached to this Ordinance as **Exhibit B** ("**Sign Package**"); and

WHEREAS, after reviewing and considering the Owner's signage application and plans, the Mayor and Village Board of Trustees find that it is in the best interest of the Village to approve the proposed Sign Package and variances necessary to permit the Sign Package on the Property, as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, as follows:

Section 1. **Recitals.** The above-stated recitals are incorporated into this Ordinance by reference.

Section 2. **Findings of Fact.** The Village Board makes the following findings of fact in reference to the application for approval of the Sign Package and sign variances for the Facility on the Property:

1. An undue and unnecessary hardship is present due to unique or unusual conditions pertaining to the specific building, parcel, property or use in question, specifically the unique shape and location of the Property.
2. The unusual conditions do not generally apply to other properties.
3. Granting the sign variances would not be materially detrimental to the property owners in the vicinity of the Property.

4. There are no other reasonable alternatives that would conform to this code.
5. The proposed signs would enhance the Property and surrounding properties and rights of way by reducing vehicular confusion in an area with a large amount of transient traffic.
6. The signs will be installed on the Property in a manner to mitigate any adverse effects of the signs on adjacent properties.

Section 3. Approval of Sign Package. Subject to the conditions set forth in Section 5 of this Ordinance and the variances granted pursuant to Section 4 of this Ordinance, the Village Board of Trustees approves the Sign Package for the Facility on the Property as depicted in **Exhibit B**, which include the following signs totaling 716.1 square feet in total signage:

1. Five non-illuminated directional signs, consisting of 120 square feet in total sign area.
2. Four non-illuminated building name signs, consisting of 144 square feet in total sign area.
3. One illuminated main identification monument sign, consisting of 72 square feet in total sign area.
4. Two illuminated directional signs, consisting of 153.6 square feet in total sign area.
5. Two entry way signs, consisting of 213 square feet in total sign area.
6. Three non-illuminated wall signs, consisting of approximately 13.5 square feet in total sign area.

Section 4. Sign Variances. Subject to the conditions set forth in Section 5 of this Ordinance, and as part of the Village Board of Trustees approval of the sign package pursuant to Section 3 of this Ordinance, the Board of Trustees approves the following variances from the otherwise applicable sign regulations of the Village Code for the Facility on the Property:

1. A variance from Section 157-0707(A)(1) of the sign regulations of the village Code to allow more than one freestanding sign for the Facility on the Property.
2. A variance from Section 157-0707(B) of the sign regulations of the Village Code to allow the total signage for the Facility on the Property to exceed the allowable maximum total square footage of 270 square feet, to allow the signs identified in the Sign Plans.
3. A variance from Section 157-0707(C) of the sign regulations of the Village Code to allow the signage for the Facility on the Property to exceed the allowable

maximum area for freestanding signs of 145 square feet, to allow the signs identified in the Sign Plans.

Section 5. Conditions. The approvals of the Sign Plans and Sign Variances for the Facility are conditioned upon and limited by the following requirements, conditions, and restrictions, the violation of any of which shall, in the sole discretion of the Mayor and Board of Trustees, invalidate the approvals.

- A. **No Authorization of Work.** This Ordinance does not authorize commencement of any work on the Property. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced on the Property pursuant to the approvals granted in this Ordinance unless and until all conditions of this Ordinance precedent to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. **Compliance with Applicable Law.** The development and use of the Facility on the Property must comply at all times with all applicable federal, state, and Village statutes, ordinances, resolutions, rules, codes, and regulations, including local fire and building code requirements.
- C. **Compliance with Zoning Approvals.** The development and use of the Facility on the Property shall comply with all Ordinances granting zoning relief for the Facility on the Property.
- D. **Compliance with Sign Package.** The installation of signage for the Facility on the Property must substantially conform to the Sign Package attached to this Ordinance as **Exhibit B**.

Section 6. Conflict. All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed, including Ordinance 98-9-1103 which is hereby repealed and replaced in its entirety by this Ordinance.

Section 7. Effective Date. This Ordinance shall be in full force and effect following its passage and approval as required by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of Lindenhurst, Illinois, this 8th day of April, 2024.

DOMINIC MARTURANO, VILLAGE PRESIDENT

ATTEST:

Village Clerk

TRUSTEES

AYE

NAY

Patty Chybowski
Patrick Dickson
Patrick Dunham
Ronald Grace
Heath Rosten
Dawn Suchy

EXHIBIT A
LEGAL DESCRIPTION

EXHIBIT B
SIGN PACKAGE

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Customer Acceptance SIGNATURE

DATE



IF REQUIRED: **Landlord Acceptance SIGNATURE**

DATE

L.S.G SALES INITIALS

DATE



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fax 219.762.4259
www.landmarksign.com

PRINT #
JM-27264-MAP

JASON MOOREHEAD
LSG SALES REPRESENTATIVE

1.10.24
DATE

VILLAGE AT VICTORY LAKES
CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
JOB LOCATION

CA 3/4" = 1'-0"
DRAWN BY SCALE

REVISIONS:
1. INCREASED THE SIZE AND SPECS 1.20.24 CA
2. ADDED COPY / UPDATED SPECS 2.5.24 CA

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L.S.G SALES INITIALS

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PRINT #

JM-27264-1

JASON MOOREHEAD
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1.10.24

DATE

VILLAGE AT VICTORY LAKES

CLIENT NAME

**1075 E. VICTORY DR.
 LINDENHURST, IL**

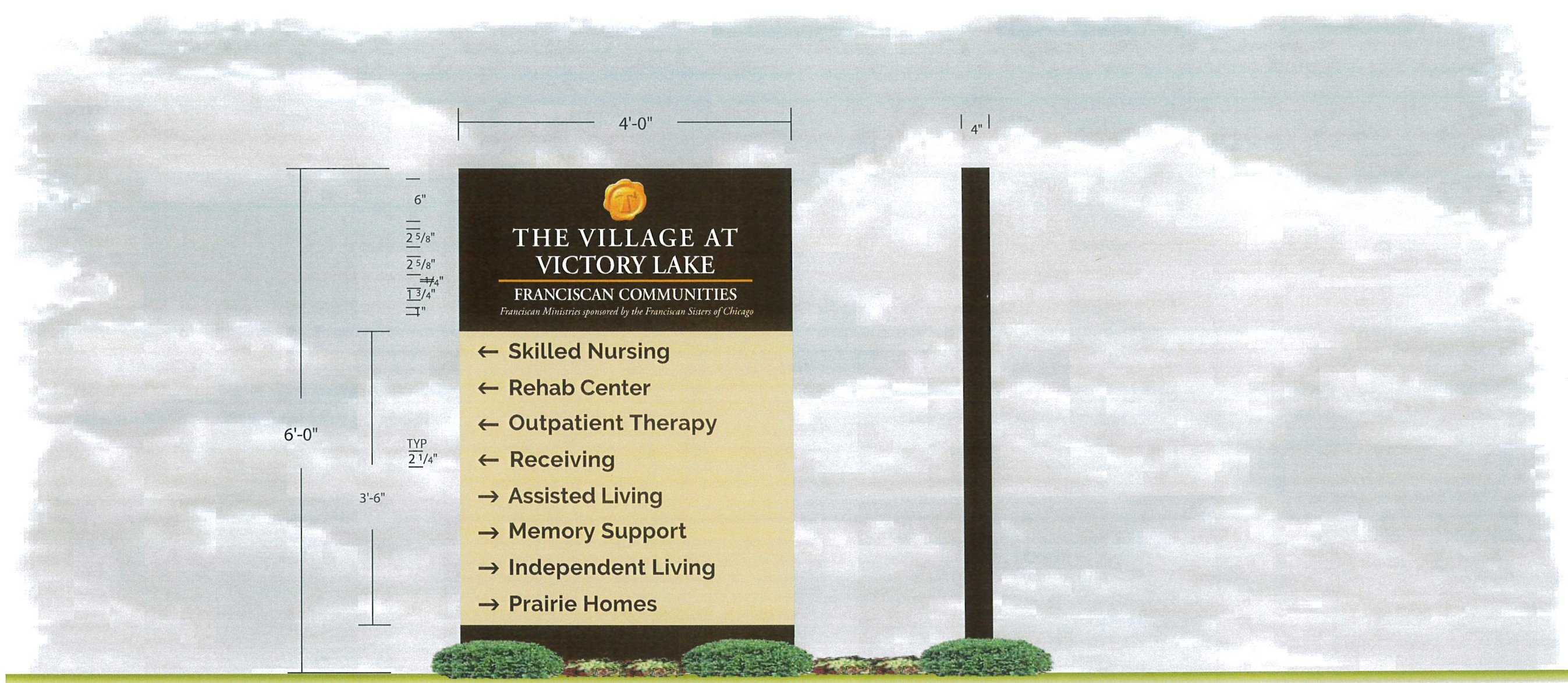
JOB LOCATION

CA 3/4" = 1'-0"

DRAWN BY SCALE

REVISIONS:

- 1. INCREASED THE SIZE AND SPECS 1.20.24 CA
- 2. ADDED COPY / UPDATED SPECS 2.5.24 CA



Front View 3/4" = 1'-0"

▶ **ONE SINGLE FACE SIGN/ NON-ILLUMINATED/ 4" ALUMINUM FRAME WITH ACM FACES/ EXT. PAINTED/ WITH APPLIED VINYL COPY and GRAPHICS**

● **SIGNCASE = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE**

LOGO = DIGITAL PRINT VINYL

THE VILLAGE COPY = 7725-10 WHITE with 7725-14 BRIGHT ORANGE VINYL LINE

DIRECTIONAL BKGD = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE

DIRECTIONAL COPY = 3630-69 DURANODIC VINYL



Proposed - N.T.S.

S-1

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L.S.G SALES INITIALS DATE

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PRINT #
JM-27264-2

JASON MOOREHEAD
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1.10.24
 DATE

VILLAGE AT VICTORY LAKES
 CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA 3/4" = 1'-0"
 DRAWN BY SCALE

REVISIONS:
 1. INCREASED THE SIZE AND SPECS 1.20.24 CA
 2. added copy / updated specs 2.5.24 CA

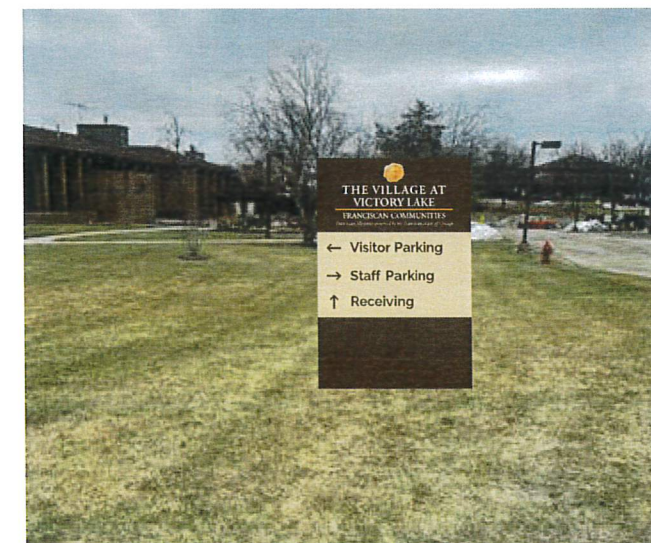


Front View 3/4" = 1'-0"

▶ REMOVE AND DISPOSE OF EXISTING PNP SIGN

▶ ONE SINGLE FACE SIGN/ NON-ILLUMINATED/ 4" ALUMINUM FRAME WITH ACM FACES/ EXT. PAINTED/ WITH APPLIED VINYL COPY and GRAPHICS

- **SIGNCASE** = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE
- LOGO** = DIGITAL PRINT VINYL
- THE VILLAGE COPY** = 7725-10 WHITE with 7725-14 BRIGHT ORANGE VINYL LINE
- DIRECTIONAL BKGD** = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE
- DIRECTIONAL COPY** = 3630-69 DURANODIC VINYL



Proposed - N.T.S.

S-2

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L.S.G SALES INITIALS _____ DATE _____



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PRINT #
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JASON MOOREHEAD
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1.10.24
 DATE

VILLAGE AT VICTORY LAKES
 CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA 3/4" = 1'-0"
 DRAWN BY _____ SCALE _____

REVISIONS:
 1. INCREASED THE SIZE AND SPECS 1.20.24 CA
 2. added copy / updated specs 2.5.24 CA

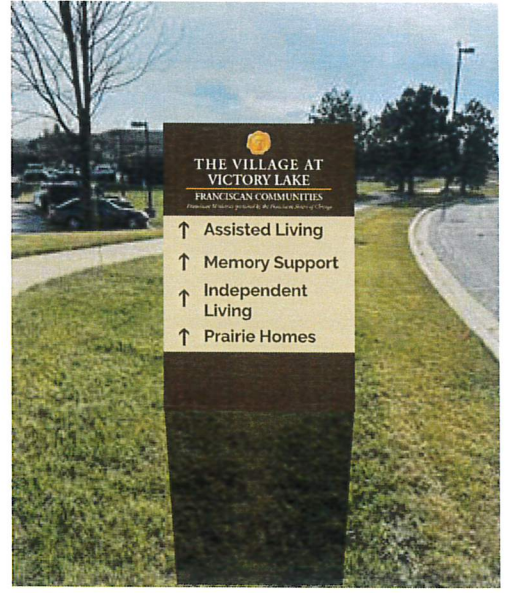


Front View 3/4" = 1'-0"

Back View 3/4" = 1'-0"

▶ **ONE(1) DOUBLE FACE SIGN/ NON-ILLUMINATED/ 4" ALUMINUM FRAME WITH ACM FACES/ EXT. PAINTED/ WITH APPLIED VINYL COPY and GRAPHICS**

- **SIGNCASE** = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE
- LOGO** = DIGITAL PRINT VINYL
- THE VILLAGE COPY** = 7725-10 WHITE with 7725-14 BRIGHT ORANGE VINYL LINE
- DIRECTIONAL BKGD** = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE
- DIRECTIONAL COPY** = 3630-69 DURANODIC VINYL



Proposed - N.T.S.

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DATE

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L.S.G SALES INITIALS DATE



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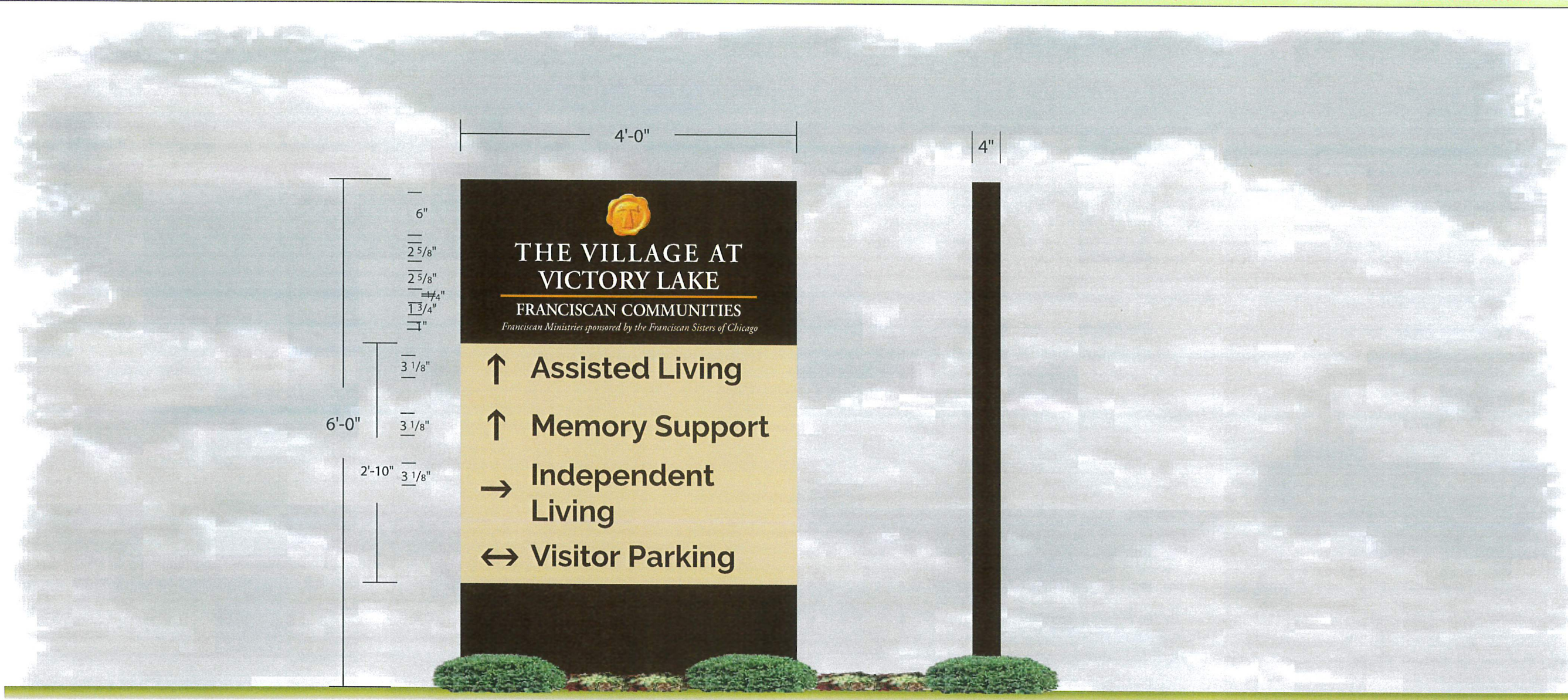
1.10.24
DATE

VILLAGE AT VICTORY LAKES
CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
JOB LOCATION

CA 3/4" = 1'-0"
DRAWN BY SCALE

REVISIONS:
1. added copy / updated specs 2.5.24 CA



Front View 3/4" = 1'-0"

▶ **ONE SINGLE FACE SIGN/ NON-ILLUMINATED/ 4" ALUMINUM FRAME WITH ACM FACES/ EXT. PAINTED/ WITH APPLIED VINYL COPY and GRAPHICS**

● **SIGNCASE = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE**

LOGO = DIGITAL PRINT VINYL

THE VILLAGE COPY = 7725-10 WHITE with 7725-14 BRIGHT ORANGE VINYL LINE

DIRECTIONAL BKGD = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE

DIRECTIONAL COPY = 3630-69 DURANODIC VINYL



Proposed - N.T.S.

S-5

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L.S.G SALES INITIALS _____ **DATE** _____



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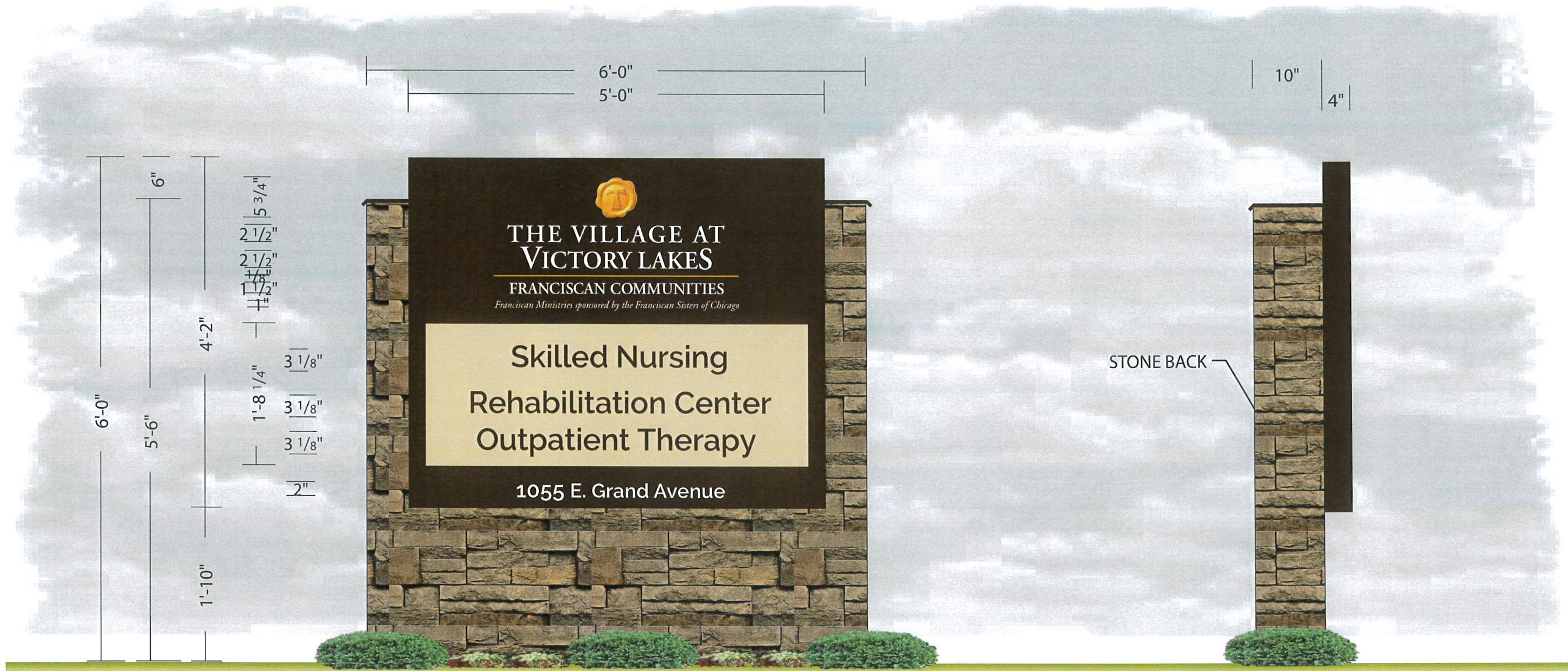
1.10.24
 DATE

VILLAGE AT VICTORY LAKES
 CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA 3/4" = 1'-0"
 DRAWN BY SCALE

REVISIONS:
 1. updated rendered photo
 2.6.24 ca



Front View 3/4" = 1'-0"

Side View 3/4" = 1'-0"

▶ **ONE SINGLE FACE SIGN/ NON-ILLUMINATED/ 4" DEEP ACM SHOEBOX/ EXT. PAINTED/ WITH VINYL COPY and GRAPHICS APPLIED TO FACE/ MOUNT TO FABRICATED STONE VENEER BASE**

- **SIGNCASE and ALUM CAP ON STONE = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE**
- LOGO = DIGITAL PRINT VINYL**
- THE VILLAGE COPY = 7725-10 WHITE with 7725-14 BRIGHT ORANGE VINYL LINE**
- DIRECTIONAL BKGD = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE**
- DIRECTIONAL COPY = 3630-69 DURANODIC VINYL**
- ADDRESS COPY = 7725-10 WHITE VINYL**
- STONE VENEER = BORAL EASY FIT - VINTAGE WINE**

LS-1



Proposed View N.T.S

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DATE

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JASON MOOREHEAD
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1.11.24
 DATE

VILLAGE AT VICTORY LAKES
 CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA 3/4" = 1'-0"
 DRAWN BY SCALE

REVISIONS:
 1. CHANGED THE ADDRESS 1.20.24 CA



Front View 3/4" = 1'-0"



Side View 3/4" = 1'-0"

▶ **ONE SINGLE FACE SIGN/ NON-ILLUMINATED/ 4" DEEP ACM SHOEBOX/ EXT. PAINTED/ WITH VINYL COPY and GRAPHICS APPLIED TO FACE/ MOUNT TO FABRICATED STONE VENEER BASE**

- **SIGNCASE and ALUM CAP ON STONE** = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE
- LOGO** = DIGITAL PRINT VINYL
- THE VILLAGE COPY** = 7725-10 WHITE with 7725-14 BRIGHT ORANGE VINYL LINE
- DIRECTIONAL BKGD** = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE
- DIRECTIONAL COPY** = 3630-69 DURANODIC VINYL
- ADDRESS COPY** = 7725-10 WHITE VINYL
- STONE VENEER** = BORAL EASY FIT - VINTAGE WINE



Proposed View N.T.S

LS-2

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DATE

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L.S.G SALES INITIALS DATE



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1.11.24
 DATE

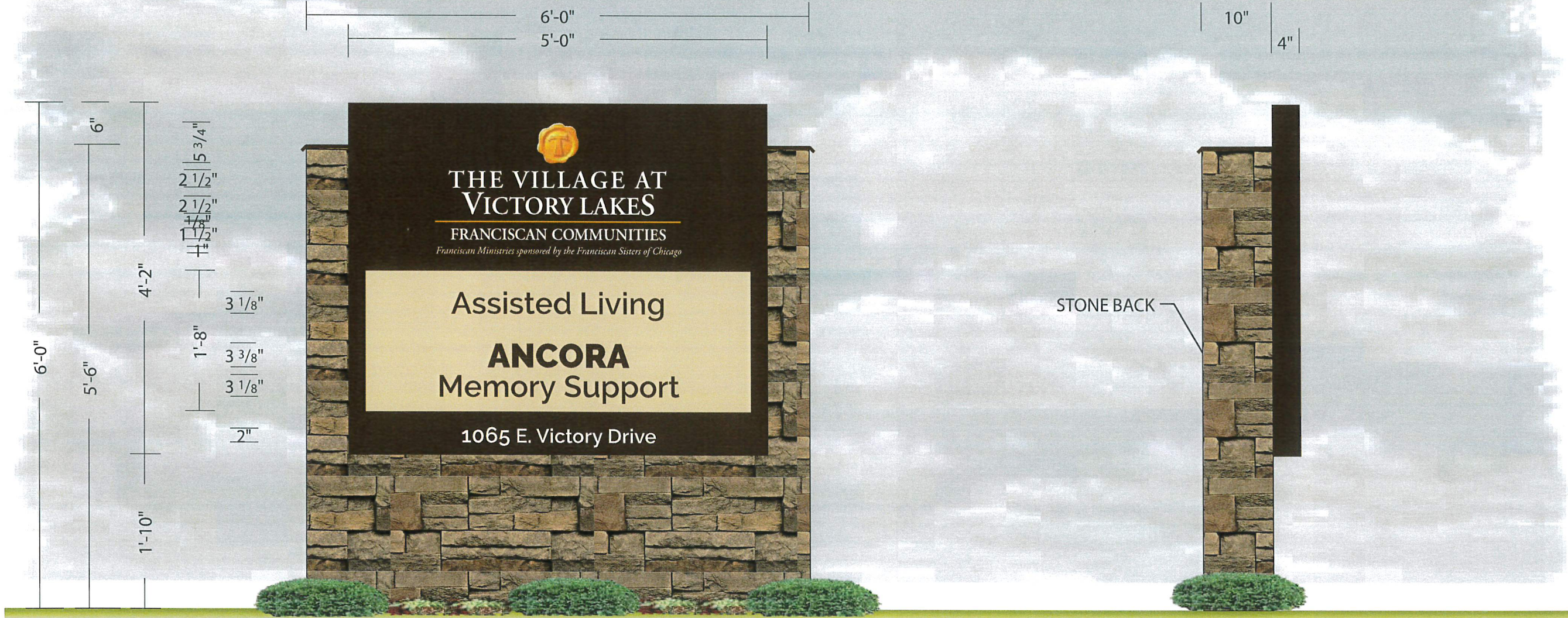
VILLAGE AT VICTORY LAKES
 CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA 3/4" = 1'-0"
 DRAWN BY SCALE

REVISIONS:

1.	
----	--

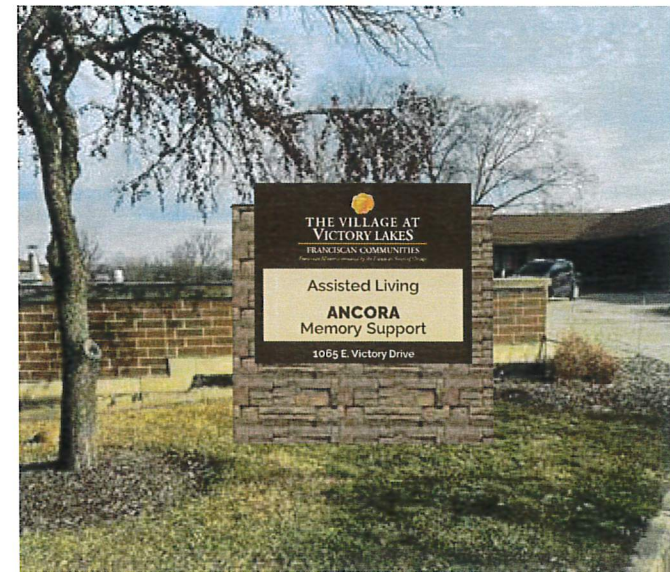


Front View 3/4" = 1'-0"

Side View 3/4" = 1'-0"

▶ **ONE SINGLE FACE SIGN/ NON-ILLUMINATED/ 4" DEEP ACM SHOEBOX/ EXT. PAINTED/ WITH VINYL COPY and GRAPHICS APPLIED TO FACE/ MOUNT TO FABRICATED STONE VENEER BASE**

- **SIGNCASE and ALUM CAP ON STONE = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE**
- LOGO = DIGITAL PRINT VINYL**
- THE VILLAGE COPY = 7725-10 WHITE with 7725-14 BRIGHT ORANGE VINYL LINE**
- DIRECTIONAL BKGD = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE**
- DIRECTIONAL COPY = 3630-69 DURANODIC VINYL**
- ADDRESS COPY = 7725-10 WHITE VINYL**
- STONE VENEER = BORAL EASY FIT - VINTAGE WINE**



Proposed View N.T.S

LS-3

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DATE

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L.S.G SALES INITIALS

DATE

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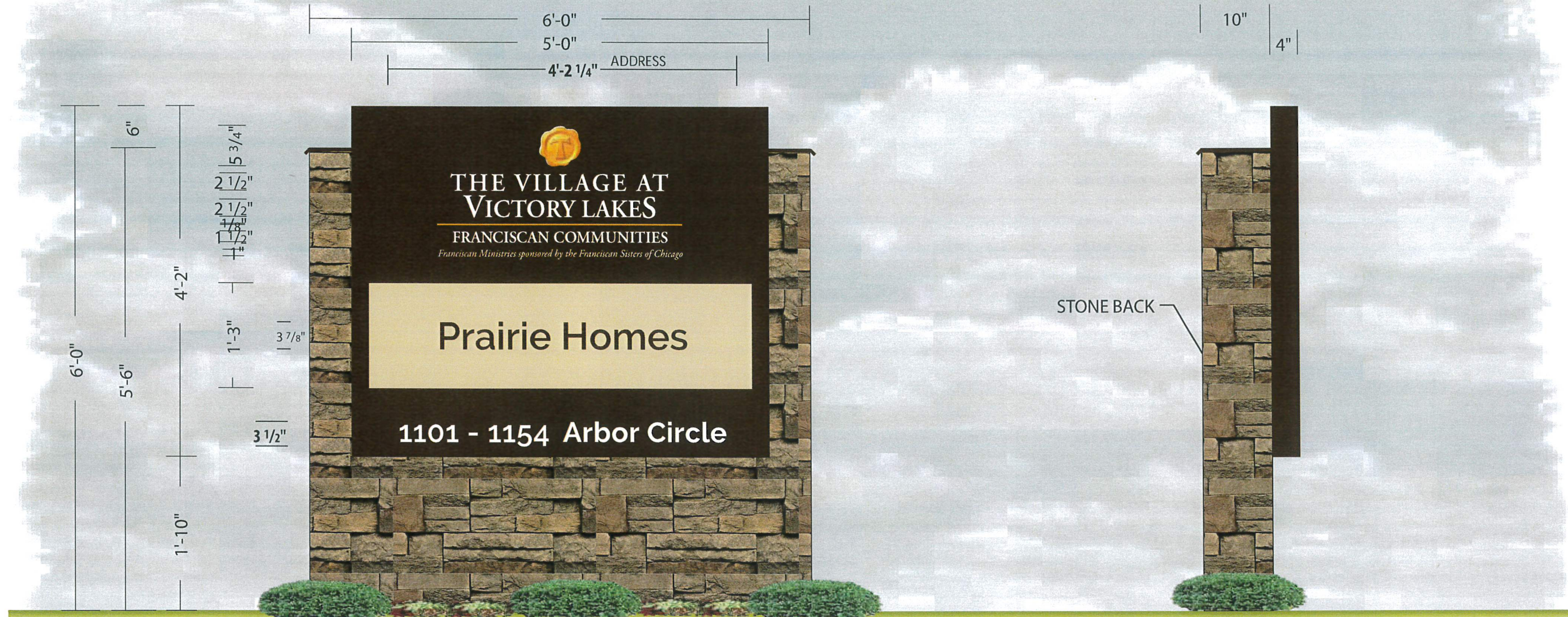
1.11.24
 DATE

VILLAGE AT VICTORY LAKES
 CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA 3/4" = 1'-0"
 DRAWN BY SCALE

REVISIONS:
 1. CHANGED THE ADDRESS AND UPDATED SPECS 02.11.24 CA
 2. REMOVED THE "E." FROM ADDRESS / UPDATED SPECS 2.13.24 CA



Front View 3/4" = 1'-0"

Side View 3/4" = 1'-0"

- ▶ REMOVE AND DISPOSE OF EXISTING PNP SIGN
- ▶ ONE SINGLE FACE SIGN/ NON-ILLUMINATED/ 4" DEEP ACM SHOEBOX/ EXT. PAINTED/ WITH VINYL COPY and GRAPHICS APPLIED TO FACE/ MOUNT TO FABRICATED STONE VENEER BASE
- SIGNCASE and ALUM CAP ON STONE = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE
 LOGO = DIGITAL PRINT VINYL
 THE VILLAGE COPY = 7725-10 WHITE with 7725-14 BRIGHT ORANGE VINYL LINE
 DIRECTIONAL BKGD = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE
 DIRECTIONAL COPY = 3630-69 DURANODIC VINYL
 ADDRESS COPY = 7725-10 WHITE VINYL
 STONE VENEER = BORAL EASY FIT - VINTAGE WINE



Proposed View N.T.S

LS-4

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Customer Acceptance SIGNATURE _____ DATE _____
IF REQUIRED: Landlord Acceptance SIGNATURE _____ DATE _____

L.S.G SALES INITIALS _____ DATE _____



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PRINT #
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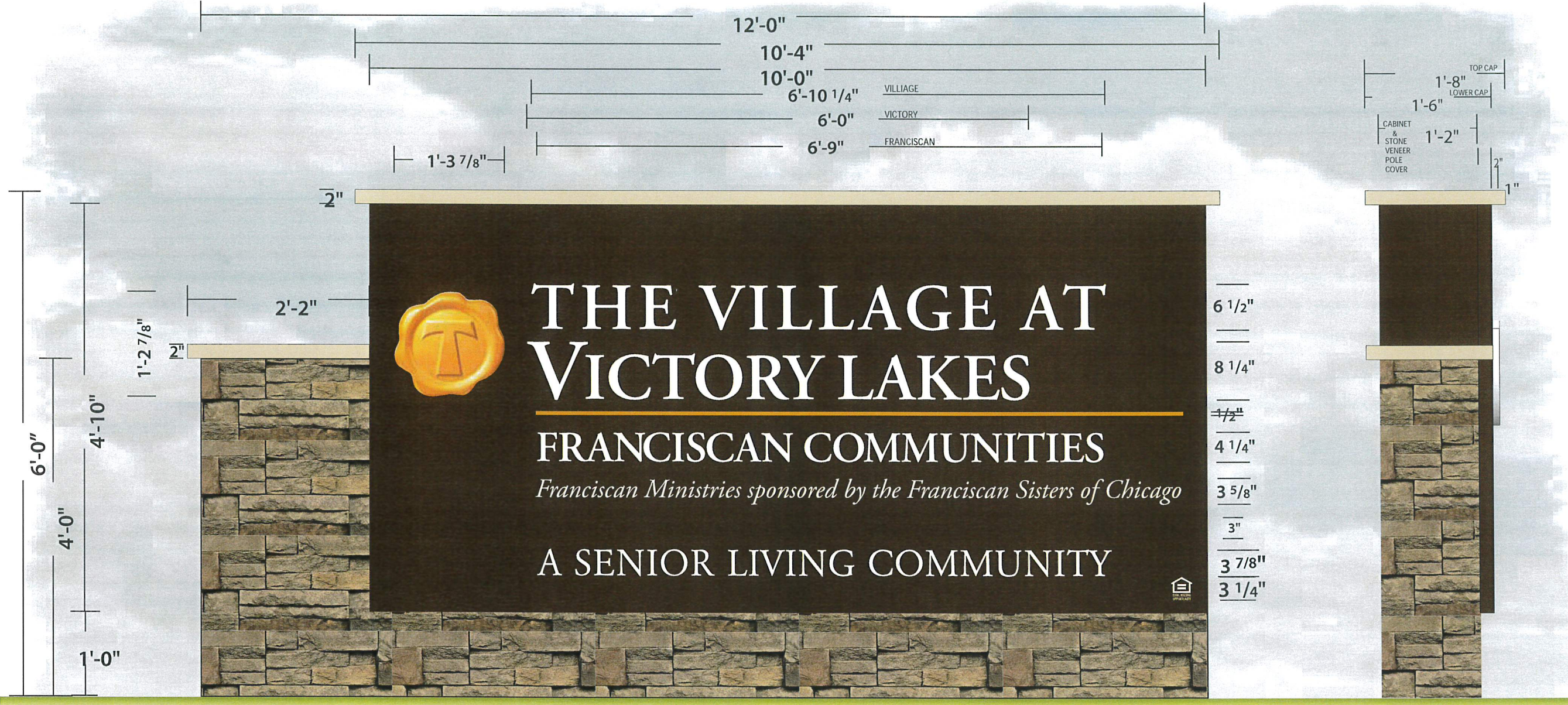
1.11.24
 DATE

VILLAGE AT VICTORY LAKES
 CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA **3/4" = 1'-0"**
 DRAWN BY _____ SCALE

REVISIONS:
 1. ADDED REVISED ART TO LAYOUT
 1.26.24 CA
 2. CHANGED FONT TYPE TO SUB COPY
 1.30.24 CA



Front View 3/4" = 1'-0"

Side View 3/4" = 1'-0"

- ▶ **ONE SINGLE FACE INTERNALLY ILLUMINATED WITH LEDS SIGN/ .063 FABRICATED ALUMINUM CABINET 2" DEEP (FORWARD OF STONE)/ EXT. PAINTED/ WITH 1" ACRYLIC PUSH THRU MAIN COPY & LOGO WITH DIGITALLY PRINTED VINYL LOGO ON FACE/ SUB COPY BACKED w/ WHITE PLEX - UNDERLINE BACKED w/ WHITE PLEX w/ APPLIED VINYL**
- **THE VILLAGE BKGD & 2" RETURNS/ CABINET = MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE**
- **LOGO = 1" CLEAR ACRYLIC with DIGITAL PRINT VINYL LOGO w/UV MATTE LAMINATE**
- **THE VILLAGE COPY = 1" CLEAR ACRYLIC PUSH THRU WITH 3630-20 TRANSLUCENT WHITE VINYL**
- **UNDERLINE = WHITE PLEX w/ 3630-44 ORANGE VINYL**
- **FRANCISCAN COMMUNITIES COPY = BACKED WITH WHITE PLEX**
- **TOP & LOWER CAP = MAP TO MATCH PPG 414-2 SOUTHERN BREEZE**
- **STONE VENEER = BORAL EASY FIT - VINTAGE WINE**
- **SUB COPY & E.H. LOGO = 7725-020 WHITE VINYL**



Proposed View N.T.S

MM-1

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Customer Acceptance SIGNATURE _____ DATE _____

X IF REQUIRED: **Landlord Acceptance SIGNATURE** _____ DATE _____

L.S.G SALES INITIALS _____ DATE _____



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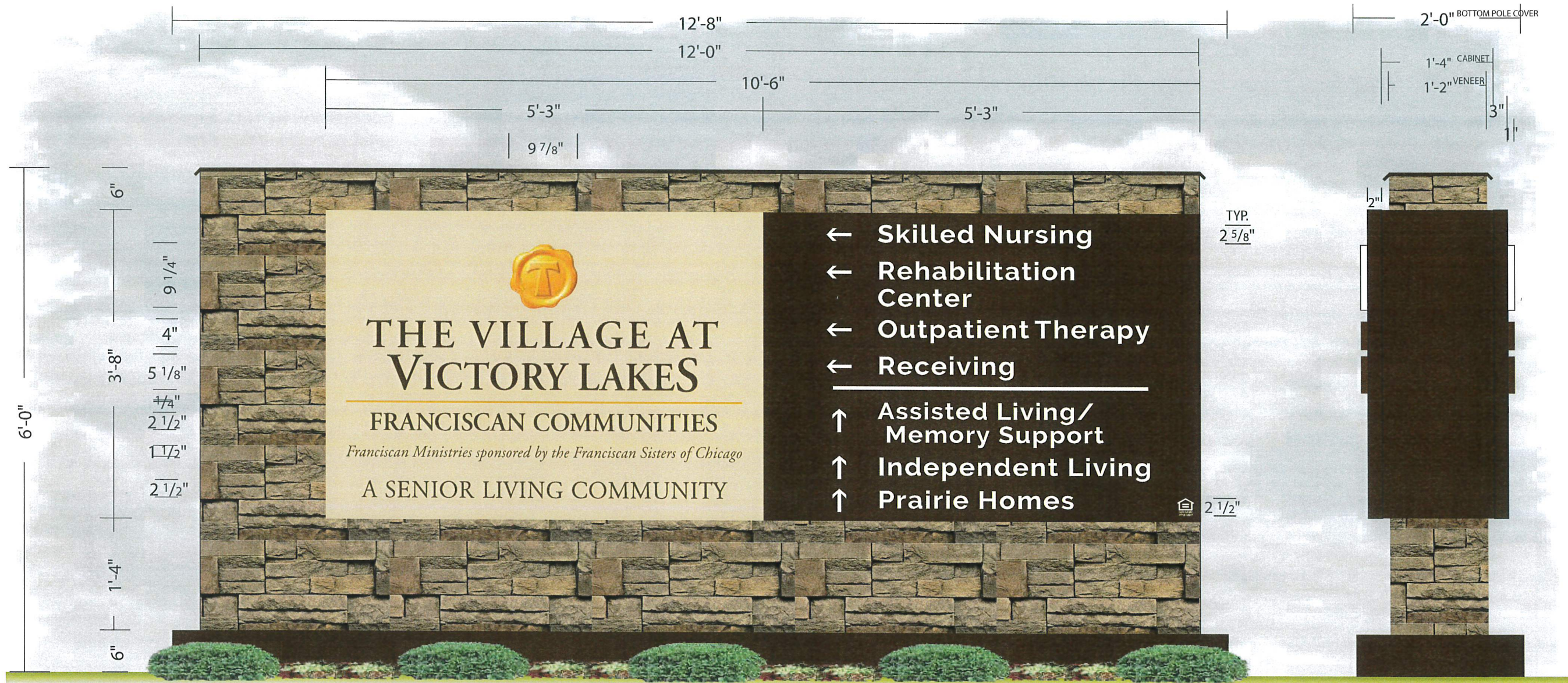
1.11.24
 DATE

VILLAGE AT VICTORY LAKES
 CLIENT NAME

1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA 3/4" = 1'-0"
 DRAWN BY SCALE

REVISIONS:
 1. ADDED REVISED ART TO LAYOUT/ UPDATED SPECS 1.26.24 CA
 2. CHANGED THE COPY TO THE SUB COPY/ UPDATED SPECS 01.31.24 CA
 3. UPDATED SIGN TO INTERNALLY ILLUMINATED/ UPDATED SPECS 2.5.24 CA



Front View 3/4" = 1'-0"

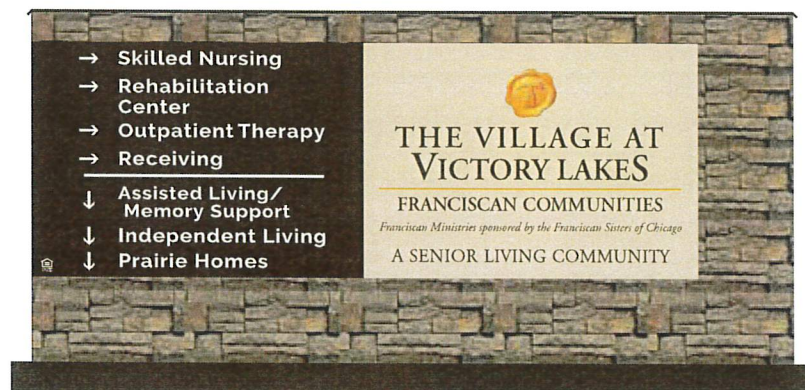
Side View 3/4" = 1'-0"

▶ **ONE DOUBLE FACE INTERNALLY ILLUMINATED WITH LEDS SIGN/ .063 FABRICATED 16" ALUMINUM CABINET 3" (FORWARD OF STONE)/ EXT. PAINTED/ WITH 1" ACRYLIC PUSH THRU MAIN COPY - LOGO WITH DIGITALLY PRINTED VINYL ON FACE/ COPY BACKED w/ WHITE PLEX - UNDERLINE BACKED w/ WHITE PLEX w/ APPLIED VINYL**

○ **THE VILLAGE BKGD & 2" SHOEBOX RETURNS = PAINTED SATIN MAP TO MATCH PPG 414-2 SOUTHERN BREEZE**
LOGO = 1" CLEAR ACRYLIC PUSH THRU with DIGITAL PRINT VINYL LOGO w/UV MATTE LAMINATE
THE VILLAGE AT VICTORY LAKES = 1" CLEAR ACRYLIC PUSH THRU w/3630-020 TRANS WHITE & 3630-69 DURANODIC TRANSLUCENT VINYL

UNDERLINE = BACKED w/WHITE PLEX w/ 3630-44 ORANGE VINYL
FRANCISCAN COMMUNITIES COPY =BACKED WITH WHITE PLEX w/ 3630-69 DURANODIC TRANSLUCENT VINYL
FRANCISCAN SPONSORED/ SENIOR LIVING COPY= 3630-69 DURANODIC VINYL
STONE VENEER = BORAL EASY FIT - VINTAGE WINE
E.H. LOGO= 7725-020 WHITE VINYL

DIRECTIONAL COPY & ARROWS & UNDERLINE= BACKED w/WHITE PLEX
DIRECTIONAL BKGD & 2" RETURNS/ POLE COVER/TOP CAP= PAINTED SATIN MAP TO MATCH BM 2114-10 BITTER SWEET CHOCOLATE



Opposite Side View N.T.S



Proposed View N.T.S

L-2

THIS DRAWING IS THE PROPERTY OF LANDMARK SIGN GROUP, INC. NO REPRODUCTIONS OR EXHIBITIONS ARE PERMITTED WITHOUT THE EXPRESS WRITTEN CONSENT OF LANDMARK SIGN GROUP, INC. AN ASSESSMENT OF UP TO \$2500.00 WILL BE CHARGED FOR ANY MISUSE OF THIS DRAWING.

By signing the **Customer Acceptance** on this print, I understand that I am accepting all aspects of this drawing. **X**
 This includes Artwork, Specifications, Dimensions, Spelling, and all other representations herein.
 I also understand that color reproductions on this print are approximate, and may not match manufactures samples exactly.

Customer Acceptance SIGNATURE _____ DATE _____

X IF REQUIRED: **Landlord Acceptance SIGNATURE** _____ DATE _____

L.S.G SALES INITIALS _____ DATE _____



7424 Industrial Avenue
 Chesterton, IN 46304
 phone 219.762.9577
 fax 219.762.4259
 www.landmarksign.com

PRINT #
JM-27264-12

JASON MOOREHEAD
 LSG SALES REPRESENTATIVE

02.27.20
 DATE

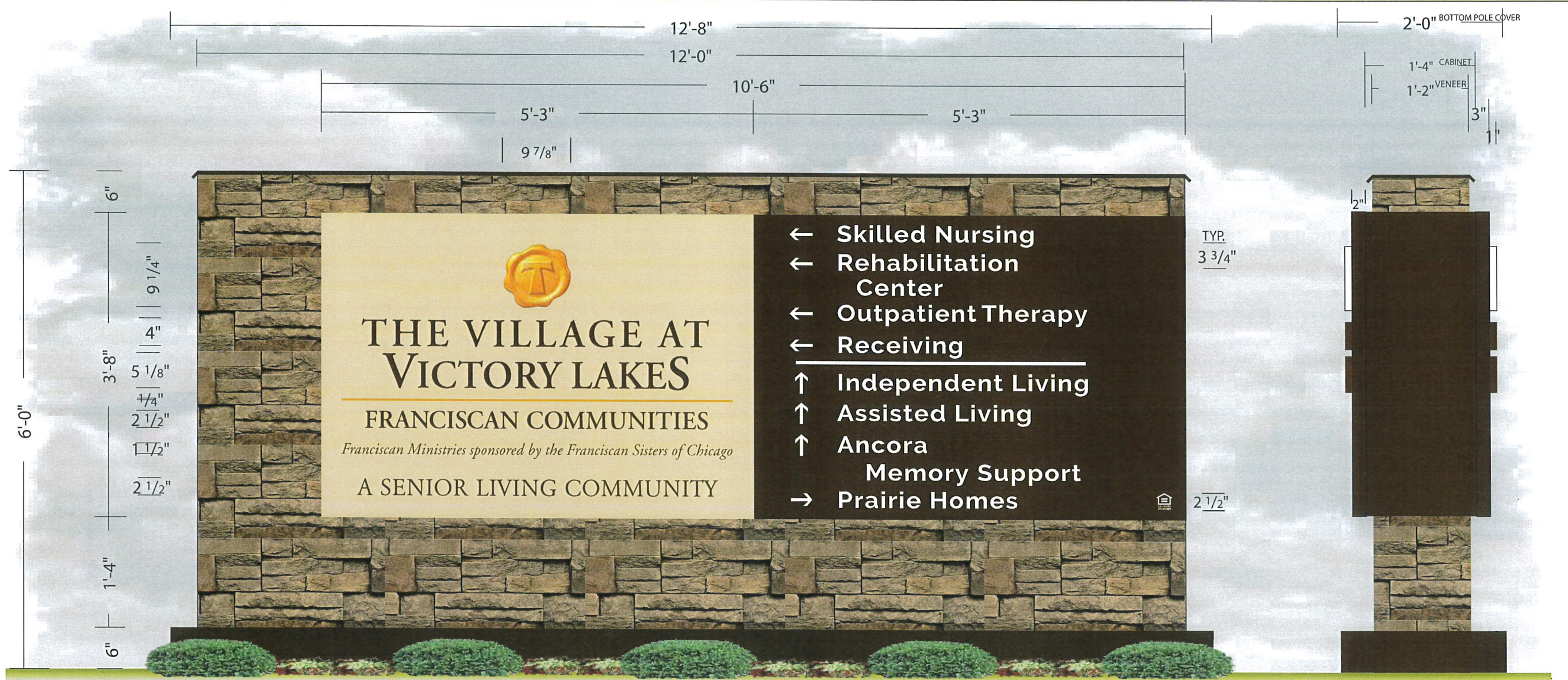
VILLAGE AT VICTORY LAKES
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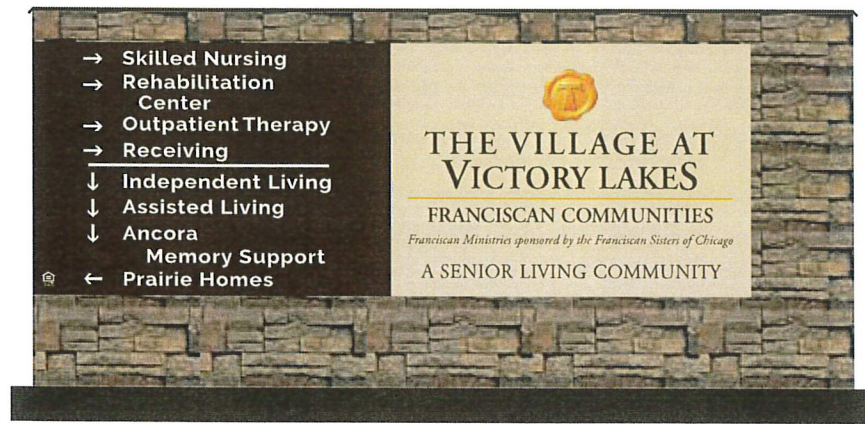


Front View 3/4" = 1'-0"

Side View 3/4" = 1'-0"

▶ **ONE DOUBLE FACE INTERNALLY ILLUMINATED WITH LEDS SIGN/ .063 FABRICATED 16" ALUMINUM CABINET 3" (FORWARD OF STONE)/ EXT. PAINTED/ WITH 1" ACRYLIC PUSH THRU MAIN COPY - LOGO WITH DIGITALLY PRINTED VINYL ON FACE/ COPY BACKED w/ WHITE PLEX - UNDERLINE BACKED w/ WHITE PLEX w/ APPLIED VINYL**

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Opposite Side View N.T.S



Proposed View N.T.S



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 I also understand that color reproductions on this print are approximate, and may not match manufactures samples exactly.

Customer Acceptance SIGNATURE _____ DATE _____

X IF REQUIRED: **Landlord Acceptance SIGNATURE** _____ DATE _____

L.S.G SALES INITIALS _____ DATE _____



7424 Industrial Avenue
 Chesterton, IN 46304
 phone 219.762.9577
 fax 219.762.4259
www.landmarksign.com

PRINT #
JM-27264-13

JASON MOOREHEAD
 LSG SALES REPRESENTATIVE

1.10.24
 DATE

VILLAGE AT VICTORY LAKES
 CLIENT NAME

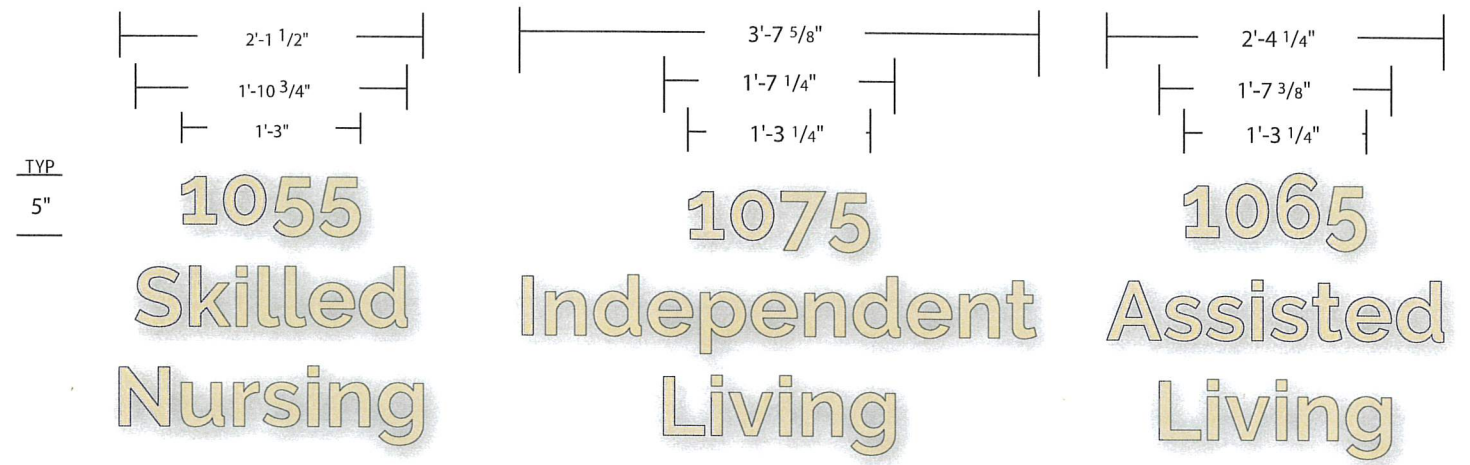
1075 E. VICTORY DR.
LINDENHURST, IL
 JOB LOCATION

CA **3/4" = 1'-0"**
 DRAWN BY _____ SCALE

REVISIONS:

- 1.

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Front View 3/4" = 1'-0"



Proposed - N.T.S.

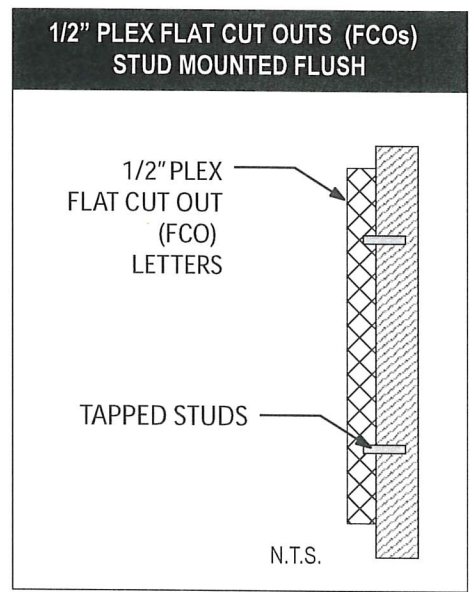


Proposed - N.T.S.



Proposed - N.T.S.

- ▶ **THREE (3) SETS OF NON-ILLUMINATED 1/2" PLEX FLAT-CUT-OUT LETTERS/ EXT. PAINTED/ STUD MOUNTED FLUSH TO BRICK COLUMN**
- **LETTER FACES & 1/2" RETURNS = PAINTED MAP TO MATCH SATIN PPG 414-2 SOUTHERN BREEZE**



N.T.S.

Clay Johnson

From: Jason Moorehead <Jason@landmarksign.com>
Sent: Thursday, March 14, 2024 7:54 AM
To: Clay Johnson
Subject: FW: [EXTERNAL] Victory Lakes Signage

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hello Clay,

We're requesting approval of the complete sign package, along with the proposed lettering and sizes, for the ease of the Victory Lakes audience as they navigate the campus. The campus is large, spread out and caters to multiple levels of care. Their residents and many of their visitors are comprised of elderly citizens from the community that come at different times of the day, and often have vision and accessibility limitations. The more signs they have, the better it will be for all their visitors, delivery trucks, and residents to navigate through the campus at any time of the day. After many design changes back and forth with the Victory Lakes team, we landed on this exterior way-finding sign package as being the most beneficial to the future of their campus.

Additionally, Victory Lakes has short term patients whose visitors do not know the property very well and have trouble locating different areas. The amount of signage we are requesting is also meant to assist these infrequent visitors and guide them through the various areas of the Victory Lakes campus with better ease. We appreciate your support with this complete submittal package. If further discussion is warranted, we would be happy to meet with you and the Victory Lakes team on site. Thank you for your kind consideration and please let me know if any further details are needed.

Warm regards,

Ryan Sullivan
Regional Director of Plant Operations

11500 Theresa Drive, Lemont, IL 60439
Office: 331.318.5139 | Cell: 312.965.5903
Email: rsullivan@franciscanministries.org
Website: <https://www.franciscanministries.org>



"Celebrate Life and Serve with Joy"

CAUTION: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

ORDINANCE NO. 98-9-1103

**VILLAGE OF LINDENHURST
LAKE COUNTY, ILLINOIS**

**Published in Pamphlet Form by Authority of the
President and Board of Trustees
of the
Village of Lindenhurst, Lake County, Illinois
Date of Publication: September 14, 1998**

ORDINANCE NO. 98-9-1103

**AN ORDINANCE APPROVING SIGNAGE
FOR THE VILLAGE AT VICTORY LAKES**

WHEREAS, VICTORY HEALTH SERVICES, an Illinois Not-For-Profit Corporation, as owner of The Village at Victory Lakes, proposed a Signage Plan for the property; and,

WHEREAS, the Plan Commission of the Village of Lindenhurst has reviewed the Signage Plans and has recommended that the plans be approved by the Village Board subject to certain conditions; and,

WHEREAS, the Village Board has reviewed and discussed the proposed plans and the recommendations of the Plan Commission and the Village Planning Consultant.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, as follows:

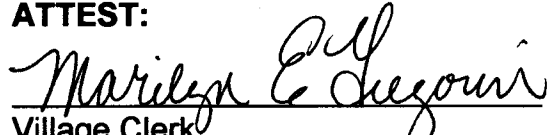
SECTION I: That the Signage Plan for The Village at Victory Lakes dated August 12, 1998 is approved subject to the Owner complying with all of the conditions contained in the August 13, 1998, memorandum from Meehan & Company, Inc. (a copy of which is attached hereto as Exhibit "A").

SECTION II: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as required by law.


PASSED AND APPROVED by the President and Board of Trustees of the Village
of Lindenhurst, Illinois, this 14th day of September, 1998.


VILLAGE PRESIDENT

ATTEST:


Village Clerk

APPROVED:


Village Attorney

TRUSTEES

	<u>Aye</u>	<u>Nay</u>
James Betustak	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Julie Clausing	<input type="checkbox"/> ABSENT	<input type="checkbox"/>
Patrick Dunham	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mitchell Kotlarz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fred Messmer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carl Norlin	<input checked="" type="checkbox"/>	<input type="checkbox"/>

James Betustak
Julie Clausing
Patrick Dunham
Mitchell Kotlarz
Fred Messmer
Carl Norlin

MEEHAN & COMPANY, I N C.

RECD AUG 17 1998

PATRICK J. MEEHAN, AICP, AIA
P R O F E S S I O N A L L A N D P L A N N I N G A R C H I T E C T

P. O. BOX 32098
FRANKLIN, WI 53132
PHONE: (414) 529-9559
FAX: (414) 529-9559

MEMORANDUM

TO: Village Plan Commission
Village of Lindenhurst

FROM: Meehan & Company, Inc.
Patrick J. Meehan, AICP

SUBJECT: Proposed Signage for the Victory Health Services Facility (PUD-3 District)

DATE: August 13, 1998

INTRODUCTION

The subject property is located in the northwest one-quarter of U.S. Public Land Survey Section 3, Township 45 North, Range 10 East. It is more generally located at 1055 E. Grand Avenue at the southeast corner of Grand Avenue and Deep Lake Road extended. The total site area of the subject property is 66.8 acres. Proposed Phase 1 of the development consists of a total of 35.33 acres and Phase 2 about 5.10 acres.

Pursuant to the August 3, 1998 request of the Village Administrator, Meehan & Company, Inc. has prepared this memorandum review of the proposed signage for the Victory Health Services Facility (PUD-3 District). The final plat (including landscape drawings as listed in Exhibit A) was conditionally approved by the Plan Commission at its meeting of May 21, 1997.

The drawings submitted for signage review are as follows:

- Sheet CO.00A titled "Site Plan-Overall: Site Signage" as prepared by Legat Medical Architects and dated 8/12/98.
- Sheet CO.11A titled "Partial Site Plans, Elevations, and Details: Site Signage" as prepared by Legat Medical Architects and dated 8/12/98.

Landscaping for the proposed signage is addressed as indicated on the above two listed sheets as well as the Plan Commission's approved Sheet L-14 "Details" (dated revised 1/20/97) as prepared by Ives/Ryan Group, Inc. (see Exhibit A).

REVIEW OF THE PROPOSED SIGNAGE

Existing Sign Ordinance Requirements: Chapter 157 titled "Signs" of the Village Code of Ordinances has no specified requirements for signage of the type proposed.

Exhibit "A"

Zoning Ordinance Requirements: The proposed entry monument signs are regulated by the provisions of Section 159.151(E) "Site Design Standards" of the Village Zoning Ordinance as follows:

"Signs shall be designed so as to be aesthetically pleasing, harmonious with other signs on the site and located to achieve their purpose without constituting hazards to vehicles and pedestrians."

The proposed signage plan for the development indicates a total of six (6) directional/area identification signs, two (2) entryway signs proposed to be located on each side of the boulevard entry to the project at Grand Avenue, and one (1) "V-shaped" monument sign proposed to be located about 323 feet east of the Deep Lake Road right-of-way. Based upon the drawings submitted, it is the understanding of Meehan & Company, Inc. that the existing signage now located within the boulevard entry to the project will be removed.

The following summarizes the characteristics of the types of signs proposed for the development:

EACH OF THE SIX (6) DIRECTIONAL/AREA IDENTIFICATION SIGNS:

- Height: 4'-6"
- Area: About 32 square feet
- Materials: Post-mounted panel. Based upon the drawings submitted and discussions with David A. Carbol of Legat Medical Architects, the panels are to be painted steel.
- Illumination: No lighting is indicated.
- Location: Located at various internal private driveway intersections.

EACH OF THE TWO (2) ENTRYWAY SIGNS PROPOSED TO BE LOCATED ON EACH SIDE OF THE BOULEVARD ENTRY TO THE PROJECT AT GRAND AVENUE:

- Height: 7.75'
- Area: About 213+/- square feet per sign.
- Materials: Face brick with limestone. Based upon the drawings submitted and discussions with David A. Carbol of Legat Medical Architects, the panels are to be painted steel.
- Illumination: Two (2) sign-mounted decorative surface lights per entryway sign. Ground-mounted shielded floodlights.
- Location: Proposed to be located on each side of the boulevard entry to the project at Grand Avenue.

ONE (1) "V-SHAPED" MONUMENT SIGN:

- Height: 8'
- Area: About 148+/- feet per each sign surface for a total of about 296+/- square feet for both sign surfaces (including structure).
One sign face faces east and the other faces west.
- Materials: Face brick and limestone with mounted metal panels for each of the two sign faces. Based upon the drawings submitted and discussions with David A. Carbol of Legat Medical Architects, the panels are to be painted steel.
- Illumination: Two (2) sign-mounted decorative surface lights. Ground-mounted shielded floodlights.
- Location: The sign is proposed to be located about 323 feet east of the Deep Lake

Road right-of-way.

The size, materials, and style of the proposed monument signs as well as the number, location, and quality of the proposed signs are not unusual for the type of development proposed.

In order to provide adequate vision clearance for traffic using the various drives and streets with no visual obstructions (such as signs and their attendant landscape plants), no visual obstructions are permitted between the heights of two and one-half (2.5) feet and ten (10) feet above the plane through the mean curb grades within the triangular space formed by the intersecting drives or street rights-of-way and a line joining points on such lines, located a minimum of thirty (30) feet from their intersection. The proposed signage placement indicated on Sheet C0.00A appears to meet this standard.

As indicated on Sheet C0.00A, no footcandle levels of the proposed illumination of the signage exceeds 0.5 footcandle measured at 17 feet from the sign.

RECOMMENDATION

It is recommended that the Plan Commission recommend to the Village Board the approval of the proposed signage plans.





Suggested Motion

- C. Move to adopt Ordinance 24-4-2289 approving a sign variance at 2120 E. Grand Avenue for Sammie's.**

Roll Call:

_____ _____ _____ _____ _____ _____
Dickson Dunham Rosten Suchy Chybowski Grace

ORDINANCE NO. 2024-4-2289

**AN ORDINANCE APPROVING A SIGN VARIANCE
(2120 E. GRAND AVE)**

**VILLAGE OF LINDENHURST
LAKE COUNTY, ILLINOIS**

**Published in Pamphlet Form by Authority of the
President and Board of Trustees
of the
Village of Lindenhurst, Lake County, Illinois
Date of Publication: April 8, 2024**

ORDINANCE NO. 2024-4-2289

**AN ORDINANCE APPROVING A SIGN VARIANCE
(2120 E. GRAND AVE)**

WHEREAS, Good Harbor CRE is the owner of the shopping center known as Linden Center and located at 2042 – 2144 East Grand Ave, Lindenhurst, Illinois (“**Center**”); and

WHEREAS, Sammies (“**Applicant**”) operates a restaurant at 2120 E. Grand Avenue in the Center (“**Restaurant**”); and

WHEREAS, the Applicant has submitted an application requesting approval of a sign variance to allow a wall sign to exceed the sign area requirements of the sign regulations of the Village Code, as depicted in the plans attached to this Ordinance as **Exhibit A** (“**Proposed Sign**”); and

WHEREAS, after reviewing and considering the Owner’s request and plans, the Mayor and Village Board of Trustees find that it is in the best interest of the Village to approve the variance from the sign regulations for the Proposed Sign, as set forth in this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, as follows:

Section 1. **Recitals.** The above-stated recitals are incorporated into this Ordinance by reference.

Section 2. **Findings of Fact.** The Village Board makes the following findings of fact in reference to the application for approval of the sign variance for the Proposed Sign on the Restaurant:

1. An undue and unnecessary hardship is present due to unique or unusual conditions pertaining to the specific building, parcel, property or use in question.
2. The unusual conditions do not generally apply to other properties.
3. Granting the sign variance would not be materially detrimental to the property owners in the vicinity of the Restaurant.
4. There are no other reasonable alternatives that would conform to this code.
5. The proposed sign would enhance the Restaurant and surrounding properties and

rights of way by reducing vehicular confusion in an area with a large amount of transient traffic.

6. The sign will be installed on the Restaurant in a manner to mitigate any adverse effects of the sign on adjacent properties.

Section 3. Sign Variance. Subject to the conditions set forth in Section 4 of this Ordinance, the Board of Trustees approves a variance from the maximum sign area requirement contained in Section 157-0702(D) of the sign regulations of the Village Code to allow the Proposed Sign to be constructed at a sign area of 45 square feet.

Section 4. Conditions. The approvals of the sign variance for the Restaurant are conditioned upon and limited by the following requirements, conditions, and restrictions, the violation of any of which shall, in the sole discretion of the Mayor and Board of Trustees, invalidate the approvals.

- A. **No Authorization of Work.** This Ordinance does not authorize commencement of any work at the Restaurant. Except as otherwise specifically provided in writing in advance by the Village, no work of any kind shall be commenced at the Restaurant pursuant to the approvals granted in this Ordinance unless and until all conditions of this Ordinance precedent to such work have been fulfilled and after all permits, approvals, and other authorizations for such work have been properly applied for, paid for, and granted in accordance with applicable law.
- B. **Compliance with Applicable Law.** The development and use of the Restaurant on the Property must comply at all times with all applicable federal, state, and Village statutes, ordinances, resolutions, rules, codes, and regulations, including local fire and building code requirements.
- C. **Compliance with Zoning Approvals.** The development and use of the Restaurant shall comply with all Ordinances granting zoning relief for the Restaurant.
- D. **Compliance with Sign Package.** The installation of the Proposed Sign must substantially conform to the plans attached to this Ordinance as **Exhibit A**.

Section 5. Conflict. All Ordinances and parts of Ordinances in conflict with this Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall be in full force and effect following its passage and approval as required by law.

PASSED AND APPROVED by the President and Board of Trustees of the Village of
Lindenhurst, Illinois, this 8th day of April, 2024.

DOMINIC MARTURANO, VILLAGE PRESIDENT

ATTEST:

Village Clerk

TRUSTEES

AYE

NAY

Patty Chybowski
Patrick Dickson
Patrick Dunham
Ronald Grace
Heath Rosten
Dawn Suchy

EXHIBIT
SIGN PLANS



Application for Development and Zoning Approvals

This Application is used to request development approval from the Village when consideration by the Lindenhurst Plan Commission, Zoning Board of Appeals, and/or Village Board is required. This application packet is available on the Village's website at <https://www.lindenhurstil.org/>. Applicants are encouraged to review [Lindenhurst's Zoning Ordinance](#) and the [Village Code](#) to understand the Village's various development regulations. Questions may be directed to Village Hall at (847) 356-8252.

General Information

Development or Business Name: <i>Sammies</i>		
Development or Business Address: <i>2120 E. Grand Ave ; Lindenhurst, IL 60046</i>		
Parcel Identification Number (PIN): <i>0602213050</i>		Acreage of Property:
Applicant Name: <i>North Shore Sign</i>		
Applicant Address: <i>1925 Industrial Drive</i>		
City: <i>Libertyville</i>	State: <i>IL</i>	Zip Code: <i>60048</i>
Phone: <i>847-816-7070</i>	Cell: <i>847-816-7070</i>	Email: <i>Matt1@northshoresigns.com</i>

Contact Information

Property Owner Name: <i>Good Harbor CRE</i>		
Company:		
Applicant Address: <i>6 Liberty Square</i>		
City: <i>Boston</i>	State: <i>MA</i>	Zip Code: <i>02109</i>
Phone: <i>617-564-3001</i>	Cell:	Email:
Primary Contact Name: <i>Matt Laska</i>		
Relationship to Applicant: <i>Applicant</i>		
Phone: <i>847-816-7070</i>	Cell: <i>847-816-7070</i>	Email: <i>Matt1@northshoresigns.com</i>
Additional Staff Name:		
Relationship to Applicant:		
Phone:	Cell:	Email:
Additional Staff Name:		
Relationship to Applicant:		
Phone:	Cell:	Email:

Proposed Development

Application Request			
<i>Please Check All That Apply</i>			
<input type="checkbox"/>	Special Use (New or Amendment) (Exhibit 1)	<input type="checkbox"/>	Rezoning or Text Amendment (Exhibit 4)
<input type="checkbox"/>	Site Plan Review (Exhibit 2)	<input type="checkbox"/>	Planned Unit Development (Exhibit 5)
<input checked="" type="checkbox"/>	Zoning Variance (Exhibit 3)	<input type="checkbox"/>	Subdivision
<input type="checkbox"/>	Other, Please Specify:		

All plans submitted with an application must include 10 hard copies (11x17) and one electronic copy.



Application for Development and Zoning Approvals

Application Materials

All applicants are required to complete and submit the following materials to be included with their application. Incomplete submittals will not be accepted.

- Letter of request:** The applicant must submit a letter with this application addressed to the Village Administrator (who will forward to the appropriate review bodies) describing the requested proposal/use and outlining the reason for the request and how the request complies with the Lindenhurst Zoning Ordinance.
- Application Fee(s)**
- Escrow Account Deposit**
- All required items and documents identified in Application Request's Exhibit Items**

Applicant/ Owner Acknowledgements

The Applicant(s) and Owner(s) do hereby certify, acknowledge, and affirm that:

1. I (We) hereby certify that the Owner is (are) the owner(s) of the described Subject Property.
2. I (we) hereby authorize the Applicant to act on my (our) behalf during the processing and presentation of this request.
3. I (We) have carefully and fully read this application, and all of the statements contained in this application packet are true.
4. I (We) fully understand and agree to comply with the terms and provisions outlined in this application, the [Lindenhurst Zoning Ordinance](#), and the [Lindenhurst Village Code](#).
5. I (We) agree to pay all applicable filing fees and assume responsibility for the payment of all reimbursable expenses associated with the processing of this application and request(s).
6. I (We) understand all application fees are non-refundable and cover staff review and processing of the request.
7. I (We) understand I (we) have one (1) year from the application submittal to complete the Village approval process. If no extension is sought by the Applicant or granted by the Village Board, the application will be invalidated and I (we) will need to submit a new application/application fees and comply with the [Lindenhurst Zoning Ordinance](#) and [Lindenhurst Village Code](#).

Matt Laske
 Name of Applicant
[Signature]
 Signature of Applicant
4-2-24
 Date

Linden Plaza Lindenhurst LLC
 Name of Property of Owner (if different)
[Signature]
 Signature of Property of Owner (if different)
03/27/2024
 Date

Job Narrative

Sammie's Lindenhurst

2120 E. Grand Ave

Lindenhurst, IL 60046

North Shore Sign is proposing installation of ONE (1) new wall sign at Linden Plaza for their tenant at 2120 E. Grand Avenue, Sammie's. North Shore Sign is looking for a variance to the code that limits the signs to 25 sq. ft., as we are looking for an increase in the allowed size as the 25 sq. ft. limit makes the sign look smaller on the large dark gray wall.

The new sign will consist of individually illuminated channel letters mounted to an aluminum raceway that will be mounted to the existing curved wall. We are seeking a variance to allow a slightly larger sign that is allowed, as the 25 sq. ft. limited sign is too small for the curved wall, and makes the sign hard to spot from a distance. The new proposed size we are seeking will still fit within the lines on the curved wall, as to not overpower the space.

We have attached a site plan of the property w/ the sign location as well as the APPROVED SIGN SIZE as well as the REQUESTED SIGN SIZE with both drawings labeled. We have also included a digital USB of the packet.

Matt Laska

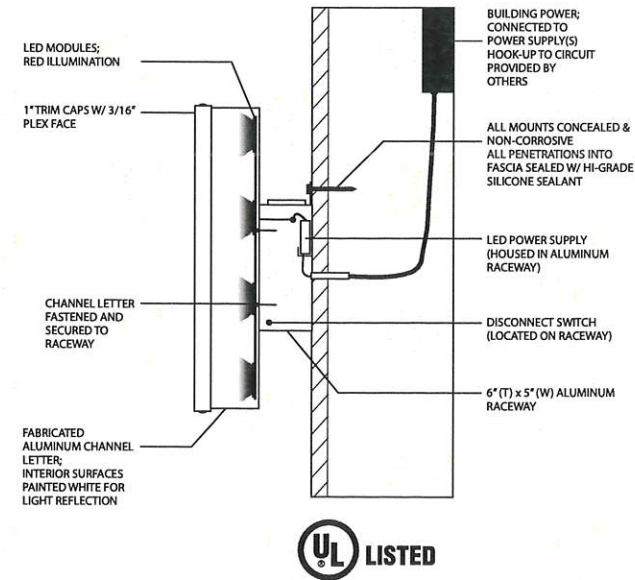
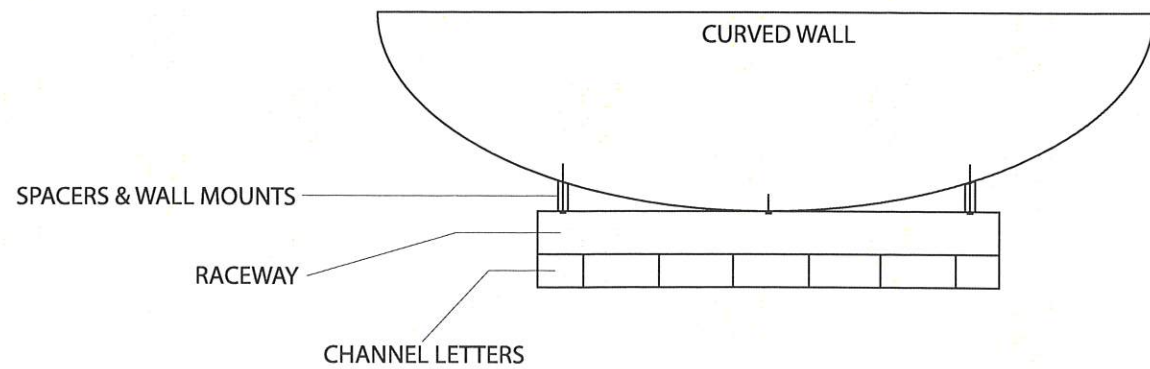
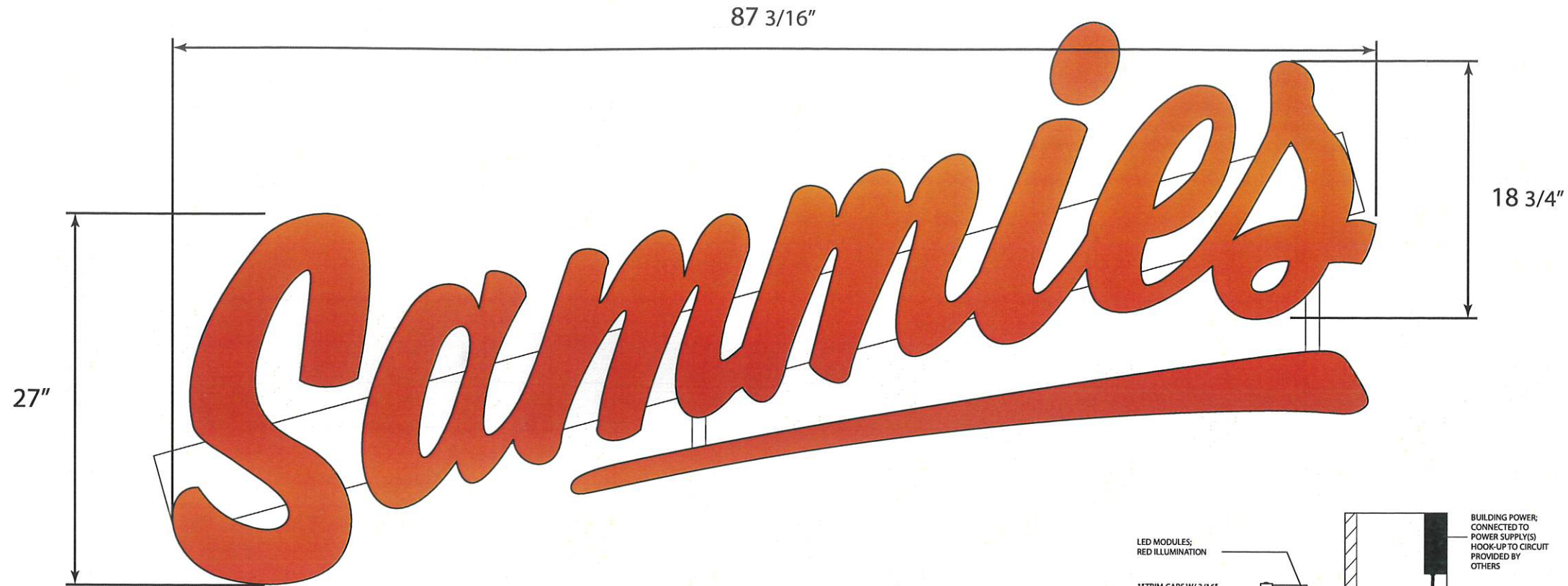
mattl@northshoresigns.com

847-816-7020

* Approved sign code size *

FRONT, SIDE, & OVER VIEWS

(87 3/16" x 41" (TOTAL HEIGHT)) / 144 = 24.82 SQ/FT



JOB SPECS

DESCRIPTION

- INSTALL (1) NEW CHANNEL LETTER SIGN
- INTERNALLY ILLUMINATED
- RACEWAY MOUNTED TO EXTERIOR FACADE

MATERIAL

- FABRICATED ALUMINUM CHANNEL LETTERS & RACEWAY (W/ 1" SQ TUBE ARMS)
- 3/16" RED PLEX FACES
- RED LED ILLUMINATION W/ 60 W POWER SUPPLY(S)

COLORS/FONTS

- LETTER RETURNS & TRIM CAPS: BLACK
- PAINT: (SATIN POLYURETHANE) DARK GRAY (MATCH FACADE COLOR)

NORTH SHORE SIGN
1925 INDUSTRIAL DRIVE, LIBERTYVILLE, IL 60048 847-816-7020
"QUALITY SIGNAGE SINCE 1930"



Colors depicted on this drawing are printed simulations to assist in visualizing the design. They do not accurately reflect the actual colors specified.

This design is the exclusive property of North Shore Sign Company Inc., and is the result of the original and creative work of its employees. This drawing is submitted to the respective customer for the sole purpose of consideration of whether or not to purchase this design, or a sign manufactured to this design from North Shore Sign Co. Distribution, use of, or exhibition of this drawing to anyone outside customers organization, in order to secure quotation, design work, or purchase of a sign either to this design or similar to this design, is expressly forbidden. In the event that such distribution, use or exhibition occurs, North Shore Sign is to be compensated \$1500.00 for time, effort and creative service entailed in creating these plans, as well as any and all legal fees and expenses to enforce its rights. Copyright 2020 North Shore Sign Company Inc.

SAMMIES			
2122 GRAND AVE, LINDENHURST, IL 60046			
SCALE 1":1'	PAGE # SAM-2023-001	C	SALESMAN MATT
DATE 12-4-23	REVISED SIZE 2-9-24		DRAWN BY ML
FILE SALES			

* Approved sign code size *

STREET VIEW



74"



NORTH SHORE SIGN
 1925 INDUSTRIAL DRIVE, LIBERTYVILLE, IL 60048 847-816-7020
 "QUALITY SIGNAGE SINCE 1930"



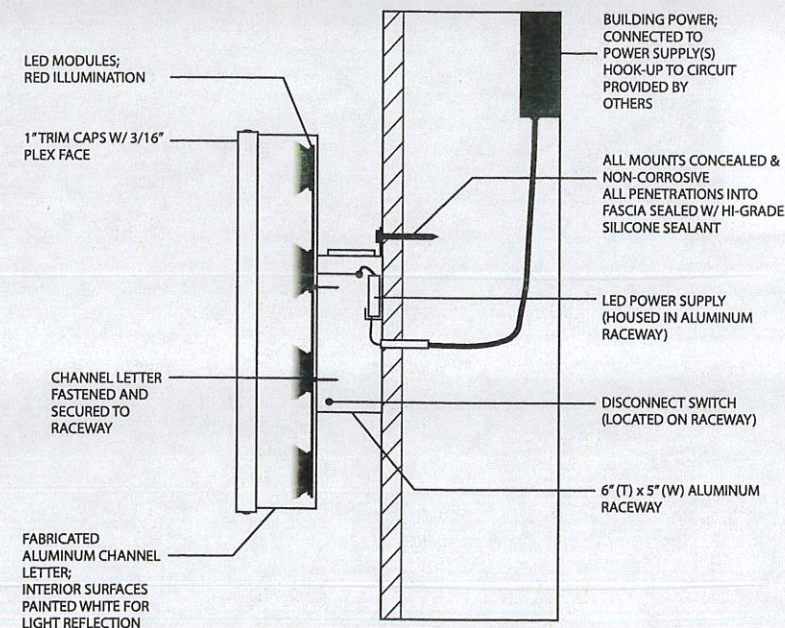
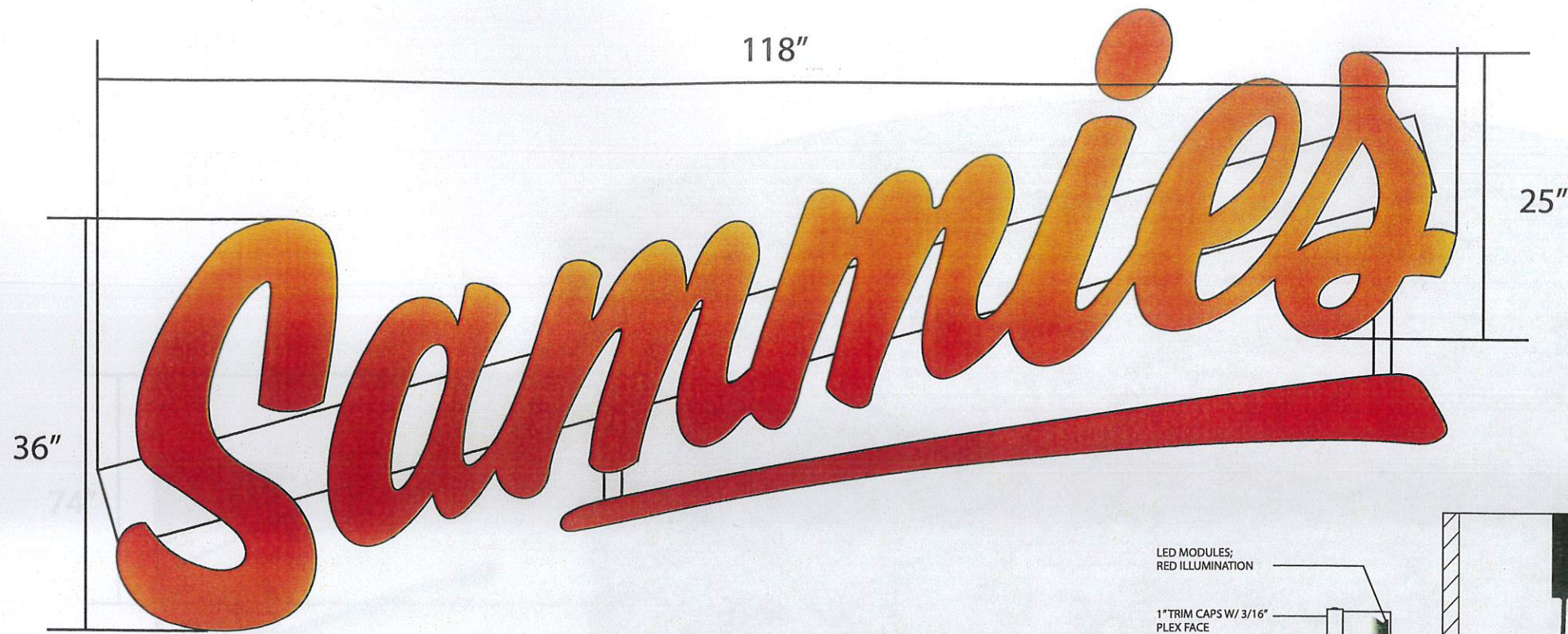
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SAMMIES			
2122 GRAND AVE, LINDENHURST, IL 60046			
SCALE	N/A	PAGE #	SAM-2023-002
DATE	12-4-23	A	SALESMAN MATT
FILE	SALES	REVISED PHOTO IMPOSITION 2-9-24	
			DRAWN BY ML

* Requested sign size *

FRONT & SIDE VIEWS



JOB SPECS

DESCRIPTION

- INSTALL (1) NEW CHANNEL LETTER SIGN
- INTERNALLY ILLUMINATED
- RACEWAY MOUNTED TO EXTERIOR FACADE
- RACEWAY TO MATCH CURVED WALL SHAPE

MATERIAL

- FABRICATED ALUMINUM CHANNEL LETTERS & RACEWAY (W/ 1" SQ TUBE ARMS)
- 3/16" RED PLEX FACES
- RED LED ILLUMINATION W/ 60 W POWER SUPPLY(S)

COLORS/FONTS

- LETTER RETURNS & TRIM CAPS: BLACK
- PAINT: (SATIN POLYURETHANE) DARK GRAY (MATCH FACADE COLOR)

NORTH SHORE SIGN
1925 INDUSTRIAL DRIVE, LIBERTYVILLE, IL 60048 847-816-7020
"QUALITY SIGNAGE SINCE 1930"

93 YEARS
1930 - 2023

Colors depicted on this drawing are printed simulations to assist in visualizing the design. They do not accurately reflect the actual colors specified.

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SAMMIES 2122 GRAND AVE, LINDENHURST, IL 60046			
SCALE 3/4": 1'	PAGE # SAM-2023-001	A	SALESMAN MATT
DATE 12-4-23			DRAWN BY ML
FILE SALES			


* Requested sign size *

STREET VIEW

- INSTALL (1) NEW CHANNEL LETTER SIGN
- INTERNALLY ILLUMINATED
- RACEWAY MOUNTED TO EXTERIOR FACADE
- RACEWAY TO MATCH CURVED WALL SHAPE



36"
74"



NORTH SHORE SIGN
1925 INDUSTRIAL DRIVE, LIBERTYVILLE, IL 60048 847-816-7020
"QUALITY SIGNAGE SINCE 1930"



Colors depicted on this drawing are printed simulations to assist in visualizing the design. They do not accurately reflect the actual colors specified.

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SAMMIES			
2122 GRAND AVE, LINDENHURST, IL 60046			
SCALE	N/A	PAGE #	SAM-2023-002
DATE	12-4-23	A	SALESMAN MATT
FILE	SALES		DRAWN BY ML

Sammie's Lindenhurst
2120 E. Grand Ave
Lindenhurst, IL 60046





Suggested Motion

- D. Move to adopt Ordinance 24-4-2290 amending the Village of Lindenhurst Comprehensive Fee Schedule by increasing water and sewer rates by 3% and garbage rates by 0% effective May 1, 2024.**

Roll Call:

_____ _____ _____ _____ _____ _____
Dickson Dunham Rosten Suchy Chybowski Grace

ORDINANCE NO. 24-4-2290

AN ORDINANCE AMENDING THE LINDENHUST COMPREHENSIVE FEE SCHEDULE FOR WATER, SEWER, AND GARBAGE RATES AND FEES

WHEREAS, pursuant to the authority provided by state statute, including without limitation the Illinois Municipal Code, the Village Board of Trustees of the Village of Lindenhurst has established certain rates, fees, and charges which relate to the provision of various Village services and/or penalties for failure to comply with the Village code; and,

WHEREAS, the Village of Lindenhurst desires to amend the Village Code to create a comprehensive schedule of all rates, fees, charges, and fines issued and collected by the Village; and,

WHEREAS, the Village Board of the Village of Lindenhurst, Illinois, desires to create a comprehensive schedule to increase transparency for the greater community by listing all such charges and fines in a single location making it easier to review and reference; and,

WHEREAS, the Village may elect to update fees and charges from time to time so that it is able to maintain its infrastructure and continue to provide a high level of service to its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, as follows:

SECTION ONE: Recitals. The recitals set forth above are incorporated into this Section as if fully set forth herein.

SECTION TWO: Adoption of Comprehensive Fee Schedule. The “Comprehensive Fee Schedule” so titled in Title I, Chapter 12 of the Village Code is hereby amended to reflect updated Village fees and charges and read as set forth in Exhibit A of this Ordinance.

SECTION THREE: Effective Date. This Ordinance shall take effect immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Lindenhurst, Illinois, this 8th day of April, 2024.

DOMINIC MARTURANO, MAYOR

ATTEST:

Village Clerk

TRUSTEES

AYE

NAY

Patty Chybowski
Patrick Dickson
Patrick Dunham
Ronald Grace
Heath Rosten
Dawn Suchy

Exhibit A
Comprehensive Fee Schedule



Comprehensive Schedule of Fees

Section	Category	Cost	Code Reference	Date Adopted
Section 1. Administrative Fees	Administrative Fee for Development Escrow Fees	3.5% of sums paid out by the Village from the escrow	Title 1: Section 10.22	8/23/1999
	NSF checks/automatic withdrawals, credit/debit rejections or rejection of any noncash payment	\$30	Title I: Section 10.23	2/14/2005
	General penalty	Not less than \$50 and not exceeding \$750	Title I: Section 10.99	4/22/1996
	General penalty for violation of Sections 130, 131, 133, and 134	Not less than \$50 and not exceeding \$750	Title XIII: Section 130.99	4/22/1996
Section 2. Liquor License Fees	Liquor License Application Fee	\$200	Title XI: Section 111.16	3/12/2001
	Annual License fee for Class A - <i>Liquor for on-premises consumption</i>	\$2,000	Title XI: Section 111.19	(1968 Code § 46.06) (Ord. 57-0-17, passed 8-14-1959; Am. Ord. 72-0-197, passed 1-10-1972; Am. Ord. 73-0-231, passed 4-24-1973; Am. Ord. 75-0-303, passed 9-8-1975; Am. Ord. 78-0-371, passed 8-28-1978; Am. Ord. 86-8-611, passed 8-11-1986; Am. Ord. 88-7-693, passed 7-25-1988; Am. Ord. 90-4-737, passed 4-9-1990; Am. Ord. 01-3-1233, passed 3-12-2001; Am. Ord. 06-1-1520, passed 1-9-2006; Am. Ord. 14-2-1949, passed 2-24-2014; Am. Ord. 17-2-2064, passed 2-13-2017; Am. Ord. 17-9-2089, passed 9-25-2017; Am. Ord. 20-1-2151, passed 1-27-2020)
	Annual License fee for Class A-V	\$2,000		
	Annual License fee for Class AA - <i>Liquor for on-premises consumption or off where sold in original</i>	\$3,500		
	Class AA-V	\$3,500		
	Annual License fee for Class B - <i>Liquor sold in original packages for off-premises consumption</i>	\$1,750		
	Annual License fee for Class BYOB - <i>Beer and wine only brought into restaurants</i>	\$1,100		
	Annual License fee for Class C - <i>Club license for sales to members and guests</i>	\$1,000		
	Annual License fee for Class C-V	\$1,000		
	Annual License fee for Class D - <i>Sale of liquor in original package for consumption in restaurant</i>	\$1,800		
	Annual License fee for Class D-V	\$1,800		
	Annual License fee for Class E - <i>Beer and wine only consumption on premises of restaurant</i>	\$1,100		
	Annual License fee for Class E-V	\$1,100		
	Annual License fee for Class E-1 - <i>Beer and wine at independent living facility</i>	\$1,100		
	Annual License fee for Class F - <i>Beer and wine for retail sale, no consumption permitted</i>	\$1,000		
	Annual License fee for Class G - <i>Special event license</i>	\$25 per day		
Annual License fee for Class H - <i>Special event license, Private Company</i>	\$50 per day			
Section 3. Liquor License Penalties	Penalty for First Violation	\$1,000	Title XI: Section 111.26	Am. Ord. 06-1-1520, passed 1-9-2006
	Penalty for Second Violation	\$1,500	Title XI: Section 111.26	

Penalties				
	Penalty for Third Violation	\$2,500	Title XI: Section 111.26	
Section 4. Food Licenses	Bakery License Fee	\$50	Title XI: Section 115.02	Am. Ord. 80-4-421, passed 4-14-80
	Vending Machines License Fee	\$25	Title XI: Section 115.44	Ord. 80-4-446, passed 4-18-73
	Application fee for Food Truck	\$50	Title XI: Section 115.51	Ord. 21-6-2197, passed 6-28-2021)
	Restaurant License Fee	\$50	Title XI: Section 115.62	Am. Ord. 80-4-435, passed 4-14-80
	Annual License Fee for Itinerant Restaurant	\$100	Title XI: Section 115.62	Am. Ord. 80-4-435, passed 4-14-80
Section 5. Other Businesses	Banks and Currency Exchanges License fee	\$50	Title XI: Section 116.003	Ord. 80-4-448, passed 4-14-1980
	Barbers and Barber Shop License Fee	\$50	Title XI: Section 116.016	Ord. 80-4-422, passed 4-14-80
	Bill and Posting and Handbill Distribution License Fee	\$50	Title XI: Section 116.031	Am. Ord. 80-4-429, passed --
	Cash bond for Christmas Tree Sales	\$100	Title XI: Section 116.051	(Am. Ord. 80-4-424, passed 4-14-80
	Drug Store License Fee	\$50	Title XI: Section 116.066	Am. Ord. 80-4-425, passed 4-14-80
	Filling Stations License Fee	\$20 per nozzle	Title XI: Section 116.084	80-4-442, passed 4-14-80
	Florist License Fee	\$50	Title XI: Section 116.124	Ord. 80-4-445, passed 4-14-80
	Gun Dealer License Fee	\$50	Title XI: Section 116.140	80-4-428, passed 4-14-80
	Gunsmith License Fee	\$50	Title XI: Section 116.144	Am. Ord. 80-4-428, passed 4-14-80
	Hardware Store License Fee	\$50	Title XI: Section 116.164	Am. Ord. 80-4-428, passed 4-14-80
	Ice Dealer License Fee	\$20	Title XI: Section 116.180	Am. Ord. 80-4-431, passed 4-14-80
	Laundry License Fee	\$50	Title XI: Section 116.201	Am. Ord. 73-0-227, passed 4-18-73; 80-4-432, passed -
	Dry Cleaners License Fee	\$50	Title XI: Section 116.215	passed 4-18-73; 80-4-432, passed --
	Tattooer License Fee	\$100	Title XI: Section 116.232	'68 Code, § 51.03
	Taxicabs License Fee	\$50 license; \$20 each vehicle	Title XI: Section 116.257	Am. Ord. 80-4-438, passed 4-14-80
	Tobacco Store License Fee	\$20	Title XI: Section 116.282	Am. Ord. 80-6-453, passed 6-9-1980
Massage Establishment License Fee	\$50	Title XI: Section 117.03	Ord. 96-8-985, passed 8-26-96	
Massage Penalty	not less than \$50 and not exceeding \$750	Title XI: Section 117.99	Ord. 96-8-985, passed 8-26-96	
	License Fee for Sideshows, menageries, concerts, caravans and other entertainment under a covering of canvas; also, animal shows or rides, automobile and recreational vehicle shows and exhibitions and displays of fireworks	\$50 per day	Title XI: Section 112.002	Am. Ord. 80-4-419, passed 4-14-80
	Coin Operated Automatic Amusement Machines License Fee	\$25 per machine	Title XI: Section 112.002	Am. Ord. 80-4-419, passed 4-14-80

Section 6. Amusement, Entertainment, and Gatherings	Jukeboxes License Fee	\$25 per jukebox	Title XI: Section 112.002	Am. Ord. 80-4-419, passed 4-14-80
	Bowling Alley License Fee	\$28 per alley	Title XI: Section 112.026	Am. Ord. 80-4-419, passed --)
	Billiard and Pool Halls License Fee	\$22.50 per Table	Title XI: Section 112.040	(Am. Ord. 68-0-134, passed - -68; Am. Ord. 80-4-419, passed - -)
	Carnival and Circus License Fee	\$50 per day and \$50 per side show each day	Title XI: Section 112.056	(Am. Ord. 80-4-419, passed - -)
	Secondary Business License Fee	\$500 each; additional \$50 for each coin operated amusement device within arcade	Title XI: Section 112.072	Am. Ord. 83-5-509, passed 5-23-1983)
	Amusement Arcade License Fee	\$1,000; additional \$50 per each coin operated amusement device within arcade	Title XI: Section 112.072	Am. Ord. 83-5-509, passed 5-23-1983)
	Incidental Business License Fee	\$100 each coin operated amusement device	Title XI: Section 112.072	Am. Ord. 83-5-509, passed 5-23-1983)
	Motion Picture License Fee	\$50	Title XI: Section 112.092	Am. Ord. 80-4-419, passed - -)
	Motion Pictures in non-licensed premises License Fee	\$5 per day	Title XI: Section 112.093	
	Theatricals License Fee	\$100; for a period of 10 days or less, it shall be \$10 or less	Title XI: Section 112.126	Am. Ord. 80-4-419, passed 4-14-80
	Theatricals in non-licensed premises License Fee	\$5 per day	Title XI: Section 112.127	('68 Code, § 32.15(c))
Section 7. Auctioneers, Junk Dealers, Pawnbrokers, Peddlers, and Second Hand Stores	Auction License Fee	Annual \$100; \$25 per day	Title XI: Section 113.001	Am. Ord. 80-4-420, passed 4-14-80
	Junkyard/ Junk Shop License Fee	\$75	Title XI: Section 113.026	Am. Ord. 80-4-430, passed --)
	Paper Dealer License Fee	\$75	Title XI: Section 113.026	(Am. Ord. 80-4-430, passed - -)
	Junk Shop/ Paper Dealer collecting by Vehicle License Fee	\$20 per each vehicle used	Title XI: Section 113.027	('68 Code, § 43.08)
	Junk Dealers From Vehicles License Fee	\$50 for each vehicle used	Title XI: Section 113.029	(Am. Ord. 80-4-430, passed - -)
	Pawnbrokers License Fee	\$1,000	Title XI: Section 113.052	('68 Code, § 47.03)
	Secondhand Store License Fee	\$50	Title XI: Section 113.090	Am. Ord. 80-4-436, passed 4-14-80
Section 8. Excavations	Excavation Permit Fee	Rate of \$1 for each square foot of surface that the proposed excavations will cover. Tunnels are at a rate of \$1 for each linear foot.	Title IX: Section 96.42	(Ord. 72-0-203, passed 7-10-1972)
	Excavation Permit Deposit	Cash deposit of \$250 (Unpaved)-\$500 (Paved)	Title IX: Section 96.41	(Ord. 72-0-203, passed 7-10-1972)
	95 Gallon Garbage and Recycling (per month)	\$25.70	Title V: Section 50.02	Am. Ord. 22-4-2230, passed 4-25-2022
	65 Gallon Garbage and Recycling (per month)	\$24.17	Title V: Section 50.02	Am. Ord. 22-4-2230, passed 4-25-2022

Section 9. Public Works	35 Gallon Garbage and Recycling & Senior Discount (per month)	\$22.65	Title V: Section 50.02	Am. Ord. 22-4-2230, passed 4-25-2022	
	Construction Charge	\$101.45 per dwelling unit	Title V: Section 51.091	Am. Ord. 22-4-2229, passed -25-2022	
	Capital Utility Fee	\$4.50 per month	Title V: Section 51.091	Am. Ord. 22-4-2229, passed 5-25-2022	
	Water Service Charge	\$6.52 \$6.33 per Unit (100 cubic feet)	Title V: Section 51.091	Am. Ord. 22-4-2229, passed 5-25-2022	
	Sewer Service Charge (metered)	\$6.15 \$5.97 per Unit (100 cubic feet)	Title V: Section 51.091	Am. Ord. 22-4-2229, passed 5-25-2022	
	Unmetered Sewer Charge	\$90.19 bimonthly	Title V: Section 51.091	Am. Ord. 22-4-2229, passed 5-25-2022	
	Renter Security Deposit	\$175	Title V: Section 51.093(A)(1)	Am. Ord. 22-4-2229, passed 5-25-2022	
	Late Fee	10% added to the balance considered delinquent	Title V: Section 51.093(A)(1) and 50.02(B)(2)	Am. Ord. 22-4-2229, passed 5-25-2022	
	Reinstatement of Service Fee	\$50	Title V: Section 51.093(A)(4)	Am. Ord. 20-4-2160, passed 4-13-2020	
	Voluntary Water Disconnection Fee	\$50	Title V: Section 51.093(E)(1)	Am. Ord. 20-4-2160, passed 4-13-2020	
	Resealing Water Meter	\$35 per seal	Title V: Section 51.094	Am. Ord. 00-12-1220, passed 12-11-2000	
	Meter Test	\$50 plus the cost charged to the Village for the test	Title V: Section 51.095	Am. Ord. 00-12-1220, passed 12-11-2000	
	Connection Fees				
	Water Service Connection (Up 1 1/2")	\$2,829	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Water Service Connection (1 1/2" to 3")	\$5,455	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Water Service Connection (All over 3")	\$16,064	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Sanitary Sewer Service Connection (Up 1 1/2")	\$2,964	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Sanitary Sewer Service Connection (1 1/2" to 3")	\$5,846	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Sanitary Sewer Service Connection (All over 3")	\$17,509	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Additional Connection Fees - Population Equivalents (PE)				
	Multi-Family Building Water	\$1,253 per dwelling unit in excess of 1	Title V: Section 51.092(B)(1)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Multi-Building Sewer	\$2,155 per dwelling unit in excess of 1	Title V: Section 51.092(B)(1)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Multi-Family Building Owned by Non-profit Water	\$903 PE	Title V: Section 51.092(B)(2)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Multi-Family Building Owned by Non-profit Sewer	\$937 PE	Title V: Section 51.092(B)(2)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Hotel/ Motel Water	\$916 per lodging room in excess of 4	Title V: Section 51.092(B)(3)	Am. Ord. 11-5-1843, passed 5-9-2011	
	Hotel/ Motel Sewer	\$1,253 per lodging room in excess of 4	Title V: Section 51.092(B)(3)	Am. Ord. 11-5-1843, passed 5-9-2011	
	All Uses Other Than Residential Water; When Use Data is Supplied by Owner Being of Same Size; OR Based Upon Standards as Determined by the Village Engineer	\$702 PE	Title V: Section 51.092(B)(4)(a-c)	Am. Ord. 11-5-1843, passed 5-9-2011	

All Uses Other Than Residential Sewer; When Use Data is Supplied by Owner Being of Same Size; OR Based Upon Standards as Determined by the Village Engineer	\$720 PE	Title V: Section 51.092(B)(4)(a-c)	Am. Ord. 11-5-1843, passed 5-9-2011
Surcharge in Excess of Suspended Solids in Excess of .20 Pound Per 100 Gallons	\$0.33 per pound	Title V : Section 51.091(B)(2)	Am. Ord. 22-4-2229, passed -25-2022
Surcharge in excess of .17 pound per 100 Gallons	\$.46 per pound	Title V : Section 51.091(B)(2)	Am. Ord. 22-4-2229, passed -25-2022
Traffic Violation Penalties	\$30 nor more than \$750	Title VII: Section 70.99(A)	Ord. 07-11-1665, passed 11-26-2007
Penalty for Violation of act 5, section 11-204, "Fleeing or Attempting to Elude Police Officer" or 11-503 "Reckless Driving"	\$50 nor more than \$750	Title VII: Section 70.99(B)	Am. Ord. 07-11-1665, passed 11-26-2007
Penalty for Violation of "Unauthorized Use of Parking Places Reserved for Handicapped Persons"	\$250 nor more than \$350 or \$500 for person convicted of subsection (a-1)	Title VII: Section 70.99(D)	Am. Ord. 07-11-1665, passed 11-26-2007
Penalty for Violation of "Driver and Passenger Required to Use Safety Belts, Exceptions and Penalty	Not more than \$25; Persons convicted of Act 25, Sec. 1 et seq no more than \$50 for first offense, no more than \$100 for subsequent offense	Title VII: Section 70.99(E)	Am. Ord. 07-11-1665, passed 11-26-2007
Truck Routes and Weight Limit Overweight Violation Penalty - Up to and including 2,000	\$50 unless the overweight can be shifted or removed to conform to all legal weights	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
Truck Routes and Weight Limit Overweight Violation Penalty - 2,001- 2,500	\$135	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
Truck Routes and Weight Limit Overweight Violation Penalty - 2,501- 3,000	\$165	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
Truck Routes and Weight Limit Overweight Violation Penalty- 3,001-3,500	\$260	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
Truck Routes and Weight Limit Overweight Violation Penalty - 3,501- 4,000	\$300	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
Truck Routes and Weight Limit Overweight Violation Penalty - 4,001-4,500	\$425	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
Truck Routes and Weight Limit Overweight Violation Penalty - 4,501- 5,000	\$475	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
Truck Routes and Weight Limit Overweight Violation Penalty - 5,001 or more	\$75 for each increment of 500 pounds overweight or fractions thereof	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
4 or More Violations of Truck Weight Limits Penalty	\$2,500 for the fourth and each subsequent conviction within the 12 month period	Title VII: Section 70.99(F)(2)	Am. Ord. 07-11-1665, passed 11-26-2007

Section 10. Traffic Code	Truck Routes and Weight Limit Overweight Violation- Cash Bail	\$25	Title VII: Section 70.99(F)(3)	Am. Ord. 07-11-1665, passed 11-26-2007	
	Transportation Facilities Fee	\$60	Title VII: Section 71.02(A)	Am. Ord. 12-4-1889, passed 4-23-2012	
	Transportation Facilities Fee (Senior Resident/Active Military Duty)	\$30	Title VII: Section 71.02 (B)	Am. Ord. 12-4-1889, passed 4-23-2012	
	Commercial Transportation Facilities Fee (1-4 vehicles)	\$60.00	Title VII: Section 71.03(A)	Am. Ord. 12-4-1889, passed 4-23-2012	
	Commercial Transportation Facilities Fee (5-10 vehicles)	\$80.00	Title VII: Section 71.03(A)	Am. Ord. 12-4-1889, passed 4-23-2012	
	Commercial Transportation Facilities Fee (10+ vehicles)	\$100.00	Title VII: Section 71.03(A)	Am. Ord. 12-4-1889, passed 4-23-2012	
	Parking Fines, if made within 72 Hours of Issuance				
	Handicapped Parking Penalty	\$250.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006	
	Parking in no parking area Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006	
	No Parking 2:00 am- 6:00 am Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006	
	Improper Parking Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006	
	No Parking After 2 Inches of Snowfall Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006	
	No Parking Within 15 feet of fire hydrant Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006	
	No Valid Village Sticker displayed Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006	
Other Violations Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006		
The above fines are doubled if payment made to the Village after 72 hours of issuance, but before notice to appear in court.	See above.	Title VII: Section 73.99(B)	Am. Ord. 06-6-1556, passed 6-26-2006		
Smoking					
1st violation of smoking where it is prohibited Penalty	\$100	Title VIX: Section 99.99(A)&(B)	Ord. 07-11-1656, passed 11-12-2007		
2nd violation of smoking where it is prohibited within 1 year of first violation Penalty	\$500	Title VIX: Section 99.99(A)&(B)	Ord. 07-11-1656, passed 11-12-2007		
3rd violation of smoking where it is prohibited for each additional violation within 1 year of first violation Penalty	\$2,500	Title VIX: Section 99.99(A)&(B)	Ord. 07-11-1656, passed 11-12-2007		
Regulation of Animals, Fines if Made within 72 Hours of Issuance					
Animal Running at Large Penalty	\$30	Title IX: Section 90.99(B)(1)	Am. Ord. 06-6-1556, passed 6-26-2006		
Noises (Barking dogs, etc.) Penalty	\$30	Title IX: Section 90.99(B)(1)	Am. Ord. 06-6-1556, passed 6-26-2006		
The above fines are doubled if payment made to the Village after 72 hours of issuance, but before notice to appear in court.	See above.	Title IX: Section 90.99(B)(2)	Am. Ord. 06-6-1556, passed 6-26-2006		
Fire and Burglary Prevention					
Alarm Installation Permit Fee	\$50	Title IX: Section 92.50(D)	Am. Ord. 91-9-788, passed 9-23-91		
False Alarm 4-6 Penalty	\$25 Each	Title IX: Section 92.56	Am. Ord. 96-8-987, passed 8-26-96)		
Section 11. General Regulations					

	False Alarm 7-9 Penalty	\$75 Each	Title IX: Section 92.56	Am. Ord. 96-8-987, passed 8-26-96)
	False Alarm 10+ Penalty	\$100 Each	Title IX: Section 92.56	Am. Ord. 96-8-987, passed 8-26-96)
	Property Maintenance			
	Vacant Property Registration Fee	\$200	Title IX: Section 93.14(A)(1)	Ord. 12-5-1898, passed 5-29-2012
	Code Official Inspection Fee	\$50	Title IX: Section 93.02(2)	Ord. 11-11-1866, passed 11-28-2011
	Failure to Comply Penalty	\$50-750 per day of violation	Title IX: Section 93.02(6)	Ord. 11-11-1866, passed 11-28-2011
	Gambling			
	Video Gaming Terminal Annual Fee	\$250 per video gaming terminal	Title IX: Section 134.08(C)(2)	Am. Ord. 24-2-2284, passed 2-27-2024
	Nuisances			
	Penalty	Not less than \$50 nor more than \$750	Title IX: Section 94.99	Am. Ord. 96-4-975, passed 4-22-1996
Section 12. Land Usage	Building Contractor License Fee	\$50	Title XV: Section 150.22(A)	Am. Ord. 80-4-423, passed 4-14-1980
	Building Permit Fees	See Appendix A	Title XV: Section 150.11	Am. Ord. 10-8-1816, passed 8-23-2010
	Temporary Development Signage Penalty	\$50 per sign	Title XV: Section 157.1000(F)	Ord. 11-6-1851, passed 6-27-2011
	Filing Fee for preliminary plat	\$2 for each lot contained in the proposed subdivision; or at the rate of \$4 per acre, whatever is more, except that in no event shall the fee be less than \$25.	Title XV: Section 158.03(C)	Am. Ord. 72-0-211, passed 11-13-72
	Engineer Approval and Inspection for Public Improvements			
	Inspection fee - PUD Less than \$500,000	4.5% as applied to total cost	Title XV: Section 158.15(B)	Am. Ord. 93-2-836, passed 2-8-1993
	Inspection fee - PUD Less than \$1,000,000	4.0% as applied to total cost	Title XV: Section 158.15(B)	Am. Ord. 93-2-836, passed 2-8-1993
	Inspection fee - PUD More than \$1,000,000	3.5% as applied to total cost	Title XV: Section 158.15(B)	Am. Ord. 93-2-836, passed 2-8-1993
	Inspection Fees for all Other Developments	2% of Construction Costs of work to be inspected	Title XV: Section 158.16	Am. Ord. 73-0-246, passed 11-12-1973
	Construction/ Utility Work in Village Right of Way Permit Application Fee	\$150 per application	Title XV: Section 161.04 (F)	Am. Ord. 08-4-1707, passed 4-28-2008
	Street Cleaning Deposit Escrow (for construction of principal structures, room addition, or accessory building requiring a foundation)	\$500	Title XV: Section 150.15	Ord. 99-2-1122, passed 2-22-1999
	Escrow for lots containing restricted open space	\$1,000	Title XV: Section 150.12(A)	Am. Ord. 99-8-1146, passed 8-9-1999
	Amount to be deducted from escrow should the relevant provisions be violated	\$500	Title XV: Section 150.12(B),(C),&(D)	Am. Ord. 99-8-1146, passed 8-9-1999
Section 13. Miscellaneous	Veterans Memorial Paver and Engraving Fees			
	4" x 8"	\$200		10/24/2022
	8" x 8"	\$350		10/24/2022
	12" x 12"	\$550		10/24/2022

**Appendix A to
Comprehensive Fee
Schedule**

Building Permit Fees



Suggested Motion

- E. Move to authorize the execution of a LEAP economic incentive agreement with RJs on the Lake in an amount not to exceed \$30,000.**

Roll Call:

_____ _____ _____ _____ _____ _____
Dickson Dunham Rosten Suchy Chybowski Grace

***THIS DOCUMENT
PREPARED BY AND
AFTER RECORDING
RETURN TO:***

Village of Lindenhurst
Attn: Village Clerk
2301 E. Sand Lake Rd.
Lindenhurst, IL 60046

Above space reserved for recorder's use

ECONOMIC INCENTIVE AGREEMENT

BY AND BETWEEN

THE VILLAGE OF LINDENHURST

AND

LINDENHURST RESTAURANT GROUP, INC. (d/b/a RJs on the Lake)

(1913 E. Grand Avenue, Lindenhurst, Illinois)

ECONOMIC INCENTIVE AGREEMENT

THIS ECONOMIC INCENTIVE AGREEMENT ("*Agreement*"), is dated the _____ day of _____, 2024 ("*Effective Date*"), and is by and between the **VILLAGE OF LINDENHURST**, an Illinois municipal corporation with offices located at 2301 E. Sand Lake Road, Lindenhurst, Illinois ("*Village*") and **LINDENHURST RESTAURANT GROUP, INC.** a Delaware limited liability company with offices located at 1913 E. Grand Avenue, Lindenhurst, Illinois, doing business as RJ's on the Lake ("*Recipient*") (the Village and Recipient are collectively referred to as "*Parties*" and sometimes individually as a "*Party*").

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, the Parties agree as follows:

SECTION 1. RECITALS.

A. The Recipient is owner of the property commonly known as 1913 E. Grand Avenue, Lindenhurst, Illinois, legally described in Exhibit A ("*Property*").

B. The Recipient operates a restaurant/bar known as RJ's on the Lake ("*Business*") on the Property.

C. The Village administers the Lindenhurst Economic Assistance Program ("*LEAP*") allowing businesses to apply for and receive Village economic incentive awards for certain purposes.

D. The Recipient submitted the application attached as Exhibit B ("*Application Documents*") seeking a LEAP economic incentive award.

E. The Recipient specifically seeks an economic incentive award to encourage private investment in Business and the Property, including, without limitation, making the improvements more fully described on Exhibit C ("*Improvements*").

F. The Improvements' cost exceeds the Recipient's ability to realize a reasonable return on its investment and remain a viable and competitive business in the Village.

G. Pursuant to the Illinois Municipal Code, including, without limitation, 65 ILCS 5/8-1-2.5, the Village is authorized to appropriate and expend funds for economic development purposes, including, without limitation, making awards to commercial enterprises that are deemed necessary or desirable for the promotion of economic development within the Village.

H. The Village Board find that it is necessary and desirable to provide the Recipient an economic incentive award in the amount of \$30,000, and that doing so is consistent with LEAP rules and regulations.

SECTION 2. ECONOMIC INCENTIVE AWARD.

A. Subject to this Agreement’s terms, the Village agrees to provide to the Recipient an award in the amount of Thirty Thousand and 00/100ths (\$30,000) Dollars (“**Award**”) to allow the Recipient to invest in the Business and to support the Business’s success in the Village.

B. Upon completing installing the Improvements and the Village’s issuance of a full and binding occupancy certificate affirming completion of the Improvements in accordance with this Agreement and all Village codes, rules, and regulations, as amended, the Recipient shall submit to the Village: (1) a properly executed statement / bill of sale showing the full cost of the Improvements, including, without limitation, labor, materials, and equipment necessary to install the Improvements; (2) proof of payment of all costs associated with the Improvements; (3) final lien waivers from all of Recipient’s contractors, subcontractors, employees, or individuals providing any services concerning the Improvements; and (4) all other documentation reasonably requested by the Village concerning the Improvements or the Business (collectively, “**Recipient Documents**”).

C. Within thirty (30) days of receiving a complete set of Recipient Documents, the Village will issue a check to the Recipient in the amount of the Award. In no case shall the Village’s payment exceed the Award amount, regardless of the amount of any costs incurred by the Recipient.

SECTION 3. MAINTENANCE.

A. Upon Recipient’s completion of the Improvements pursuant to this Agreement and at all times during this Agreement’s term, the Recipient shall be responsible for preserving and maintaining the Improvements in the condition and state set forth on Exhibit C and in full compliance with all Village codes, rules, and regulations, as amended, including, without limitation, this Agreement and LEAP rules and regulations.

B. The Village Administrator or his designee (“**Administrator**”) may, upon reasonable notice, periodically review the progress and condition of the Improvements. Such inspections shall not replace or be a substitute for any required inspection by the Village or other entity with jurisdiction over the Property. All improvements the Village finds not to be in compliance with Exhibit C shall be immediately remedied by the Recipient and deficient or improper improvements shall promptly be replaced and made to comply with Exhibit C.

SECTION 4. DEFAULT; CLAWBACK; REMEDIES.

A. If, within three (3) years of the date the Village delivers the Award to the Recipient, the Recipient relocates its business outside of the Village, ceases business operations, fails to comply with the terms of this Agreement, fails to comply with LEAP rules and regulations, or fails to maintain the Improvements in the condition and state set forth on Exhibit C (collectively, “**Default Event**”), the Recipient must refund the Village in accordance with the following:

Timing of Default Event

Percentage of Award that must be refunded

Within 1 year of Award payment	100%
Within 2 years of Award payment	67%
Within 3 years of Award payment	33%

B. If the Recipient fails for any reason whatsoever to: (1) apply for and obtain all permits and approvals necessary to construct the Improvements within 6 months of the Effective Date; (2) apply for and receive from the Village a full and binding occupancy certificate for the Improvements within 12 months of the Effective Date; and (3) obtain all Village, county, state, and federal certificates, licenses, and permissions necessary to operate the Improvements within 12 months of the Effective Date, this Agreement and the Parties' rights and obligations hereunder will automatically terminate, and the Recipient shall not be entitled to receive any Award.

C. If the Recipient fails for any reason whatsoever to complete the Improvements in conformity with Exhibit C and the terms of this Agreement, then upon written notice given by the Administrator to the Recipient, this Agreement shall terminate and all the Village's obligations and duties under this Agreement, including, without limitation, the payment of the Award to the Recipient, shall become null and void.

D. In the event that the Recipient fails for any reason whatsoever to pay any amount owed pursuant to Section 4.A., or otherwise violates any provision of this Agreement or LEAP rules and regulations, the Village may pursue, and hereby reserves, any and all remedies, including, without limitation, all remedies available at law or in equity. This Section 4.D. shall survive the voluntary or involuntary termination of this Agreement.

SECTION 5. INSURANCE AND INDEMNIFICATION.

A. Insurance. Recipient will procure and deliver to the Village evidence of such insurance policies, at the Recipient's cost and expense, and shall maintain in full force and effect through the term of this Agreement, a policy or policies of commercial general liability insurance and, during any period of constructing the Improvements, contractor's liability insurance, with liability coverage under the commercial general liability insurance to be not less than one million and no/100 (\$1,000,000.00) dollars each occurrence and two million and no/100 (\$2,000,000.00) dollars aggregate. All such policies shall be in such form and issued by such companies as shall be reasonably acceptable to the Village Attorney to protect the Village and the Recipient against any liability incidental to the use of or resulting from any claim for injury or damage occurring in or about the Property. Each such policy shall name the Village as an additional insured. Any insurance carried by the Village for like risks shall be secondary and in excess of the insurance required hereunder. The Village shall be given written notice at least thirty (30) days prior to any cancellation or material amendment of any policy required hereunder.

B. Village Review. The Recipient acknowledges and agrees that the Village is not, and shall not be, in any way liable for any damages or injuries that may be sustained as the result of the Village's review and approval of any plans for the Property, including, without limitation, the issuance of any approvals, permits, certificates, or acceptances for the Property or the Village's approval of this Agreement, that the Village's review and approval of those plans and issuance of those approvals, permits, certificates, or acceptances does not, and shall not, in any way, be deemed

to insure the Recipient, or any of its heirs, successors, assigns, tenants, and licensees, or any other Person, against damage or injury of any kind at any time.

C. Village Procedure. The Recipient acknowledges and agrees that notices, meetings, and hearings have been properly given and held by the Village with respect to the approval of this Agreement and agrees not to challenge the Village's approval on the grounds of any procedural infirmity or of any denial of any procedural right.

D. Indemnity. The Recipient releases the Village from, and covenants and agrees that the Village shall not be liable for, and covenants and agrees to defend, indemnify, and hold harmless the Village and its elected and appointed officials, officers, employees, and agents from and against any and all losses, claims, damages, liabilities, investigations, or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from or in any way connected with directly or indirectly with the Improvements, the Property, or the Agreement, including, without limitation, actions or claims arising from or related to the Prevailing Wage Act (820 ILCS 30/0.01, *et seq.*) ("**Act**"). The Recipient further covenants and agrees to pay for or reimburse the Village and its elected and appointed officials, officers, employees, and agents for any and all costs, reasonable attorney's fees, liabilities, and expenses incurred in connection with investigating, defending against, or otherwise in connection with any such losses, claims, damages, liabilities, investigations, or causes of action. The Village shall have the right to select legal counsel and to approve any settlement in connection with such losses, claims, damages, liabilities, or causes of action. The provisions of this section shall survive this Agreement's voluntary or involuntary termination.

The Recipient understands and acknowledges that, depending on how the Recipient uses the Award, the Award and any work or labor the Recipient purchases with the Award may become subject to the Act. The Recipient covenants and agrees to comply, and to contractually obligate and cause its construction manager, any general contractor, each subcontractor or other applicable entity or person to comply with the applicable requirements of the Act. All contracts subject to the Act shall list the specified rates to be paid to all laborers, workers and mechanics for each craft or type of worker or mechanic employed pursuant to such contract. If the prevailing wage rates are revised, the revised rates shall apply to all such contracts. The Recipient shall provide the Village with copies of all such contracts entered into by the Recipient or others to evidence compliance with this Section. The Recipient together with its contractors, subcontractors, agents, employees and others may be obligated to provide such documents, information and certifications, including appropriate payroll certifications, as are necessary to comply with the Act. The Recipient will maintain segregated accounting records detailing expenses incurred and paid for with public and private funds.

SECTION 6. RECIPIENT'S OBLIGATIONS.

A. Construction of Improvements.

1. Construction. The Recipient shall construct and install the Improvements on the Property in substantial compliance with the project scope, site plans, architectural plans and elevations, engineering plans, and plats, as appropriate,

submitted to and approved by the Village. Further, the Recipient will at all times operate and maintain the Improvements, Business, and Property in compliance with all applicable Village, state, and federal laws, ordinances, rules, and regulations, including, without limitation, all applicable zoning ordinances, building codes, environmental codes, life safety codes, and tax ordinances, rules, and regulations of the Village, as the same may be amended from time to time.

2. Construction Permits. No construction, improvement, or development of any kind shall be permitted on any portion of the Property unless and until the Recipient has received approval from all necessary Village commissions, boards, and departments, and has been issued valid and binding building permits. Further, no business operation or occupancy of the Property may occur prior to the issuance of a full and binding occupancy certificate.
3. Fees, Costs, and Expenses. The Recipient shall be responsible for and pay all Village imposed fees on the construction and operation of the Business, including, without limitation: a) all Village costs incurred administering LEAP and the Agreement; b) all Village costs incurred drafting and negotiating this Agreement, including legal fees and expenses; and c) the Village's costs and fees incurred enforcing this Agreement, including reasonable legal fees, expenses, and appeal costs and fees.
4. Modifications to Improvements. For the time period beginning on the Effective Date and ending on the third anniversary of the date the Village delivers the Award to the Recipient, the Recipient shall not enter into any Agreement or contract or take any action or inaction to alter, change or remove the Improvements, or the approved design thereof, nor shall Recipient undertake any other changes, by contract or otherwise, to the Improvements unless such changes are first submitted to the Administrator, and any additional review body designated by the Administrator, for approval. Such approval shall not be unreasonably withheld if the proposed changes do not substantially alter the original design concept of the improvements as specified in Exhibit C.

B. Certificate of Assistance. The Recipient agrees to place a certificate, in a form provided by the Village, indicating the Recipient is a participant in LEAP, in the front window or other location on the premises that is visible to the public during this Agreement's term.

SECTION 7. TERM.

Except as otherwise provided herein, this Agreement's term shall begin on the Effective Date and end on the third anniversary of the date the Village delivers the Award to the Recipient.

SECTION 8. GENERAL PROVISIONS.

A. Recordation. This Agreement shall be recorded with the Office of the Lake County Recorder at Recipient's expense. All contracts and deeds of conveyance relating to the Property,

or any part thereof, and all contracts conveying an ownership interest in the Business, shall be subject to the provisions of this Agreement.

B. No Third Party Beneficiaries. This Agreement is for the sole and exclusive benefit of the Parties hereto and their respective successors and permitted assigns and no third party is intended to or shall have any rights hereunder.

C. Assignment. No part of this Agreement may be assigned by any of the Parties hereto without prior written consent of the other Parties.

D. LEAP. The Recipient represents and warrants that the statements and representations in the Application Documents are true, accurate, and complete. Recipient's failure to provide truthful, accurate, or complete Application Documents, shall constitute a Default Event and relieve the Village of its duties and obligations under this Agreement, including, without limitation, payment of the Award.

E. Entire Agreement. This Agreement shall constitute the entire agreement of the Parties hereto. All prior agreements between the Parties, whether written or oral, are merged herein and shall be of no force and effect.

F. Amendments and Modifications. No modification, addition, deletion, revision, alteration or other change to this Agreement shall be effective unless and until such change is reduced to writing and executed by the Parties pursuant to all applicable statutory procedures.

G. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies and benefits allowed by law.

H. Non-Waiver. The Village shall be under no obligation to exercise any of the rights granted to it in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Village to exercise at any time any such rights shall not be deemed or construed as a waiver thereof, nor shall such failure void or affect the Village's right to enforce such rights of any other rights.

I. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be (i) personally delivered, or (ii) delivered by a reputable overnight courier, or (iii) delivered by certified mail, return receipt requested, and deposited in the U. S. Mail, postage prepaid.

Notices and communications to the Recipient shall be addressed to, and delivered at, the following address:

Lindenhurst Restaurant Group
Attn: Rajan Thakkar
1913 E. Grand Avenue

Lindenhurst, IL 60046

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Lindenhurst
2301 E. Sand Lake Rd
Lindenhurst, Illinois 60046
Attn: Village Administrator

With a copy to:

Ancel Glink, P.C.
140 South Dearborn Street, 6th Floor
Chicago, Illinois 60603
Attn: Julie A. Tappendorf

J. Governing Law. This Agreement shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois. Venue for any dispute relating to this Agreement shall be in the Circuit Court of Nineteenth Judicial Circuit, Lake County, Illinois.

K. Severability. If any provision of this Agreement is construed or held to be void, invalid, illegal, or unenforceable in any respect, the remaining part of that provision and the remaining provisions of this Agreement shall not be affected, impaired, or invalidated thereby, but shall remain in full force and effect. The unenforceability of any provision of this Agreement shall not affect the enforceability of that provision in any other situation.

L. Interpretation. This Agreement shall be construed without regard to the identity of the Party who drafted the various provisions of this Agreement. Each and every provision of this Agreement shall be construed as though all Parties to this Agreement participated equally in the drafting of this Agreement, and any rule or construction that a document is to be construed against the drafting Party shall not be applicable to this Agreement.

M. Exhibits. Exhibits A – C attached to this Agreement are, by this reference, incorporated in and made a part of this Agreement. Any conflict between the terms of this Agreement and its exhibits shall be resolved in favor of this Agreement.

N. Authority to Execute.

1. The Village. The Village hereby represents to the Recipient that the persons executing this Agreement on its behalf have been properly authorized to do so by its Village Board.

2. The Recipient. The Recipient hereby warrants and represents to the Village (i) that it has the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and to bind the Property

as set forth in this Agreement, (ii) that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken, and (iii) that neither the execution of this Agreement nor the performance of the obligations assumed by the Recipient will (a) result in a breach or default under any agreement to which the Recipient is a party or to which it or the Property is bound or (b) violate any statute, law, restriction, court order, or agreement to which the Recipient or the Property are subject, and to which the Recipient has actual or constructive knowledge.

O. Freedom of Information Act Compliance. The Recipient agrees to maintain, without charge, all records and documents concerning or relating to this Agreement and the Property in accordance with the Freedom of Information Act 5 ILCS 140/1, *et seq.* (“**FOIA**”). Upon Village’s request, the Recipient shall produce all records requested by Village within the timeframe requested by Village, and if additional time is needed to compile the requested records, the Recipient shall promptly notify the Village. In the event that either party is found to have not complied with FOIA due to the other party’s failure to produce documents or otherwise appropriately respond to a request under FOIA, then the party failing to produce and/or respond shall indemnify and hold harmless the other party, and pay all amounts determined to be due, including, but not limited to, fines, costs, attorneys’ fees and penalties.

[Signature page follows]

IN WITNESS WHEREOF, the Parties have set their hands and seals as of the date first written above.

VILLAGE OF LINDENHURST, an Illinois municipal corporation

By: _____
Dominic Marturano, Mayor

ATTEST:

By: _____
Melissa Forsberg, Village Clerk

Dated: _____

LINDENHURST RESTAURANT GROUP, INC. d/b/a RJs on the Lake, a Delaware limited liability company

By: _____

Name: _____

Title: _____

Dated: _____

STATE OF ILLINOIS)
) SS
COUNTY OF _____)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, **DO HEREBY CERTIFY THAT** _____, the _____ of **LINDENHURST RESTAURANT GROUP, INC.**, a Delaware limited liability company, is personally known to me to be the same persons whose name is subscribed to the foregoing instrument, and appeared before me this day in person, and acknowledged that he signed, sealed and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth.

Given under my hand and official seal, this _____ day of _____, 2024.

Signature of Notary

Seal

My Commission expires: _____

STATE OF ILLINOIS)
) SS
COUNTY OF LAKE)

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, **DO HEREBY CERTIFY THAT** Dominic Marturano and Melissa Forsberg, the Mayor and Village Clerk, respectively, of the **VILLAGE OF LINDENHURST**, an Illinois municipal corporation, are personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that they signed, sealed and delivered the said instrument as their free and voluntary act on behalf of said municipal corporation, for the uses and purposes therein set forth.

Given under my hand and official seal, this _____ day of _____, 2024.

Signature of Notary

Seal

My Commission expires: _____

Exhibit A

Property's Legal Description

Commonly Known As: 1913 E. Grand Avenue, Lindenhurst, Illinois

PINS: 06-02-100-023
06-02-109-036

and legally described as follows:

PARCEL 1: THAT PART OF GOVERNMENT LOT 1 IN THE NORTHWEST 1/4 OF SECTION 2, TOWNSHIP 45 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MEIRIDIAN, DESCRIBED AS FOLLOWS, TO-WIT: COMMENCING AT THE POINT OF INTERSECTION OF THE EAST LINE OF THE NORTHWEST 1/4 OF SECTION 2 AFORESAID, WITH THE CENTER LINE OF GRAND AVENUE AS IT NOW EXISTS; AND RUNNING THENCE NORTHWESTERLY ALONG THE SAID CENTER LINE OF GRAND AVENUE, 411.43 FEET TO A POINT ON THE SAID CENTER LINE, WHICH IS THE POINT OF BEGINNING; THENCE SOUTHWESTERLY ALONG A LINE MAKING A DEFLECTION ANGLE TO THE LEFT FROM THE EXTENSION OF THE LAST DESCRIBED LINE, 65 DEGREES 30 MINUTES, A DISTANCE OF 362 FEET TO A POINT; THENCE SOUTHERLY ALONG A LINE MAKING A DEFLECTION ANGLE TO THE LEFT FROM THE EXTENSION OF THE LAST DESCRIBED LINE, 72 DEGREES 27 MINUTES 30 SECONDS, A DISTANCE OF 309.90 FEET TO A POINT; THENCE SOUTHWESTERLY 28 FEET, MORE OR LESS, TO A POINT ON THE NORTHERLY LINE OF LOT 6 OF PINE TREE RESUBDIVISION; THENCE EASTERLY ALONG THE NORTHERLY LINE OF SAID LOT 6, 75 FEET, MORE OR LESS, TO AN ANGLE POINT;

Exhibit B

Application

[Attached]

Exhibit C

Description and Depiction of Improvements

[Attached]

4825-0366-0126, v. 2



LEAP APPLICATION

Lindenhurst Economic Assistance Program

REC'D MAR - 6 2024

2301 E. Sand Lake Road, Lindenhurst, IL 60046 • www.lindenhurstil.org • mail@lindenhurstil.org • (847) 356-8252

The LEAP initiative was established by the Village to encourage a vibrant and diversified tax base, local employment opportunities and expansion of the local economy.

Please fill out this application completely – Type or Print

TYPE OF APPLICANT

- Retail/Restaurant Improvement** (50% of costs; Award capped at \$30,000) Minimum project cost of \$10,000
 All Other Commercial Business Development (50% of costs; Award capped at \$20,000) Minimum project cost of \$5,000

BUSINESS INFORMATION

Applicant Name: Rajan Thakkar
Business Name: Rjs On The Lake - Lindenhurst Restaurant Group
Business Address: 1913 E Grand Ave
Business Phone Number: 8473562300 Business Email: raj@rjsonthelake.com
Number of Employees: 32 EIN: 36-3133754
Description of Business: Restaurant

CORRESPONDENCE INFORMATION (If different than DBA)

Same as above

Name: _____
Address: _____
Phone Number: _____ Email Address: _____

SCOPE OF WORK TO BE PERFORMED, INCLUDING ESTIMATED COSTS (May be attached separately)

Demolition ~~of~~ existing Bar area with new Bar, New flooring in entire dining area. Installing new ceiling ~~and~~ tiles. New Light Fixture LED, New Led Lighting for Entire Dining area.

TOTAL GRANT AWARD REQUESTED

\$30,000

COVID-19 IMPACT

1. Was your project impacted by the COVID-19 pandemic? Yes No
If yes, please explain:

2. Are you making these modification due to the COVID-19 pandemic? Yes No

If yes, please explain:

APPLICATION ATTACHMENTS

- Affidavit of Owners Consent/Letter of Intent/Signed Lease
- A notarized final waiver of lien, to be completed by the contractor or vendor.
- At least two (2) contractors' work proposals, including a detailed cost estimate along with an indication of where the work will take place (interior, exterior, parking lot, grounds, etc.).
- Proof of General Liability Insurance with coverages under the commercial general liability insurance to be not less than \$1,000,000 per each occurrence and \$2,000,000 aggregate. Each policy shall name the Village as an additional insured.

NOTE: Applications will be prioritized based on the date of receipt of a completed application, up to the amount of available funding.

PAYMENTS At the completion of the work, the applicant must submit:

- A receipt or other acceptable document indicating that the work was paid in full. Copies are acceptable.
- A notarized final waiver of lien, to be completed by the contractor or vendor.
- A completed W-9 form.
- A fully executed reimbursement agreement.

NOTE: Disbursements are on a first-come/first-served basis, subject to fund availability.

TERMS & CONDITIONS

The Village of Lindenhurst ("Village") reserves the right to modify any aspect of this program or end the program for any time without notice. Each application is reviewed on a case by case basis. Grants for retail/restaurants and other commercial businesses are not intended to be used in combination, but the Village Board may assemble different economic development incentives or amend the conditions of the programs based on the scope of investment of a particular applicant.

Completion of the application does not, in any way, provide an applicant any material or property right to an award. Grant awards will ultimately be reviewed by the Village Board who has the sole discretion on authorizing or approving award(s) to applicants upon their merit. All decisions of the Village Board are final.

All awarded applicants must enter into an incentive agreement with the Village which will dictate the terms and conditions of the grant award. No grant awards will be provided to any party without a fully executed incentive agreement which is in a form acceptable to the Village. An awarded applicant must agree to not remove any improvements for any reason without limitation for a period of three (3) years after receiving the grant money. If any awarded applicant removes improvements, or sells/vacates the benefitted property or properties for any reason within this three (3) year period, they must repay the grant award on a pro rata basis.

RT
Initials

CERTIFICATION

Dated this 4th day of March, 2024

I certify that the information contained in this application is true to the best of my knowledge.

[Signature]
Applicant

Owner
Title

FOR OFFICE USE ONLY	
Date Received: _____	Signature: _____
Disposition: <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED	

BDR Construction

Fernando Fernandez

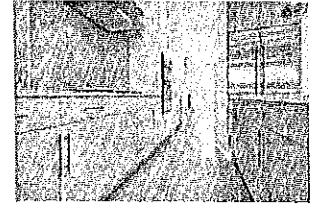
Business Number 847 620 9735

822 8TH Norhfield IL 60093

+18476209735

www.brothersdesign.com

brotherdesign40@gmail.com



BILL TO	DATE
Rod	01/26/2024
1913 E Grand Ave, Lindenhurst, IL	DUE
Raj.thakkar28@gmail.com	On Receipt
INVOICE	BALANCE DUE
INV0259	USD \$139,900.00

DESCRIPTION	RATE	QTY	AMOUNT
Demolition services DEMOLITION SERVICES	\$14,900.00	1	\$14,900.00
Remove second base floor by the bar Are			
Removed walls fireplace			
Removed all the carpet and the dining area			
Removed all carpet and the dining area			
Removed all the disposal			
(NOTE) dumpster included			
Floor services 6000 QF vinyl floor installation	\$4.00	6,000	\$24,000.00
Base shoe holding installation			
Painting work services PAINTING SERVICES	\$9,000.00	1	\$9,000.00
Painting all the wall.			
Baseboard			

Trim
Painting all butacas

(NOTE). Paint not included

Bar area services \$13,800.00 1 \$13,800.00
Level the floor bar area

Install new bar area following the new design o layout

(NOTE) MATERIAL NOT INCLUDED

(TOTE) plumbing not included services work
Price we get went they need

Panels installation \$16,900.00 1 \$16,900.00
Install new panels in t ceiling we new brackets.
Following new measurements. 2/4

Framing new ceiling for new design

Painting work services \$9,000.00 1 \$9,000.00
PAINTING SERVICES

Painting all the wall.
Baseboard
Trim
Painting all butacas

(NOTE). Paint not included

Vinyl floor costs \$5.00 6,000 \$30,000.00
Comercial Vinyl floor 600 qf

Paint cost \$80.00 20 \$1,600.00
20 gallons

Panels cost \$45.00 60 \$2,700.00
Ceiling tile case 60

Bar material cost aproximadamente \$15,000.00 1 \$15,000.00

Light cost \$3,000.00 1 \$3,000.00

TOTAL \$139,900.00

Payment Info

PAYMENT INSTRUCTIONS

50% payment\$_____

Date____/____/____

BY CHECK

Brother design Remodeling LLC

BALANCE DUE

USD \$139,900.00



DATE: February 17, 2024

TO: Chairman Dunham and Members of the Finance Committee

FROM: Clay T. Johnson, Village Administrator

RE: **2024 Village of Lindenhurst Financial Forecast**

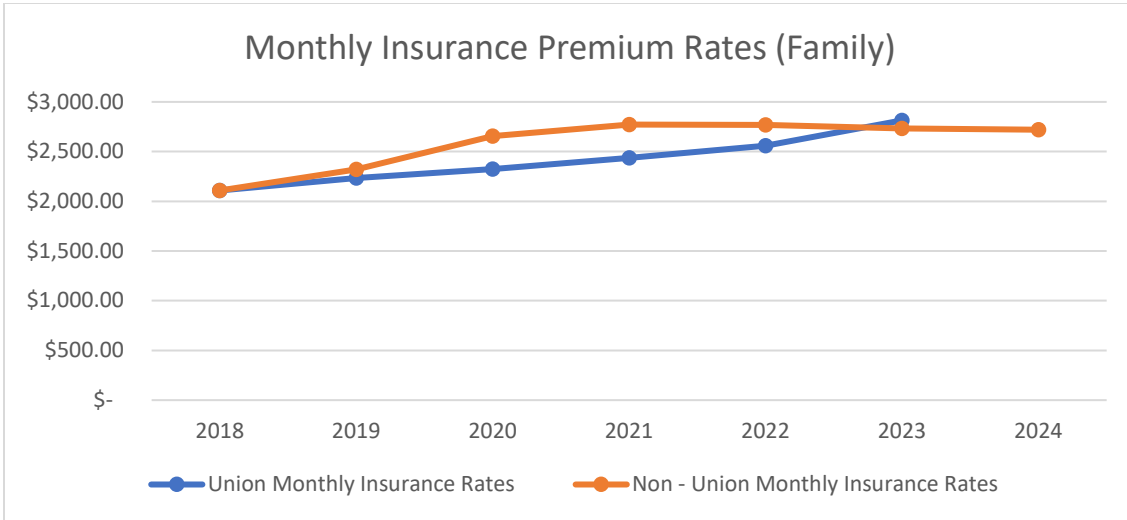
To provide a snapshot of the future financial health of the Village, staff updates our projections across all funds to anticipate challenges that may be forthcoming. The financial forecast assesses the inputs and externalities that may affect our finances and composes a document based on the most current information. The forecast is used as a primer for our imminent budget discussion and for rate setting. This memorandum will attempt to highlight points of interest and significance in our forecast.

Impacts Across Funds and Other Assumptions

Local 150 Negotiations – With this collective bargaining agreement expiring on April 30th, much of the impacts of a successor agreement are unknown. Economic issues affecting salaries and benefits impact the General Fund and Water/Sewer Fund directly. The first opportunity for us to get some perspective on the potential impacts of a new contract will be after our first bargaining session with the Local 150 on March 21st.

Health Insurance – We have not been informed as to the change to health insurance premiums for those covered by the Local 150's plan. For everyone else covered through the IPBC, our renewals were favorable. While there is a 6.6% increase in dental premiums beginning on July 1, medical insurance premiums will be decreasing by 1%. Because medical insurance premiums are the predominant cost to our overall health insurance, the reduction in those premiums outweighs the increase to dental premiums. In all, employees should pay a lower or flat rate compared to this year. Latter year cost increases are forecasted to increase by 5% year-over-year.

Moving to the IPBC has proven to be a prudent move to control increases in premiums. While our non-Local 150 employees did experience an initial increase when moving to the IPBC, we have been much better able to control our year-over-year premium expenses since joining the pool. You can see evidence of that in the premiums of family-tier premiums below:



In fact, since 2020 when the Village joined the IPBC, our employees’ premiums have increased a total of 17.52% across all rate plans. In that same time, the Union premiums have increased 35.26% which does not include their renewals for 2024. A comparison of union and non-union health insurance rates is included in Exhibit A to this memo.

IMRF – The Village’s cost for non-public safety pensions (IMRF) fell to 8.16% of payroll. We have had declining contributions for consecutive years, but this is the lowest it has been in at least six years.

Interest – Through Illinois Funds we have seen interest rates increase since the height of the pandemic. We forecast interest rates conservatively, around 1%, and our current rates are around 5.3%.

Population –14,406; Per the 2020 Census results

New Construction of Homes/Buildings – Based upon estimated Briargate home sales (31 new homes predicted for FY 25 across all three phases). The forecast also includes 20 units of the Heritage Park townhomes being completed within FY 25.

Active water/sewer accounts - 4,850

Tax Levy CPI Increase – The Village’s levy increased by 3.6% for those property taxes collected in FY 25.



LGDF – No changes to legislation releasing the additional percentages withheld by the state for Income Tax receipts.

MFT Inflation – Predicted at 2% growth annually. The Transportation Renewal Fund (TRF) which is the newer fuel tax, is indexed to inflation.

Liability Insurance – Premiums are calculated to increase by 7% year-over-year.

FY 2025-2029 Projections

Governmental Funds

General Fund

The Village utilizes the IML's regular forecasts to better understand the landscape of what may be happening with these economically sensitive revenues. With respect to income tax, the IML's forecast is anticipating a 3.5% increase in income tax receipts in municipal fiscal year 2025. According to the IML, there should be a 5% increase in sales tax receipts when compared to the previous year. Our forecast projections are a little more conservative, anticipating a 3.5% increase. Long-term projections for simplified municipal tax (telecommunications tax) are on a downward trend as people move away from landline phones. The forecast is aggressive on the downward movement of telecommunications tax receipts, but when those revenues actually dry-up or become insignificant is unknown. It is probably better to predict the demise of the revenues sooner than the alternative.

The Village was able to achieve some savings by distributing the tasks of the former Deputy Village Clerk amongst our current staff rather than replacement as we head into the new budget year. Insurance expenses increased as we had an employee elect to receive coverage through the Village next fiscal year. Postage is increased as this includes the cost of our Village mailings, but also the ongoing purchases of stamps for sale at Village Hall. The Community Activity line was increased to accommodate the \$3,020 budget requested by the Veterans' Memorial Commission.

The most significant change to the forecast likely comes from the Police budget. The FY 25 Budget will include a request to increase the number of sworn officers from 14 to 15. There are some justifications associated with this request. One is to prepare ourselves for possible officer retirements. We have three officers currently who have reached 20 years of service and could retire at any point. Chief Jones would also like to dedicate more time to investigations as there have been a greater need for them and having a new



officer would help in that regard. Further, with new developments being built, the redevelopment of Lindenhurst Center, our Police Department wants to be prepared for greater volume of calls for service. The fiscal impact of a new officer (assuming a lateral conservatively with family health insurance coverage) is around \$122,000. Also included in this budget would be the promotion of two more officers to sergeant. These promotions would meet the department's goal of having street level supervision across all shifts.

After the departure of CSO Scoles, the future direction of how the Village will address code enforcement has been in flux. Recent interviews did not yield candidates with the adequate experience to be successful in the job. Our staff has reached out to a third party code enforcement service to see if their services are cost-effective enough for our budget. This portion of the budget is not yet finalized as we work to determine the number of hours needed to appropriately perform this function.

Motor Fuel Tax Fund

Projections indicate that sales of fuel should be on par with the previous year, but that the Transportation Renewal Fund should increase slightly due to its indexing to inflation. The Fund's expenses will exceed revenues due to the timing of projects. First, FY 2025 will be a road resurfacing year in our biennial road resurfacing program. This coming year, MFT is expected to contribute \$900,000 towards road treatments. Secondly, as the first stage of the Lake Shore Drive Road Reconstruction project gets underway, a portion of the project funding will be made with the Rebuild Illinois bond funds the Village has receipted over the past few years. All of the \$953,102 will be exhausted with this project to be complemented by the remaining \$1.4M in funding from Community Capital.

Looking in the latter parts of the projections within MFT, I believe we could see TRF becoming the predominant source of revenue as the inflationary factors and decreased fuel consumption will cause it to meet or surpass MFT revenues within the projection window. This could be true if the inflationary factor applied outpaces the reduction in fuel consumption. That will probably be true in the short-term, but as fuel consumption continues to fall, eventually MFT/TRF revenues will be inadequate to fund road related activities.

Insurance Fund

The Village's liability insurance premium for calendar year 2024 has been calculated into the forecast. Overall, the Village is incurring a 0.5% decrease in premiums. While our property lines of insurance increased because of increased property values, our workers



compensation coverages fell by 14%. Our future rates may improve as some larger claims should be falling off of our historic experience.

Enterprise Funds

Water/Sewer Fund

Recent changes to CLCJAWA's long term capital improvement program forced the group to reexamine the wholesale water rates that were updated about a year and a half ago. What CLCJAWA was experiencing was an increase in the cost of their capital improvements beyond what was built into their rate forecasting model. What resulted out of this recalculation of their projections were increases to the wholesale cost of water increasing by 5% annually through 2034. Our own forecasting included increases to the rate, but a 5% per annum was not what was originally anticipated. Therefore, our costs of purchasing water are greater in our forecast than what we modeled even a year ago. CLCJAWA's adopted model does not factor in the admission of the Village of Lake Zurich to the group, but should that come to fruition, rates should improve.

The cost of electric service at our treatment plant and lift stations also increased. The Village has historically aggregated these facilities in order to get the most economical price for our electricity. Even so, our recent purchase price for electricity was substantially higher than our expiring contract rate. This is not all that surprising given how the electricity market moved in the years after our initial purchase rate. The positive is, if any, that having this rate locked for three years means that the cost of electric service will only vary due to the amount of consumption at our facilities.

Water main repair services have also increased. While there is not a significant increase to the number of water main repairs anticipated or experienced, the cost of those repairs has gone up. The retirement of one of our trusted contractors to complete emergency repairs forced our staff to seek costs from other vendors. These new costs were higher, but not beyond industry standards.

Lastly, the Public Works budget includes a proposed additional Laborer position beginning next fiscal year. Having an additional employee in Public Works would help to provide coverage when other employees are utilizing PTO. Adding a Laborer would also allow our more experienced staff to undertake more technically complex responsibilities. Adding a Laborer helps to start preparing the next generation of Public Works staff – a goal identified by the updated strategic plan. The financial impact of the additional position is not necessarily due solely to the increased wages, but rather the cost of benefits like health insurance. The cost of adding the new Laborer position would be approximately



\$97,700 across the General and Water/Sewer Funds. As mentioned above, the addition of this position is contingent upon the negotiations to get underway with the Local 150 this week. The economics of a new contract could make it difficult, maybe even impossible, to make this increase in staffing work from a budgetary perspective. Of course, the projections include estimated increases to the employee’s wages but until a deal is finalized we will not know what the true impact to the overall budget will be in the short or long-term.

For these reasons, the projection is including a 3% increase to the water and sewer rate beginning in May. Water pumpage estimates utilizing our three-year rolling average method indicates that the water demand by our residents will be slightly lower (-0.8%) than this year – more resembling water demand in FY 2021-2022. Given the costs that we know are increasing, plus those that are anticipated to increase require such an adjustment to the rate. It has been 4 years since the Village has raised its water and sewer rate by this amount which has kept us competitive when compared against our peer communities. You can see the most recent comparison of water and sewer rates with our peers in Exhibit B of this memo.

Fiscal Year	Water/Sewer Rate Adjustment
2024	1%
2023	0%
2022	0%
2021 (Effective 7/1/2020)	3%
2020	0%

An increase of 3% would bring the combined water and sewer rate to \$12.67/unit, up from \$12.30. Since the average user is calculated to consume 11 units per billing cycle, this would mean that the average user’s bi-monthly bill would increase by \$4.07.

There have been some recent questions about the sewer only rate for those residents who remain on private well. In the past, sewer only customers’ rate has been based upon a 15-unit user. Right now, the sewer only rate is \$90.19 billed bi-monthly like all other accounts. There are a total of 140 sewer only accounts. If this were looked at from a combined rate perspective, the equivalent would be an 8-unit user ($\$90.19/\$12.30 = 7.33$ units). Over the last twelve months, there have been 2,803 accounts who registered at least one billing cycle of 8 units consumed or less.



Determining if 15-units is the right amount to charge these accounts is an inexact science without knowing how much a sewer-only customer uses. For example, should the sewer-only user be billed based on the average user as defined by the 2018 rate study – an 11-unit account? That is hard to judge when sewer only customers don't necessarily have an incentive to conserve since their billed amount doesn't depend on how much the customer uses. If there is a desire to more accurately reflect sewer-only charges, then the Village could look into metering well usage. Metering a well would cost a homeowner around \$1,000 when you take into account the cost of the meter itself and installation. This policy would be somewhat similar to allowing deduct meters for irrigation systems. But only those households who are confident that they would utilize less than 8-units (or approximately 6,000 gallons) bimonthly would be willing to meter their well usage.

Garbage Fund

Revenues in the Garbage Fund are based upon a 0% increase to the rate at the start of our fiscal year. Expenses in the fund anticipate a 3% increase to the Groot contract beginning January 1. The contract allows Groot to charge an increase of anywhere between 2%-4% based upon the CPI. Surpluses established in the Garbage Fund are used to assist with the road repair program every other year. The Garbage Fund contributes \$200,000 every year to resurfacing. Expenses are relatively flat overall, with the exception of the road resurfacing contribution. Based on the projections, I believe we are able to absorb the projected increase to the Groot contract on January 1 without affecting the Fund's ability to pay for regular expenses or taking away from its ability to contribute to road repairs.

Capital Funds

Vehicle Replacement Fund

Contributions to the Vehicle Replacement Fund increase to \$78,500 from Streets, Police, and Water/Sewer in FY 25. The total of those revenues comes to \$235,500. Expenses total \$446,179. Included in FY 25 expenses are the authorized purchases for Public Works outfitting, three police squads, and the administrative, unmarked vehicle.

Community Capital Fund

Revenues in the fund are based on current policy. Ten (10%) percent of income tax and sales tax are diverted to help fund capital projects. The fund also accepts our receipts for cell tower rentals, video gaming proceeds, and transportation facility fees. Public facility donations are derived from the new construction occurring at Briargate and Heritage Park townhomes. Just for your reference, these are the historic revenues of video gaming receipted into Community Capital.



Fiscal Year	Video Gaming Proceeds
2024 (through 2/28)	\$94,784
2023	\$124,713
2022	\$95,624
2021	\$37,737
2020	\$70,268

All projects included are reflected in the Village’s 2024 draft Capital Improvement Plan.

Water/Sewer Capital Fund

Revenues in the Water/Sewer Capital Fund have improved with the increased connection fees resulting from Briargate. This trend should continue as Heritage Park construction gets underway.

All projects included are reflected in the Village’s 2024 draft Capital Improvement Plan.

Economic Development Fund

The Economic Development Fund has a number of funding obligations placed on it that are yet unfulfilled as of the date of this memo. LEAP awards for Aqua Pool and Spa Pros, Healing Hands Spa, and Three Legged Brewing haven’t been expensed from this fund. While there is adequate cash within the fund to meet these obligations, inquiries from other local companies could cause future awards to eliminate the fund balance. Including some contingency for unforeseen requests, the budgeted expense for LEAP awards within this fund in FY 25 is anticipated to be \$305,000. Total expenses come to \$338,500 in FY 25. A General Fund transfer of \$100,000 at the beginning of the year should keep a positive fund balance for estimated year-end of the next fiscal year.

Grand Avenue TIF Fund

This year, the Village received \$65,039 in increment generated from the TIF which was unanticipated in its first year. The Village Board will need to approve the creation of the Grand Avenue TIF Fund with that amount as the starting balance. With the positive developments occurring at the Lindenhurst Center, it can be assumed that there will be increment growth within the district next year, but that amount is difficult to determine at this time. There are budgeted expenses coming from this fund in FY 25, one for legal expenses and the larger expense relating to planning services related to Grand Avenue corridor improvements. Those planning expenses are in furtherance of the strategic plan objectives discussed in our update.



SSA #4

If you notice on our treasurer's report, there's always a balance within the SSA #4 Fund of about \$23,000. Those funds remain from the original \$1.3M bond funds which were used to make infrastructure improvements in the area of Falling Waters. With this amount of funding left, I would like to utilize those funds to complete the sidewalk running along Falling Waters Boulevard from Briargate and connect it to Falling Waters Way. Public Works has estimated the cost of continuing the sidewalk from the former Lindenhurst Health and Fitness Center to Falling Waters Way to be just shy of \$30,000. I would propose to exhaust the remaining funds and provide additional funding within our sidewalk improvements within Community Capital.

Conclusion

While we are still finalizing a few of our costs with vendors and other expenses to be included in the FY 25 Budget, staff feels that the forecast is fairly representative of what to expect in the coming year. The Finance Committee can review the information and provide staff comment about aspects of the projection and give direction on how rates should be implemented and calculated for the coming year.



Exhibit A
Health Insurance Premium Rates

Union Monthly Insurance Rates												
	Family			% Change	Employee + 1			% Change	Employee Only			% Change
	Rate	ER Paid	EE Paid		Rate	ER Paid	EE Paid		Rate	ER Paid	EE Paid	
2018	\$ 2,109.00	\$ 2,109.00	\$ -		\$ 1,384.00	\$ 1,384.00	\$ -		\$ 692.00	\$ 692.00	\$ -	
2019	\$ 2,235.00	\$ 2,235.00	\$ -	5.97%	\$ 1,465.00	\$ 1,465.00	\$ -	5.85%	\$ 733.00	\$ 733.00	\$ -	5.92%
2020	\$ 2,324.00	\$ 2,324.00	\$ -	3.98%	\$ 1,524.00	\$ 1,524.00	\$ -	4.03%	\$ 762.00	\$ 762.00	\$ -	3.96%
2021	\$ 2,436.00	\$ 2,436.00	\$ -	4.82%	\$ 1,597.00	\$ 1,597.00	\$ -	4.79%	\$ 799.00	\$ 799.00	\$ -	4.86%
2022	\$ 2,558.00	\$ 2,558.00	\$ -	5.01%	\$ 1,677.00	\$ 1,677.00	\$ -	5.01%	\$ 839.00	\$ 839.00	\$ -	5.01%
2023	\$ 2,814.00	\$ 2,814.00	\$ -	15.52%	\$ 1,845.00	\$ 1,845.00	\$ -	15.53%	\$ 923.00	\$ 923.00	\$ -	15.52%
2024												
				35.30%				35.21%				35.26%

Non - Union Monthly Insurance Rates												
	Family			% Change	Employee + 1			% Change	Employee Only			% Change
	Rate	ER Paid	EE Paid		Rate	ER Paid	EE Paid		Rate	ER Paid	EE Paid	
2018	\$ 2,109.00	\$ 2,003.55	\$ 105.45		\$ 1,384.00	\$ 1,314.80	\$ 69.20		\$ 692.00	\$ 657.40	\$ 34.60	
2019	\$ 2,320.00	\$ 2,204.00	\$ 116.00	10.00%	\$ 1,522.00	\$ 1,445.90	\$ 76.10	9.97%	\$ 761.00	\$ 722.95	\$ 38.05	9.97%
2020	\$ 2,656.10	\$ 2,523.30	\$ 132.81	14.49%	\$ 1,822.47	\$ 1,731.35	\$ 91.12	19.74%	\$ 874.93	\$ 831.18	\$ 43.75	14.97%
2021	\$ 2,771.95	\$ 2,633.35	\$ 138.60	4.36%	\$ 1,900.89	\$ 1,805.85	\$ 95.04	4.30%	\$ 912.99	\$ 867.34	\$ 45.65	4.35%
2022	\$ 2,769.39	\$ 2,630.92	\$ 138.47	-0.09%	\$ 1,900.31	\$ 1,805.29	\$ 95.02	-0.03%	\$ 912.08	\$ 866.48	\$ 45.60	-0.10%
2023	\$ 2,732.88	\$ 2,596.24	\$ 136.64	-1.41%	\$ 1,874.10	\$ 1,780.40	\$ 93.71	-1.41%	\$ 899.98	\$ 854.98	\$ 45.00	-1.42%
2024	\$ 2,718.67	\$ 2,582.74	\$ 135.93	-1.83%	\$ 1,865.65	\$ 1,772.36	\$ 93.28	-1.82%	\$ 898.20	\$ 853.29	\$ 44.91	-1.52%
				15.52%				20.78%				16.27%

*2020 Moved to IPBC for non-Public Works personnel.



Exhibit B
Water/Sewer Rate Comparison Table
Updated March 4, 2024

Municipality	Water	Sewer	Other Fees	Frequenc	Usage	1,100CF/8,228GAL USER*
Mundelein	\$6.10	\$4.10	(Stormwater fee of \$3/month not included) \$11/bill flat fee for customer	Bi-Monthly	Per 100 CF	\$111.60
Round Lake Beach	\$8.78	\$4.20	sewer	Bi-Monthly	Per 1,000 gal	\$128.80
Antioch (East of Deep Lake Road)	\$3.35	\$7.69	\$12/cycle for water \$26/cycle for sewer	Bi-Monthly	Per 1,000 gal	\$128.83
Gurnee (West of Tollway)	\$5.34	\$8.51	\$11.55 Water Service Charge, \$3.85 Sewer Service Charge	Bi-Monthly	Per 1,000 gal	\$129.36
Round Lake	\$10.42	\$3.91	\$7.78 flat fee per month	Monthly	Per 1,000 gal	\$133.46
Libertyville	First 4,000 gal = \$3.08 5,000-8,000 gal = \$6.17 9,000+ gal = \$9.25	\$7.35	\$28.90 Bi-Monthly Water; \$11.91 Bi-Monthly Sewer	Bi-Monthly	Per 1,000 gal	\$140.40
Lindenhurst (2023)	\$6.33	\$5.97	\$9/bi-monthly Capital Fee	Bi-Monthly	Per 100 CF	\$144.30
Grayslake	\$17.66	None		Bi-Monthly	Per 1,000 gal	\$145.31
Lake Villa (Effective 5/1/24)	\$10.08	\$7.85	\$30.24 Water Minimum, \$11.77 Sewer Minimum	Bi-Monthly	Per 1,000 gal	\$147.53
Wauconda (Effective 7/1/24)	\$19.63		Minimum Fee Bi-Monthly Equal to Two Units (\$39.26)	Bi-Monthly	Per 1,000 gal	\$161.52
Fox Lake (Metered User, Local System)	\$4.10	\$2.23	\$55.11 flat water fee, \$17.87 flat sewer fee	Bi-Monthly	Per 1,000 gal	\$162.54
Lake Zurich	\$18.61	\$4.86	Minimum Based on 2,000 gal	Monthly	Per 1,000 gal	TGGjnm
					AVERAGE	\$139.42
*Represents a Lindenhurst median water user.						
Updated 3-4-24						



DATE: January 28, 2024

TO: Chairman Dunham and Members of the Finance Committee

FROM: Clay T. Johnson, Village Administrator

RE: **FY 2024-2025 Draft Capital Improvement Plan**

Village staff spent a significant amount of time last fiscal year updating and reformatting the Capital Improvement Plan. The intent of the reformatting was to provide clearer information to Village leadership and residents regarding the investments the Village is making into major improvements and projects over a period of years. With the new format, residents can either see all the projects proposed in a single year or the how much funding a specific area may see over five years. For example, over the next five years, the Village proposes investing \$439,750 in lift station replacements and improvements.

The CIP is formatted in the same manner as it was last year, and all major categories remain the same. The most significant changes within the program are project specific, and those are noted where applicable. Projects that advanced within the program, meaning that they were pledged for out years and moved into the upcoming fiscal year window, are highlighted in **green**. Those projects that are proposed for addition into the 2024 Capital Improvement Program are highlighted in **blue**.

The purpose of this email is not to discuss each individual project – the narrative and justifications for those can be found within the CIP document itself. Instead, this memo is to discuss some of the broader aspects of the CIP including fiscal considerations.

Water/Sewer Capital Fund

Between American Rescue Plan Act Funds and tap-on fees for recent developments, the Water/Sewer Capital Fund probably has seen the greatest infusion of cash compared to all other funds over the past four years. This has allowed Public Works to program more replacements and improvements within the Village's CIP than previous years. Tap-on fees from the single-family homes built within the Briargate subdivision have buoyed the fund's prospects in recent years. Current projections include Briargate's construction of Phase 3, of which the real estate transaction was finalized earlier this month. FY 2025's revenues consider the construction of Heritage Park townhomes beginning in Spring 2024. Based on Lennar Homes' stated timeline, the remaining 100 units of the



development are expected to be constructed between 2024 and the spring of 2026. The exact timing of the construction is unknown, but for purposes of our forecasting for tap-on fees, the forecast ramps up the construction schedule, starting with 20 units in FY 25 with 40 units to follow in each of FY 26 and FY 27. An estimate of revenues derived from construction is included as an appendix to this memo.

Clearly, the addition of this development is a significant impact to the revenues of the fund, which will directly impact the number of projects the Village is able to complete. While not critical to complete the projects slated for FY 2025, the Heritage Park revenues are important to the feasibility of completing the projects in the latter years of the CIP. This can be seen on the Funding Summary section of the CIP.

Water & Wastewater

A number of replacements are scheduled to occur within FY 25. Replacements range from lift station pumps, to back-up generators, to compound meters. Two replacement projects directly impact our ability to reduce water loss – compound meter replacement and the column pipe replacement within Tower 1. Both of these projects have been long-planned and have moved into the current year plan. Compound meter replacement is scheduled to take place over four years. Replacing the lift station pump on Crosswind Lane was elevated into the next fiscal year due to the other pump in this station failing earlier this year.

Two other replacement projects would work hand-in-hand with the recent lift station upgrades approved earlier this fiscal year by the Village Board. Primary Logic Controls (PLCs) at the wastewater treatment plant and lift stations would work with a new SCADA program to improve automation and communication between lift stations and our Public Works personnel. The PLC replacements are planned over the next three years.

Community Capital Fund

Regular revenues for the Community Capital Fund include Transportation Facility Fees, public facility fees (from new developments), video gaming proceeds, and 10% of income and sales tax receipts. For FY 25 and beyond, anticipated revenues for video gaming were increased as we have seen an increase in terminals and usage. At year end, if the General Funds' balance exceeds 75% of the following year's anticipated expenses, the excess funds may be transferred to Community Capital. Currently, revenues for the fund are coming in as expected and a year-end transfer from the General Fund is likely. That transfer amount is estimated, conservatively, at around \$900,000.



General Government

There are no major changes proposed within this section for the current year. The economic development incentives pertain to Zeigler Nissan's sales tax rebate agreement. Any future sales tax rebate agreements would impact this expense category.

Street Improvements

FY 25 will be an MFT resurfacing year. Along with approximately \$900,000 in Motor Fuel Tax funds, we will also have a \$200,000 contribution from the Garbage Fund to support our resurfacing efforts. In all, we have identified \$1.1M to go toward road reconstruction. This is in-keeping with our six-year road resurfacing schedule. Staff proposes increasing the \$100k funding that has traditionally gone towards patching and mill/overlay to \$300,000 this year. This will allow Public Works to address a wider range of streets than what was originally planned. The list of streets that are proposed for treatment in FY 25 are still being finalized.

The largest obligation the Village will incur in Community Capital will be the Village's required match for the Lake Shore Drive Road Reconstruction Project. With the additional length of roadway the Village Board decided to include in Phase 1, plus the expected inflationary costs, the Village is anticipating \$1,407,000 to be dedicated toward this project. MFT will be contributing \$953,102 toward the project as well. The engineers' estimate for the total cost of the project is \$5,885,000.

Village Facilities & Equipment

The CIP continues the roof repairs planned for Village facilities over the past few years. With the future of the Village Hall complex being examined, staff is proposing paring back on roof repair expenses to only cover known problem areas, primarily leaks over the Public Works garage. The bulk of the roof repair expenses proposed in FY 25 are to the five buildings at the Wastewater Treatment Facility. Other projects include replacing the salt barn door, installing spill containment for our pre-wet system, and replacement of the fence gate and controller at the Wastewater Treatment Facility.

The Police Department has requested the inclusion of license plate readers into the CIP to help identify wanted suspect vehicles who enter into our boundaries. The purchase of five cameras would be installed at various entrance points to the community. The in-squad camera replacements were deferred into next year as we hope to secure police vehicles in late 2024. Another technology improvement would be for the purchase of tablets for the mayor and trustees along with a laptop for the Village Clerk. Through this purchase, we hope to reduce printing costs and reduce risks on our network.



Green/Sustainability Improvements

Information our Public Works is receiving indicates that concrete costs will be rising significantly compared to the previous year. To maintain our current level of sidewalk and curb replacement funding, Public Works has increased concrete repairs costs by \$10,000 to a total of \$45,000.

Stormwater improvements are reduced compared to the previous year as we plan for a possible match for a grant to repair and improve the Rose Tree Lane outfall within McDonalds Woods Forest Preserve. The Village and Lake County Forest Preserve District are jointly applying for grant funds through the Lake County Stormwater Management Commission to cover the costs of designing and constructing this improvement. The estimated match of both parties is approximately \$50,000. Remaining funds support our ongoing stormwater improvements design and construction and 50/50 culvert replacements.

Vehicle & Major Equipment Replacement

Purchases proposed for this fund follow our vehicle replacement schedule. Public Works will be bidding out the cost of the bed of the truck that was recently purchased. Police squads were deferred from FY 24 as delivery dates are projected to take place in late 2024. The Chief's unmarked vehicle is also up for replacement in FY 2025.



Appendix A
Estimated Tap-On and Permit Fees

	Remaining Units to Permit	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029
Single Family Permit								
Briargate (Phase 1)	6	20	10	3	2	1	0	0
Briargate (Phase 2)	69	0	17	25	20	5	2	0
Briargate (Phase 3)	67	0	0	3	22	20	12	8
Heritage Park Townhomes	100	0	0	20	40	40	0	0
Total (Detached)	142	20	27	31	44	26	14	8
Total (Attached)	100	0	0	20	40	40	0	0
Total	242	20	27	51	84	66	14	8
Revenue								
Building Permit Fees (per unit)		\$ 2,508	\$ 2,558	\$ 2,610	\$ 2,662	\$ 2,715	\$ 2,769	\$ 2,825
Water Tap On Fee		\$ 2,829	\$ 2,829	\$ 2,829	\$ 2,829	\$ 2,829	\$ 2,829	\$ 2,829
Sewer Tap On Fee		\$ 2,964	\$ 2,964	\$ 2,964	\$ 2,964	\$ 2,964	\$ 2,964	\$ 2,964
Sanitary District Tap On Fee		\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
Meter Sales		\$ 448	\$ 448	\$ 448	\$ 448	\$ 448	\$ 448	\$ 448
Construction Water		\$ 101	\$ 101	\$ 101	\$ 101	\$ 101	\$ 101	\$ 101
Public Facilities Fee (Briargate)		\$ 1,750	\$ 2,000	\$ 2,250	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
Public Facilities Fee (Heritage)			\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Average Permit Fee		\$ 12,401	\$ 12,701	\$ 13,002	\$ 13,304	\$ 13,357	\$ 13,412	\$ 13,467
Total General Fund Revenue		\$50,164	\$69,075	\$133,085	\$223,583	\$179,186	\$38,769	\$22,597
Total Water/Sewer Fund Revenue		\$10,989	\$14,835	\$28,022	\$46,154	\$36,264	\$7,692	\$4,396
Total Water/Sewer Capital Fund Revenue		\$115,860	\$156,411	\$295,443	\$486,612	\$382,338	\$81,102	\$46,344
Total Community Capital Revenues		\$35,000	\$54,000	\$129,750	\$230,000	\$185,000	\$35,000	\$20,000
Revenue - Non-residential		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,001
Revenue - Miscellaneous Residential		\$111,328	\$110,259	\$109,191	\$108,122	\$108,122	\$108,122	\$108,122
Sanitary District Tap-On		\$59,280	\$80,028	\$151,164	\$248,976	\$195,624	\$41,496	\$23,712



DATE: February 16, 2023

TO: Chairman Dunham and Members of the Finance Committee

FROM: Clay T. Johnson, Village Administrator

RE: **FY 2024-2025 Updated Draft Capital Improvement Plan**

There are some adjustments to the Village's Capital Improvement Plan (CIP) that have occurred that I wanted to bring to the Finance Committee's attention. These were purchased proposed by both Public Works and Police as part of their operational budget that would qualify as capital expenses.

The first is the purchase of a heater for the operations building at Public Works. One of the heaters within the mechanical garage is no longer producing adequate heat. An expense of \$8,200 was added to the Public Works Facilities Improvement section of the Village Facilities and Equipment portion of the CIP.

The second expense added to the CIP is for the purchase of a drone for the Police Department. When the purchase of this item was being evaluated, it was discovered that Lindenhurst is one of the very few Lake County agencies that doesn't own and utilize drone technology as part of its policing efforts. Having a drone would help provide aerial views of large public events like Lindenfest and parades, but also could be utilized with missing persons or wanted individuals who flee from arrest. The purchase of the drone, remote, case, back up batteries and charging station comes to \$10,975 and was added to the Technology Replacement and Improvement portion of Village Facilities and Equipment.

Another adjustment is made within the Vehicle Replacement Fund. There is not a new vehicle purchase or cost increase being proposed, but next year's budget was increased for the Ford F750 truck that was authorized through Lindco on September 25, 2023. No new authorizations are needed, this is just accounting for the timing of receipt of the vehicles.

There is also an addition of \$7,000 to the sidewalk repair and replacements within the CIP for new sidewalk construction along Falling Waters Boulevard. The memo accompanying the forecast goes into greater detail about the increase.



These items are submitted for your feedback and are included in the enclosed updated FY 2024-2025 Capital Improvement Plan.

VILLAGE OF LINDENHURST

ESTIMATED REVENUE/ EXPENSE BUDGET - 2024/2025

	REVENUE	EXPENSE	DIFFERENCE
GENERAL FUND			
GENERAL REVENUE	4,641,965		
ADMINISTRATION		433,794	
STREETS		1,183,697	
POLICE DEPARTMENT		2,802,598	
BUILDING & GROUNDS		50,488	
ENGINEERING & BUILDING		154,777	
SUBTOTAL	4,641,965	4,625,354	16,611
RETIREMENT	147,655	147,124	531
INSURANCE	142,681	142,681	-
ECONOMIC DEVELOPMENT	100,000	338,500	(238,500)
INFORMATION TECHNOLOGY	162,563	160,931	1,632
GRAND AVENUE TIF	67,628	49,100	
MOTOR FUEL TAX	639,273	1,969,712	(1,330,439)
ENTERPRISE FUNDS			
WATER & SEWER OPERATING	4,942,269		
WATER/SEWER ADMINISTRATION		1,095,369	
SEWER		894,236	
WATER		1,693,749	
DEBT SERVICE		1,242,026	
SUBTOTAL	4,942,269	4,925,380	16,889
GARBAGE	1,466,177	1,617,532	(151,355)
CAPITAL PROJECT FUNDS			
COMMUNITY CAPITAL	1,454,707	2,724,280	(1,269,573)
WATER/SEWER CAPITAL	325,443	671,900	(346,457)
VEHICLE REPLACEMENT	235,500	446,179	(210,679)
TOTAL CAPITAL PROJECT FUNDS	2,015,650	3,842,359	(1,826,709)
NON-OPERATING FUNDS			
DUI FUND	2,200	5,500	(3,300)
PRISON REVIEW FUND	600	4,000	(3,400)
FORFEITED FUNDS	2,000	2,500	(500)
POLICE PENSION	641,884	641,884	-
VETERANS MEMORIAL	-	-	-
TOTAL NON-OPERATING FUNDS	646,684	653,884	(7,200)



General Fund

Fund Overview

The General Fund receives revenue from a variety of tax sources that include property, income, sales, and simplified municipal tax. General Fund revenues are not completely within the Village's control because the majority of the revenue from taxes is dependent on the economic climate. Additionally, the general fund receives revenue from collected fees that the Village charges for business licenses, cable tv franchises, building permits, lot cutting fines, and fines and forfeitures.

On the expense side, the General Fund provides several major municipal services and is segregated into several different accounts based on function. These accounts include:

- Administration: Provides for general administration and management support to the various operating functions of the Village. Also provides finance management, forecasting, accounting, customer service, human resources, risk management, and IT support.
- Police: Provides funding for police protection and law enforcement services.
- Engineering and Building: Provides coordination of engineering services for Village infrastructure improvements and oversight of construction inspection for new building construction within the Village.
- Building and Grounds: Provides for the maintenance, repair and upkeep of Village grounds and facilities, including facility cleaning, landscaping, system repairs, and maintenance of the Veterans Memorial.
- Streets: Provides for the maintenance and upkeep of Village maintained roadways, street signs, right-of-way areas, storm sewers and street and traffic lighting.

The expenses for each operating area are later explained within the FY 2024-2025 Budget and Detail section.

Fund Reserve Policy

The cash balance reserve policy for the General Fund is 75% of the current year's operating expenses.

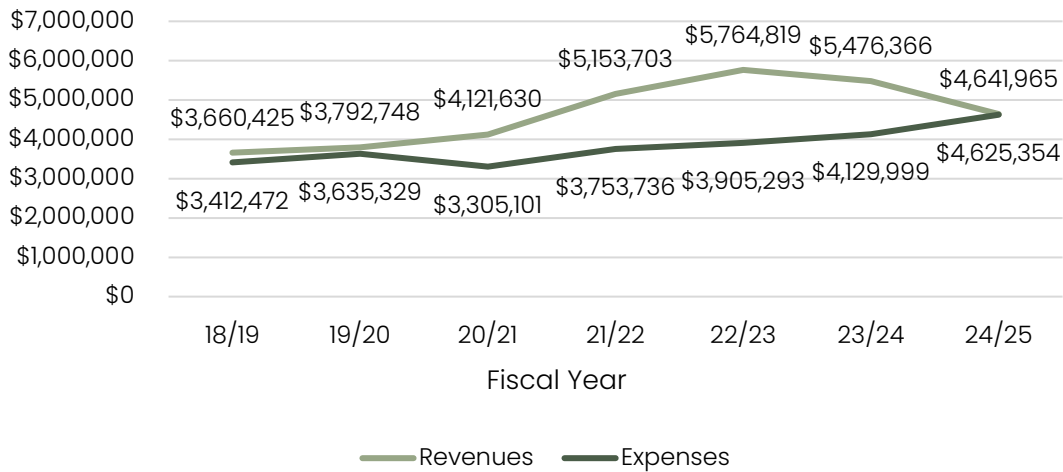


General Fund

Fund Revenues and Expenditure Historical Summary

	18/19 Actual	19/20 Actual	20/21 Actual	21/22 Actual	22/23 Actual	23/24 Projected	24/25 Budget
Revenues	\$3,660,425	\$3,792,748	\$4,121,630	\$5,153,703	\$5,764,819	\$5,476,366	\$4,641,965
Expenses	\$3,412,472	\$3,635,329	\$3,305,101	\$3,753,736	\$3,905,293	\$4,129,999	\$4,625,354
Net Income	\$247,953	\$157,419	\$862,547	\$1,392,526	\$1,392,526	\$1,346,367	\$16,611

General Fund Revenues and Expenses



General Fund Expenses by Account

	Administration	Police	Streets	Building & Engineering	Building & Grounds
18/19 Actual	\$372,237	\$2,185,634	\$700,195	\$152,272	\$21,480
19/20 Actual	\$400,284	\$2,193,958	\$863,226	\$139,034	\$36,841
20/21 Actual	\$336,783	\$2,054,581	\$765,033	\$121,260	\$27,443
21/22 Actual	\$395,031	\$2,322,941	\$886,708	\$123,717	\$25,339
22/23 Actual	\$453,086	\$2,272,985	\$992,573	\$160,699	\$25,951
23/24 Projected	\$418,730	\$2,473,656	\$1,051,467	\$150,567	\$35,580
24/25 Budget	\$433,794	\$2,802,598	\$1,183,697	\$154,777	\$50,488



General Fund

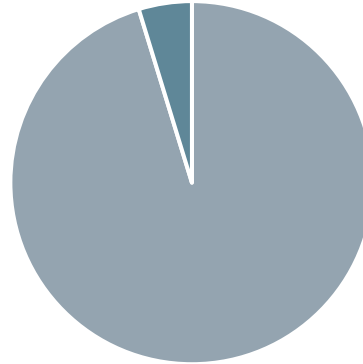
General Fund Personnel

Village employee salaries are split between the General Fund and the Water/ Sewer (Utility) Fund. Each account within the General Fund supports a portion of Village employee salaries. In total, the General Fund covers \$2,403,724 for full-time employees and \$119,480 for part-time employees.

Each account within the fund is summarized in the chart below.

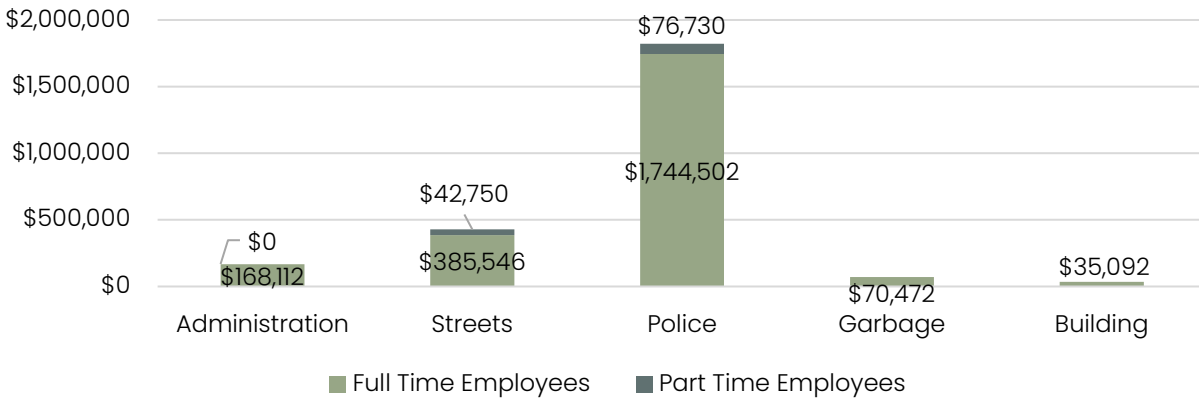
General Fund Salary Breakdown

Part Time Employees, \$119,480, 5%



Full Time Employees, \$2,403,724, 95%

General Fund- Employee Salary Allocation Between Accounts



GENERAL FUND REVENUE

		ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
TAXES					
01-00-1-311	REAL ESTATE TAX	478,865	528,151	541,950	415,069
01-00-1-312	ROAD & BRIDGE TAX (PROPERTY TAX)	31,367	35,000	34,800	35,000
01-00-2-326	SIMPLIFIED MUNICIPAL TAX	123,459	94,406	94,995	63,856
01-00-4-341	INCOME TAX	2,373,011	1,502,060	2,147,922	1,769,773
01-00-4-345	SALES AND USE TAX	1,982,535	1,550,112	1,746,489	1,604,108
TOTAL TAXES		4,989,236	3,709,729	4,566,156	3,887,806
FEES					
01-00-2-323	BUSINESS LICENSES	39,170	35,000	32,000	44,500
01-00-2-325	CABLE TV FRANCHISE	206,653	252,080	201,000	254,498
01-00-3-331	BUILDING PERMITS	173,021	191,310	188,000	277,276
01-00-5-351	FINES & FORFEITS	21,031	20,607	38,000	24,225
01-00-5-354	LOT CUTTING FINES	-	3,000	-	-
01-00-6-375	POSTAL FACILITY FEE	16,667	20,000	12,952	-
TOTAL FEES		456,542	521,997	471,952	600,499
MISCELLANEOUS					
01-00-8-381	EARNED INTEREST	235,806	41,376	388,258	103,660
01-00-8-384	AMERICAN RESCUE PLAN ACT	33,000	-	-	-
01-01-8-389	MISCELLANEOUS GENERAL	50,234	50,000	50,000	50,000
TOTAL MISCELLANEOUS		319,041	91,376	438,258	153,660
TOTAL GENERAL FUND		5,764,819	4,323,102	5,476,366	4,641,965



General Fund Revenue

REAL ESTATE TAX 01-00-1-311

\$415,069

This receipt represents the single largest real estate tax category that we levy. There are no restrictions as to the use of these monies. In May we will receive our first allotment of the 2023 tax extension. The proposed amount is based upon our December tax levy which was held flat. General fund property taxes are projected to be lower due to higher police pension fund obligations.

ROAD AND BRIDGE TAX (PROPERTY TAX) 01-00-1-312

\$35,000

Lake Villa Township Highway Commissioner levies this township wide tax and we receive about a 17% share based on our assessed valuation per a set formula.

SIMPLIFIED MUNICIPAL TAX 01-00-2-326

\$63,856

Originally telephone companies paid franchise fees for use of right-of-ways. When the cellular market began to develop they were exempt from local taxes. After all the legal issues were settled it became possible for municipalities to establish a tax on all electronic telecommunications services. The maximum tax is 6%. In the fall of 2002, the Village imposed a 6% telecommunications tax which includes conventional phone service, fax lines, cellular telephones, modems, internet, burglar alarms, etc. Voice over internet protocol and a reduction in land lines impact projections. Simplified municipal tax revenues are projected to be down on an ongoing basis due to changes in telecommunications market.

INCOME TAX 01-00-4-341

\$1,769,773

These monies are derived from a percentage (1/10th %) of our Illinois Income Tax being returned to Villages based upon population. Utilizing a population of 14,406 persons x \$165.56 per person, conservative when compared to the IML estimate (\$171/person). 10% is directed to the Community Capital Fund.

SALES AND STATE USE TAXES 01-00-4-345

\$1,604,108

The source of this revenue is the 1% Sales Tax and State Usage Taxes. The 1% applies to taxable goods sold in our community. The Municipal League estimates the state use tax to generate \$46.00 per capita. 10% of sales tax is diverted to the Community Capital Fund.

BUSINESS LICENSES 01-00-2-323

\$44,500

These receipts are derived from certain business, liquor licenses, sign licenses, arcade machines, and vending machine licenses. All are billed in March/April and due by May 1st.



General Fund Revenue

CABLE TV FRANCHISE 01-00-2-325

\$254,498

The franchise fee is a 5% monthly royalty charged against Comcast and AT&T cable service fees which we receive quarterly.

BUILDING PERMITS 01-00-3-331

\$277,276

Assumption: 20 single family home equivalents x \$2,610 (factor for average building permit fee) \$46,044 + \$35,000 (miscellaneous residential permits) + \$109,191 (miscellaneous commercial permits).

FINES AND FORFEITURES 01-00-5-351

\$24,225

This revenue is composed of fines from local ordinance violations without court involvement, DUI arrests, and other fines or forfeitures distributed by the court system. Recommend \$24,225 for FY 24/25. Historical receipts have been:

- FY 23/24 \$38,560
- FY 22/23 \$17,401
- FY 21/22 \$19,424
- FY 20/21 \$24,379
- FY 19/20 \$51,012
- FY 18/19 \$60,274
- FY 17/18 \$94,563
- FY 16/17 \$99,000
- FY 15/16 \$159,078

LOT CUTTING FINES 01-00-5-354

Consolidated with all fines and forfeitures in the revenue account above.

EARNED INTEREST 01-00-8-381

\$103,660

Over the last year, we have moved our cash reserves out of long-term investment instruments to the Illinois Funds. Staff will explore more long-term investment strategies to maximize investment opportunities over the next year.

MISCELLANEOUS GENERAL 01-01-8-389

\$50,000

The miscellaneous general line is for one time receipts or unforeseen monies. Miscellaneous receipts such as auctioned equipment, sales of ordinances, copies, police reports, police training school reimbursement, insurance claim reimbursement, damage to Village property, township replacement tax, false alarms, S.E.N.D.



General Fund Revenue

reimbursements, certain special grants, urban forestry grants, composter sales, etc. are probable sources.



General Fund- Administration

Account Overview

This account pays for costs associated with general administration of all operating areas; finance management, legal oversight, planning, community events, building and zoning functions, and related new development activity. Standard customer service, clerical and accounting practices are performed as well as those required to maintain sewer/water utility billing and collections. Office staff provides clerical support and customer service for all appointed Boards and Commissions and internal operations, including Police, Building, Engineering, and Public Works.

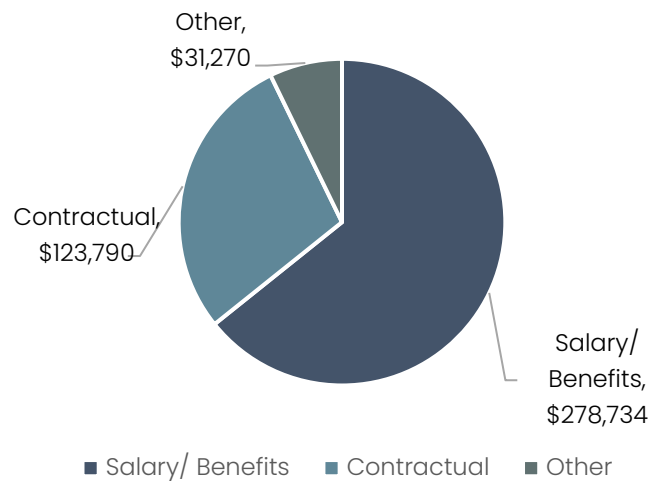
Expenses within the administration account are divided into three main categories that include: salary/benefits, contractual, and other.

- Salary/Benefits: This area provides funding for employee and elected official salaries, overtime, insurance, membership fees, and professional development trainings/ conferences.
- Contractual: Line items in this category support funding for the various contractual services the Village has. Contractual services include equipment maintenance, lakes management, computer services, payroll software, and web hosting, along with others.
- Other: Items under this area provide funding for a variety of services that include postage, printing, operating supplies, community and development-related activities.

Account Expenditure Overview

For fiscal year 2024-2025, a total of \$433,794 is budgeted for administration expenses. This section includes various charts and tables showing the breakdown of the administration account for fiscal year 2024-2025 and prior fiscal years.

Administration Expenses for Fiscal Year 2024- 2025



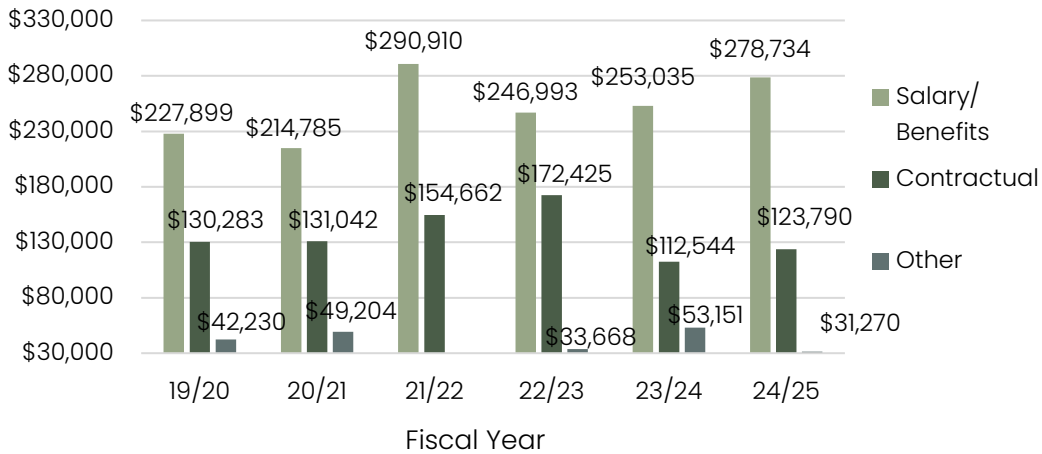


General Fund- Administration

Administration Expenditures from FY 19/20- FY 24/25

	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Salary/ Benefits	\$227,899	\$214,785	\$290,910	\$246,993	\$253,035	\$278,734
Contractual	\$130,283	\$131,042	\$154,662	\$172,425	\$112,544	\$123,790
Other	\$42,230	\$49,204	\$29,950	\$33,668	\$53,151	\$31,270
Total	\$400,412	\$395,031	\$475,522	\$453,086	\$418,730	\$433,794

Expenditure Historical Summary



ADMINISTRATION- EXPENSE

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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SALARY/BENEFITS

01-10-4-421	SALARIES	130,288	128,860	139,219	168,112
01-10-4-422	PART-TIME SALARIES	31,940	42,741	25,086	-
01-10-4-423	OVERTIME	278	250	100	250
01-10-4-427	MERIT BONUS	2,200	4,850	1,575	2,500
01-10-4-428	SICK TIME COMPENSATION	393	1,000	936	1,100
01-10-4-431	OFFICIALS SALARIES	38,658	39,800	38,658	39,800
01-10-4-451	HOSPITALIZATION	31,542	34,923	32,114	44,726
01-10-5-561	MEMBERSHIP FEES	7,795	11,650	9,050	11,871
01-10-5-563	TRAINING/CONFERENCE	3,899	8,000	6,297	8,000
01-10-5-564	EMPLOYEE WELLNESS PROGRAM	-	-	-	2,375
TOTAL SALARY & BENEFITS EXPENDITURES		246,993	272,074	253,035	278,734

CONTRACTUAL

01-10-5-512	EQUIPMENT MAINTENANCE	7,105	1,000	200	750
01-10-5-517	MOSQUITO CONTROL	-	1,350	-	500
01-10-5-519	LAKE MANAGEMENT	49,284	58,600	59,046	58,400
01-10-5-520	CONTRACT PAYROLL SERVICES	7,054	6,075	7,200	7,000
01-10-5-521	COMPUTER SERVICES	8,383	-	-	-
01-10-5-522	SOFTWARE SUPPORT/LICENSING	1,360	-	213	-
01-10-5-523	CODIFICATION	5,804	3,000	1,000	1,500
01-10-5-524	WEB HOSTING	23,079	-	-	-
01-10-5-525	CONTRACT ACCOUNTING: AUDIT	6,990	13,520	7,940	12,640
01-10-5-533	LEGAL EXPENSES	63,231	59,000	36,745	42,500
01-10-5-534	ANIMAL CONTROL SERVICE	135	500	200	500
01-10-5-536	PLANNING & ZONING	-	2,000	-	-
TOTAL CONTRACTUAL EXPENDITURES		172,425	145,045	112,544	123,790

OTHER

01-10-5-551	POSTAGE	-	2,500	4,566	7,950
01-10-5-552	TELEPHONE/INTERNET	5,962	-	-	-
01-10-5-553	NEWSLETTER	770	3,400	3,200	1,000
01-10-5-554	PRINTING & PUBLICATION	3,156	2,700	3,500	1,500
01-10-5-651	OTHER PROFESSIONAL SERVICES	-	-	-	2,000
01-10-6-652	OPERATING SUPPLIES	2,853	3,200	3,125	3,200
01-10-8-830	MISCELLANEOUS EQUIPMENT	482	1,440	550	1,850
01-10-9-914	COMMUNITY & ECON DEVELOPMENT	-	16,000	18,000	-
01-10-9-917	COMMUNITY ACTIVITY	4,919	5,500	4,210	8,770
01-10-9-929	CONTINGENCIES	15,526	10,000	16,000	5,000
TOTAL OTHER EXPENDITURES		33,668	44,740	53,151	31,270

TOTAL ADMINISTRATION EXPENDITURES		453,086	461,859	418,730	433,794
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General Fund- Administration

SALARIES 01-10-4-421 **\$168,112**

This includes portions of the salaries for various full-time management and administrative support personnel.

OVERTIME 01-10-4-423 **\$250**

This account provides for unanticipated hours required beyond normal scheduling.

MERIT BONUS 01-10-4-427 **\$2,500**

Provides for a merit bonus pool in accordance with the Village’s merit pay system.

SICK TIME COMPENSATION 01-10-4-428 **\$1,100**

In accordance with the Employee Handbook, this account provides employees who elect to receive compensation for unused sick days as outlined in the policy.

OFFICIALS SALARIES 01-10-4-431 **\$39,800**

This account includes the salaries of the Mayor, Liquor Commissioner, Village Board, including the Clerk, and the Plan Commission. The proposed amount reflects \$39,800 for the Village Officials (Trustees: 6 @ \$3,600, Mayor: \$8,000, Liquor Commissioner: \$1,900, Clerk: \$4,800); \$3,500 Various Meeting Minutes (Plan Commission, Sanitary District, Finance Committee, Human Resource Committee, etc.).

HOSPITALIZATION 01-10-4-451 **\$44,726**

This account covers the health, dental, vision, and life insurance expenses for a portion of management and administrative support personnel based on salary spread.

MEMBERSHIP FEES 01-10-5-561 **\$11,871**

Membership fees provide for the funding of various association and professional memberships utilized by the Village. The recommendation is based on the following:

Memberships

Lake County Municipal League	\$1,375
Illinois Municipal League	\$1,250
LLV Chamber of Commerce	\$1,000
Public Salary – City Tech	\$390
Lake County Transportation Alliance	\$685



General Fund- Administration

Metropolitan Mayor's Caucus	\$660
Illinois City Managers Association	\$570
International City Managers Association (x2)	\$1,650
Society of Human Resources Managers (SHRM)	\$230
Municipal Clerks of Lake County	\$40
Chicago Metropolitan Agency	\$651
Lake County Partners	\$3,170
Miscellaneous	\$200

TRAINING/CONFERENCE 01-10-5-563 **\$8,000**

This account provides funding for the training of elected officials, management, and administrative staff.

EMPLOYEE WELLNESS PROGRAM 01-10-5-564 **\$2,375**

This account provides for various programs as recommended by the Village's Employee Engagement Team.

EQUIPMENT MAINTENANCE 01-10-5-512 **\$750**

MOSQUITO CONTROL 01-10-5-517 **\$500**

This account is used for larvicide and adulticide treatment for Lindenfest grounds and area during the event.

LAKE MANAGEMENT 01-10-5-519 **\$58,400**

The Lake Management Budget supports aquatic plant control on Lakes Waterford, Linden, Potomac, and Springledge. Items within this account include aquatic management (\$44,700), Crooked Lake HOA contribution (\$1,700), fish stocking (\$10,000), and lake water quality testing (\$2,000).

CONTRACT PAYROLL SERVICES 01-10-5-520 **\$7,000**

Paylocity Payroll Service provides online payroll services, tax services, and quarterly



General Fund- Administration

and annual reports. The total cost is split with Administration, Sewer and Water Administration and Garbage (45/45/10).

CODIFICATION 01-10-5-523 **\$1,500**

This account supports service for maintenance of the Village Code of Ordinances (can be dependent on volume) and a Web hosting fee of \$500.

CONTRACT ACCOUNTING: AUDIT 01-10-5-525 **\$12,640**

The audit is split 40% Administration, 40% Water and Sewer Administration, 20% Garbage.

LEGAL EXPENSES 01-10-5-533 **\$42,500**

Water/Sewer Administration supports its own share of legal services and the Police Department supports prosecution expenses.

ANIMAL CONTROL SERVICE 01-10-5-534 **\$500**

This account supports costs for all services provided by Lake County Animal Control.

PLANNING & ZONING 01-10-5-536 **\$2,000**

Miscellaneous Planning Assistance.

POSTAGE 01-10-5-551 **\$7,950**

Expenses to this account include postage, express mail, messenger service as needed, and general public mailings. This item also includes the cost of the Village's supply of stamps.

NEWSLETTER 01-10-5-553 **\$1,000**

This account supports the Constant Contact email newsletter.

PRINTING & PUBLICATION 01-10-5-554 **\$1,500**

This account supports employment ads, legal notices, and other required publications such as the annual Treasurer's report, zoning-related matters, and required map printing.

OTHER PROFESSIONAL SERVICES 01-10-5-554 **\$2,000**

This account supports miscellaneous professional services that the Village may need from time-to-time. In previous budgets, \$2,000 was budgeted annually for additional



General Fund- Administration

support for community development. This amount will be combined with human resources services to conduct a compensation study.

OPERATING SUPPLIES 01-10-6-652 **\$3,200**

10% of general office supplies (40% Water and Sewer Administration, 40% Police, 10% Garbage)

MISC EQUIPMENT 01-10-8-830 **\$1,850**

This account supports miscellaneous equipment expenses. For FY25, Village staff will be renting a large format scanner to scan in large-scale plans for our document retention initiatives.

~~**COMMUNITY & ECONOMIC DEVELOPMENT 01-10-9-914** **\$2,000**~~

~~The primary payment from this fund has been the membership to the Lake County Partners. That membership has been transferred to the Membership Fees line. For FY 24, \$16,000 has been included to account for services related to an updated strategic planning process.~~

COMMUNITY ACTIVITY 01-10-9-917 **\$8,770**

This account is designated to support expenses related to various board-approved community activities, functions, and Veterans Memorial Commission budgets for items related to the Memorial Day and Veterans Day events (\$3,020), the Lindenhurst Citizens' Academy (\$750), \$2,500 for the Music in the Parks contribution, \$1,000 for miscellaneous Miss Lindenhurst Pageant Director requests, \$1,500 scholarship awards to be split among three reigns as has been done for a number of years.

CONTINGENCIES 01-10-9-929 **\$5,000**

This account provides for expenses not anticipated within administrative operations. Some of the expenditures from this account were for the following: Employee recognitions/retirements, Holiday party, Holiday turkeys, police actuary service, chamber events and parade candy.



General Fund- Building and Engineering

Account Overview

This account pays for costs associated with overseeing construction activity in the Village, including residential, commercial, utility, and municipal infrastructure.

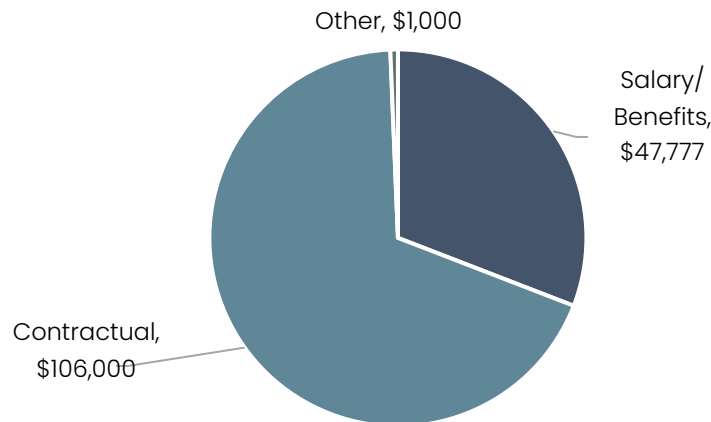
Expenses within the building and engineering account are divided into three main categories that include: salary/benefits, contractual, and other.

- Salary/Benefits: This category provides funding for employee salaries, overtime, and insurance who coordinate building related activities.
- Contractual: This line item provides funding for the various contractual services the Village has. Services such as plan review, building inspections, and engineering assistance are included within this category.
- Other: This category provides money for any unanticipated expenses that may occur.

Account Expenditure Overview

For fiscal year 2024-2025, a total of \$154,777 is budgeted for building and engineering expenses. This section includes various charts and tables showing the breakdown of the building and engineering account for fiscal year 2024-2025 and prior fiscal years.

Building & Engineering Expenses for Fiscal Year 2024- 2025



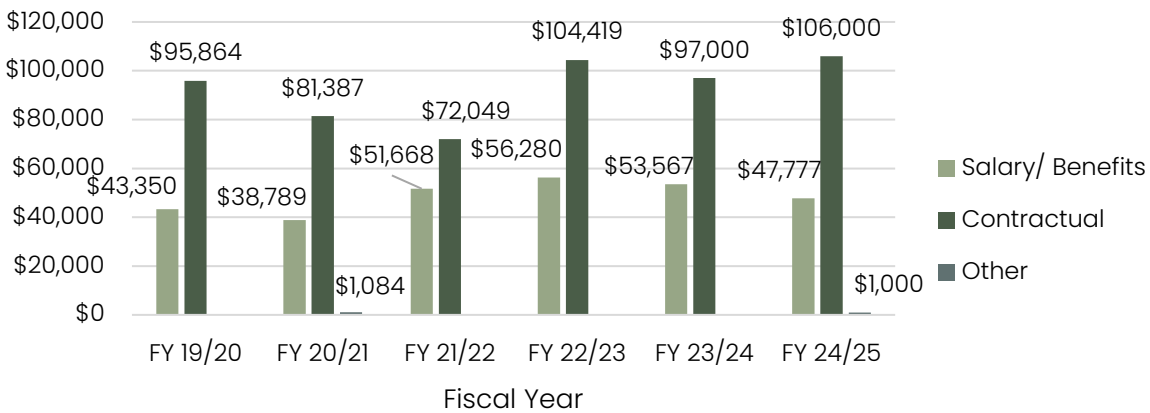


General Fund- Building and Engineering

Building and Engineering Expenditures from FY 19/20- FY 24/25

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Salary/ Benefits	\$43,350	\$38,789	\$51,668	\$56,280	\$53,567	\$47,777
Contractual	\$95,864	\$81,387	\$72,049	\$104,419	\$97,000	\$106,000
Other	\$0	\$1,084	\$0	\$0	\$0	\$1,000
Total	\$139,214	\$121,260	\$123,717	\$160,699	\$150,567	\$154,777

Building & Engineering Expenditures Historical Summary



BUILDING AND ENGINEERING

		ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
SALARY/BENEFITS					
01-15-4-421	SALARIES	32,343	31,151	37,110	35,092
01-15-4-427	MERIT BONUS	1,500	1,750	1,500	1,750
01-15-4-428	SICK TIME COMPENSATION	-	300	150	300
01-15-4-451	HOSPITALIZATION	22,438	10,826	14,807	10,635
01-15-5-561	MEMBERSHIP FEES	-	-	-	-
TOTAL SALARY & BENEFITS EXPENDITURES		56,280	44,027	53,567	47,777
CONTRACTUAL					
01-15-5-520	PLAN REVIEW/INSPECTION SERVICES	64,827	75,000	63,000	70,000
01-15-5-522	MISCELLANEOUS ENGINEERING ASSISTANCE	38,686	35,000	34,000	35,000
01-15-5-523	MAP REVISIONS & DEVELOPMENT	906	2,500	-	1,000
TOTAL CONTRACTUAL EXPENDITURES		104,419	112,500	97,000	106,000
OTHER					
01-15-9-929	CONTINGENCY	-	1,000	-	1,000
TOTAL OTHER EXPENDITURES		-	1,000	-	1,000
TOTAL BUILDING & ENGINEERING EXPENDITURES		160,699	157,527	150,567	154,777



General Fund- Building and Engineering

SALARIES 01-15-4-421 \$35,092

This account supports 50% of the salary paid to the Building Permit Coordinator.

MERIT BONUS 01-15-4-427 \$1,750

This account establishes merit bonus dollars in accordance with the employee handbook.

SICK TIME COMPENSATION 01-15-4-428 \$300

In accordance with the Employee Handbook, this account provides employees who elect to receive compensation for unused sick days as outlined in the policy.

HOSPITALIZATION 01-15-4-451 \$10,635

This pays for a portion of employees health insurance based on salary spread.

PLAN REVIEW/BUILDING INSPECTION SERVICES 01-15-5-520 \$70,000

This account covers the cost of plan review and building inspection services provided as a contractual service. Plan reviews and inspections paid for from this account will be zoning and building related. Reviews of engineering drawings and engineering or infrastructure inspections will not be paid for from this account. Expenses for building inspection services are directly related to the amount of building activity in the Village. For FY 24/25 the proposed budget has been developed on the basis of 28 single family dwellings, 20 townhomes, \$10,000 in miscellaneous permit activity and \$15,000 of miscellaneous commercial.

MISCELLANEOUS ENGINEERING ASSISTANCE 01-15-5-522 \$35,000

This account will cover the costs associated with hiring a private contractor to provide engineering assistance. Over the years the Village has used the services of various private sector engineering firms for assistance on various projects. At present we have the following established relationships:

<u>Project Type</u>	<u>Consultant</u>	<u>Years of Service</u>
Water & Wastewater	Strand Associates, Inc.	33
Roads and Drainage	Gewalt-Hamilton	29
Infrastructure	Gewalt-Hamilton	29
Watershed Development	Baxter & Woodman	8
Construction Coordination and Utilities (RT 132)	Christopher Burke	6

Often, there is an engineering service agreement with the appropriate firm for each project assigned to them, and when this occurs, the project is specifically identified and funded via the most appropriate section of the budget.



General Fund- Building and Engineering

MAP REVISIONS & DEVELOPMENT 01-15-5-523

\$1,000

This account covers the cost of developing new maps and making revisions to existing maps.

CONTINGENCY 01-15-9-929

\$1,000

This account will be used when unanticipated expenses that do not fit into one of the other fund categories occur.



General Fund- Buildings and Grounds

Account Overview

This account provides for the maintenance, repair, and upkeep of Village grounds and facilities, including facility cleaning, landscaping, system repairs, and maintenance of the Veterans Memorial.

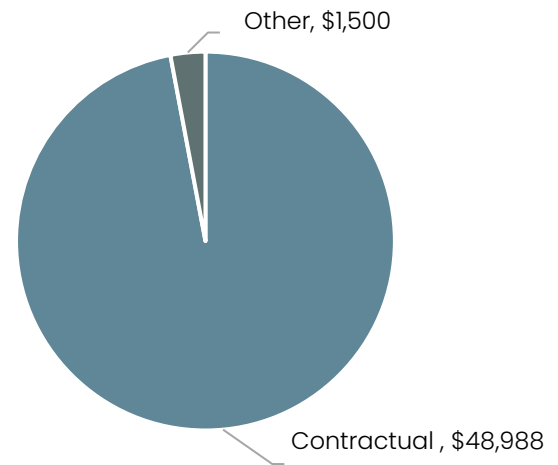
Expenses within the buildings and grounds account are divided into two main categories that include: contractual and other.

- Contractual: This line item provides funding for various repairs and maintenance of Village facilities.
- Other: This line item supports the expenses for operating supplies and contingencies if needed.

Account Expenditure Overview

For fiscal year 2024-2025, a total amount of \$50,488 is budgeted for building and grounds expenses. The breakdown of the building and grounds account for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Buildings and Grounds Expenses for Fiscal Year 2024-2025



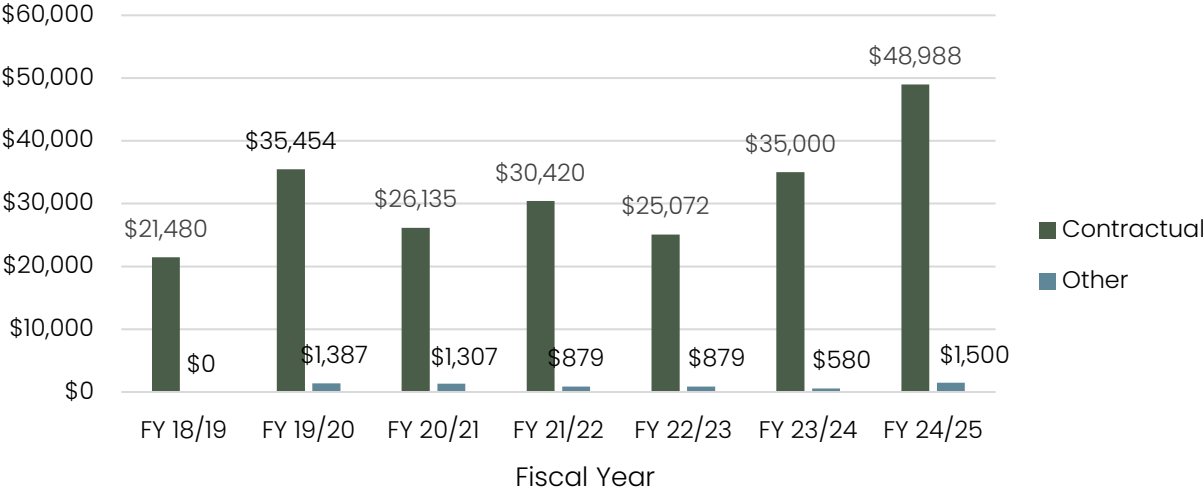
Buildings and Grounds Expenditures from FY 19/20- FY 24/25

	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
	Actual	Actual	Actual	Actual	Actual	Projected	Budget
Contractual	\$21,480	\$35,454	\$26,135	\$30,420	\$25,072	\$35,000	\$48,988
Other	\$0	\$1,387	\$1,307	\$879	\$879	\$580	\$1,500
Total	\$21,480	\$36,841	\$27,442	\$31,299	\$25,951	\$35,580	\$50,488



General Fund- Buildings and Grounds

Buildings and Grounds Expenditures Historical Summary



BUILDING AND GROUNDS

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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CONTRACTUAL					
01-16-5-511	REPAIRS & MAINTENANCE	7,333	20,000	18,500	26,000
01-16-5-520	CLEANING CONTRACT	10,073	14,150	8,850	14,718
01-16-5-522	FIRE ALARM INSPECTION	166	400	400	400
01-16-5-523	FIRE EXTINGUISHER INSPECTION	120	250	250	350
01-16-5-524	VETERANS MEMORIAL MAINTENANCE	7,380	7,370	7,000	7,520
TOTAL CONTRACTUAL EXPENDITURES		25,072	42,170	35,000	48,988

OTHER COSTS					
01-16-6-652	OPERATING SUPPLIES	-	500	-	500
01-16-9-929	CONTINGENCIES	879	1,000	580	1,000
TOTAL OTHER EXPENDITURES		879	1,500	580	1,500

TOTAL BUILDING & GROUNDS EXPENDITURES		25,951	43,670	35,580	50,488
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General Fund- Buildings and Grounds

REPAIRS & MAINTENANCE 01-16-5-511

\$26,000

This fund supports expenses associated with repairs and maintenance of the Village Hall/Garage building, Village Hall grounds, salt storage barn, fuel depot and early warning siren system. This account also supports the expense of 10 backflow preventers located in the facility buildings. We propose the replacement of a service door located at the south end of the Village Hall Garage in the amount of \$13,000.

CLEANING CONTRACT 01-16-5-520

\$14,718

This account is used to support expenses related to the contractual cleaning of the Village Hall (includes weekly cleaning, floor mats, annual window washing). This account also supports disinfecting of the office and common area.

Cleaning service \$75/ cleaning x 3 each x 52 weeks	\$11,700
Mat exchange \$39/month x 12	\$468
Floor Waxing	\$1,000
Disinfecting \$700 x 2	\$1,400
Window Washing	\$150
Total	\$10,040

FIRE ALARM INSPECTION 01-16-5-522

\$400

This account is used to support expenses related to annual fire alarm testing and inspection.

FIRE EXTINGUISHER INSPECTION 01-16-5-523

\$350

This account is used to support expenses related to annual fire extinguisher inspection and service. Fire extinguisher inspection and service is variable based on the number, size, age, type of extinguisher and type of inspection or service required.

VETERANS MEMORIAL MAINTENANCE 01-16-5-524

\$7,520

This account is used to support contractual services related to the Veterans' Memorial. Typical expenses include the cost of the annual startup of the fountain and irrigation systems, weekly maintenance, general repairs and the annual winterization of the fountain and irrigation system. Breakdown is as follows:

Memorial Startup	\$1,035
Periodic Cleaning	\$3,600
Memorial Winterization	\$960
Miscellaneous Repairs/Service	\$1,035
Total	\$7,520



General Fund- Buildings and Grounds

OPERATING SUPPLIES 01-16-6-652

\$500

This fund is used to purchase consumable supplies such as trash can liners, mops, brooms, cleaning chemicals, vacuum bags, paper towels, holiday decorations, etc., used in the Village Hall and Village signs.

CONTINGENCIES 01-16-9-929

\$1,000

This fund is used when unanticipated building expenses occur.



General Fund- Police Department

Police Department Overview

The Police Department is staffed with 14 sworn positions, including a Chief, one (1) Commander, two (2) Sergeants, and ten (10) Patrol Officers. Additionally, the Police Department employs a Records Assistant, 5 part-time sworn Police Officers, a part-time Investigations Coordinator (IC), and 1 part-time Community Service Officer (CSO).

The Police Department utilizes a fleet of eight squads containing VHF mobile radios and mobile computers, which provides immediate access to State and Federal data sources. The vehicles are included in a replacement program.

Walk-in services, clerical duties, requests for police reports, and call-taking of administrative telephone lines are performed by staff for approximately 40 hours per week within the Lindenhurst Police Department. Non-emergency telephone lines are answered by Glenview Dispatch Center, our contract service provider.

All landline emergency "911" calls are answered directly by our designated Public Safety Answering Point (PSAP), which is FoxComm Dispatch Center. The police calls are then transferred to the Glenview Dispatch Center. Calls are dispatched to the Lindenhurst Police personnel by way of their STARCOM21 digital portable radios, in-car mobile data computers, or by regular or cellular telephone when appropriate.

Account Overview

This account covers for costs associated with public safety services provided by the Lindenhurst Police Department. Expenses within the police account are divided into three main categories that include: salary/benefits, contractual, and other.

- Salary/Benefits: Line items within this category account for salaries, overtime, insurance, training, and professional development of police officers and civilian staff.
- Contractual: Line items in this category support funding for the various contractual services the Village has. Contractual services include equipment maintenance, legal expenses, vehicle services, dispatching, and the northeast multi-regional crime lab.
- Other: This category provides funding for uniforms, postage, new equipment, and vehicle-related contributions.

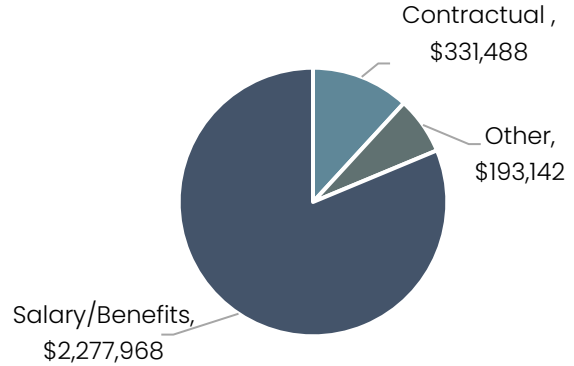


General Fund- Police Department

Account Expenditure Overview

For fiscal year 2024-2025, \$2,802,598 is budgeted for police department expenses. The breakdown of the police account for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

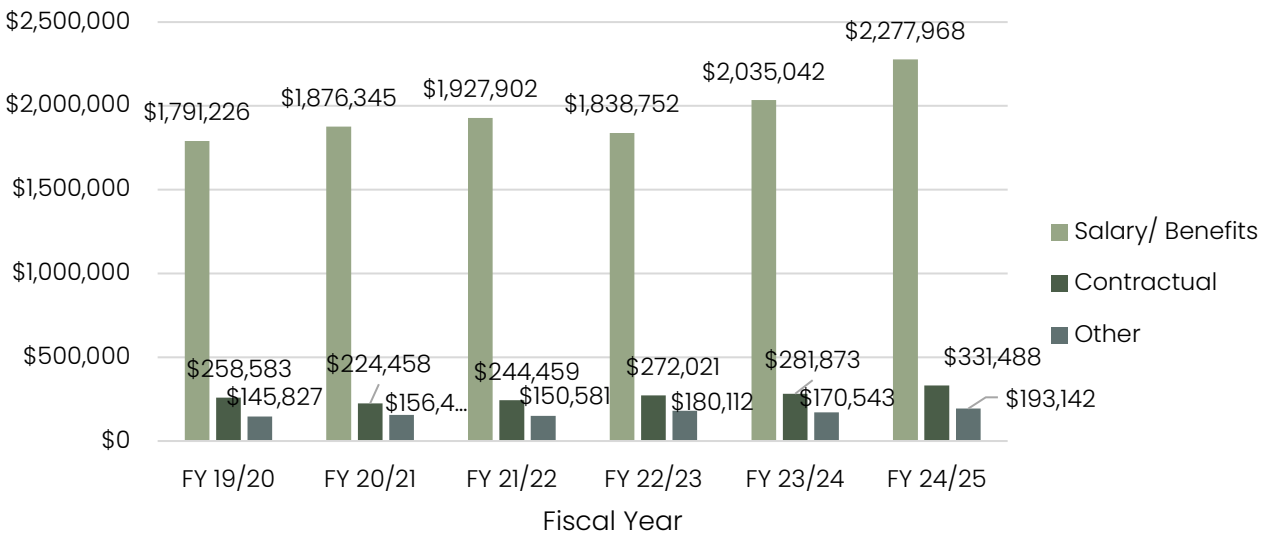
Police Expenses for Fiscal Year 2024-2025



Police Expenditures from FY 19/20- FY 24/25

	FY 19/20 Actual	FY 20/21 Actual	FY 21/22 Actual	FY 22/23 Actual	FY 23/24 Projected	FY 24/25 Budget
Salary/ Benefits	\$1,791,226	\$1,876,345	\$1,927,902	\$1,838,752	\$2,035,042	\$2,277,968
Contractual	\$258,583	\$224,458	\$244,459	\$254,121	\$268,071	\$331,488
Other	\$145,827	\$156,488	\$150,581	\$180,112	\$170,543	\$193,142
Total	\$2,195,636	\$2,257,291	\$2,322,942	\$2,272,985	\$2,473,656	\$2,802,598

Police Expenditures Historical Summary



POLICE

ACTUAL	BUDGET	EST. YR. END	BUDGET
2022/2023	2023/2024	2023/2024	2024/2025

SALARY/BENEFITS					
01-20-4-420	SALARIES - FULL TIME/RECORDS	59,919	52,000	53,000	53,560
01-20-4-421	SALARIES - OFFICERS	1,296,572	1,484,051	1,473,773	1,690,942
01-20-4-422	SALARIES - PART-TIME OFFICERS	86,165	91,000	80,928	76,730
01-20-4-423	OVERTIME	60,133	46,000	58,913	47,380
01-20-4-427	MERIT BONUS	15,300	16,000	15,250	17,500
01-20-4-428	SICK TIME COMPENSATION	9,979	14,500	14,390	14,935
01-20-4-451	HOSPITALIZATION	279,083	295,521	305,273	352,191
01-20-5-561	MEMBERSHIP & SPECIAL PROGRAMS	5,377	6,790	6,790	7,735
01-20-5-563	TRAINING & CONFERENCES	8,324	12,555	10,022	8,895
01-20-5-564	EMPLOYEE WELLNESS PROGRAM	-	3,500	2,901	8,100
TOTAL SALARY & BENEFITS EXPENDITURES		1,820,852	2,021,917	2,021,240	2,277,968

CONTRACTUAL					
01-20-4-429	SALARIES - PART-TIME CSO	17,900	22,000	13,802	25,000
01-20-5-520	N.E. ILLINOIS REGIONAL CRIME LAB	23,391	24,033	24,033	24,033
01-20-5-521	CONTRACT COMPUTER SERVICES	35,513	37,000	11,780	37,000
01-20-5-522	COMPUTER LICENSING	-	1,017	1,017	1,017
01-20-5-524	VEHICLE SERVICES	9,380	8,725	8,725	8,540
01-20-5-525	MISCELLANEOUS CONTRACTUAL SERVICES	20,081	19,816	19,816	25,559
01-20-5-511	BUILDING AND GROUNDS MAINTENANCE	18,018	22,660	20,735	23,180
01-20-5-512	EQUIPMENT MAINTENANCE	7,483	8,550	8,550	10,750
01-20-5-533	LEGAL EXPENSE	29,165	41,800	51,200	50,000
01-20-5-556	DISPATCHING	108,302	112,363	112,383	116,577
01-20-5-558	STARCOM21 AIR TIME	2,788	9,312	9,832	9,832
TOTAL CONTRACTUAL EXPENDITURES		272,021	307,276	281,873	331,488

OTHER					
01-20-4-471	UNIFORMS	15,961	14,300	10,604	15,000
01-20-5-551	POSTAGE	-	1,000	-	500
01-20-5-552	TELEPHONE	10,946	2,260	5,851	6,280
01-20-5-554	PRINTING & PUBLICATION	1,643	3,600	2,636	3,490
01-20-5-566	NEW OFFICER EXPENDITURES	12,234	10,404	-	10,404
01-20-6-652	OPERATING SUPPLIES	10,894	15,085	15,200	14,685
01-20-6-655	GAS & OIL	41,051	36,500	41,500	39,375
01-20-8-840	NEW EQUIPMENT	5,624	10,640	9,777	16,133
01-20-9-917	BOARD OF POLICE & FIRE COMMISSION	5,848	7,975	5,975	5,775
01-20-9-918	SQUAD CAR REPLACEMENT				
	CONTRIBUTION	73,500	76,000	76,000	78,500
01-20-9-929	CONTINGENCY	2,410	3,000	3,000	3,000
TOTAL OTHER EXPENDITURES		180,112	180,764	170,543	193,142

TOTAL POLICE EXPENDITURES		2,272,985	2,509,957	2,473,656	2,802,598
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General Fund– Police Department

SALARIES – FULL TIME/ADMINISTRATIVE 01-20-4-420	\$53,560
Covers salary expenses for the full-time Records Assistant.	
SALARIES – OFFICERS 01-20-4-421	\$1,690,942
Sworn police officers participate in a salary step plan that reflects their experience and years of service/seniority.	
SALARIES – PART-TIME OFFICERS 01-20-4-422	\$76,730
Covers salary expenses for part-time, sworn police officers.	
SALARIES – PART-TIME CSO 01-20-4-429	\$25,000
Covers salary expenses for one, part-time Community Service Officer.	
OVERTIME 01-20-4-423	\$47,380
Overtime primarily results from the commitment to maintain appropriate staffing levels. Overtime pay is also an essential element in sustaining the minimum number of personnel during unscheduled occurrences. Examples of such circumstances include sick time, officer injury, vacation time, etc. Furthermore, overtime is unavoidable due to ongoing investigations, mandatory court appearances, training, community events such as Lindenfest, and increased call volumes/calls for service.	
MERIT BONUS 01-20-4-427	\$17,500
One-time merit bonuses, in accordance with the Employee Handbook. Officers covered under the collective bargaining agreement are not eligible for merit bonuses.	
SICK TIME COMPENSATION 01-20-4-428	\$14,935
This item provides employees the opportunity to receive compensation for a certain number of accrued and unused sick days in accordance with the Employee Handbook.	
HOSPITALIZATION 01-20-4-451	\$352,191
Provides health, dental and vision coverage for all full-time Police personnel in accordance with our agreement with Illinois Personnel Benefit Cooperative.	
MEMBERSHIP & SPECIAL PROGRAMS 01-20-5-561	\$7,735
This expense line outlines officer and police department participation in various organizations. These organizational memberships provide services such as training, law enforcement investigative resources; as well as supporting groups involved in community activities. Two property custodians have been slotted for membership to the International Evidence and Property Managers Association to keep them abreast of changing laws, evidence collection and storage protocols, and to receive monthly	



General Fund- Police Department

educational newsletters. Membership to the Northwest Police Academy includes monthly seminars on contemporary issues in policing. This training also satisfies mandated training hours for police chiefs as required by the Illinois Law Enforcement Training & Standards Board (ILETSB). Participation in our task forces remain invaluable as they provide assistance and expertise in the most complex investigations. Lake County Cyber Crimes, Lake County Major Crime Task Force (LCMCTF), Major Crash Assistance Team (MCAT), and the Illinois Law Enforcement Alarm System (ILEAS) provides mutual aid resources through intergovernmental agreements. The costs for LCMCTF participation have increased again for this year, due to an increase in liability insurance. There is a slight increase in our shooting range locations as the FBI Range will be out of service for refurbishment (behind schedule).

Memberships

Lake County Juvenile Officers Association (6 X 10)	\$60
Chiefs of Police Associations	
Lake County Chiefs of Police Association (\$250)	
Illinois Chiefs of Police Association (\$265)	
International Association of Chiefs of Police (\$190 x 2)	\$855
Total Chiefs of Police Associations	
Evidence & Property Associations (State & International) (2 x \$85)	\$170
Northwest Police Academy (NWPA)	
Department Membership (\$75)	
Department Seminars (\$50 x 4 seminars)	
Total annual cost for NWPA	\$275
Illinois Tactical Officers Association (ITOA) (4 x \$40)	\$160

Organizations

Illinois Law Enforcement Alarm System (ILEAS Mutual Aid)	\$220
Lake County Major Crash Assistance Team (MCAT Mutual Aid)	\$500
Lake County Major Crime Task Force (LCMCTF Mutual Aid)	\$2,300
Conservation Club of Kenosha County – Bristol Shooting Range	\$600
Five Star Firearms – Shooting Range	\$800
Lake County Cyber Crimes/Forensic Lab Membership	\$1,995
Total	\$7,735

TRAINING & CONFERENCES 01-20-5-563

\$8,895

Costs associated with employee development and career-pathing in specific areas



General Fund– Police Department

are included in this expense line. Staff developed a tiered training program that creates consistent, quality training based on organizational objectives and employee goals. The training not only enhances the employees' careers, but maintains and develops additional skills for the benefit of the organization and the residents served. The comprehensive training program facilitates employee growth and develops future Department leaders through a tiered program of core educational topics. This training program includes courses mandated by the State of Illinois. Participation in larger organizations, such as the Lake County Major Crime Task Force and the Major Crash Assistance Team, has required officers to attend higher levels of training. Some of the programs include:

- **North East Multi-Regional Training**

This is a state-coordinated training organization that offers high quality law enforcement courses at reasonable rates. Fifteen employees will participate in the program, at a membership cost of \$95 per participant. (15 X \$95 = \$1,425).

- **Law Enforcement Training, LLC (Court Smart)**

This online training program is relevant to law enforcement and provides officers important information on Amendment issues (4th Amendment, 1st Amendment, etc). Officers access a monthly publication, which includes case law analysis and how it affects Illinois officers. It also provides a face to face one day training session, online access to podcasts, blog archive, responses to legal questions, and appraisals of important case decisions. Officers are also given updated legal resource publications which include a myriad of case law examples.

- **Miscellaneous Training Programs**

With the passage of the SAFE-T Act, comes additional training requirements and professional development. While additional training may be beneficial under police reform, these requirements are unfunded State-mandated courses. Advanced level and leadership training has been included this year; for example, Northwestern University Supervision of Police Personnel, National Incident Management System (NIMS), Procedural Justice, Range Officer Training, Juvenile Officer (JO) Training, Police Training Officer (PTO) Program, Leadership Track Training, and Laws of Arrest, Search & Seizures, and Northwest Police Academy Supervisory coursework.

As a result of recent new hires, there is a need to get a number of staff trained in State-certified courses such as Juvenile Officer, Crisis Intervention, Breathalyzer Operator, and Evidence Technician.

The proposed FY 24/25 budget is allocated as follows:



General Fund- Police Department

Law Enforcement (Court Smart) Training + Resource Book	\$850
Miscellaneous Training Programs (classroom, range, online, etc)	\$4,120
North East Multi-Regional Training Association (NEMRT)	\$1,425
Village Hosted Training and Community Hospitality Costs	\$300
Northwestern University Supervision of Police Personnel (2)	\$2,200
Total	\$8,895

EMPLOYEE WELLNESS PROGRAM 01-20-5-564 \$8,100

Provides for a holistic approach to officer wellness and officer resiliency. Funds are used to improve officers' delivery of and access to mental health and wellness services. A variety of programs are geared to educate officers, reduce officer stress, limit stress-induced trauma, provide for family resources, and improve mental health and physical fitness among officers. This line item includes associated cost for mandatory wellness checks, annually. A portion of the costs for the Employee Engagement Committee is also included.

NORTHEASTERN ILLINOIS REGIONAL CRIME LAB 01-20-5-520 \$24,033

Provides for the annual membership contributions to the Northeastern Illinois Regional Crime Lab (NIRCL).

CONTRACT COMPUTER SERVICES 01-20-5-521 \$37,000

Contractual computer support services are included in this category. This expense relates to unanticipated service needed on police department technology. This is provided as a separate charge through DeKind Computer Solutions. The Department has included \$34,000 as an estimated budget for storage hardware and software for our new body-worn cameras.

Video Camera Storage and Software	\$34,000
Contingency	\$3,000
Total	\$37,000

COMPUTER LICENSING 01-20-5-522

Criminal Justice E-mail Encryption Software (11 computers)	\$552
BEAST Server Licensing	\$465
Total	\$1,017



General Fund– Police Department

VEHICLE SERVICES 01-20-5-524

\$8,540

Costs of contractual vehicle repairs and a \$1,500 contingency for unanticipated repairs /maintenance are captured in this expense category. Maintenance costs decrease slightly due to almost half of the vehicles in the fleet being less than three (3) years old. However, the costs for tires have increased as four (4) vehicles will need new tires.

Towing of Seized Vehicles (2)	\$200
Vehicle Titles for Seized Vehicles (2)	\$215
Vehicle Registration (2 Unmarked Squads x \$150)	\$300
Vehicle Maintenance Contract Preventative	\$3,005
Contingency – Unanticipated Repairs	\$1,500
Vehicle Washing Contracted	\$200
Squad Car Tires	\$3,120
Total	\$8,540

MISCELLANEOUS CONTRACTUAL SERVICES 01-20-5-525

\$25,559

Crossmatch Technologies requires an annual maintenance fee to support legislatively-mandated LiveScan software upgrades. The annual maintenance agreement for the squad in-car video system, Watch Guard, continues, but only covers software this year. The Lexipol Policy Management subscription costs will increase again in FY 24/25. Costs for criminal intelligence resources have increased slightly through Lexis/Nexis for this year. The States Attorney's Office mandates secured, electronic transmission of videos, etc. through the Evidence.com platform. New to this category is the warranty for twenty-one (21) body cameras and Tyler Pay. Tyler Technologies' Payments for Enforcement solution is integrated with Brazos e-citation to allow online payments for all fine-based ordinance citations. Violators will have the ability to scan a QR code on the citation or access a link from the Village website that will take them to the online payment portal. This portal is a secure payment platform that accepts most forms of payment methods. It also has the ability to run reports on payments made and generate past due notices for violators that haven't paid their fine.

Intelligence Services	
Critical Reach (APB Net)	\$325
Lexis/Nexis (Accurant)	\$1,800
Commercial On-Site Document Shredding	\$200
OSHA Compliance Posters	\$150
Crossmatch LiveScan (Digital Fingerprint) Maintenance	\$1,413



General Fund- Police Department

Watch Guard M500 In-Car Video Camera Warranty	\$1,035
Watch Guard Body Worn Camera Warranty	\$5,040
Tyler Technologies E-Crash Maintenance Agreement	\$2,040
BEAST License and Maintenance Agreement	\$875
Lexipol Policy Management	\$9,681
Evidence.com	\$900
E-Lineup Software Maintenance	\$600
Tyler Pay Solution	\$1,500
Total	\$25,559

BUILDING AND GROUNDS MAINTENANCE 01-20-5-511 \$23,780

This fund supports the costs of custodial and miscellaneous building maintenance for the police facility. The Village maintains a janitorial contract for building and facility cleaning. This contract includes basic cleaning services, as well as an allowance for floor waxing and other enhanced services, as needed. Cleaning service is three times per week, plus weekly special cleaning of windows, stairwells, and the file storage area. Contractually, these costs remain steady in FY 2024/25. The generator is due for a full-load test in FY 2024/25. The total amount in this line item remains steady due to unanticipated costs of an aging police facility.

Janitorial Services	\$11,700
Cintas Cleaning Services (floor mats)	\$1,100
Annual Window Washing and Carpet Cleaning	\$1,220
Backflow and Fire Control System Testing	\$550
Fire Alarm Annual Inspection	\$200
Tyco Fire Alarm Monitoring Fee	\$200
Emergency Gas Generator Fuel	\$375
Emergency Gas Generator Maintenance	\$675
Building Repairs and Supplies	\$4,600
Annual HVAC Maintenance (Furnace and AC)	\$1,540
Replacement of Furnace Filters	\$1,020
Total	\$23,180

EQUIPMENT MAINTENANCE 01-20-5-512 \$10,750

This account supports repairs and maintenance on vehicles and equipment. Repair contingency costs reflect actual use. The pads/equipment in five (5) AED's are



General Fund- Police Department

expired and in need of replacement this year. The following list is a maintenance forecast for equipment:

Fire Extinguisher Maintenance Service	\$400
E-Citation Battery Replacement	\$400
Watchguard Watch Guard 4RE Video Equipment Repair	\$1,500
Repair Contingency for:	
Personal and mobile computers, server, router and associated equipment, digital cameras, police bikes, shredders, Intoximeter radar units, AED's, weapons, radio (base, car, portable) maintenance & batteries, gym equip.	\$3,500
Automatic Defibrillator Equipment Replacement	\$2,500
Traffic Calming Device Maintenance	\$1,500
Squad Car & Handheld Annual Radar Calibration	\$950
Total	\$10,750

LEGAL EXPENSE 01-20-5-533

\$50,000

This expense encompasses the prosecution of ordinance, traffic, and DUI violations paid to the office of the Village Prosecutor. Legal advice, consultations, subpoenas and prosecutorial communications with the court and defense attorneys are also supported by this account.

DISPATCHING 01-20-5-556

\$116,577

This account supports our primary and emergency dispatch services. The Village of Lindenhurst has entered into an agreement with the Village of Glenview to provide dispatch services. Dispatch services to be provided by Glenview to Lindenhurst shall include the following:

Provide 24- hour a day answering of all emergency 9-1-1 calls, police 10 digit emergency calls, and non-emergency calls; maintain updated telephone lists of Lindenhurst staff and employees, and implement and utilize call-out procedures for emergencies and non-emergencies, and message forwarding; provide 24-hour-a-day dispatching for all Lindenhurst Police Department calls for service and related activities and after-hours' notification of Lindenhurst's Public Works; maintain and operate radio and computer communications with Lindenhurst for all Police Department calls; perform supervised transfers of 9-1-1 fire rescue and EMS calls to and from the fire rescue agency designated by Lindenhurst; and provide general dispatch services, to include managing LEADS, NCIC, and maintaining mutual aid dispatch services.



General Fund- Police Department

SUMMARY OF ADDITIONAL SERVICES PROVIDED BY GLENVIEW PUBLIC SAFETY:

The Illinois State Police requires a dedicated fiber-optic line for Live Scan, with firewall protection, for the purpose of transmitting fingerprints and arrest data. Glenview monitors and maintains a line, which is also utilized by the Lindenhurst Police Department.

Socrata Data Analytics is an online data insights, citizen engagement, and performance optimization reporting solution. This platform is real-time data that is integrated with New World CAD. The Crime

Trending and Geo-Analytic sections will allow the police department to visualize crime trends and define specific tactics to address or combat issues. These are customizable layers that can identify specific trends by date, time, beat, location, response time, etc and plotted on a variety of maps.

Over 80% of emergency (911) calls originate from a mobile phone. SMART 911 is an enhanced system that allows dispatchers to capture critical information that is not normally captured from a mobile phone. Participants can include as much information as they want in their Safety Profile (address, medical information, pets, vehicles, emergency contacts, etc) and this information is immediately displayed on the dispatcher’s console and shared with first responders. This is a national service and the profile travels with the participant.

The current agreement was renegotiated (2022) for a 10-year period and includes significant cost savings, while still maintaining organization efficiencies.

Glenview Dispatching Contracted \$116,577

MOTOROLA STARCOM21 DIGITAL RADIO SYSTEM 01-20-5-558 \$9,832

This account supports the airtime fee associated with the state-wide Motorola STARCOM21 digital radio system. A new 10-year contract was negotiated to include an updated user pricing structure and system improvements. This line item reflects the new cost increases.

Motorola STARCOM21 Digital Radio Airtime \$9,832

UNIFORMS 01-20-4-471 \$15,000

This account currently supports the purchase and upkeep of uniforms and necessary supplies for field personnel – (14) full-time officers, (5) part-time officers, (1) part-time investigations coordinator, (1) part-time Community Service Officer (CSO), and (1) full-time police Records Assistant. The Department continues to purchase body armor/bullet-proof vests with increased ballistic protection to better protect the



General Fund- Police Department

officers. This has resulted in an increase in cost; however, the Village will still be reimbursed 50% of the cost through a federal grant program. Three officers are due for body armor replacement.

The following is proposed for FY 24/25:

Full-time field uniform personnel (14 @ \$600 each)	\$8,400
Part-time Officers (6 @ \$300 each)	\$1,800
Part-time CSO (1 @ \$300 each)	\$300
Police Records Assistant (1 @ \$400)	\$400
Badge repairs and replacements	\$1,000
Uniform Contingency	\$500
Bullet-proof vests for three officers: (3 @ \$1,200 each)	\$3,600
Total	\$15,000

POSTAGE 01-20-5-551 \$500

This account supports the postal costs for the Department correspondence and group mailings. Cost control measures include the use of e-mail when available.

TELEPHONE/INTERNET 01-20-5-552 \$6,280

When the Lindenhurst police desk is not staffed by police personnel, the incoming lines are answered by Glenview Public Safety Dispatch. There is a monthly charge for a dedicated phone line which allows Glenview Public Safety Dispatch remote access/control of our police facility doors. The following is proposed for FY 24/25:

Dedicated Phone Lines – (Granite/EPIK)	\$900
Dedicated Phone Line – Electronic Door Access (Glenview/Granite)	\$1,260
Dedicated Phone Line – Emergency Calls Boxes (Granite/EPIK)	\$840
CJIS Compliant Dedicated Receiving Area Fax Line (Granite/EPIK)	\$420
Verizon Cellphones	\$2,860
Total	\$6,280

PRINTING & PUBLICATION 01-20-5-554 \$3,490

Programs of instruction and training focusing on school safety, home safety, drug & alcohol awareness, gang awareness, violence prevention, identity theft, bullying and harassment prevention programs are offered. Multi-year purchases of some material cause yearly variances in this account.



General Fund- Police Department

Promotional items include items to be purchased for events such as: Lindenfest, Touch-a-Truck, and Halloween.

The following is proposed for FY 24/25:

Organizational Recruiting Promotional Items	\$700
Organizational Recruiting Promotional Tablecloth	\$250
Citation Printing (Overweight and Civil Law)	\$250
E-Citation Paper/Rolls	\$665
Miscellaneous Printing (Envelopes, etc.)	\$350
Public Information Materials (Theft, Burglary, Fraud)	\$750
Business Cards	\$250
Subtotal	\$3,215

This account also supports subscriptions that are shared among employees.

Leadership & Management Subscriptions/Publications	\$150
Criminal Law & Procedure Manual	\$125
Subtotal	\$275
Total	\$3,490

NEW OFFICER EXPENDITURES 01-20-5-566 \$10,404

A new police officer eligibility register will be established in the spring of 2024. In accordance with the current succession plan, we anticipate the following costs that are associated with new officer equipment.

Police Academy (fees, training, equipment)	\$7,404
New Officer Equipment (vest and miscellaneous)	\$3,000
Total	\$10,404

OPERATING SUPPLIES 01-20-6-652 \$14,685

This category provides funds for the expenses of day-to-day operations in areas such as office, evidence, weapons, medical, and miscellaneous operations.

- Office - Paper, batteries, supplies for photocopier, printers, and miscellaneous office items.
- Evidence - Supplies for digital photography, DNA collection, field drug testing, general evidence supplies and equipment, recordable CD's and DVD's, blood-borne pathogen equipment.

The Department conducts regular state-mandated firearms qualifications at various gun ranges. Duty ammunition is replaced at least every three years, if not sooner.



General Fund- Police Department

Each qualifying shoot requires range rental and the use of approximately 200 rounds per person of ammunition, targets, and firearms cleaning supplies. The FBI Instructor Course requires a minimum of 2,500 rounds of ammunition. There is a sharp increase in ammunition costs (manufacturer imposed) for FY 24/25.

- Weapons and Defensive Tactics (DT) - DT training supplies and equipment, weapons ammunition, new OC spray canisters, targets, and gun range rental use.
- Tasers - Annual training requires the use of Taser cartridges, battery replacement, and special targets.
- Medical - Personal protective equipment, medical aid supplies, Hepatitis B inoculations, and drug screen materials.
- Drinking Water - Covers cooler equipment rental, and bottled water.
- Miscellaneous Operations - Blankets, vehicle lock out equipment, vehicle care supplies, impounded animals, flares, arrestee food, and squad flashlight supplies

Office Supplies	\$3,100
Evidence Supplies	\$1,000
Weapons & Defensive Tactics	
Firearm Supplies	\$6,825
Taser Supplies	\$650
Medical	\$1,010
Drinking Water	\$1,600
Miscellaneous	\$500
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Total	\$14,685

GAS & OIL 01-20-6-655 \$39,375

The cost of gasoline and oil used by eight police vehicles is captured in this expense category. Estimated expense is \$39,375; which is a slight increase due to the current price of gas.

NEW EQUIPMENT 01-20-8-840 \$16,133

Provides for the purchase of new and replacement equipment. The squad car equipment (radar units and rifles) is more than 13 and 20 years old, respectively. Staff is requesting a wireless scanner for the property room which will allow for increased efficiencies and time saving, particularly with monthly audits. The Department received a grant for nine (9) APX Net Portable Radios (value \$10,000). Staff is requesting battery docking stations for these new radios.

The following is proposed for FY 24/25:



General Fund– Police Department

Two (2) Springfield Saint AR-15 Rifles	\$3,596
Two (2) Stalker Dash-Mounted Radar Units	\$4,710
Two (2) Heartsine Samaritan Automatic External Defibrillator (AED's) w/case, pads & batteries	\$3,900
Two APX Next Radio 6-bay Charging Docks	\$2,400
BEAST Wireless 2D Scanner	\$1,527
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Total	\$16,133

BOARD OF POLICE COMMISSION 01-20-9-917

\$5,775

This account sustains the costs relevant to the employing and promoting of sworn Police Officers. As needed, the Police Department has to test new recruit applicants and post the list of potential officers. This cost also includes legal fees for Klein, Thorpe, & Jenkins for work with the Lindenhurst Board of Police Commissioners. The proposed FY 24/25 includes training costs associated for Commissioners and a request by the Commissioners to be compensated for their time on the Board:

Illinois Fire & Police Association Dues for the Commission	\$375
Commission Training and Conference Expenses & Supplies	\$600
Stipend for Commissioner (\$40/Chair; \$30/Commissioner) to include meetings, testing, & interviews	\$1,200
Recruit Investigative Expenses (Background, Assessments)	\$1,100
Advertising/Recruiting Expenses	\$500
Legal Expenses	\$2,000
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Total	\$5,775

CONTINGENCY 01-20-9-929

\$3,000

FLEET REPLACEMENT CONTRIBUTION 01-20-9-918

\$78,500



General Fund- Street Maintenance

Account Overview

The Street Maintenance Budget funds the following responsibilities: maintenance of approximately 94.3 lane-miles of Village streets and rights-of-way, 121 cul-de-sacs/dead ends, 5,312 inventoried parkway trees, 134 Village-owned street lights, thousands of feet of storm sewers, culverts, ditches, curbs and sidewalks, maintenance of the Village Hall complex, Valley Green, and Veterans Memorial. It provides funding for the contractual work for street sweeping, pavement patching, striping and landscaping.

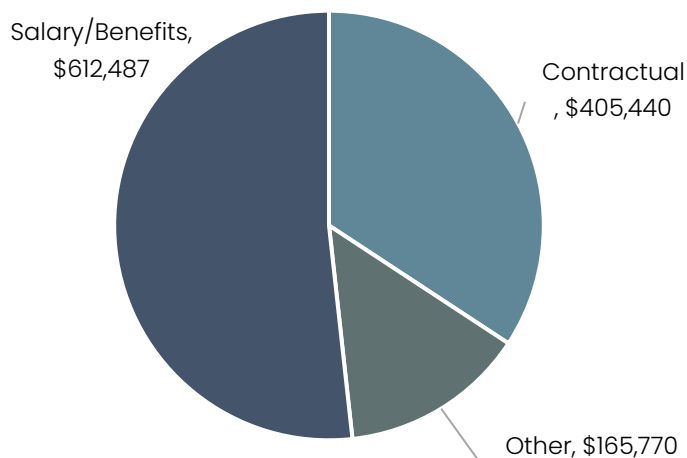
Expenses within the street maintenance account are divided into three main categories that include: salary/benefits, contractual, and other.

- Salary/Benefits: This area provides funding for salaries, overtime, part-time winter personnel, insurance, membership fees, and professional development training/ conferences.
- Contractual: Line items in this category support funding for the various contractual services the Village has. Contractual services include snow plow operation supplies, street sweeping, stormwater management, crack sealing, and tree maintenance, along with others.
- Other: This area provides funding for various services, including uniforms, a tree replacement program, safety supplies, road gravel, and tools.

Account Expenditure Overview

For fiscal year 2024-2025, \$1,183,697 is budgeted for street maintenance expenses. The breakdown of the street maintenance account for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Street Maintenance Expenses for Fiscal Year 2024-2025



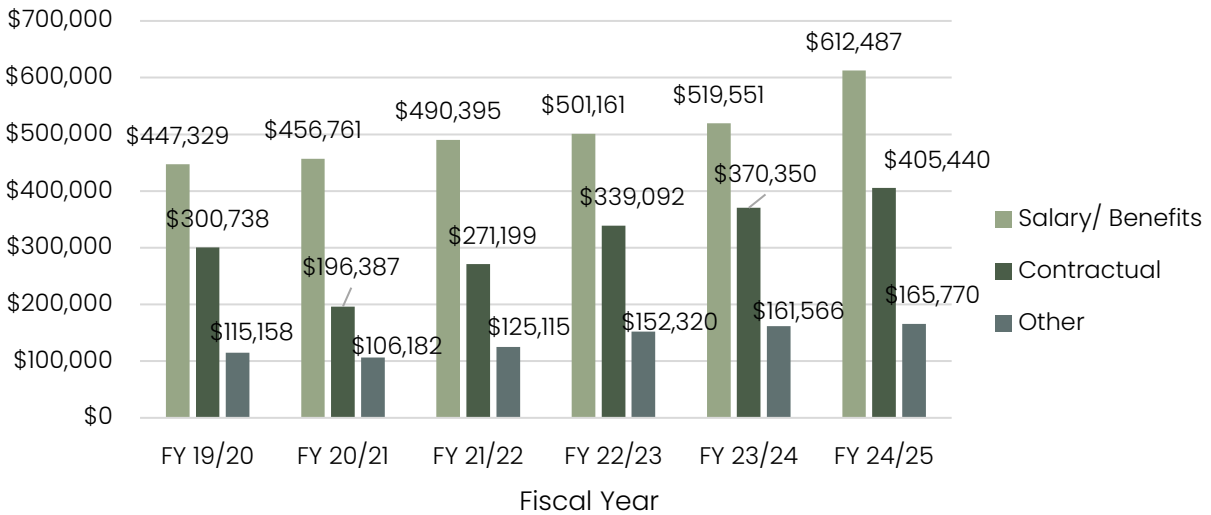


General Fund- Street Maintenance

Street Maintenance Expenditures from FY 19/20- FY 24/25

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Salary/ Benefits	\$447,329	\$456,761	\$490,395	\$501,161	\$519,551	\$612,487
Contractual	\$300,738	\$196,387	\$271,199	\$339,092	\$370,350	\$405,440
Other	\$115,158	\$106,182	\$125,115	\$152,320	\$161,566	\$165,770
Total	\$863,225	\$759,330	\$886,709	\$992,573	\$1,051,467	\$1,183,697

Street Maintenance Expenditures Historical Summary



STREET MAINTENANCE

		ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
SALARY/BENEFITS					
01-40-4-421	SALARIES	359,516	351,829	345,058	385,546
01-40-4-422	SEASONAL SUMMER	10,787	17,520	17,000	15,550
01-40-4-423	OVERTIME	22,579	20,000	17,159	20,000
01-40-4-424	ON-CALL/CALL-OUT PAY	11,929	14,335	14,300	15,230
01-40-4-430	REGULAR PART TIME WAGES	-	8,000	8,000	10,400
01-40-4-427	MERIT BONUS	10,800	9,600	9,400	9,600
01-40-4-428	SICK TIME COMPENSATION	1,656	2,200	1,550	2,000
01-40-4-426	PART-TIME WINTER PERSONNEL	8,653	17,920	9,300	16,800
01-40-4-451	HOSPITALIZATION	74,031	128,249	94,884	134,661
01-40-5-563	TRAINING & CONFERENCES	1,210	4,500	2,900	2,700
TOTAL SALARY & BENEFITS EXPENDITURES		501,161	574,153	519,551	612,487
CONTRACTUAL					
01-40-5-512	SNOW PLOW PARTS AND SUPPLIES	13,042	11,700	11,700	11,500
01-40-5-513	VEHICLE & EQUIPMENT SUPPLIES	4,991	13,800	12,000	6,000
01-40-5-514	STORM WATER MANAGEMENT	12,921	13,000	8,000	13,000
01-40-5-520	LANDSCAPING CONTRACT	73,075	72,700	57,900	70,750
01-40-5-521	STREET SWEEPING	11,485	11,400	7,000	12,200
01-40-5-522	STORM SEWER & CATCH BASIN CLEANING	-	-	-	-
01-40-5-525	CRACK SEALING	30,000	40,000	40,000	50,000
01-40-5-526	STRIPING	12,222	11,945	5,000	9,905
01-40-5-527	TREE MAINTENANCE CONTRACT	15,682	57,000	58,000	57,000
01-40-5-528	CONTRACT VEHICLE REPAIRS	46,143	40,977	36,000	39,900
01-40-5-529	CUSTODIAL SERVICES	3,262	4,648	4,600	4,640
01-40-5-572	STREET & TRAFFIC CONTROL LIGHTING	115,626	131,365	129,000	127,025
01-40-5-573	GARBAGE DISPOSAL	286	3,000	650	3,000
01-40-5-595	SUBSTANCE COMPLIANCE TESTING	358	520	500	520
TOTAL CONTRACTUAL EXPENDITURES		339,092	412,055	370,350	405,440
OTHER					
01-40-4-471	UNIFORMS	4,508	5,255	5,200	5,525
01-40-5-511	TREE REPLACEMENT PROGRAM	3,604	5,000	4,800	5,000
01-40-5-552	TELEPHONE	2,692	-	-	-
01-40-5-577	FUEL & OIL	14,092	24,060	24,000	24,060
01-40-5-579	SAFETY SUPPLIES & SERVICES	1,090	3,790	3,200	3,090
01-40-5-593	EQUIPMENT RENTAL	456	1,500	1,250	1,500
01-40-6-614	ROAD GRAVEL/SHOULDER RESTORATION	7,112	10,935	10,900	12,270
01-40-6-652	OPERATING SUPPLIES	6,135	5,075	6,500	5,875
01-40-6-653	TOOLS	3,061	4,200	4,200	4,100
01-40-6-657	STREET SIGNS	3,163	11,000	11,500	14,600
01-40-8-840	EQUIPMENT	31,928	13,850	13,000	10,250
01-40-8-845	FLEET REPLACEMENT FUND CONTRIBUTION	73,500	76,000	76,000	78,500
01-40-9-929	CONTINGENCY	979	1,000	1,016	1,000
TOTAL OTHER EXPENDITURES		152,320	161,665	161,566	165,770
TOTAL STREET EXPENDITURES		992,573	1,147,873	1,051,467	1,183,697

DRAFT BUDGET - FISCAL YEAR 2024-2025

STREET MAINTENANCE

4/5/2024



Street Maintenance

SALARIES 01-40-4-421

\$385,546

This account supports 40% of the total Public Works salaries. The remaining percentage of salary is funded through the Sewer Fund budget (40%) and the Water Fund budget (20%).

SEASONAL SUMMER 01-40-4-422

\$15,550

This fund supports 40% of the total seasonal summer employees and is shared with Sewer 40% and Water 20%. The schedule runs from May 1st to August 21st. The FY 24/25 proposed amount reflects a base salary plan of \$18.00 per hour plus any time merit based increases for the expected return of summer seasonal employees. The FY 24/25 proposed is as follows:

3 Returning Positions x 13 weeks x 37.5 hrs./week x \$19.00	\$27,875
1 Returning Position x 15 weeks x 37.5 hrs./week x \$19.50	\$11,000
Total	\$38,875
40% of Total	\$15,550

OVERTIME 01-40-4-423

\$20,000

Overtime is spread amongst the Water, Sewer, and Streets budgets. Overtime is tracked by activity. The proposed FY 24/25 overtime budget is projected at \$50,000 and this fund will cover 40% of all overtime expenses.

ON-CALL/CALL-OUT PAY 01-40-4-424

\$15,230

This line covers 40% of the cost of on-call/call-out compensation for Public Works operating employees and is shared with Sewer 40% and Water 20%. In accordance with the collective bargaining agreement of May 1, 2017, bargaining members are to receive a lump sum for On-Call Duty per week. Initial amount in 2017 was \$100/week with a \$10 increase each following year for the life of the contract. For FY 24/25 the On-Call Pay is \$170/week. The proposed cost breakdown is as follows:

General On-Call: \$170/person x 2 people x 52 weeks	\$17,680
Snow On-Call: \$170/person x 6 people x 20 weeks	\$20,400
Total	\$38,080
40% of Total	\$15,230

REGULAR PART TIME POSITION LABORER 01-40-4-430

\$10,400

This fund supports 40% of the wages of a part time employee and is shared 40% from Sewer and 20% from Water. This position is based on a 24-hour work week with a flexible schedule based on the department needs. The FY 24/25 proposed amount



Street Maintenance

reflects a base salary plan of \$20.00 per hour.

1,000 hours/yr. x \$26.00		\$26,000
	40% of Total	\$10,400

MERIT BONUS 01-40-4-427 **\$9,600**

Provides for a merit bonus pool in accordance with the Village’s merit pay system.

SICK TIME COMPENSATION 01-40-4-428 **\$2,000**

In accordance with the Employee Handbook, this account provides employees who elect to receive compensation for unused sick days as outlined in the policy.

PART-TIME WINTER PERSONNEL 01-40-4-426 **\$16,800**

This account covers the wages of part-time winter snow removal personnel who assist with snow removal operations. These part-time employees are paid a straight hourly rate per hour without benefits and work on an as needed on-call basis. This program supplements in-house staff with manpower during Snow and Ice Operations and used for snow hauling after events. The surplus in this account is from an unusual snow season. Less accumulation in snow resulted in fewer hours for part time drivers. The FY 24/25 budget proposed is based on (5) part-time drivers for (8) hours each event to assist in covering 8 snow routes. We predict 15 snow events at \$28.00 per hour. Historical expenditures are as follows:

FY 19/20	\$14,500	18 Events
FY 20/21	\$14,200	16 Events
FY 21/22	\$9,455	14 Events
FY 22/23	\$7,200	15 Events
FY 23/24 Est.	\$9,300	9 Events
Average	\$10,900	12 Events

HOSPITALIZATION 01-40-4-451 **\$134,661**

The proposed budget is based on the Local 150 scheduled contribution table. Assumes 40% of the total costs shared with the Water and Sewer Fund.

TRAINING & CONFERENCES 01-40-5-563 **\$2,700**

This account covers expenses associated with miscellaneous professional memberships and mandated continuing education requirements. Also included are safety training, training seminars, conferences, safety courses, a tuition reimbursement contingency and the purchase of training videos. We propose to add funding for Illinois Public Service Institute for 2 employees. This program is a 3-year



Street Maintenance

program geared specifically to public works operations. We propose the addition of a safety training program geared toward OSHA and Illinois Department of Labor required annual training. At present the library of training aides are on compact disc and the information is outdated. This program will provide annual training on safety topics with over 8,000 possible classes. The proposed FY 24/25 budget is allocated as follows:

Miscellaneous Seminars, Conferences, Safety Training, Video Tapes, Supplies, and Rental	\$500
Leadership Training	\$500
IPSI Year 1 - 2 Employee 40% of \$3,000	\$1,200
Additional Training	\$500
Total	\$2,700

SNOW PLOW PARTS & SUPPLIES 01-40-5-512 \$11,500

This account covers costs associated with the purchase of snow plow, spreader and pre-wetting equipment parts and supplies. It supports the upkeep and repairs to plowing components and pre-wetting equipment. The breakdown for FY 24/25 is as follows:

Snow Plow Parts & Steel Blades (Pick-up Trucks)	\$1,500
Pre-wetting Equipment	\$1,500
Salt Spreader and Beet Juice Parts	\$1,000
Carbide Cutting Edges for Plow Blades (1 Ton and Higher)	\$1,800
Hose Replacements	\$1,000
5 Ton Pull Tarp - \$1,800	\$1,800
Plow Laser Test Pilot	\$2,900
Total	\$11,500

VEHICLE & EQUIPMENT SUPPLIES 01-40-5-513 \$6,000

This account covers the purchase of repair parts and supplies for vehicles and equipment such as wiper blades, light bar repairs, and signal lights. It is used for the purchasing of replacement oils, antifreeze, windshield solvent, and vehicle wash. We are anticipating a price increase for oils in the upcoming year. This account is shared between Streets at 60% and Sewer/Water Admin at 40%. The proposed FY 24/25 budget is allocated as follows:

Repair Parts & Supplies	\$10,000
Total	\$10,000
60% of Total	\$6,000

STORM WATER MANAGEMENT 01-40-5-514 \$13,000

This account supports the maintenance and repair of existing Village owned culverts,



Street Maintenance

ditches, storm sewers and appurtenances. It also supports fees associated with NPDES storm water permitting fees. This account supports engineering fees associated with miscellaneous storm water projects review and watershed development permits. This account is used to purchase materials for special drainage projects not related to residential issues. This account also covers contractual catch basin cleaning. The FY 24/25 budget is proposed as follows:

NPDES Phase II: permit fees and contingency for compliance activities	\$1,000
Supplies for Storm Repairs	\$1,000
Contractual storm sewer & catch basin cleaning	\$7,000
Engineering Plan Set Review	\$4,000
Total	\$13,000

LANDSCAPING CONTRACT 01-40-5-520 \$70,750

This account pays for contractual vacant lot mowing and contractual mowing of Village maintained properties. The mowing is based on seasonal variances which influence mowing needs of a 30-week schedule from April 1st through October 31st. This account also supports contractual landscaping services (non-mowing) and to purchase landscape materials including mulch, plants, shrubs, ornamentals, bulbs, fertilizer and weed control for the Village Hall complex, Village entrance signs, Veteran’s Memorial, and Valley Green. The overage in this account is due to an unseasonable dry summer and pricing for Grand Avenue and Rte. 45 islands. The FY 24/25 proposed budget is based on the following:

Contractual mowing 30 weeks at \$1,750/week	\$52,500
Grand Ave. & Rte. 45 mowing for 14 events at \$300/cut	\$4,200
Contractual vacant lot mowing/lien homes 20/Season at \$70/ ½ acre	\$1,400
Spring Clean-up	\$4,000
Fall Clean-up	\$3,600
Summer Clean-up	\$1,650
New Plantings	\$1,400
Weed Control	\$2,000
Total	\$70,750

STREET SWEEPING 01-40-5-521 \$12,200

This account funds costs associated with street sweeping. Currently, the Village maintains 66.2 curb miles and performs cleaning four times a year to meet requirements from Storm Water Management and the NPDES Permit. We are participating in a joint bid with Grayslake and Volo and anticipate a price increase



Street Maintenance

from the contractor. The cost breakdown is as follows for FY 24/25:

4 Rounds at \$2,800/round	\$11,200
Dumpster Rental for Removal of Debris	\$1,000
	Total
	\$12,200

CRACK SEALING 01-40-5-525 \$50,000

This account pays for contractual crack sealing. This ongoing program is budgeted annually as a dollar value and then is contracted based on a unit price per pound of crack sealant applied. The primary goal of crack sealing is to seal as many cracks as possible to reduce the rate of water intrusion and thus the rate of deterioration of the pavement. This work is bid through LCML and is currently in the bid process. We anticipate a price increase and plan on crack sealing more newly paved roads.

STRIPING 01-40-5-526 \$9,905

This account pays for contractual pavement striping. We are currently in the process of bidding this work with LCML and are waiting on final pricing. The use of thermoplastic has increased the life expectancy of striping and will continue to be the choice product. This year we propose to add funds for the removal of painted striping. This will allow for the thermal plastic to adhere to the road longer. The schedule of pricing for FY 24/25 is listed below.

Item	Proposed FY 24/25		
	Measure	Cost/L Ft	Cost
4" Striping	3,400 ft.	\$0.67	\$ 2,280
6" Striping	500 ft.	\$0.85	\$ 425
12" Striping	300 ft.	\$4.75	\$1,425
24" Striping	125 ft.	\$4.75	\$ 595
Letters/Symbols	700 sq. ft.	\$5.00	\$3,500
Removal	4,200 LF	\$0.40.	\$1,680
		Total	\$ 9,905

TREE MAINTENANCE CONTRACT 01-40-5-527 \$57,000

This account pays for all costs associated with the contractual planting, trimming, and removal of Village owned trees, landscaping materials for restorations, and topsoil associated with removals. The additional funding for tree trimming is to continue with contractual parkway tree trimming in selected areas. The FY 24/25 budget is proposed as follows:

Stump Grinding	\$3,000
Parkway Tree Trimming Removals	\$12,500



Street Maintenance

Parkway Tree Trimming Contractual	\$40,000
Excelsior Blanket, topsoil, seed	\$1,500
Total	\$57,000

CONTRACT VEHICLE REPAIRS 01-40-5-528 **\$39,900**

This account pays for all costs associated with outside vehicle repairs based on the Village’s contract for vehicle repair. The total contract cost is shared 60/40 between the Street Fund and the Water/Sewer Fund. This account also supports the annual servicing of portable equipment and frontline emergency equipment. The proposed breakdown for FY 24/25 is as follows:

Type I Service, Oil & Filter/Inspection Pick-Ups & SUVs 7 x \$25 ea.	\$175
Type II Service, Oil & Filter/Inspection Dump Trucks 12 x \$240 ea.	\$2,900
Safety Lane 12 x \$120 ea.	\$1,440
Annual Service of Portable and Stand-By Equipment	\$6,000
Annual Service for Loader, Backhoe, and Skid Steer	\$8,500
Routine Maintenance	\$15,000
Tire Replacement Trucks 20 & 23	\$4,000
Tire Replacement for Loader	\$8,000
Unanticipated Tire Repairs	\$1,000
Replacement of Hydraulic Hoses	\$2,500
Unanticipated Repairs	\$17,000
Total	\$66,515
Total 60%	\$39,900

CUSTODIAL SERVICE 01-40-5-529 **\$4,640**

This account supports the expense of contractual janitorial service to clean the operations building. This is split 60% Sewer/Water Admin Fund and 40% Street Fund. We propose to add bi-annual disinfecting of the building for FY 24/25.

Cleaning service \$75/ cleaning x 2 each x 52 weeks	\$7,800
Mat exchange \$170/month x 12	\$1,250
Floor Waxing	\$1,000
Disinfecting \$700 x 2	\$1,400
Window Washing	\$150
Total	\$11,600
40% Total	\$4,640

STREET & TRAFFIC CONTROL LIGHTING 01-40-5-572 **\$127,025**

This account provides for operational costs of traffic control stoplights and Village



Street Maintenance

owned street lights. The Village’s share of contractual maintenance costs for traffic control signals is also funded through this account and is shared with IDOT and LCDOT based on their location. This account supports the operation, maintenance and repair of 140 Village owned street lights. The surplus in this account is due to construction along the Grand Avenue corridor. IDOT and LCDOT suspended their fees during the construction phase. The proposed FY 24/25 budget is allocated as follows:

Village portion of LCDOT traffic signal maintenance	\$ 2,575
Village portion of IDOT traffic signal maintenance	\$ 7,000
Energy costs - Village portion of Traffic Control Lights	\$ 2,850
Energy costs - Village owned street	\$93,600
Village owned street lights maintenance, repairs or upgrades	\$20,000
Contingency	\$1,000
Total	\$127,025

GARBAGE DISPOSAL 01-40-5-573 **\$3,000**

This account will pay landfill fees for disposal of excavated materials and miscellaneous waste from activities such as ditch maintenance, road repairs, and tree stumps. This account also covers materials left along the road side for drop off to the landfill.

SUBSTANCE COMPLIANCE TESTING 01-40-5-595 **\$520**

This account pays for the federally mandated drug and alcohol compliance testing program and Commercial Driver’s License testing required for all CDL holders including seasonal employees. This account is shared between Streets 40% and Sewer and Water Admin 60%. This account also covers Federal mandated background checks performed twice a year on CDL drivers through Clearing House. The proposed FY 24/25 budget is employee based and allocated as follows:

Random CDL Drug Testing 12x\$80/Year	\$960
Post-Accident/Reasonable Cause	\$200
Clearing House Annual Fee	\$40
Program Fee	\$100
Total	\$1,300
40% of Total	\$520

UNIFORMS 01-40-4-471 **\$5,525**

This account supports the expense of uniforms for employees, including replacement of worn winter or outerwear, boot allowance and apparel for the supervisors. This account is shared between Streets 40% and Sewer and Water Admin 60%. The proposed cost for FY 24/25 is as follows:



Street Maintenance

Pants Leasing Contract - 9 employees x \$8.00/week x 52 weeks	\$3,745
T-Shirts - 9 employees x \$80/employee	\$720
T-Shirts - 4 part-time employees x \$65/employee	\$260
Sweatshirts - 12 employees x \$150/employee	\$1,800
Sweatshirts - 4 part-time employees x \$75/employee	\$300
Collared/Polo Shirts - 8 employees \$45/employee	\$360
Collared/Polo Shirts Supervisors - 3 employees x \$200/employee	\$600
Winter Gear - 3 employees x \$250/employee	\$750
Winter Vests - 11 employees \$85/employee	\$935
Rain Suits - 4 Sets at \$100/set	\$400
Rain Suits - part-time employees 4 Sets at \$50/set	\$200
Winter Gloves - 11 employees x \$40/employee	\$440
Head Gear - 11 employees x \$30/employee	\$330
Safety Boot Allowance - 11 employees x \$225	\$2,475
Uniform contingency	\$500
Total	\$13,815
40% of Total	\$5,525

TREE REPLACEMENT PROGRAM 01-40-5-511 \$5,000

This account provides funds for a 50/50 tree replacement program to encourage the planting and replacement of trees. This has been a successful program at the current funded balance and we propose to hold the amount for FY 24/25.

FUEL & OIL 01-40-5-577 \$24,060

This account covers a portion of fuel and oil for Public Works vehicles and equipment. Cost to be split 60% Streets and 40% Water & Sewer Administration. Due to fluctuating fuel costs, we are unable to predict the direction of the market and what the cost of fuel will become in three months. We propose to maintain current funding due to present fuel costs. For FY 24/25 will be allocated as follows:

Fuel and Oil	\$32,000
Diesel for Heavy Equipment	\$4,500
10% Cost Contingency	\$3,600
Total	\$40,100
60% of Total	\$24,060

SAFETY SUPPLIES & SERVICES 01-40-5-579 \$3,090

This account pays for contractual supplies for the first aid kits and safety materials and is split 40% Streets and 60% Water & Sewer Administration. This account also covers replacement of personal protective equipment such as safety eyewear,



Street Maintenance

hearing protection, safety vests, hard hats and disposable latex gloves. We propose additional funds to support the supply of N95 masks, surgical masks, and hand sanitizer. The prices listed reflect a slight increase per item. The proposed FY 24/25 budget is allocated as follows:

Personal Protective Equipment Replacement	\$2,300
Disposable latex gloves 14 cases at \$250/case (\$3,150 at 40%)	\$3,500
COVID Related Supplies (\$2,000 at 40%)	\$1,000
Fire extinguisher and alarm service	\$400
Safety Signage	\$250
Hearing Protection 2 boxes x \$40/box	\$ 80
Contractual First Aid Kits & Supplies	\$200
	<hr/>
Total	\$7,730
40%	\$3,090

EQUIPMENT RENTAL 01-40-5-593 \$1,500

This account covers the cost of specialized equipment rental, emergency equipment rental and temporary replacements for out of service equipment.

ROAD GRAVEL/SHOULDER RESTORATION 01-40-6-614 \$12,270

This account pays for gravel, top soil, seed, blankets, sod and other materials used to repair road base, shoulders and grassed parkway areas which have been damaged by construction activity, traffic or snow plows. This account will share costs with 60% Sewer/Water Admin and 40% Street. We have seen a price increase planned for the upcoming season. The FY 24/25 budget is allocated as follows:

CA-6 Limestone Gravel – 25 loads at \$650/load	\$16,250
Top Soil – 6 loads at \$400/load	\$2,400
Seed 10 bags (\$165/bag)	\$1,650
Excelsior Blanket 25 Rolls (\$35/roll)	\$875
Sod	\$1,000
Excavation Spoil Disposal	\$8,000
Misc. Restoration Items	\$500
	<hr/>
Total	\$30,675
40%	\$12,270

OPERATING SUPPLIES 01-40-6-652 \$5,875

This account is for purchasing miscellaneous supplies including mailbox replacements & repairs, janitorial supplies, Tree City USA application costs, graffiti remover, license plates, sidewalk salt etc. The proposed FY 24/25 budget is allocated as follows:



Street Maintenance

Mailbox Replacements Supplies	\$2,500
Mailbox Reimbursement 8 x \$75	\$600
Tree City USA Program Costs	\$75
Ice, Batteries, Janitorial Supplies and Misc. Operating Costs	\$1,200
Sidewalk Salt 2 Pallets at \$750 each	\$1,500
Total	\$5,875

TOOLS 01-40-6-653 **\$4,100**

This account supports the expense associated with the purchase of new tools or the replacement of tools which have been damaged or worn out and can vary depending upon need. It also covers the purchase of specialty tools used in repairs and maintenance. The proposed FY 24/25 budget is as follows:

Asphalt Tools	\$500
Shovels and brooms	\$500
Rigid Cordless Battery Packs	\$300
Suction Hose (3)	\$750
Diamond Blades, replacement	\$500
Air Impact Gun	\$400
Headset Computer	\$150
Miscellaneous Tools	\$1,000
Total	\$4,100

STREET SIGNS 01-40-6-657 **\$14,600**

This account covers the cost of replacing damaged or destroyed traffic and street signs as well as sign posts and mounting hardware, etc. It should be noted that all signs that are replaced shall be prismatic in accordance to construction standards. The increase in this account reflects purchasing new street signs that meet the new MUTCD standards. The proposed FY 24/25 budget is allocated as follows:

Sign Posts and Mounting Hardware	\$2,500
Regulatory Traffic Control Signs	\$3,500
Non-Regulatory Control Signs	\$2,500
Street Name Signs and Lettering	\$300
Safety Caution Tape, Marking Paint, Barricade Parts, and Misc Items	\$1,300
MFT Project, Regulatory Sign Replacement	\$4,500
Total	\$14,600

EQUIPMENT 01-40-8-840 **\$10,250**

This account covers the purchase of special and replacement equipment. Proposed



Street Maintenance

equipment with their respective costs is shown below.

- **Office Chairs - \$1,750**

We propose to replace the computer chairs in the computer room with ergonomic chairs. As we have been utilizing staff to navigate software and to input data, we have noticed an increase of discomfort while sitting. The current chairs are not designed for extended sitting and should be replaced to prevent possible lower back stress. The cost for the replacement shall be 40% Streets, 40% Sewer, and 20% Water.

- **Skid Steer Brush Mower Attachment - \$9,550**

Public Works proposes to add a brush mower attachment to our landscaping equipment. At present, we rent this equipment and are at the availability of the unit. With this brush mower, we are able to dispatch a crew to clear uncut homes and maintain our empty lots that are not part of the contractual services.

OFFICE CHAIRS \$1,750 AT 40%	\$700
SKID STEER BRUSH MOWER	\$9,550
Total	\$10,250

FLEET REPLACEMENT CONTRIBUTION 01-40-8-845

\$78,500

This is an annual operating contribution to the Truck Replacement Fixed Asset Fund to ensure the regular replacement of major equipment.

CONTINGENCY 01-40-9-929

\$1,000

This fund is used when unanticipated street expenses occur.



Water Sewer Fund

Fund Overview

The Water and Sewer fund is an enterprise fund that functions as an independent business where user fees and charges should be sufficient to pay all operating expenses associated with the provision of the service. This fund provides the production, delivery, and treatment of drinking water and the collection, treatment, and disposal of wastewater. Primary revenues in the Water and Sewer Operating fund are user fees and charges as set by the Village Board.

In May of 2017, the Village Board transitioned to a flat per unit rate structure for both water and sewer charges and assumed the rate adjustment per the Village's 10-year water & sewer fund financial scenario. Additional revenues were necessary for the increased debt payments associated with the Lake Michigan water internal water system improvements and the cost of purchasing Lake Michigan water from the Central Lake County Joint Action Water Agency (CLCJAWA). This led to the creation of the Capital Fee. Per the recommendation of the 2018 Water/Sewer rate study, the Village Board implemented a flat rate Capital Fee to account for capital costs, CLCJAWA transmission, and other system improvements. The Capital Fee was set at \$4.50 per month in 2023. For Fiscal Year 2024-2025, total fund revenues are projected at \$4,942,269 and expenses at \$4,925,380.

On the expense side, the Water and Sewer fund is segregated into three different accounts based on function. These accounts include:

- Water & Sewer Administration – Provides for the general administration of the water and sanitary sewer systems including billing, accounting, financial management, customer service, and debt management.
- Water – Provides for costs associated with the maintenance of well houses, water mains, water treatment, and laboratory testing to provide quality drinking water.
- Sewer – Provides for costs associated with the maintenance of lift stations, sanitary sewer lines, operation of the wastewater treatment plant, and laboratory testing for the treatment of wastewater.

The expenses for each operating area are later explained within the FY 2024-2025 Budget and Detail section.

Fund Reserve Policy

The cash balance reserve policy for this fund is two months of the current year's operating expenses.



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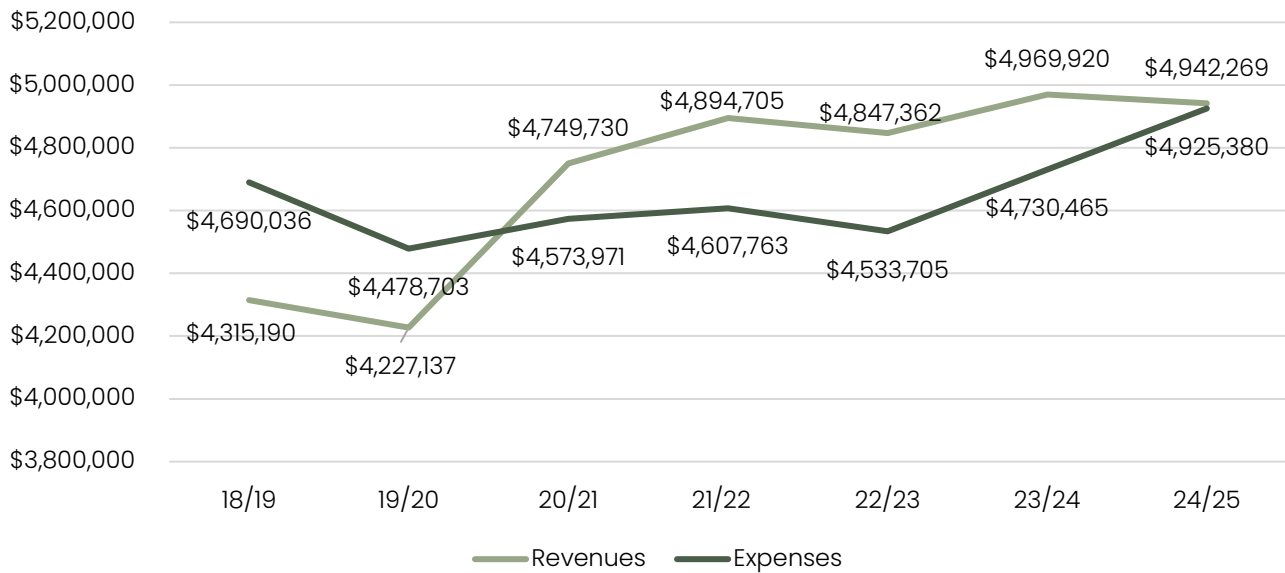


Water Sewer Fund

Fund Revenues and Expenditure Historical Summary

	18/19	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Actual	Projected	Budget
Revenues	\$4,315,190	\$4,227,137	\$4,749,730	\$4,894,705	\$4,847,362	\$4,969,920	\$4,942,269
Expenses	\$4,690,036	\$4,478,703	\$4,573,971	\$4,607,763	\$4,533,705	\$4,730,465	\$4,925,380
Net Income	(\$374,846)	(\$251,566)	\$175,759	\$286,942	\$313,657	\$239,455	\$16,889

Water Sewer Fund Revenues and Expenses



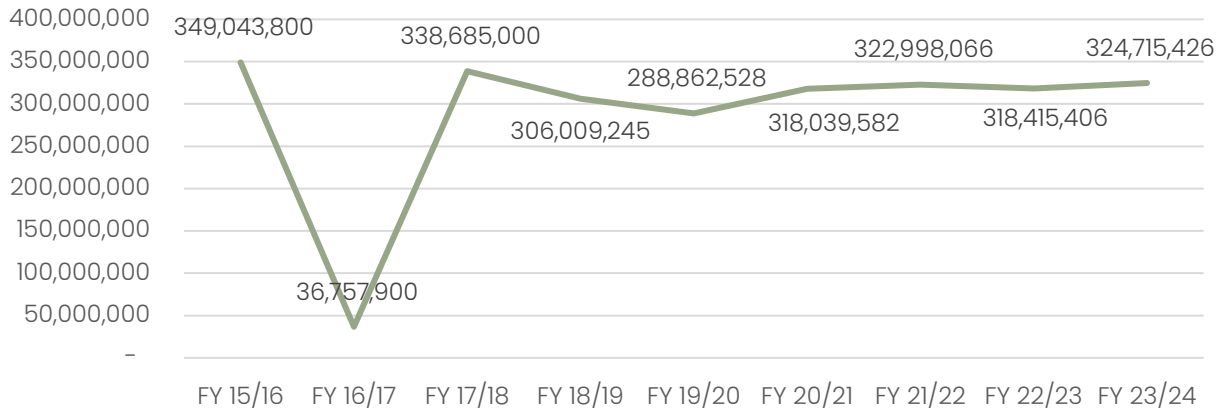


Water Sewer Fund

Water Sewer Fund Expenses by Account

	Water & Sewer Admin	Water Operating	Sewer Operating
18/19 Actual	\$1,030,227	\$1,491,118	\$695,710
19/20 Actual	\$1,032,773	\$1,484,016	\$771,489
20/21 Actual	\$927,630	\$1,467,802	\$721,493
21/22 Actual	\$1,092,936	\$1,497,153	\$775,649
22/23 Actual	\$1,153,110	\$1,416,116	\$722,453
23/24 Projected	\$1,056,087	\$1,586,128	\$846,225
24/25 Budget	\$1,095,369	\$1,693,749	\$894,236

Historical Water Pumpage





Water Sewer Fund

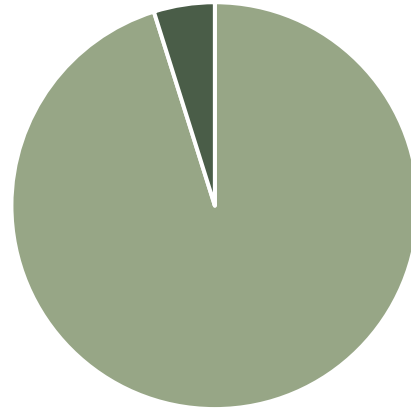
Water Sewer Fund Personnel

Village employee salaries are split between the General Fund and the Water/ Sewer (Utility) Fund. Each of the accounts within the Water/ Sewer Fund supports portions of Village employee salaries. In total, the Water/Sewer fund covers \$760,770 for full-time employees and \$38,775 for part-time employees.

A salary breakdown of the accounts in the water/sewer fund is summarized below.

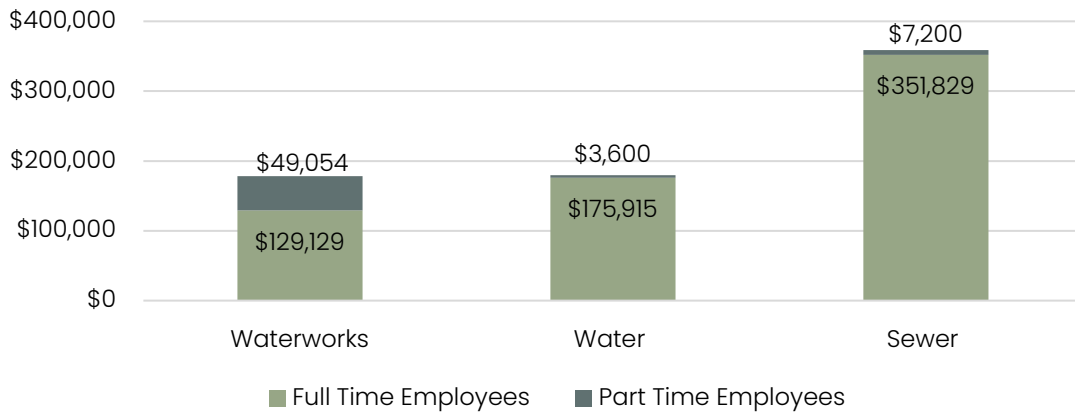
Water/Sewer Fund Salary Breakdown

Part Time Employees, \$38,775, 5%



Full Time Employees, \$760,770, 95%

Water Sewer Fund- Employee Salary Allocation Between Accounts



WATER/SEWER REVENUE

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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SEWER					
60-43-0-353	SEWER PENALTY	25,065	31,103	28,000	31,414
60-43-0-362	SEWER USAGE	2,208,491	2,116,937	2,258,872	2,227,009
TOTAL SEWER REVENUE		2,233,556	2,148,040	2,286,872	2,258,423

WATER					
60-44-0-353	WATER PENALTY	24,161	29,720	29,000	30,017
60-44-0-361	WATER USAGE	2,241,559	2,242,771	2,296,048	2,317,907
60-44-0-367	METER SALES	12,107	8,064	15,000	22,848
TOTAL WATER REVENUE		2,277,827	2,280,555	2,340,048	2,370,772

MISCELLANEOUS					
60-42-0-345	CAPITAL FEE	262,201.70	259,200.00	258,000.00	261,900.00
60-42-0-381	EARNED INTEREST	54,030.32	11,441.00	82,000.00	45,000.00
60-42-0-389	MISCELLANEOUS	17,414.03	1,000	-	1,000
60-42-8-385	AMERICAN RESCUE PLAN ACT	-	-	-	-
60-44-0-365	CONSTRUCTION WATER/SEWER	2,333.35	1,826.00	3,000.00	5,174.00
TOTAL UTILITY REVENUE		335,979	273,467	343,000	313,074

TOTAL WATER/SEWER REVENUE		4,847,362	4,702,062	4,969,920	4,942,269
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Water/ Sewer Revenue

SEWER PENALTY 60-43-0-353	\$31,414
This receipt reflects late fees paid on the sewer portion of the utility bill.	
SEWER USAGE 60-43-0-362	\$2,227,009
This account reflects projected sewer usage receipts.	
WATER PENALTY 60-44-0-353	\$30,017
This receipt reflects late fees paid on the water portion of the utility bill.	
WATER USAGE 60-44-0-361	\$2,317,907
This revenue represents projected water usage.	
METER SALES 60-44-0-367	\$22,848
This account reflects the \$501 charged for new water meters which includes installation, labor and related supplies. The contractor's plumber installs the metering system and we inspect, initialize and activate the new account.	
EARNED INTEREST 60-42-0-381	\$45,000
Interest earned from cash investments.	
MISCELLANEOUS 60-42-0-389	\$1,000
The miscellaneous revenue line is for one time receipts, such as insurance claim reimbursement and auctioning of equipment.	
CAPITAL FEE 60-42-0-345	\$261,900
This flat, monthly fee is established to maintain the water and sewer infrastructure, including utility lines, pumps, storage, and other associated equipment. The fee also can be used to pay for CLCJAWA transmission improvements, debt service, and other capital needs.	
CONSTRUCTION WATER/SEWER 60-44-0-365	\$5,174
A flat charge of \$101.45 for each new home or commercial building permit is charged. Once the home has received a certificate of occupancy and a meter is installed conventional user fees apply.	



Water and Sewer Administration

Account Overview

The Water and Sewer Administration Fund supports administrative expenses, including legal, debt service, personnel, and accounting expenses related to operating the water and sanitary sewer system. Many of the individual expenses are shared between this fund and the Administration budget in the corporate fund. Most direct operation and maintenance expenses are included separately in the water and sewer operation budgets.

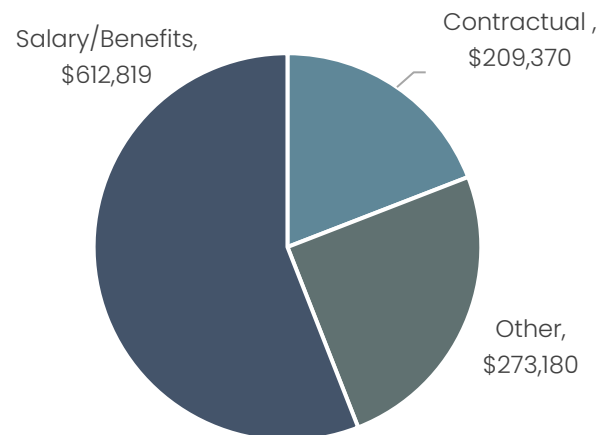
Expenses within the administration account are divided into three main categories that include: salary/benefits, contractual, and other.

- Salary/Benefits: This area provides funding for employee salaries, overtime, insurance, membership fees, and professional development training/conferences.
- Contractual: Line items in this category support funding for the Village's various contractual services. These include vehicle maintenance, utility locating, lockbox, substance compliance testing, and contractual payroll and accounting.
- Other: Items in this area provide funding for various services, including uniforms, benefits, safety supplies, risk management, gas, and oil.

Account Expenditure Overview

For fiscal year 2024-2025, a total amount of \$1,095,369 is budgeted for water and sewer administration expenses. The breakdown of the water and sewer administration account for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Water and Sewer Administration
Expenses for Fiscal Year 2024-
2025



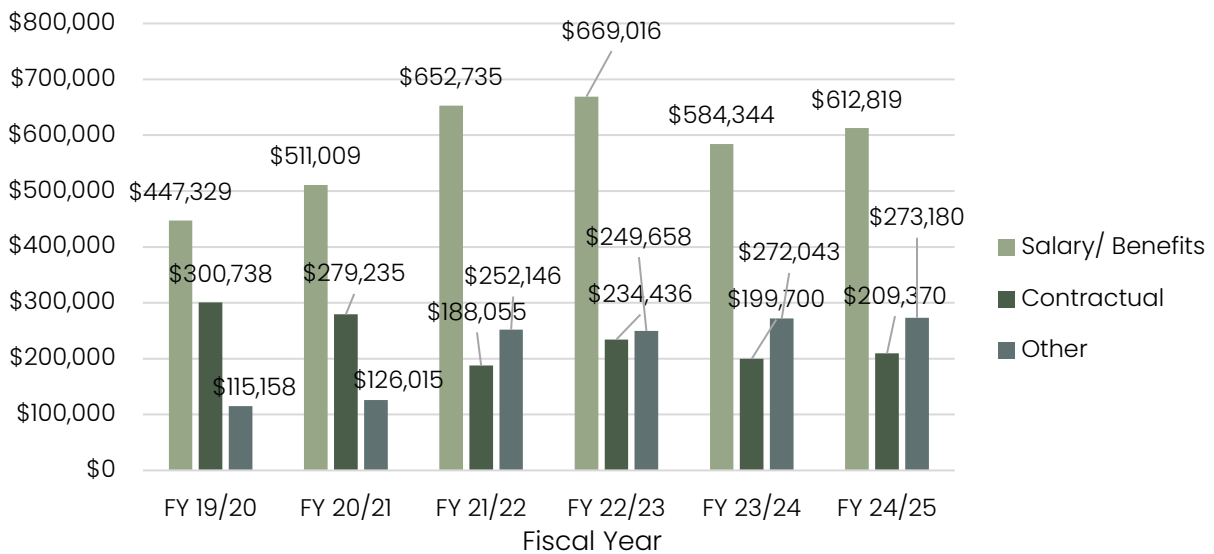


Water and Sewer Administration

Water and Sewer Administration Expenditures from FY 19/20- FY 24/25

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Salary/ Benefits	\$447,329	\$511,009	\$652,735	\$669,016	\$584,344	\$612,819
Contractual	\$300,738	\$279,235	\$188,055	\$234,436	\$199,700	\$209,370
Other	\$115,158	\$126,015	\$252,146	\$249,658	\$272,043	\$273,180
Total	\$863,225	\$916,259	\$1,092,936	\$1,153,110	\$1,056,087	\$1,095,369

Water and Sewer Administration Expenditures Historical Summary



WATER/ SEWER ADMINISTRATION

		ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
SALARY/BENEFITS					
60-42-4-421	SALARIES	156,135	129,129	166,707	182,451
60-42-4-422	PART-TIME SALARIES	90,041	49,054	37,719	-
60-42-4-423	OVERTIME	701	300	250	300
60-42-4-427	MERIT BONUS	6,200	7,950	7,975	8,000
60-42-4-428	SICK TIME COMPENSATION	393	1,500	856	1,500
60-42-4-451	HOSPITALIZATION	241,435	251,200	225,038	263,760
60-42-5-561	MEMBERSHIP FEES	1,112	1,495	1,417	1,495
60-42-4-461	SOCIAL SECURITY - FICA	85,283	73,079	80,446	79,172
60-42-4-462	PENSION - IMRF	82,128	66,007	58,936	68,316
60-42-5-563	TRAINING & CONFERENCES	5,588	5,650	5,000	5,450
60-42-5-564	EMPLOYEE WELLNESS PROGRAM	-	-	-	2,375
TOTAL SALARY & BENEFITS EXPENDITURES		669,016	585,364	584,344	612,819
CONTRACTUAL					
60-42-5-512	EQUIPMENT MAINTENANCE	1,776	-	132	-
60-42-5-513	VEHICLE & EQUIPMENT SUPPLIES	3,235	9,200	8,800	4,000
60-42-5-515	J.U.L.I.E./CONTRACT UTILITY LOCATING	50,212	69,345	69,000	71,345
60-42-5-518	CONTRACT ACCOUNTING SERVICES	13,883	16,900	21,050	18,016
60-42-5-520	CONTRACT PAYROLL SERVICES	7,053	7,000	7,200	7,000
60-42-5-521	CONTRACT COMPUTER SERVICES	32,233	1,320	307	-
60-42-5-522	SOFTWARE SUPPORT/LICENSING	13,109	12,820	10,705	10,684
60-42-5-523	LOCKBOX	4,659	4,560	5,175	5,330
60-42-5-524	UTILITY BILLING CONTRACT	3,197	3,800	3,115	13,860
60-42-5-525	CONTRACT ACCOUNTING - AUDIT	7,098	13,520	8,500	10,440
60-42-5-529	CUSTODIAL SERVICES	29,933	6,972	6,800	6,960
60-42-5-533	LEGAL EXPENSES	6,199	1,500	1,816	1,500
60-42-5-528	CONTRACT VEHICLE REPAIRS	29,933	27,318	25,000	26,615
60-42-5-575	MERCHANT FEES	31,411	27,750	32,100	32,840
60-42-5-595	SUBSTANCE COMPLIANCE TESTING	505	780	-	780
TOTAL CONTRACTUAL EXPENDITURES		234,436	202,785	199,700	209,370
OTHER					
60-42-4-471	UNIFORMS	6,709	7,880	7,800	8,290
60-42-5-551	POSTAGE	8,541	9,500	8,164	100
60-42-5-552	TELEPHONE	4,100	10,770	15,000	17,440
60-42-5-578	NPDES PERMIT FEE - IEPA	17,500	17,500	17,500	17,500
60-42-5-579	SAFETY SUPPLIES & SERVICES	1,738	4,970	3,800	4,640
60-42-5-594	RISK MANAGEMENT	86,032	91,368	94,979	95,865
60-42-6-614	ROAD GRAVEL/SHOULDER RESTORATIONS	10,126	16,400	16,400	18,405
60-42-6-652	OPERATING SUPPLIES	7,156	11,000	10,000	11,000
60-42-6-653	TOOLS	1,924	5,250	5,200	4,400
60-42-6-655	GAS & OIL	29,883	16,040	16,000	16,040
60-42-8-830	MISCELLANEOUS EQUIPMENT	659	900	-	-
60-42-7-716	FLEET REPLACEMENT FUND CONTRIBUTION	73,500	76,000	76,000	78,500
60-42-8-387	DELINQUENT ACCOUNT RELIEF FUND	-	-	-	-
60-42-9-929	CONTINGENCY	1,790	1,000	1,200	1,000
TOTAL OTHER EXPENDITURES		249,658	268,578	272,043	273,180
TOTAL WATER & SEWER ADMIN EXPENDITURES		1,153,110	1,056,727	1,056,087	1,095,369

DRAFT BUDGET - FISCAL YEAR 2024-2025

WATER SEWER ADMINISTRATION

4/5/2024



Water/ Sewer Administration

SALARIES 60-42-4-421**\$182,451**

This line includes portions of the salaries for various Full-time management and administration support personnel.

PART-TIME SALARIES 60-42-4-422**\$0****OVERTIME 60-42-4-423****\$300**

This account provides for the completion of special projects and unanticipated hours needed.

MERIT BONUS 60-42-4-427**\$8,000**

Provides for a merit bonus pool in accordance with the Village's merit pay system.

SICK TIME COMPENSATION 60-42-4-428**\$1,500**

In accordance with the Employee Handbook this account provides employees who elect to receive compensation for unused sick days as outlined in the policy.

HOSPITALIZATION 60-42-4-451**\$263,760**

The budget reflects 60% of the total health insurance costs for all public works employees and portions of administrative employee costs based upon salary spread.

MEMBERSHIP FEES 60-42-5-561**\$1,495**

This account supports the expense associated with membership and subscription fees for certified sewer & water personnel. The anticipated cost breakdown is as follows:

American Waterworks Assoc. membership	\$400
Water Environment Federation membership	\$160
North Suburban Water Works Association	\$190
Illinois Municipal Review Subscription	\$5
American Public Water Works Association	\$740
Total	\$1,495

TRAINING AND CONFERENCES 60-42-5-563**\$5,450**

This account supports the expenses associated with various training sessions, correspondence courses, commercial driver licensing, IEPA certification fees and tuition reimbursement. We currently have five IEPA licensed water operators and six licensed wastewater operators on staff. In order to renew their operator's license, they must complete up to thirty (30) hours of continuing education every three years. We propose to add funding for Illinois Public Service Institute for 2 employees. This



Water/ Sewer Administration

program is a 3-year program geared specifically to public works operations. We propose the addition of a safety training program geared toward OSHA and Illinois Department of Labor required annual training. At present the library of training aides are on compact disc and the information is outdated. This program will provide annual training on safety topics with over 8,000 possible classes. The proposed FY 24/25 budget is allocated as follows:

Continuing education, license renewal, & test fees	\$1,000
Waste Water Treatment Operations Training	\$1,000
Wastewater/Water Short Course 3 employees at \$550 ea.	\$1,650
IPSI Year 1 - 2 Employee 60% of \$3,000	\$1,800
Total	\$5,450

EMPLOYEE WELLNESS PROGRAM 60-42-5-564 \$2,375

This account provides for various programs as recommended by the Village's Employee Engagement Team.

VEHICLE & EQUIPMENT SUPPLIES 60-42-5-513 \$4,000

This account covers the purchase of repair parts and supplies for vehicles and equipment such as wiper blades, light bar repairs, and signal lights. It is used for the purchasing of replacement oils, antifreeze, windshield solvent, and vehicle wash. We are anticipating a price increase for oils in the upcoming year. This account is shared between Streets at 60% and Sewer/Water Admin at 40%. The proposed FY 24/25 budget is allocated as follows:

Repair Parts & Supplies	\$10,000
Total	\$10,000
40% of Total	\$4,000

J.U.L.I.E. /CONTRACT UTILITY LOCATING 60-42-5-515 \$71,345

This account supports costs associated with J.U.L.I.E. (Joint Utility Location Information for Excavators) and our locating service provider. The following is a history of the JULIE tickets that were responded to by FY:

FISCAL YEAR	Total Tickets (Calendar Year)	After Hour	No Charge	Per Ticket	Project	Qtr. Hour
21/22	4,033	27	163	2505	0	402
22/23	2693	8	42	2145	0	498
23/24 Est.	2,876	11	53	2324	0	499



Water/ Sewer Administration

It should be noted that there is an increase of 3% annually in November. The surplus in this account is reflective of reduced home construction and is anticipated to continue into the next FY. The estimated cost breakdown for FY 24/25 is as follows:

Contractual locating services (2,800 x \$24.22/ticket)	\$67,815
After hour locating service 5pm – 7am (10 x \$44.11)	\$440
Project (10 x \$18.94)	\$190
JULIE Ticket Processing Fee (2,800 x \$1.02/ticket)	\$2,900
Total	\$71,345

CONTRACT ACCOUNTING SERVICES 60-42-5-518 \$18,016

This account supports the use of an outside accounting firm to provide some accounting support services. This is part of our effort to improve internal controls by having an outside firm perform certain checks and balances. We estimate (2) hours per week x 52 weeks at \$80 per hour, \$800 for fixed assets, \$12,000 for Treasurer duties, and \$1,400 for contingencies to be split 80% Water & Sewer Administration, 20% Garbage.

CONTRACT PAYROLL SERVICES 60-42-5-520 \$7,000

Paylocity Payroll Service provides online payroll services, tax services, quarterly and annual reports. The total cost is split with Administration, Sewer and Water Administration and Garbage (45/45/10).

CONTRACT COMPUTER SERVICES 60-42-5-521 \$0

SOFTWARE SUPPORT/LICENSING 60-42-5-522 \$10,683

This account provides funding for the annual software fee for the Neptune Software.
Annual Neptune AMR Software \$10,683

LOCKBOX 60-42-5-523 \$5,330

This account represents the fees associated with the lockbox processing of utility payments. Lockbox fees are split 80% Water & Sewer Administration, 20% Garbage.

UTILITY BILLING CONTRACT 60-42-5-524 \$13,860

This account represents the fees associated with the creating and mailing of the Sewer and Water billing. Utility Billing Contract expenses are split 80% Water & Sewer Administration and 20% Garbage.

CONTRACT ACCOUNTING – AUDIT 60-42-5-525 \$10,440

The audit is split 40% Administration, 40% Water and Sewer Administration, 20%



Water/ Sewer Administration

Garbage.

RECORDS STORAGE 60-42-5-526

This account provides for digital imaging of various archives (IEPA permits and various maps) maintained for Public Works.

CUSTODIAL SERVICE 60-42-5-529

\$6,960

This account supports the expense of contractual janitorial service to clean the operations building. This is split 60% Sewer/Water Admin Fund and 40% Street Fund.

We propose to add bi-annual disinfecting of the building for FY 24/25.

Cleaning service \$75/ cleaning x 2 each x 52 weeks	\$7,800
Mat exchange \$170/month x 12	\$1,250
Floor Waxing	\$1,000
Disinfecting \$700 x 2	\$1,400
Window Washing	\$150
Total	\$11,600
60% Total	\$6,960

LEGAL EXPENSES 60-42-5-533

\$1,500

This fund supports the fund's share of legal costs estimated at \$1,500 per year.

CONTRACT VEHICLE REPAIRS 60-42-5-528

\$26,615

This account pays for all costs associated with outside vehicle repairs based on the Village's contract for vehicle repair. The total contract cost is shared 60/40 between the Street Fund and the Water/Sewer Fund. This account also supports the annual servicing of portable equipment and frontline emergency equipment. The proposed breakdown for FY 24/25 is as follows:

Type I Service, Oil & Filter/Inspection Pick-Ups & SUVs 7 x \$25 ea.	\$175
Type II Service, Oil & Filter/Inspection Dump Trucks 12 x \$240 ea.	\$2,900
Safety Lane 12 x \$120 ea.	\$1,440
Annual Service of Portable and Stand-By Equipment	\$6,000
Annual Service for Loader, Backhoe, and Skid Steer	\$8,500
Routine Maintenance	\$15,000
Tire Replacement Trucks 20 & 23	\$4,000
Tire Replacement for Loader	\$8,000
Unanticipated Tire Repairs	\$1,000
Replacement of Hydraulic Hoses	\$2,500
Unanticipated Repairs	\$17,000



Water/ Sewer Administration

Total	\$66,515
Total 40%	\$26,615

MERCHANT FEES 60-42-5-575 **\$32,840**

This line pays for merchant costs associated with the acceptance of credit card payments (80% Water and Sewer Administration, 20% Garbage).

SUBSTANCE COMPLIANCE TESTING 60-42-5-595 **\$780**

This account pays for the federally mandated drug and alcohol compliance testing program and Commercial Driver's License testing required for all CDL holders including seasonal employees. This account is shared between Streets 40% and Sewer and Water Admin 60%. This account also covers Federal mandated background checks performed twice a year on CDL drivers through Clearing House. The proposed FY 24/25 budget is employee based and allocated as follows:

Random CDL Drug Testing 12x\$80/Year	\$960
Post-Accident/Reasonable Cause	\$200
Clearing House Annual Fee	\$40
Program Fee	\$100
Total	\$1,300
60% of Total	\$780

UNIFORMS 60-42-4-471 **\$8,290**

This account supports the expense of uniforms for employees, including replacement of worn winter or outerwear, boot allowance and apparel for the supervisors. This account is shared between Streets 40% and Sewer and Water Admin 60%. The proposed cost for FY 24/25 is as follows:

Pants Leasing Contract - 9 employees x \$8.00/week x 52 weeks	\$3,745
T-Shirts - 9 employees x \$80/employee	\$720
T-Shirts - 4 part-time employees x \$65/employee	\$260
Sweatshirts -12 employees x \$150/employee	\$1,800
Sweatshirts - 4 part-time employees x \$75/employee	\$300
Collared/Polo Shirts - 8 employees \$45/employee	\$360
Collared/Polo Shirts Supervisors - 3 employees x \$200/employee	\$600
Winter Gear - 3 employees x \$250/employee	\$750
Winter Vests - 11 employees \$85/employee	\$935
Rain Suits - 4 Sets at \$100/set	\$400
Rain Suits - part-time employees 4 Sets at \$50/set	\$200
Winter Gloves - 11 employees x \$40/employee	\$440



Water/ Sewer Administration

Head Gear - 11 employees x \$30/employee	\$330
Safety Boot Allowance - 11 employees x \$225	\$2,475
Uniform contingency	\$500
	Total
	\$13,815
	60% of Total
	\$8,290

POSTAGE 60-42-5-551 \$100

This account supports postage costs associated with utility billing office mailing. 20% is being allocated to the Garbage Fund.

TELEPHONE 60-42-5-552 \$17,440

This account supports the expense for all telephone and tablets used specific to water and sewer operations that is not a shared costs with other Village functions. Included in this expense is the cost for lift station alarms, SCADA, tablets, on-call phone and repairs to equipment. The overage in this account is due to adding additional tablets and a supervisor access. The FY 24/25 breakdown is as follow:

Lift Station Dedicated Phone Lines (Granite)	\$10,260
Tablets, On-call phone, and lift station dialer (Verizon)	\$3,800
GPS Monthly Tracking (Precise)	\$1,680
Repairs & Maintenance and Supervisors	\$1,700
	Total
	\$17,440

SOCIAL SECURITY - FICA 60-42-4-461 \$79,172

This account provides for FICA contribution on a portion of salaries expended to this fund.

PENSION - IMRF 60-42-4-462 \$68,316

This account provides for employee pension (IMRF) based on the portion of salaries expended to this fund. The proposed value is based upon the anticipated IMRF contribution rate percentage of 11.89%.

NPDES PERMIT FEE - IEPA 60-42-5-578 \$17,500

This account supports the expense of the annual permit fee for the Wastewater Treatment Facility. The State Finance Revenue Act of 2003 provides for fees for environmental permitting activities administered by the Illinois Environmental Protection Agency including the National Pollutant Discharge Elimination System (NPDES). The proposed FY 24/25 budget is allocated as follows:

NPDES permit fee for Biosolids	\$2,500
NPDES permit fee for the WWTF	\$15,000



Water/ Sewer Administration

Total \$17,500

SAFETY SUPPLIES & SERVICES 60-42-5-579 \$4,640

This account pays for contractual supplies for the first aid kits and safety materials and is split 40% Streets and 60% Water & Sewer Administration. This account also covers replacement of personal protective equipment such as safety eyewear, hearing protection, safety vests, hard hats and disposable latex gloves. We propose additional funds to support the supply of N95 masks, surgical masks, and hand sanitizer. The prices listed reflect a slight increase per item. The proposed FY 24/25 budget is allocated as follows:

Personal Protective Equipment Replacement	\$2,300
Disposable latex gloves 14 cases at \$250/case (\$3,150 at 40%)	\$3,500
COVID Related Supplies (\$2,000 at 40%)	\$1,000
Fire extinguisher and alarm service	\$400
Safety Signage	\$250
Hearing Protection 2 boxes x \$40/box	\$80
Contractual First Aid Kits & Supplies	\$200
Total	\$7,730
60%	\$4,640

RISK MANAGEMENT 60-42-5-594 \$95,865

This account supports utility insurance costs relating to liability, workers compensation, property and casualty provided through Illinois Municipal League Risk Management Association. In preparation for the FY 21 Budget, the calculation for workers compensation premium was reallocated based on a percentage of payroll and not based upon expenses of individual funds. The Water/Sewer Fund is responsible for 25% of the total workers compensation premium. The remaining premium for liability insurance coverage is split based on a fund’s proportion of the operating budget.

ROAD GRAVEL/SHOULDER RESTORATION 60-42-6-614 \$18,405

This account pays for gravel, top soil, seed, blankets, sod and other materials used to repair road base, shoulders and grassed parkway areas which have been damaged by construction activity, traffic or snow plows. This account will share costs with 60% Sewer/Water Admin and 40% Street. We have seen a price increase planned for the upcoming season. The FY 24/25 budget is allocated as follows:

CA-6 Limestone Gravel – 25 loads at \$650/load	\$16,250
Top Soil – 6 loads at \$400/load	\$2,400
Seed 10 bags (\$165/bag)	\$1,650



Water/ Sewer Administration

Excelsior Blanket 25 Rolls (\$35/roll)	\$875
Sod	\$1,000
Excavation Spoil Disposal	\$8,000
Misc. Restoration Items	\$500
	Total
	\$30,675
	60%
	\$18,405

OPERATING SUPPLIES 60-42-6-652 \$11,000

This fund represents miscellaneous office supplies specific to the administration of the utility. Additional supplies for the Operations building and meter replacement supplies were required.

TOOLS 60-42-6-653 \$4,400

This account supports the expense associated with the purchase of new tools or the replacement of tools which have been damaged or worn out and can vary depending upon need. Tools such as wire brushes, skimmer nets and sludge judges are high wear items requiring routine replacement. It also covers the purchase of specialty tools used in repairs and maintenance for both departments. The price increase is for the replacement of the laboratory microscope. The current scope is 13 years old and is used for analyzing the oxidation ditches for process control. The proposed amount for FY 24/25 is as follows:

Replacement Gas Monitor Sensors	\$250
Street brooms and shovels	\$500
Microscope	\$3,000
Headset Computer	\$150
Misc. Tools	\$500
	Total
	\$4,400

GAS & OIL 60-42-6-655 \$16,040

This account covers a portion of fuel and oil for Public Works vehicles and equipment. Cost to be split 60% Streets and 40% Water & Sewer Administration. Due to fluctuating fuel costs, we are unable to predict the direction of the market and what the cost of fuel will become in three months. We propose to maintain current funding due to present fuel costs. For FY 24/25 will be allocated as follows:

Fuel and Oil	\$32,000
Diesel for Heavy Equipment	\$4,500
10% Cost Contingency	\$3,600
	Total
	\$40,100
	40% of Total
	\$16,040



Water/ Sewer Administration

MISCELLANEOUS EQUIPMENT 60-42-8-830

\$900

The proposed amount is for unanticipated expenditures on equipment.

FLEET REPLACEMENT CONTRIBUTION 60-42-7-716

\$78,500

2010 GRAND AVENUE PHASE II 60-42-7-715

\$44,364

This \$865,100 loan was received as part of the American Recovery and Reinvestment Act. The Village received \$364,000 in federal funds towards the \$1.2 million project. The remaining balance (\$1,181,170) was given to us in the form of a zero-interest loan to be paid back over the next 20 years. This loan will be fully paid in 2031. The remaining balance on this loan as of April 30, 2021 is \$443,642.

2011 SANITARY DISTRICT CONTRIBUTION 60-42-7-717

\$125,000

The Village has agreed to assist the Sanitary District with the cost of the 2011/2012 Phase III Plant improvements. The Village has agreed to contribute not to exceed \$125,000 annually for the next 20 years. The final contribution amount will be determined once the contract is finalized and IEPA has issued a repayment schedule.

IEPA LOANS – PHASES I & II – LAKE MICHIGAN WATER – 60-42-7-800 & 801

\$1,072,662

IEPA low-interest loan for 20 years to fund internal water system improvements for Lake Michigan water. Repayment began in FY 17/18. Annual payments total \$1,072,662.

CONTINGENCY 60-42-9-929

The contingency account generally provides for service fees charged as unpaid final utility bills are recouped from the collection agency.

**WATER/SEWER
DEBT SERVICE**

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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DEBT SERVICE					
60-42-7-714	2008 GRAND AVENUE - PHASE I	-	-	-	-
60-42-7-715	2010 GRAND AVENUE - PHASE II	44,364	44,367	44,364	44,364
60-42-7-717	2011 SANITARY DISTRICT CONTRIBUTION	125,000	125,000	125,000	125,000
60-42-7-718	SERIES 2013 REFUNDING	-	-	-	-
60-42-7-800	IEPA LOAN - PHASE I	404,995	404,995	404,995	404,995
60-42-7-801	IEPA LOAN - PHASE II	667,666	667,667	667,666	667,667
TOTAL DEBT SERVICE EXPENDITURES		1,242,026	1,242,029	1,242,025	1,242,026



Water Operating

Account Overview

This fund covers the costs associated with the operations and maintenance of the water distribution system, water storage facilities and stand-by well houses. The water supply and distribution system includes water receiving station, in-ground storage tank, two elevated water storage tanks, four well houses, four emergency wells, one pressure tank for iron removal and chemical feed systems for chlorine, fluoride and polyphosphate. We service 66 miles of water mains, 833 fire hydrants, 4,723 Buffalo (“B”) boxes and village water meters.

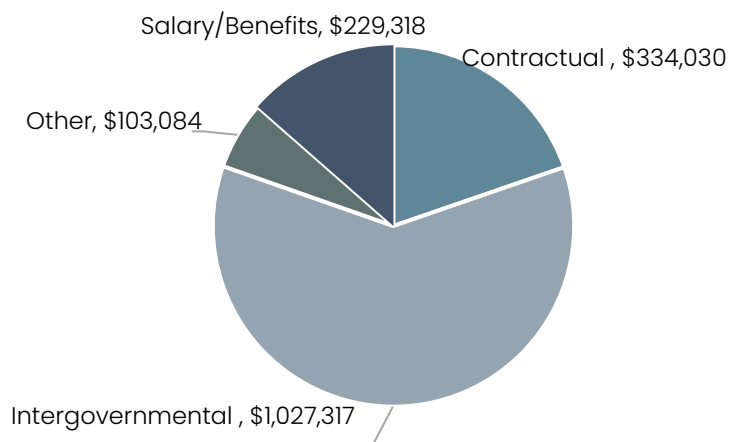
Expenses within the water operating account are divided into three main categories that include: salary/benefits, contractual, and other.

- Salary/Benefits: This area provides funding for full and part time employee salaries, overtime, on-call pay, insurance, membership fees, and professional development trainings/ conferences.
- Contractual: Line items in this category support funding for the various contractual services the Village has. Contractual services include maintenance, generator maintenance, tank inspections, landscaping, leak detection, amongst other items.
- Other: Items under this area provide funding for a variety of services that include natural gas and electric service, water meters, back flow cross connection, and facility chemicals, along with additional items.
- Intergovernmental: This line item accounts for the Village’s purchase of Lake Michigan Water from CLCJAWA.

Account Expenditure Overview

For fiscal year 2024-2025, a total of \$1,693,749 is budgeted for water operating expenses. The breakdown of the water operating account for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Water Operating Expenses for Fiscal Year 2024-2025



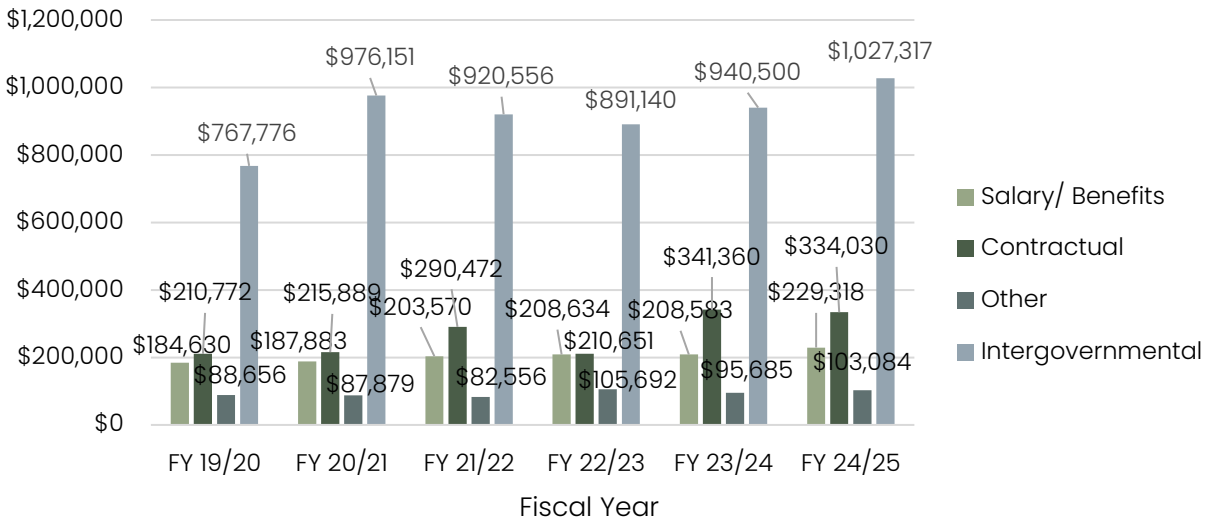


Water Operating

Water Operating Expenditures from FY 19/20- FY 24/25

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Salary/ Benefits	\$184,630	\$187,883	\$203,570	\$208,634	\$208,583	\$229,318
Contractual	\$210,772	\$215,889	\$290,472	\$210,651	\$341,360	\$334,030
Other	\$88,656	\$87,879	\$82,556	\$105,692	\$95,685	\$103,084
Intergovernmental	\$767,776	\$976,151	\$920,556	\$891,140	\$940,500	\$1,027,317
Total	\$1,251,834	\$1,467,802	\$1,497,154	\$1,416,116	\$1,586,128	\$1,693,749

Water Operating Expenditures Historical Summary



WATER OPERATING

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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SALARY/BENEFITS

60-44-4-421	SALARY	179,758	175,915	179,628	192,773
60-44-4-422	SEASONAL SUMMER	4,774	8,760	8,000	7,775
60-44-4-423	OVERTIME	11,909	10,000	4,280	10,000
60-44-4-424	ON-CALL/CALL OUT PAY	5,965	7,168	7,200	7,620
60-44-4-430	REGULAR PART TIME WAGES	-	4,000	4,000	5,150
60-44-4-427	MERIT BONUS	5,400	4,800	4,700	4,800
60-44-4-428	SICK TIME COMPENSATION	828	1,200	775	1,200
TOTAL SALARY & BENEFITS EXPENDITURES		208,634	211,843	208,583	229,318

CONTRACTUAL

60-44-5-520	REPAIRS & MAINTENANCE	8,741	14,800	1,300	18,100
60-44-5-521	GENERATOR MAINTENANCE	2,108	8,620	8,400	5,500
60-44-5-522	TANK INSPECTIONS	3,120	8,200	7,000	3,600
60-44-5-524	DISTRIBUTION SYSTEM REPAIRS	166,800	177,400	254,500	220,800
60-44-5-525	LANDSCAPING CONTRACT	5,965	6,200	4,500	6,500
60-44-5-527	LEAK DETECTION SERVICE	10,725	12,660	12,660	13,660
60-44-5-528	LAB SERVICE	8,191	23,490	24,000	31,870
60-44-5-529	ENGINEERING SERVICE	5,000	34,000	29,000	34,000
TOTAL CONTRACTUAL EXPENDITURES		210,651	285,370	341,360	334,030

OTHER

60-44-5-552	TELEPHONE	4,044	-	-	-
60-44-5-571	NATURAL GAS SERVICE	4,026	5,500	4,400	5,500
60-44-5-576	ELECTRIC SERVICE	31,202	24,720	35,000	37,500
60-44-5-614	BACKFLOW CROSS CONNECTION	990	1,500	-	1,500
60-44-6-622	WATER METER	48,340	50,300	45,000	51,809
60-44-6-623	NEW WATER METERS	12,943	-	-	-
60-44-6-652	OPERATING SUPPLIES	1,023	1,200	1,200	1,275
60-44-6-656	FACILITY CHEMICALS	731	1,570	700	1,750
60-44-8-830	EQUIPMENT NEW/REPLACEMENT	1,443	8,385	8,385	2,750
60-44-9-929	CONTINGENCY	949	1,000	1,000	1,000
NON-OPERATING FUNDS		105,692	94,175	95,685	103,084

INTERGOVERNMENTAL

60-44-6-700	CLCJAWA WATER SUPPLY PURCHASE	891,140	985,875	940,500	1,027,317
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TOTAL WATER DEPT EXPENDITURES	1,416,116	1,577,263	1,586,128	1,693,749
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Water Operating

SALARY 60-44-4-421

\$192,773

This account supports 20% of the total Public Works salaries. The remaining percentage of salary is funded through the Sewer Fund budget (40%) and the Street Maintenance budget (40%).

SEASONAL SUMMER 60-44-4-422

\$7,775

This fund supports 40% of the total seasonal summer employees and is shared with Sewer 40% and Water 20%. The schedule runs from May 1st to August 21st. The FY 24/25 proposed amount reflects a base salary plan of \$18.00 per hour plus any time merit based increases for the expected return of summer seasonal employees. The FY 24/25 proposed is as follows:

3 Returning Positions x 13 weeks x 37.5 hrs./week x \$19.00	\$27,875
1 Returning Position x 15 weeks x 37.5 hrs./week x \$19.50	\$11,000
Total	\$38,875
20% of Total	\$7,775

OVERTIME 60-44-4-423

\$10,000

Overtime is spread amongst the Water, Sewer, and Streets budgets. Overtime is tracked by activity. The proposed FY 22/23 overtime budget is projected at \$50,000 and this fund will cover 20% of all overtime expenses.

ON-CALL/CALL OUT PAY 60-44-4-424

\$7,620

This line covers 40% of the cost of on-call/call-out compensation for Public Works operating employees and is shared with Sewer 40% and Water 20%. In accordance with the collective bargaining agreement of May 1, 2017, bargaining members are to receive a lump sum for On-Call Duty per week. Initial amount in 2017 was \$100/week with a \$10 increase each following year for the life of the contract. For FY 24/25 the On-Call Pay is \$170/week. The proposed cost breakdown is as follows:

General On-Call: \$170/person x 2 people x 52 weeks	\$17,680
Snow On-Call: \$170/person x 6 people x 20 weeks	\$20,400
Total	\$38,080
20% of Total	\$7,620

REGULAR PART TIME LABORER POSITION 60-44-4-430

\$5,150

This fund supports 40% of the wages of a part time employee and is shared 40% from Sewer and 20% from Water. This position is based on a 24-hour work week with a flexible schedule based on the department needs. The FY 24/25 proposed amount



Water Operating

reflects a base salary plan of \$20.00 per hour.

1,000 hours/yr. x \$26.00	\$26,000
20% of Total	\$5,150

MERIT BONUS 60-44-4-427 **\$4,800**

Provides for a merit bonus pool in accordance with the Village’s merit pay system.

SICK TIME COMPENSATION 60-44-4-428 **\$1,200**

In accordance with the Employee Handbook, this account provides employees who elect to receive compensation for unused sick days as outlined in the policy.

EQUIPMENT REPAIRS & MAINTENANCE 60-44-5-520 **\$18,100**

This account supports the expense of contractual repairs and maintenance or upgrades to our emergency well house equipment, elevated storage tanks, and receiving reservoir. We propose to flow test and calibrate the water meters at the reservoir and pump houses annually to meet the IDNR requirements from the LMO-2 report. This account also supports the replacement of the UPS back-up batteries as well as the service batteries for the alarm boxes. The proposed FY 24/25 budget is allocated as follows:

Contractual repairs and maintenance	\$5,000
Flow meter testing and calibration	\$2,000
UPS Back-Up Batteries 3 @ \$120 ea.	\$360
Alarm Batteries	\$240
Hydrant Painting	\$5,500
Reservoir Pump 3 – Full Service	\$5,000
Total	\$18,100

GENERATOR MAINTENANCE 60-44-5-521 **\$5,500**

This account supports the expense of contractual maintenance service, repairs and parts for four standby generators at the well houses and receiving station. This account also reflects the replacement of the generator batteries as needed. We have placed the generator batteries on the recommended three-year replacement program and have staggered the replacements accordingly. The proposed FY 24/25 budget is allocated as follows:

Service of 4 generators	\$2,850
Coolant and Oil Analysis 4 generators at \$60/generator	\$240
Load testing of 1 generator @ \$750 each	\$750
Generator Battery Exchange 3 batteries x \$200/battery	\$600
6-volt Back-up/Dialer Battery Exchange 4 x \$15	\$60
Estimated Contingency for generator repairs and parts	\$1,000



Water Operating

Total \$5,500

TANK INSPECTIONS 60-44-5-522 \$3,600

This account supports the expense of contractual inspections of the two elevated storage tanks. These inspections include testing of the cathodic system and replacement of the aviation lights. The proposed FY 24/25 budget is allocated as follows:

Two elevated storage tank Cathodic Protection inspection \$3,600
 (\$1,800 x 2)

Total \$3,600

DISTRIBUTION SYSTEM REPAIRS 60-44-5-524 \$220,800

This account supports the expense of contractual water distribution repairs and parts. This account is over budget due to the increase in pricing from bringing on 2 new contractors to perform this type of work. One of the original contractors retired which forced us to explore other contractors. These additional contractors have relatively similar pricing and is within industry pricing. Additionally, this past year, we experienced 4 major repairs with a combined cost of 61K. Distribution system repairs will be tracked in this account as shown below:

Repair Item	FY 22/23		Repair Item	FY 23/24 May - Feb	
	Scheduled	Emergency		Scheduled	Emergency
B-box	11	1	B-box	11	0
Hydrant	10	0	Hydrant	1	2
Service	0	15	Service	0	3
Saddle			Saddle		
Main	0	20	Main	0	12
Valve	3	0	Valve	3	0
Totals	24	31	Totals	15	17

For FY 24/25 the proposed budget is based on the following:

System Repairs 29 x \$5,800 (average cost)	\$168,200
B-box Replacement 5 x \$1,800 (average cost)	\$9,000
2 Hydrant Replacements \$12,000 (average cost)	\$24,000
Replacement of aged valves 2 x \$9,800 (average cost)	\$19,600
Total	\$220,800

LANDSCAPING CONTRACT 60-44-5-525 \$6,500

This account supports the expense of contractual lawn maintenance, fertilizer and weed control for 4 stand-by well houses, 2 elevated towers and the Reservoir. Mowing is based on seasonal variances which influence mowing needs of a 30-week



Water Operating

schedule from April 1st through November 30th. The proposed FY 24/25 budget is allocated as follows:

30 Rotations x \$190/Rotation	\$5,700
Weed control and fertilizer service Well House nos.1, 2, 5, 6, Tower 2 and Reservoir	\$800
Total	\$6,500

LEAK DETECTION SERVICE 60-44-5-527 \$13,660

This account supports the expense of contractual leak detection services used to locate problem water leaks on an as needed basis. Additionally, this account supports the annual leak survey performed on all water mains to identify smaller leaks that do not surface. We perform the leak survey on half the town and alternating each year. The proposed FY 24/25 budget is allocated as follows:

Leak Detections Services \$645/Call at 8/year	\$5,160
Contractual Water Survey	\$8,500
Total	\$13,660

LAB SERVICE 60-44-5-528 \$31,870

This account supports the expense of contractual lab service for drinking water monitoring. The sample schedule is predetermined by the Illinois EPA with specialty samples on a monitoring schedule. Additional funds for the UCMR 5 mandatory testing have been added. The increase in this fund is due to projected cost increases, newly imposed environmental fees, and pricing for courier fees. The proposed FY 24/25 budget will remain the same and is allocated as follows:

Routine distribution coliform 228 at \$9.25 ea.	\$2,110
GEN FIN, Reservoir 12 at \$9.25 ea.	\$110
Stage 2 D/DBP 16 at \$120 ea.	\$1,920
Lead and Copper 30 at \$24 ea.	\$720
Synthetic organic compounds 4 at \$900 ea.	\$3,600
Volatile organic compound 4 at \$90 ea.	\$360
Nitrate 4 at \$20 ea.	\$80
Nitrite 4 at \$120ea.	\$80
Corrosion Control 4 at \$85 ea.	\$340
Inorganic compounds 4 at \$140 ea.	\$560
Radium 4 at \$250 ea.	\$10,250
Project Management, Watchdog	\$160
Unregulated UCMR5 Testing (4 tests at \$2,00 ea.)	\$8,000
Courier Service 52 at \$40/week	\$2,080
Total	\$30,370
5% Contingency for Resample	\$1,500



Water Operating

Total \$31,870

ENGINEERING SERVICE 60-44-5-529 \$34,000

This account supports the expense of contractual engineering or consultant services to address issues that arise at the Reservoir or stand-by well houses. Per EPA requirements, we are to supply a Source Water Protection plain that takes in to consideration the location of our wells in conjunction with water run-off. Baxter & Woodman oversee storm runoff and has provided us a quote to prepare and submit the Source Water Protection Plan on our behalf. Under the UCMR5 – Lead and Copper Rule, a 100% inventory of the water services must be provided and then verified for non-lead. This work will span over a two-year period and will require the assistance of an outside firm. The FY 24/25 budget allocation is:

Source Water Protection Plan	\$12,800
120 Water Consulting Firm – UCMR5 Lead & Copper (2-year program)	\$16,200
Engineering Consultant Services	\$5,000
Total	\$34,000

TELEPHONE 60-44-5-552

This account was moved to 60-42-5-552 in FY 23/24.

NATURAL GAS SERVICE 60-44-5-571 \$5,500

This account supports the expense of natural gas service to provide fuel to heat well houses and to fuel the generators at stand-by well houses and Receiving Station. Gas usage varies depending on the need for generator produced power during electrical power interruptions.

ELECTRIC SERVICE 60-44-5-576 \$37,500

This account supports the expense of electric service for 4 emergency wells, 2 elevated storage tanks, and 1 receiving station. Actual expenditures may vary due to seasonal variances in water consumption. Heating of facilities also contributes to the difficulty of predicting electrical usage. We have seen an increase in cost since changing providers and have reflected that in our proposed usage for FY 24/25. The proposed FY 24/25 budget is allocated as follows:

Electric service for 1 elevated storage tank and the Reservoir	\$27,000
Electric service for 1 elevated storage tank and stand-by well houses	\$10,000
Contingency for seasonal variances	\$500
Total	\$37,500

BACKFLOW CROSS CONNECTION CONTROL 60-44-5-614 \$1,500



Water Operating

This account supports activities involved with the IEPA Cross Connection program. Residents and commercial owners are required to provide annual certifications on all backflow devices connected to the water distribution system. Currently we estimate that 97 residential and 135 commercial backflow preventers are being used in the Village. We propose to utilize in-house staff as well as Backflow Service Inc. to track and maintain compliance with the backflow device certification program. The proposed FY 24/25 costs are as follows:

Annual Management Fee	\$500
Prepare and Mail Biannual Cross Connection Surveys (Est. 4,655 mailings)	\$500
Manage Returned Surveys	\$500
Total	\$1,500

WATER METER 60-44-6-622

\$51,809

This account supports the expense of purchasing replacement water metering equipment that is outdated or has failed and repairs to associated meter plumbing. It will support the purchases of water meters for new construction as well as homes that will convert from private well systems to Village provided water. This account is driven primarily by the rate of development in the community. When a permit for a new building is issued the permittee pays for the water meters that will be installed as part of the permit fee. Thus, the expense of purchasing meters for new construction is offset by revenue. This account also supports annual water meter testing. The data collected from the water meter testing program supports requirements for the LMO-2 Report. The following tables show work performed on the water meters:

Activity for FY 23/24 as of Feb.	Meter Count
Upgraded 5/8" Meter/Register (Data Log)	10
Upgraded 3/4" Meter/Register (Data Log)	1
Upgraded 1" Meter/Register (Data Log)	6
Commercial Accounts Upgrades	3
New Construction	15
Private Wells Changed to Village Water	0

Availability of the various sizes of water meters has slowed the change out process. Meters ordered today can take up to 4-5 months before delivery. New construction has received priority so as not to delay the construction process. The cost breakdown is as follows:

Replacement Meters	\$26,000
Model Homes for Briargate 18 at \$600/meter	\$10,800
Private Well Change Over to Village Water 5 at \$600/meter	\$3,000



Water Operating

Meter Testing – 25 x \$50	\$1,250
Contractual Hydrant Meter Replacement	\$7,250
Contingency for Commercial & Residential Water Meters	\$3,000
Total	\$51,809

OPERATING SUPPLIES 60-44-6-652 \$1,275

This account supports the expense of purchasing chlorine, phosphate, fluoride and iron testing reagents as well as miscellaneous supplies for the well houses and reservoir. We have seen a decrease in use since switching over to Lake Michigan water. It is difficult to predict our exact usage of de-ionized water, reagents and rust remover as the demand varies. We have seen a slight increase in pricing and delivery charges for the items listed below. The proposed allocations for FY 23/24 are as follows:

De-ionized Water	\$200
Polyphosphate Testing Reagents	\$75
Chlorine Testing Reagents	\$500
Fluoride Testing Reagents	\$0
Iron Testing Reagents	\$0
Miscellaneous Supplies	\$500
Total	\$1,275

FACILITY CHEMICALS 60-44-6-656 \$1,750

This account supports the expense of chemicals to treat our drinking water. At present we do not add chemicals to Lake Michigan water but anticipate the possibility to boost chlorine residuals due to a new IEPA standard. In anticipation of 2 extended scheduled shutdowns from our water provider, we have increased funding to support the operations of our Stand-by Wells. The proposed FY 24/25 budget is allocated as follows:

Liquid Chlorine Usage 250 gal. X \$4.40/gal.	\$1,100
Phosphate 50 lbs. x \$1.06/lb.	\$0
Fluoride for Well House No. 5 – 0 barrels x \$330/ea.	\$0
De-chlorination tablets - 2 buckets at \$325/ea.	\$650
Total	\$1,750

EQUIPMENT NEW/REPLACEMENT 60-44-8-830 \$2,750

This account covers the purchase of special and replacement equipment. Proposed equipment with their respective costs is shown below.

- **Office Chairs – \$1,750**
We propose to replace the computer chairs in the computer room with ergonomically chairs. As we have been utilizing staff to navigate software and



Water Operating

to input data, we have noticed an increase of discomfort sitting. The current chairs are not designed for extended sitting and should be replaced to prevent possible lower back stress. The cost for the replacement shall be 40% Streets, 40% Sewer, and 20% Water.

- **HACH Chemical Testing Kit - \$2,400**

Public Works is proposing the replacement of the HACH D700 chemical testing kit used to analyze chlorine, phosphate, and fluoride in our drinking water. This unit is dedicated to water analysis only to avoid cross contamination from wastewater analyzing. It is good practice to replace the unit every 4-5 years to ensure accurate readings. Our unit is eight years old has been replaced with the newer version of D700.

OFFICE CHAIRS \$1,750 AT 20%	\$350
HACH CHEMICAL TESTING KIT	\$2,400
	Total
	\$2,750

CLCJAWA WATER PURCHASE 60-44-6-700

\$1,027,317

This account covers the purchase of the Village’s water supply from CLCJAWA.

CONTINGENCY 60-44-9-929

\$1,000



Sewer Operating

Account Overview

The sewer operating account pays for costs associated with the operations and maintenance of the sanitary sewer collection system as well as the Wastewater Treatment Facility (WWTF). The collection system includes eleven wastewater pumping stations and approximately 54 miles of sanitary sewers. The WWTF is rated at a designed average flow of 2.0 million gallon per day treatment process.

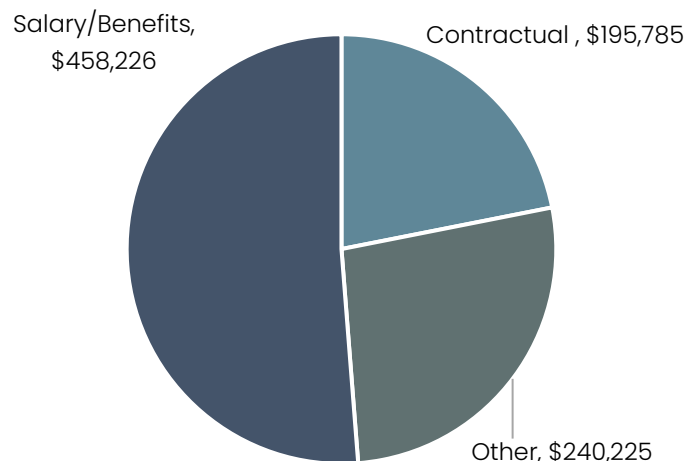
Expenses within the sewer operating account are divided into three main categories that include: salary/benefits, contractual, and other.

- Salary/Benefits: This area provides funding for full-time and seasonal summer employee salaries, overtime, insurance, membership fees, and professional development trainings/ conferences.
- Contractual: Line items in this category support funding for the various contractual services the Village has. Contractual services include equipment maintenance, sludge disposal, engineering services, collection system maintenance, pump maintenance, and lab services.
- Other: Items under this area provide funding for a variety of services that include gas and electric services, system repairs, operating supplies, chemicals, and Des Plaines watershed work group.

Account Expenditure Overview

For fiscal year 2024-2025, a total of \$894,236 is budgeted for sewer operating expenses. The breakdown of the sewer operating account for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Sewer Operating Expenses for
Fiscal Year 2024-2025



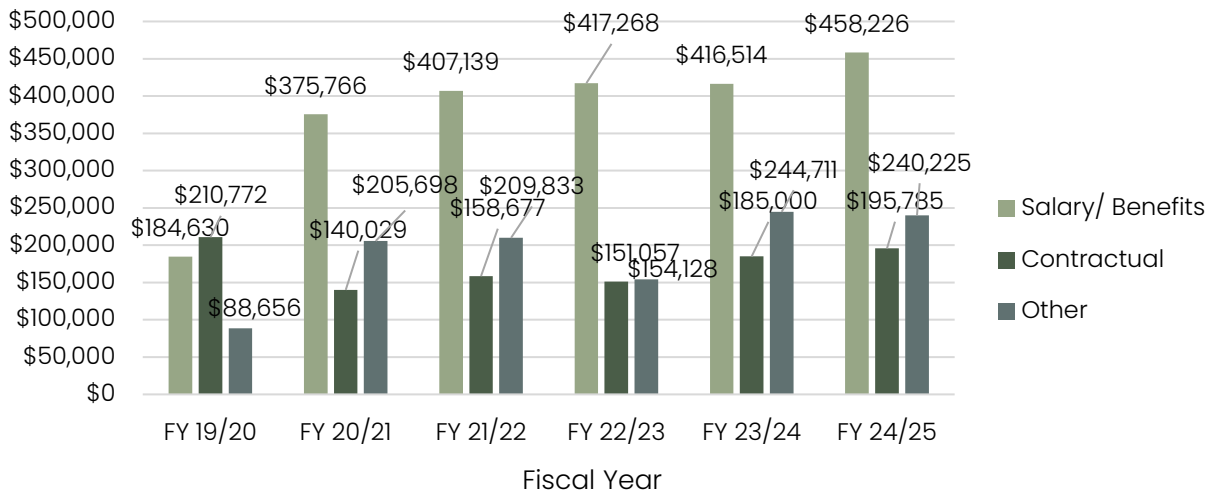


Sewer Operating

Sewer Operating Expenditures from FY 19/20- FY 24/25

	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Salary/ Benefits	\$184,630	\$375,766	\$407,139	\$417,268	\$416,514	\$458,226
Contractual	\$210,772	\$140,029	\$158,677	\$151,057	\$185,000	\$195,785
Other	\$88,656	\$205,698	\$209,833	\$154,128	\$244,711	\$240,225
Total	\$484,058	\$721,493	\$775,649	\$722,453	\$846,225	\$894,236

Sewer Operating Expenditures Historical Summary



SEWER OPERATING

ACTUAL	BUDGET	EST. YR. END	BUDGET
2022/2023	2023/2024	2023/2024	2024/2025

SALARY/BENEFITS					
60-43-4-421	SALARY	359,516	351,829	358,764	385,546
60-43-4-422	SEASONAL SUMMER	9,548	17,520	11,500	15,550
60-43-4-423	OVERTIME	23,819	20,000	13,000	20,000
60-43-4-424	ON-CALL/CALL-OUT PAY	11,929	14,335	14,300	15,230
60-43-4-430	REGULAR PART TIME WAGES	-	8,000	8,000	10,300
60-43-4-427	MERIT BONUS	10,800	9,600	9,400	9,600
60-43-4-428	SICK TIME COMPENSATION	1,656	2,000	1,550	2,000
TOTAL SALARY & BENEFITS EXPENDITURES		417,268	423,284	416,514	458,226

CONTRACTUAL					
60-43-4-455	IMMUNIZATIONS	795	1,200	600	1,135
60-43-5-520	EQUIPMENT REPAIRS & MAINTENANCE	7,341	10,000	11,300	12,000
60-43-5-521	GENERATOR MAINTENANCE	12,559	34,345	34,300	20,350
60-43-5-522	SLUDGE DISPOSAL	38,389	44,000	39,300	41,000
60-43-5-532	ENGINEERING/CONSULTANT SERVICES	3,900	4,000	-	2,500
60-43-5-524	COLLECTION SYSTEM MAINTENANCE	40,792	54,000	50,000	57,000
60-43-5-525	LANDSCAPING CONTRACT	18,690	21,870	19,000	22,770
60-43-5-527	PUMP MAINTENANCE SERVICE	8,995	15,000	10,500	15,500
60-43-5-528	LAB SERVICE	19,597	20,190	20,000	23,530
60-43-5-529	CUSTODIAL SERVICE	-	-	-	-
60-43-5-531	BACKFLOW INSPECTIONS	-	-	-	-
TOTAL CONTRACTUAL EXPENDITURES		151,057	204,605	185,000	195,785

OTHER					
60-43-5-552	TELEPHONE	6,628	-	31	-
60-43-5-571	NATURAL GAS SERVICE	4,523	7,000	5,500	7,000
60-43-5-576	ELECTRIC SERVICE	91,923	108,150	158,000	162,200
60-43-6-615	SYSTEM REPAIRS & MAINTENANCE	3,748	19,400	19,300	18,650
60-43-6-652	OPERATING SUPPLIES	300	500	500	500
60-43-6-656	FACILITY CHEMICALS	33,877	37,600	45,950	42,475
60-43-6-660	DES PLAINES WATERSHED WORKGROUP	8,073	8,540	-	7,700
60-44-8-830	EQUIPMENT NEW/REPLACEMENT	4,230	14,430	14,430	700
60-43-9-929	CONTINGENCY	826	1,000	1,000	1,000
TOTAL OTHER EXPENDITURES		154,128	196,620	244,711	240,225

TOTAL SEWER EXPENDITURES		722,453	824,509	846,225	894,236
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Sewer Operating

SALARIES 60-43-4-421

\$358,546

This account supports 40% of the total Public Works salaries. The remaining percentage of salary is funded through the Water Fund budget (20%) and the Street Maintenance Fund (40%).

SEASONAL SUMMER 60-43-4-422

\$15,550

This fund supports 40% of the total seasonal summer employees and is shared with Sewer 40% and Water 20%. The schedule runs from May 1st to August 21st. The FY 24/25 proposed amount reflects a base salary plan of \$18.00 per hour plus any time merit based increases for the expected return of summer seasonal employees. The FY 24/25 proposed is as follows:

3 Returning Positions x 13 weeks x 37.5 hrs./week x \$19.00	\$27,875
1 Returning Position x 15 weeks x 37.5 hrs./week x \$19.50	\$11,000
Total	\$38,875
40% of Total	\$15,550

OVERTIME 60-43-4-423

\$20,000

Overtime is spread amongst the Water, Sewer and Streets budgets. Overtime is tracked by activity. The proposed FY 22/23 overtime budget is projected at \$50,000 and this fund will cover 40% of all overtime expenses.

ON-CALL/CALL-OUT PAY 60-43-4-424

\$15,230

This line covers 40% of the cost of on-call/call-out compensation for Public Works operating employees and is shared with Sewer 40% and Water 20%. In accordance with the collective bargaining agreement of May 1, 2017, bargaining members are to receive a lump sum for On-Call Duty per week. Initial amount in 2017 was \$100/week with a \$10 increase each following year for the life of the contract. For FY 24/25 the On-Call Pay is \$170/week. The proposed cost breakdown is as follows:

General On-Call: \$170/person x 2 people x 52 weeks	\$17,680
Snow On-Call: \$170/person x 6 people x 20 weeks	\$20,400
Total	\$38,080
40% of Total	\$15,230

REGULAR PART TIME LABORER POSITION 60-4-43-430

\$10,400

This fund supports 40% of the wages of a part time employee and is shared 40% from Sewer and 20% from Water. This position is based on a 24-hour work week with a flexible schedule based on the department needs. The FY 24/25 proposed amount



Sewer Operating

reflects a base salary plan of \$20.00 per hour.

1,000 hours/yr. x \$26.00		\$26,000
	40% of Total	\$10,400

MERIT BONUS 60-43-4-427 **\$9,600**

Provides for a merit bonus pool in accordance with the Village’s merit pay system.

SICK TIME COMPENSATION 60-43-4-428 **\$2,000**

In accordance with the Employee Handbook, this account provides employees who elect to receive compensation for unused sick days as outlined in the policy.

IMMUNIZATIONS 60-43-4-455 **\$1,135**

This account supports the expense of recommended immunizations associated with protection from known communicable illnesses associated with wastewater. The required immunizations and associated costs for FY 24/25 are as follows:

Hepatitis Antibody Screening 11 x \$85	\$935
Immunizations Contingency	\$200
Total	\$1,135

EQUIPMENT REPAIRS & MAINTENANCE 60-43-5-520 **\$12,000**

This account supports the expense of contractual repairs and upgrades of WWTF and lift station pumping equipment. The proposed budget includes funds for emergency replacement of the smaller pump units not covered in capital funds and for unanticipated repairs of the facilities. This fund supports repairs not identified through contractual services.

GENERATOR MAINTENANCE 60-43-5-521 **\$20,350**

This account supports the expense of contractual maintenance service, repairs and parts for 11 stand-by generators at the lift stations and two at the WWTF. This account also reflects the replacement of the generator batteries. We have placed the generator batteries on the recommended three-year replacement program and have staggered the replacements accordingly. The proposed FY 24/25 budget is allocated as follows:

Service of 13 generators @ \$450/ea.	\$5,850
Coolant and Oil Analysis 13 generators at \$60/generator	\$780
Load testing of 5 generators @ \$750/ea.	\$3,750
Generator Battery Exchange 6 batteries x \$200/battery	\$1,200
6-volt Back-up/Dialer Battery Exchange 15 x \$18	\$270
Contractual Gen Set Repairs	\$7,500
Estimated Contingency for generator repairs and parts	\$1,000



Sewer Operating

Total \$20,350

SLUDGE DISPOSAL 60-43-5-522 \$41,000

This account supports the expense of contractual sludge processing and disposal. Generally, the sludge is removed in early fall and applied to a contracted farmers field. We do not foresee an increase in pricing for FY 24/25. The proposed FY 24/25 budget is allocated as follows:

Estimated sludge disposal service – 1100 cu yds. x \$40.00/cu yd.	\$41,000
Total	\$41,000

ENGINEERING/CONSULTANT SERVICES 60-43-5-532 \$2,500

This account supports the expense of contractual engineering for operational problems that arise at the Wastewater Treatment Facility (WWTF) or in the collection system, contractual maintenance and servicing of the centrifuge. The FY 24/25 budget allocation is as follows:

Centrysis Service	\$1,500
Engineering Consultant Services	\$1,000
Total	\$2,500

COLLECTION SYSTEM MAINTENANCE 60-43-5-524 \$57,000

This account supports the expense of contractual sanitary sewer cleaning, televising sewers and vactor services for cleaning wet wells at the WWTF and lift stations. This account also supports contractual repairs that originate from sewer televising and cleaning based on the previous fiscal year contractual cleaning. The increase in this account is due to price increases from the contractor for site visits. The proposed FY 24/25 budget is allocated as follows:

Contractual sanitary sewer cleaning and televising service	\$29,000
Contractual investigative sewer televising	\$6,000
Quarterly wet well cleaning WWTF and Lift Stations \$3,000 x 4	\$12,000
Collection System Repairs	\$10,000
Total	\$57,000

LANDSCAPING CONTRACT 60-43-5-525 \$22,770

This account supports the expense of contractual lawn maintenance, fertilizer and weed control for 5 lift stations and the WWTF. This account also supports the Spring, Summer and Fall maintenance at the Wastewater Treatment Facility. Mowing is based on seasonal variances which influence mowing needs of a 30-week schedule from April 1st through November 30th. The proposed FY 24/245budget is allocated as follows:



Sewer Operating

Spring, Summer, and Fall Landscaping	\$1,170
30 Estimated Rotations x \$670/rotation	\$20,100
Weed Control and Fertilizer WWTF and lift stations.	\$1,500
Total	\$22,770

PUMP MAINTENANCE SERVICE 60-43-5-527 **\$15,500**

This account supports the expense of contractual pump maintenance for 13 pumps at 6 wastewater pumping stations as well as 5 influent pumps, 2 excess flow pumps, 1 grinder pump, and 1 mixer pump located at the WWTF. The 5-wastewater pumping station have larger pumps that we are not able to service in-house. This account also supports any unanticipated repairs or replacement of the smaller wastewater pumping stations not serviced contractually for a total of 10 pumps. The proposed amount for FY 24/25 is:

Contractual Maintenance	\$10,500
Smaller Station Pump Repairs	\$5,000
Total	\$15,500

LAB SERVICE 60-43-5-528 **\$23,530**

This account supports the expense of contractual lab services. Lab service needs can vary depending upon special condition requirements of the national pollutant discharge elimination system (NPDES) permit that we operate under. The increase in funding is due to additional sampling while in the last year of the 5-year NPDES permit. The budgeted costs for 24/25 are allocated below:

Weekly lab analysis	\$12,500
Monthly lab analysis	\$1,350
503 Sludge Monitoring	\$3,000
Special Condition lab analysis	\$1000
Permit Renewal Testing	\$2,500
Courier Service	\$2,080
5% Contingency (Additional IEPA unknown sampling)	\$1,100
Total	\$23,530

TELEPHONE 60-43-5-552

This account was moved to 60-42-5-552 in FY 23/24.

NATURAL GAS SERVICE 60-43-5-571 **\$7,000**

This account supports the expense of natural gas service to provide fuel for standby generators at eight lift stations. Consumption is based on frequency of monthly



Sewer Operating

exercising and use during electrical power interruptions. These fluctuations make it difficult to predict our exact usage. The proposed FY 24/25 budget is allocated as follows:

Natural gas usage for 8 pumping stations	\$5,000
Estimated natural gas for WWTF	\$2,000
Total	\$7,000

ELECTRIC SERVICE 60-43-5-576 \$162,200

This account supports the expense of electric service for the WWTF and 11 pump stations. Actual expenditures may vary due to seasonal variances that influence electric consumption. For example, rain-events generally increase pumping volumes due to inflow and infiltration. Heating of facilities also contribute to the difficulty of predicting electrical usage. We have seen an increase in cost since changing providers and have reflected that in our proposed usage for FY 24/25. The proposed FY 24/25 budget is allocated as follows:

Electric service for the treatment plant	\$135,000
Electric service for 11 pump stations	\$26,700
Contingency for seasonal variances	\$500
Total	\$162,200

SYSTEM REPAIRS & MAINTENANCE 60-43-6-615 \$18,650

This account supports the expense of preventive maintenance, repairs and upgrades for facilities and equipment. The FY 23/24 proposed amount is as follows:

Maintenance Plan for servicing the centrifuge	\$2,800
LMS Flex UV Ballast Interface Board	\$1,000
UV Bulb Replacement 40 at \$185 each	\$7,400
Blower filters replacement	\$2,400
Unanticipated repairs or upgrades to pumps, motors, blowers, blower motors, valves, etc.	\$3,000
Manhole thermal plastic mastic 3 boxes at \$350 each	\$1,050
Contingency – WWTF Controls, UV System Upgrades or Repairs	\$1,000
Total	\$18,650

OPERATING SUPPLIES 60-43-6-652 \$500

This account supports the expense of general operating supplies along with laboratory supplies for operational purposes of the WWTF.

FACILITY CHEMICALS 60-43-6-656 \$42,475



Sewer Operating

This account supports the cost of chemicals for treatment plant process such as polymer for sludge processing and alum for phosphorus reduction. Chemical usage can be difficult to predict due to the effect of varying weather conditions and plant loadings. Pricing for polymer and Alum have increased over the past year due to the chemical price as well as transportation fees. FY 24/25 proposed estimated amount is allocated as follows:

Polymer (5 totes/year x \$5,800/tote)	\$29,000
Alum & Molasses Product for BNR Enhancement (4,000 gal. x 2.90/gal)	\$11,600
Azone (500 gal \$3.75/gal)	\$1,875
Total	\$42,475

DES PLAINES RIVER WATERSHED WORKGROUP 60-43-6-660 \$7,700

This account supports the fees associated with the Des Plaines River Watershed Workgroup (DRWW). The DRWW is an organization with a mission to bring together a diverse coalition of stakeholders to work together to improve water quality in the Des Plaines River and its tributaries in a cost-effective manner to meet IEPA permit requirements for our wastewater treatment facility and our storm water collection system.

EQUIPMENT NEW/REPLACEMENT 60-43-8-830 \$700

This account covers the purchase of special and replacement equipment. Proposed equipment with their respective costs is shown below.

- **Office Chairs - \$1,750**

We propose to replace the computer chairs in the computer room with ergonomically chairs. As we have been utilizing staff to navigate software and to input data, we have noticed an increase of discomfort sitting. The current chairs are not designed for extended sitting and should be replaced to prevent possible lower back stress. The cost for the replacement shall be 40% Streets, 40% Sewer, and 20% Water.

OFFICE CHAIRS \$1,750 AT 40%	\$700
Total	\$700

CONTINGENCY 60-43-9-929 \$1,000



Garbage Fund

Fund Overview

The Garbage fund is an enterprise fund that functions as an independent business where user fees and charges should be sufficient to pay all operating expenses associated with the provision of the service. This fund provides for the collection and disposal of all residential refuse, recycling and yard waste. Revenues are received from monthly user charges and expenses include the contractual cost of providing the service through the Village's waste hauler contract. This revenue is from the collection of the base service charge for refuse and recycling services.

Reserve Policy

The cash balance reserve policy for this fund is one month of the current year's operating expenses.

Fund Expenditure Overview

For fiscal year 2024-2025, a total amount of \$1,617,532 is budgeted for garbage expenses. Expenditures within this fund include a percentage of personnel salaries, Groot contract for waste hauling and recycling, contractual services, and road repair contributions, amongst other line items. The breakdown of the garbage fund for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

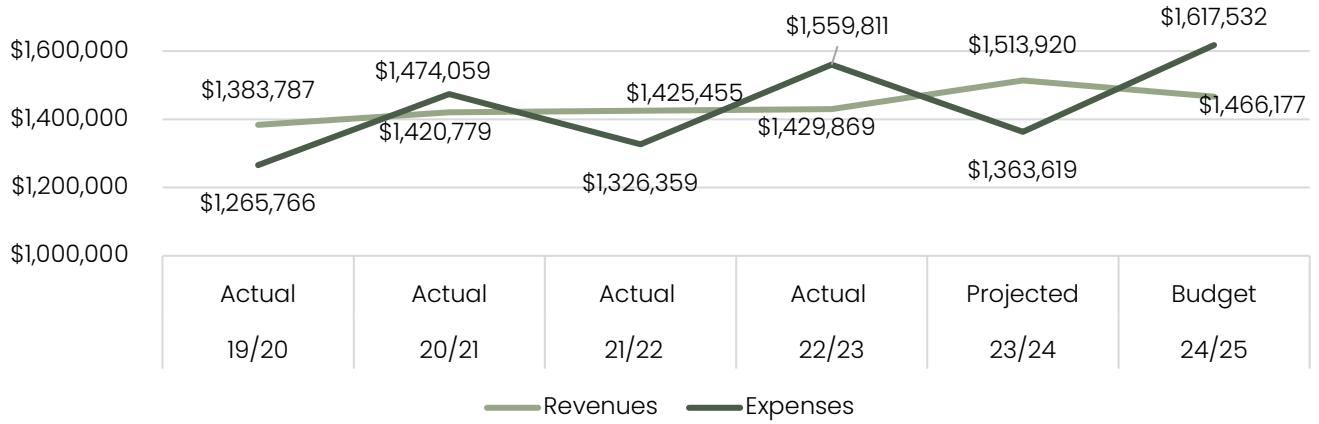
Garbage Fund Expenditures from FY 19/20- FY 24/25

	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Revenues	\$1,383,787	\$1,420,779	\$1,425,455	\$1,429,869	\$1,513,920	\$1,466,177
Expenses	\$1,265,766	\$1,474,059	\$1,326,359	\$1,559,811	\$1,363,619	\$1,617,532



Garbage Fund

Garbage Fund Revenues and Expenses



GARBAGE FUND

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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REVENUES					
30-00-3-367	GARBAGE COLLECTIONS	1,428,454	1,482,953	1,512,475	1,464,377
30-00-3-368	SWALCO AGREEMENT RECYCLING	1,416	2,500	1,445	1,800
TOTAL REVENUES		1,429,869	1,485,453	1,513,920	1,466,177

EXPENDITURES					
30-00-4-421	SALARIES	72,676	73,023	62,289	70,472
30-00-4-427	MERIT BONUS	2,100	3,450	1,950	3,554
30-00-4-433	WORKERS COMPENSATION	11,213	4,940	4,689	5,286
30-00-4-428	SICK TIME COMPENSATION	87	600	250	500
30-00-5-510	GROOT CONTRACT	1,210,729	1,205,698	1,232,781	1,270,943
30-00-5-551	POSTAGE	140	2,400	50	100
30-00-4-451	HOSPITALIZATION	15,505	18,048	21,020	19,750
30-00-4-461	SOCIAL SECURITY CONTRIBUTION	5,117	6,412	5,075	6,662
30-00-4-462	IMRF CONTRIBUTION	7,897	6,172	4,653	6,041
30-00-5-520	CONTRACTUAL SERVICES	18,418	16,320	15,000	16,810
30-00-5-573	RECYCLE PROGRAM - SWALCO	6,484	6,500	6,484	6,365
30-00-5-575	MERCHANT FEES	7,853	8,300	8,578	8,549
30-00-5-579	ENVIRONMENTAL PROGRAMS	622	800	800	1,500
30-00-5-580	ROAD REPAIR CONTRIBUTION	200,000	-	-	200,000
30-00-7-929	CONTINGENCY	969	500	-	1,000
TOTAL EXPENDITURES		1,559,811	1,353,163	1,363,619	1,617,532



Garbage Fund- Revenues

GARBAGE COLLECTIONS 30-00-3-367

\$1,464,377

This revenue is from the collection of the base service charge for refuse and recycling services. The proposed base charge for 23/24 is \$25.70 per month for the 95 gallon service, \$24.17 per month for the 65 gallon service, and \$22.65 per month per unit for the 35 gallon service and all seniors age 62 and older. Assumes a current unit count (4,880) per the financial forecast.

SWALCO AGREEMENT RECYCLING 30-00-3-368

\$1,800

The source of these funds is from recycle proceeds distributed by S.W.A.L.C.O. and directed to Villages on a per capita basis.



Garbage Fund- Expenses

SALARIES 30-00-4-421

\$70,472

This account includes portions of the salaries for various administrative, finance and customer service personnel based upon job duties.

MERIT BONUS 30-00-4-427

\$3,550

Provides for a merit bonus pool in accordance with the Village's merit pay system.

WORKERS COMPENSATION

\$5,286

This account covers 5% of the premium for workers compensation insurance. The figure is based on a percentage of payroll.

SICK TIME COMPENSATION 30-00-4-428

\$500

This item provides employees the opportunity to receive compensation for a certain number of accrued and unused sick days in accordance with the Employee Handbook.

GROOT CONTRACT 30-00-5-510

\$1,270,943

This account pays for the monthly charge billed by Groot for the base refuse and recycling service. Assumes a current unit count of 4,880 total units: 95 gallon – 3,785. 65 gallon – 990, and 35 gallon 105. The costs are based on the newly approved Groot contract in which rates increased in January 2022, but will remain steady through December 2023. A 3% increase has been anticipated into the FY 23/24 Budget. Groot charges are not to increase at an amount lower than 2% or exceed 4% annually.

POSTAGE 30-00-5-551

\$100

This account supports postage costs associated with utility billing and office mailing. 80% of this cost is in Water/ Sewer Administration.

HOSPITALIZATION 30-00-4-451

\$19,750

This account pays for a portion of employee health insurance.

SOCIAL SECURITY CONTRIBUTION 30-00-4-461

\$6,662

This account pays for a portion of employee social security benefits based upon established employee salary spreads.

IMRF CONTRIBUTION 30-00-4-462

\$6,041

This account pays for a portion of employee retirement benefits based upon established employee salary spreads.



Garbage Fund- Expenses

CONTRACTUAL SERVICES 30-00-5-520 **\$16,810**

This account pays for a portion of various contractual services including financial audit, MSI utility billing software, lockbox processing, utility billing, payroll processing, and the following:

Financial Audit (20%)	\$5,140
Accounting Services (20%)	\$4,504
Lockbox Processing (20%)	\$1,332
Utility Billing (20%)	\$1,284
Payroll Processing (10%)	\$1,350
Operating Supplies (10%)	\$3,200
Total	\$16,810

RECYCLE PROGRAM - SWALCO 30-00-5-573 **\$6,365**

This covers the cost of our annual operations and maintenance fee levied by SWALCO.

MERCHANT FEES 30-00-5-575 **\$8,549**

This line pays for merchant costs associated with the acceptance of credit card payments.

ENVIRONMENTAL PROGRAMS 30-00-5-579 **\$1,500**

This covers the cost of the Environmental Commission activities and programs.

ROAD REPAIR CONTRIBUTION 30-00-5-550 **\$200,000**

CONTINGENCY 30-00-5-550 **\$1,000**



Motor Fuel Tax Fund

Fund Overview

The Village has several special operating funds that receive funding from various sources and have specific expenses. One of these special funds is the Motor Fuel Tax fund (MFT). This fund receives revenue from the state distributed motor fuel tax. Municipalities receive a per person amount based on population. The uses of these funds are restricted by state statute to roadway and right-of-way maintenance. The past practice has been to use this money for residential road resurfacing and the purchase of salt. Revenues in recent years have increased due to the implementation of an additional fuel tax by the State of Illinois. The Transportation Renewal Fund increased revenues by almost 40% compared to previous years.

Road resurfacing has been done every other year to allow for the accumulation of funds so that a larger resurfacing program can be completed. In FY 19, the Village conducted an assessment of the network of Village streets and developed Six-Year Road Resurfacing plan to slow and reverse the deterioration curve of our road surfaces. A follow up to that survey was conducted in FY 23.

The Village received over \$953,000, as proceeds from the Illinois Department of Transportation's Rebuild Illinois fund bond sale. We expect these funds to continue for two more fiscal years or four more payments. These funds have been earmarked once all received as local match for the Hawthorne/Sprucewood/Lake Shore Road Reconstruction project.

On the expense side, the Motor Fuel Tax Fund has a variety of routine expenditures that include road resurfacing, asphalt products, road salt, and snow emergency operations.

Fund Reserve Policy

The cash balance reserve policy for this fund is \$100,000 to establish a snow emergency reserve.

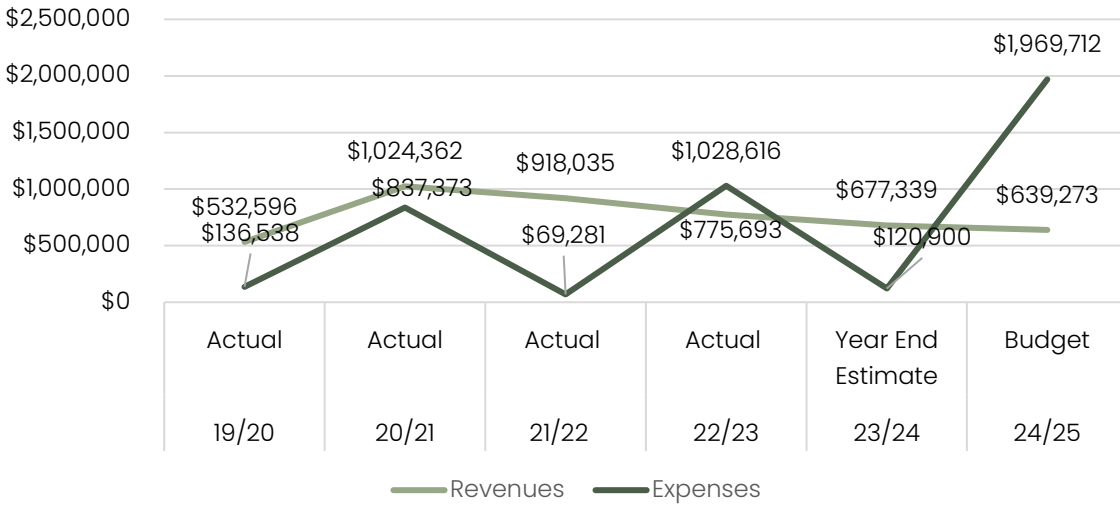


Motor Fuel Tax Fund

Fund Revenues and Expenditure Historical Summary

	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Year End Estimate	Budget
Revenues	\$532,596	\$1,024,362	\$918,035	\$775,693	\$677,339	\$639,273
Expenses	\$136,538	\$837,373	\$69,281	\$1,028,616	\$120,900	\$1,969,712

Motor Fuel Tax Revenues and Expenses



MOTOR FUEL TAX FUND

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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REVENUES					
15-00-4-343	MOTOR FUEL TAX	748,626	612,312	628,317	628,102
15-00-4-344	SPECIAL ALLOCATION	-	-	-	-
15-00-8-381	EARNED INTEREST	27,067	12,288	49,022	11,171
TOTAL REVENUES		775,693	624,600	677,339	639,273

EXPENDITURES					
15-40-5-861	ROAD RESURFACING	912,069	-		1,853,102
15-40-6-614	ASPHALT PRODUCTS	8,764	16,500	14,300	15,950
15-40-6-616	ROAD SALT	107,783	106,600	106,600	100,660
15-40-6-618	SNOW EMERGENCY	-	1,000	-	-
TOTAL EXPENDITURES		1,028,616	124,100	120,900	1,969,712



Motor Fuel Tax Fund

REVENUE

MOTOR FUEL TAX 15-00-4-343

\$638,102

This fund receives revenue from the state-distributed motor fuel tax. Municipalities receive a per-person amount based on population. State statute restricts the use of this fund to roadway and right-of-way maintenance.

EARNED INTEREST 15-00-8-381

\$11,171

EXPENSES

ROAD RESURFACING 15-40-5-861

\$1,853,102

This fund is used to pay actual construction costs for pavement rehabilitation projects. Design costs are paid from the Community Capital Fund. It has been our practice to undertake major paving projects every two years; 2024 *(FY25) is the next construction year.

ASPHALT PRODUCTS 15-40-6-614

\$15,950

This fund is used to purchase hot or cold bituminous concrete mix for patching Village streets. Based upon available staff resources, it has been determined this work will be performed by in-house staff rather than private contractors. We anticipate a price increase for the summer from our provider and predict a lower quantity as we progress with contractual pavement patching and road resurfacing.

Surface/Binder	190 Tons at \$65/Ton	\$12,350
Cold Patch	20 Tons at \$180/Ton	\$3,600
	Total	\$15,950

ROAD SALT 15-40-6-616

\$100,660

This fund is used to purchase bulk rock salt and liquid de-icing agents for snow and ice control. We have continued to implement salt conservation measures resulting in fewer tons purchased and have had success in pre-wetting prior to an event. As in the past, we split the order for rock salt with State Purchase and County Purchase to ensure delivery of salt if supplies run low from the distributors. We anticipate a price increase for the next contract based on delivery charges.

Bulk Rock Salt (State Purchase)	450 Tons @ \$83.00 / Ton	\$37,350
Bulk Rock Salt (County	650 Tons @ \$75.00 / Ton	\$48,750



Motor Fuel Tax Fund

Purchase)
Beet Juice

8,000 Gal @ \$1.82 / gallon	\$14,560
<hr/>	
Total	\$100,660



Retirement Fund

Fund Overview

The Retirement Fund receives revenue from the property taxes levied for retirement and social security. The Water and Sewer and Garbage enterprise pay their share of retirement and social security expenses directly from those funds. All non-sworn Police personnel are members of the Illinois Municipal Retirement Fund (IMRF). Police pension costs are listed separately.

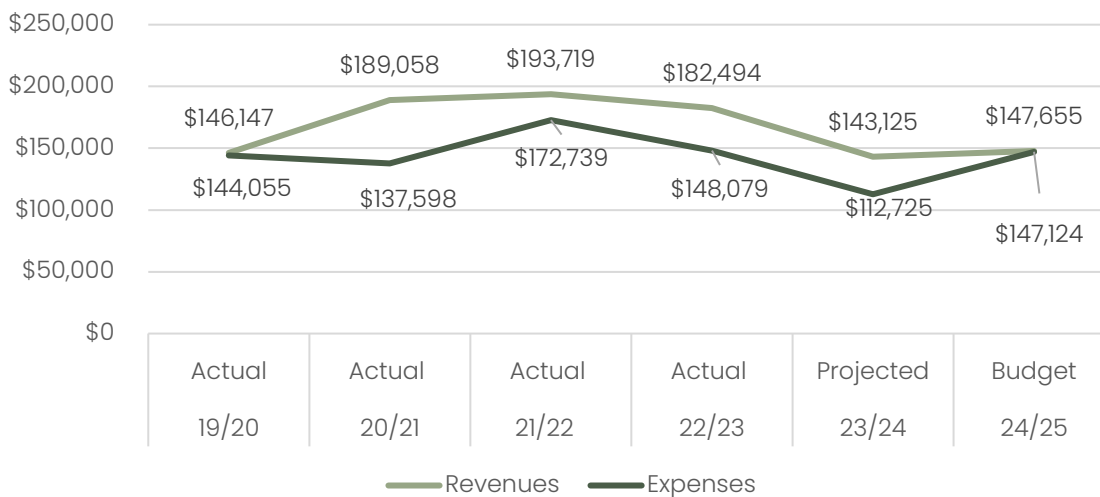
Fund Expenditure Overview

For fiscal year 2024-2025, a total amount of \$147,124 is budgeted for retirement expenses. The breakdown of the retirement fund for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Retirement Expenditures and Revenues from FY 19/20-24/25

	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Revenues	\$146,147	\$189,058	\$193,719	\$182,494	\$143,125	\$147,655
Expenses	\$144,055	\$137,598	\$172,739	\$148,079	\$112,725	\$147,124

Retirement Fund Revenues and Expenses



RETIREMENT FUND

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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REVENUES

06-00-1-301	IMRF TAX	84,984.02	58,752	53,207	59,094.00
06-00-1-302	FICA TAX	78,302.80	74,140	76,918	79,561.00
06-00-4-342	REPLACEMENT TAX - IMRF	9,603.42	2,400	6,500	4,500.00
06-00-4-343	REPLACEMENT TAX - FICA	9,603.38	2,400	6,500	4,500.00
TOTAL REVENUES		182,494	137,692	143,125	147,655

SOCIAL SECURITY EXPENSE

06-10-4-461	FICA EXPENSE	80,166	76,795	68,518	84,287
TOTAL SS EXPENSE		80,166	76,795	68,518	84,287

IMRF EXPENSE

06-10-4-462	IMRF EXPENSE	67,914	56,661	44,207	62,837
06-01-4-463	ONE-TIME ERI COST	-	-	-	-
TOTAL IMRF EXPENSE		67,914	56,661	44,207	62,837

TOTAL EXPENDITURES		148,079	133,456	112,725	147,124
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Retirement Fund

REVENUE

I.M.R.F. PROPERTY TAX 06-00-1-301 **\$59,094**

F.I.C.A. PROPERTY TAX 06-00-1-302 **\$79,561**

The Retirement Fund receives revenue from the property taxes levied for retirement and social security. The Water and Sewer and Garbage enterprise pay their share of retirement and social security expenses directly from those funds. All non-sworn Police personnel are members of the Illinois Municipal Retirement Fund (IMRF). Police pension costs are listed separately.

REPLACEMENT TAX (I.M.R.F.) 06-00-4-342 **\$4,500**

REPLACEMENT TAX (F.I.C.A.) 06-00-4-342 **\$4,500**

Replacement taxes are generated from corporations, partnerships, S corporations, and public utilities. Corporations pay 2.5% replacement tax on net Illinois income. Partnerships, trusts, and S corporations pay 1.5% and public utilities pay 0.8% on invested capital.

EXPENSES

FICA EXPENSE 06-10-4-461 **\$84,287**

The proposed value is estimated to fund Social Security and Medicare taxes associated with payroll. The budget value is based on estimated salaries and is proportionate to the tax levy value of the General Fund.

IMRF EXPENSE 06-10-4-462 **\$62,837**

The proposed value is estimated to fund Illinois Municipal Retirement Fund contributions associated with salaries. The budget value is based on estimated salaries and is proportionate to the tax levy value of the corporate fund.



Insurance Fund

Fund Overview

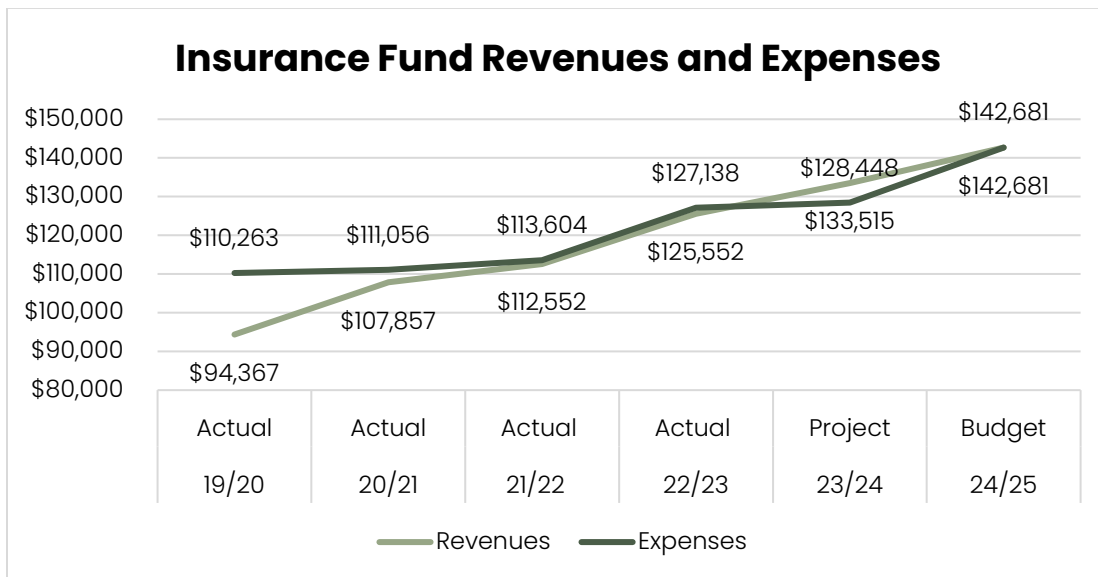
The Insurance Fund receives revenue from a portion of the Village’s property tax levied for insurance costs and from contributions from the Village’s enterprise funds. In addition, the Water and Sewer and Garbage enterprise funds pay their share of insurance costs directly from those funds. This fund pays for property, liability, and casualty insurance costs.

Account Expenditure Overview

For fiscal year 2024-2025, a total amount of \$142,681 is budgeted for insurance expenses. The breakdown of the insurance fund for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Insurance Fund Expenditures from FY 19/20- FY 24/25

	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Project	Budget
Revenues	\$94,367	\$107,857	\$112,552	\$125,552	\$133,515	\$142,681
Expenses	\$110,263	\$111,056	\$113,604	\$127,138	\$128,448	\$142,681



INSURANCE FUND

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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REVENUES

14-00-1-301	LIABILITY INSURANCE TAX	125,552	133,586	133,515	142,681
14-01-8-389	INS FUND GENERAL MISC	-	-	-	-
TOTAL REVENUES		125,552	133,586	133,515	142,681

FUND EXPENSES

14-00-9-399	UNEMPLOYMENT INSURANCE CLAIM	-	-	-	-
14-10-5-594	RISK MANAGEMENT EXPENSE	127,023	130,036	128,448	139,681
14-10-5-595	COMPENSABLE CLAIMS	116	3,000	-	3,000
TOTAL EXPENDITURES		127,138	133,036	128,448	142,681



Insurance Fund

REVENUE

LIABILITY INSURANCE TAX 14-00-1-301

\$142,681

This account reflects the portion of the property tax used to fund the General fund share of liability insurance premium.

EXPENSES

RISK MANAGMENT EXPENSE 14-10-5-594

\$139,681

This represents the General Funds portion of risk management insurance.

COMPENSABLE CLAIMS 14-10-5-595

\$3,000

This expense is budgeted to pay for deductibles in risk management loss events or pay for incurred costs in events where the Village is at fault (broken windshields, etc.)



Community Capital Fund

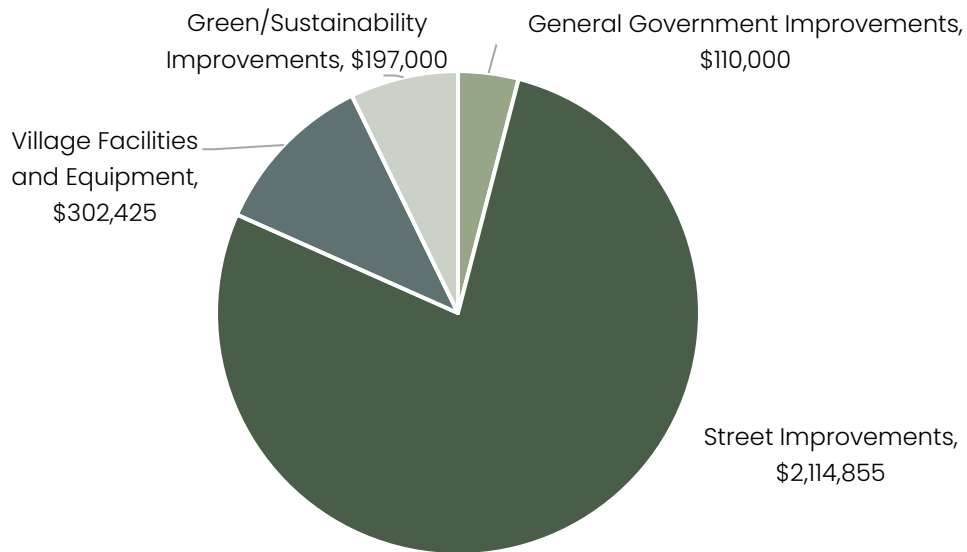
Fund Overview

The Community Capital Fund receives revenues from vehicle license fees charged to all households within the Village, cell tower antenna lease fees, and public facility donation fees charged to all new developments. The purpose of this fund is to provide funding for major community infrastructure improvements.

Fund Expenditure Overview

For fiscal year 2024-2025, a total of \$2,724,280 is budgeted for community capital expenses. The breakdown of the community capital fund for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section. Additionally, expenditures and their respective projects are discussed in the Capital Improvement Plan (CIP).

Community Capital Expenses for Fiscal Year 2024-2025

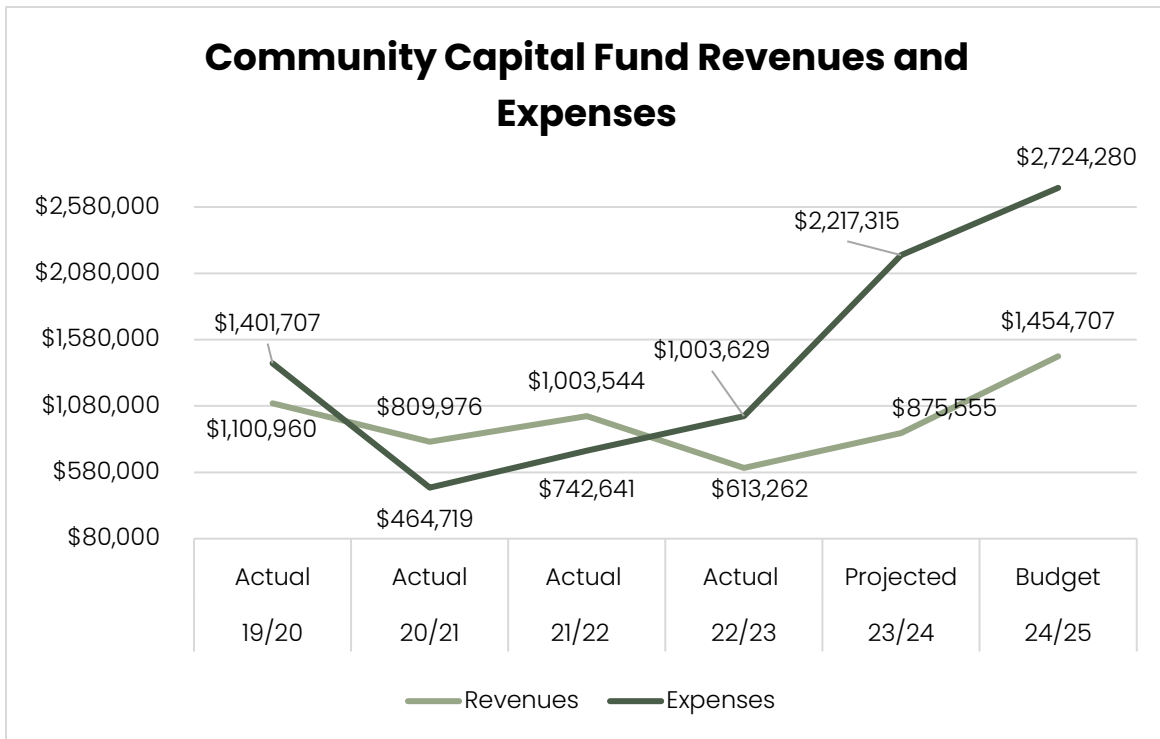




Community Capital Fund

Community Capital Expenditures from FY 19/20-24/25

	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Revenues	\$1,100,960	\$809,976	\$1,003,544	\$613,262	\$875,555	\$1,454,707
Expenses	\$1,401,707	\$464,719	\$742,641	\$1,003,629	\$2,217,315	\$2,724,280



COMMUNITY CAPITAL FUND

		ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
REVENUES					
21-00-2-322	TRANSPORTATION FACILITIES FEES	277,218	280,000	280,000	280,000
21-00-3-338	PUBLIC FACILITY DONATION	37,000	36,000	50,000	189,750
21-00-3-339	CELL ANTENNA - LEASE FEES	174,331	-	-	-
21-00-8-381	INTEREST	-	2,000	-	-
21-00-8-389	GENERAL MISC.	-	-	-	-
21-00-8-390	IDOT REIMBURSEMENT - ROUTE 132	-	-	-	-
21-00-4-341	INCOME TAX	-	428,007	237,301	448,268
21-00-4-345	SALES TAX	-	422,235	198,254	426,689
21-00-4-355	VIDEO GAMING PROCEEDS	124,713	80,000	110,000	110,000
TOTAL REVENUES		613,262	1,248,242	875,555	1,454,707
PROJECTS					
21-10-8-838	MISCELLANEOUS EQUIPMENT/UNANTICIPATED	8,513		1,600	
21-10-8-885	IDOT ROUTE 132 VILLAGE CONTRIBUTION	7,999	355,770	355,768	
21-10-0-110	IDOT US ROUTE 45 VILLAGE CONTRIBUTION	7,454	9,585		
21-10-8-887	LAKE SHORE DRIVE ENG DESIGN	19,062	850,000	155,882	
21-10-8-876	BECK ROAD	126,037	126,037	126,036	
21-10-0-129	STORMWATER MANAGEMENT PROJECTS	99,651		2,788	
21-10-8-505	PD SURVEILLANCE CAMERA SYSTEM	16,438		60	
21-10-8-126	GENERAL GOVERNMENT IMPROVEMENTS		116,650	310,757	110,000
21-10-8-514	STREET IMPROVEMENT PROGRAM		672,500	892,222	2,114,855
21-10-8-516	VILLAGE FACILITIES AND EQUIPMENT		329,640	242,963	302,425
21-10-8-517	GREEN/SUSTAINABILITY IMPROVEMENTS		200,000	129,239	197,000
TOTAL PROJECTS		285,153	2,660,182	2,217,315	2,724,280
TOTAL COMMUNITY CAPITAL EXPENDITURES		285,153	2,660,182	2,217,315	2,724,280



Water Sewer Capital Fund

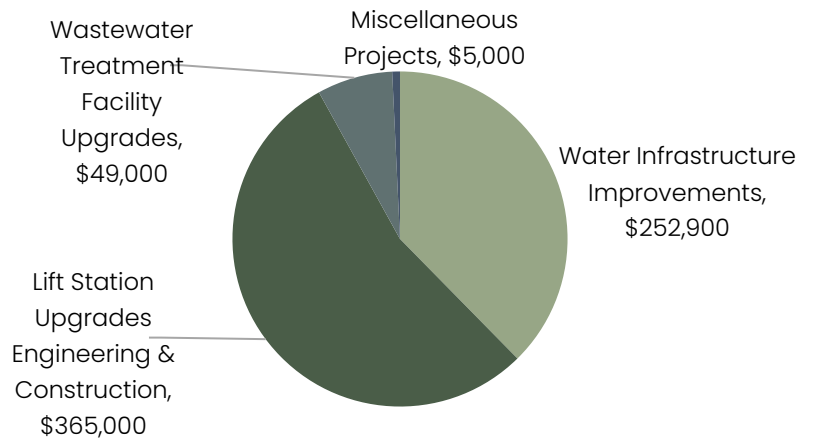
Fund Overview

The Water & Sewer Capital Fund receives revenues from connection (tap-on) fees charged to all new developments within the Village. This fund has historically provided for water and sewer infrastructure needs, new equipment, and equipment replacement needs.

Fund Expenditure Overview

For fiscal year 2024-2025, a total amount of \$671,900 is budgeted for water sewer capital expenses. The breakdown of the water sewer capital fund for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section. Additionally, expenditures and their respective projects are discussed in the Capital Improvement Plan (CIP).

Water Sewer Capital Expenses for Fiscal Year 2024-2025



Water Sewer Capital Fund Expenditures from FY 19/20- FY 24/25

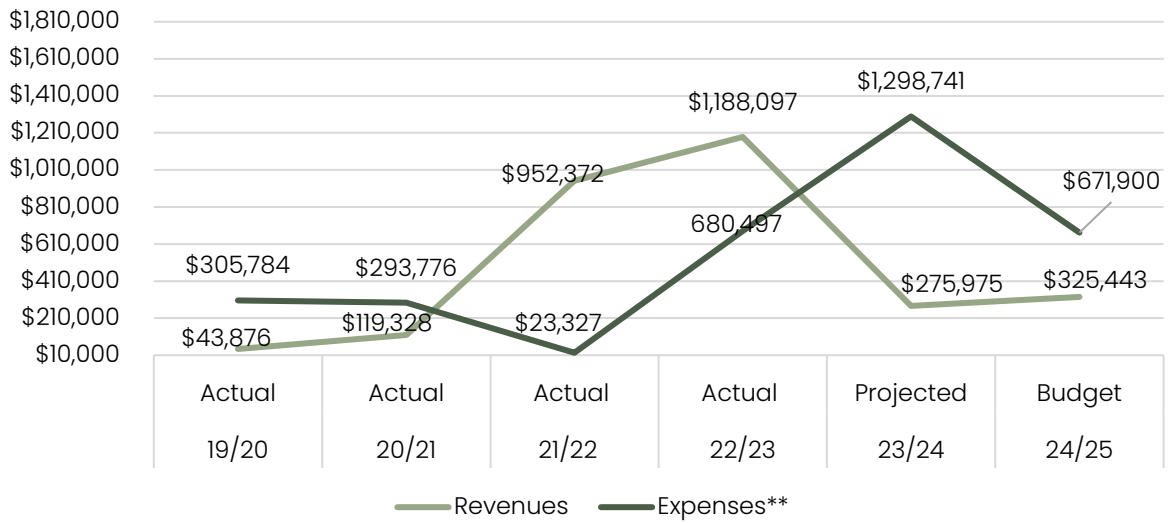
	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Revenues	\$43,876	\$119,328	\$952,372	\$1,188,097	\$275,975	\$325,443
Expenses**	\$305,784	\$293,776	\$23,327	680,497	\$1,298,741	\$671,900

** Fiscal years 19-22 include debt service expenses



Water Sewer Capital Fund

Water Sewer Capital Fund Revenues and Expenses



** Fiscal years 19-22 include debt service expenses

WATER/SEWER CAPITAL

ACTUAL	BUDGET	EST. YR. END	BUDGET
2022/2023	2023/2024	2023/2024	2024/2025

REVENUES

61-00-0-363	SEWER TAP ON	68,172.00	53,352.00	71,136	151,164.00
61-00-0-364	WATER TAP ON	73,554.00	50,922.00	67,896	144,279.00
61-00-8-384	AMERICAN RESCUE PLAN ACT	967,289.69	-	-	-
61-00-0-365	INTEREST	79,081.05	30,000.00	136,943	30,000.00
TOTAL REVENUES		1,188,097	134,274	275,975	325,443

EXPENDITURES

61-48-8-919	LAKE SHORE DRIVE WATER MAIN REPLACEMENT	612,713	1,420,000	1,200,000	-
61-48-8-920	LIFT STATION UPGRADES ENGINEERING & CONSTRUCTION	8,161	309,000	66,172	365,000
61-48-8-926	WATER INFRASTRUCTURE IMPROVEMENTS	-	-	-	252,900
61-48-8-925	WASTEWATER TREATMENT FACILITY UPGRADES	-	33,000	32,569	49,000
61-48-8-922	LIFT STATION #5 PUMP REPLACEMENT AND SOFT START	59,624	-	-	-
61-48-8-836	MISCELLANEOUS PROJECTS	-	5,000	-	5,000
TOTAL EXPENDITURES		680,497	1,767,000	1,298,741	671,900

TOTAL ALL EXPENDITURES		680,497	1,767,000	1,298,741	671,900
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Vehicle Replacement Fund

Fund Overview

The Vehicle Replacement Fund is a fixed-asset fund that reserves funds based on the 20-year fleet replacement needs to ensure the regular replacement of major fixed assets for Public Works and the Police Department. Costs are determined based on the 20-year replacement schedule. The Vehicle Replacement Fund receives revenue from various fund contributions from police, street maintenance, and water and sewer administration.

Fund Expenditure Overview

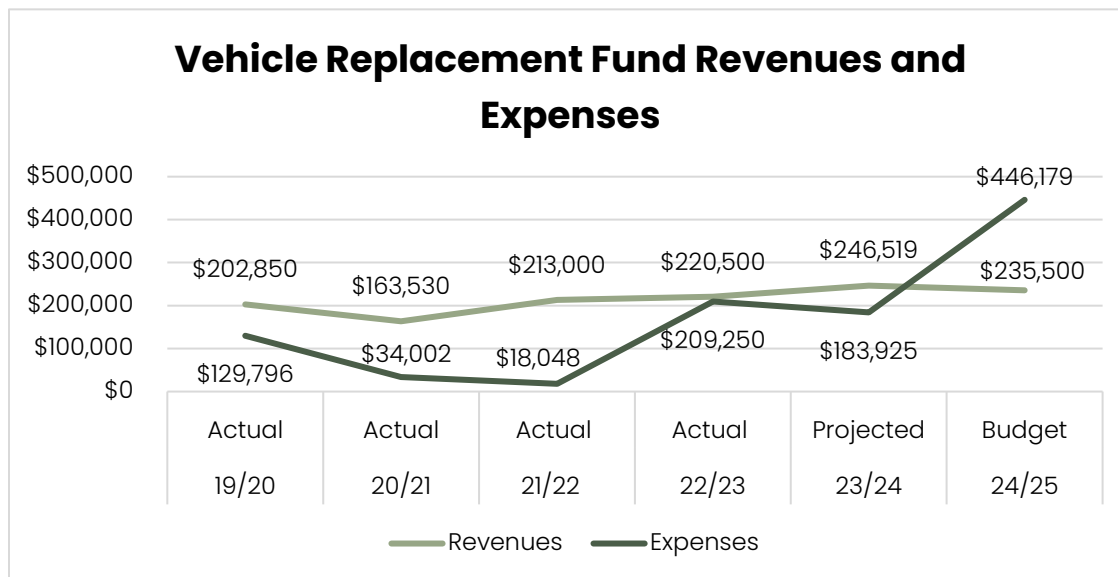
For fiscal year 2024-2025, a total of \$446,179 is budgeted for vehicle replacement fund expenses. This year's proposed expenses include replacing three police squads, the Chief's vehicle, and the outfitting of two trucks for Public Works. The breakdown of the vehicle replacement fund for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Fund Reserve Policy

The cash balance reserve policy is the same buying power today as is anticipated in 20 years.

Vehicle Replacement Fund Expenditures from FY 19/20- FY 24/25

	19/20	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Actual	Projected	Budget
Revenues	\$202,850	\$163,530	\$213,000	\$220,500	\$246,519	\$235,500
Expenses	\$129,796	\$34,002	\$18,048	\$209,250	\$183,925	\$446,179



VEHICLE REPLACEMENT FUND

ACTUAL	BUDGET	EST. YR. END	BUDGET
2022/2023	2023/2024	2023/2024	2024/2025

REVENUES

50-20-0-322	FUND CONTRIBUTIONS	220,500	228,000	246,519	235,500
	INTEREST	-	-	-	-
TOTAL REVENUES		220,500	228,000	246,519	235,500

EXPENDITURES

50-20-8-903	TRUCK 54	-	220,000	183,925	232,000
50-20-8-918	CHIPPER	67,600	-	-	-
50-20-8-831	SQUAD CAR REPLACEMENT	141,650	-	-	214,179
TOTAL EXPENDITURES		209,250	220,000	183,925	446,179



Vehicle Replacement Fund

FUND OVERVIEW

Separate fixed asset funds for Police and Public Works fleet were established in FY 11. The fund ensures the regular replacement of squad cars, trucks, and other large equipment. The funds were intended to promote the regular replacement of these vehicles. In 2019/2020, the separate funds were consolidated into a single fund for ease of accounting.

Based upon a 20-year projection of replacement costs, dollars are set aside annually to ensure sufficient dollars are on hand to make the needed replacements without borrowing. Costs were apportioned to expense budgets based upon the proportional value of fleet to a specific operation. Contributions are made annually from the General and Utility Funds.

REVENUES

CONTRIBUTIONS 50-20-0-322

\$235,500

The vehicle replacement fund receives contributions from various accounts that include police, streets, and water sewer administration.

EXPENSES

VEHICLE REPLACEMENT

\$446,179

The squad car replacement fund receives annual contributions for the replacement of Police squad cars based on a 20-year projection. For FY 25, three squad cars scheduled for replacement and the Chief's vehicle. Public Works proposes the outfitting of two trucks.



Non-Operating Funds

Fund Overview

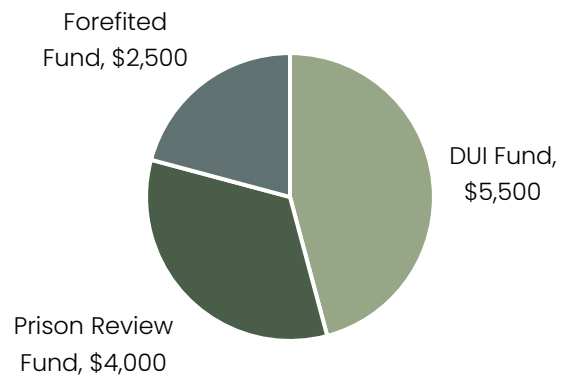
The Village operates three non-operating funds: the DUI Fund, Prison Review Fund and the Forfeiture Fund.

- DUI Fund: This fund receives revenues from court-imposed fines for DUI arrests made within the Village by Lindenhurst Police personnel. The funds are restricted for use in the purchase of equipment and supplies related to the enforcement and handling of DUI arrests.
- Prison Review Fund: Receives revenue from court-imposed traffic citations and can only be used for specific purposes.
- Forfeiture Fund: This fund receives revenue from proceeds from the forfeiture of vehicles and other property. The funds can only be used for specific purposes.

Fund Expenditure Overview

For fiscal year 2024-2025, \$2,500 is allocated for forfeited funds, \$4,000 for prison review fund, and \$5,500 for the DUI Fund. The breakdown of the non-operating funds for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Non-Operating Funds for Fiscal Year 2024-2025



Expenditures by Fund

	Non- Operating Funds			Total Non-Operating
	DUI Fund	Prison Review	Forfeited	
19/20 Actual	\$1,942	\$4,915	\$0	\$6,857
20/21 Actual	\$3,276	\$403	\$0	\$3,679
21/22 Actual	\$5,198	\$2,461	\$0	\$7,659
22/23 Actual	\$6,881	\$2,461	\$1,777	\$11,119
23/24 Projected	\$2,500	\$1,070	\$2,300	\$5,870
24/25 Budget	\$5,500	\$4,000	\$2,500	\$12,000

NON-OPERATING FUNDS

ACTUAL	BUDGET	EST. YR. END	BUDGET
2022/2023	2023/2024	2023/2024	2024/2025

D.U.I FUND REVENUES

22-00-5-351	DUI S/B 740 COURT FINES	2,654.21	4,000	1,000	1,200
22-00-5-352	E-CITATIONS	318.12	500	750	1,000
22-00-8-381	INTEREST	-	100	-	-
TOTAL D.U.I. FUND REVENUE		2,972	4,600	1,750	2,200

D.U.I FUND EXPENSES

22-20-9-919	VEHICLE EQUIPMENT/INSTALL	831	-	-	-
22-20-9-929	MISCELLANEOUS CONTINGENCY	-	-	-	-
22-20-6-622	TASERS	3,197	2,700	2,000	2,000
22-20-6-623	MISC UNIFORMS & EQUIPMENT	2,853	3,500	500	3,500
22-20-6-624	POLICE RECORDS MANAGEMENT (RMS)	-	-	-	-
22-20-6-626	INTOXIMETER BREATH ANALYSIS INSTR	-	-	-	-
22-20-6-651	E-CITATION SOFTWARE	-	-	-	-
TOTAL D.U.I. FUND EXPENDITURES		6,881	6,200	2,500	5,500

PRISON REVIEW FUND REVENUES

23-00-5-351	PRISON REVIEW FINES	113	500	-	500
23-00-8-381	INTEREST	-	100	-	100
TOTAL PRISON REVIEW FUND REVENUES		113	600	-	600

PRISON REVIEW FUND EXPENSES

23-20-9-919	PRISON REVIEW - VEHICLE & MAINT.	1,711	2,000	1,070	2,000
23-20-9-929	MISCELLANEOUS CONTINGENCY	750	2,000	-	2,000
TOTAL PRISON REVIEW FUND EXPENDITURES		2,461	4,000	1,070	4,000

FORFEITED FUNDS REVENUE

19-00-3-344	FORFEITED FUNDS	-	2,000	-	2,000
TOTAL FORFEITED FUNDS REVENUE		-	2,000	-	2,000

FORFEITED FUNDS EXPENSES

19-00-6-654	MEG PARTICIPATION	-	-	-	-
19-00-6-630	MISC ENFORCEMENT EQUIP	1,777	2,500	2,300	2,500
TOTAL FORFEITED FUNDS EXPENDITURES		1,777	2,500	2,300	2,500



Non Operating Funds- Revenues

REVENUES

DUI FUND

DUI S/B 740 COURT FINES 22-00-5-351

\$1,200

This fund receives court-imposed surcharges based on convictions for impaired driving offenses. This fund is regulated by State statute, which states the fund "shall be used to purchase law enforcement equipment that will assist in the prevention of alcohol related criminal violence throughout the State". In the past, purchases have been cameras, breath testers, "Zero Tolerance" signs, radars, radio equipment, etc.

E-CITATION 22-00-5-352

\$1,000

The sources of these funds are court-awarded traffic citations. This is regulated by State Statute, which states the fund "shall be used for the acquisition or maintenance of police vehicles". The use of the money is restricted to vehicle purchases or maintenance.

INTEREST 23-00-5-351

\$100

PRISON REVIEW

PRISON REVIEW FINES 23-00-5-351

\$500

The sources of these funds are court awarded traffic citations. This fund is regulated by State statute, which states the fund "shall be used for the acquisition or maintenance of police vehicles". The use of the money is restricted to vehicle purchases, miscellaneous vehicle equipment or maintenance.

FORFEITURE FUND

FORFEITURE FUND 19-00-3-344

\$2,000

The Forfeiture Fund receives revenue from proceeds that result from the forfeiture of vehicles and other property. This fund is regulated by State statute, which states the fund "shall be used for the enforcement of laws governing cannabis and controlled substances; for public education in the community or schools in the prevention or detection of the abuse of drugs or alcohol; or for security cameras used for the prevention or detection of violence".



Non Operating Funds- Expenses

DUI SB 740 (Encumbered Funds)

\$5,500

The DUI fund receives revenues from court imposed fines as a result of DUI arrests made within the Village by Lindenhurst Police personnel. The funds are restricted for use in the purchase of equipment and supplies related to the enforcement and handling of DUI arrests.

Proposed expenditures in FY 2024/2025 include:

TASERS 22-20-6-622 **\$2,000**

This fund supports the replacements of batteries, cartridges, and miscellaneous supplies due to deployment or training purposes.

MISCELLANEOUS UNIFORMS & EQUIPMENT 22-20-6-623 **\$3,500**

Miscellaneous uniforms and equipment, as needed for staff, in the prevention of alcohol related crimes. This fund will also cover the costs of jackets, hats and other miscellaneous patrol equipment for (15) full-time, and (6) part-time officers.

PRISON REVIEW AGENCY (Encumbered Funds)

\$4,000

The Prison Review fund receives revenue from court imposed traffic citations and can only be used for specific purposes. Also referred to as "court supervision surcharge revenue".

Proposed expenditures in FY 2024/2025 include:

POLICE VEHICLE & MAINTENANCE 23-20-9-919 **\$2,000**

Vehicle Maintenance & Replacement

MISCELLANEOUS CONTINGENCY 23-20-9-929 **\$2,000**

Miscellaneous Maintenance/Equipment

FORFEITED FUNDS (Encumbered Funds)

\$2,500

The Forfeited Funds fund receives revenue from proceeds that result from the forfeiture of vehicles and other property. These funds can only be used for specific purposes.

Proposed expenditures in FY 2024/2025 include:

MISCELLANEOUS ENFORCEMENT/DETECTION EQUIPMENT 19-00-6-630 **\$2,500**

Miscellaneous equipment to cover costs associated with enforcement of laws governing cannabis and controlled substances, and prevention or detection of violence.



Police Pension Fund

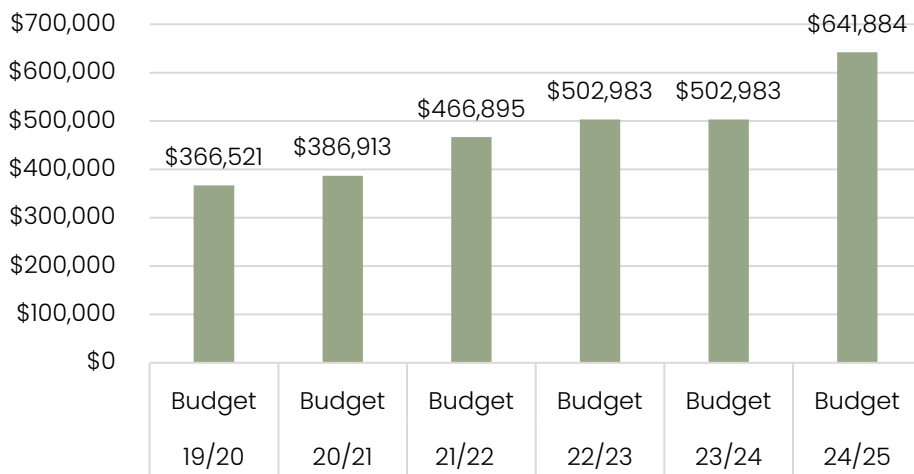
Fund Overview

The Police Pension fund receives revenue generated from real estate tax to fund the Village's Police Pension Program.

Account Expenditure Overview

For fiscal year 2024-2025 a total amount of \$641,884 is budgeted for police pension expenses. A historical summary of the Police Pension Fund is summarized below.

Police Pension Expenses



POLICE PENSION

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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REVENUE

72-00-1-301	POLICE PENSION TAX LEVY	-	502,983	-	641,884
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Police Pension

POLICE PENSION EXPENSE 72-20-4-464

\$641,884

This revenue source is generated via a real estate tax to fund the Police Pension program. The amount was determined by the actuarial analysis and was included in the Village's tax levy approved in December.



Grand Avenue TIF Fund

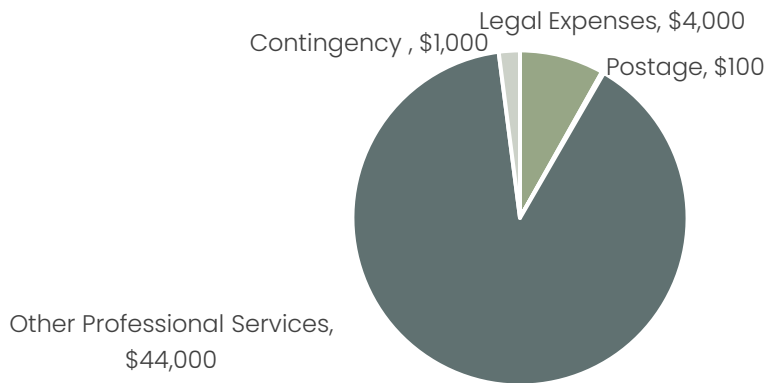
Fund Overview

The Grand Avenue TIF fund is a new fund for the fiscal year 2024-2025 budget. The Grand Avenue TIF District was established in 2022. This fund receives revenue from the increment of tax revenues from properties in the district. Expenses within this fund help finance public infrastructure improvements, site preparation, and other development-related expenses.

Fund Expenditure Overview

For fiscal year 2024-2025, a total of \$49,100 is budgeted for Grand Avenue TIF expenses. The breakdown of the Grand Avenue TIF fund for fiscal year 2024-2025 is provided below.

Grand Avenue TIF Fund Expenses for Fiscal Year 2024-2025



Grand Avenue TIF Revenue and Expenditures FY 24/25

	24/25 Budget
Revenues	\$67,628
Expenses	\$49,100

GRAND AVENUE TIF FUND

ACTUAL	BUDGET	EST. YR. END	BUDGET
2022/2023	2023/2024	2023/2024	2024/2025

REVENUE					
41-00-0-311	REAL ESTATE TAX	-	-	-	65,128
41-00-0-381	EARNED INTEREST	-	-	-	2,500
TOTAL REVENUES		-	-	-	67,628

EXPENSES					
41-10-5-533	LEGAL EXPENSES	-	-	-	4,000
41-10-5-551	POSTAGE	-	-	-	100
41-10-5-651	OTHER PROFESSIONAL SERVICES	-	-	-	44,000
41-10-9-929	CONTINGENCIES	-	-	-	1,000
TOTAL EXPENDITURES		-	-	-	49,100



Grand Avenue TIF Fund

REVENUES

REAL ESTATE TAX 41-00-0-311 **\$65,128**

This fund receives revenue generated from the increment of property taxes from parcels within the Grand Avenue TIF District.

EARNED INTEREST 41-00-0-381 **\$2,500**

EXPENSES

LEGAL EXPENSES 41-10-5-533 **\$4,000**

Expenses from this line item supports legal costs associated with the Grand Avenue TIF.

POSTAGE 41-10-5-551 **\$100**

OTHER PROFESSIONAL SERVICES 41-10-5-651 **\$44,000**

Expenses from this line item are intended to cover the costs of planning, engineering, or development services directly related to the Grand Avenue TIF District. In FY 25, funds are allocated to obtain planning and land use consulting services for the Grand Avenue corridor.

CONTINGENCIES 41-10-9-929 **\$1,000**



Economic Development Fund

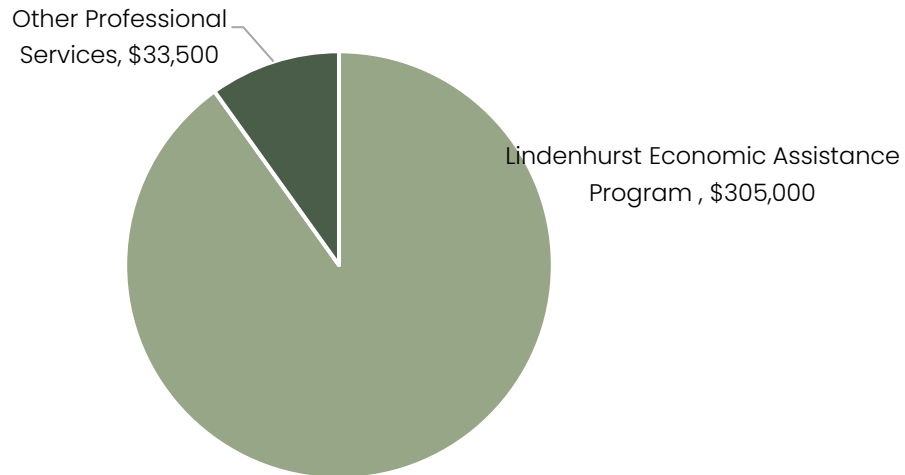
Fund Overview

The Economic Development Fund was initially created with funds resulting from the American Rescue Plan Act (ARPA) and reimbursements for expenses incurred during the COVID-19 pandemic through the CARES Act as administered by Lake County. The Village chose to supplement those dollars with an interfund transfer from the General Fund. The purpose of the fund is to promote the economic development initiatives of the Village whether that is through planning, programs for recruiting and retaining businesses, and/or grants for businesses, when available.

Fund Expenditure Overview

For fiscal year 2024-2025, a total amount of \$338,500 is budgeted for economic development expenses. The breakdown of the economic development fund for fiscal year 2024-2025 and prior fiscal years is shown through various charts and tables throughout this section.

Economic Development Fund Expenses for Fiscal Year 2024-2025



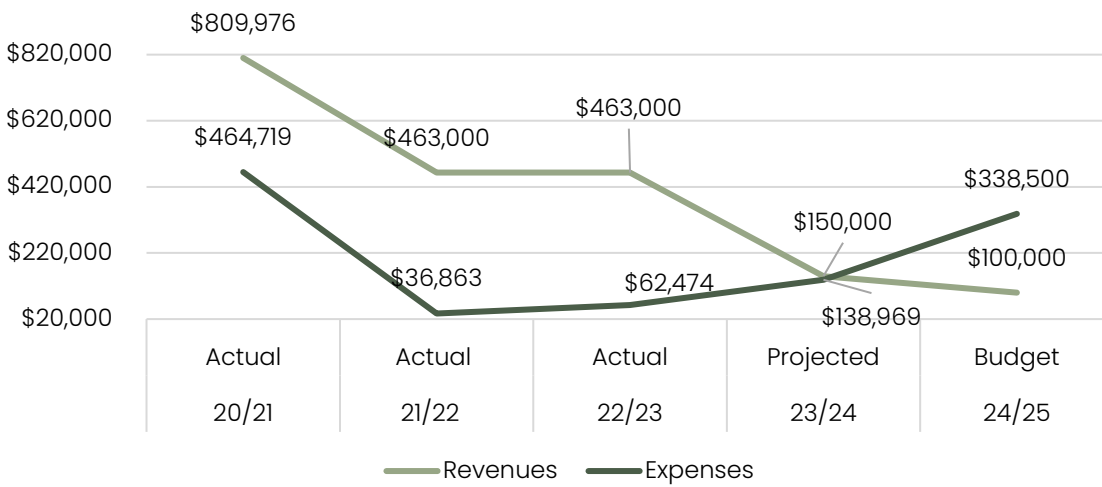


Economic Development Fund

Economic Development Expenditures from FY 20/21- FY 24/25

	20/21	21/22	22/23	23/24	24/25
	Actual	Actual	Actual	Projected	Budget
Revenues	\$809,976	\$463,000	\$463,000	\$150,000	\$100,000
Expenses	\$464,719	\$36,863	\$62,474	\$138,969	\$338,500

Economic Development Fund Revenues and Expenses



ECONOMIC DEVELOPMENT FUND

ACTUAL	BUDGET	EST. YR. END	BUDGET
2022/2023	2023/2024	2023/2024	2024/2025

REVENUE					
40-00-0-600	CARES ACT FUNDS	120,000	-	-	-
40-00-0-601	AMERICAN RESCUE PLAN ACT	143,000	-	-	-
40-00-0-602	GENERAL FUND TRANSFER	200,000	150,000	-	100,000
TOTAL REVENUES		463,000	150,000	-	100,000

EXPENSES					
40-00-0-650	LINDENHURST ECONOMIC ASSISTANCE PROGRAM	50,423	60,000	108,797	305,000
40-00-0-651	OTHER PROFESSIONAL SERVICES	12,481	42,300	30,172	33,500
TOTAL EXPENDITURES		62,905	102,300	138,969	338,500



Economic Development Fund

REVENUES

GENERAL FUND TRANSFER

\$100,000

EXPENSES

LINDENHURST ECONOMIC ASSISTANCE PROGRAM (LEAP) 40-00-0-650 \$304,897

The Lindenhurst Economic Assistance Program was created to build upon the sales tax rebate framework developed by the Village in 2014. The program was to help assist local businesses who may be looking to relocate within Lindenhurst or expand their current operations. The program outlines eligible expenses and dollars available for applicants to help make their business more viable. The FY 2024 expense figure includes the following:

Outstanding Grant Awards	
Aqua Pool and Spa	\$12,359
Three Legged Brewing	\$30,000
Healing Hands Spa	\$12,538
New/Unawarded Grants	\$250,000
Total	\$304,897

Proposed expenditures outside of LEAP in FY 2024/2025 include:

Other Professional Services 40-00-0-651	
Personnel Services/Contract	\$30,000
Training/Conferences	\$500
Legal Services	\$1,000
Marketing (Social Media and Materials)	\$1,000
Materials/Supplies	\$1,000
Total	\$33,500



Information Technology (IT) Fund

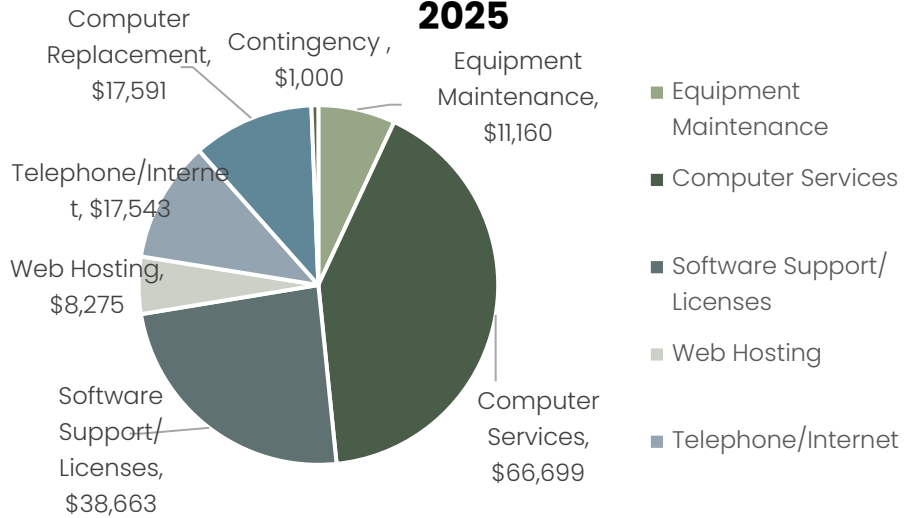
Fund Overview

The Information Technology (I.T.) Fund receives revenue from the leases for cellular companies to rent space atop the Village’s water and communications towers. The lease agreements with the companies include a 3-5% increase in lease rates year-to-year. The fund was created with the intent of closer analysis and transparency of information technology costs which have been historically allocated across funds.

Account Expenditure Overview

For fiscal year 2024-2025, a total amount of \$160,931 is budgeted for information technology expenses. The breakdown of the information technology fund for fiscal year 2024-2025 is shown below.

IT Fund Expenses Fiscal Year 2024-2025



IT Fund Expenditures from FY 23/24- FY 24/25

	23/24 Projected	24/25 Budget
Revenues	\$154,704	\$162,563
Expenses	\$156,558	\$160,931

INFORMATION TECHNOLOGY FUND

ACTUAL 2022/2023	BUDGET 2023/2024	EST. YR. END 2023/2024	BUDGET 2024/2025
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REVENUES

11-00-3-339	CELL ANTENNA - LEASE FEES	-	164,440	154,704	162,563
TOTAL REVENUES		0	164,440	154,704	162,563

EXPENDITURES

11-00-5-512	EQUIPMENT MAINTENANCE	-	11,185	11,200	11,160
11-00-5-521	COMPUTER SERVICES	-	66,793	68,358	66,699
11-00-5-522	SOFTWARE SUPPORT/LICENSES	-	36,090	35,000	38,663
11-00-5-524	WEB HOSTING	-	8,275	8,449	8,275
11-00-5-552	TELEPHONE/INTERNET	-	18,210	20,776	17,543
11-00-8-860	COMPUTER REPLACEMENTS	-	12,000	11,805	17,591
11-00-9-929	CONTINGENCY	-	1,000	970	1,000
TOTAL EXPENDITURES		0	153,553	156,558	160,931



Information Technology (I.T.) Fund

REVENUE

CELL TOWER LEASE FEES 11-00-3-339

\$162,563

The Information Technology (I.T.) Fund receives revenue from the leases for cellular companies to rent space atop the Village's water and communications towers. The lease agreements with the companies include a 3-5% increase in lease rates year-to-year.

EXPENSES

EQUIPMENT MAINTENANCE 11-00-5-512

\$11,160

This account covers the cost of Village equipment, including the postage meter, copier leases, and other miscellaneous equipment needs.

Postage meter rental, scale, and meter base maintenance	\$785
Copier Leases	\$9,375
Miscellaneous equipment repair, printers, etc.	\$1,000

COMPUTER SERVICES 11-00-5-521

\$66,699

This account supports the Village's Computer Services Contract and contingency (\$5,000). Encrypted secure email for 57 users is included in the monthly agreement and remote access licensing. SonicWall Renewal covers the servers' firewall maintenance and patches as needed.

Monthly Service (16-hours X \$80/hr. X 12 months)	\$15,360
Server Hosting (DC Server, File Server, SQL Server, and RDS/TS (\$2,658.54/mo.)	\$31,903
AppRiver Exchange Online Licensing (720 X \$3.50)	\$2,520
AppRiver Azure Information Protection Premium (264 X \$1.75)	\$462
AppRiver Exchange Email Encryption (264 X \$5.00)	\$1,320
Offsite backup for SCADA Machine (\$110 X 12 months)	\$1,320
Cyber Security Training	\$8,700
Annual NinjaOne (Splashtop) Licenses with Reporting	\$1,290
TrendMicro-Worry Free Services EDR	\$2,024
SonicWall NSA TotalSecure	\$1,150
SonicWall TZ TotalSecure Renewal	\$650
Total	\$66,699

SOFTWARE SUPPORT/LICENSING 11-00-5-522

\$38,663

This account covers licensing for Village software that is used across departments. Software in this category includes the Village's asset management/311 service, financial software, marketing, and communications tools. Zoom Video Conferencing,



Information Technology (I.T.) Fund

BSA Software, and Beehive reflect an approximate 3% increase. This year, staff proposes reimplementing Laserfiche Document Management software into operations to continue staff’s efforts to refine the Village’s document management system. The first-year cost of \$5,500 includes unlimited users, 10TB of cloud storage for documents, installation, and staff training. After the first year, the yearly cost for Laserfiche will be \$4,100.

BS&A Software Support	\$ 13,596
Beehive Asset Management	\$ 14,889
NIXLE	\$ 3,000
Zoom Video Conferencing	\$195
Survey Monkey	\$900
CanvaPro for Teams	\$151
Adobe In-Design Suite	\$432
Laserfiche Document Management	\$5,500
Total	\$38,663

WEB HOSTING 11-00-5-524 **\$8,275**

Covers the annual license, support, maintenance, upgrades, and web hosting for the Village website. This cost is a third installment of the \$33,100 cost broken out over four years, interest-free, and includes another website redesign in year four at no charge.

TELEPHONE/INTERNET 11-00-5-552 **\$17,543**

Internet & Cable Service (Comcast)	\$5,657
Local and Long-Distance Telephone (Comcast VOIP)	\$10,886
Contingency	\$1,000
Total	\$17,543

COMPUTER REPLACEMENTS 11-00-8-860 **\$17,591**

The Village is continuing with the computer replacement schedule by replacing five workstations and two laptops. Additionally, five managed PoE adapters are recommended for replacement. The current PoE adapters have not been replaced since 2019.

Computer Workstation Replacements (5 @ \$1,087.54)	\$5,438
Laptop Replacements (1 @ \$2,152.42)	\$2,153
PoE Adapters	\$10,000
Total	\$17,591

CONTINGENCIES 11-00-9-929 **\$1,000**

This account provides for expenses not anticipated within information technology expenses.

SPECIAL SERVICE AREA #4

ACTUAL	BUDGET	EST. YR. END	BUDGET
2022/2023	2023/2024	2023/2024	2024/2025

REVENUE					
		-	-	-	-
		-	-	-	-
		-	-	-	-
TOTAL REVENUES		-	-	-	-

EXPENSES					
46-00-0-100	SIDEWALK REPLACEMENT AND REPAIRS				23,000
TOTAL EXPENDITURES		-	-	-	23,000



Capital Improvement Plan Overview

Introduction

The purpose of the Village's Capital Improvement Plan (CIP) is to establish a long-range planning tool to provide for the investment in major community infrastructure improvements and the maintenance/repair/replacement of existing Village facilities and equipment.

More specifically, the Capital Improvement Plan will:

1. Identify existing major infrastructure and facilities.
2. Describe the CIP planning process.
3. Identify needed capital improvement projects within the next five years or longer.
4. Provide a summary of current debt obligations.
5. Identify, categorize and describe potential future community improvement projects.
6. Make recommendations to maximize community improvement spending.

When planning for capital projects, the Village uses seven objectives when evaluating the priority of projects, which are indicated throughout the CIP document:

1. Continuation of Maintenance and Replacement of Village Infrastructure to Address Essential Community Infrastructure Needs
2. Improvements to Technology to Increase Operational Efficiencies or Increase Data Driven Decision-Making
3. Enhances Quality of Life Elements and Improves Property Values
4. Improve Citizen Engagement in order to Establish Future Goal Setting and/or Comprehensive Planning
5. Enhance Public Safety
6. Seeking more sustainable equipment, materials, or practices
7. Promotes strategic priority areas and goals as established within the Village's strategic plan



Capital Improvement Plan Overview

Capital Improvement Plan Planning Process

The planning process for the Capital Improvement Plan is a collaborative multi-step process and includes the following steps:

Step	Completion Date	Description of Activity
1	January 12	Departmental CIP items are submitted to Village Administrator
2	Ongoing	Staff prepares a draft CIP document that includes revenue projections and proposed projects and costs
3	February 2	Draft CIP is provided to the Village Finance Committee for review and input
4	February 12	Draft CIP is discussed at Village Board Meeting
5	March	Staff incorporates Village Board decisions and modifications into final CIP document
6	April 8	Village Board first reviews recommended CIP projects as part of the Village's full budget
7	April 22	Village Board adopts Operational and CIP Budgets

Capital Improvement Plan Structure and Organization

The Village's CIP is organized into three main areas meant to increase understanding of our capital improvement needs and increase transparency around various capital projects. The three primary groupings are as follows:

- Capital Projects by Functional Group: This organizes recommended capital project into functional groups that have similar like projects and priorities. Projects within this area are projected for the next five years.
- Proposed Fiscal Year Spending Summary: Provides a summary of this proposed fiscal year's capital projects by functional group.
- Fund Summary: Provides information about which Village funds will be used to fund all proposed projects.



Capital Improvement Plan Overview

Recommended Capital Improvement Projects by Functional Group

Recommended Village capital improvement projects are categorized into six different functional groups as shown below. Within each functional group, individual types of projects have been projected for the next five years.

Project Groups:

- General Government Improvements
- Water and Wastewater Improvements
- Street Improvements
- Village Facilities and Equipment
- Green/Sustainability Initiatives
- Vehicle and Major Equipment Replacement



CIP - General Government

Overview

Projects identified in this category cover a wide range of areas that all aim to improve Village services, operations, and quality of life. Examples of potential project areas in this category include maintaining the Village’s four lakes, improving stormwater infrastructure, enhancing Village services, and providing economic development/incentives. Projects in this category are funded by the Community Capital Fund.

General Government Recommended Projects					
Projects	FY 2024-25 Projected	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Community Survey			\$13,000		
Economic Development & Incentives	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000
<i>Subtotal</i>	<i>\$110,000</i>	<i>\$110,000</i>	<i>\$123,000</i>	<i>\$110,000</i>	<i>\$110,000</i>

Project Descriptions for Fiscal Year 2024-2025

Economic Development & Incentives

Zeigler Economic Incentive Payment (\$110,000)

Per the Board approved revisions to the Economic Incentive Agreement between the Village and Zeigler Nissan, the Village has committed to ongoing rebates of 50% of sales tax generated by the project. This is estimated for FY 22 at \$110,000.

Project Descriptions for Fiscal Years 2026-2029

Economic Development & Incentives (\$110,000)

FY 26-29: Zeigler Economic Incentive Payment (\$110,000)

Community Survey

FY 27: Community Survey (\$13,000)



CIP – Water & Wastewater

Overview

The Village maintains a well water distribution system that includes 6 well houses, 9 wells, two water wells that hold 750,000 and 500,000 gallons, a 1,000,000-gallon reservoir, 62 miles of watermain, and 728 fire hydrants. Additionally, the Village operates and maintains a wastewater treatment system that includes, 11 lift stations, 65 miles of sanitary sewer lines and a waste water treatment facility that can treat 2.0 million gallons per day. The projects identified below provide maintenance and enhancement to both the water and wastewater systems. Projects in this category are funded by the Water/Sewer Capital fund.

Water & Wastewater Recommended Projects					
Projects	FY 2024-25 Proposed	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Lift Station Upgrades and Improvements	\$365,000	\$52,350	\$112,900	\$40,810	\$45,000
Water Infrastructure Improvements	\$252,900	\$54,950	\$106,000	\$837,000	
Wastewater Treatment Facility Upgrades	\$49,000	\$78,000			
Misc. Equipment	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<i>Subtotal</i>	<i>\$671,900</i>	<i>\$190,300</i>	<i>\$236,900</i>	<i>\$882,810</i>	<i>\$50,000</i>

Project Descriptions for Fiscal Year 2024-2025

Lift Station Upgrades & Improvements

Lift Station No. 7 Pump Replacement (\$15,000)

Lift Station No. 7 is located on Crosswind Lane. One of the service pumps was replaced in 2023 under emergency service and we propose to replace the second pump. The second pump is approaching 20 years in service which meets the life expectancy of 17 – 20 years. This price includes installation fees.

ARPA – Lift Station Upgrades Design and Construction (\$350,000)

This approved project was not fully expensed in FY 24 and will be carried into FY 25. Material delays have pushed back our commencement of this project. The project was authorized at \$414,000 by the Village Board in November 2023. Our CIP figures include the replacement of control panel and peripheral equipment,



CIP - Water & Wastewater

transducers, back-up floats, level sensors, primary-logic controllers (PLCs), and start up for each of these stations. The costs also include the replacement of pumps at lift stations #2 and #3. Strand Engineering was approved to begin the design for these upgrades in December 2022. A more detailed cost estimate will be generated through the design process.

Water Infrastructure Improvements

High Point Well House Generator Replacement (\$45,000)

The stand-by generator for the High Point Well House can no longer provide power in an emergency. The unit is original and is over 30 years old. The unit was designed to power 2 wells to operate simultaneously but this requirement is no longer needed as there is only one well at this location. The proposed unit does not need to provide as many kilowatts and should be reduced in size.

FY 25-28: Compound Meter Replacement Program (\$33,900)

In our efforts to reduce water loss and better accountability, Public Works proposes the replacement of older commercial account meters and existing compound meters located at various commercial businesses. These recommended meters for replacement were installed prior to 2014 and are as old as 2007. The new meters will allow for data logging to better assist our clients in identifying problems within their plumbing. The new compound meter is of the Fergusson T10 family using the vortex metering system. The meter will have the same functions as our current meter but will eliminate the need to track two meter readings for billing. At present, a compound meter must read a "HI" usage and a "LO" usage. The vortex meter automatically reads the water used as a single read and is equipped with data logging capabilities.

We propose this meter exchange to occur over the next four years with a 3% increase in materials:

Fiscal Year	Cost
FY 24/25	\$33,900
FY 25/26	\$34,950
FY 26/27	\$36,000
FY 27/28	\$37,000



CIP – Water & Wastewater

Televising of Emergency Standby Wells (\$24,000)

Since the inception of Lake Michigan water in 2017, the emergency stand by wells are only exercised once per month. The wells are running for a minimal time and the water is pumped to waste. Due to the lack of operations, we propose the televising of the wells to catalog their current conditions and to evaluate the condition of the aquifers. This televising will also identify any issues with the column pipe, casing, or the intake screens. It has been known that the matrix of the water has caused problem in the past with our wells at a time during operations. Concerns can be made of the condition of the wells with minimal operations. This work should be performed every four years to guarantee the operations of the well if the need arises that they be placed into service.

Tower 1 (YMCA Road) Column Pipe Replacement (\$150,000)

In early 2020, repairs to Tower 1 were performed to the angle brackets that were leaking. At that time, Public Works determined that a full inspection of the column pipe should be performed based on concerns of the thickness of the wall of the pipe. Since that time, Public Works has come to an understanding that the entire column pipe should be replaced and would rather forgo the inspection and simply replace the pipe.

Wastewater Facility Improvements

Primary Logic Controls (PLC) Replacement (\$19,500)

The Primary Logic Controls (PLC) are original with the 2012 Treatment Plant Upgrades. These controls receive and send data to each other and assist with operations of the wastewater treatment facility. There are 4 units at the treatment facility and 1 unit at the Haven Lane lift station. The current units will no longer be supported and will need to be replaced. We propose to begin phasing these out over the next 3 years. Pricing of \$6,500 includes programming from an outside source to remain compatible with the SCADA System.

Fiscal Year	No. of Units	Cost
FY 24/25	3	\$19,500
FY 25/26	2	\$13,000
FY 26/27	2	\$13,000



CIP – Water & Wastewater

Replace SCADA Computer (\$50,000) & Install Fiber Optics at WWTF (\$15,000)

Public Works proposes to replace the Supervisory Control and Data Acquisition (SCADA) computer and update the software that operates the system. This computer currently controls the Wastewater Treatment Facility and the water distribution system. The upcoming lift station upgrades will allow integration to the SCADA system but the programming will need to be updated to maximize these upgrades. Wonderware and Wims are maintenance and process control software that have not been updated since 2012 and is part of the proposed replacement. Similarly, Win911 will need to be replaced. Win911 are the alarm set points for the various equipment and we are limited with 64 data points. We currently have multiple alarms piggybacked to one data point that requires staff to view the SCADA to identify where and what the alarm may be delaying the response for corrective measures. The new Win911 will have ample enough data points to support individual alarms for the wastewater treatment facility, water distribution system, and the addition of the lift stations. Finally, with the software updates, the fiber optics will hard wire the connection of the treatment facility and the computer will allow for real time updates as opposed to waiting for the SCADA to complete a scanning rotation via the antennae.

Influent Station Heater (\$14,500)

Units 1 and 2 Influent Station heaters are no longer providing adequate heat inside the building. The area that these units heat is unique in that the units must be explosion proof and heat an area partially exposed to outside air. These units are 30 years old and have exceeded their life expectancy. We propose to replace 1 unit this year and the second unit in FY 25/26.

Misc. Equipment (\$5,000)

Project Descriptions for Fiscal Years 2026–2029

Lift Station Upgrades & Improvements

FY 26–28: Installation & Repair of Lift Station Driveways (\$17,250–\$75,000)

Public Works proposes the replacement of the aging driveways at the lift stations over a period of four years. Ten of the eleven lift stations have a driveway



CIP - Water & Wastewater

approach and are original installations. Special care is needed when removing snow and ice from the drives as well as becoming eye sores for the local residents. The list below prioritizes the needs of the driveways in a “worst-is-first” methodology. Cost calculations are based on current pricing of \$10 per square foot.

Fiscal Years	Lift Station	Square Feet	Extended Cost
FY 25/26	Lift Station 2	816	\$8,400
	Lift Station 5	900	\$9,300
	Lift Station 8	450	\$4,650
FY 26/27	Lift Station 1	750	\$7,700
	Lift Station 3	780	\$8,000
	Lift Station 7	700	\$7,200
FY 27/28	Lift Station 4	432	\$4,450
	Lift Station 10	375	\$3,860
	Lift Station 11	800	\$8,250
	Lift Station 6	2,355	\$24,250

FY 26: Replace Lift Station Pumps #2 (Valley Drive) (\$30,000)

Lift Station no. 2 is located on Valley Drive. These service pumps are exceeding their service life and are 21 years old. The life expectancy of these pumps is 17-20 years. We recommend replacing these pumps with the use of the supplier assisting with the install.

FY 27-30: Lift Station Stand-By Generator Replacement

Currently the lift stations are equipped with stand-by generators that power the station in the event of a power outage. Consideration of replacing these generator sets and the automatic transfer switch should be considered to ensure operations during a power outage. These generator sets are original when the lift stations were upgraded to receive its own power supply. We recommend; based on age, the following replacement schedule.

Fiscal Year	Location	Installed Year	Cost
FY 26/27	Emerald Lift Station X2	1991	\$90,000



CIP - Water & Wastewater

FY 28/29	North Beck Lift Station	1991	\$45,000
FY 30/31	Elmwood Drive Lift Station & Crosswind Lift Station	1995 & 1996	\$90,000

Water Infrastructure Improvements

FY 26: Abandon Well House #4 (Sedgewood Cove) (\$20,000)

We propose to abandon Well House #4 located in Sedgewood Cove. This well house was constructed in 1994 as a means to provide potable water to the subdivision if the need to isolate the area from the distribution system occurred. This well produces only 95 gallons per minute and was built on top of an iron bed. Due to the high iron count, this well was not used as a front-line water producer but as a last use option. The last recorded use from this well was in March 2012 and then previous to that was August 2000. With the current distribution piping and the Lake Villa Interconnection as a viable backup source, the need for this well house no longer exists.

FY 27: Communications Upgrade to Well Houses (\$70,000)

Similar to the upgrades being performed at the sanitary lift stations, communications upgrades are needed to our well houses that reliably provide information to our Public Works staff, even while in offsite locations. Improved communication would allow our staff to view more reliable information and remote operability in the case of an alert or alarm.

FY 28: Tower 2 (Falling Waters Blvd.) Painting (\$800,000)

Wastewater Facility Improvements

FY 26: Reseal & Repave Lagoon (\$65,000)

The storage lagoon at the WWTF is in need of repairs. The lagoon measures 87 feet by 255 feet with a surface area of 22,185 square feet. The lagoon has multiple fractures and the seams have separated over time. These fractures and open seams allow for vegetation to grow which in turn requires staff to remove several



CIP - Water & Wastewater

times a year. The surface of the lagoon is not designed to support machinery so this work will need to be performed by hand.



CIP – Street Improvements

Overview

The Village consists of 94.3 lane miles of streets and rights of way. Following a pavement management assessment of Village streets in 2022 which rated the Village’s road network in the “poor” category, the Village made a larger commitment to invest in road infrastructure by creating a six-year road resurfacing program. This program has allowed the Village to almost double the number of road miles treated during the biennial resurfacing schedule while increasing the overall pavement condition index (PCI) score of the overall network. The majority of the projects outlined below reaffirm the Village’s commitment to the biennial resurfacing schedule. Other project funding for street improvements account for large Village infrastructure projects and for the Village’s contribution to state and county road projects. Projects in this category are funded primarily by the community capital fund. The Motor Fuel Tax and Garbage fund also provides funding for street improvements on a biennial schedule.

Street Improvements Recommended Projects					
Projects	FY 2024-25 Proposed	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Pavement Management Assessment				\$47,500	
Road Resurfacing Program	\$330,000	\$100,000	\$130,000	\$625,000	\$100,000
Village Match for County/ State Road Projects	\$365,355				\$101,269
Lake Shore Drive Reconstruction & Engineering	\$1,407,000		\$1,246,530		
Misc. Street Improvements	\$12,500				
Subtotal	\$2,114,855	\$100,000	\$1,376,530	\$672,500	\$201,269

Project Descriptions for Fiscal Year 2024-2025

Road Resurfacing Program

Road Program Design Engineering (\$30,000)



CIP – Street Improvements

Lake Shore Drive Reconstruction and Engineering

Lake Shore Drive Reconstruction FAU Match (\$1,407,000)

Based on the most recent estimates, the combined cost of construction and engineering for this project is approximately \$5,885,000. Due to limits on Federal participation on these projects, Federal support extends to \$3,652,000 of total expenses. The Village is tasked with covering the gap in funding totaling \$2,233,000. With MFT contributing \$953,102, the Community Capital Fund is responsible for the remainder - \$1,279,898. A 10% contingency was added to this figure, bringing the estimated expense to the Community Capital Fund to \$1,407,000.

2024 Road Resurfacing Program (\$300,000)

Includes contributions from Motor Fuel Tax (MFT) and Garbage Funds. The amount attributable to the Community Capital Fund is \$300,000. This increases the amount of milling and asphalt overlay will conduct in FY 25. Traditionally, the Village has planned for \$100,000 worth of patching/mill and overlay. This increase helps us extend our road improvements and provide new surfaces to neighborhoods that have good road subbase conditions and minimal curb work.

Village Match for County/ State Road Projects

Route 45 Contribution (\$9,585)

Route 132 Village Contribution (East & West Sections) (\$355,770)

Misc. Street Improvements

Village entry Sign Replacement (\$12,500)

The Village has not replaced our entryway signs along Grass Lake Road at US 45 since the completion of the Millburn Bypass Project. The cost contemplated would replace signage at US 45 and Haven Lane (Forest Trails) and Grass Lake Road and southbound US 45.



CIP – Street Improvements

Project Descriptions for Fiscal Years 2026–2029

Pavement Management Assessment

FY 28: Pavement Management Assessment (\$47,500)

Road Resurfacing Program

FY 26–29: Pavement Patching (\$100,000)

FY 27: 2026 Road Program Design Engineering (\$30,000)

FY 27: 2026 Road Resurfacing Program (\$1,150,000)

Includes contributions from Motor Fuel Tax (MFT) and Garbage Funds. Outside of design expenses, no additional contributions are made to the road resurfacing program this year.

FY 28: 2027 Road Resurfacing Program Contribution (\$525,000)

Village Match for County/ State Road Projects

FY 29: US 45 from Rt. 173 to Rt. 132 Expansion (\$101,269)

Lake Shore Drive Reconstruction and Engineering

FY 27: Phase II Construction and Engineering (\$1,246,530)

Should the second phase of the Lake Shore Drive et al Road Reconstruction Project is awarded the Village will need to have matching funds identified. This match amount assumes a project cost of \$5.5M.

Misc. Street Improvements



CIP – Village Facilities & Equipment

Overview

The Village is responsible for numerous municipal facilities that include the Village Hall, the Public Safety Building, and the Public Works Garage. In addition to the Village’s operational facilities, the Village also maintains the Veteran’s Memorial which was constructed in 2006. Funding within this category aim to improve the functionality of existing facilities and provide preventative maintenance to prolong the life of Village facilities. Other projects address operational equipment needs through the means of replacement, maintenance, or purchasing new equipment. Projects in this category are funded by the Community Capital Fund.

Village Facilities & Equipment Recommended Projects					
Projects	FY 2024-25 Proposed	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Municipal Complex Improvements	\$35,000	\$120,000			
Public Works Facilities Improvements	\$189,200				
Technology Replacement & Improvements	\$66,225				
Misc. Equipment/ Projects	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
<i>Subtotal</i>	<i>\$302,425</i>	<i>\$132,000</i>	<i>\$12,000</i>	<i>\$12,000</i>	<i>\$12,000</i>

Project Descriptions for Fiscal Year 2024–2025

Municipal Complex Improvements

Village Facility Roof Repairs (\$35,000)

The Village Hall roof is aging and is in need of additional repairs. Some work has taken place on half the area and we are looking to complete additional work. This work involves removal of coping tiles to install water proof flashing, tuckpointing in various locations, and replacement of bricks. Most of these repairs are targeted over the Public Works Garage at Village Hall.

Public Works Facilities Improvements

Fence Gate & Controller at Wastewater Treatment Facility (\$35,000)



CIP – Village Facilities & Equipment

The front gate to the Wastewater Treatment Facility is in need of replacement. The control box does not function during wet conditions due to the inground sensors becoming wet to either rain or melting snow. These sensors were replaced in 2012 when the control box was replaced. The support posts for the cantilever gate are now settling and require adjustment. This settling has caused the cantilever gate to twist on each open and closing of the gate. The current control box is being phased out and will need replacement.

Salt Barn Door Replacement (\$17,000)

The salt dome located at the Wastewater Treatment Facility has doors that do not close properly. These doors are original and have been worked on in 2014 and 2018. We propose to replace the barn door style with a roll-up door designed to be used in a salt environment. It is a requirement that during non-snow operations that all salt storage units must remain closed to meet stormwater requirements. At present we are only able to close one section of the door easily with the second door being problematic.

Spill Containment for Pre-Wet (\$9,000)

As Public Work continues to utilize pre-wetting and the use of an additive to assist in minimizing the use of salt, the pre-wet operation has grown. We currently have 4 large tanks that hold the pre-wet liquid that does not have a spill containment in the event of a spill. Public Work proposes to add a concrete containment around the pre-wet containers that will meet the requirements of the stormwater spill prevention. This price includes additional piping that will be necessary due to the design of the containment.

Mechanical Garage Heater (\$8,200)

The 2 garage heaters used to heat the Operations Garage are in need of replacement. Unit no. 1 located in Bay 1 no longer produces adequate heat. Upon inspection from our supplier, the 2nd unit inside Bay 3 is showing signs of similar failure. These units should be replaced prior to next winter season.



CIP – Village Facilities & Equipment

Public Works Operations Building Roof Repairs (\$120,000)

Like the Village Hall building, the roofing at the Operations Building has exceeded its life and is in need of replacement. Funding for this project was scheduled within the CIP for a number of years as part of a multi-year repair. The recommended repairs include the removal/replacement of shingles on five (5) buildings, remove /replace roof deck on Filter Building, install new ridge vents on Operations Building, installation of 3" lead pipe for venting.

Technology Replacement & Improvements

Police Department License Plate Readers (\$21,250)

License Plate Readers (LPRs) are specialized cameras which can capture vehicles traveling through a community in a specific direction. The cameras have the ability to capture license plates of criminal suspects that enter into our community. The LPRs software has the ability to notify our officers of wanted suspect vehicles from crimes committed within our community or even those from outside communities based on information shared jointly between departments.

LPRs have been shown in case studies to reduce crimes like stolen automobiles, package thefts, vandalisms, and burglaries. Several law enforcement agencies throughout Lake County have already implemented LPRs within their jurisdictions. The proposed cost is for five (5) cameras to be placed on entry points within the community (US 45 x2, Grand Avenue/Deep Lake, Grass Lake Road x2). The cost proposed within Community Capital is for the camera costs and installation only. An ongoing annual fee of \$15,000 for the cameras will be assigned to the Police Department's annual operating budget.

Police Department Aerial Drone (\$10,975)

The primary goal of the proposed Police Department Drone Program is to leverage unmanned aerial vehicles (UAVs) to support and augment traditional policing methods. Drones can provide valuable assistance in various areas, including but not limited to:

1. Surveillance and Situational Awareness: Drones equipped with high-resolution cameras can enhance real-time situational awareness during critical incidents, investigations, and large-scale events.



CIP – Village Facilities & Equipment

2. Search and Rescue Operations: Drones can cover large areas quickly and effectively, aiding in locating missing persons, suspects, or individuals in distress.
3. Traffic Management: Monitoring traffic flow, identifying congestion points, and providing real-time updates can improve overall traffic management and public safety.
4. Crime Scene Documentation: Drones can capture detailed aerial images and footage of crime scenes, facilitating accurate documentation and analysis.
5. Community Engagement: Utilizing drones for community events, public gatherings, and outreach programs can enhance community relations and foster positive interactions.

Elected Official and Staff Tablets (\$4,360)

Over the past few years, the Village has made various technology improvements to improve different aspects of our organization. The proposed FY 25 cost would include iPads for the Village Board and a laptop for the Village Clerk. Providing tablets for the Village Board would allow for efficient digital access to meeting information and reduce the dependence on using personal devices for official Village business. The transition to tablets also furthers Village sustainability efforts by reducing the amount of paper printed for each meeting.

Additionally, the administration is considering purchasing Microsoft Surface Pros for Village staff. Surface Pros are flexible devices that have the functionality of a laptop with the convenience of a tablet. The devices also provide flexibility for staff to bring devices to meetings, conferences, and other offsite environments. The IT fund has enough money in computer replacements and contingency line items to support.

In Squad Video Camera Replacement (\$29,640)

Staff has already installed three (3) in-car videos system (October 2022). This was part of a three-year replacement program to coincide with the replacement of squads. With the deferral of squad purchases until late 2024, this cost has been shifted to FY 25. Staff is recommending to purchase four (4) units at a cost not to exceed \$29,640.

Misc. Equipment/ Projects



CIP – Village Facilities & Equipment

Project Descriptions for Fiscal Years 2026–2029

Municipal Complex Improvements

FY 26: Village Facility Roof Repairs (\$120,000)

Misc. Equipment/ Projects

FY 25–29: Misc. Equipment/ Projects (\$12,000)



CIP - Green/Sustainability Improvements

Overview

For years, the Village has continued to offer sustainability initiatives and programs including textile recycling and 50/50 programs to residents. The Village has also implemented greener practices in our operations by switching to LED lighting, implementing a tree replacement program, and investing in pedestrian facilities. The projects identified within this category further the Village's commitment towards implementing sustainable and green practices. Projects in this category are funded by the Community Capital Fund.

Green/Sustainability Recommended Projects					
Projects	FY 2024-25 Proposed	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Pedestrian Improvements	\$52,000	\$45,000	\$45,000	\$45,000	\$45,000
Forestry	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Stormwater Management Projects	\$130,000	\$100,000	\$103,000	\$106,090	\$109,273
<i>Subtotal</i>	<i>\$197,000</i>	<i>\$160,000</i>	<i>\$163,000</i>	<i>\$166,090</i>	<i>\$169,273</i>

Project Descriptions for Fiscal Year 2024-2025

Sidewalk Improvements

FY 25 Replacements (\$52,000)

Forestry

FY 25 Service and Replacement (\$15,000)

Stormwater Management Projects

FY 25 Projects (\$130,000)

In continuation of the storm water projects and the 50/50 culvert replacement program, we propose to continue funding to complete additional projects on the Storm Management Repair list. Engineering \$10,000, 50/50 culvert replacements \$10,000 Storm improvements \$60,000. A major repair considered in FY 2025 is repair of the Rose Tree Lane outfall which encroaches into McDonalds Woods Forest Preserves. The Village and Lake County Forest Preserve District are jointly applying for grant funds through the Lake County Stormwater Management



CIP - Green/Sustainability Improvements

Commission to cover the costs of designing and constructing this improvement.
The estimated match of both parties is approximately \$50,000.

Project Descriptions for Fiscal Years 2026-2029

Sidewalk Improvements

FY 26-29 Replacements (\$45,000)

Forestry

FY 26-29 Tree Replacement Program (\$15,000)

Stormwater Management Programs

FY 26-29 Projects (\$50,000)



CIP – Vehicle & Major Equipment Replacements

Overview

The Vehicle Replacement provides for the replacement of vehicles and major equipment for the Police and Public Works departments. Vehicles and major equipment are slotted for their replacement based on their estimated useful lifespan and incurred maintenance costs. All vehicles and major equipment replacements are funded by the Vehicle Replacement fund, which receives funding from the Street Maintenance, Water/Sewer Operating, and Police Department funds. The Village’s Fleet consists of vehicles and equipment from both the Police Department and Public Works.

Police Department:

- 8 police vehicles

Public Works:

- 2 Public Works sport utility vehicles
- 4 Public Works pick-up trucks
- 4 – 2 yard dump trucks
- 6 – 5 yard dump trucks – 10 yard dump truck
- Backhoe, Jetter, Loader, Vactor, Roller, Trash Pump, Branch Chipper, Hot Asphalt Box

Vehicle & Major Equipment Replacement Recommended Projects					
Projects	FY 2024-25 Proposed	FY 2025-26 Projected	FY 2026-27 Projected	FY 2027-28 Projected	FY 2028-29 Projected
Public Works	\$232,000	233,466	\$108,243	\$303,622	\$112,616
Vehicles					
Police Vehicles	\$214,179	\$0	\$168,710	\$227,288	\$0
Subtotal	\$446,179	\$233,466	\$276,953	\$530,910	\$112,616

Project Descriptions for Fiscal Year 2024–2025

Public Works Vehicles

FY25 Replacements (\$105,000)

Last year, Public Works purchased and took possession of a Ford 750 chassis as a replacement vehicle due to its proximity and price. Having the chassis allows Public Works to solicit quotes on the outfitting of the dump bed and remaining



CIP – Vehicle & Major Equipment Replacements

buildout. Quotes received thus far estimate the remaining build out to be approximately \$105,000.

Police Vehicles

FY25 Replacements (\$214,179)

If we were following the schedule, FY 24-25 would have no squad replacements up for purchases this year because they were supposed to occur in FY 2024. Because of supply issues, those purchases were deferred until this year. However, the Chief's vehicle is up for replacement in this year's CIP at a cost of approximately \$43,697.



Funding Summary

Capital Improvement Plan: FY 2024 - 2025 Programming Summary

Total	Recommended Fiscal Year 2024-2025 Capital Improvements	CIP Objectives
\$110,000	General Government	
\$110,000	Economic Development & Incentives	7
\$321,900	Water & Wastewater Improvements	
\$15,000	Lift Stations Upgrades & Improvements	1 & 2
\$252,900	Water Infrastructure Improvements	1
\$49,000	Wastewater Treatment Facility Upgrades	1 & 2
\$5,000	Misc. Equipment	1
\$2,114,855	Street Improvements	
\$330,000	Road Resurfacing Program	1 & 2
\$365,355	Village Match for County/ State Road Projects	1 & 4
\$1,407,000	Lake Shore Drive Reconstruction & Engineering	1 & 3
\$12,500	Misc. Street Improvements	1
\$302,425	Village Facilities & Equipment	
\$35,000	Municipal Complex Improvements	1
\$189,200	Public Works Facilities Improvements	1
\$66,225	Technology Replacement & Improvements	2, 5, & 6
\$12,000	Misc. Equipment/Projects	5
\$197,000	Green/Sustainability Improvements	
\$52,000	Pedestrian Improvements	7 & 3
\$15,000	Forestry	7 & 3
\$130,000	Stormwater Management Projects	1
\$446,179	Vehicle & Major Equipment Replacements	
\$232,000	Public Works: Vehicle Replacements	1
\$214,179	Police: Vehicle Replacements	1
\$3,492,359	TOTAL FISCAL YEAR 2024-2025 IMPROVEMENTS	



Funding Summary

Capital Improvement Plan Funding Summary

The Village currently uses various capital funds for infrastructure and community improvements. These include:

I. Community Capital Fund

The Community Capital Fund typically funds storm water improvements, bike path and sidewalk improvements, municipal facility improvements, a portion of road improvements, computer equipment, and other miscellaneous improvements as determined by the Village Board. Regularly Yearly revenue sources and a five-year outline of project expenses are outlined below. In addition to the Community Capital Funds regular revenue, the fund receives a transfer of any available dollars in excess of the General Fund Target Balance at the end of each fiscal year.

Community Capital Fund
5-Year Regular Revenue Projection
FY 24/25 - 28/29

Revenue	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Transportation Facility Fees	\$ 280,000	\$ 280,000	\$ 280,000	\$ 280,000	\$ 280,000
Public Facility Donation	\$ 189,750	\$ 290,000	\$ 65,000	\$ 35,000	\$ 20,000
Cell Tower Lease Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Income Tax	\$ 448,268	\$ 222,750	\$ 230,404	\$ 238,059	\$ 245,713
Sales Tax	\$ 426,689	\$ 209,246	\$ 215,524	\$ 221,989	\$ 288,586
Video Gaming Proceeds	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
Interest	\$ -	\$ -	\$ -	\$ -	\$ -
Total Community Capital Revenue	\$1,454,707	\$ 1,111,996	\$ 900,928	\$ 885,048	\$ 944,299



Funding Summary

**Community Capital Fund
5-Year Projection
FY 24/25 - 28/29**

Cash Balance 1/1/24

\$ 4,029,156

	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Revenue*	\$ 485,678	\$ 1,454,707	\$ 1,111,996	\$ 900,928	\$ 885,048	\$ 944,299
Transfer From General Fund (Est.)	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ -
	\$ 485,678	\$ 2,354,707	\$ 1,111,996	\$ 900,928	\$ 885,048	\$ 944,299

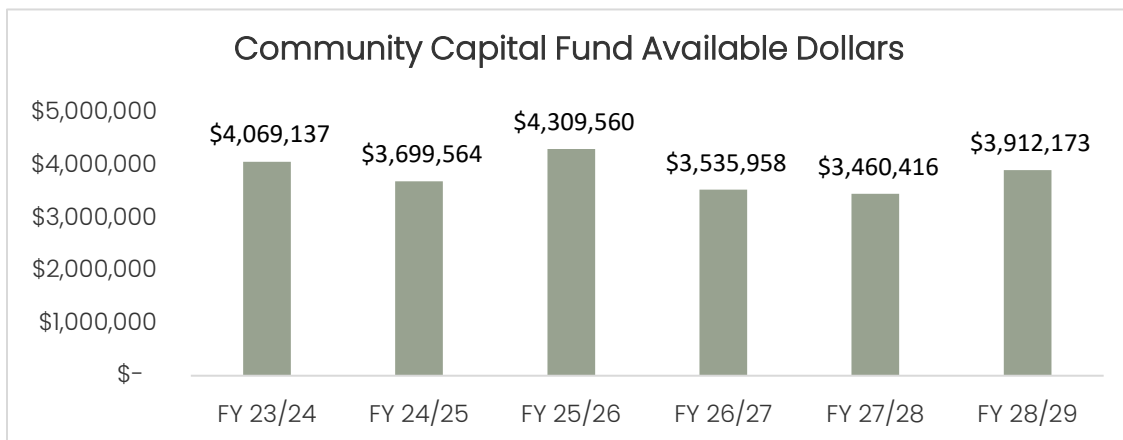
Expenses

<i>Community Capital Fund Recommended Projects</i>							
<i>General Government</i>	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 Year Total
Community Survey	\$ -	\$ -	\$ -	\$ 13,000	\$ -	\$ -	\$ 13,000
Lakes Management	\$ 6,650	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Economic Development & Incentives	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 550,000
TOTAL FUNDING	\$ 116,650	\$ 110,000	\$ 110,000	\$ 123,000	\$ 110,000	\$ 110,000	\$ 563,000
<i>Street Improvements</i>	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 Year Total
Pavement Management Assessment	\$ -	\$ -	\$ -	\$ -	\$ 47,500	\$ -	\$ 47,500
Road Resurfacing Program	\$ 10,000	\$ 330,000	\$ 100,000	\$ 130,000	\$ 625,000	\$ 100,000	\$ 1,285,000
Village Match for County/ State Road Projects	\$ -	\$ 365,355	\$ -	\$ -	\$ -	\$ 101,269	\$ 466,624
Lake Shore Drive Project Reconstruction & Engineering	\$ 55,000	\$ 1,407,000	\$ -	\$ 1,246,530	\$ -	\$ -	\$ 2,653,530
Misc. Street Improvements	\$ 22,500	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500
TOTAL FUNDING	\$ 87,500	\$ 2,114,855	\$ 100,000	\$ 1,376,530	\$ 672,500	\$ 201,269	\$ 4,465,154
<i>Village Facilities & Equipment</i>	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 Year Total
Municipal Complex Improvements	\$ 65,000	\$ 35,000	\$ 120,000	\$ -	\$ -	\$ -	\$ 155,000
Public Works Facilities Improvements	\$ 48,000	\$ 189,200	\$ -	\$ -	\$ -	\$ -	\$ 189,200
Technology Replacement & Improvements	\$ 46,811	\$ 66,225	\$ -	\$ -	\$ -	\$ -	\$ 66,225
Misc. Equipment/Projects	\$ 10,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 60,000
TOTAL FUNDING	\$ 169,811	\$ 302,425	\$ 132,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 470,425
<i>Green/ Sustainability Improvements</i>	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 Year Total
Pedestrian Improvements	\$ -	\$ 52,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 232,000
Forestry	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
Stormwater Management Projects	\$ 71,736	\$ 130,000	\$ 100,000	\$ 103,000	\$ 106,090	\$ 109,273	\$ 548,363
TOTAL FUNDING	\$ 71,736	\$ 197,000	\$ 160,000	\$ 163,000	\$ 166,090	\$ 169,273	\$ 855,363
TOTAL COMMUNITY CAPITAL FUNDING	\$ 445,697	\$ 2,724,280	\$ 502,000	\$ 1,674,530	\$ 960,590	\$ 492,542	\$ 6,353,942

Available Dollars

\$ 4,069,137 \$ 3,699,564 \$ 4,309,560 \$ 3,535,958 \$ 3,460,416 \$ 3,912,173

*Revenue included in FY 23/24 is what is estimated to be receipted before year-end.





Funding Summary

II. Water/Sewer Capital Fund

The Water/Sewer Capital Fund typically funds water and wastewater improvements/ replacements including watermains, lift stations, pump stations, debt obligations, etc. The Water/Sewer Capital Fund receives yearly revenue from tap on fees and interest.

**Water & Sewer Capital Fund
5-Year Projection
FY 24/25 - 28/29**

Cash Balance 1/1/24

\$ 2,186,106

	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29
Regular Revenue*	\$ 24,911	\$ 325,443	\$ 516,612	\$ 412,338	\$ 111,102	\$ 76,344
Transfer From Utility Fund (Operating)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 24,911	\$ 325,443	\$ 516,612	\$ 412,338	\$ 111,102	\$ 76,344

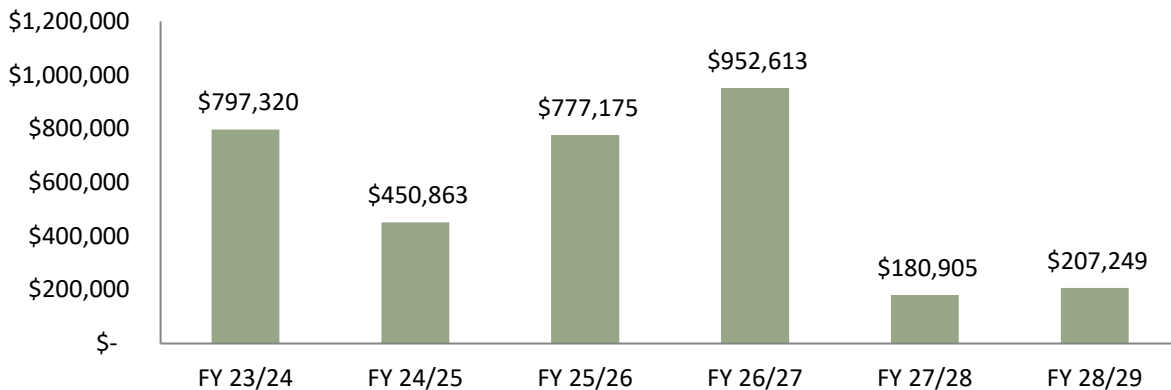
<i>Water/ Sewer Capital Fund Recommended Projects</i>							
<i>Water & Wastewater Improvements</i>	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5 Year Total
ARPA- Water Main Replacement- Lake Shore Drive	\$ 1,342,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,342,525
Lift Stations Upgrades & Improvements	\$ 66,172	\$ 365,000	\$ 52,350	\$ 112,900	\$ 40,810	\$ 45,000	\$ 682,232
Water Infrastructure Improvements	\$ -	\$ 252,900	\$ 54,950	\$ 106,000	\$ 837,000	\$ -	\$ 1,250,850
Wastewater Treatment Facility Upgrades	\$ -	\$ 49,000	\$ 78,000	\$ 13,000	\$ -	\$ -	\$ 140,000
Misc. Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
PROJECT EXPENSE	\$ 1,413,697	\$ 671,900	\$ 190,300	\$ 236,900	\$ 882,810	\$ 50,000	\$ 3,445,607
Debt Obligations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL WATER/SEWER CAPITAL EXPENSE	\$ 1,413,697	\$ 671,900	\$ 190,300	\$ 236,900	\$ 882,810	\$ 50,000	\$ 3,445,607

Available Dollars

\$ 797,320 \$ 450,863 \$ 777,175 \$ 952,613 \$ 180,905 \$ 207,249

*Revenue included in FY 23/24 is what is estimated to be received before year-end.

Water/ Sewer Capital Fund Available Dollars





Funding Summary

III. Motor Fuel Tax Fund

The Motor Fuel Tax Fund provides revenue for various street maintenance activities including road salt, asphalt, and de-icing materials. Along with funding maintenance on Village streets, the Motor Fuel Tax Fund provides revenue for resurfacing a portion of Village roads on a biennial schedule. Fiscal Year 2024-2025 will be a resurfacing year that will utilize MFT funds. In addition, funds have been set aside for use toward the Hawthorne/Sprucewood/Lake Shore Drive project beginning in 2024.

Revenue

Motor Fuel Tax	\$615,413
Interest	\$6,794

Capital Expenses

Road Resurfacing	\$900,000
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Non-Capital Expenses

Asphalt Products	\$16,995
De-Icing Material	\$109,798
Snow Emergency	\$1,000



Funding Summary

IV. Vehicle Replacement Fund

The Vehicle Replacement Fund provides funds for the replacement of all Village fleet and major equipment through a combination of contributions from Street Maintenance, Water/Sewer Operating Funds, and the Police Department. This fund is a result of a combination of the previously separated replacement funds for Public Works and the Police Department into a single fund for all fleet. The resulting cash balance increase strengthens the position of the fund and reduces overall contributions. Village forecasting provides a 20-year projection of the fund including annual replacement costs and replacement frequency.

Estimated Fund Beginning	\$591,476
Balance	

Revenue

Fund Contributions -	Street Maintenance -
	\$78,500
	Water/Sewer - \$78,500
	Police Department -
	\$78,500

Expenses

Public Works Vehicle	Mid-size dump trucks
Replacements -	bed outfitting - \$232,000

Police Department Vehicle	Replacement of Three
Replacements -	Squads & Chief's
	Vehicle at \$214,179



Appendix A

Active Lift Station and Well House List

SANITARY STATIONS			
ASSET NAME	ADDRESS	CONTENTS	SERVICE LOAD
Lift Station 1	1910 ELMWOOD DRIVE	Sanitary Lift Station w/ 2 - Flygt 8" NP-3153.095 Pumps and a stand-by generator	Serves a portion of the Main Body, gravity fed from Lift Station no. 3 and no. 4, Force Main gravity feeds to the WWTP
Lift Station 2	227 VALLEY DRIVE	Sanitary Lift Station w/ 2 - 6" Flygt CP3153.091-0410 Pumps and a stand-by generator	Serves a portion of the Main Body, Force Main gravity feeds to the WWTP
Lift Station 3	2216 ROLLING RIDGE LANE	Sanitary Lift Station w/ 2 - 4" Flygt CP3153.091-0410 Pumps and a stand-by generator	Serves a portion of the Main Body, Force Main gravity feeds to Lift Station no. 1
Lift Station 4	205 HICKORY DRIVE	Sanitary Lift Station w/ 2 - 3" Flygt CP3085.092 Pumps and a stand-by generator	Serves a portion of the Main Body, Force Main gravity feeds to Lift Station no. 1
Lift Station 5	3135 HAVEN LANE	Sanitary Lift Station w/ 3 - 6" Flygt 3153.095 Pumps and a stand-by generator	Serves Forest Trails, Country Place North and South, Farmington Green, Harvest Hills, Falling Waters, Heritage Park, South East
Lift Station 6	1136 GRAND AVENUE	Sanitary Lift Station w/ 2 8" NP-3153.095 Pumps and a stand-by generator	Serves Sedgewood Cove and Victory Lakes, discharges to gravity feed line to WWTP
Lift Station 7	618 CROSSWIND LANE	Sanitary Lift Station w/ 2 - 4" Hydromatic S4M1000M3-4 Pumps and a stand-by generator	Serves homes in Emerald Shores, Force Main gravity feeds to WWTP
Lift Station 8	660 BECK ROAD	Sanitary Lift Station w/ 2 - 1 1/4" Barnes SGVF2032L Pumps and a stand-by generator	Serves portion of Americana Heights, gravity feed to WWTP
Lift Station 9	2585 EMERALD LANE	Sanitary Lift Station w/ 2 - 3" Hydromatic S4N300M3-4 Pumps and a stand-by generator	Service flow from Lift Station 9, half of Emerald Ridge, Force Main gravity feeds to Lift Station no. 2
Lift Station 10	2455 EMERALD LANE	Sanitary Lift Station w/ 2 - 3" Hydromatic S4N300M3-4 Pumps and a stand-by generator	Serves back half of Emerald Ridge, Force Main gravity feeds to Lift Station no. 9
Lift Station 11	401 WOODLAND TRAIL	Sanitary Lift Station w/ 2 - 2" Hydromatic SEGA.A15.20 Pumps and a stand-by generator	Serves Woodland Trail only, Force Main gravity feeds to WWTP
WATER ASSETS			
ASSET NAME	ADDRESS	CONTENTS	SERVICE LOAD
TOWER 1	1480 YMCA ROAD	750K Water Tower	
TOWER 2	2901 FALLING WATERS BLVD.	500K Water Tower	
RESERVOIR	2901 FALLING WATERS BLVD.	1MG At Ground Storage Facility	
WELL HOUSE 1	76 HAWTHORNE DRIVE	Houses equipment for emergency siren, no additional equipment used for water distribution system	
WELL HOUSE 2	2430 HIGHPOINT DRIVE	Stand-By Well for Ground Water w/ 2 - 500 GPM Flygt Pumps	
WELL HOUSE 4	334 CROOKED LAKE LANE	Stand-By Well for Ground Water w/ 2 - 90 GPM Flygt Pumps	
WELL HOUSE 5	610 INDEPENDENCE BLVD.	Stand-By Well for Ground Water w/ 2 - 500 GPM Flygt Pumps	
WELL HOUSE 6	1480 YMCA ROAD	Stand-By Well for Ground Water w/ 2 - 500 GPM Flygt Pumps	



Debt Obligations

Below is a summary of debt payments in the FY 24/25 Budget and when they expire.

Title	Amount	Fund	Expires	Purpose
2010 IEPA	\$44,364	W/S Operating	2030/31	Grand Ave Phase II
2011 Sanitary District	\$125,000	W/S Operating	2032/33	WWTF Phase II
2016 IEPA 026	\$404,995	W/S Operating	2035/36	Lake Michigan Improvements
2016 IEPA 027	\$667,667	W/S Operating	2036/37	Lake Michigan Improvements