



VILLAGE OF LINDENHURST
Regular Village Board Meeting Agenda
Monday, February 26, 2024
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes from the Regular Village Board Meeting of February 12, 2024
- IV. Bills Presented for Payment
- V. Board and Staff Reports
- VI. Public Comment on Agenda Items
- VII. New Business
 - A. Ordinance 24-2-2283: Amending Section 111.20 of the Village Code Regarding the Number of Liquor Licenses – The Links on Grand – 2116 E. Grand Avenue
 - B. Ordinance 24-2-2284: Amending the Village of Lindenhurst Municipal Code and Comprehensive Fee Schedule for Video Gaming Terminal Fees
 - C. Approval: Proposal for Public Improvement Inspections for Phase 3 of Briargate Subdivision – Manhard Consulting - \$64,600
- VIII. Public Comment
- IX. Executive Session
- X. Adjournment

Rules for Public Comment: The Village of Lindenhurst welcomes comments from the public during the designated sections of the Village Board meeting. We ask that you keep your comments respectful, civil, and constructive to matters of public policy. Those wishing to comment will be limited to three (3) minutes per person and the total time allotted for public comment will be thirty (30) minutes. The Chair will recognize speakers and may deny someone who has previously addressed the Board an additional opportunity to speak. (VOL Village Code §30.22)

VILLAGE OF LINDENHURST
2301 E Sand Lake Road

Regular Village Board Meeting Minutes
February 12, 2024
7:00pm

I. Call to Order

- A. Mayor Marturano called the Regular Village Board Meeting to order at 7:00pm.

II. Roll Call

- A. Present were Mayor Dominic Marturano, Trustees Pat Dickson, Pat Dunham, Patty Chybowski, Dawn Suchy, Heath Rosten, and Ron Grace.
- B. Also in attendance were Village Administrator Clay Johnson, Village Attorney Julie Tappendorf, Commander Eric Seneca, Operations Director Kevin Klahs, Utility Systems Manager Charles Hernandez, Assistant to the Village Administrator Karleen Gernady, and Village Clerk Melissa Forsberg.

III. Pledge of Allegiance

IV. Approval of Minutes

- A. Minutes from the Regular Village Board Meeting of January 22, 2024 were presented for approval.
- B. Trustee Suchy made a motion, seconded by Trustee Chybowski, to approve the minutes from the Regular Village Board Meeting of January 22, 2024 as presented.
1. Voice Vote
Aye - 5
Nay - 0
Abstain - 1
Motion carried.

V. Treasurer's Report

- A. Trustee Dunham read the Treasurer's Report for January 2024. The total for all accounts on January 31, 2024 was \$15,748,495.80.
- B. Trustee Dunham made a motion, seconded by Trustee Dickson, to approve the Treasurer's Report for January 2023 as read.
1. Roll Call
Aye – 6 Trustees Dickson, Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

VI. Bills Presented for Payment

- A. Trustee Dunham made a motion, seconded by Trustee Chybowski, to approve the first set of bills for the month of February presented for payment in the amount of \$650,734.20 for invoices due on or before February 12, 2024.
 - 1. Roll Call
 - Aye – 6 Trustees Dickson, Dunham, Chybowski, Suchy, Rosten, Grace
 - Nay – 0
 - Motion carried.

VII. Board & Staff Reports

- A. Trustee Dickson wished to recognize that Abraham Lincoln would have been 215 years old on this day.
- B. Trustee Suchy spoke about Governor Pritzker coming out with the Open Space Land Acquisition and Development (OSLAD) grants last month. Happy to announce the following grants:
 - 1. Lindenhurst Park District received \$450,000 matching grant for the Lewis Park renovation.
 - 2. Lake Villa District Library received \$600,000 matching grant
 - 3. Lake Villa Township received \$600,000 matching grant
- C. Trustee Grace spoke with a resident that had questions regarding fencing. They called Village Hall and found staff to be very helpful and knowledgeable. The resident was appreciative and complimentary about their interaction with Village staff.
- D. Mayor Marturano spoke about the OSLAD matching grant for the Lake Villa District Library. The library established a large scale plan for developing their outdoor property. It was broken in to multiple phases. At their Grapes and Growlers fundraiser, they spoke about this grant money helping with the beginning phases of the project.
- E. Commander Seneca announced all the body camera equipment has been received and an implementation date has been established with Motorola.
- F. Utility Systems Manager Charles Hernandez announced the Lake Shore Drive water main replacement project from Green Tree Court to Sprucewood Lane has begun.

VIII. Public Comment on Agenda Items

- A. None.

IX. New Business

- A. Resolution 24-1-2282R: Various Amendments to the Village of Lindenhurst Employee Handbook and Pay Plan
 - 1. Village Administrator Johnson presented the results of a review of our Employee Handbook. The review was conducted by Clark, Baird, & Smith. Revisions were

suggested, primarily pertaining to recent changes within the Illinois Labor Law. Re-organizing the policies in a more logical order were also suggested as a means to improve the flow of the Handbook.

2. As requested by the Human Resources Committee, language was included in regards to working-from-home/telework.
 3. Additionally, Village staff recommended changes to the Village's Pay Plan to better reflect reassignment and reallocation of duties within Village Hall office personnel.
 4. Trustee Chybowski made a motion, seconded by Trustee Grace to adopt Resolution 24-1-2282R approving and making various amendments to the Village of Lindenhurst Employee Handbook and Pay Plan.
 - a. Roll Call
Aye – 6 Trustees Dickson, Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.
- B. Approval: Economic Incentive Agreement with Aqua Pool and Spa Pros Co.
1. Aqua Pool and Spa Pros, located at 2060 E Grand Avenue submitted a LEAP application requesting assistance with expenses for flooring replacement. Work to include removal of existing carpet tiles to be replaced with new carpet tiles and vinyl composite tile flooring. As they are not eligible under the terms of the LEAP program, labor costs were subtracted from the requested amount.
 2. Although the work was scheduled before our regular Village Board meeting, all other eligibility requirements have been met.
 3. Trustee Dunham made a motion, seconded by Trustee Suchy to approve an economic incentive agreement with Aqua Pool and Spa Pros Co. in the amount not to exceed \$9,364.74.
 - a. Roll Call
Aye – 6 Trustees Dickson, Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.
- C. Approval: Economic Incentive Agreement with Healing Hands Spa
1. Healing Hands Space located at 2238 E Grand Avenue submitted a LEAP application requesting assistance with expenses for signage and a buildout. A special use permit was recently issued. Their business consists of massage therapy and non-surgical skin care treatments. As they are not eligible under the terms of the LEAP program, the installation cost of the signage and architectural services were subtracted from the requested amount.
 2. Trustee Suchy made a motion, seconded by Trustee Chybowski to approve an economic incentive agreement with Wang Sisters, LLC (d/b/a Healing Hands Spa) in an amount not to exceed \$12,538.13.
 - a. Roll Call
Aye – 6 Trustees Dickson, Dunham, Chybowski, Suchy, Rosten, Grace
Nay – 0
Motion carried.

D. Discussion: Draft 2024-2025 Capital Improvement Plan

1. The Finance Committee met on February 2, 2024 to discuss the proposed Capital Improvement Plan (CIP) for the 2024/2025 fiscal year.
2. Trustee Dunham presented results from the meeting, while discussing considerations to potentially incorporate.

X. **Public Comment**

- A. None.

XI. **Executive Session**

- A. None.

XII. **Adjournment**

- A. Trustee Chybowski made a motion, seconded by Trustee Suchy to adjourn the meeting.
1. Voice Vote
Aye - 6
Nay - 0
Motion carried.
 2. The meeting was adjourned at 7:39 pm.

Date approved _____

Dominic Marturano, Mayor

Melissa Forsberg, Village Clerk

		BOTH OPEN AND PAID			
Fund		Department	Line Item	Item Description	Amount
AEP ENERGY					
GENERAL FUND		PUBLIC WORKS	STREET & TRAFFIC CTR LIGHTING	ELECTRIC SERVICE STREET LIGHTS -	7,771.14
				Vendor Total:	7,771.14
ANCEL GLINK, P.C.					
GENERAL FUND		ADMINISTRATION	LEGAL EXPENSES	ADMIN LEGAL - JANUARY 2024	3,614.50
MISCELLANEOUS ESCROW 24			DEVELOPER DEPOSITS	LENNAR ESCROW	1,325.00
MISCELLANEOUS ESCROW 24			DEVELOPER DEPOSITS	REDWOOD ESCROW	350.00
				Vendor Total:	5,289.50
ANTIOCH AUTO PARTS					
GENERAL FUND		PUBLIC WORKS	VEHICLE & EQUIPMENT SUPPLIES	OIL DRY STOCK	47.97
				Vendor Total:	47.97
BAXTER & WOODMAN, INC					
GENERAL FUND		ENGINEERING & BUILDING	MISC ENGINEERING ASSISTANCE	STORMWATER MANAGEMENT PROJECTS	172.50
				Vendor Total:	172.50
BS&A SOFTWARE					
GENERAL FUND		ADMINISTRATION	TRAINING & CONFERENCE	BS&A TRAINING FOR STAFF	1,283.40
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	TRAINING & CONFERENCES	BS&A TRAINING FOR STAFF	1,283.30
GENERAL FUND		POLICE	TRAINING & CONFERENCES	BS&A TRAINING FOR STAFF	1,283.30
				Vendor Total:	3,850.00
CINTAS					
GENERAL FUND		PUBLIC WORKS	UNIFORMS	UNIFORMS	30.04
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	UNIFORMS	UNIFORMS	45.07
GENERAL FUND		PUBLIC WORKS	UNIFORMS	UNIFORMS	31.00
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	UNIFORMS	UNIFORMS	46.51
				Vendor Total:	152.62
COLETTE & ANO PLUMBING CO.					
UTILITY FUND 60		WATER	DISTRIBUTION SYSTEM REPAIRS	WATER METER INSTALL ASSISTANCE -	227.90
				Vendor Total:	227.90
COMPLETE OFFICE OF WISCONSIN					
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	35.75
GENERAL FUND		ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	8.94
REFUSE & RECYCLING 30			GARBAGE CONTRACTUAL SERVICES	OPERATING SUPPLIES	8.94
GENERAL FUND		POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	35.75
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	11.59
GENERAL FUND		ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	2.90
REFUSE & RECYCLING 30			GARBAGE CONTRACTUAL SERVICES	OPERATING SUPPLIES	2.90
GENERAL FUND		POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	11.59
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	15.68
GENERAL FUND		ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	3.92
REFUSE & RECYCLING 30			GARBAGE CONTRACTUAL SERVICES	OPERATING SUPPLIES	3.92
GENERAL FUND		POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	15.68
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	50.96
GENERAL FUND		ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	12.74
REFUSE & RECYCLING 30			GARBAGE CONTRACTUAL SERVICES	OPERATING SUPPLIES	12.74
GENERAL FUND		POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	50.95
				Vendor Total:	284.95
CRITICAL REACH					
GENERAL FUND		POLICE	MISC CONTRACTUAL SERVICES	2024 APBNET ANNUAL FEE	325.00
				Vendor Total:	325.00
DAM, SNELL, & TAVEIRNE, LTD.					
REFUSE & RECYCLING 30			GARBAGE CONTRACTUAL SERVICES	ACCOUNTING SERVICES	382.00
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	CONTRACT ACCOUNTING SERVICE	ACCOUNTING SERVICES	1,528.00
				Vendor Total:	1,910.00
DATA INTEGRATORS, INC.					
REFUSE & RECYCLING 30			GARBAGE CONTRACTUAL SERVICES	UB PROCESSING/MAILING & UB POSTA	22.02
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	UTILITY BILLING CONTRACT	UB PROCESSING/MAILING & UB POSTA	57.80
UTILITY FUND 60		SEWER & WATER ADMINISTRATION	POSTAGE	UB PROCESSING/MAILING & UB POSTA	154.15
REFUSE & RECYCLING 30			POSTAGE	UB PROCESSING/MAILING & UB POSTA	41.29
				Vendor Total:	275.26
DAVE'S TRANSMISSION, INC.					

02/23/2024 11:51 AM
User: KELLEY
DB: Lindenhurst

VILLAGE OF LINDENHURST Treasurer's Report
EXP CHECK RUN DATES 02/13/2024 - 02/26/2024
BOTH JOURNALIZED AND UNJOURNALIZED

Page: 2/4

		BOTH OPEN AND PAID			
Fund	Department	Line Item	Item Description	Amount	
GENERAL FUND	PUBLIC WORKS	CONTRACT VEHICLE REPAIRS	#42-20 TYPE 2 SERVICE OIL CHANGE	144.00	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CONTRACT VEHICLE REPAIRS	#42-20 TYPE 2 SERVICE OIL CHANGE	96.00	
GENERAL FUND	POLICE	VEHICLE SERVICE	#82 - OIL AND FILTER CHANGE	20.00	
GENERAL FUND	POLICE	VEHICLE SERVICE	#85 - OIL AND FILTER CHANGE	20.00	
GENERAL FUND	POLICE	VEHICLE SERVICE	#80 - OIL AND FILTER CHANGE	30.00	
GENERAL FUND	POLICE	VEHICLE SERVICE	#86 - OIL AND FILTER CHANGE	20.00	
GENERAL FUND	POLICE	VEHICLE SERVICE	#85 - OIL AND FILTER CHANGE	20.00	
Vendor Total:				350.00	
DAVID NELSON					
GENERAL FUND	PUBLIC WORKS	OPERATING SUPPLIES	MAILBOX POST REIMBURSEMENT - 33C	14.99	
Vendor Total:				14.99	
DE LAGE LANDEN FIN SERVICES, INC.					
IT FUND		EQUIPMENT MAINTENANCE	MONTHLY SERVICE AGREEMENT - SHAF	141.12	
IT FUND		EQUIPMENT MAINTENANCE	MONTHLY SERVICE AGREEMENT - SHAF	340.11	
Vendor Total:				481.23	
DIMEO BROS, INC					
WATER/SEWER CAPITAL FUND 61	WATER/SEWER CAPITAL	LAKE SHORE DRIVE WATER MAIN REPI	LAKE SHORE DRIVE WATER MAIN REPI	313,715.34	
Vendor Total:				313,715.34	
ERIN M. WELLS - R					
COMMUNITY CAPITAL		TRANSPORTATION FACILITIES FEE	UB refund for account: 012237297	85.21	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CAPITAL FEES	UB refund for account: 012237297	76.61	
Vendor Total:				161.82	
GEARY ELECTRIC, INC					
GENERAL FUND	PUBLIC WORKS	STREET & TRAFFIC CTR LIGHTING	PARKING LOT LIGHTS - 2060 W GRAS	1,108.36	
Vendor Total:				1,108.36	
GRANITE TELECOMMUNICATIONS					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	TELEPHONE	TELEPHONE - PW	875.37	
GENERAL FUND	POLICE	TELEPHONE	TELEPHONE - PD	278.66	
Vendor Total:				1,154.03	
HAWKINS, INC.					
UTILITY FUND 60	SEWER	FACILITY CHEMICALS	ALUMINUM SULFATE - STOCK	324.43	
Vendor Total:				324.43	
ILLINOIS EPA					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	IEPA LOAN - PHASE II	IEPA LOAN - PHASE II	333,833.22	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	IEPA LOAN - PHASE I	IEPA LOAN - PHASE I	202,497.49	
Vendor Total:				536,330.71	
IMRF VILLAGE OF LINDENHURST					
I.M.R.F./F.I.C.A. 06	ADMINISTRATION	GENERAL ADMIN IMRF	VILLAGE OF LINDENHURST IMRF - FE	4,510.99	
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	SEWER/WATER IMRF	VILLAGE OF LINDENHURST IMRF - FE	4,604.97	
REFUSE & RECYCLING 30		IMRF CONTRIBUTION	VILLAGE OF LINDENHURST IMRF - FE	281.94	
Vendor Total:				9,397.90	
JOHNSON CONTROLS SECURITY SOLUTIONS					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	TELEPHONE	FIRE ALARM MONITORING	44.72	
Vendor Total:				44.72	
LAKE COUNTY TREASURER					
GENERAL FUND	ENGINEERING & BUILDING	PLAN REVIEW/INSPECTION SERVICE	JANUARY 2024 BUILDING SERVICES	4,424.27	
Vendor Total:				4,424.27	
M. E. SIMPSON COMPANY, INC					
UTILITY FUND 60	WATER	LEAK DETECTION SERVICE	LEAK LOCATION SERVICE	1,984.50	
Vendor Total:				1,984.50	
MALQOUZATA JOUTCZAK					
REFUSE & RECYCLING 30		ENVIRONMENTAL PROGRAMS	50/50/ COMPOST - 232 VALLEY DRIV	34.99	
Vendor Total:				34.99	
MENARD'S - ANTIOCH					
GENERAL FUND	PUBLIC WORKS	OPERATING SUPPLIES	MAILBOX REPAIR	33.92	
Vendor Total:				33.92	
MORTON SALT, INC.					
MOTOR FUEL TAX 15	PUBLIC WORKS	ROAD SALT	ROAD SALT	20,157.22	
Vendor Total:				20,157.22	
NICOR					

VILLAGE OF LINDENHURST Treasurer's Report
EXP CHECK RUN DATES 02/13/2024 - 02/26/2024
BOTH JOURNALIZED AND UNJOURNALIZED

		BOTH OPEN AND PAID			
Fund		Department	Line Item	Item Description	Amount
UTILITY FUND	60	SEWER	NATURAL GAS SERVICE	1480 YMCA RD GENERATOR	0.42
				Vendor Total:	0.42
NORTH EAST MULTI-REGIONAL TRAINING					
GENERAL FUND		POLICE	TRAINING & CONFERENCES	ADAPTIVE LEADER TRAINING - GUGEI	200.00
				Vendor Total:	200.00
PAYROLL - EXPENSES					
I.M.R.F./F.I.C.A. 06		ADMINISTRATION	GENERAL ADMIN FICA	PAYROLL- EMPLOYER COSTS	2,584.45
REFUSE & RECYCLING 30			SOCIAL SECURITY CONTRIBUTION	PAYROLL- EMPLOYER COSTS	161.53
UTILITY FUND	60	SEWER & WATER ADMINISTRATION	SEWER/WATER FICA	PAYROLL- EMPLOYER COSTS	2,638.30
				Vendor Total:	5,384.28
PAYROLL - GROSS PAYS					
GENERAL FUND		ADMINISTRATION	ADMIN SALARIES	PAYROLL GROSS COMPENSATION	5,920.98
GENERAL FUND		ENGINEERING & BUILDING	BLDG/ENG SALARIES	PAYROLL GROSS COMPENSATION	1,183.04
GENERAL FUND		POLICE	SALARIES - ADMIN/RECORDS/CSO	PAYROLL GROSS COMPENSATION	2,000.00
GENERAL FUND		POLICE	SALARIES - OFFICERS	PAYROLL GROSS COMPENSATION	55,762.64
GENERAL FUND		POLICE	SALARIES - PART TIME OFFICERS	PAYROLL GROSS COMPENSATION	2,585.52
GENERAL FUND		POLICE	POLICE OVERTIME	PAYROLL GROSS COMPENSATION	1,214.10
GENERAL FUND		PUBLIC WORKS	PUBLIC WORKS SALARIES	PAYROLL GROSS COMPENSATION	13,698.13
GENERAL FUND		PUBLIC WORKS	ON-CALL/CALL OUT PAY	PAYROLL GROSS COMPENSATION	1,361.16
GENERAL FUND		PUBLIC WORKS	PART TIME WINTER PERSONNEL	PAYROLL GROSS COMPENSATION	1,425.00
REFUSE & RECYCLING 30			SALARIES	PAYROLL GROSS COMPENSATION	2,373.86
UTILITY FUND	60	SEWER & WATER ADMINISTRATION	S/W OFFICE SALARIES	PAYROLL GROSS COMPENSATION	6,318.59
UTILITY FUND	60	SEWER	SEWER SALARIES	PAYROLL GROSS COMPENSATION	13,698.12
UTILITY FUND	60	SEWER	ON-CALL/CALL-OUT PAY	PAYROLL GROSS COMPENSATION	1,361.16
UTILITY FUND	60	WATER	WATER SALARIES	PAYROLL GROSS COMPENSATION	6,849.06
UTILITY FUND	60	WATER	ON-CALL/CALL-OUT PAY	PAYROLL GROSS COMPENSATION	680.58
GENERAL FUND		PUBLIC WORKS	PART TIME PW LABORER	PAYROLL GROSS COMPENSATION	420.00
UTILITY FUND	60	SEWER	PART TIME PW LABORER	PAYROLL GROSS COMPENSATION	420.00
UTILITY FUND	60	WATER	PART TIME PW LABORER	PAYROLL GROSS COMPENSATION	210.00
				Vendor Total:	117,481.94
PAYROLL - PROCESSING FEES					
GENERAL FUND		ADMINISTRATION	CONTRACT PAYROLL SERVICES	PAYROLL - PAYLOCITY FEES	580.92
REFUSE & RECYCLING 30			GARBAGE CONTRACTUAL SERVICES	PAYROLL - PAYLOCITY FEES	129.09
UTILITY FUND	60	SEWER & WATER ADMINISTRATION	CONTRACT PAYROLL SERVICES	PAYROLL - PAYLOCITY FEES	580.92
				Vendor Total:	1,290.93
PETER BAKER & SON CO.					
MOTOR FUEL TAX 15		PUBLIC WORKS	ASPHALT PRODUCTS	COLD PATCH	319.50
				Vendor Total:	319.50
RAY SCHRAMER & CO.					
GENERAL FUND		PUBLIC WORKS	STORM WATER MANAGEMENT	CULVERT PIPE STOCK	3,953.45
				Vendor Total:	3,953.45
STRAND ASSOCIATES, INC.					
WATER/SEWER CAPITAL FUND	61	WATER/SEWER CAPITAL	LIFT STATION UPGRADES ENGINEERING	ENGINEERING - LS UPGRADES	3,113.06
				Vendor Total:	3,113.06
SWANSON, MARTIN & BELL, LLP					
GENERAL FUND		POLICE	LEGAL EXPENSE	JANUARY 2024 PROSECUTION MATTERS	2,564.00
				Vendor Total:	2,564.00
TEKLAB, INC					
UTILITY FUND	60	SEWER	LAB SERVICE	JAN. WWTP SAMPLING	840.40
UTILITY FUND	60	WATER	LAB SERVICE	JAN MTHLY WATER SAMPLING	539.20
				Vendor Total:	1,379.60
TIM JANS					
REFUSE & RECYCLING 30			ENVIRONMENTAL PROGRAMS	50/50 COMPOST - 1710 HAZELWOOD L	40.00
				Vendor Total:	40.00
ULTRA STROBE COMMUNICATIONS					
COMMUNITY CAPITAL		ADMINISTRATION	VILLAGE FACILITIES AND EQUIPMENT	BODY CAM INSTALL	105.00
				Vendor Total:	105.00
USA BLUEBOOK					
UTILITY FUND	60	WATER	CHLORINE GAS & POLYPHOSPHATE	TESTING REAGENTS	252.03
				Vendor Total:	252.03

Fund		Department	BOTH OPEN AND PAID Line Item	Item Description	Amount
YELLOWSTONE LANDSCAPE INC					
UTILITY FUND	60	SEWER	LANDSCAPING CONTRACT	NOVEMBER 2023 MOWING	1,402.00
UTILITY FUND	60	WATER	LANDSCAPING CONTRACT	NOVEMBER 2023 MOWING	362.00
GENERAL FUND		PUBLIC WORKS	LANDSCAPING CONTRACT	NOVEMBER 2023 MOWING	1,956.00
GENERAL FUND		PUBLIC WORKS	LANDSCAPING CONTRACT	NOVEMBER 2023 MOWING	886.00
				Vendor Total:	4,606.00
				Grand Total:	1,050,715.48

Fund Totals:	
GENERAL FUND 01	116,526.46
I.M.R.F./F.I.C.A. FUND 06	7,095.44
IT FUND 11	481.23
MOTOR FUEL TAX 15	20,476.72
COMMUNITY CAPITAL FUND 21	190.21
MISCELLANEOUS ESCROW FUND 24	1,675.00
REFUSE & RECYCLING FUND 30	3,495.22
UTILITY FUND 60	583,946.80
WATER/SEWER CAPITAL FUND 61	316,828.40
Total For All Funds:	\$1,050,715.48



MEMORANDUM

DATE: February 23, 2024

TO: Mayor Marturano and the Village Board of Trustees

FROM: Clay T. Johnson, Village Administrator

RE: **Regular Village Board Meeting Agenda Transmittal for February 26, 2024**

New Business

A. Ordinance 24-2-2283: Amending Section 111.20 of the Village Code Regarding the Number of Liquor Licenses – The Links on Grand – 2116 E. Grand Avenue

The Village received business and liquor license applications from the owners of a prospective business interested in a location within the Lindenhurst Center. “The Links on Grand” is a business that would include golf simulator rentals, a bar, lounge, and a video gaming area. They have intent to sign a lease at 2116 E. Grand Avenue, the former location of Family Video. A business plan which includes details about the business and a floor plan of their concept is included in your materials.

The owners are requesting a liquor license with a video gaming endorsement (Class A-V). This license allows the sale and consumption of liquor by the drink on the premises of the establishment along with video gaming.

With each request to license video gaming, staff compares and contrasts the business plan and services offered against the criteria outlined in Section 134.08 of the Village code to determine if the operation would be classified as a “video gaming café.” Those concepts which are blatantly video gaming operations never make their way to consideration by the Village Board. Per the code, the following factors may be considered by the Village Board to determine if a proposed establishment is a video gaming café:

- (a) *The layout and design of the establishment;*
- (b) *The preparation and variety of food and beverages offered;*
- (c) *The creation and operation of a commercial kitchen on the premises where gaming is situated or a partnership with an establishment that operates a commercial kitchen;*
- (d) *The number of video gaming machines relative to the customer seating capacity of the establishment must be 10 customer seats to 1 machine;*
- (e) *The square footage of space devoted to video gaming relative to the amount of space devoted to other activities must be 4 for non-gaming to 1 for gaming;*
- (f) *The source of proposed or actual revenue derived from the establishment;*
- (g) *Whether the establishment is proposed to be marketed as a gaming establishment or have a gambling theme;*



- (h) The number of employees at the establishment and their proposed function; and*
- (i) Any other factors as determined relevant by the Local Liquor Commissioner.*

The Links on Grand's proposal presents unique policy questions when determining if this operation qualifies as a video gaming café or not. The owners are not proposing a commercial kitchen, but are offering a limited menu to patrons as evidenced within their materials. Some food offerings are provided through a partnership with Antioch Pizza. However, being located in a restaurant-heavy area of the Lindenhurst Center, would the requirement to install a commercial kitchen create unwanted competition amongst the applicant these new restaurants?

The ownership has indicated that the majority of their revenues are coming from sources other than video gaming such as simulator rentals and food/drink. It is also apparent from the floor plan that the business has enough seating and floor space to meet the criteria specified in the code.

The core of the issue is to understand the Village Board's intent when it comes to appropriate video gaming uses – uses that are not akin to video gaming cafes. The prevailing consensus provided by the Village Board to date is to grant gaming licenses to restaurants. Since the time of the adoption of the video gaming café criteria, the Village had not been presented a viable concept requesting video gaming which derives its revenues from a source other than food/drink. This is an important policy consideration as other concepts have approached the Village where their primary operation is something other than food service, but would (or could) include liquor and gaming. In a completely hypothetical scenario, could PlayTyme Gym be approved for video gaming if they chose to offer beer and wine for adult patrons to consume during rentals for birthday parties? That point is not raised to overdramatize what could happen as deviations occur from the standards set by code, but is meant to contemplate the logical extension of expanding the types of operations that could be eligible to receive video gaming licenses. Furthermore, is there a limit to how many establishments within the Center should have gaming? Could a saturation point be reached where the expected benefit to business revenues be reduced by the number of terminals?

Drivetime Indoor Golf based in Antioch is the only local example of a golf simulator operation that includes video gaming. According to the Illinois Gaming Board, this establishment reported a little over \$21,500 net terminal income in calendar year 2023 with the Village of Antioch receiving \$1,631.41.

Owners of The Links on Grand will be in attendance on Monday and will be available for questions. The Board may consider their request for an A-V license and grant, modify, or deny the request.



B. Ordinance 24-2-2284: Amending the Village of Lindenhurst Village Municipal Code and Comprehensive Fee Schedule for Video Gaming Terminal Fees

Since video gaming has been authorized within Lindenhurst, the Village has charged licensed establishments a fee of \$25/machine per year. That fee was the maximum a non-home rule municipality could charge businesses for their terminals. The authorizing legislation known as the Video Gaming Act was amended a few years later to allow non-home rule communities to charge a maximum of \$250/machine per year. However, the Village has maintained its \$25/machine annual fee.

As we quickly approach the time of year where business renewals are distributed, staff is requesting that the Village Board consider amending the fee schedule to charge the maximum fee allowed by law effective immediately. This would impact all holders of licenses not in operation and those operators who wish to renew with the Village.

At the beginning of the month there were 32 video gaming terminals in operation in Lindenhurst. With the recent opening of Sammys, that number has increased to 38. Should the increase in fees be approved, revenues generated from video gaming terminals would increase from \$800 to \$9,500 annually.

A survey of local communities reveals that Antioch, Lake Villa, Fox Lake, Round Lake, Wauconda, Hawthorn Woods, and Wadsworth all charge \$250/machine annually. The communities of Round Lake Beach and Lake Zurich charge \$50 and \$25 dollars per machine, respectively.

C. Approval: Proposal for Public Improvement Inspections for Phase 3 Briargate Subdivision – Manhard Consulting - \$64,600

With Pulte Homes' recent real estate closing on the third phase of the Briargate subdivision, our staff has negotiated an estimated cost of installing public utilities and other infrastructure. Based on Pulte's scope of work, Manhard has provided a proposal for the inspection of those infrastructure items that will eventually be the responsibility of the Village. With some grading and site work already underway, the timing of the installation of the utilities is likely imminent. The expense of those inspections is covered by Pulte based on the estimated cost of construction. Funds are receipted into escrow and expensed when inspections are billed to the Village. The Village has been very pleased with Manhard's inspection services through the first two phases of the subdivision and would like to continue the arrangement into Phase 3.



Suggested Motion

- A. Move to adopt Ordinance 24-2-2283 amending Section 111.20 of the Village Code regarding the number of liquor licenses for an additional A-V license for The Links on Grand (2116 E. Grand Avenue).**

Roll Call:

_____	_____	_____	_____	_____	_____
Dickson	Dunham	Rosten	Suchy	Chybowski	Grace

ORDINANCE NO. 24-2-2283

VILLAGE OF LINDENHURST

LAKE COUNTY, ILLINOIS

Published in Pamphlet Form by Authority of the

President and Board of Trustees

of the

Village of Lindenhurst, Lake County, Illinois

Date of Publication: February 26, 2024

ORDINANCE NO. 24-2-2283

**AN ORDINANCE AMENDING SECTION
111.20 OF THE VILLAGE CODE OF
LINDENHURST, LAKE COUNTY, ILLINOIS**

BE IT ORDAINED by the President and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, as follows:

SECTION I: That Section 111.20 of Chapter 111 of the Code of Ordinances of the Village is amended by repealing Section 111.20 thereof and substituting in lieu thereof a new Section 111.20 as follows:

111.20 NUMBER OF LICENSES.

The following number of licenses shall be permitted in each license class:

Class	Number of Licenses
A	2
<u>A-V</u>	<u>3 4</u>
AA	0
AA-V	2
B	8
BYOB	0
C	0
C-V	0
D	0
D-V	0
E	2
E-V	2
E-1	1
F	0
G	1

SECTION II: All Ordinances and parts of Ordinances in conflict herewith are hereby repealed.

SECTION III: This Ordinance shall be in full force after its passage, approval and publication in pamphlet form as provided by law.

Passed and Approved by the President and members of the Board of Trustees of the Village of Lindenhurst, Illinois, this 26th day of February, 2024.

ATTEST:

VILLAGE PRESIDENT

Village Clerk

TRUSTEES

AYE

NAY

Patty Chybowski
Patrick Dickson
Patrick Dunham
Ronald Grace
Heath Rosten
Dawn Suchy

The Links on Grand Business Plan



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Executive Summary

The Links on Grand is a proposed indoor golf simulation and entertainment center located in Lindenhurst, IL. Spanning 4,360 square feet, the facility will feature four simulator bays equipped with advanced TrackMan IO technology. In addition to the golf simulators, the venue will include a full-service sports bar and a comfortable lounge area for casual seating and video gaming. The prime location, situated near several popular upcoming restaurants, will provide ample foot traffic and visibility for the business.

The management team behind The Links on Grand possesses extensive experience in golf operations, supply chain management, and hospitality. Their collective expertise will be instrumental in driving the success of the business. To ensure a comprehensive approach, the business plan focuses on key aspects such as sales and marketing strategies, performance metrics tracking, required equipment and technology, and facility details.

The sales strategy of The Links on Grand will adopt a multi-pronged approach, targeting both individual and group bookings. The business aims to maximize revenue from food and beverage offerings and fully monetize the video gaming area. The target demographic for the establishment is adults between the ages of 25 and 55 who are seeking a blend of golf, sports, dining, and gaming options.

To attract and retain customers, The Links on Grand will implement a variety of promotional initiatives. These include digital and print advertising campaigns, dynamic pricing incentives, loyalty programs, and strategic partnerships. In-depth metrics analysis, focused on simulator usage, customer frequency, repeat rates, and financial performance, will drive informed decision-making and facilitate growth.

With its strong leadership, targeted outreach efforts, and advantageous location near a daily traffic of over 25,000 people, The Links on Grand is poised to become the premier indoor golf and entertainment venue in Lake County. The business has set an ambitious first-year sales goal, which it aims to achieve through its comprehensive range of offerings and exceptional customer experiences.

The Links on Grand will offer golf lessons conducted by certified instructors who are PGA and Trackman certified. The inclusion of Trackman technology ensures

that patrons can benefit from a powerful tool used by nearly every PGA tour player to improve their game. As the premier indoor golf club in Lake County, The Links on Grand provides a year-round, all-weather, day-or-night golfing experience. The centerpiece of the venue is the Trackman golf simulators, which offer over 100 championship courses and deliver an unparalleled level of precision play to golfers of all skill levels.

In addition to the exceptional golfing experience, The Links on Grand will also offer a wide range of domestic and imported beers, premium spirits, and delectable food options for patrons to enjoy. Both hourly simulator rentals and monthly memberships will be available, catering to the diverse needs and preferences of customers.

Opportunity

Problem & Solution

Problem Worth Solving

We are fortunate to have secured a prime location in Lindenhurst, IL, where competition is limited. In addition, The Links on Grand offers a premium atmosphere that includes a sports bar, putting green, and video gaming area, providing a diverse range of entertainment options for our patrons. One of the standout features of our establishment is our state-of-the-art golf simulators. These simulators deliver an incredibly realistic golfing experience with highly accurate shot simulation. Our facility itself is a significant asset, offering a high-end setting and essential amenities that local golf enthusiasts and entertainment seekers actively seek.

Furthermore, our dedicated staff is known for their friendly and accommodating nature, ensuring that our customers have a delightful experience at The Links on Grand. We have identified a clear need for our business model in the area, as there are no viable golf simulator businesses in Gurnee, Grayslake, Lake Villa, Round Lake, and Antioch. By combining the need for an indoor golf facility with the need for an upscale sports bar in Lindenhurst, we will cater to the golfing community and provide a unique entertainment experience.

Our Solution

Our solution is to bring the Trackman simulators to Lindenhurst, along with a premium sports bar and gaming area. According to a recent Yardstick Golf survey study, it has been found that golfers are willing to travel up to 30 minutes regularly to play indoor golf. Furthermore, the survey indicates that 64% of respondents expressed their intention to play once a month or more.

Our target demographic for The Links on Grand consists of adults aged 25 to 55 who are interested in a combination of golf, sports, and gaming options. However, we also aim to attract women and youth groups through various programs. One of the highlighted programs will be a junior program, designed to provide young golfers with an opportunity to develop their skills. Additionally, we will offer an

affordable training facility for local high school golfers, thus benefiting the community and generating business.

An additional opportunity for our business lies in establishing partnerships with local golf courses and clubs. Through these partnerships, we can offer offseason memberships, allowing golfers to continue playing even during the offseason. To promote our business, we plan to collaborate with local distributor representatives to organize demo days and make demo and fitting sets available on-site, enabling customers to try out different golf equipment and receive personalized fittings. Furthermore, our simulator units have advertising capabilities, providing additional revenue streams.

Going even further, we are considering the potential of hiring or partnering with PGA trained teachers. This would enable us to provide professional golf lessons and coaching services to our clients. By offering high-quality instruction from certified professionals, we can attract more customers and enhance their overall experience at The Links on Grand.

Target Market

We have identified our target market to be the entire golf community, with a specific focus on ladies and youth junior programs. It is important to note that the number of golfers is currently experiencing an unprecedented growth rate. In fact, in 2020, there were over 6 million new golf players, marking the highest number ever recorded. Notably, off-course golf participation is surpassing on-course play, and the popularity of indoor golf is on the rise in the US. Approximately one-third of all golfers now exclusively play off-course, opting for simulator golf and driving ranges. This emerging trend is further supported by the continuous opening of new indoor golf centers and the expansion of existing ones. These developments paint a promising picture for our business, with a clear indication of positive market momentum. Despite the increasing number of golf centers nationwide, market penetration in our specific area remains relatively low. This presents us with a significant opportunity for growth and expansion. We can take advantage of the untapped potential by attracting golfers who are searching for a state-of-the-art indoor facility that offers a unique experience. By providing top-notch simulator bays, a sports bar, and a video gaming area, we can position ourselves as the go-to destination for golf enthusiasts looking to enhance their skills and have a great

time. Our focus on ladies and youth junior programs further sets us apart, allowing us to cater to a wider range of golfers and foster a sense of inclusivity. With the combination of a growing golf market, the rising popularity of off-course play, and our strategic approach to targeting specific segments, we are well-positioned to capture a significant market share and achieve sustainable growth.

Competition

Current Alternatives

Within a 15-minute driving radius, we currently have one competitor, Drivetime Golf in Antioch. However, their offerings are not on par with ours. Their establishment only has 2 golf outdated simulator bays, and the setup is quite disjointed. We firmly believe that their business model falls short of providing anything beyond a limited golf facility. In contrast, we have a strategic advantage over Drivetime Golf. Our plan includes creating a lounge area with TVs and a deluxe putting green, which will offer a welcoming space for customers to relax before or after their round of golf.

The closest viable competitor is XGolf in Libertyville, IL, which is about 25 minutes away from our location in Linenhurst. While their business model is doing well, they solely focus on indoor golf and lack a sports bar or gaming area. It is widely known that XGolf franchise simulator technology is limited and outdated compared to the leading software options available in the market.

In addition to our immediate competitors, we should also consider the potential competition from other startup businesses or sports bars that may offer simulators. Moreover, we may face competition from golf retailers such as Dick's Sporting Goods, PGA Superstore, and Golf Galaxy, which currently have a single simulator for club testing.

Our Advantages

From a golf perspective, we have strategically planned to incorporate four state-of-the-art Trackman IO simulator systems. These premium systems will not only provide exceptional feedback to golf enthusiasts seeking to enhance their game, but also offer an enjoyable experience with access to over 300 courses. The implementation of Trackman software will not only enable us to organize local

tournaments for our more competitive players, but also provide opportunities for participation in national and regional tournaments.

In addition to regular play, we aim to cater to a diverse range of clientele by hosting various private events such as birthday parties, corporate outings, and adult parties. To ensure inclusivity, we will offer a comprehensive range of membership options, including individual and corporate memberships. To further expand our reach, we are specifically targeting local high school golf teams by providing them with discounted rates on our simulators. In addition, we will establish junior programs and summer camps to create a fun and engaging environment for young players to learn the game. Recognizing that some individuals may feel intimidated by traditional golf courses, we will offer introduction to golf programs that provide a comfortable and approachable way to experience the sport. To enhance the overall golfing experience, we will organize fitting and demo days in collaboration with local equipment representatives. Additionally, we will partner with local courses to offer discounted rain checks on days when the course is closed due to inclement weather. With these distinctive advantages, The Links on Grand aims to become the premier destination for golfers of all skill levels, offering a unique and enjoyable indoor golfing experience.

Furthermore, our location and plan to include a sports bar will provide a much-needed venue in the Lindenhurst/Lake Villa area. The combination of our commitment to excellent customer service, along with a welcoming and inviting environment, will undoubtedly set us apart from our competitors.

Execution

Marketing & Sales

Marketing Plan

As a startup indoor golf simulator business, The Links on Grand, we have developed a comprehensive marketing strategy to raise local awareness and attract our target customers. Our strategy involves implementing targeted digital and print campaigns, utilizing various marketing channels such as social media, email campaigns, Google Ads, partnerships with local businesses, and loyalty programs.

Our primary focus is to target adults aged 25-55 who have a passion for golf, sports, drinks, and games. We aim to attract both avid golfers who are seeking year-round play opportunities and casual/new golfers who are looking for a fun and relaxed environment to experience the sport. Additionally, our strategic location near corporate offices presents valuable B2B opportunities for corporate outings and events.

To drive traffic to our facility, we plan to run email, Google, and social media ads to promote our specials and events. We will also distribute print flyers and coupons to local businesses to increase visibility and attract new customers. To encourage repeat visits, we will offer loyalty programs that provide discounts and rewards to our loyal customers.

Now, you may be wondering if email is still relevant to our style of business marketing. Well, according to a recent Yardstick golf survey, 91% of consumers check their email every day. Going deeper into their results, the data indicates that 72% of consumers check their email six or more times per day. Furthermore, Advertising Age conducted a study of 1,400 U.S. consumers, where 42% stated that they prefer to receive ads for sales and specials via email. To add to this, Experian, a credit bureau, found that for every \$1 spent on email marketing, the average return is \$44.25. These compelling statistics demonstrate the effectiveness and relevance of email marketing in reaching our target audience.

In addition to our digital efforts, we have identified establishing partnerships with vendors as another key strategy. Through these partnerships, we will host events

such as club fittings, demo days, and golf brand launch parties. This approach allows us to position The Links on Grand as the go-to local spot for golf enthusiasts and create a strong presence within the community.

In summary, our startup marketing plan includes targeting our ideal customer demographic, utilizing various marketing channels, promoting specials and events, and establishing ourselves as the preferred destination for golf lovers in the area. As we continue to build awareness and loyalty, we anticipate that word-of-mouth referrals will play a significant role in acquiring new customers for our indoor golf simulator business.

Sales Plan

As a startup Indoor Golf Simulator and Entertainment venue, known as The Links on Grand, we have developed a comprehensive sales plan that encompasses three main areas of focus. Our goal is to drive individual and group bookings for the simulator bays, increase revenue through food and beverage sales in our sports bar, and optimize the utilization of our video gaming area.

To effectively drive bookings for our simulator bays, we will leverage the power of the Trackman online booking platform. Specifically, we will utilize an innovative software called Your Golf Booking (YGB) to streamline the reservation process. This user-friendly phone app will connect seamlessly with our POS/Booking system, creating a user-friendly experience for our customers.

In order to incentivize bookings during off-peak hours, we will implement dynamic pricing discounts that will encourage customers to take advantage of these time slots. Additionally, we recognize the importance of building strong relationships with local golf clubs, shops, teaching professionals, leagues, tournaments, and companies. By fostering these connections, we can promote group events and showcase the versatility of simulation golf for various purposes such as practice, entertainment, and team building.

Our sales plan also emphasizes the importance of our sports bar. To drive business and encourage repeat customers, we will introduce enticing specials, game day promotions, and loyalty programs. By closely monitoring key bar performance metrics such as traffic, conversion, average spend, and margin, we will be able to

optimize our operations and ensure the success of this integral aspect of our business.

The gaming area of our establishment is another crucial element of our sales plan. To stay current with the latest gaming trends, we have formed a partnership with Lucky Lincoln Gaming. Through this collaboration, we will have access to their proprietary platform, IL Slot Data, which provides real-time analysis of the performance of each gaming machine. This valuable information will enable us to make informed decisions about our finances related to these machines and ensure their success within our business.

By implementing this multi-faceted sales strategy across our integrated entertainment concepts, we are confident in our ability to achieve our first-year sales goals. Furthermore, we believe that this approach will establish a strong foundation for substantial growth in the future, as we continue to deliver exceptional shared social entertainment experiences to our valued customers.

Operations

Locations & Facilities

Our indoor golf simulator facility, The Links on Grand, is set to be conveniently located in the Lindenhurst Center at 2116 East Grand Avenue in Lindenhurst, IL 60046. This prime retail space boasts a spacious area of over 4,360 square feet, providing ample room for our state-of-the-art golf simulator bays, sports bar, and entertainment area. In fact, there is even the possibility of future expansion, with an additional 2014 square feet maybe becoming available at the back of the 2116 unit.

Located along a bustling thoroughfare, our facility benefits from the visibility of more than 25,000 passing vehicles daily. With abundant parking available, it is highly accessible to our target demographic of golfers and sports enthusiasts in the area. The Lindenhurst Center's excellent visibility and high traffic flow ensure that our facility will attract customers with ease.

Furthermore, the Lindenhurst Center is strategically situated alongside several upcoming popular restaurants, which adds to the overall appeal of the area. This multi-use retail center benefits from high foot traffic, and the presence of dining

options will further increase the customer flow to our business. We are thrilled about the opportunity to establish a vibrant community hub for golf and entertainment in this area.

We have been fortunate to negotiate highly favorable lease terms, providing us with the assurance of a long-term agreement. This stability allows us to operate our indoor golf simulator facility with confidence, ensuring continuity and a sense of security for both our team and customers.

Technology

The Links on Grand utilizes the TrackMan iO system to capture comprehensive golf swing data for our simulator bays. This ceiling-mounted system uses high-speed cameras and infrared sensors to precisely track ball flight characteristics such as club head speed, launch angle, backspin, sidespin, and trajectory.

Compared to previous solutions, the TrackMan iO enables more accurate ball tracking and faster data capture even in low light conditions. Players receive instant feedback after each shot regarding carry distance, dispersion, curvature, and estimated total distance. The software also compares their swing metrics against tour averages to identify areas for improvement.

The TrackMan iO seamlessly integrates with our simulator software platform to recreate an authentic golfing experience. As players take shots, the system renders a simulated ball flight trajectory based on the tracked launch conditions. We can configure course environments and gameplay by selecting from an extensive library of renowned courses.

Having this state-of-the-art swing analysis and simulator technology allows us to provide an exceptional golfing entertainment experience. The detailed metrics empower players to understand their game better and have fun competing against their own personal bests or other golfers.

Equipment & Tools

As a startup indoor golf simulator and gaming business, we will require specialized equipment to bring our concept to life. This will include:

- 4 state-of-the-art golf simulator bays with high-speed cameras, impact screens, simulation software, and sensor systems
- 6 next-generation video game terminals with the latest gaming consoles and accessories
- A full service bar setup with refrigerators, coolers, draught systems, and mixers

We have researched leading vendors in each equipment category and obtained quotes for the necessary hardware, software, and installation services. Our startup budget accounts for these significant upfront equipment investments which total approximately \$300,000.

Regular maintenance and periodic upgrades will be critical for both our golf and gaming equipment. We plan to include service contracts with our vendors to cover preventative maintenance and minimize unexpected downtime. As technology improves, we will also budget for periodic upgrades to ensure our simulator bays and game terminals stay cutting edge.

Our equipment and maintenance plans have been developed with guidance from industry experts to create the ultimate indoor golf simulation and gaming experience for our customers.

Milestones & Metrics

Milestones Table

Key Metrics

As a golf simulator and entertainment startup, we will track a number of key metrics to gauge our progress and success in the early stages of our business. These metrics will be monitored on a daily, weekly and monthly basis to provide visibility on business performance and KPIs. We will focus on three key areas:

- **Simulator Utilization:** We will track simulator usage and utilization rates to determine peak hours of operation, any seasonality trends, and overall

customer demand per simulator on both hourly and daily levels. Our goal is to achieve an average 50% utilization rate per simulator in the first 6 months.

- **Customer Metrics:** We will analyze sales data, customer visit frequency, and customer retention/repeat business rates to better understand customer profiles and buying behavior patterns. Our goal is for 20% of customers to visit on a weekly basis within the first year.
- **Financial Performance:** By analyzing sales, costs of goods sold, labor costs, and operating expenses, we will closely monitor expense ratios, revenue per simulator hour, and overall profitability. Our target is to achieve 20% gross margins within the first 8 months of operations.

As the business progresses from launch, we will continue expanding and refining our metrics tracking to establish target benchmarks across all aspects of the business. This data will fuel key decisions around marketing, pricing, partnerships, and operational improvements necessary for scaling up the company.

Company

Overview

The LLC of The Links on Grand will have three initial investors: Billy Whitney, John Carr, and Aleks Dupor. William Whitney and John Carr will each have a 41% ownership stake, while Aleks Dupor will have 18%.

Team

Management Team

The Links on Grand is founded and led by a highly experienced management team with a diverse range of skills in business operations, golf course management, and restaurant hospitality.

Our **Management Team** consists of:

- **Billy Whitney:** With over 15 years of experience in golf course operations and management, Billy has an impressive track record. He has successfully help managed private club golf courses and also has 10 years of restaurant management experience.
- **John Carr:** With over 20 years of experience working for a Fortune 20 company in Supply Chain and Operations, John brings valuable business expertise to our team. He has managed large cross-functional teams in areas such as project management and product development.
- **Aleks Dupor:** With an extensive background in the restaurant industry, Aleks has built and launched seven successful restaurants over the course of 35 years. He is known for his strong project management skills and his dedication to delivering quality customer experiences.

As we prepare for the opening of our indoor golf and entertainment facility, we will be hiring additional staff positions, including a manager and customer service staff, as needed. These individuals will play a crucial role in ensuring a seamless and enjoyable experience for our customers.

Advisors

As a startup aiming to establish our indoor golf simulator and entertainment venue, we have assembled a strong advisory team to provide guidance and support. Our advisors offer expertise across key areas including:

- Real estate and venue development
- Hospitality and customer service
- Marketing and partnerships
- Technology and golf simulator operations

We meet with our advisory team to seek advice, receive feedback, and tap into their extensive networks as needed. They serve as trusted source for our leadership team. Overall, our advisory group strengthens our capabilities and enhances our likelihood of success as we work to bring The Links on Grand to market and establish loyal customers.

Financial Plan

Forecast

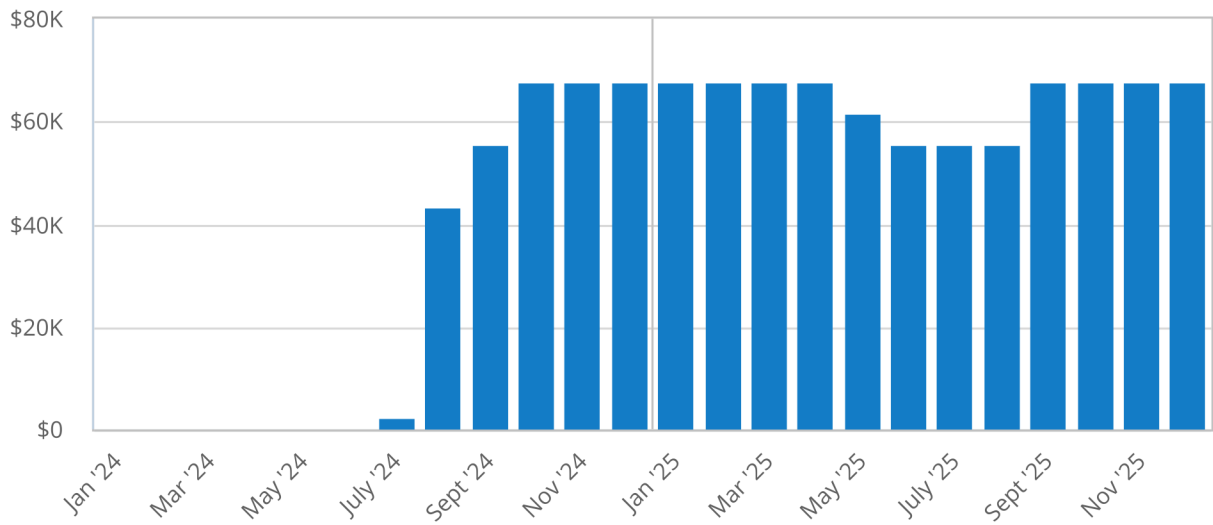
Key Assumptions

As The Links on Grand prepares to launch operations, we have made several key assumptions that form the foundation of our financial forecasts:

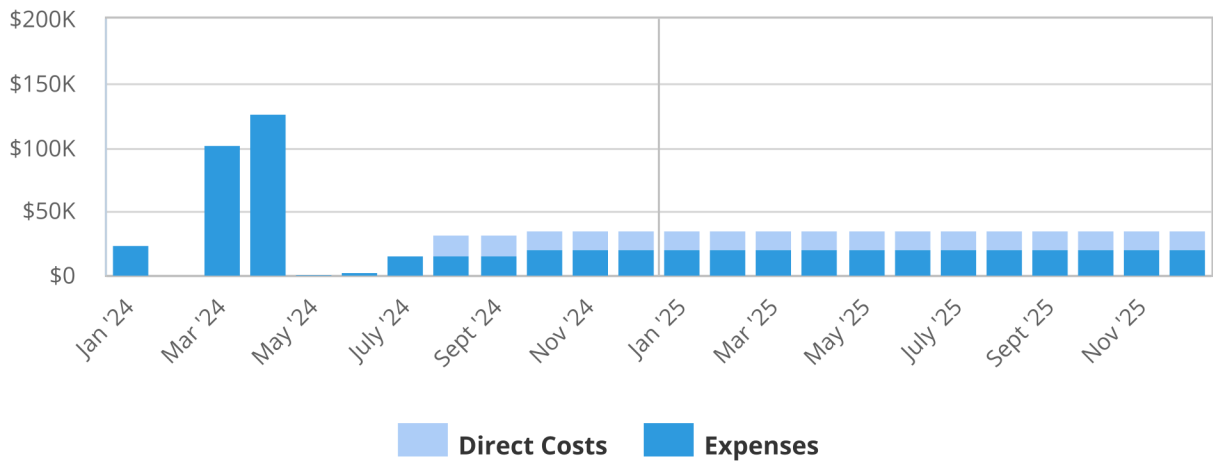
- We have assumed an average revenue of \$40 per hour per bay, which aligns with the current market rates for premium golf simulator experiences.
- With our facility having the capacity to sell up to 4,400 bay hours annually, we have based our initial revenue forecast on selling 1,326 hours in year 1 and expect steady growth thereafter.
- We anticipate a robust demand for our services, particularly during the winter months that span from September to April.
- To support our operations, we have allocated a capital expenditure budget of \$250,000. This budget covers the costs of renovations, state-of-the-art golf simulator equipment, and furnishing for the sports bar.

Although these assumptions hold promise for our business, it is crucial to recognize that they are not without risk. Factors such as fluctuations in market prices, slower-than-expected utilization of our facility, changes in local economic conditions, and potential cost overruns during the pre-launch phase could impact our outlook to some extent. In order to assess and mitigate these risks, we have stress-tested our financial model by adjusting various variables to account for potential downside scenarios.

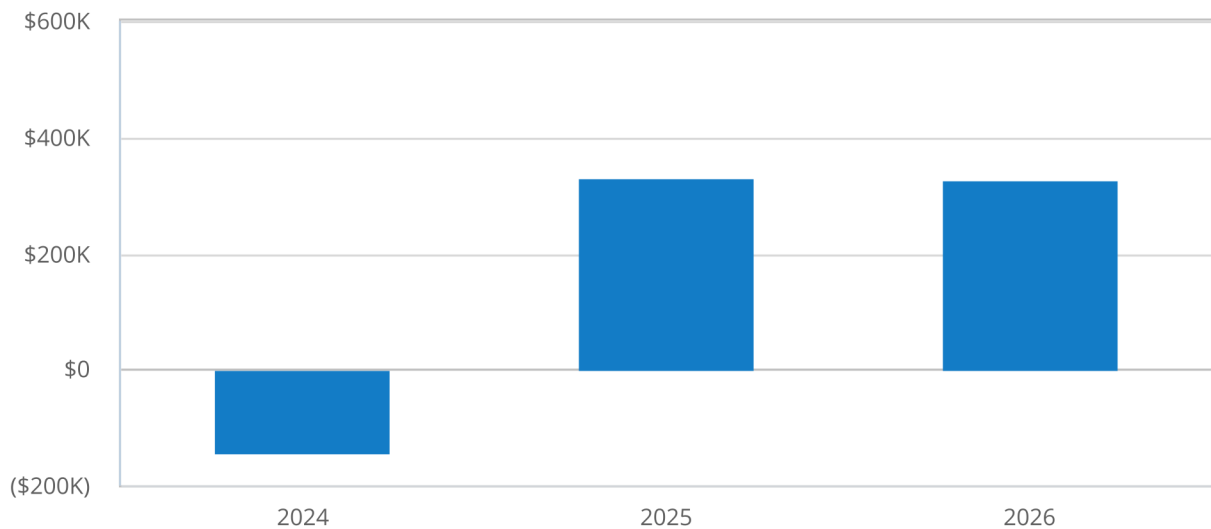
Revenue by Month



Expenses by Month



Net Profit (or Loss) by Year



Financing

Use of Funds

Sources of Funds

The Links on Grand LLC plans to invest a total of \$400,000 in capital to kickstart our business. This funding will cover all the essential startup costs needed to successfully launch our indoor golf simulator business, as well as provide us with enough operating capital to ensure a smooth operation from the start.

Furthermore, we have developed a strategic plan to utilize the profits generated by our business in order to support future expansion. This expansion will take place at our current location and will involve the addition of extra golf simulators, allowing us to further enhance the range of offerings and services we provide to our customers. With these additional simulators, we will be able to accommodate more customers and offer a wider variety of golfing experiences, ensuring that our business remains competitive and continues to grow.

Statements

Projected Profit and Loss

	2024	2025	2026
Revenue	\$304,370	\$769,800	\$769,800
Direct Costs	\$74,550	\$178,920	\$178,920
Gross Margin	\$229,820	\$590,880	\$590,880
Gross Margin %	76%	77%	77%
Operating Expenses			
Salaries & Wages	\$54,600	\$113,022	\$116,978
Employee Related Expenses	\$10,920	\$22,604	\$23,396
Rent and Taxes	\$30,283	\$69,504	\$69,504
Utilities	\$9,000	\$18,000	\$18,000
Business Insurance	\$3,270	\$6,540	\$6,540
Tech Expenses (e.g. Internet, Phone, Cable TV)	\$3,000	\$6,000	\$6,000
YGB POS / Booking Service Fee	\$852	\$1,708	\$1,708
IT Services (e.g. Website Hosting, Email Hosting)	\$1,500	\$3,000	\$3,000
Professional Services (e.g. Accounting, Tax Preparation, Legal)	\$5,000	\$6,000	\$6,000
Security Monitoring Services	\$900	\$1,800	\$1,800
Advertising and Marketing	\$3,500	\$6,000	\$6,000
Sim Software Licenses and Subscriptions		\$4,000	\$4,000
Trackman IO Purchase	\$100,000		
Golf Simulator Build Out	\$50,000		
Sports Bar, Lounge and Build Out	\$75,000		
Kitchen Set-Up	\$25,000		
Total Operating Expenses	\$372,825	\$258,178	\$262,926

Operating Income	(\$143,005)	\$332,702	\$327,954
Interest Incurred			
Depreciation and Amortization			
Gain or Loss from Sale of Assets			
Income Taxes	\$0	\$0	\$0
Total Expenses	\$447,375	\$437,098	\$441,846
Net Profit	(\$143,005)	\$332,702	\$327,954
Net Profit / Sales	(47%)	43%	43%

Projected Balance Sheet

	Starting Balances	2024	2025	2026
Cash	\$400,000	\$256,995	\$589,697	\$917,651
Accounts Receivable		\$0	\$0	\$0
Inventory				
Other Current Assets				
Total Current Assets	\$400,000	\$256,995	\$589,697	\$917,651
Long-Term Assets				
Accumulated Depreciation				
Total Long-Term Assets				
Total Assets	\$400,000	\$256,995	\$589,697	\$917,651
Accounts Payable		\$0	\$0	\$0
Income Taxes Payable		\$0	\$0	\$0
Sales Taxes Payable		\$0	\$0	\$0
Short-Term Debt				
Prepaid Revenue	\$0	\$0	\$0	\$0
Total Current Liabilities	\$0	\$0	\$0	\$0
Long-Term Debt				
Long-Term Liabilities				
Total Liabilities	\$0	\$0	\$0	\$0
Paid-In Capital				
Retained Earnings	\$400,000	\$400,000	\$256,995	\$589,697
Earnings		(\$143,005)	\$332,702	\$327,954
Total Owner's Equity	\$400,000	\$256,995	\$589,697	\$917,651

Total Liabilities & Equity	\$400,000	\$256,995	\$589,697	\$917,651
---------------------------------------	------------------	------------------	------------------	------------------

Projected Cash Flow Statement

	2024	2025	2026
Net Cash Flow from Operations			
Net Profit	(\$143,005)	\$332,702	\$327,954
Depreciation & Amortization			
Change in Accounts Receivable	\$0	\$0	\$0
Change in Inventory			
Change in Accounts Payable	\$0	\$0	\$0
Change in Income Tax Payable	\$0	\$0	\$0
Change in Sales Tax Payable	\$0	\$0	\$0
Change in Prepaid Revenue	\$0	\$0	\$0
Net Cash Flow from Operations	(\$143,005)	\$332,702	\$327,954
Investing & Financing			
Assets Purchased or Sold			
Net Cash from Investing			
Investments Received			
Dividends & Distributions			
Change in Short-Term Debt			
Change in Long-Term Debt			
Net Cash from Financing			
Cash at Beginning of Period	\$400,000	\$256,995	\$589,697
Net Change in Cash	(\$143,005)	\$332,702	\$327,954
Cash at End of Period	\$256,995	\$589,697	\$917,651

Gaming Approval for The Links on Grand

This position paper delineates our core belief that The Links on Grand aligns with the Village of Lindenhurst ordinance § 134.08 GAMBLING. The village's approval for gaming holds significant importance within our multitiered business model, particularly for sustaining operations during our non-peak season.

Upon thorough examination of the Village Lindenhurst ordinance § 134.08 GAMBLING, we are confident that we fulfill all the stipulated criteria for approval. Our assertion is underpinned by the following supporting points:

Food Offering and Menu: Our decision to invest in a Turbochef high-speed oven reflects our dedication to efficiency and culinary excellence. This cutting-edge appliance will enable us to deliver a range of food items promptly while maintaining the highest standards of taste and freshness. Attached is a draft of our proposed menu.

Collaboration with Antioch Pizza: We have partnered with Antioch Pizza of Lindenhurst, utilizing their commercial kitchen for our daily menu, and catering larger events. A signed Letter of Intent solidifies this partnership.

Architectural Drawing: Our attached architectural drawing demonstrates a seating capacity of over sixty, meeting the requirement of a 10 to 1 seating to game ratio.

Business Plan: Our business plan indicates that golf simulators constitute 60% of our forecasted revenue, with Food and Beverage (F&B) at 22% and gaming at 18%.

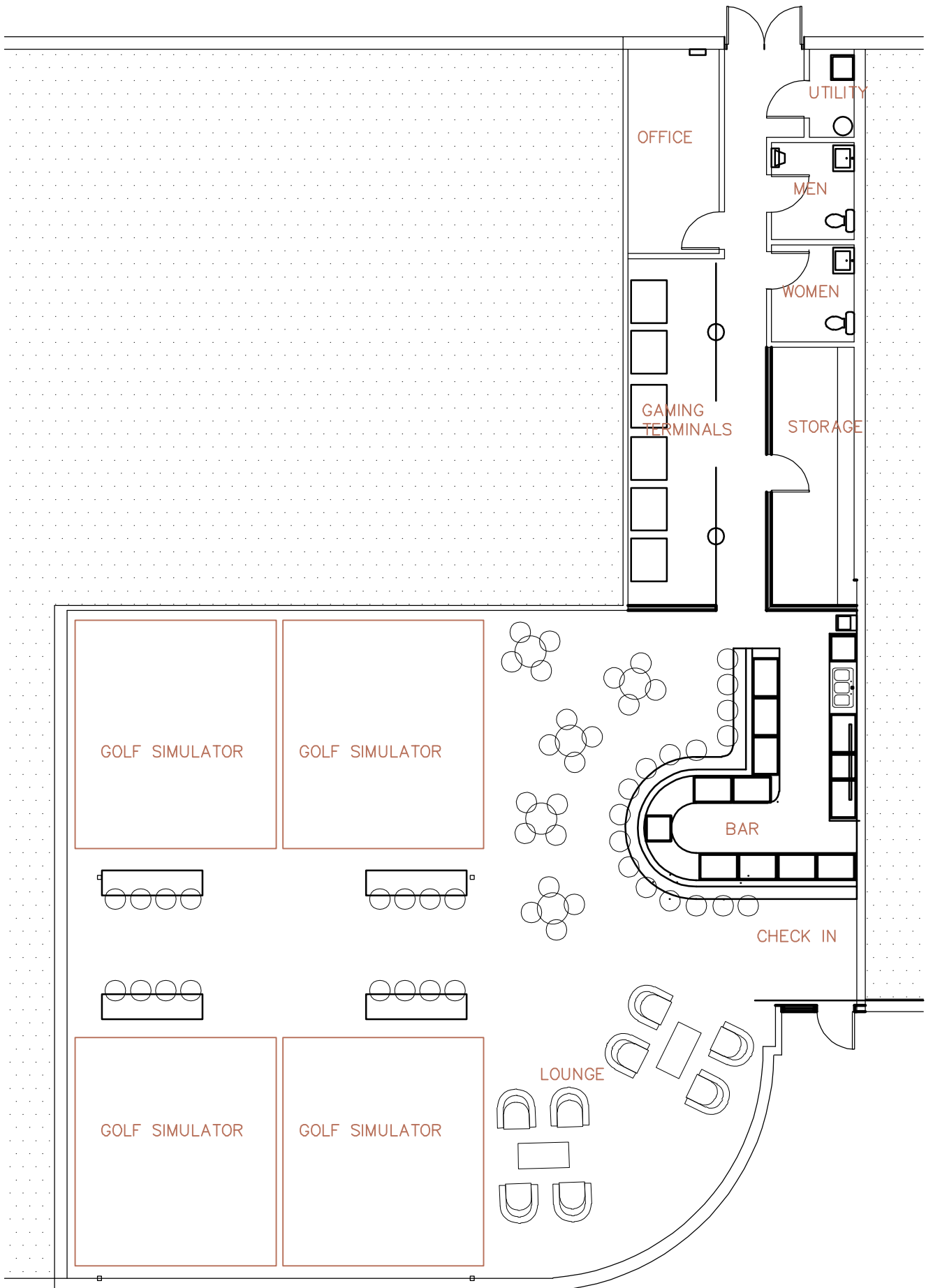
Proportional Gaming Space: The designated gaming area constitutes less than 7% of our unit square footage, ensuring adherence to space requirements.

Strategic Layout: Gaming machines are strategically positioned in a designated area at the back of the building, conforming to ordinance specifications.

Employee Responsibilities: Our employees have no duties or responsibilities related to the gaming machines, ensuring compliance with regulatory guidelines.

Conclusion: The Links on Grand is a proposed indoor golf simulation and entertainment center, meticulously designed to meet the stringent criteria outlined in ordinance § 134.08 GAMBLING. While gaming represents the third pillar of our revenue model, it plays a crucial role in ensuring both the sustainability and service excellence of our business.

Consequently, we firmly assert that The Links on Grand should be considered and approved for gaming within the village of Lindenhurst. We believe that our commitment to compliance and alignment with village regulations positions us as a valuable contributor to the community.



The Links

Driving Range

Chef's Cut Beef Jerky \$8.00

Golfers Favorite

Bavarian Beast Pretzel \$9.00

Milwaukee Pretzel Company's Soft Pretzel served with Cheese & Dusseldorf Mustard

Front Nine

Mozzarella Sticks (6) \$8.00

6 sticks of mozzarella cheese coated in seasoned Italian breadcrumbs, then deep fried until golden brown served with ranch

Chicken Tenders (5) \$9.50

Sauce options on the side- Ranch or BBQ

TRADITIONAL BONE IN WINGS (8) \$10.00

Available in 3 flavors, Mild, Hot, BBQ and served with a side of ranch

Back Nine

Two Vienna Hot Dog Deal \$13.00

With this special you get 2 100% pure beef Vienna hot dogs. Served with Mustard, Relish, Onion, Tomato, Pickle, Celery Salt, and Cucumber, all on a poppy seed bun.

Chicken Sandwich \$13.00

Tender grilled or crispy chicken breast sandwich on a gourmet bun with your favorite toppings, includes fries and lettuce, tomato & mayonnaise

Thin crust pizza 14' (Antioch Pizza) \$18.50

Cheese, Pepperoni, Sausage,

Letter of Intent

To:

Antioch Pizza of Lindenhurst
1856 Grand Avenue
Lindenhurst, IL 60046

Dear Chris and Susan,

This Letter of Intent ("LOI") is entered into as of February 19th, 2024, by and between The Links on Grand ("The Links") and Antioch Pizza of Lindenhurst ("Antioch Pizza"). This LOI outlines the preliminary understanding and commitment between the parties for the provision of food supply and support for The Links' food menu and offering.

1. Purpose and Intent: The parties hereby express their intent to collaborate in the realm of food supply and support for The Links' food menu.

2. Food Supply: Antioch Pizza agrees to provide ongoing support to The Links by supplying food items as needed. This includes, but is not limited to, menu items suitable for daily operations.

3. Catering Support: Antioch Pizza will extend its assistance in supplying catering needs for large groups affiliated with The Links on Grand. This collaborative effort aims to enhance the overall food service offerings during events and gatherings.

4. Duration of Agreement: This LOI signifies the parties' intention to engage in this collaborative effort from June 1st, 2024 and ongoing unless otherwise terminated by either party with a 30 day notice.

5. Terms and Conditions: The specific terms and conditions governing this collaboration, including but not limited to pricing, delivery schedules, and any exclusivity arrangements, shall be subject to further negotiation and documented in a formal agreement.

6. Confidentiality: Both parties agree to treat any confidential information exchanged during the course of this collaboration with the utmost confidentiality and not to disclose such information to third parties without the prior written consent of the disclosing party.

7. Non-Binding Nature: This Letter of Intent is non-binding and does not create any legal obligations on either party. It is an expression of the parties' intent to negotiate in good faith towards a final agreement.

8. Governing Law: This LOI shall be governed by and construed in accordance with the laws of Illinois.

IN WITNESS WHEREOF, the parties hereto have executed this Letter of Intent as of the date first above written.

The Links on Grand

Date: _____

Antioch Pizza of Lindenhurst

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Inszone Insurance Services Inc. 1101 Perimeter Drive Suite 500 Schaumburg IL 60173	CONTACT NAME: Certificate Team PHONE (A/C. No. Ext): 877-308-9663 E-MAIL ADDRESS: certs@inszoneins.com	FAX (A/C. No): 916-400-2625
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Pekin Insurance Company		24228
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES**CERTIFICATE NUMBER:** 101399748**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED <input type="checkbox"/> RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A						E.L. EACH ACCIDENT \$
	(Mandatory in NH)						E.L. DISEASE - EA EMPLOYEE \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			006044836	2/20/2024	2/20/2025	Limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Illinois Liquor Control Commission
100 W Randolph St, Ste 7-801
Chicago IL 60601

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Liquor License Application

Print

Submitted by: William Whitney

Submitted On: 2024-02-15 08:51:10

Submission IP: (71.239.20.201)
proxy-IP (raw-IP)

Status: Acknowledged

Priority: Normal

Assigned To: Kelley Stokes

Due Date: Open

Attachments

- [Certificate \(1\).pdf](#) - 2024-02-15 09:08:50 am
- [Certificate.pdf](#) - 2024-02-15 08:51:11 am
- [Certificate.pdf](#) - 2024-02-15 08:51:11 am



Liquor License Application

Please fill out this application completely; failure to do so will result in rejection of your application.

\$200 First-Time Application Fee

*** CLASS OF LIQUOR LICENSE**

CLASS A-V (Full Service, Video Gaming): \$2,000 Annually

Make Check Payable to Village of Lindenhurst

REQUIRED DOCUMENTS:

- Copy of current **State Liquor License**.
- Copy of **Certificate of Insurance** (not the Policy Declaration), if alcohol will be consumed on the premise.
- Copy of **Driver's License(s)** of each stakeholder listed under OWNERSHIP INFORMATION (for first-time applications).

*** Upload a File**

Choose File

 No file chosen

The Upload a File field is required

State Liquor License

*** Upload a File**

Choose File

 No file chosen

The Upload a File field is required

Certificate of Insurance

Upload a File

Choose File

 No file chosen

Stakeholder #1

Upload a File

Choose File

 No file chosen

Stakeholder #2

Upload a File

Choose File

 No file chosen

Stakeholder #3

Upload a File

Choose File

 No file chosen

Stakeholder #4

APPLICANT - CORPORATE INFORMATION

ELIGIBILITY QUESTIONS

* 1) Are you delinquent in payment of ROT (Sales Tax)?

☐ Yes ☒ No

* 2) Are you delinquent under the Cash Beer Law?

☐ Yes ☒ No

* 3) If a Retailer, are you delinquent under the 30-Day Credit Law?

☐ Yes ☒ No ☐ Does Not Apply

* 4) If a Distributor, are you delinquent under the 15-Day Credit Law?

☐ Yes ☐ No ☒ Does Not Apply

* 5) Have you ever been denied a Liquor License?

☐ Yes ☒ No

If yes, where?

Why?

5)a.

5)b.

* 6) Have you ever had a previous Liquor License suspended or revoked?

☐ Yes ☒ No

If yes, where?

Why?

6)a.

6)b.

* 7) Have you ever been convicted of a Felony?

☐ Yes ☒ No

If yes, where?

What Felony?

7)a.

7)b.

* 8) Have you ever been convicted of a Gaming Offense?

☐ Yes ☒ No

If yes, where?

What Offense?

8)a.

8)b.

OWNERSHIP INFORMATION

Provide the owner/officer/partner information in accordance with the business status described under STATUS OF BUSINESS. This information must be submitted for all owners/officers/partners. The same information must be submitted for shareholders with interests equal to or exceeding 5%.

The following information must be provided for each individual applicant, sole proprietor, partner, corporate officer or director (whether or not they own any stock), shareholder owning in the aggregate stock equal to or more than 5% (including officers, directors and shareholders with stock equal to or more than 5% for all corporate shareholders), and/or manager or agent conducting the business. Indicate the total percentage of stock of the corporation, if any, which is held by persons who hold less than a 5% interest. **All not-for-profit organizations and associations must provide the requested information for all corporate officers, directors and managers.**

A)

Whitney

William

B.

Owner

Last Name

First Name

Middle Initial

Title/Position

<div></div>	<div></div>	<div></div>	<div></div>	
Street Address	City	State	Zip Code	
.	Date of Birth	.	.	.
<div></div>	<div></div>	<div></div>	M	42
Phone	Format: MM/DD/YYYY	Social Security Number	Sex	% Owned

B)	.	.	.	
Carr	John		Owner	
Last Name	First Name	Middle Initial	Title/Position	

<div></div>	<div></div>	<div></div>	<div></div>	
Street Address	City	State	Zip Code	
.	Date of Birth	.	.	.
<div></div>	<div></div>	<div></div>	M	40
Phone	Format: MM/DD/YYYY	Social Security Number	Sex	% Owned

C)	.	.	.	
Dupor	Aleksander		Owner	
Last Name	First Name	Middle Initial	Title/Position	

<div></div>	<div></div>	<div></div>	<div></div>	
Street Address	City	State	Zip Code	
.	Date of Birth	.	.	.
<div></div>	<div></div>	<div></div>	M	18
Phone	Format: MM/DD/YYYY	Social Security Number	Sex	% Owned

D)	.	.	.	
Last Name	First Name	Middle Initial	Title/Position	

Street Address	City	State	Zip Code	
.	Date of Birth	.	.	.
Ex. (123) 456-7890	MM/DD/YYYY			
Phone	Format: MM/DD/YYYY	Social Security Number	Sex	% Owned

* E)				
none				
Total Percentage of all stock held by all persons with less than 5% interest.				

LOCAL MANAGER INFORMATION

* First Name	* Last Name	* Phone
Billy	Whitney	8477690741
Manager	Manager	Manager

CURRENT RETAIL LIQUOR LICENSE IN OTHER STATES

Do you currently hold five or less retail liquor licenses in other states? If yes, please provide the following information for each out-of-state liquor license.

Business Name 1	City	State
Business Name 2	City	State
Business Name 3	City	State
Business Name 4	City	State
Business Name 5	City	State

BUSINESS LOCATION INFORMATION

A) Business Type

Other

Indoor Golf Center

If "Other" business type, please describe

B) Warehousing

If any of your inventory is warehoused, provide the following information:

Street Address	City	State	Zip Code	County

C) Rights to the Property

I hereby certify that the property is leased from the landlord.

TRAINING PROGRAM REQUIRED

https://codelibrary.amlegal.com/codes/lindenhurstil/latest/lindenhurst_il/0-0-0-3506

- 1. See the above link for additional documentation required for display and/or submission to the Village.
- 2. Submit a complete list of employees.
- 3. Attach copies of Basset Certification for each employee.

Upload a File

Choose File

No file chosen

List of Employees

Upload a File

Choose File

No file chosen

Basset Certification 1

Upload a File

Choose File

No file chosen

Basset Certification 2

Upload a File

Choose File

No file chosen

Basset Certification 3

Upload a File

Choose File

No file chosen

Basset Certification 4

Upload a File

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Basset Certification 7

Upload a File

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No file chosen

Basset Certification 10

Upload a File

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No file chosen

Basset Certification 13

Upload a File

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No file chosen

Basset Certification 5

Upload a File

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Basset Certification 8

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Basset Certification 11

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Basset Certification 14

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Basset Certification 6

Upload a File

Choose File

No file chosen

Basset Certification 9

Upload a File

Choose File

No file chosen

Basset Certification 12

Upload a File

Choose File

No file chosen

Basset Certification 15

CERTIFICATION

I, the undersigned, the applicant or authorized representative thereof, swear or affirm that the matters stated in the foregoing application are true and correct, are made upon my personal knowledge and information, are made for the purpose of requesting the Liquor Commissioner to issue the license herein applied for, and that the applicant is qualified and eligible to obtain the license applied for.

I further swear or affirm that the applicant will not violate any of the laws of the United States of America or the State of Illinois; in particular, the Liquor Control Act and the Civil Rights section thereof.

ELECTRONIC SIGNATURE AUTHORIZATION

* By typing my full name to the right, I agree to electronically sign this document and assert that I have read, understand and agree to the aforementioned terms and conditions.

☒ ELECTRONIC SIGNATURE AUTHORIZED

* Signature

William B. Whitney

Type Full Name Here



Suggested Motion

- B. Move to adopt Ordinance 24-2-2284 amending the Village of Lindenhurst municipal code and comprehensive fee schedule to increase the annual fee for video gaming terminals to \$250 per machine.**

Roll Call:

_____	_____	_____	_____	_____	_____
Dickson	Dunham	Rosten	Suchy	Chybowski	Grace

ORDINANCE NO. 24-2-2284

AN ORDINANCE AMENDING THE VILLAGE OF LINDENHURST MUNICIPAL CODE AND COMPREHENSIVE FEE SCHEDULE FOR VIDEO GAMING TERMINAL FEES

WHEREAS, pursuant to the authority provided by state statute, including without limitation the Illinois Municipal Code, the Village Board of Trustees of the Village of Lindenhurst has established certain rates, fees, and charges which relate to the provision of various Village services and/or penalties for failure to comply with the Village code; and,

WHEREAS, the Village of Lindenhurst desires to amend the Village Code to create a comprehensive schedule of all rates, fees, charges, and fines issued and collected by the Village; and,

WHEREAS, the Video Gaming Act (230 ILCS 40/65) permits non-home rule governments to impose an annual fee of no greater than \$250 to be charged to those licensed to operate video gaming terminals; and,

WHEREAS, the Village Board of the Village of Lindenhurst, Illinois, created a comprehensive schedule to increase transparency for the greater community by listing all such charges and fines in a single location making it easier to review and reference; and,

WHEREAS, the Village may elect to update fees and charges from time to time so that it is able to maintain its infrastructure and continue to provide a high level of service to its citizens;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, as follows:

SECTION ONE: Recitals. The recitals set forth above are incorporated into this Section as if fully set forth herein.

SECTION TWO: Amendment to Section 134.08 of the Village Code. The following section of the Village Code is hereby amended as follows (added text is shown as **double-underlined** and deleted text is show as ~~stricken~~):

§ 134.08 GAMBLING

(C)(2) An annual fee of \$25 is hereby imposed on each video gaming terminal operated within the Village. The annual fee as set forth in the comprehensive fee schedule set forth in Section 12.02 of this code must be paid at the time of submission of an application for a video gaming license, and annually thereafter.

SECTION THREE: Amending the Comprehensive Fee Schedule. The “Comprehensive Fee Schedule” so titled in Title I, Chapter 12 of the Village Code is hereby amended to reflect updated Village fees and charges and read as set forth in Exhibit A of this Ordinance.

SECTION FOUR: Effective Date. This Ordinance shall take effect immediately upon its passage, approval, and publication as provided by law.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Lindenhurst, Illinois, this 26th day of February, 2024.

DOMINIC MARTURANO, MAYOR

ATTEST:

Village Clerk

TRUSTEES

AYE

NAY

Patty Chybowski
Patrick Dickson
Patrick Dunham
Ronald Grace
Heath Rosten
Dawn Suchy

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Exhibit A
Comprehensive Fee Schedule



Comprehensive Schedule of Fees

Section	Category	Cost	Code Reference	Date Adopted
Section 1. Administrative Fees	Administrative Fee for Development Escrow Fees	3.5% of sums paid out by the Village from the escrow	Title 1: Section 10.22	8/23/1999
	NSF checks/automatic withdrawals, credit/debit rejections or rejection of any noncash payment	\$30	Title I: Section 10.23	2/14/2005
	General penalty	Not less than \$50 and not exceeding \$750	Title I: Section 10.99	4/22/1996
	General penalty for violation of Sections 130, 131, 133, and 134	Not less than \$50 and not exceeding \$750	Title XIII: Section 130.99	4/22/1996
Section 2. Liquor License Fees	Liquor License Application Fee	\$200	Title XI: Section 111.16	3/12/2001
	Annual License fee for Class A - <i>Liquor for on-premises consumption</i>	\$2,000	Title XI: Section 111.19	(1968 Code § 46.06) (Ord. 57-0-17, passed 8-14-1959; Am. Ord. 72-0-197, passed 1-10-1972; Am. Ord. 73-0-231, passed 4-24-1973; Am. Ord. 75-0-303, passed 9-8-1975; Am. Ord. 78-0-371, passed 8-28-1978; Am. Ord. 86-8-611, passed 8-11-1986; Am. Ord. 88-7-693, passed 7-25-1988; Am. Ord. 90-4-737, passed 4-9-1990; Am. Ord. 01-3-1233, passed 3-12-2001; Am. Ord. 06-1-1520, passed 1-9-2006; Am. Ord. 14-2-1949, passed 2-24-2014; Am. Ord. 17-2-2064, passed 2-13-2017; Am. Ord. 17-9-2089, passed 9-25-2017; Am. Ord. 20-1-2151, passed 1-27-2020)
	Annual License fee for Class A-V	\$2,000		
	Annual License fee for Class AA - <i>Liquor for on-premises consumption or off where sold in original</i>	\$3,500		
	Class AA-V	\$3,500		
	Annual License fee for Class B - <i>Liquor sold in original packages for off-premises consumption</i>	\$1,750		
	Annual License fee for Class BYOB - <i>Beer and wine only brought into restaurants</i>	\$1,100		
	Annual License fee for Class C - <i>Club license for sales to members and guests</i>	\$1,000		
	Annual License fee for Class C-V	\$1,000		
	Annual License fee for Class D - <i>Sale of liquor in original package for consumption in restaurant</i>	\$1,800		
	Annual License fee for Class D-V	\$1,800		
	Annual License fee for Class E - <i>Beer and wine only consumption on premises of restaurant</i>	\$1,100		
	Annual License fee for Class E-V	\$1,100		
	Annual License fee for Class E-1 - <i>Beer and wine at independent living facility</i>	\$1,100		
	Annual License fee for Class F - <i>Beer and wine for retail sale, no consumption permitted</i>	\$1,000		
	Annual License fee for Class G - <i>Special event license</i>	\$25 per day		
	Annual License fee for Class H - <i>Special event license, Private Company</i>	\$50 per day		
Section 3. Liquor License	Penalty for First Violation	\$1,000	Title XI: Section 111.26	Am. Ord. 06-1-1520, passed 1-9-2006

License Penalties	Penalty for Second Violation	\$1,500	Title XI: Section 111.26	
	Penalty for Third Violation	\$2,500	Title XI: Section 111.26	
Section 4. Food Licenses	Bakery License Fee	\$50	Title XI: Section 115.02	Am. Ord. 80-4-421, passed 4-14-80
	Vending Machines License Fee	\$25	Title XI: Section 115.44	Ord. 80-4-446, passed 4-18-73
	Application fee for Food Truck	\$50	Title XI: Section 115.51	Ord. 21-6-2197, passed 6-28-2021)
	Restaurant License Fee	\$50	Title XI: Section 115.62	Am. Ord. 80-4-435, passed 4-14-80
	Annual License Fee for Itinerant Restaurant	\$100	Title XI: Section 115.62	Am. Ord. 80-4-435, passed 4-14-80
Section 5. Other Businesses	Banks and Currency Exchanges License fee	\$50	Title XI: Section 116.003	Ord. 80-4-448, passed 4-14-1980
	Barbers and Barber Shop License Fee	\$50	Title XI: Section 116.016	Ord. 80-4-422, passed 4-14-80
	Bill and Posting and Handbill Distribution License Fee	\$50	Title XI: Section 116.031	Am. Ord. 80-4-429, passed - -
	Cash bond for Christmas Tree Sales	\$100	Title XI: Section 116.051	(Am. Ord. 80-4-424, passed 4-14-80
	Drug Store License Fee	\$50	Title XI: Section 116.066	Am. Ord. 80-4-425, passed 4-14-80
	Filling Stations License Fee	\$20 per nozzle	Title XI: Section 116.084	80-4-442, passed 4-14-80
	Florist License Fee	\$50	Title XI: Section 116.124	Ord. 80-4-445, passed 4-14-80
	Gun Dealer License Fee	\$50	Title XI: Section 116.140	80-4-428, passed 4-14-80
	Gunsmith License Fee	\$50	Title XI: Section 116.144	Am. Ord. 80-4-428, passed 4-14-80
	Hardware Store License Fee	\$50	Title XI: Section 116.164	Am. Ord. 80-4-428, passed 4-14-80
	Ice Dealer License Fee	\$20	Title XI: Section 116.180	Am. Ord. 80-4-431, passed 4-14-80
	Laundry License Fee	\$50	Title XI: Section 116.201	Am. Ord. 73-0-227, passed 4-18-73; 80-4-432, passed -
	Dry Cleaners License Fee	\$50	Title XI: Section 116.215	passed 4-18-73; 80-4-432, passed - -
	Tattooer License Fee	\$100	Title XI: Section 116.232	'68 Code, § 51.03
	Taxicabs License Fee	\$50 license; \$20 each vehicle	Title XI: Section 116.257	Am. Ord. 80-4-438, passed 4-14-80
	Tobacco Store License Fee	\$20	Title XI: Section 116.282	Am. Ord. 80-6-453, passed 6-9-1980
	Massage Establishment License Fee	\$50	Title XI: Section 117.03	Ord. 96-8-985, passed 8-26-96
	Massage Penalty	not less than \$50 and not exceeding \$750	Title XI: Section 117.99	Ord. 96-8-985, passed 8-26-96
	License Fee for Sideshows, menageries, concerts, caravans and other entertainment under a covering of canvas; also, animal shows or rides, automobile and recreational vehicle shows and exhibitions and displays of fireworks	\$50 per day	Title XI: Section 112.002	Am. Ord. 80-4-419, passed 4-14-80

Section 6. Amusement, Entertainment, and Gatherings	Coin Operated Automatic Amusement Machines License Fee	\$25 per machine	Title XI: Section 112.002	Am. Ord. 80-4-419, passed 4-14-80
	Jukeboxes License Fee	\$25 per jukebox	Title XI: Section 112.002	Am. Ord. 80-4-419, passed 4-14-80
	Bowling Alley License Fee	\$28 per alley	Title XI: Section 112.026	Am. Ord. 80-4-419, passed --)
	Billiard and Pool Halls License Fee	\$22.50 per Table	Title XI: Section 112.040	(Am. Ord. 68-0-134, passed - -68; Am. Ord. 80-4-419, passed - -)
	Carnival and Circus License Fee	\$50 per day and \$50 per side show each day	Title XI: Section 112.056	(Am. Ord. 80-4-419, passed - -)
	Secondary Business License Fee	\$500 each; additional \$50 for each coin operated amusement device within arcade	Title XI: Section 112.072	Am. Ord. 83-5-509, passed 5-23-1983)
	Amusement Arcade License Fee	\$1,000; additional \$50 per each coin operated amusement device within arcade	Title XI: Section 112.072	Am. Ord. 83-5-509, passed 5-23-1983)
	Incidental Business License Fee	\$100 each coin operated amusement device	Title XI: Section 112.072	Am. Ord. 83-5-509, passed 5-23-1983)
	Motion Picture License Fee	\$50	Title XI: Section 112.092	Am. Ord. 80-4-419, passed --)
	Motion Pictures in non-licensed premises License Fee	\$5 per day	Title XI: Section 112.093	
	Theatricals License Fee	\$100; for a period of 10 days or less, it shall be \$10 or less	Title XI: Section 112.126	Am. Ord. 80-4-419, passed 4-14-80
Section 7. Auctioneers, Junk Dealers, Pawnbrokers, Peddlers, and Second Hand Stores	Theatricals in non-licensed premises License Fee	\$5 per day	Title XI: Section 112.127	('68 Code, § 32.15(c))
	Auction License Fee	Annual \$100; \$25 per day	Title XI: Section 113.001	Am. Ord. 80-4-420, passed 4-14-80
	Junkyard/ Junk Shop License Fee	\$75	Title XI: Section 113.026	Am. Ord. 80-4-430, passed --)
	Paper Dealer License Fee	\$75	Title XI: Section 113.026	(Am. Ord. 80-4-430, passed - -)
	Junk Shop/ Paper Dealer collecting by Vehicle License Fee	\$20 per each vehicle used	Title XI: Section 113.027	('68 Code, § 43.08)
	Junk Dealers From Vehicles License Fee	\$50 for each vehicle used	Title XI: Section 113.029	(Am. Ord. 80-4-430, passed - -)
	Pawnbrokers License Fee	\$1,000	Title XI: Section 113.052	('68 Code, § 47.03)
Section 8. Excavations	Secondhand Store License Fee	\$50	Title XI: Section 113.090	Am. Ord. 80-4-436, passed 4-14-80
	Excavation Permit Fee	Rate of \$1 for each square foot of surface that the proposed excavations will cover. Tunnels are at a rate of \$1 for each linear foot.	Title IX: Section 96.42	(Ord. 72-0-203, passed 7-10-1972)
	Excavation Permit Deposit	Cash deposit of \$250 (Unpaved)-\$500 (Paved)	Title IX: Section 96.41	(Ord. 72-0-203, passed 7-10-1972)
	95 Gallon Garbage and Recycling (per month)	\$25.70	Title V: Section 50.02	Am. Ord. 22-4-2230, passed 4-25-2022

Section 9. Public Works	65 Gallon Garbage and Recycling (per month)	\$24.17	Title V: Section 50.02	Am. Ord. 22-4-2230, passed 4-25-2022
	35 Gallon Garbage and Recycling & Senior Discount (per month)	\$22.65	Title V: Section 50.02	Am. Ord. 22-4-2230, passed 4-25-2022
	Construction Charge	\$101.45 per dwelling unit	Title V: Section 51.091	Am. Ord. 22-4-2229, passed -25-2022
	Capital Utility Fee	\$4.50 per month	Title V: Section 51.091	Am. Ord. 22-4-2229, passed 5-25-2022
	Water Service Charge	\$6.33 per Unit (100 cubic feet)	Title V: Section 51.091	Am. Ord. 22-4-2229, passed 5-25-2022
	Sewer Service Charge (metered)	\$5.97 per Unit (100 cubic feet)	Title V: Section 51.091	Am. Ord. 22-4-2229, passed 5-25-2022
	Unmetered Sewer Charge	\$90.19 bimonthly	Title V: Section 51.091	Am. Ord. 22-4-2229, passed 5-25-2022
	Renter Security Deposit	\$175	Title V: Section 51.093(A)(1)	Am. Ord. 22-4-2229, passed 5-25-2022
	Late Fee	10% added to the balance considered delinquent	Title V: Section 51.093(A)(1) and 50.02(B)(2)	Am. Ord. 22-4-2229, passed 5-25-2022
	Reinstatement of Service Fee	\$50	Title V: Section 51.093(A)(4)	Am. Ord. 20-4-2160, passed 4-13-2020
	Voluntary Water Disconnection Fee	\$50	Title V: Section 51.093(E)(1)	Am. Ord. 20-4-2160, passed 4-13-2020
	Resealing Water Meter	\$35 per seal	Title V: Section 51.094	Am. Ord. 00-12-1220, passed 12-11-2000
	Meter Test	\$50 plus the cost charged to the Village for the test	Title V: Section 51.095	Am. Ord. 00-12-1220, passed 12-11-2000
	Connection Fees			
	Water Service Connection (Up 1 1/2")	\$2,829	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011
	Water Service Connection (1 1/2" to 3")	\$5,455	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011
	Water Service Connection (All over 3")	\$16,064	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011
	Sanitary Sewer Service Connection (Up 1 1/2")	\$2,964	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011
	Sanitary Sewer Service Connection (1 1/2" to 3")	\$5,846	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011
	Sanitary Sewer Service Connection (All over 3")	\$17,509	Title V: Section 51.092(A)	Am. Ord. 11-5-1843, passed 5-9-2011
	Additional Connection Fees - Population Equivalents (PE)			
	Multi-Family Building Water	\$1,253 per dwelling unit in excess of 1	Title V: Section 51.092(B)(1)	Am. Ord. 11-5-1843, passed 5-9-2011
	Multi-Building Sewer	\$2,155 per dwelling unit in excess of 1	Title V: Section 51.092(B)(1)	Am. Ord. 11-5-1843, passed 5-9-2011
	Multi-Family Building Owned by Non-profit Water	\$903 PE	Title V: Section 51.092(B)(2)	Am. Ord. 11-5-1843, passed 5-9-2011
	Multi-Family Building Owned by Non-profit Sewer	\$937 PE	Title V: Section 51.092(B)(2)	Am. Ord. 11-5-1843, passed 5-9-2011
	Hotel/ Motel Water	\$916 per lodging room in excess of 4	Title V: Section 51.092(B)(3)	Am. Ord. 11-5-1843, passed 5-9-2011
	Hotel/ Motel Sewer	\$1,253 per lodging room in excess of 4	Title V: Section 51.092(B)(3)	Am. Ord. 11-5-1843, passed 5-9-2011

	All Uses Other Than Residential Water; When Use Data is Supplied by Owner Being of Same Size; OR Based Upon Standards as Determined by the Village Engineer	\$702 PE	Title V: Section 51.092(B)(4)(a-c)	Am. Ord. 11-5-1843, passed 5-9-2011
	All Uses Other Than Residential Sewer; When Use Data is Supplied by Owner Being of Same Size; OR Based Upon Standards as Determined by the Village Engineer	\$720 PE	Title V: Section 51.092(B)(4)(a-c)	Am. Ord. 11-5-1843, passed 5-9-2011
	Surcharge in Excess of Suspended Solids in Excess of .20 Pound Per 100 Gallons	\$0.33 per pound	Title V : Section 51.091(B)(2)	Am. Ord. 22-4-2229, passed -25-2022
	Surcharge in excess of .17 pound per 100 Gallons	\$.46 per pound	Title V : Section 51.091(B)(2)	Am. Ord. 22-4-2229, passed -25-2022
	Traffic Violation Penalties	\$30 nor more than \$750	Title VII: Section 70.99(A)	Ord. 07-11-1665, passed 11-26-2007
	Penalty for Violation of act 5, section 11-204, "Fleeing or Attempting to Elude Police Officer" or 11-503 "Reckless Driving"	\$50 nor more than \$750	Title VII: Section 70.99(B)	Am. Ord. 07-11-1665, passed 11-26-2007
	Penalty for Violation of "Unauthorized Use of Parking Places Reserved for Handicapped Persons"	\$250 nor more than \$350 or \$500 for person convicted of subsection (a-1)	Title VII: Section 70.99(D)	Am. Ord. 07-11-1665, passed 11-26-2007
	Penalty for Violation of "Driver and Passenger Required to Use Safety Belts, Exceptions and Penalty	Not more than \$25; Persons convicted of Act 25, Sec. 1 et seq no more than \$50 for first offense, no more than \$100 for subsequent offense	Title VII: Section 70.99(E)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation Penalty - Up to and including 2,000	\$50 unless the overweight can be shifted or removed to conform to all legal weights	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation Penalty - 2,001- 2,500	\$135	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation Penalty - 2,501- 3,000	\$165	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation Penalty- 3,001-3,500	\$260	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation Penalty - 3,501- 4,000	\$300	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation Penalty - 4,001-4,500	\$425	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation Penalty - 4,501- 5,000	\$475	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation Penalty - 5,001 or more	\$75 for each increment of 500 pounds overweight or fractions thereof	Title VII: Section 70.99(F)(1)	Am. Ord. 07-11-1665, passed 11-26-2007

Section 10. Traffic Code	4 or More Violations of Truck Weight Limits Penalty	\$2,500 for the fourth and each subsequent conviction within the 12 month period	Title VII: Section 70.99(F)(2)	Am. Ord. 07-11-1665, passed 11-26-2007
	Truck Routes and Weight Limit Overweight Violation- Cash Bail	\$25	Title VII: Section 70.99(F)(3)	Am. Ord. 07-11-1665, passed 11-26-2007
	Transportation Facilities Fee	\$60	Title VII: Section 71.02(A)	Am. Ord. 12-4-1889, passed 4-23-2012
	Transportation Facilities Fee (Senior Resident/ Active Military Duty)	\$30	Title VII: Section 71.02 (B)	Am. Ord. 12-4-1889, passed 4-23-2012
	Commercial Transportation Facilities Fee (1-4 vehicles)	\$60.00	Title VII: Section 71.03(A)	Am. Ord. 12-4-1889, passed 4-23-2012
	Commercial Transportation Facilities Fee (5-10 vehicles)	\$80.00	Title VII: Section 71.03(A)	Am. Ord. 12-4-1889, passed 4-23-2012
	Commercial Transportation Facilities Fee (10+ vehicles)	\$100.00	Title VII: Section 71.03(A)	Am. Ord. 12-4-1889, passed 4-23-2012
	Parking Fines, if made within 72 Hours of Issuance			
	Handicapped Parking Penalty	\$250.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006
	Parking in no parking area Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006
	No Parking 2:00 am- 6:00 am Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006
	Improper Parking Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006
	No Parking After 2 Inches of Snowfall Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006
	No Parking Within 15 feet of fire hydrant Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006
	No Valid Village Sticker displayed Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006
	Other Violations Penalty	\$30.00	Title VII: Section 73.99(A)	Am. Ord. 06-6-1556, passed 6-26-2006
	The above fines are doubled if payment made to the Village after 72 hours of issuance, but before notice to appear in court.	See above.	Title VII: Section 73.99(B)	Am. Ord. 06-6-1556, passed 6-26-2006
	Smoking			
	1st violation of smoking where it is prohibited Penalty	\$100	Title VIX: Section 99.99(A)&(B)	Ord. 07-11-1656, passed 11-12-2007
	2nd violation of smoking where it is prohibited within 1 year of first violation Penalty	\$500	Title VIX: Section 99.99(A)&(B)	Ord. 07-11-1656, passed 11-12-2007
	3rd violation of smoking where it is prohibited for each additional violation within 1 year of first violation Penalty	\$2,500	Title VIX: Section 99.99(A)&(B)	Ord. 07-11-1656, passed 11-12-2007
	Regulation of Animals, Fines if Made within 72 Hours of Issuance			
	Animal Running at Large Penalty	\$30	Title IX: Section 90.99(B)(1)	Am. Ord. 06-6-1556, passed 6-26-2006
	Noises (Barking dogs, etc.) Penalty	\$30	Title IX: Section 90.99(B)(1)	Am. Ord. 06-6-1556, passed 6-26-2006
	The above fines are doubled if payment made to the Village after 72 hours of issuance, but before notice to appear in court.	See above.	Title IX: Section 90.99(B)(2)	Am. Ord. 06-6-1556, passed 6-26-2006
	Fire and Burglary Prevention			

Section 11. General Regulations	Alarm Installation Permit Fee	\$50	Title IX: Section 92.50(D)	Am. Ord. 91-9-788, passed 9-23-91
	False Alarm 4-6 Penalty	\$25 Each	Title IX: Section 92.56	Am. Ord. 96-8-987, passed 8-26-96)
	False Alarm 7-9 Penalty	\$75 Each	Title IX: Section 92.56	Am. Ord. 96-8-987, passed 8-26-96)
	False Alarm 10+ Penalty	\$100 Each	Title IX: Section 92.56	Am. Ord. 96-8-987, passed 8-26-96)
	Property Maintenance			
	Vacant Property Registration Fee	\$200	Title IX: Section 93.14(A)(1)	Ord. 12-5-1898, passed 5-29-2012
	Code Official Inspection Fee	\$50	Title IX: Section 93.02(2)	Ord. 11-11-1866, passed 11-28-2011
	Failure to Comply Penalty	\$50-750 per day of violation	Title IX: Section 93.02(6)	Ord. 11-11-1866, passed 11-28-2011
	Gambling			
	Video Gaming Terminal Annual Fee	\$250 per video gaming terminal	Title IX: Section 134.08(C)(2)	
	Nuisances			
	Penalty	Not less than \$50 nor more than \$750	Title IX: Section 94.99	Am. Ord. 96-4-975, passed 4-22-1996
Section 12. Land Usage	Building Contractor License Fee	\$50	Title XV: Section 150.22(A)	Am. Ord. 80-4-423, passed 4-14-1980
	Building Permit Fees	See Appendix A	Title XV: Section 150.11	Am. Ord. 10-8-1816, passed 8-23-2010
	Temporary Development Signage Penalty	\$50 per sign	Title XV: Section 157.1000(F)	Ord. 11-6-1851, passed 6-27-2011
	Filing Fee for preliminary plat	\$2 for each lot contained in the proposed subdivision; or at the rate of \$4 per acre, whatever is more, except that in no event shall the fee be less than \$25.	Title XV: Section 158.03(C)	Am. Ord. 72-0-211, passed 11-13-72
	Engineer Approval and Inspection for Public Improvements			
	Inspection fee - PUD Less than \$500,000	4.5% as applied to total cost	Title XV: Section 158.15(B)	Am. Ord. 93-2-836, passed 2-8-1993
	Inspection fee - PUD Less than \$1,000,000	4.0% as applied to total cost	Title XV: Section 158.15(B)	Am. Ord. 93-2-836, passed 2-8-1993
	Inspection fee - PUD More than \$1,000,000	3.5% as applied to total cost	Title XV: Section 158.15(B)	Am. Ord. 93-2-836, passed 2-8-1993
	Inspection Fees for all Other Developments	2% of Construction Costs of work to be inspected	Title XV: Section 158.16	Am. Ord. 73-0-246, passed 11-12-1973
	Construction/ Utility Work in Village Right of Way Permit Application Fee	\$150 per application	Title XV: Section 161.04 (F)	Am. Ord. 08-4-1707, passed 4-28-2008
	Street Cleaning Deposit Escrow (for construction of principal structures, room addition, or accessory building requiring a foundation)	\$500	Title XV: Section 150.15	Ord. 99-2-1122, passed 2-22-1999
	Escrow for lots containing restricted open space	\$1,000	Title XV: Section 150.12(A)	Am. Ord. 99-8-1146, passed 8-9-1999
	Amount to be deducted from escrow should the relevant provisions be violated	\$500	Title XV: Section 150.12(B),(C),&(D)	Am. Ord. 99-8-1146, passed 8-9-1999
	Veterans Memorial Paver and Engraving Fees			

Section 13. Miscellaneous	4" x 8"	\$200		10/24/2022
	8" x 8"	\$350		10/24/2022
	12" x 12"	\$550		10/24/2022

**Appendix A to
Comprehensive Fee
Schedule**

Building Permit Fees



Suggested Motion

- C. Move to authorize the Village Administrator to execute a proposal for inspection services for Phase 3 of the Briargate subdivision from Manhard Consulting in an amount not-to-exceed \$64,600.**

Roll Call:

_____	_____	_____	_____	_____	_____
Dickson	Dunham	Rosten	Suchy	Chybowski	Grace



Civil Engineering

Surveying

Water Resources Management

Construction Management

Landscape Architecture

Land Planning

January 30, 2024

Mr. Clay T. Johnson
Village Administrator
Village of Lindenhurst
2301 East Sand Lake Road
Lindenhurst, Illinois 60046

**RE: PROPOSAL FOR CONSTRUCTION INSPECTION SERVICES
BRIARGATE SUBDIVISION - PHASE III
LINDENHURST, ILLINOIS**

Dear Clay,

We appreciate the opportunity to submit a proposal to provide engineering inspection services in connection with the public infrastructure improvements being constructed for Phase III of the Briargate Subdivision. Manhard Consulting (Manhard) offers to complete the following professional services for the work outlined on a time and material basis with a recommended budget of \$64,600.00 based on a part time 18-week construction schedule (five days a week) provided by the contractor.

The following services will be provided:

Public Infrastructure Improvements Inspection Services

- Review and prepare approvals for shop drawings, material cut sheets and project submittals as submitted by the contractor and as required by the contract documents.
- Perform initial site inspection of installed construction fencing and meet contractor onsite for a pre-construction meeting.
- Perform inspections for the construction of sanitary sewer, water main, storm sewer, roads, street lighting and retaining walls. The assumed hours are two-four hours a day when storm sewer is being constructed, four to six hours when watermain is constructed, and six to eight hours when sanitary is constructed.
- Prepare an observation report for each inspection including photo documentation of the general work observed. Provide a copy of the report to the Village.
- Preparation and coordination of punchlist for observed improvements, indicating deficiencies in the construction, damage, or remediation to items, Follow-up upon completion to verify completion.

This proposal does not include review of submitted record drawings for the completed public improvements by the developer leading up to the final acceptance by the Village. These services can be provided under separate agreement upon request.

General terms and conditions are in accordance with the “Agreement for Village Planning, Zoning, and Landscape Architecture Services and Village Engineering Services between the Village of Lindenhurst and Manhard Consulting, Ltd.” dated May 10, 2021. We will begin work as soon as we receive an executed copy of this Proposal. This proposal will be null and void if not accepted by March 1, 2024.

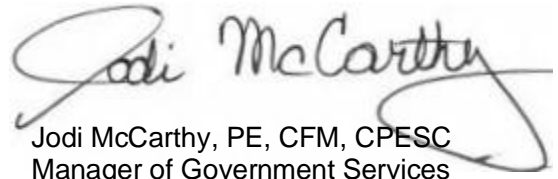
If you would like to add any additional services, please notify us and we will revise this Proposal accordingly.

Thank you again for the opportunity to submit this proposal. Should you have any questions, please do not hesitate to contact us.

Very truly yours,
MANHARD CONSULTING, LTD.



Mike DeNinno
Senior Municipal Project Manager



Jodi McCarthy, PE, CFM, CPESC
Manager of Government Services

ACCEPTED: **VILLAGE OF LINDENHURST**

(Authorized Representative)

(Printed Name)

Title: _____

Date: _____

Invoices will be sent to the Client via email.
Invoices should be forwarded to:

Name: _____

Email: _____

Phone: _____