



VILLAGE OF LINDENHURST
Regular Village Board Meeting Agenda
Monday, March 23, 2026
7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of the Minutes from the Regular Village Board Meeting of March 9, 2026
- IV. Treasurer's Report for February 2026
- V. Bills Presented for Payment
- VI. Board and Staff Reports
 - a. Oath of Office – Officer Steve Kueber
- VII. Public Comment on Agenda Items
- VIII. New Business
 - a. Approval: Amending the Liquor License of Steph's Place – 1854 Grand Avenue
 - b. Resolution 2026-3-2335R: Supporting Municipal Housing Authority
 - c. Approval: Confirmation of Execution of an Agreement for Wastewater Treatment Plant and Village-owned Streetlight Electric Service – Dynegy
 - d. Approval: Omnibus Action on FY 2026-2027 Vendor Bids, Quotes, and Proposals
 - e. Approval: Electrical Engineering Design for Grand Avenue Streetscape Improvements – Christopher B. Burke Engineering – \$23,400
 - f. Approval: Online Service Request System (E311) Transition to SeeClickFix – CivicPlus – \$8,473.81
 - g. Discussion: Temporary Signage Regulations
 - h. Discussion: 2024-2026 Strategic Plan Progress Update
- IX. Public Comment

Rules for Public Comment: The Village of Lindenhurst welcomes comments from the public during the designated sections of the Village Board meeting. We ask that you keep your comments respectful, civil, and constructive to matters of public policy. Those wishing to comment will be limited to three (3) minutes per person and the total time allotted for public comment will be thirty (30) minutes. The Chair will recognize speakers and may deny someone who has previously addressed the Board an additional opportunity to speak. (VOL Village Code §30.22)

X. Executive Session

XI. Adjournment

Rules for Public Comment: The Village of Lindenhurst welcomes comments from the public during the designated sections of the Village Board meeting. We ask that you keep your comments respectful, civil, and constructive to matters of public policy. Those wishing to comment will be limited to three (3) minutes per person and the total time allotted for public comment will be thirty (30) minutes. The Chair will recognize speakers and may deny someone who has previously addressed the Board an additional opportunity to speak. (VOL Village Code §30.22)



**VILLAGE OF LINDENHURST
Regular Village Board Meeting Minutes
March 9, 2026
7:00pm**

I. Call to Order

- a. Mayor Marturano called the Regular Village Board Meeting to order at 7:00pm.

II. Roll Call

- a. Present were Mayor Dominic Marturano, Trustees Pat Dickson, Pat Dunham, Patty Chybowski, Dawn Suchy, Heath Rosten, and Ron Grace.
- b. Village Administrator Clay Johnson, Village Attorney Greg Jones, Commander Jim Siefken, Operations Director Kevin Klahs, Superintendent of Public Works Charles Hernandez, Assistant to the Village Administrator Karleen Long, and Village Clerk Melissa Forsberg.

III. Pledge of Allegiance

IV. Approval of Minutes

- a. Minutes from the Regular Village Board Meeting of February 23, 2026 were presented for approval.
- b. Trustee Suchy made a motion, seconded by Trustee Chybowski, to approve the minutes from the Regular Village Board Meeting of February 23, 2026 as presented.
 - i. Voice Vote
 - Aye - 5
 - Nay - 0
 - Abstain - 1Motion carried.

V. Bills Presented for Payment

- a. Trustee Dunham made a motion, seconded by Trustee Dickson, to approve the first set of bills for the month of March presented for payment in the amount of \$809,374.58 for invoices due on or before March 9, 2026.
 - i. Roll Call
 - Aye – 6 Trustees Dickson, Dunham, Chybowski, Suchy, Rosten, Grace
 - Nay – 0Motion carried.

VI. Board & Staff Reports

- a. Trustee Dickson announced the next Adopt-A-Highway clean-up event will be held on March 28, 2026. Meeting place to be Dunkin Donuts at 10:00am.
- b. Mayor Marturano reminded everyone the Lake Villa St Patrick's Day parade is to be held this Saturday, March 14, 2026. Line-up will be at Palombi school at 11:15am.
- c. Village Administrator Clay Johnson reported staff has met with I3 about the fiber install. There is no definitive timeline, but work will be starting soon.
- d. Commander Siefkin spoke about the following:
 - i. Representatives of the Police Department attended the Criminal Justice Career Fair at the College of Lake County on March 4, 2026.
 - ii. Chief Linas attended and presented at the 2026 International Association of Police Chiefs Officer Safety and Wellness Conference. The conference ran from March 6-8.
 - iii. On March 1-2, the Commander and Chief attended the 100 Club of Illinois Officer Wellness Conference.
 - iv. On March 11, 2026, Chief Linas will be on WGN News being recognized as the First Responder of the Month.
 - v. Parts have been ordered for the tornado siren repairs.
- e. Assistant to the Village Administrator Karleen Long provided a reminder Restaurant Week will be March 14 through March 21. Six local restaurants are participating.

VII. Public Comment on Agenda Items

- a. None.

VIII. New Business

- a. Presentation: Metropolitan Mayors' Caucus - Homes for a Changing Region - Lindenhurst Housing Action Plan 2026
 - i. "The Homes for a Changing Region (Homes) program helps municipalities identify solutions to their most pressing housing challenges, create a balanced mix of housing types, and serve the needs of multiple generations of residents and workers."
 - ii. Lindenhurst was chosen to participate in the Homes for a Changing Region program run by the Metropolitan Mayors Caucus and BRick Partners, LLC. in October 2025.
 - iii. This process involved a multiple month process, which included several in-person meetings and the evaluation of a community survey.
 - iv. Homes representative discussed its findings as following:
 - (1) Four key challenges identified:
 - (a) Some of Lindenhurst's older homeowners need assistance with home repairs and accessibility improvements.
 - (b) Many of Lindenhurst's renter households need rental options they can more easily afford.
 - (c) Lindenhurst's seniors need more homes that enable them to downsize in terms of both housing size and costs.

- (d) Lindenhurst's younger adults need smaller, more attainable housing options, including both ownership and rental opportunities.
- (2) Based on the challenges identified, the Homes team recommends the following for consideration in the future:
 - (a) Work with Community Partners for Affordable Housing to help residents access resources for home repair, down payment assistance, and affordable homeownership.
 - (i) Next Steps:
 - 1) Meet with Community Partners for Affordable Housing staff for in-depth discussion of home repair and housing counseling resources and best ways for the Village to promote these to residents.
 - 2) Create a plan for promoting homeownership assistance resources to residents through newsletters, social media, water bills, flyers at Village Hall, code enforcement, etc.
 - 3) Promote the Metropolitan Mayors Caucus' Guidebook on Home Accessibility Improvements.
 - 4) Meet with Community Partners for Affordable Housing to understand if local resources would be needed to create Community Land Trust homes in Lindenhurst.
 - 5) Receive a presentation from Community Partners for Affordable Housing to the Village Board about Community Land Trusts for more education.
 - (b) Update or initiate plans and zoning ordinances to increase housing options that address the changing needs of Lindenhurst residents.
 - (i) Next Steps:
 - 1) Determine whether a market study would be useful to demonstrate the way increased residential options attract employers and economic investment.
 - 2) Consider available sites in Lindenhurst and which are best suited for development, updating the Comprehensive Plan and/or creating key Corridor Plans.
 - 3) Update the zoning ordinance to permit multifamily housing in support of these development goals.
 - 4) Learn about Missing Middle Housing options using the Metropolitan Mayors Caucus' Toolkit.
 - (c) Attract developers with a proven track record in affordable rental housing production.
 - (i) Next Steps:
 - 1) Discuss among the Village Board data on affordability needs of local renters and how

- other communities in the area have successfully addressed these needs.
 - 2) Review affordable rental developments in the surrounding area, speak with these municipalities, and consider inviting local officials on a site visit to an example development.
 - 3) Contact potential developers about their interest in Lindenhurst, potentially utilizing a Request for Qualifications (RFQ) tool.
 - 4) If a proposal is made, bring Village officials on a site visit to a comparable affordable development.
 - (d) Leverage support from Lake County Partners in approaching workforce housing solutions as an economic development tool.
 - (i) Next Steps
 - 1) Reach out to Lake County Partners to explore how to collaborate around workforce housing solutions.
 - 2) Use LCP data to understand commercial development opportunities.
 - 3) Evaluate the use of an Enterprise Zone to support commercial and housing development.
 - 4) Incorporate input from local employers and LCP in housing discussions.
- b. Ordinance 2026-3-2334: Amending the Lindenhurst Village Code, Title III, Chapter 33, "Police Department," by Providing for a new Section 12 Thereto Entitle "Public Safety Employee Benefits Act Administration"
 - i. The Illinois Public Safety Employee Benefits Act (PSEBA) is a law that allows for the payment of full health insurance premiums to a public safety employee who suffers a catastrophic injury or is killed in the line of duty.
 - ii. To qualify, the injury must have occurred under one of the following circumstances:
 - (1) The officer's response to a pursuit
 - (2) The officer's response to what is reasonably believed to be an emergency
 - (3) An unlawful act perpetrated by another
 - (4) During the investigation of a criminal act
 - (5) Training exercises may qualify
 - iii. The affected employee, their spouse for life, and dependent children (until age 25) are eligible for these benefits, if awarded.
 - iv. The law does not define "catastrophic injury." Court cases have deemed the following:
 - (1) PSEBA related benefits should be made available to public safety officers if the officer suffers a line-of-duty injury under the Illinois Pension Code.
 - (2) Non-home rule municipalities have the ability to establish their own administrative procedure for assessing PSEBA claims to fulfill the intent of the law.

- v. This ordinance better outlines the administrative procedure, while following the intent of the law. A new section in code would be created and outlines the procedure for determining if an on-duty injury qualifies for PSEBA benefits.
 - vi. Trustee Chybowski made a motion, seconded by Trustee Grace to adopt Ordinance 2026-3-2334: Amending the Lindenhurst Village Code to provide for a new Section 12 in Chapter 33 for "Public Safety Employee Benefits Act Administration."
 - (1) Roll Call
 - Aye - 6 Trustees Dickson, Dunham, Chybowski, Suchy, Rosten, Grace
 - Nay - 0
 - Motion carried.
- c. Approval: Rose Tree Outfall Repair Project - Pay Application #1 - \$159,321.51
- i. V3 has submitted their first pay application for the Rose Tree Outfall Repair project. The project is running ahead of schedule. As a result, a portion of the project will need to be expensed in the current fiscal year. We will seek reimbursement through the Illinois Department of Commerce and Economic Opportunity (DCEO) grant administered by the Lake County Stormwater Management Commission as soon as payment has been made.
 - ii. Although the payment will exceed our budgeted stormwater project expense line, reimbursement will proceed as anticipated. We anticipated approximately two more pay requests before the end of the fiscal year.
 - iii. Trustee Dunham made a motion, seconded by Trustee Suchy to authorize the execution of Pay Application #1 with V3 in the amount of \$159,321.51 for the Rose Tree Outfall Repair Project.
 - (1) Roll Call
 - Aye - 6 Trustees Dickson, Dunham, Chybowski, Suchy, Rosten, Grace
 - Nay - 0
 - Motion carried.
- d. Discussion: FY 2026-2027 Draft Capital Improvement Plan
- i. Administrator Johnson presented an overview of the draft 2026-2027 Capital Improvement Plan projects as submitted to the Finance Committee on February 5, 2026. The following items were adjusted and the draft plan was amended:
 - (1) Community Survey
 - (2) Rose Tree Outfall/Stormwater Projects
 - (3) Grand Avenue Streetscape Improvement Design
 - (4) Standby Well Location Study
 - (5) Falling Waters Boulevard (Tower #2) Repainting Design
 - ii. The Village Board provided comment for the Finance Committee to consider when finalizing the plan. The complete plan will be presented and voted on with the operational budget in April.

IX. Public Comment

- a. A resident inquired about the following:
 - i. if there are any expected future commercial activities.
 - ii. plans for bringing in more revenue.

X. Executive Session

- a. None.

XI. Adjournment

- a. Trustee Chybowski made a motion, seconded by Trustee Suchy to adjourn the meeting.
 - i. Voice Vote
 - Aye - 6
 - Nay - 0
 - Motion carried.
 - ii. The meeting was adjourned at 8:30pm.

Date approved _____

Dominic Marturano, Mayor

Melissa Forsberg, Village Clerk

CASH SUMMARY REPORT FOR VILLAGE OF LINDENHURST

From 02/01/2026 to 02/28/2026
FUNDS: 60, 01, 30, 22, 24 (15 more)

Fund Description	Beginning Balance 02/01/2026	Total Debits	Total Credits	Ending Balance 02/28/2026
01 GENERAL FUND	4,873,096.19	509,185.59	506,437.48	4,875,844.30
06 I.M.R.F./F.I.C.A. 06	256,031.96	0.00	22,622.86	233,409.10
11 IT FUND	103,847.03	7,070.49	7,766.69	103,150.83
14 LIABILITY INSURANCE 14	(8,164.78)	0.00	44,097.47	(52,262.25)
15 MOTOR FUEL TAX 15	2,311,796.36	66,214.14	26,314.34	2,351,696.16
19 CONTROLLED SUBSTANCE ACT 19	4,547.51	0.00	0.00	4,547.51
21 COMMUNITY CAPITAL	6,261,620.44	50,336.95	48,864.19	6,263,093.20
22 DUI SB 740 FUND 22	5,787.01	772.81	4,099.99	2,459.83
23 PRISON REVIEW AGENCY FUND 23	9,443.29	0.00	0.00	9,443.29
24 MISCELLANEOUS ESCROW 24	407,346.67	0.00	5,574.50	401,772.17
25 SHOP WITH A COP FUND 25	1,218.70	0.00	0.00	1,218.70
27 CURRENCY SEIZURE 27	5,399.56	0.00	0.00	5,399.56
30 REFUSE & RECYCLING 30	329,272.91	172,436.24	130,037.16	371,671.99
40 ECONOMIC DEVELOPMENT FUND	193,063.76	0.00	0.00	193,063.76
41 GRAND AVENUE TIF FUND	280,041.15	0.00	5,375.00	274,666.15
50 VEHICLE REPLACEMENT FUND 50	283,360.22	0.00	0.00	283,360.22
60 UTILITY FUND 60	1,681,966.64	465,394.79	1,007,448.16	1,139,913.27
61 WATER/SEWER CAPITAL FUND 61	1,735,257.30	33,463.86	15,910.50	1,752,810.66
89 SANITARY DISTRICT	1,866.61	7,538.85	1,910.82	7,494.64
REPORT TOTALS:	18,736,798.53	1,312,413.72	1,826,459.16	18,222,753.09

TREASURER'S BUDGET COMPARISON REPORT FOR VILLAGE OF LINDENHURST

EXP CHECK RUN DATES 03/10/2026 - 03/23/2026

POSTED AND UNPOSTED
OPEN AND PAID

Fund Description	Department Description	Invoice Line Description	Invoice Description	Amount	
Vendor Name: ACE HARDWARE					
GENERAL FUND	POLICE	BATTERIES	BATTERIES	4.90	D M
			Vendor Total:	<u>4.90</u>	
Vendor Name: ADVANCED AUTOMATION & CONTROLS, INC					
UTILITY FUND 60	WATER	TOWER COMM TROUBLESHOOT	TOWER COMM TROUBLESHOOT	240.00	M
			Vendor Total:	<u>240.00</u>	
Vendor Name: AEP ENERGY					
GENERAL FUND	PUBLIC WORKS	ELECTRIC SERVICE STREET LIGHTS - 5	ELECTRIC SERVICE STREET LIGHTS - 5	280.31	M
GENERAL FUND	PUBLIC WORKS	ELECTRIC SERVICE STREET LIGHTS - 0	ELECTRIC SERVICE STREET LIGHTS - 0	7,875.67	M
			Vendor Total:	<u>8,155.98</u>	
Vendor Name: AMERICAN BACKFLOW & FIRE					
GENERAL FUND	BUILDING & GROUNDS	SPRINKLER SYSTEM INSPECTION	SPRINKLER SYSTEM INSPECTION	585.00	M
			Vendor Total:	<u>585.00</u>	
Vendor Name: ANCEL GLINK, P.C.					
GENERAL FUND	ADMINISTRATION	ADMIN LEGAL	ADMIN LEGAL	3,507.00	D M
			Vendor Total:	<u>3,507.00</u>	
Vendor Name: BENNY'S SERVICE CENTER					
GENERAL FUND	PUBLIC WORKS	SAFETY INSPECTIONS - #58	SAFETY INSPECTIONS - #58	51.00	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	SAFETY INSPECTIONS - #58	SAFETY INSPECTIONS - #58	34.00	M
			Vendor Total:	<u>85.00</u>	
Vendor Name: CENTRISYS CORPORATION					
UTILITY FUND 60	SEWER	ANNUAL SLUDGE PRESS SERVICE	ANNUAL SLUDGE PRESS SERVICE	2,100.00	M
			Vendor Total:	<u>2,100.00</u>	
Vendor Name: CHRISTOPHER B. BURKE ENGINEERING					
GENERAL FUND	ENGINEERING & BUILDING	MISC ENGINEERING ASSISTANCE	MISC ENGINEERING ASSISTANCE	750.00	D M
COMMUNITY CAPITAL	ADMINISTRATION	PHASE III - HAWTHORN/SPRUCEWOOD/LA	PHASE III - HAWTHORN/SPRUCEWOOD/LA	16,165.60	D M
			Vendor Total:	<u>16,915.60</u>	
Vendor Name: CINTAS					
GENERAL FUND	PUBLIC WORKS	UNIFORMS	UNIFORMS	29.88	M
GENERAL FUND	PUBLIC WORKS	UNIFORMS	UNIFORMS	29.88	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	UNIFORMS	UNIFORMS	44.81	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	UNIFORMS	UNIFORMS	44.81	M
			Vendor Total:	<u>149.38</u>	
Vendor Name: CLARK BAIRD SMITH LLP					
GENERAL FUND	ADMINISTRATION	LEGAL SERVICES	LEGAL SERVICES	192.50	M
			Vendor Total:	<u>192.50</u>	
Vendor Name: CLASSIC PRINTERY, INC.					
GENERAL FUND	ADMINISTRATION	WINDOW ENVELOPES	WINDOW ENVELOPES	57.50	M
GENERAL FUND	POLICE	WINDOW ENVELOPES	WINDOW ENVELOPES	230.00	M
REFUSE & RECYCLING 30		WINDOW ENVELOPES	WINDOW ENVELOPES	57.50	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	WINDOW ENVELOPES	WINDOW ENVELOPES	230.00	M
			Vendor Total:	<u>575.00</u>	
Vendor Name: COMCAST CABLE					
IT FUND		INTERNET VH/PD	INTERNET VH/PD	179.90	M

TREASURER'S BUDGET COMPARISON REPORT FOR VILLAGE OF LINDENHURST

EXP CHECK RUN DATES 03/10/2026 - 03/23/2026

POSTED AND UNPOSTED
OPEN AND PAID

Fund Description	Department Description	Invoice Line Description	Invoice Description	Amount	
Vendor Name: COMCAST CABLE					
			Vendor Total:	179.90	
Vendor Name: COMMONWEALTH EDISON					
GENERAL FUND	PUBLIC WORKS	ELECTRIC STREET LIGHTS	ELECTRIC STREET LIGHTS	30.51	M
			Vendor Total:	30.51	
Vendor Name: COMPLETE OFFICE OF WISCONSIN					
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	7.18	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	5.83	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	4.28	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	2.03	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	9.52	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	7.30	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	0.83	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	3.41	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	5.98	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	2.24	DM
GENERAL FUND	ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	2.24	DM
GENERAL FUND	ADMINISTRATION	REFUND - OFFICE SUPPLIES	REFUND - OFFICE SUPPLIES	(3.41)	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	28.69	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	23.31	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	17.10	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	8.14	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	38.08	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	29.21	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	3.29	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	13.66	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	23.92	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	8.98	DM
GENERAL FUND	POLICE	OPERATING SUPPLIES	OPERATING SUPPLIES	8.98	DM
GENERAL FUND	POLICE	REFUND - OFFICE SUPPLIES	REFUND - OFFICE SUPPLIES	(13.66)	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	7.18	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	5.83	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	4.28	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	2.03	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	9.52	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	7.30	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	0.83	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	3.41	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	5.98	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	2.24	DM
REFUSE & RECYCLING 30		OPERATING SUPPLIES	OPERATING SUPPLIES	2.24	DM
REFUSE & RECYCLING 30		REFUND - OFFICE SUPPLIES	REFUND - OFFICE SUPPLIES	(3.41)	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	28.70	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	23.32	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	17.11	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	8.14	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	38.08	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	29.21	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	3.30	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	13.65	DM

TREASURER'S BUDGET COMPARISON REPORT FOR VILLAGE OF LINDENHURST

EXP CHECK RUN DATES 03/10/2026 - 03/23/2026

POSTED AND UNPOSTED
OPEN AND PAID

Fund Description	Department Description	Invoice Line Description	Invoice Description	Amount	
Vendor Name: COMPLETE OFFICE OF WISCONSIN					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	23.92	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	8.97	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	OPERATING SUPPLIES	OPERATING SUPPLIES	8.97	DM
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	REFUND - OFFICE SUPPLIES	REFUND - OFFICE SUPPLIES	(13.65)	DM
Vendor Total:				474.28	
Vendor Name: CRAIG HARRISON					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	MILEAGE REIMBURSEMENT - TRAINING	MILEAGE REIMBURSEMENT - TRAINING	87.00	M
Vendor Total:				87.00	
Vendor Name: DAVE'S TRANSMISSION, INC.					
GENERAL FUND	PUBLIC WORKS	#43-23 TYPE 2 SERVICE	#43-23 TYPE 2 SERVICE	144.00	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	#43-23 TYPE 2 SERVICE	#43-23 TYPE 2 SERVICE	96.00	M
Vendor Total:				240.00	
Vendor Name: DE LAGE LANDEN FIN SERVICES, INC.					
IT FUND		MONTHLY SERVICE AGREEMENT - SHARP	MONTHLY SERVICE AGREEMENT - SHARP	388.02	DM
IT FUND		MONTHLY SERVICE AGREEMENT - SHARP	MONTHLY SERVICE AGREEMENT - SHARP	148.18	DM
Vendor Total:				536.20	
Vendor Name: DEBBIE LEAVITT - R					
COMMUNITY CAPITAL		TRANS FACILITIES FEE	UB refund for account: 0122312927-	9.07	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CAPITAL FEE	UB refund for account: 0122312927-	8.16	M
UTILITY FUND 60	SEWER	SEWER SERVICE	UB refund for account: 0122312927-	37.89	M
UTILITY FUND 60	WATER	WATER SERVICE	UB refund for account: 0122312927-	40.23	M
Vendor Total:				95.35	
Vendor Name: DEKIND COMPUTER CONSULTANTS					
IT FUND		CYBER SECURITY TRAINING - FEBRUARY	CYBER SECURITY TRAINING - FEBRUARY	884.50	DM
IT FUND		REFUND - OFFICE SUPPLIES	FY26 COMPUTER REPLACEMENTS	11,982.98	DM
Vendor Total:				12,867.48	
Vendor Name: DONALD SONNEFELDT					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	REIMBURSEMENT - FOOD @ TRAINING	REIMBURSEMENT - FOOD @ TRAINING	12.25	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	REIMBURSEMENT - FOOD @ TRAINING	REIMBURSEMENT - FOOD @ TRAINING	16.64	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	REIMBURSEMENT - FOOD @ TRAINING	REIMBURSEMENT - FOOD @ TRAINING	19.47	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	REIMBURSEMENT - FOOD @ TRAINING	REIMBURSEMENT - FOOD @ TRAINING	20.12	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	REIMBURSEMENT - FOOD @ TRAINING	MILEAGE REIMBURSEMENT - TRAINING	209.38	M
Vendor Total:				277.86	
Vendor Name: FIRST AMERICAN BANK					
REFUSE & RECYCLING 30		CREDIT CARD FEES - FEBRUARY 2026	CREDIT CARD FEES - FEBRUARY 2026	530.32	M
REFUSE & RECYCLING 30		LOCKBOX FEES - FEBRUARY 2026	LOCKBOX FEES - FEBRUARY 2026	89.00	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CREDIT CARD FEES - FEBRUARY 2026	CREDIT CARD FEES - FEBRUARY 2026	2,121.29	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	LOCKBOX FEES - FEBRUARY 2026	LOCKBOX FEES - FEBRUARY 2026	356.01	M
Vendor Total:				3,096.62	
Vendor Name: GEWALT HAMILTON ASSOCIATES, INC					
GENERAL FUND	ENGINEERING & BUILDING	GENERAL ENGINEERING & GIS DATA &	GENERAL ENGINEERING & GIS DATA &	525.00	DM
Vendor Total:				525.00	
Vendor Name: GRAINGER, INC.					
UTILITY FUND 60	SEWER	HOUR METERS STOCK	HOUR METERS STOCK	65.62	DM

TREASURER'S BUDGET COMPARISON REPORT FOR VILLAGE OF LINDENHURST

EXP CHECK RUN DATES 03/10/2026 - 03/23/2026

POSTED AND UNPOSTED
OPEN AND PAID

Fund Description	Department Description	Invoice Line Description	Invoice Description	Amount	
Vendor Name: GRAINGER, INC.					
			Vendor Total:	65.62	
Vendor Name: GREAT AMERICAN TIRE & AUTO					
GENERAL FUND	POLICE	#86 - OIL & FILTER CHANGE	#86 - OIL & FILTER CHANGE	66.60	M
GENERAL FUND	POLICE	#85 - COMPLETE BRAKE INSPECTION	#85 - COMPLETE BRAKE INSPECTION	33.92	M
			Vendor Total:	100.52	
Vendor Name: HAWKINS, INC.					
UTILITY FUND 60	SEWER	ALUMINUM SULFATE - STOCK	ALUMINUM SULFATE - STOCK	1,286.06	DM
			Vendor Total:	1,286.06	
Vendor Name: ILLINOIS PUBLIC RISK FUND					
LIABILITY INSURANCE 14	ADMINISTRATION	MAY 2026 WORKERS COMP	MAY 2026 WORKERS COMP	6,188.70	M
REFUSE & RECYCLING 30		MAY 2026 WORKERS COMP	MAY 2026 WORKERS COMP	442.05	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	MAY 2026 WORKERS COMP	MAY 2026 WORKERS COMP	2,210.25	M
			Vendor Total:	8,841.00	
Vendor Name: ILLINOIS SECTION AWWA					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	PW TRAINING - PLANT MAINTENANCE TEC	PW TRAINING - PLANT MAINTENANCE TEC	436.00	M
			Vendor Total:	436.00	
Vendor Name: J.G. UNIFORMS, INC					
GENERAL FUND	POLICE	LINAS - UNIFORM	LINAS - UNIFORM	175.00	M
GENERAL FUND	POLICE	UNIFORM - KULCSAR	UNIFORM - KULCSAR	361.80	M
GENERAL FUND	POLICE	UNIFORM - LEITL	UNIFORM - LEITL	361.80	M
GENERAL FUND	POLICE	BODY ARMOR - KAMINSKI	BODY ARMOR - KAMINSKI	995.00	M
			Vendor Total:	1,893.60	
Vendor Name: JIM SIEFKEN					
GENERAL FUND	POLICE	SIEFKEN - LODGING FRONTLINE CONVEN	REIMBURSEMENT - LODGING FRONTLINE	304.04	M
			Vendor Total:	304.04	
Vendor Name: LAGUNAS TREE SERVICE, INC.					
GENERAL FUND	PUBLIC WORKS	TREE REMOVAL	TREE REMOVAL	3,800.00	M
			Vendor Total:	3,800.00	
Vendor Name: LAKE COUNTY TREASURER					
GENERAL FUND	ENGINEERING & BUILDING	BUILDING SERVICES	BUILDING SERVICES	4,256.83	M
GENERAL FUND	PUBLIC WORKS	TRAFFIC LIGHTS	TRAFFIC LIGHTS	989.38	M
			Vendor Total:	5,246.21	
Vendor Name: LINDENHURST SANITARY DISTRICT					
SANITARY DISTRICT		FEBRUARY 2026 - IN LIEU OF TAXES	FEBRUARY 2026 - IN LIEU OF TAXES	7,494.64	M
			Vendor Total:	7,494.64	
Vendor Name: MAGDALINA PEREZ -SC-					
COMMUNITY CAPITAL		TRANS FACILITIES FEE	UB refund for account: 0108180059-	0.29	M
REFUSE & RECYCLING 30		REFUSE & RECYCLING	UB refund for account: 0108180059-	2.74	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CAPITAL FEE	UB refund for account: 0108180059-	0.52	M
UTILITY FUND 60	SEWER	SEWER SERVICE	UB refund for account: 0108180059-	1.14	M
UTILITY FUND 60	WATER	WATER SERVICE	UB refund for account: 0108180059-	1.27	M
			Vendor Total:	5.96	
Vendor Name: MASTER TRUCK & TRAILER, LLC					

TREASURER'S BUDGET COMPARISON REPORT FOR VILLAGE OF LINDENHURST

EXP CHECK RUN DATES 03/10/2026 - 03/23/2026

POSTED AND UNPOSTED
OPEN AND PAID

Fund Description	Department Description	Invoice Line Description	Invoice Description	Amount	
Vendor Name: MASTER TRUCK & TRAILER, LLC					
GENERAL FUND	PUBLIC WORKS	TRK 40 PLOW REBUILD	TRK 40 PLOW REBUILD	31.68	M
			Vendor Total:	31.68	
Vendor Name: MELINDA LINAS					
GENERAL FUND	POLICE	REIMBURSEMENT - IACP CONFERENCE	REIMBURSEMENT - IACP CONFERENCE	500.00	M
			Vendor Total:	500.00	
Vendor Name: MENARDS - ANTIOCH					
GENERAL FUND	PUBLIC WORKS	REPL. TOOLS	REPL. TOOLS	106.21	DM
			Vendor Total:	106.21	
Vendor Name: NICOR					
UTILITY FUND 60	SEWER	405 WOODLAND TRAIL LIFT STATION	405 WOODLAND TRAIL LIFT STATION	65.15	M
UTILITY FUND 60	SEWER	1480 YMCA RD GENERATOR	1480 YMCA RD GENERATOR	63.42	M
			Vendor Total:	128.57	
Vendor Name: PACE ANALYTICAL SERVICES, LLC					
UTILITY FUND 60	SEWER	FEBRUARY 2026 WWTF SAMPLING	FEBRUARY 2026 WWTF SAMPLING	980.70	DM
UTILITY FUND 60	SEWER	LAB SERVICE	LAB SERVICES	1,042.30	DM
UTILITY FUND 60	WATER	LAB SERVICE	LAB SERVICES	720.00	DM
			Vendor Total:	2,743.00	
Vendor Name: PUTLE GROUP - MS 1008					
COMMUNITY CAPITAL		TRANS FACILITIES FEE	UB refund for account: 0124100816-	0.01	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CAPITAL FEE	UB refund for account: 0124100816-	0.02	M
UTILITY FUND 60	SEWER	SEWER SERVICE	UB refund for account: 0124100816-	1.01	M
UTILITY FUND 60	WATER	WATER SERVICE	UB refund for account: 0124100816-	1.07	M
			Vendor Total:	2.11	
Vendor Name: RAY O'HERRON CO., INC					
GENERAL FUND	POLICE	FIREARM SUPPLIES	FIREARM SUPPLIES	3,521.07	M
			Vendor Total:	3,521.07	
Vendor Name: RAYMOND RIGNEY - R					
COMMUNITY CAPITAL		TRANS FACILITIES FEE	UB refund for account: 0121983204-	21.56	M
REFUSE & RECYCLING 30		REFUSE & RECYCLING	UB refund for account: 0121983204-	115.35	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CAPITAL FEE	UB refund for account: 0121983204-	19.39	M
			Vendor Total:	156.30	
Vendor Name: RUSH POWER SYSTEMS, LLC					
GENERAL FUND	POLICE	GEN SET BANK TESTING	GEN SET BANK TESTING	815.00	DM
GENERAL FUND	POLICE	ANNUAL GEN SET SERVICE	ANNUAL GEN SET SERVICE	680.00	DM
UTILITY FUND 60	SEWER	GEN SET BATTERY REAPLCMENT	GEN SET BATTERY REAPLCMENT	3,119.80	DM
UTILITY FUND 60	SEWER	GEN SET BANK TESTING	GEN SET BANK TESTING	5,915.00	DM
UTILITY FUND 60	SEWER	ANNUAL GEN SET SERVICE	ANNUAL GEN SET SERVICE	7,490.38	DM
UTILITY FUND 60	WATER	GEN SET BATTERY REAPLCMENT	GEN SET BATTERY REAPLCMENT	429.80	DM
UTILITY FUND 60	WATER	GEN SET BANK TESTING	GEN SET BANK TESTING	2,135.00	DM
UTILITY FUND 60	WATER	ANNUAL GEN SET SERVICE	ANNUAL GEN SET SERVICE	2,760.00	DM
			Vendor Total:	23,344.98	
Vendor Name: SONDAY SERVICES					
GENERAL FUND	PUBLIC WORKS	SPOIL HAULING	SPOIL HAULING	7,500.00	DM
GENERAL FUND	PUBLIC WORKS	SPOIL HAULING	SPOIL HAULING	4,000.00	DM

TREASURER'S BUDGET COMPARISON REPORT FOR VILLAGE OF LINDENHURST

EXP CHECK RUN DATES 03/10/2026 - 03/23/2026

POSTED AND UNPOSTED
OPEN AND PAID

Fund Description	Department Description	Invoice Line Description	Invoice Description	Amount	
Vendor Name: SONDAY SERVICES					
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	SPOIL HAULING	SPOIL HAULING	7,930.00	D M
UTILITY FUND 60	SEWER	SPRUCEWOOD SEWER REPAIR	SPRUCEWOOD SEWER REPAIR	5,040.00	D M
			Vendor Total:	24,470.00	
Vendor Name: SUPER AGGREGATES					
GENERAL FUND	PUBLIC WORKS	SPOIL HAULING - 31 LOADS	SPOIL HAULING - 31 LOADS	868.00	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	SPOIL HAULING - 31 LOADS	SPOIL HAULING - 31 LOADS	1,302.00	M
			Vendor Total:	2,170.00	
Vendor Name: TESKA ASSOCIATES, INC					
GRAND AVENUE TIF FUND		GRAND AVENUE TIF	GRAND AVENUE TIF	2,062.50	D M
			Vendor Total:	2,062.50	
Vendor Name: THERESA KENNEDY					
COMMUNITY CAPITAL		TRANS FACILITIES FEE	UB refund for account: 0115085439-	17.02	M
REFUSE & RECYCLING 30		REFUSE & RECYCLING	UB refund for account: 0115085439-	84.88	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	CAPITAL FEE	UB refund for account: 0115085439-	15.31	M
			Vendor Total:	117.21	
Vendor Name: ULINE					
GENERAL FUND	PUBLIC WORKS	OFFICE CHAIR REPLACEMENT	OFFICE CHAIR REPLACEMENT	1,100.00	M
UTILITY FUND 60	SEWER	OFFICE CHAIR REPLACEMENT	OFFICE CHAIR REPLACEMENT	640.00	M
UTILITY FUND 60	WATER	OFFICE CHAIR REPLACEMENT	OFFICE CHAIR REPLACEMENT	1,100.00	M
			Vendor Total:	2,840.00	
Vendor Name: VICTOR FORD					
GENERAL FUND	PUBLIC WORKS	TRK 43 REAR AXLE REBUILD	TRK 43 REAR AXLE REBUILD	510.09	M
UTILITY FUND 60	SEWER & WATER ADMINISTRATION	TRK 43 REAR AXLE REBUILD	TRK 43 REAR AXLE REBUILD	340.06	M
			Vendor Total:	850.15	
Report Total:				143,437.99	

TOTALS BY FUND:

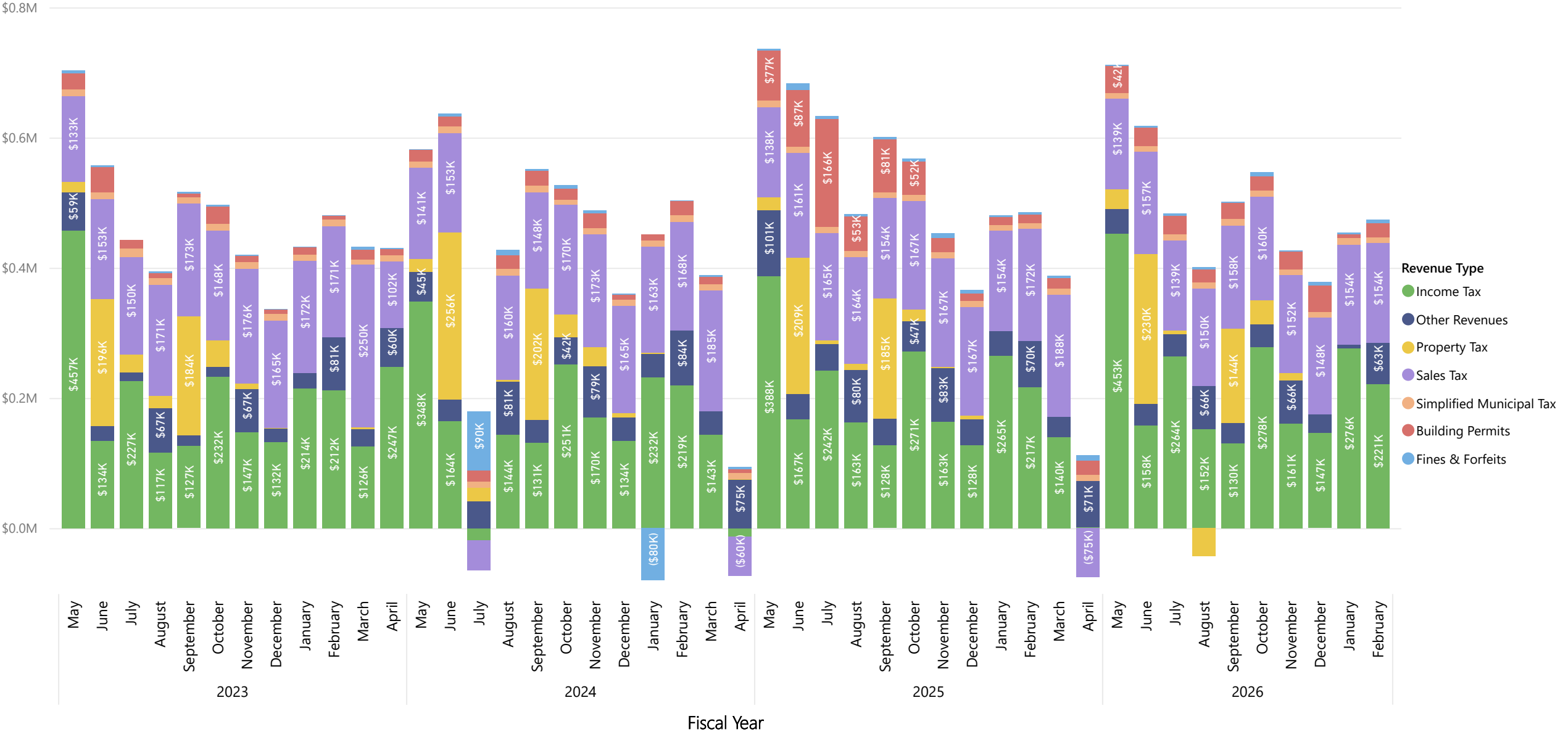
GENERAL FUND 01	45,506.70
IT FUND 11	13,583.58
LIABILITY INSURANCE FUND 14	6,188.70
COMMUNITY CAPITAL FUND 21	16,213.55
REFUSE & RECYCLING FUND 30	1,369.27
GRAND AVENUE TIF FUND 41	2,062.50
UTILITY FUND 60	51,019.05
SANITARY DISTRICT FUND 89	7,494.64
Total For All Funds:	\$143,437.99

Village of Lindenhurst

Financial Tracking and Detail Report



Annual General Fund Revenues by Type

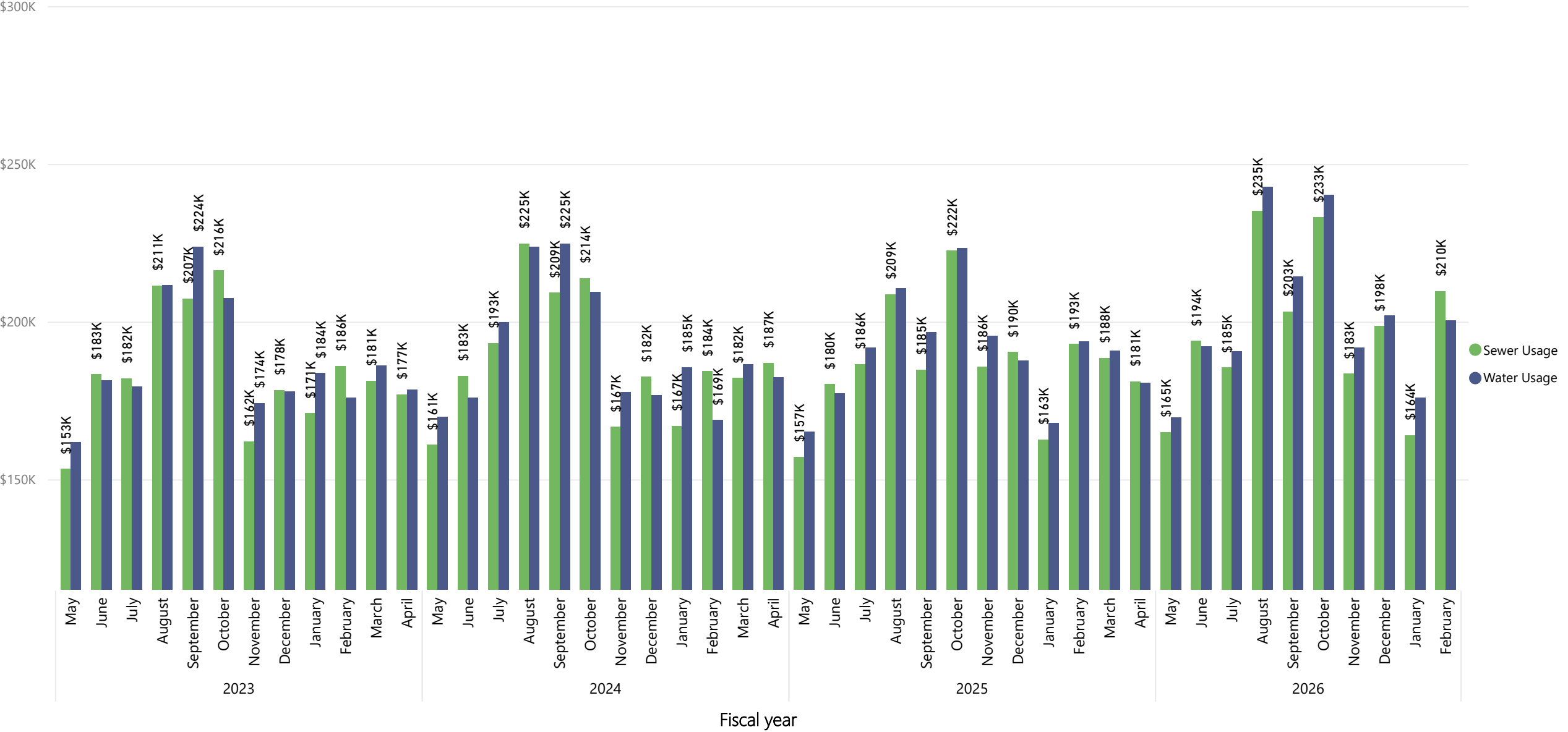


Village of Lindenhurst

Financial Tracking and Detail Report



Annual Water and Sewer Receipts



Property Tax Receipts by Month

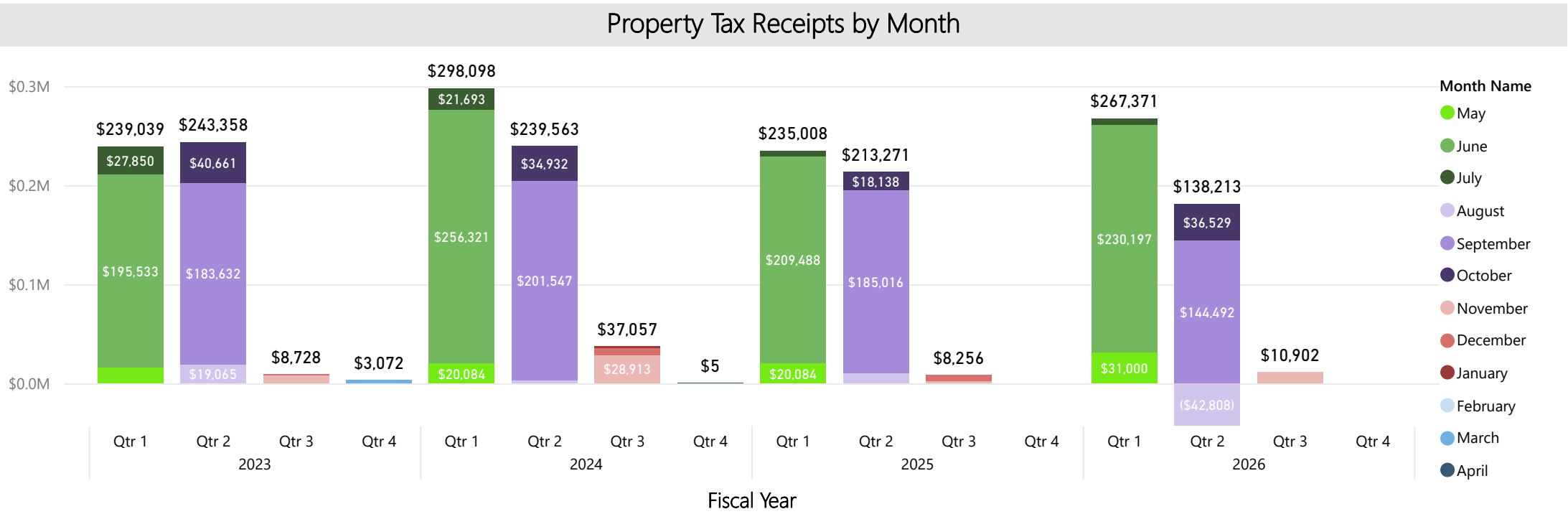
This stacked bar chart illustrates the quarterly and monthly property tax receipts from 2023 to 2026. Each quarter's total is shown at the top of the bar, and the monthly contributions are stacked within each quarter. The y-axis represents the amount in millions of dollars, ranging from \$0.0M to \$0.3M. The legend identifies the months from May to April, with colors corresponding to the stacked segments.

Fiscal Year	Quarter	Month	Amount (\$)
2023	Qtr 1	May	\$195,533
		June	\$27,850
		July	\$27,039
		August	\$27,850
2023	Qtr 2	August	\$19,065
		September	\$183,632
		October	\$40,661
		November	\$243,358
2023	Qtr 3	December	\$8,728
		January	\$8,728
		February	\$3,072
		March	\$3,072
2023	Qtr 4	April	\$3,072
		May	\$3,072
		June	\$3,072
		July	\$3,072
2024	Qtr 1	May	\$20,084
		June	\$256,321
		July	\$21,693
		August	\$298,098
2024	Qtr 2	September	\$201,547
		October	\$34,932
		November	\$239,563
		December	\$239,563
2024	Qtr 3	January	\$28,913
		February	\$37,057
		March	\$37,057
		April	\$37,057
2024	Qtr 4	May	\$5
		June	\$5
		July	\$5
		August	\$5
2025	Qtr 1	May	\$20,084
		June	\$209,488
		July	\$235,008
		August	\$235,008
2025	Qtr 2	September	\$185,016
		October	\$18,138
		November	\$213,271
		December	\$213,271
2025	Qtr 3	January	\$8,256
		February	\$8,256
		March	\$8,256
		April	\$8,256
2025	Qtr 4	May	\$8,256
		June	\$8,256
		July	\$8,256
		August	\$8,256
2026	Qtr 1	May	\$31,000
		June	\$230,197
		July	\$267,371
		August	\$267,371
2026	Qtr 2	September	\$144,492
		October	\$36,529
		November	\$138,213
		December	\$138,213
2026	Qtr 3	January	\$10,902
		February	\$10,902
		March	\$10,902
		April	\$10,902
2026	Qtr 4	May	\$10,902
		June	\$10,902
		July	\$10,902
		August	\$10,902

Income Tax Receipts by Month

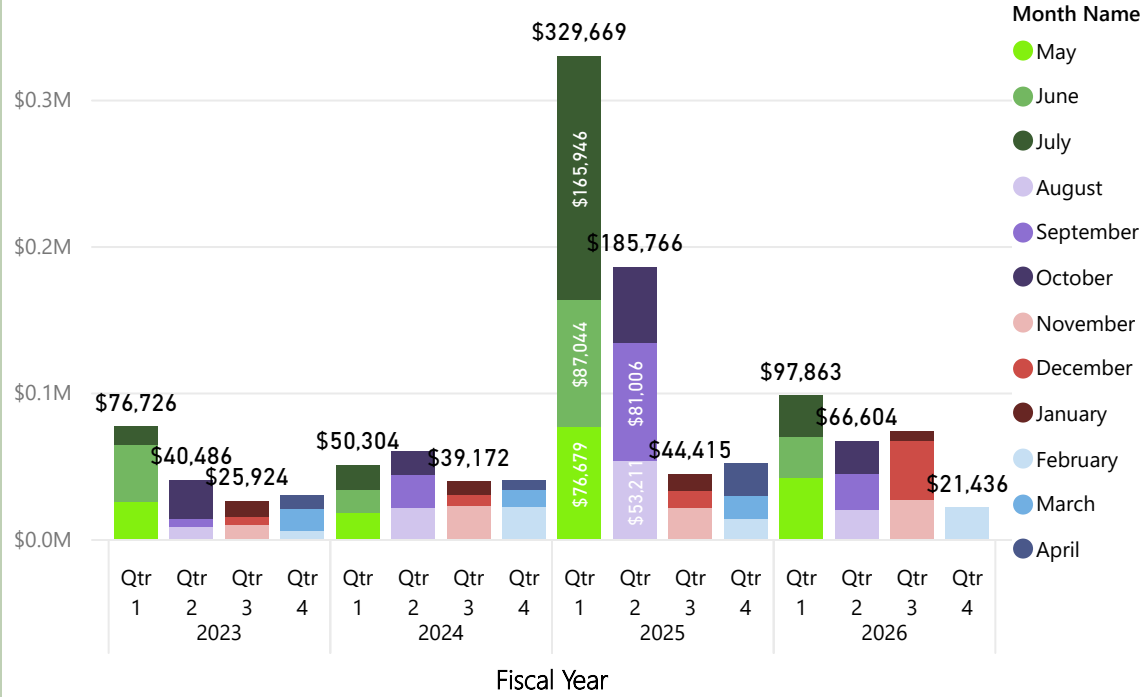
This stacked bar chart displays the quarterly and monthly income tax receipts from 2023 to 2026. Each quarter's total is shown at the top of the bar, and the monthly contributions are stacked within each quarter. The y-axis represents the amount in millions of dollars, ranging from \$0.0M to \$0.8M. The legend identifies the months from May to April, with colors corresponding to the stacked segments.

Fiscal Year	Quarter	Month	Amount (\$)
2023	Qtr 1	May	\$457,278
		June	\$134,328
		July	\$226,769
		August	\$818,375
2023	Qtr 2	August	\$116,799
		September	\$126,929
		October	\$232,381
		November	\$476,108
2023	Qtr 3	December	\$132,030
		January	\$214,405
		February	\$493,586
		March	\$493,586
2023	Qtr 4	April	\$211,995
		May	\$125,557
		June	\$247,391
		July	\$584,942
2024	Qtr 1	May	\$348,277
		June	\$164,270
		July	\$493,565
		August	\$493,565
2024	Qtr 2	September	\$144,234
		October	\$130,862
		November	\$251,409
		December	\$526,505
2024	Qtr 3	January	\$169,953
		February	\$133,882
		March	\$231,586
		April	\$535,421
2024	Qtr 4	May	\$219,431
		June	\$143,342
		July	\$349,953
		August	\$349,953
2025	Qtr 1	May	\$387,591
		June	\$167,110
		July	\$242,292
		August	\$796,994
2025	Qtr 2	September	\$162,514
		October	\$127,859
		November	\$271,078
		December	\$561,450
2025	Qtr 3	January	\$163,395
		February	\$127,974
		March	\$265,283
		April	\$556,652
2025	Qtr 4	May	\$216,960
		June	\$139,933
		July	\$358,722
		August	\$358,722
2026	Qtr 1	May	\$452,580
		June	\$158,453
		July	\$264,321
		August	\$875,354
2026	Qtr 2	September	\$152,118
		October	\$130,089
		November	\$278,062
		December	\$560,269
2026	Qtr 3	January	\$160,636
		February	\$146,791
		March	\$276,459
		April	\$583,886
2026	Qtr 4	May	\$221,361
		June	\$221,361
		July	\$221,361
		August	\$221,361

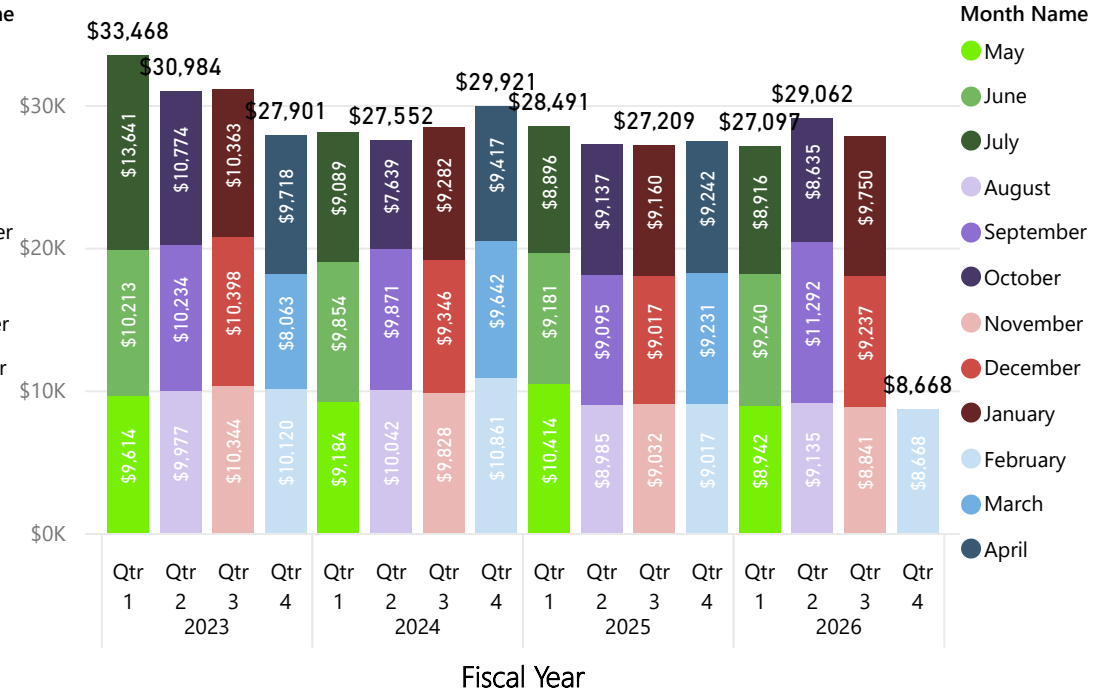


General Fund
Individual Revenue Sources

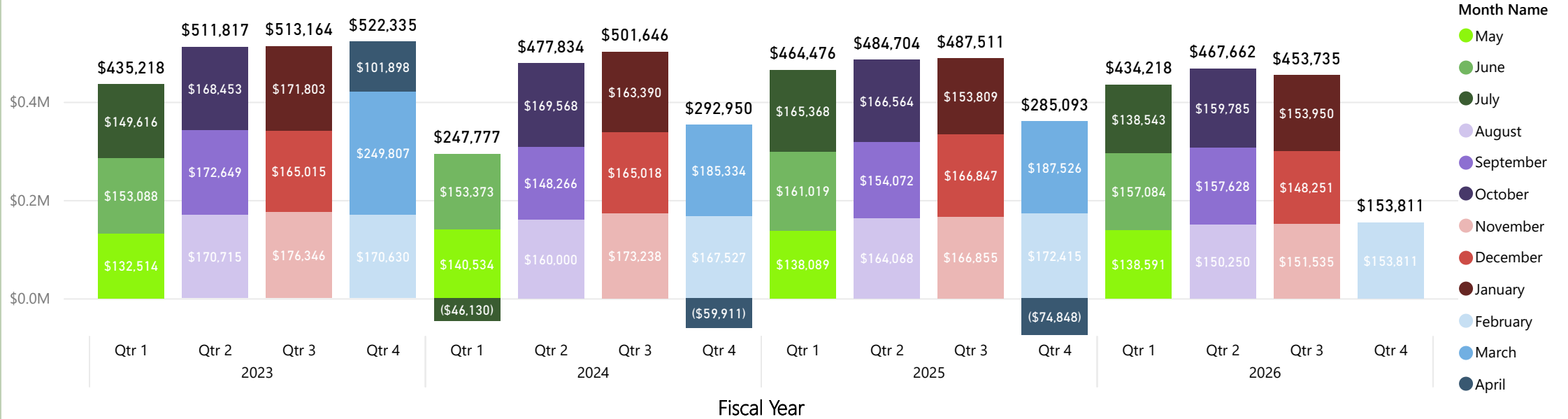
Building Permits Receipts by Month



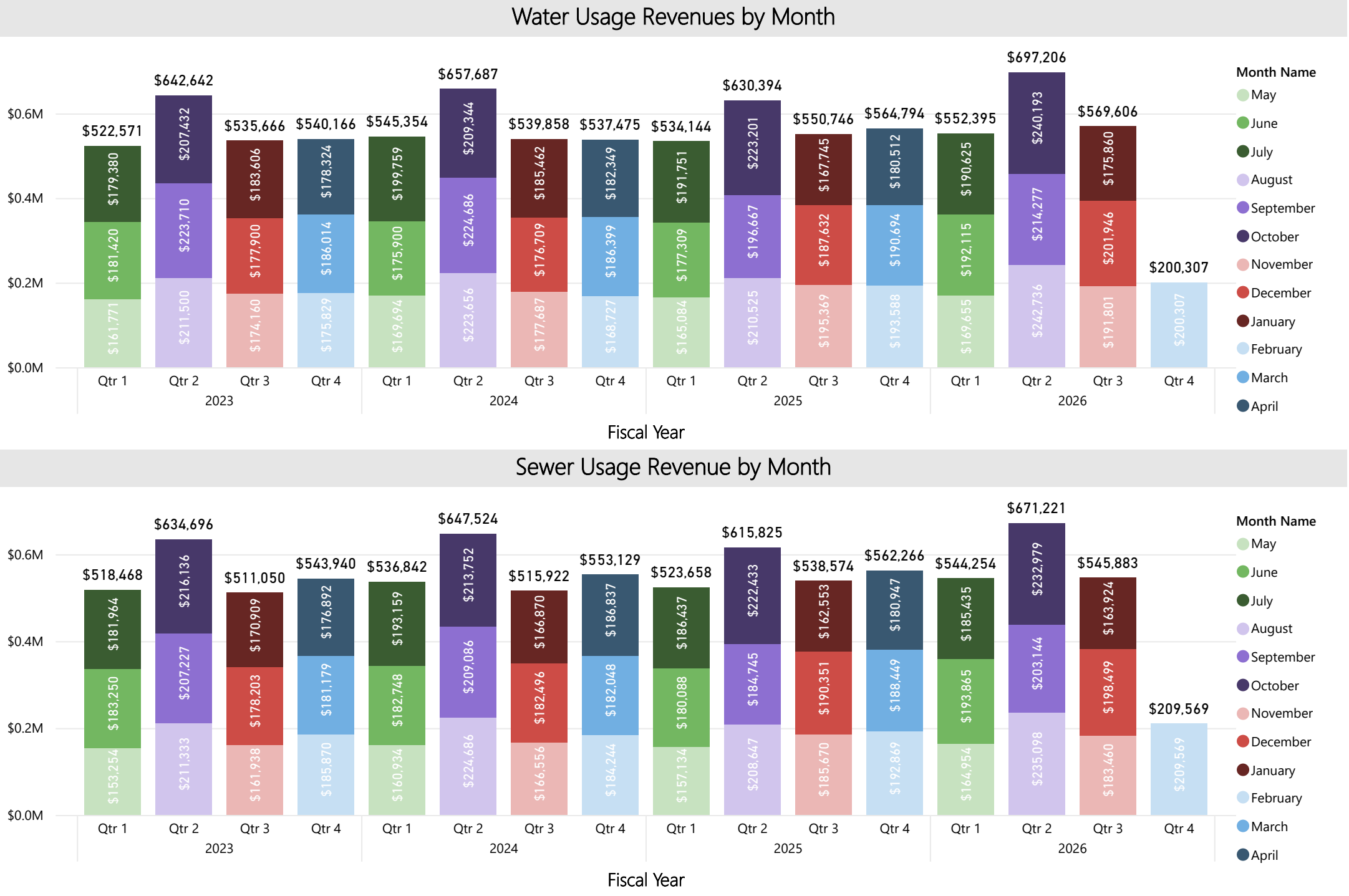
Simplified Municipal Tax Receipts by Month



Sales Tax Receipts by Month

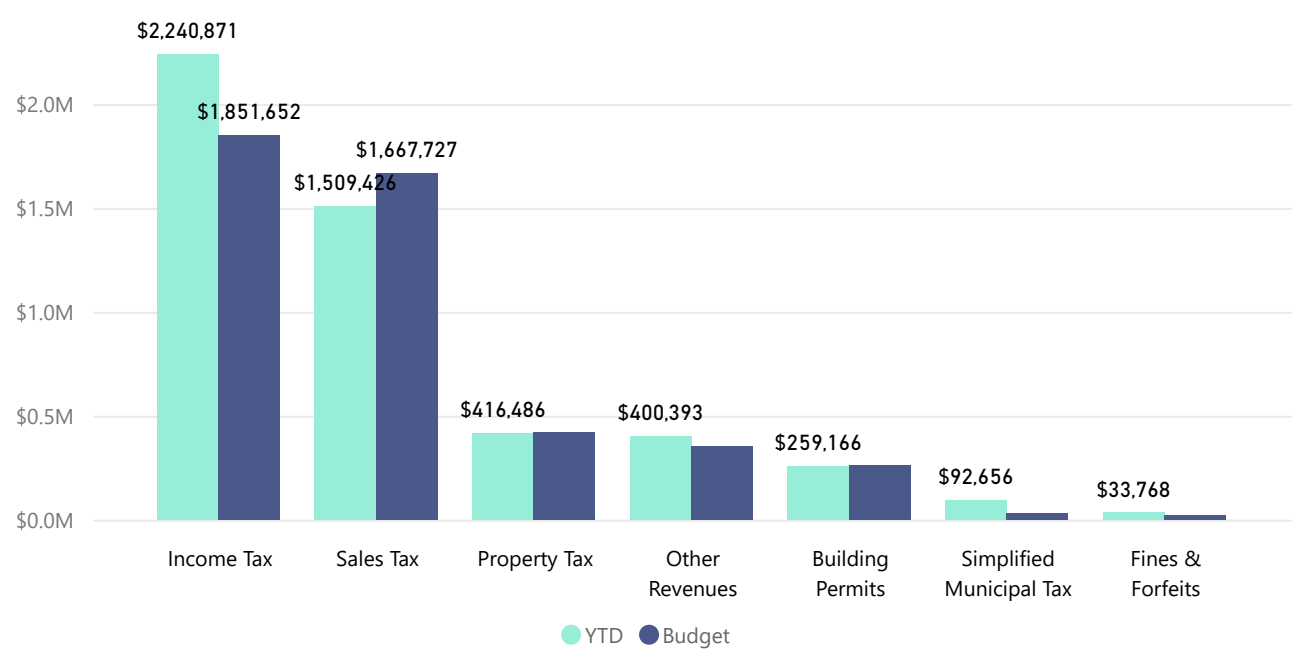


Water/ Sewer
Revenues by
Month



General Fund Historical Revenues								
FY	Month Name	Property Tax	Sales Tax	Income Tax	Fines & Forfeits	Building Permits	Simplified Municipal Tax	Other Revenues
2026	May	\$31,000	\$138,591	\$452,580	\$1,885	\$41,800	\$8,942	\$37,447
2026	June	\$230,197	\$157,084	\$158,453	\$2,572	\$27,655	\$9,240	\$32,397
2026	July	\$6,173	\$138,543	\$264,321	\$3,240	\$28,408	\$8,916	\$33,538
2026	August	(\$42,808)	\$150,250	\$152,118	\$3,573	\$19,893	\$9,135	\$66,163
2026	September	\$144,492	\$157,628	\$130,089	\$1,770	\$24,299	\$11,292	\$32,066
2026	October	\$36,529	\$159,785	\$278,062	\$6,103	\$22,412	\$8,635	\$35,490
2026	November	\$10,902	\$151,535	\$160,636	\$1,750	\$26,704	\$8,841	\$66,296
2026	December	\$0	\$148,251	\$146,791	\$5,477	\$40,286	\$9,237	\$28,413
2026	January	\$0	\$153,950	\$276,459	\$2,365	\$6,273	\$9,750	\$5,329
2026	February	\$0	\$153,811	\$221,361	\$5,034	\$21,436	\$8,668	\$63,252

Actual Fiscal Year 26 Revenue Compared to Budget

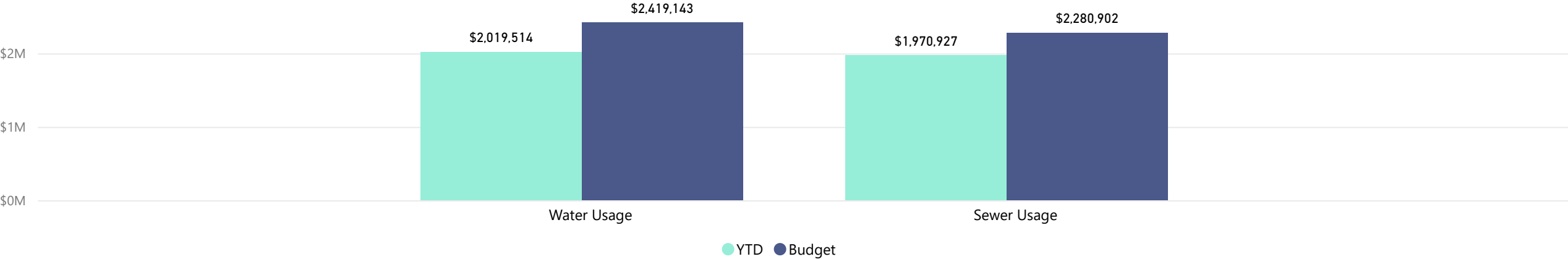


Revenues	YTD	Budget	% of Budget
Building Permits	\$259,166	\$260,237	99.59 %
Fines & Forfeits	\$33,768	\$21,862	154.46 %
Income Tax	\$2,240,871	\$1,851,652	121.02 %
Other Revenues	\$400,393	\$354,951	112.80 %
Property Tax	\$416,486	\$422,430	98.59 %
Sales Tax	\$1,509,426	\$1,667,727	90.51 %
Simplified Municipal Tax	\$92,656	\$30,304	305.75 %

Water/ Sewer fund Historical Revenues

FY	Month Name	Water Usage	Sewer Usage
2026	May	\$169,655	\$164,954
2026	June	\$192,115	\$193,865
2026	July	\$190,625	\$185,435
2026	August	\$242,736	\$235,098
2026	September	\$214,277	\$203,144
2026	October	\$240,193	\$232,979
2026	November	\$191,801	\$183,460
2026	December	\$201,946	\$198,499
2026	January	\$175,860	\$163,924
2026	February	\$200,307	\$209,569

Actual Fiscal Year 26 Revenue Compared to Budget



Revenues	YTD	Budget	% of Budget
Sewer Usage	\$1,970,927	\$2,280,902	86 %
Water Usage	\$2,019,514	\$2,419,143	83 %





Village of Lindenhurst Memorandum

Date: March 20, 2026

To: Mayor Marturano and the Village Board of Trustees

From: Clay T. Johnson, Village Administrator

RE: Village Board Meeting Agenda Transmittal for March 23, 2026

New Business

A. Approval: Amending the Liquor License of Steph's Place – 1854 Grand Avenue

The Village has received an updated liquor license application from the ownership of Steph's Place located at 1854 Grand Avenue to add additional ownership to the license and request the addition of two new gaming machines to their facility. The establishment currently holds an A-V license and also operates four video gaming terminals. The facility has four machines due to the current amount of their seating (~40 seats). The background check of the proposed new owners to be added to the license came back without any concerns.

Steph's Place is located in the commercial building and sandwiched between the units held by Antioch Pizza and what was formerly a space utilized by Coldwell Banker Realty (1850 Grand). The former Coldwell Banker is vacant and was previously a part of a deal for Antioch Pizza to expand into that space and absorb Steph's Place into a single establishment. This concept received approval from the Village Board. However, that deal has since fallen through.

Antioch Pizza is not a part of the request before you on Monday. The ownership of Steph's Place is requesting to expand into a portion of the former Coldwell Banker space, expand the bar area, seating, and gaming area. The front section of 1850 Grand would remain vacant, but the lessors are considering subleasing options. No specific plans or uses have been presented to staff for what may occupy the remaining front section of 1850 Grand.

The ownership of Steph's Place indicate that the expansion would allow for up to 74 seats. Having additional space will also allow the owners to purchase a commercial air fryer for new food options. The updated menu is included in your materials. They also have indicated to staff that they would like to utilize the additional space to host more events like Singo, pub trivia, and karaoke. Illustrations of the proposed interior of the establishment are also included.



Village of Lindenhurst Memorandum

As always, it is important that the applicant meet the burden of the Village code that the facility not be defined as a “video gaming café.” Video gaming cafés are prohibited within the Village. The factors that the Village Board considers when evaluating a proposed establishment are listed below:

- (a) The layout and design of the establishment;
- (b) The preparation and variety of food and beverages offered;
- (c) The creation and operation of a commercial kitchen on the premises where gaming is situated or a partnership with an establishment that operates a commercial kitchen;
- (d) The number of video gaming machines relative to the customer seating capacity of the establishment must be 10 customer seats to 1 machine;
- (e) The square footage of space devoted to video gaming relative to the amount of space devoted to other activities must be 4 for non-gaming to 1 for gaming;
- (f) The source of proposed or actual revenue derived from the establishment;
- (g) Whether the establishment is proposed to be marketed as a gaming establishment or have a gambling theme;
- (h) The number of employees at the establishment and their proposed function; and
- (i) Any other factors as determined relevant by the Local Liquor Commissioner.

The action requested of the Village Board would be to consider 1) the addition of the new owners to the application and 2) the expansion of the current facility. If the request to expand does not receive approval from the Village Board, that does not revoke the liquor license that Steph’s Place currently holds. The action of the Board could also permit the new ownership to be included on the license and allow the establishment to continue to operate and renew under the same terms as their current license.

B. Resolution 2026-3-2336R: Supporting Municipal Housing Authority

In his most recent State of the State Address, Governor Pritzker laid out an agenda specific to meet housing needs and challenges throughout the state and packed a series of proposals to jumpstart housing development throughout Illinois. The series of proposals named “Building Up Illinois Developments” (BUILD) proposes



Village of Lindenhurst Memorandum

statewide standards for zoning including lot sizes, density allowances, legalization of accessory dwelling units (ADUs), and authorizes third-party plan reviewers/building inspectors. Many of these proposals preempt local authority on issues that have largely been established and administered at the local level. Beyond encroaching on municipal authority, the proposals do not make accommodations for stormwater challenges, staffing that may be necessary to meet review requirements, or community interests as many uses will permit certain residential developments by right. You can read more about each of the proposals contained within the BUILD initiative via this memorandum issued by the Illinois Municipal League's Executive Director, Brad Cole [here](#).

The enclosed resolution will establish the Village of Lindenhurst's position on the matter indicating that these land use proposals negatively affect our community. If adopted, copies of the resolution will be provided to our respective statewide elected legislators and the Illinois Municipal League.

C. Approval: Confirmation of Execution of an Agreement for Wastewater Treatment Plant and Village-owned Streetlight Electric Service – Dynegy

On March 11, NIMEC solicited bids for electric service supplied to our wastewater treatment plant and streetlights. Our current contract, which had a term of three years, expires in May, and we joined with approximately 80 other municipalities seeking the best rates from the market. Of four responding companies, Dynegy presented the best rates overall. Rates are broken down into annual terms and are separated between "brown" and green-generated energy. Rates were as follows:

Current Rate	1 yr Term	2 yr Term	3 yr Term	1 yr-Green	2yr- Green	3 yr- Green
5.833	6.889	6.819	6.917	7.147	7.09	7.202
3.946	4.422	4.411	4.436	4.682	4.66	4.699

The three-year term (non-green) energy was selected from the chart above. Adam Hoover with NIMEC was pleased with the bids as they only represent a very slight increase from electric costs bid approximately a year ago. The hostilities with Iran have not impacted costs to the degree one might expect as electric costs more closely follow natural gas, but the conflict does make the suppliers skittish and has them frequently cancelling their bids before they usually sunset after 24 hours. The biggest factor in the increased cost of electricity comes from PJM, the large grid manager who oversees a territory stretching from New



Village of Lindenhurst Memorandum

Jersey to Virginia to Illinois. As of March 16, six (6) organizations selected the one-year term, 41 selected two-year terms, and 39 selected three-year terms. The price increases go into effect in May and July.

D. Approval: Omnibus Action on FY 2026–2027 Vendor Bids, Quotes, and Proposals

The Village is in the fifth year of a process where we aggregate the list of vendors the Village Board may consider collectively containing bids, quotes, and proposals in an omnibus manner to improve efficiencies and transparency. The staff will then use this approved master list for the final touches on the draft budget. Your materials include the master list of Village vendors, their service, and terms of their various proposals. It also will call out those services which will require a need to re-bid the service formally.

Many of the vendors the Village utilizes are holding their prices from the previous fiscal year for their respective products or services. Those vendors are indicated within the master contract list. Other vendors may be increasing prices, but the vast majority of those increases are by an inflationary factor somewhere around 3%–4%. Staff has also noted where costs may have increased but those increased are due to an increase in scope (e.g. pavement markings, excavations). Other bids are pending as we await the bid results for our cooperative purchasing programs like those offered by the Lake County Municipal League. Those will require future authorization from the Village Board.

E. Approval: Electrical Engineering Design for Grand Avenue Streetscape Improvements – Christopher C. Burke Engineering (CBBEL) – \$23,400

Based on the Village Board's direction on January 12th, staff has conferred with CBBEL about a potential scope of work to install electricity for signage and seasonal lighting along the medians on Grand Avenue. The scope consists of electric design work for the identity signage and four receptacles near each sign for holiday lighting. The drawings will then be supplied to Teska for the full plan's (including landscaping and signage) submission to IDOT.

CBBEL's proposed fee estimate for this scope of work is \$23,400. If approved, this amount will be included in the Village's CIP within Community Capital for FY 2026–2027.



Village of Lindenhurst Memorandum

F. Approval: Online Service Request System (E311) Transition to SeeClickFix – Civic Plus – \$8,473.81

For the convenience of our residents, the Village has long implemented a web-based service request system allowing the public to let our staff know about an issue that needs to be addressed. Requests can pertain to repairs, code enforcement violations, or traffic/parking concerns. When the Village purchased Beehive Asset Management software in 2022, that package came with an online service request system (E311) that tied directly into our asset management software. By having a service request system that was compatible with our asset management, our staff could assign work to be completed on a particular asset, track the type of work completed, and notify the resident of the request status. This interoperability allowed us to improve data collection and streamline requests for our staff. It also allowed us to retire the E311 software solution we were using at the time.

In 2025, Beehive was purchased by CivicPlus, a company who holds significant market share in the municipal software space. As part of their acquisition, CivicPlus indicated that they intend to push clients to the updated “Beehive 2.0” platform, but such an upgrade would eliminate the functionality of our current E311 platform. In absence of this service, CivicPlus offered their E311 solution, SeeClickFix.

Through a series of negotiations, our staff has received quotes which reduces the typical introductory price of both Beehive and SeeClickFix. Our final quote comes to a year one cost of \$8,473.81 with a 5% escalator to be added in Year 2. Implementation of the new software is expected to take 14 weeks.

While our staff could test the market for other service request solutions (and there are many), we value the compatibility SeeClickFix will maintain with our asset management software. We would also likely avoid the duplication of labor that may occur if two systems lack compatibility. Further, it is unknown if there may be other unforeseen costs like implementation or API fees that another vendor or CivicPlus may charge if we seek a solution outside of the CivicPlus family of products. Staff requests that you consider this agreement subject to begin on May 1, 2026, which will also be included in the FY 2027 Budget.

G. Discussion: Temporary Signage Regulations



Village of Lindenhurst Memorandum

Lindenhurst Village Code very clearly indicates that all commercial temporary signage is not permitted throughout our community. There are exceptions to that rule, specifically if a new business is celebrating a grand opening. In those instances, temporary signage is allowed to be erected for 30 days with approval from the Zoning Administrator.

With the number of new businesses who have recently opened within the community, many of them took advantage of this provision in code and set up temporary grand opening signs. Others installed such signage without our consent. To be supportive of our startup businesses, the Village has taken a relatively hands off approach as it pertains to enforcement of such signage, but there are concerns about fairness and appearance as the number and duration of these signs seems to increase. The Village is in the process of investing in streetscape enhancements along the Grand Avenue corridor, the juxtaposition of temporary signage among the elements we wish to improve should be a consideration of whatever approach towards enforcement is taken.

Our Economic Development Coordinator conducted research on many of our neighbors and their approach to temporary signage. All but one of those communities allow some provisions for temporary signage. In many cases, there are limitations to size, type, and/or duration of signs. Some require a permit prior to installation. Her findings are included within a memorandum enclosed in the meeting materials.

If we strictly adhere to code, the signs that are currently positioned in rights-of-way throughout the community are illegal and should be removed. However, if the Village Board would like to take a less strict stance on these signs, we could explore the allowance of some form of temporary signage, under the right conditions. Under no circumstance would staff wish to entertain allowances for signage, either temporary or permanent, to be installed off-premises. The prohibition of off-site signage is a court-tested policy that can prevent the installation of billboards within the community.

On Monday, staff requests feedback and direction on how the Village Board wishes to regulate temporary signs. If there is a desire to take a more relaxed approach to temporary signage regulations, we would like to understand what parameters, if any, the Village Board would like to see established.



Village of Lindenhurst Memorandum

H. Discussion: 2024–2026 Strategic Plan Progress Update

Included in your materials is a synopsis of some of the action items our staff has undertaken since implementing the 2023 Strategic Plan. At our meeting, staff intends to update the Board and public on the status of these particular action items and how we intend to advance toward the latter ends of the strategic plan window.



March 23, 2026

Village Board Meeting Agenda Item Cover Sheet

Agenda Item: A. Approval: Amending the Liquor License of Steph's Place – 1854 Grand Avenue

Alignment with Strategic Plan:

- ☐ **C** Community Branding & Engagement
- ☐ **G** Responsible Growth & Development
- ☐ **F** Future Ready Operations
- ☐ **I** Capital Infrastructure Planning & Improvements
- ☐ **B** Business Recruitment & Retention
- ☒ **U** Operational/Unaffiliated

Budgetary Impact: N/A

Within Budget: ☐ Yes ☐ No

Suggested Motion: **Move to approve an amendment to the Class A-V license held by Steph's Place at 1854 Grand Avenue for additional ownership and/or expansion of gaming terminals to six upon successful completion of expansion.**

Voting Record:

☐ Trustee Chybowski
☐ Trustee Dickson
☐ Trustee Dunham
☐ Trustee Grace

☐ Trustee Rosten
☐ Trustee Suchy
☐ Mayor Marturano



FOOD MENU

OPEN
EVERYDAY
9AM-MIDNIGHT

T A S T E R S

Churros

\$7

Tasty chinitun sugar churros with iced frosting dipping sauce

Milwaukee Pretzel sticks

\$7

Milwaukee Pretzel co. pretzel sticks, salted or unsalted with jalapeno cheese dipping sauce

Meatballs in bbq sauce

\$7

Meatballs in sweet baby rays bbq.

F I L L E R S

Chicken Tenders

\$10

chicken tenders with choice of dipping sauce

Grilled Cheese

\$2

Simple Grilled cheese

Ron & Pats Pizza

Locally made locally owned

Cheese **\$14**

Sausage **\$16**

Pepperoni **\$16**

Outside food is always welcomed as long as it comes from a local food establishment. Lets all support local!

Non- Alcoholic drinks are free for gamers and designated drivers

YOUR NEW GAMING ROOM



Before _____



After _____



YOUR NEW GAMING ROOM



Not to scale.

addition

see computer
room

Bathroom

Bathroom

Food prep

Sink

Ice

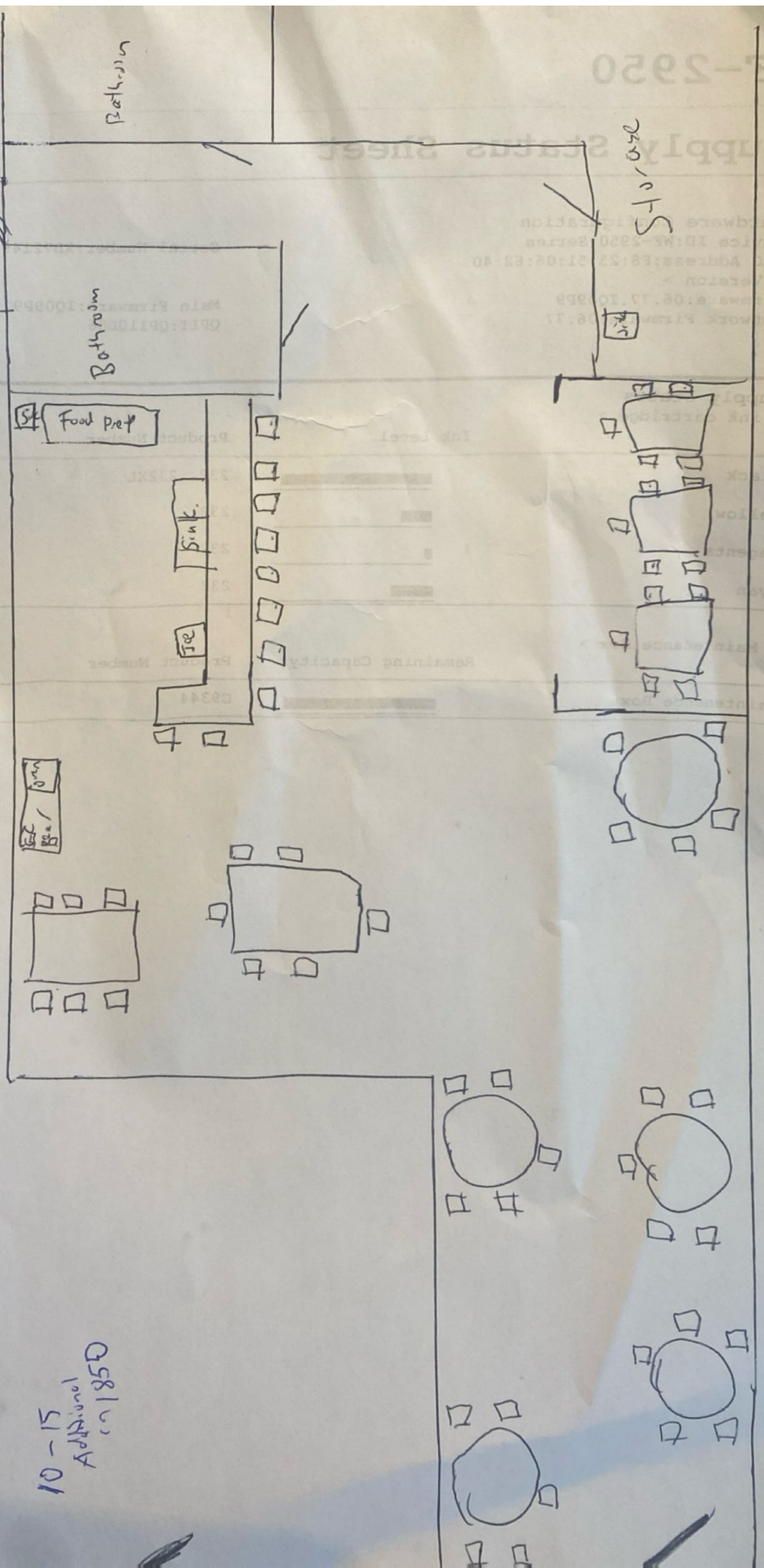
Set
Bn / Jm

Storage

18 54 6-00

62 seats
in 1854

10-15
Additional
in 1850





March 23, 2026

Village Board Meeting Agenda Item Cover Sheet

Agenda Item: B. Resolution 2026-3-2335R: Supporting Municipal Housing
Authority

Alignment with Strategic Plan:

- ☐ **C** Community Branding & Engagement
- ☒ **G** Responsible Growth & Development
- ☐ **F** Future Ready Operations
- ☐ **I** Capital Infrastructure Planning & Improvements
- ☐ **B** Business Recruitment & Retention
- ☐ **U** Operational/Unaffiliated

Budgetary Impact: N/A

Within Budget: ☐ Yes ☐ No

Suggested Motion: Move to adopt Resolution 2026-3-2335R: Supporting Municipal
Housing Authority.

Voting Record:

☐	Trustee Chybowski
☐	Trustee Dickson
☐	Trustee Dunham
☐	Trustee Grace

☐	Trustee Rosten
☐	Trustee Suchy
☐	Mayor Marturano

RESOLUTION NO. 2026-3-2335R

A RESOLUTION IN SUPPORT OF MUNICIPAL HOUSING AUTHORITY

WHEREAS, The Village of Lindenhurst (Village) has the responsibility to promote public health, safety and general welfare by regulating land use, density and development standards within the Village; and

WHEREAS, the Village recognizes that municipal authority of land use and zoning is a means to address separating incompatible land uses, protecting property values, managing traffic flow, ensuring adequate infrastructure and guiding orderly community growth; and;

WHEREAS, the Village reiterates that community-led policies for land use and zoning are not causing a crisis of housing affordability or availability; and

WHEREAS, land use and zoning decisions are appropriately made at the local level by municipal officials familiar with the unique characteristics of the Village; and

WHEREAS, the President and Board of Trustees of the Village of Lindenhurst find that the existing municipal authority for land use and zoning is essential for the continuing community vitality of the Village.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Lindenhurst, Lake County, Illinois, that:

SECTION 1. The recitals set forth above are hereby incorporated into and made a part of this Resolution as though set forth in this Section 1.

SECTION 2. The Village urges the Illinois General Assembly and Governor to preserve municipal authority for land use and zoning in its current form without additional restrictions on municipal governments and the communities they serve.

SECTION 3. The Village clerk shall forward a copy of this Resolution to the Illinois Municipal League.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Lindenhurst, Illinois, this 23rd day of March, 2026.

DOMINIC MARTURANO, MAYOR

ATTEST:

Village Clerk

TRUSTEES

AYE

NAY

Patty Chybowski
Patrick Dunham
Patrick Dickson

Ronald Grace
Heath Rosten
Dawn Suchy



March 23, 2026

Village Board Meeting Agenda Item Cover Sheet

Agenda Item: C. Confirmation of Execution of an Agreement for Wastewater Treatment Plant and Village-owned Streetlight Electric Service

Alignment with Strategic Plan:

- ☐ **C** Community Branding & Engagement
- ☐ **G** Responsible Growth & Development
- ☐ **F** Future Ready Operations
- ☒ **I** Capital Infrastructure Planning & Improvements
- ☐ **B** Business Recruitment & Retention
- ☐ **U** Operational/Unaffiliated

Budgetary Impact: Approximately a 18% increase to WWTF Power; 12% to Streetlights

Within Budget: ☒ Yes ☐ No
Included in FY 27 Budget

Suggested Motion: Move to confirm the execution of an agreement with Dynegy for electric service for the wastewater treatment plant and Village-owned streetlights for a period of three years.

Voting Record:

☐ Trustee Chybowski
☐ Trustee Dickson
☐ Trustee Dunham
☐ Trustee Grace

☐ Trustee Rosten
☐ Trustee Suchy
☐ Mayor Marturano



ELECTRIC SERVICE AGREEMENT

EXHIBIT A – Standard Large Stable

Issued: March 10, 2026

This offer is presented to **VILLAGE OF LINDENHURST** ("Customer") by **DYNEGY ENERGY SERVICES, LLC** ("Supplier") and represents a price for Customer's full requirement retail power ("Retail Power") needs at the service location(s) listed in Table 2, each service location referred to as an ("Account"). Upon acceptance, this offer will become Exhibit A of Supplier's Electric Service Agreement Terms and Conditions ("Agreement"), a copy of which is attached. By signing this Exhibit A, Customer is authorizing Supplier to enroll each Account with the Utility ("Utility") noted in Table 1.

Table 1							
Energy Type (select one):		☒ Traditional Energy (Brown)				☐ 100% Renewable Energy (Green)	
Delivery Term (select one):	Quote #:	Delivery Term Begins:	Delivery Term Ends:	Traditional Energy Power Price (/kWh):	100% Renewable Energy Power Price (/kWh):	Voluntary EFEC Quantity (%):	* Bill Method:
☐ 12	Q-01001418/ Q-00977034	May 2026	May 2027	\$0.06889	\$0.07147	N/A	SBO
	Q-01001435/ Q-00978975	July 2026	July 2027	\$0.04422	\$0.04682		
☐ 24	Q-01001420/ Q-00987183	May 2026	May 2028	\$0.06819	\$0.07090	N/A	SBO
	Q-01001436/ Q-00987185	July 2026	July 2028	\$0.04411	\$0.04660		
☒ 36	Q-01001421/ Q-00987184	May 2026	May 2029	\$0.06917	\$0.07202	N/A	SBO
	Q-01001437/ Q-00987186	July 2026	July 2029	\$0.04436	\$0.04699		
Utility:		ComEd					
Regional Transmission Organization (RTO):		PJM					
Broker Consultant (If blank, N/A):		Trinity Energy LLC					

* Detailed description of the bill method can be found in Section 4.

Power Price: Supplier will arrange for delivery of Customer's Retail Power. The Power Price noted in Table 1 includes charges for energy, capacity, applicable Regional Transmission Operator, ancillary services and other market settlement charges, distribution and transmission energy losses, charges associated with the purchase, acquisition and delivery of renewable energy certificates (RECs) in accordance with the state-mandated Renewable Portfolio Standards ("RPS") requirements, if applicable, the charge for additional voluntary RECs, or Voluntary EFECs and scheduling and load forecasting associated with the delivery of Customer's Retail Power.

Renewable Energy: If Customer selects 100% Renewable Energy (Green) as the Energy Type in Table 1, this section will apply. Supplier agrees to obtain and retire renewable energy credits ("RECs") on behalf of Customer in the amount of 100% of Customer's actual electricity usage under the Agreement. Such RECs will be sourced from wind farms within the United States and retired annually in a separate REC account independent of those that Supplier retires as required by law. Customer understands and agrees that the retirement of RECs is done in support of the development of renewable energy and that the obtaining and retiring of RECs does not mean that the energy Customer actually receives and consumes from the physical transmission and distribution network was generated from the renewable energy resources that produced such RECs. Supplier covenants that the Customer's RECs will meet Green-e Energy certification standards in effect as of the date of execution of this Agreement. In the event of Supplier's withdrawal or decertification from the Green-e Energy certification program ("Program") as a result of non-compliance with new Program requirements, Supplier will notify Customer that Customer's RECs are no longer Green-e certified, but still meet the requirements in effect as of execution of this Agreement. Should any such notification be provided by Supplier to Customer, Customer has a right to terminate its participation in the Program as set forth in this Section, and such termination under such Program will be without penalty to Customer.



Dynegy Renewable is Green-e Energy Certified and meets the environmental and consumer-protection standards set forth by the nonprofit Center for Resource Solutions. Learn more at www.green-e.org.

Voluntary EFEC Charge: If applicable in Table 1, the Power Price in Table 1 will include a charge associated with the Voluntary EFEC Quantity requested by Customer.

Emission Free Energy Certificates: Supplier agrees to provide emission free energy supply based on Customer's specified percentage as set forth herein. Emission free energy supply may be provided through an Emission Free Energy Certificate ("EFEC"), an Alternative Energy Certificate ("AEC"), a Zero Emission Certificate ("ZEC"), or any other recognized instrument representing emission free energy, collectively a "Certificate." Each Certificate represents the environmental and fuel diversity attributes of one megawatt-hour of electricity generated by an eligible emission free source. Certificates will be provided in an amount equivalent to the value shown in Table 1 of the Customer's actual net usage over the term of the Agreement. Upon written request from Customer, Supplier will provide Customer with an attestation that (a) Certificates were generated in an amount equivalent to the percentage of Customer's actual net usage as provided herein, and (b) each Certificate has not been previously contracted and cannot be claimed by any other customer. The Certificate may be provided from the obligation year or an earlier vintage year. Customer shall be entitled to (i) identify, and (ii) make marketing claims regarding the purchase of Certificates under this Agreement only after Supplier has reviewed and provided its written consent. Notwithstanding the foregoing, Customer understands the physical output and associated electrons from the generation source of the Certificates may not be generated on the same electric grid as the Customer's premises.

Customer will incur additional service and delivery charges from the Utility, and Customer is solely responsible for payments of all charges related to the delivery of electricity from the Utility.

Net Metering: Customer must enroll, and be accepted in, as applicable by state law, Supplier's net metering program in order to participate in net metering with Supplier.

The validity, interpretation and performance of this Agreement shall be governed by and performed in accordance with the laws of the State of Illinois, together with administrative and judicial decisions construing applicable provisions of the Illinois retail choice law, 220 ILCS 5/16-101 et al, and without regard to principles of conflicts of law.

This offer is contingent on acceptance by the Utility of the enrollment of Customer with Supplier. By signing below, you certify that 1) you are authorized on behalf of Customer to enter into this Agreement with Supplier, 2) Customer has read the Terms & Conditions of this Agreement and agrees to be bound by them, and 3) Customer authorizes Supplier to enroll the Account(s) listed in Table 2 with the Utility which will allow Supplier to provide retail electricity.

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement on the date last signed by the Parties.

DYNEGY ENERGY SERVICES, LLC	VILLAGE OF LINDENHURST
By: _____	By: 
Name: 	Name: 
Title: <u>Christopher Sili (Mar 11, 2026 12:35:05 CDT)</u>	Title: <u>Village Administrator</u>
Date: _____	Date: <u>3/11/26</u>
	** Signatory certifies authorization to enter into this Agreement.

MS

BILLING AND NOTICE INFORMATION

FEIN or DUNS #: _____

☒ Check here if you are a local government entity as defined by 50 ILCS 505/Local Government Prompt Payment Act.

If applicable, see Section 4 of the Terms & Conditions for below:

☐ Check here if you want invoices mailed to the Service Location, Attn: Accounts Payable. Otherwise, please complete invoice information below.

Customer Invoices

Attn: Accounts Payable
2301 Sand Lake Rd
Address: Lindenhurst, IL 60046
E-Mail: _____
Phone: _____

Customer Notices

Attn: _____
2301 Sand Lake Rd
Address: Lindenhurst, IL 60046
E-Mail: _____
Phone: _____

Sales Contact

Name: Scott Strebel
2301 West 22nd Street, Suite 106
Address: Oak Brook, IL 60523
E-Mail: Scott.Strebel@vistracorp.com
Phone: _____

Supplier Inquiries

Name: Customer Care
6555 Sierra Drive
Address: Irving, TX 75039
E-Mail: businesscare@vistracorp.com
Phone: 844-441-0716 Option 3

Upon dual execution and delivery to Supplier, this Agreement is binding. Please retain a copy for your records and send a signed copy to Supplier. Supplier will forward all necessary documents to the Utility.

ELECTRIC SERVICE AGREEMENT
ACCOUNT INFORMATION SHEET FOR
VILLAGE OF LINDENHURST AS OF 03/10/2026

TABLE 2 Utility: ComEd Start: May 2026			
#	Account #	Bill Group	Service Location
1	1692275570	11	
2	1823939243	11	
3	1832930131	11	
4	1950936162	11	
5	2335217062	11	
6	2747824206	12	
7	2792695412	11	
8	4372068898	11	
9	5424462083	12	
10	6006041028	11	
11	6040121512	14	
12	6247442105	11	
13	6372300400	11	
14	7337986924	11	
15	8685211976	11	
16	8743687588	11	
17	9893106653	11	

TABLE 2 Utility: ComEd Start: July 2026			
#	Account #	Bill Group	Service Location
1	1434267122	1	
2	7986138637	18	

ELECTRIC SERVICE AGREEMENT TERMS AND CONDITIONS

This Electric Service Agreement ("Agreement") is between Supplier and Customer and is dated and effective as of the date the Exhibit A is signed by both Parties. To the extent there is a conflict in the terms, interpretation or understanding of this Agreement and Exhibit A, the terms of Exhibit A shall supersede the terms of this Agreement.

1. ELECTRIC ENERGY SERVICES

Supplier shall supply and deliver to Customer and Customer shall exclusively purchase and receive from Supplier all Retail Power as defined in Exhibit A, pursuant to the terms and conditions which are described in the attached Exhibit A and incorporated herein for all purposes. The Retail Power will be delivered to the interconnection between the transmission system of the applicable transmission provider and the Utility's ("Utility") distribution system ("Delivery Point"). Customer's Utility will be responsible for delivery of Retail Power to Customer's meter from the Delivery Point. In the event the Utility notifies Supplier that meters are required to be added and/or deleted to Customer's account due to regulatory rules and/or regulations Supplier is authorized to add and/or delete such meters on Customer's account. Deleted meters may be subject to Early Termination payments as referenced in Section 14. If such addition of meter requires a modification of Customer's rate, Supplier shall 1) provide written notice to Customer; and 2) any new meters added will be subject to a Variable Rate until a mutual agreement is reached on the new rate for such additional meters. The delivery of Retail Power over the Utility's distribution system is subject to the terms and conditions of the Utility's tariff relating to delivery and metering. Customer's Utility will send Customer a notice confirming the switch to Supplier for electricity (the "Confirmation"). Customer shall provide written notice as soon as practicable of any changes to Customer's Account and meter numbers and/or billing locations associated with Customer's delivery services. Customer is solely responsible for payments of all charges related to the delivery of the Retail Power from the Utility whether billed to Supplier or Customer, and agrees to hold harmless and indemnify Supplier from any liability, demand, or payment for same. Customer represents and warrants it is eligible to receive electric energy services from Supplier and that it has given all required notices to the Supplier currently serving Customer, if applicable.

2. TERM OF AGREEMENT

After Supplier and the Utility process Customer's enrollment request, Retail Power delivery will begin for each Account with the first available meter reading date of the month noted under "Delivery Term Begins" in Table 1 or as soon as possible thereafter, and ends with the regularly scheduled meter reading date for the month noted under "Delivery Term Ends" in Table 1 on Exhibit A ("Term"). At the end of the Term of this Agreement, Supplier will return Customer to Utility default service, unless a written amendment has been executed to renew the Term. Notwithstanding the foregoing, the Term is

subject to renewal pursuant to the conditions under Section 3, Monthly Renewal.

3. MONTHLY RENEWAL

This Agreement shall automatically continue on a monthly basis ("Renewal Term") at the rates determined by Supplier, which may vary from month to month ("Variable Rate"). If Customer has not notified Supplier that Customer has elected to obtain Retail Power from another Retail Supplier, then Supplier may, in its sole discretion, place Customer on Renewal Term service or Supplier may return Customer to Utility default service, thereby terminating this Agreement.

4. PAYMENTS/INVOICES

Supplier will separately issue an invoice for Retail Power via mail or e-mail based on actual usage data provided by the Utility as soon as practicable after the end of each Monthly Billing Cycle in which service was provided ("Dual Billing"). Each invoice will include Supplier charges set forth in this Agreement and payments shall be received by Supplier within sixty (60) Calendar Days following the issue date of each invoice, the "Due Date". Alternatively and upon mutual agreement of the Parties and approval by Utility, Supplier may issue an invoice that includes both Supplier charges set forth in this Agreement and the Utility's delivery service charges ("Single Bill Option (SBO)"), in which case the Due Date shall be sixty (60) days. All payments shall be made via an electronic method or check to the account specified on each invoice. Should the Utility fail to provide the customer's usage information to Supplier within five (5) Business Days after the published meter read date, Supplier reserves the right to provide the Customer with an estimated bill to be trued up in an invoice that follows receipt of the actual bill. Amounts not paid on or before the Due Date shall be deemed delinquent and a late payment charge equivalent to one and one-half percent (1.5%) will be assessed each month on the unpaid balance ("Interest Rate"). If Customer in good faith disputes the correctness of any invoice rendered under this Agreement, then Customer shall 1) provide written explanation of the basis of the dispute to Supplier no later than the Due Date and 2) pay the undisputed portion of the amount invoiced no later than the Due Date. If the disputed amount is determined to have been due by Supplier, it shall be paid to Supplier within five (5) Business Days of such determination, along with interest at the Interest Rate from and including the date such amount was due, but excluding the date paid. For purposes of this Agreement, "Business Day" shall mean any day except a Saturday, Sunday, or a Federal Reserve Bank holiday, and "Calendar Day" shall mean every day including Saturday, Sunday and Federal Reserve Bank holidays. Alternatively, if eligible, Customer will receive a single bill from the Utility that contains Supplier charges set forth in this Agreement and Utility charges ("Consolidated Billing (UCB)"). Customer will make payments to the Utility according to the Utility's billing rules and schedules. Failure to pay Supplier charges may result in the Account(s) being returned to the Utility's standard service and forfeiture of Customer's right to choose another retail electric service provider until past due amounts are paid.

Failure to pay invoice charges may result in the Account(s) being disconnected in accordance with the Utility's business practices. If, due to Utility rules, any Account(s) become ineligible for Consolidated Billing from the Utility at any time during contract, then Supplier will issue an invoice for all Ineligible Account(s). Supplier's invoice will reflect the Power Price for Retail Power times the kWh each month for those accounts billed by supplier, and Customer will make payments to Supplier in the terms described above in Supplier billing. Each of Supplier and Customer reserves the right to convert Customer from Consolidated Billing to Dual Billing, or from Dual Billing to Consolidated Billing if such a conversion will facilitate more timely billing, collections, and/or payment. If Customer is a state government entity as defined by its local government Prompt Payment Requirements Act indicated in Exhibit A, then, in such event, said Act shall control with regard to the calculation of payment due dates and late payment charges. All other provisions in this paragraph remain the same and are in effect.

5. CUSTOMER INFORMATION

Customer authorizes Supplier to receive current and historical energy billing and usage data from the Utility and such authorization shall remain in effect unless Customer rescinds such authorization in writing. Supplier reserves the right to cancel this Agreement in the event that Customer rescinds such authorization. Customer has the right to request from Supplier, twice within a twelve (12) month period without charge, up to twenty-four (24) months of Customer's payment history.

6. TAXES

Except for taxes on the gross income and property of Supplier, all federal, state, and municipal or other governmental subdivision taxes, assessments, fees, use taxes, sales taxes or excise taxes, or similar taxes or fees incurred by reason of Retail Power sold under this Agreement are the sole responsibility of Customer, and Customer agrees to hold harmless and indemnify Supplier from any liability, demand or payment for same. It is understood that Supplier is responsible for all taxes applicable prior to Supplier's delivery to the Delivery Point, and Supplier agrees to hold harmless and indemnify Customer from any liability, demand, or payment for same.

7. CREDIT

Should Customer's creditworthiness or financial condition deteriorate following the date of this Agreement, Supplier may request adequate financial security from Customer in a form acceptable to Supplier as determined in a commercially reasonable manner. The failure of Customer to provide adequate financial security to Supplier within ten (10) Business Days of a written request by Supplier shall be considered an Event of Default under Section 14. For purposes of this Section, creditworthiness or financial condition shall be determined by Supplier in a commercially reasonable manner, based upon but not limited to, reasonable concern over Customer's payment pattern, discovery of negative or derogatory public information, and/or based upon a review of Customer's most recently audited annual financial statements or such other

documents that may be necessary to adequately determine Customer's creditworthiness (which, if available, shall be supplied by Customer upon the reasonable request of Supplier). In addition, the determination of creditworthiness or financial condition may include consideration of the market exposure assumed by Supplier relevant to the liquidation value of this Agreement under Section 14.

8. CONFIDENTIALITY

Customer and Customer's agents and Supplier and/or Supplier's agents shall treat as confidential all terms and conditions of this Agreement, including all information and documentation exchanged by the Parties during the negotiations of this Agreement. Neither Party will disclose terms and conditions of this Agreement to any other Party, except as required by law. Notwithstanding the foregoing, Supplier and/or Supplier's agents and Customer and/or Customer's agents shall be allowed to acknowledge that an Agreement for Retail Power services does exist between the Parties. At Supplier's discretion, Third-Party Agents of Customer may be asked to execute a Confidentiality Agreement.

9. WARRANTY, DISCLAIMER, AND LIMITATION OF LIABILITY

Supplier warrants title to all Retail Power delivered hereunder, and sells such Retail Power to Customer free from liens and adverse claims to the delivery point. THIS IS SUPPLIER'S ONLY WARRANTY CONCERNING THE RETAIL POWER PROVIDED HEREUNDER, AND IS MADE EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES AND REPRESENTATIONS, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR OTHERWISE. UTILITY WILL PROVIDE DELIVERY SERVICES UNDER THIS AGREEMENT; THEREFORE, SUPPLIER IS NOT LIABLE FOR ANY DAMAGES RESULTING FROM FAILURE BY THE UTILITY OR RTO. SUPPLIER DOES NOT GUARANTEE UNINTERRUPTED SERVICE AND SHALL NOT BE LIABLE FOR ANY DAMAGES SUSTAINED BY CUSTOMER BY REASON OF ANY FAILURE, ALTERATION, OR INTERRUPTION OF SERVICE. NEITHER PARTY SHALL BE RESPONSIBLE UNDER ANY CIRCUMSTANCES FOR ANY SPECIAL, INCIDENTAL, INDIRECT, EXEMPLARY, OR CONSEQUENTIAL DAMAGES, INCLUDING LOSS OF PROFITS, OR OTHER BUSINESS INTERRUPTION DAMAGES, BY STATUTE, IN TORT OR CONTRACT, UNDER ANY INDEMNITY PROVISION OR OTHERWISE, INCURRED BY THE OTHER PARTY.

10. FORCE MAJEURE

If a Party is prevented by Force Majeure from carrying out, in whole or part, its obligations under this Agreement (the "Claiming Party") and gives notice and details of the Force Majeure to the other Party as soon as practicable, then the Claiming Party shall be excused from the performance of its obligations under this Agreement (other than the obligation to make payments then due or becoming due with respect to performance prior to the Force Majeure). The Claiming Party shall remedy the Force Majeure with all reasonable dispatch. During the period excused by Force Majeure, the non-Claiming Party shall not be required to perform its obligations under this Agreement. "Force Majeure" shall mean an event or

circumstance which prevents the Claiming Party from performing its obligations or causes delay in the Claiming Party's performance under this Agreement, which event or circumstance was not anticipated as of the date this Agreement was agreed to, which is not within the reasonable control of, or the result of the negligence of the Claiming Party, and which, by the exercise of due diligence or use of good utility practice, as defined in the applicable transmission tariff, the Claiming Party is unable to overcome or avoid or cause to be avoided, such as, but not limited to: acts of God, fire, flood, earthquake, war, riots, strikes, walkouts, lockouts and other labor disputes that affect Customer or Supplier. Force Majeure shall not be based on 1) Customer's inability to economically use the Retail Power purchased hereunder or 2) Supplier's ability to sell the Retail Power at a price greater than the price under this Agreement.

11. CHANGE IN LAW OR REGULATORY EVENT

In the event that any change in or enactment of any rule, regulation, Utility operating procedure, tariff, ordinance, statute, or law affecting the sale or transmission, distribution, or purchase or other obligation under this Agreement (including but not limited to any administrative ruling, interpretation, or judicial decision), or any new or increased charges to maintain system reliability affects Supplier's costs to deliver Retail Power, as determined in Supplier's reasonable discretion (a "Change in Law"), Supplier shall 1) provide written notice to Customer of the change, 2) specify the effect on price necessary to accommodate the Change in Law, and 3) state the date upon which such new pricing shall be effective, which date shall not be less than thirty (30) days from the date of the written notice and shall coincide with the next Monthly Billing Cycle invoice that follows the thirty (30) day period. Customer agrees that it shall be bound by the new pricing set forth in the written notice described in the foregoing provision.

12. ASSIGNMENT/VILLAGE OF LINDENHURST CHANGE

This Agreement shall be binding on each Party's successors and permitted assigns. Neither Party shall assign this Agreement or its rights without the prior written consent of the other Party, which consent shall not be unreasonably withheld; provided, however, 1) Supplier may assign its rights and obligations under this Agreement to an affiliate without consent of the Customer, or 2) the Assigning Party ("Assignor") shall be released from all liability under this Agreement if assignee agrees in writing to be bound by the terms and conditions and assumes the liability of Assignor under this Agreement. If Customer undergoes a change of legal name during any term of this Agreement, Customer is responsible for notifying the Utility and Supplier of such change in Customer's legal name (such new name, the "New Name") as soon as practicable. Customer further agrees to take any and all steps as may be required by the Utility to continue as Supplier's Customer or to re-enroll with Supplier.

13. WAIVER

Except as otherwise set forth in this Agreement, failure, or delay on the part of either Party to exercise any right, power,

or privilege under this Agreement shall not operate as a waiver of such right, power or privilege of this Agreement.

14. EVENTS OF DEFAULT

Definition: An "Event of Default" shall mean, with respect to a Defaulting Party (the "Defaulting Party"), the occurrence of any of the following: (a) the failure to make, when due, any payment required pursuant to this Agreement if such failure is not remedied within five (5) Business Days (as such term is defined in Section 4 above) after written notice of such failure; (b) any representation or warranty made by such Party herein is false or misleading in any material respect when made or when deemed made or repeated; (c) the failure to perform any material covenant or obligation set forth in this Agreement (except to the extent constituting a separate Event of Default, and except for such Party's obligations to deliver or receive where such Party has made payments due for such failure to deliver or receive) if such failure is not remedied within five (5) Business Days (as such term is defined in Section 4 above) after written notice by Supplier to Customer; (d) such Party (1) files a petition or otherwise commences, authorizes or acquiesces in the commencement of a proceeding or cause of action under any bankruptcy, insolvency, reorganization or similar law, or has any such petition filed or commenced against it, (2) makes an assignment or any general arrangement for the benefit of creditors, (3) otherwise becomes bankrupt or insolvent (however evidenced), or (4) has a liquidator, administrator, receiver, trustee, conservator or similar official appointed with respect to it or any substantial portion of its property or assets as part of bankruptcy proceeding or reorganization for the benefit of creditors; (e) the failure of Customer to satisfy the creditworthiness/collateral requirements under Section 7 of this Agreement; or (f) a Party consolidates or merges with or into, or transfers all or substantially all of its assets to, another entity and, at the time of such consolidation, amalgamation, merger or transfer, the resulting, surviving or transferee entity fails to assume all the obligations of such Party under this Agreement, or the resulting, surviving or transferee entity does not satisfy the creditworthiness requirements/collateral requirement set forth in Section 7 of this Agreement (each, an "Event of Default"). Suspension and Early Termination: If an Event of Default occurs, the non-defaulting Party ("the Non-Defaulting Party") may, at its option and in its sole discretion, 1) suspend its performance under this Agreement, or 2) terminate this Agreement ("Early Termination"), at which Early Termination, the Non-Defaulting Party shall have the right to liquidate this Agreement and to demand payment of, which the defaulting Party ("the Defaulting Party") shall pay upon invoice, a settlement amount which shall be equal to a) if Customer is the Defaulting Party, any unpaid invoices plus the positive difference (if any) of the Power Price (plus all other charges found in Table 1) minus the Market Price multiplied by the Total Monthly Usage kWh in the Monthly Billing Cycles remaining in the Term or Renewal Term, or b) if Supplier is the Defaulting Party, the net result of any unpaid invoices by Customer to Supplier and, the positive difference (if any) of the Market Price

minus the Power Price (plus all other charges found in Table 1) multiplied by the Total Monthly Usage kWh in the Monthly Billing Cycles remaining in the Term or Renewal Term. Any such calculation shall be discounted to present value, plus other costs, expenses and charges under this Agreement which the Non-Defaulting Party incurs as a result of such Early Termination, in addition to and without prejudice to any right of setoff, recoupment, combination of accounts, lien or other right to which the Non-Defaulting Party is otherwise entitled, whether by operation of law, equity, contract or otherwise as a result of the Event of Default and early termination of this Agreement, subject to any limitations on liability as set forth in Section 9 WARRANTY, DISCLAIMER AND LIMITATION OF LIABILITY. For the purposes of this section "Market Price" shall mean the amount, as determined by the Non-Defaulting Party, that a bona fide Third Party would pay for the subject kWh at the then current prevailing energy prices. The non-Defaulting Party may consider, among other things, quotations from the leading dealers in the wholesale energy industry, internally developed forward market prices and other bona fide Third Party offers as commercially available to the Non-Defaulting Party, which will be adjusted, as necessary, for the period and differences in transmission costs, volume, and other factors, as reasonably determined by the Non-Defaulting Party.

15. MISCELLANEOUS

This Agreement constitutes the entire Agreement of the Parties with respect to the subject matter of this Agreement and supersedes and extinguishes any and all prior oral or written Agreements between the Parties concerning the subject matter of this Agreement. This Agreement may only be modified or amended through a written document signed by both Parties. Except as otherwise set forth in this Agreement, failure, or delay on the part of Supplier to exercise any right, power, or privilege under this Agreement shall not operate as a waiver of such right, power or privilege of this Agreement.

16. FORWARD CONTRACT/NON-UTILITY

ACKNOWLEDGEMENT

The Parties agree this Agreement is construed and understood to be a "forward contract" as defined by the U.S. Bankruptcy Code. Each Party agrees that, for purposes of this Agreement, the other Party is not a "utility" as such term is used in Section 366 of the U.S. Bankruptcy Code, and each Party waives and agrees not to assert the applicability of the provisions of such Section 366 in any bankruptcy proceeding wherein such Party is a debtor.

17. RESOLUTION OF DISPUTES/ARBITRATION

If a question or controversy arises between the Parties concerning the observance or performance of any of the terms, provisions or conditions contained herein or the rights or obligations of either Party under this Agreement, such question or controversy shall in the first instance be the subject of a meeting between the Parties to negotiate a resolution of such dispute. Such meeting shall be held within fifteen (15) days of a written request by either Party. If within fifteen (15) days after that meeting the Parties have not negotiated a resolution or mutually extended the period of negotiation, the

question or controversy shall be resolved by arbitration in accordance with arbitration procedures established from time to time by the American Arbitration Association ("AAA"). The panel of arbitrators to be provided shall be competent in their expertise and qualifications to understand and arbitrate the dispute. In addition to the arbitration procedures established by the AAA, arbitration shall be conducted pursuant to the Federal Rules of Evidence. The arbitrators may award only damages as allowed for by this Agreement, and attorney fees and other legal costs. Any decision and award of the majority of arbitrators shall be binding upon both Parties. Judgment upon the award rendered may be entered in any court of competent jurisdiction.

18. EXECUTION

Customer may provide Supplier with an executed facsimile copy of the Agreement, or other form of an electronic execution of the Agreement, and in such event the Agreement is binding on the Parties upon acceptance and execution by Supplier, and shall be deemed an original.

19. CHANGES IN CONSUMPTION

Customer will provide Supplier advanced notification of any planned shutdowns or known or anticipated changes to Customer's operations that will have an impact on Supplier's ability to accurately forecast Customer's load and/or notice of any Account closings that may occur or may be expected to occur during the Term or Accounts added during the Term (a "Change in Consumption"). In the event a Change in Consumption exceeds (i) 2% of Customer's total aggregate monthly consumption of Retail Power at its Accounts when Customer is self-generating, or (ii) if, during the Term, Customer's actual monthly usage for two consecutive calendar months materially differs (i.e., increases or decreases by more than 25%) from the monthly contract quantities used in calculating Customer's pricing found in Table 1 of Exhibit A for each such month, (i) and (ii) shall each be considered a "Material Change in Consumption". Upon written request the monthly contract quantities can be provided to Customer. Supplier may incorporate a request that Customer provide a periodic production or load forecast to aid in forecasting Customer's load requirements as part of the terms of this Agreement. A Change in Consumption will include electricity at any Account(s) from any source (including self-generation) except for Retail Power sold by Supplier under this Agreement. Notwithstanding the foregoing, Customer may (i) self-generate up to 2% of Customer's total aggregate monthly consumption of Retail Power at its Accounts, (ii) consume electricity from emergency generation during power outages at the Account(s) and for purposes of testing such emergency generation, and (iii) self-generate in response to grid reliability programs managed or administered by the RTO, Supplier, or Customer's net metering program if Customer has been enrolled and accepted by the Utility as of the date of the Agreement. The foregoing shall not be construed to relieve Customer from its obligation to purchase Retail Power as otherwise provided in this Agreement. When there is a Material Change in Consumption,

then, upon written notice from one Party to the other Party, the Parties agree to (i) work in good faith with one another to reasonably adjust the remaining contract quantities for such Term on a forward basis, and (ii) pass through any credits or costs as reasonably determined by Supplier associated with effectuating such adjustment. Additionally, Supplier may charge Customer a settlement in accordance with the calculations set forth in Section 14 and/or adjust the Contract Price for such adjustment.

20. CUSTOMER SERVICE

For questions about your invoice or Supplier service, please contact our Customer Care Department by calling Supplier at the toll-free number listed on the Notices Schedule. To report a service outage in an emergency or for any other questions, please contact your Utility directly.

Signature: *Nadra Sherazee*

Email: nadra.sherazee@vistracorp.com



March 23, 2026

Village Board Meeting Agenda Item Cover Sheet

Agenda Item: D. Approval: Omnibus Action on 2027 Vendor Bids, Quotes, and Proposals

Alignment with Strategic Plan:

- ☐ **C** Community Branding & Engagement
- ☐ **G** Responsible Growth & Development
- ☐ **F** Future Ready Operations
- ☒ **I** Capital Infrastructure Planning & Improvements
- ☐ **B** Business Recruitment & Retention
- ☒ **U** Operational/Unaffiliated

Budgetary Impact:

Within Budget: ☒ Yes ☐ No
Included in FY 27 Budget

Suggested Motion: **Move to approve the FY 2026–2027 master list for solicited bids, quotes, and proposals as presented, and authorize the Village Administrator to execute service agreements with listed vendors as needed.**

Voting Record:

☐ Trustee Chybowski
☐ Trustee Dickson
☐ Trustee Dunham
☐ Trustee Grace

☐ Trustee Rosten
☐ Trustee Suchy
☐ Mayor Marturano

Fiscal Year 2026-2027 Contract Renewals

VENDOR	DESCRIPTION OF PRODUCT / SERVICE	COST	COST IMPACT	TYPE OF AGREEMENT
Lagunas Tree Service	Tree Removal, stump grinding, and tree trimming	Quoted per job. Average cost per tree is \$1,300 - \$1,500.	No change to fees from previous FY	Service Agreement
Advance Tree Care	Parkway Tree Trimming	\$44,000	3% Increase	3rd Contract Extension
Johnson Controls	Fire Alarm Monitoring	\$600	No change to fees from previous	Quotes: PD, PW, VH each
Unknown	Pavement Patching	\$100,000	Increase of 2% but will enter a contract extension	LCML - Service Agreement
Corrpro	Water Tower Inspection & Maintenance	\$3,600	3% Increase	Service Agreement
Flyght	Preventative Pump Maintenance	\$15,965	3% Increase	Service Agreement
Morton Salt	Rock Salt	\$42,500	3% Increase in cost	Lake County DOT Bids
Dave's Transmission	Fleet Maintenance and Repairs	\$68,875	Price increase based on service performed	New pricing for 2026/27
ME Simpson	Leak Survey	\$11,500	No change to fees from previous FY	Service Agreement
Unknown	Crack Sealing	LCML Agreement - \$50,000	No change to fees from previous FY	Service Agreement
Pace	Lab Testing Services Water/Waste	\$64,560	No change in pricing, additional sampling for FY 25/26	Service Agreement Extension, 2nd year
Schroeder & Schroeder	Curb & Sidewalk Replacement	\$55,000	3% Decrease in unit cost but dollar amount remains.	New Contract in 2026

Precision Pavement	Pavement Markings	\$12,675	25% Increase based on increased quantities.	Bid Awarded thru Lake County Municipal League Cooperative Purchasing Program
LRS Service	Street Sweeping	\$15,300	3% Increase	Service Agreement
USIC	Underground utility locating	\$69,080	3% increase in November Annually	Service Agreement- Auto Renewal
Yellowstone	Landscaping and Mowing	\$101,565	No price increase but reflective of all locations. Additional areas added for 26/27 include islands along Grand Avenue and retention ponds from County.	Letter of Extension with Addendum
American Underground	Sewer Televising & Cleaning	Quoted per Job	No change to fees from previous FY	On-going Professional Service - auto renewal
Sonday	Excavation Contracts - Water Main Repairs	\$258,000	7% Increase	Service Agreement, Submittal of New Pricing in 2026
Poli Construction	Excavation Contracts - Water Main Repairs		7% Increase	Service Agreement, Submittal of New Pricing in 2026
Behm Construction	Excavation Contracts - Water Main Repairs		7% Increase	Service Agreement, Submittal of New Pricing in 2026
Go Painters	Fire Hydrant Painting	\$6,000	No change to fees from previous FY	Service Agreement

ME Simpson	Master Meter Calibration	\$2,300	13% Increase in Service	Service Agreement
ME Simpson	Valve Exercising	\$16,000	1st Year using outside services	Service Agreement
ME Simpson	Water Meter Testing	\$1,250	No change to fees from previous FY	Service Agreement
Stewart Spreading	Sludge Removal	\$49,500	3% Increase for trucking	Service Agreement, 3rd Year
Dynergy Energy	PW Facility Electricity & Village Streetlights	\$282,057	Increase from previous FY, with new rates. New rates are locked in for the contract period	Service Agreement (pending Village Board Approval on 3/23)
Great American Tire	Vehicle SUV Maintenance	\$73.64/ Oil change, \$160/ hourly rate for additional work	Change to oil change for synthetic oil, standard in line of work.	Service Agreement
Lauderbach & Amen, LLP	Financial Audit	2026 - \$28,500	4.4% increase from previous FY	Professional Services
Groot	Village Garbage, Recycling, Yardwaste Collection	Contract on file	Contract on file	Service Agreement
Paylocity	Payroll, Human Resources, Performance Software	\$21,000	No change to fees from previous FY	On-going, Auto Renewal

Hansen	Copier Lease Agreements & Maintenance	PD- \$149.15/month 36 month agreement; .066 b/w copy, .17 color copy VH- \$340.11/ month 36 month agreement; .019/color copy, .028 b/w copy PW- \$141.12/ month; .063 color copy, .048 b/w copy	5.4% increase due to tariffs on HP and Sharp products.	Service Agreement (last extension)
Comcast Business Internet	Business-class internet service	\$4,300	No change to fees from previous FY	24-month service agreement
Granite	PW Telephone lines (POTS) & PD EPIK Wireless Solution	\$7,360	25% decrease. We converted some of PW lines to verizon and removed unneeded Granite lines for PD.	Service Agreement
Bravo Services	Village Facilities Cleaning Services	\$30,507	3% increase	Service Agreement
Verizon	PD cellphones (5), PD MDT cellular service, PW telephone-data service tablets	\$8,149	40% increase. This is due to transferring the service of 9 MDTs and adding a cellphone for PD.	Bid not required
Locality Studio	On-call Graphic Design Services	\$65/hr	No change to fees from previous FY	Service Agreement
Pitney Bowes	Postage Meter Lease	\$785	No change to fees from previous FY	Service Agreement
Beehive	Asset Management and Service Request Software	\$12,706	19% decrease from previous FY	On-going Professional Service - auto renewal

Cintas	Uniforms and Cleaning Mats	\$5,400	1% decrease from previous FY	On-going Professional Service - auto renewal
Lake County Health Department	Animal Control Services	No change to fees from previous FY	No change to fees from previous FY	Letter of Extension
BS&A	SOFTWARE: Accounts Payable, Business License, Cash Receipting, General Ledger, Misc. Receivables, Utility Billing BS&A Online: Community Development ** Assumes 2 quarters of integration for invoicecloud	\$42,930	Increase from previous FY. First year of annual costs for BS&A cloud.	Service Agreement
Comcast VoiceEdge Solution	VOIP Hosted phone system	\$12,180	No change to fees from previous FY	36-month service agreement
DeKind Consultants	I.T. Services	\$77,674	Price increase due to one month of M365 Licensing and transition away from RDS	Service Agreement
reviZe Website Developers	Website Redevelopment, Hosting, Maintenance, Licensing	\$8,275	Year 4/4 of Contract, price is the same for the duration of the agreement	Service Agreement
Geary Electric	Street Light Maintenance	\$21,063	3% Increase	Service Agreement, 1st Extension
Aqua Pool and Spa	Veterans' Memorial Fountain Maintenance	\$7,520	No change to fees from previous FY	Letter of Extension

McCloud Aquatics	Lakes Management/Aquatic Weed Control	\$47,813	3% Increase	Service Agreement
Waukegan Roofing	Village Facilities Roof Repair	Quoted per job	Standard fees based on repair	Service Agreement
Village of Glenview	E-911 Dispatch Services & non-emergency phone answering	Contract on file	Contract on file	Intergovernmental Agreement
Safe Built	Code Enforcement	\$30,000	No change to fees from previous FY	Professional Services Agreement (auto-renewal)

Contracts Awaiting Re-Bid

Unknown	Annual Generator Maintenance	\$26,380	Projected cost increase, re-bid in	Re-bid pending
Precision Pavement	Pavement Markings	\$12,675	25% Increase based on increased quantities.	Bid Awarded thru Lake County Municipal League Cooperative Purchasing Program
Unknown	Rock Salt	\$34,200	3% Increase	State DOT Bids- Rebid pending
Unknown	Fire Extinguisher Servicing	\$1,000	Fees Based on Size of Extinguisher	Re-bid pending



March 23, 2026

Village Board Meeting Agenda Item Cover Sheet

Agenda Item: E. Approval: Electrical Engineering Design for Grand Avenue
Streetscape Improvements – CBBEL – \$23,400

Alignment with Strategic Plan:

- ☒ **C** Community Branding & Engagement
- ☐ **G** Responsible Growth & Development
- ☐ **F** Future Ready Operations
- ☒ **I** Capital Infrastructure Planning & Improvements
- ☐ **B** Business Recruitment & Retention
- ☐ **U** Operational/Unaffiliated

Budgetary Impact: \$23,400 included in Community Capital budget in FY 27

Within Budget: ☒ Yes ☐ No

Suggested Motion: **Move to authorize the Village Administrator to execute a proposal with Christopher B. Burke Engineering for electrical design for Grand Avenue streetscape elements at a cost not to exceed \$23,400.**

Voting Record:

☐ Trustee Chybowski
☐ Trustee Dickson
☐ Trustee Dunham
☐ Trustee Grace

☐ Trustee Rosten
☐ Trustee Suchy
☐ Mayor Marturano



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

March 3, 2026

Village of Lindenhurst
2301 E. Sand Lake Road
Lindenhurst, IL 60046

Attention: Clay Johnson, Village Administrator

Subject: Proposal for Professional Design Engineering Services for Grand Avenue
Signage and Median Electrification Improvements

Dear Mr. Johnson:

At your request, Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional design engineering services related to the Grand Avenue (IL Route 132) Signage and Median Electrification Improvements. Included below you will find our Understanding of the Assignment, Scope of Services and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

We understand that the Village of Lindenhurst plans to install two gateway signs and two identity signs along Grand Avenue. The gateway signs will be along the shoulder, and the identity signs will be in the landscaped median. These signs were designed by Teska Associates and are to be illuminated using above grade flood lights. Teska will provide a specific make and model number of these flood lights as well as their locations (photometrics are not included in this proposal). CBBEL will design a new electric service to each sign. For each sign, we will design a 120/240-volt single phase meter-main pedestal with a 100-amp main breaker and two 20-amp, 120-volt breakers (one for sign power and one for receptacle power). CBBEL's design will also include four receptacles (all on one circuit) in the median near each identity sign for holiday lighting. Additional receptacles would require design of a large controller cabinet for additional circuits and are not included in this proposal.

Grand Avenue is an IDOT route requiring an IDOT review and permit to construct. CBBEL will provide signed and sealed electrical drawings to Teska, to be included with Teska's submittal to IDOT. This proposal is limited to only providing power as stated above including restoration of sidewalks and/or pavement to install conduit. Any other work that may be required is not included (i.e. landscape restoration, survey, easements, utility conflicts/relocations, etc.).

CBBEL will utilize the sign locations and CAD files from Teska's drawings dated January 20, 2026.

SCOPE OF SERVICES

Task 1 – Electrical Design: Proposed plan/detail sheets and specifications will be prepared. The plan sheets will include the locations of the services, controllers, signs, lighting units and receptacles along with electric cables/raceways and hand holes. Detail drawings will include service installation, meter main pedestal/wiring diagram, receptacles, handhole and conduit installation. Detailed specifications will be prepared. Voltage drop calculations and opinion of probable construction cost will also be performed and submitted under this task. The detailed design will be submitted for review. CBBEL will revise design in accordance with review comments and resubmit.

ESTIMATE OF FEE

CBBEL estimates the following fee for the task described above.

Task 1 – Electrical Design

\$ 23,400.00

We will bill you at the hourly rates specified on the attached Schedule of Charges. We will establish our contract in accordance with the attached General Term and Conditions. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. Direct costs for blueprints, photocopying, mailing, mileage, overnight delivery, messenger services and report binding are included in the Fee Estimate. Please note that meetings and additional services performed by CBBEL that are not included as part of this proposal will be billed on a time and materials basis and at the attached hourly rates.

Please sign and return one copy of this proposal as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Michael E. Kerr, PE
President

AJD/pjb

Encl. Schedule of Charges
General Terms and Conditions

**THIS PROPOSAL, SCHEDULE OF CHARGES AND GENERAL TERMS AND CONDITIONS
ACCEPTED FOR THE VILLAGE OF LINDENHURST:**

BY: _____

TITLE: _____

DATE: _____

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
EFFECTIVE JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

<u>Personnel</u>	<u>Hourly Rate</u>
Engineer VI	290
Engineer V	250
Engineer IV	215
Engineer III	190
Engineer I/II	165
Survey V	250
Survey IV	235
Survey III	215
Survey II	170
Survey I	145
Engineering Technician V	230
Engineering Technician IV	205
Engineering Technician III	150
Engineering Technician I/II	135
CAD Manager	225
CAD Technician II	165
CAD Technician I	145
GIS Specialist III	190
GIS Specialist I/II	165
Landscape Architect II	215
Landscape Architect I	190
Landscape Designer III	165
Landscape Designer I/II	130
Environmental Resource Specialist V	250
Environmental Resource Specialist IV	205
Environmental Resource Specialist III	175
Environmental Resource Specialist I/II	150
Environmental Resource Technician	150
Business Operations Department	170
Project Specialist	125
Engineering Intern	95
Transportation Planner VI	290
Transportation Planner V	250
Transportation Planner IV	215
Transportation Planner III	190
Transportation Planner I/II	165
Communications V	220
Communications IV	195
Communications III	170
Communications I/II	150

Direct Costs

Outside Copies, Blueprints, Messenger, Delivery Services, Mileage Cost + 12%

These rates are in effect until December 31, 2026, at which time they will be subject to change.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the

resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest

extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification: Engineer shall indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error omission of Client.

In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

Any claim, dispute or other matter in question arising out of or related to this Agreement, which can not be mutually resolved by the parties of this Agreement, shall be subject to mediation as a condition precedent to arbitration (if arbitration is agreed upon by the parties of this Agreement) or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

The Client and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Requests for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void & without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.
23. Limit of Liability: The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the Engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but are not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

24. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are

specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.
26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:
- Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.
- Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.
27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. Job Site Safety/Supervision & Construction Observation: The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the

Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor's failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

30. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

June 13, 2005

P:\Proposals\Terms and Conditions\GT&C 2005.061305.doc



March 23, 2026

Village Board Meeting Agenda Item Cover Sheet

Agenda Item: F. Approval: Online Service Request System Transition to SeeClickFix
- \$8,473.81

Alignment with Strategic Plan:

- ☐ **C** Community Branding & Engagement
- ☐ **G** Responsible Growth & Development
- ☐ **F** Future Ready Operations
- ☐ **I** Capital Infrastructure Planning & Improvements
- ☐ **B** Business Recruitment & Retention
- ☒ **U** Operational/Unaffiliated

Budgetary Impact: \$8,473.81 to the IT Fund

Within Budget: ☐ Yes ☒ No
Unanticipated software change.

Suggested Motion: **Move to authorize the Village Administrator to execute an agreement with CivicPlus/SeeClick Fix for an online service request system at a cost not to exceed \$8,473.81.**

Voting Record:

☐ Trustee Chybowski
☐ Trustee Dickson
☐ Trustee Dunham
☐ Trustee Grace

☐ Trustee Rosten
☐ Trustee Suchy
☐ Mayor Marturano



Village of Lindenhurst
Memorandum

Date: March 20, 2026

To: Clay T. Johnson, Village Administrator

From: Karleen Long, Assistant to the Village Administrator

Re: SeeClickFix Proposal

The Village purchased Beehive Asset Management in 2022 with the goal of creating a one-stop shop, where both asset management and service request processing could be handled in one place. In 2025, Village staff learned that Beehive had been purchased by CivicPlus. CivicPlus is a major player in municipal software, offering a variety of platforms, including websites, utility billing, social media archiving, codification, citizen request systems, agenda management, and more.

After Beehive was purchased, staff began working with CivicPlus to implement upgrades to Beehive, commonly referred to as Beehive 2.0, which had been promised to the Village prior to the purchase. Staff met with CivicPlus to discuss the implementation timeline and learned that once migrating to Beehive 2.0, the current E311 platform, which is currently managed under Beehive, would cease to exist.

With the indication that the migration to Beehive 2.0 would happen sometime in Quarter 2 of 2026, Village staff began assessing the options to replace the existing E311 platform. Conveniently, CivicPlus offers its own E311 platform, called SeeClickFix. Staff participated in a software demo to learn about SeeClickFix's capabilities and its integration with Beehive. SeeClickFix can replicate the Village's current setup and automatically import Public Works-related requests directly into Beehive for review and completion. Staff also liked how user-friendly the new system looks, the reporting capabilities, and how residents can create profiles to track the status of their requests.

If approved, staff will begin implementing SeeClickFix this fiscal year to align the launch of the new request system with Beehive 2.0 for staff. The implementation process typically takes about 14 weeks, during which staff will work with CivicPlus to replicate the existing service request system and establish new workflows.

It should be noted that staff worked with CivicPlus to secure a reduced cost for Beehive, as a previously included service is being retired. Additionally, the Village will



Village of Lindenhurst

Memorandum

receive SeeClickFix at a reduced cost due to the transition from the current E311 system, and the implementation fee will be waived.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
CivicPlus Pricing
Approval Date:
Expires On:

Statement of Work
Q-115607-1
3/13/2026 8:03 AM

3/23/2026

Client:
Village of Lindenhurst, IL

Bill To:
LINDENHURST VILLAGE, ILLINOIS

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Austin Frank	815-919-4668	austin.frank@civicplus.com		Net 60

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	SeeClickFix 311 CRM Request Implementation	SeeClickFix 311 CRM Request Implementation	USD 0.00

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION	12 Month Value
1.00	SeeClickFix 311 CRM Request	Unlimited gov user licenses for service request and constituent management tool to intake resident submission. Assign requests internally, resolve issues and measure request performance.	USD 8,473.81

List Price - Initial Term Total	USD 11,459.42
Total Investment - Initial Term	USD 8,473.81
Annual Recurring Services (Subject to Uplift)	USD 8,473.81

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% invoiced on 5/1/2026.
Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-115607-1

The undersigned acknowledges having read, understood, and agreed to be bound by the binding terms and conditions incorporated into this SOW. This SOW shall become effective as of the date of the last signature below ("Effective Date").

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Organization Legal Name: _____

Billing Contact: _____

Title: _____

Billing Phone Number: _____

Billing Email: _____

Billing Address: _____

Mailing Address: (If different from above) _____

PO Number: (Info needed on Invoice (PO or Job#) if required) _____



Proposal

Valid for 60 days from date of receipt

Company Overview

CivicPlus started back in June of 1998 with a simple yet powerful vision: to develop technology solutions that empower local government staff to manage daily operations efficiently without depending on paper-based processes or complex systems.

Today, CivicPlus provides public sector technology that provides intelligent automation for staff and a unified experience for residents. CivicPlus solutions help increase process efficiency by up to 40%, freeing staff to improve community engagement. Our wide range of government software solutions are designed to be flexible, scalable, and customizable, ensuring a singular experience for residents and staff.

OUR PORTFOLIO INCLUDES:

- Municipal Websites
- Web Accessibility
- Agenda and Meeting Management
- Mass Notification
- Social Media Archiving
- NextRequest
- Recreation Management
- SeeClickFix 311 CRM
- Municode Codification
- Process Automation and Digital Services
- Community Development
- Asset Management
- Utility Billing
- Resident Portal

Company Contact Information

302 S. 4th Street, Suite 500
Manhattan, KS 66502
Toll Free: 888.228.2233
Fax: 785.587.8951
civicplus.com



Experience & Recognition

25+ Years

10,000+ Customers

950+ Employees

With public service in our DNA, our 25-year heritage of success is fueled by the expertise of our product innovators—many of whom served in local government. Our commitment to deliver impactful solutions in design and development, end-user satisfaction, and secure hosting has been instrumental in making us a leader in government technology. We are proud to have earned the trust of our over 10,000 customers and their over 100,000 administrative users. In addition, over 340 million residents engage with our solutions daily. With such experience, we are confident that we can provide the best solution for you.

We're proud to be recognized in various ways for our dedication and service to our customers.

- Winner of multiple Stevie® Awards, the world's top honors for customer service, sales professionals, and more.
- Designated a top-100 U.S. company by Government Technology magazine for making a difference in the public sector.
- Selected by Inc. Magazine as "One of the Fastest Growing Privately-Held Companies in the U.S." each year since 2011.
- Certified™ by Great Place To Work®, which is a prestigious award is based entirely on what current employees say about their working experience.



The Best-Run Local Governments Run on CivicPlus Technology

Government leaders tell us that one of their most pressing needs is to improve how residents access and experience municipal services. However, they struggle with budget cutbacks and technology constraints. With CivicPlus, leaders can finally overcome the perpetual trade-off between the demand for better services and the realities of operational resources, by leveraging the unique Civic Impact Platform to deliver both unmatched end-to-end automated efficiency and truly unified, delightful resident experiences.

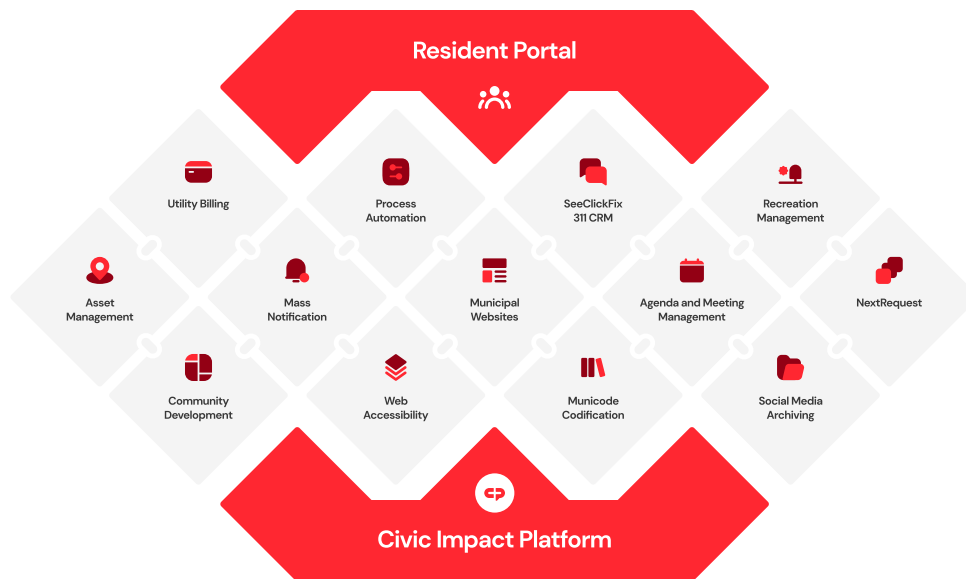
CivicPlus is the only government technology company exclusively committed to being a trusted partner for impact-led government, enabling our customers to efficiently keep our communities informed, involved, and connected using our innovative and integrated technology solutions built and supported by former municipal leaders and award-winning support teams. With it, our customers increase revenue and operate more efficiently while nurturing trust among residents.



The Civic Impact Platform

The comprehensive Civic Impact Platform delivers unmatched end-to-end efficiency, supercharging staff impact through intelligent automation, and unlocking collaboration in and across departments. At the same time, this unique platform delivers a truly unified residence experience, delighting residents with a singular profile and single sign on for friction-free, no-hassle services.

With CivicPlus your team is always change-ready, staying a step ahead of disruption, whether evolving compliance and accessibility requirements, civil emergencies, and more.



IMPACT-LED GOVERNMENT

Impact-led government goes beyond transactional services to create lasting change in communities. By modernizing processes, it uses automation, collaboration, and data-driven insights to help staff work more efficiently and make services more accessible—anticipating needs and addressing challenges before they arise for residents and staff.

The CivicPlus Civic Impact Platform Enables Impact-Led Government Through Five Key Principles:

1. Modernize and connect every function: Work better together through intelligent automation, efficiency, and stronger collaboration.
2. Deliver a singular, personalized resident experience: Replace hassle with friction-free delight, delivering a unified profile and intuitive, consistent experiences.
3. Supercharge staff impact: Boost staff performance with automated tasks, data-driven decisions, and aligned priorities and processes.
4. Strengthen compliance, accessibility, and readiness: Forward-thinking best practices and continuous adaptation to change.
5. Consolidate on a comprehensive, purpose-built platform: Choose solution breadth, eliminate multiple vendors, and gain compounding value over time.



CivicPlus Resident Portal

THE NEXT EVOLUTION IN DIGITAL RESIDENT ENGAGEMENT

CivicPlus Portal is a mobile-friendly, personalized online hub from which residents can quickly, easily, and securely obtain information, access resources, discover services, complete transactions, and interact with their local government administration. It is the public gateway to the Civic Impact Platform, empowering resident self-service from one central location for everything from submitting forms, referencing recent legislation, and engaging with public meetings to managing individual alert and notification preferences.



Personalized Resident Benefits:

- One username, password, or popular platform-enabled single sign-on (via Facebook, Google, Microsoft, or Apple) to securely manage their user profile and interact with all their government resources and information.
- A personalized, customizable dashboard that serves as the launchpad to save frequently accessed digital services, view past interactions, bookmark frequent payment options, and stay up to date with featured, meaningful content.
- Anytime, anywhere access from any device.
- Enabling self-service form viewing, submission, and payments to support a variety of digital transactions from parking permits and business licenses to pet adoptions.
- Easy management of individual communication preferences related to routine and emergency alerts, website newsletters, and agenda & meeting notifications from one single view.
- A centralized hub to submit and track requests, such as public records requests, non-emergency issues, and code enforcement complaints and violations.

Staff and Administrator Benefits:

- A low-maintenance tool for administrators to easily spotlight information, share content, and link to services to further promote local government initiatives while improving public transparency and trust.
- Ability to consolidate digital services from multiple CivicPlus and third-party solutions into one intuitive, accessible, and responsive interface.
- Consolidation of siloed alerts and notifications from the variety of solutions you control into a single view residents to sign up for and manage.
- Localization of cross-department payments and forms in one place, including those from CivicPlus and third-party solutions, enhancing residents' convenience for increased payments and engagement.
- Multi-factor authentication options and optimized for security and accessibility.



Support Services

TECHNICAL SUPPORT

With technology, unlimited support is crucial. Our live technical support engineers based in North America are ready to answer your staff members' questions and ensure their confidence. CivicPlus' support team is available to assist with any questions or concerns regarding the technical functionality and usage of your new solution.

CivicPlus Technical Support hours typically span between 7 a.m. to 7 p.m. CST, but vary by product. You can access a Technical Support Team via a toll-free number as well as an online email support system for users to submit technical issues or questions.

Our current initial response time is 4-hours for email tickets during normal hours. Further, emergency technical support for urgent requests is available 24/7 for designated, named points-of-contact for most products.



Award-Winning Support

CivicPlus has been honored with four Gold Stevie® Awards, eight Silver Stevie® Awards, and eleven Bronze Stevie® Awards. The Stevie Awards are the world's top honors for customer service, contact center, business development, and sales professionals.

CIVICPLUS HELP CENTER

CivicPlus customers have 24/7 access to our online Help Center where users can review articles, user guides, FAQs, and can get tips on best practices. Our Help Center is continually monitored and updated by our dedicated Knowledge Management Team to ensure we are providing the information and resources you need to optimize your solution. The Help Center also provides our release notes to keep your staff informed of upcoming enhancements and maintenance.

CONTINUING PARTNERSHIP

We won't disappear after your website is launched. You'll be assigned a dedicated customer success manager. They will partner with you by providing information on best practices and how to utilize the tools of your new system to engage your residents most effectively.

Proposal Disclaimer

Proposal as Non-Binding Document

A successful project begins with a contract that meets the needs of both parties. This proposal is intended as a non-binding document, and the contents hereof may be superseded by an agreement for services. Its purpose is to provide information on a proposed project we believe will meet your needs based on the information available. If awarded the project, CivicPlus reserves the right to negotiate the contractual terms, obligations, covenants, and insurance requirements before a final agreement is reached. We look forward to developing a mutually beneficial contract with you.





Request Package

Features & Functionality

SeeClickFix 311 CRM is a resident engagement and service request management platform that empowers local governments to streamline operations and foster community trust. Designed for local governments, SeeClickFix 311 CRM enables residents to report issues directly to the relevant departments, track progress, and receive real-time updates, while offering staff robust tools for efficient response and resolution management. The platform's powerful features, including mobile accessibility, duplicate request detection, and customizable reporting, make it easy for local governments to address community needs effectively, build stronger resident relationships, and improve operational efficiency.

Request & Work Order Management

IMPROVE STAFF EFFICIENCIES

- Easy-to-use mobile apps and website forms give residents a great experience allowing them to manage their request.
- Built-in duplicate detection saves you time and money.
- Geolocation detection from photos for increased location accuracy and ability to upload multiple photos.
- Automatic assignment workflows and due date escalation notification for quick documentation and resolution.
- Internal work orders created from service requests with related photos, locations, and details.
- Easily configure public and private settings for request categories and customizable questions.
- Easily log requests on behalf of residents with automatic updates sent.
- Support for marketing and rollout initiatives to ensure success at launch.
- Simple, clear report interfaces for quick access to data and core metrics.
- Recurring data exports tailored to your reporting requirements.
- Notification functionality for service request status.
- Mobile tools tailored to workers out in the field.
- Over 20 productized integrations and several API options.



CONSTITUENT PROFILES FOR RESIDENT MANAGEMENT

- View a resident's profile with their history of interactions.
- Automatic creation of a resident profile.
- Tag profiles for grouping together (business owners, neighborhood watch groups, e.g.).
- Add notes to keep unique information to better personalize interactions with each resident.

ACCESSIBILITY COMPLIANCE

We continuously work to improve best practices and adherence to WCAG, iOS, and Android accessibility guidelines.



INTEGRATION CAPABILITIES

Integrate your SeeClickFix 311 CRM solution with the software you rely on across departments and teams to create workflow-multiplying automation. Our software integrates with leading technologies in asset and works management, code enforcement, GIS, 311 CRM, waste management, and more. Connecting these systems ensures that siloed systems, manual processes, and data black holes never slow your ability to maintain the safe, clean, and efficient community your residents expect. More information on our integration capabilities can be found here: <https://www.civicservice.civicplus.help/hc/en-us/articles/9936178716567-Integrations-Overview>.

Current Integrations

- Accela Automation
- ArcGIS Online
- ArcGIS Workforce
- Bigbelly
- Brightly Asset Essentials
- CentralSquare Community Development (formerly TRAKiT)
- CentralSquare Enterprise Asset Management (formerly Lucity)
- Cityworks Asset Management Software (AMS)
- CivicPlus Community Development (CivicGov)
- Granicus SmartGov
- Hexagon EAM (HxGN, formerly Infor EAM)
- Infor Public Sector (IPS)
- Lagan (Verint CRM)
- Maximo
- Microsoft Dynamics
- Motorola PremierOne CSR
- OpenGov Enterprise Asset Management (formerly Cartegraph OMS)
- Oracle Service Cloud
- Tyler Technologies Enterprise Permitting & Licensing Software (EnerGov)
- Tyler Technologies Enterprise Asset Management (EAM)
- VUEWorks

Mobile App

Every organization utilizing the SeeClickFix 311 CRM for request management can deploy branding for the SeeClickFix container application, which geolocates the user and shows the relevant organization(s) for the resident's location. The SeeClickFix mobile application has thousands of reviews with high ratings in both the Google Play and Apple stores. We update our apps, including Android and iOS, when new features become available or serious bugs have been identified. As an optional add-on, CivicPlus also offers a Marketplace branded mobile application as an upgrade for the included SeeClickFix mobile app. This enables your organization to promote a specific mobile app in the stores instead of the container mobile application for all SeeClickFix 311 CRM customers. The [CivicPlus Help Center](#) outlines the differences.

- Geo-specific SeeClickFix app.
- Utilization of mobile buttons to display content like payment sites, phone numbers, social media, etc. This can enable you to have an organization-wide mobile app for residents to connect with all aspects of your organization.
- Your internal staff can access most functionality to include due dates, assignments, and internal and public commentary for mobile management of requests.
- Allow for geographic-specific notifications via push to the app, email, and/or your web portal.



Hosting & Security

The SeeClickFix 311 CRM's operational goal is 99.9% availability. All our systems are monitored continuously with automatic contact mechanisms and escalation to multiple members of our engineering team if a problem is detected. When problems occur, we use various methods to communicate status updates with partners.

Our services operate within the data center of AWS, which employ numerous techniques to ensure reliable uptimes for our equipment and network access. When outages occur in these facilities, we do depend on our vendor to provide timely updates and resolution.

We have designed our services with redundancy and recovery procedures in mind to mitigate single points of failure. This includes redundant systems, the ability to provision new instances if necessary, and regular data backups. Databases are replicated in real time to a secondary server and backed up at a different data center every four hours for disaster recovery purposes.

Our software and operational configurations are managed in a version control system, and in a worst-case scenario we are able to re-deploy our services from the database backups and version control repositories.

DDOS MITIGATION

We have rate limits and filters in place for our public endpoints to discard most forms of abusive traffic. In a more severe situation, we would be able to migrate our services to alternate IP addresses or employ a commercial DDoS mitigation service to respond to a persistent attack.

SYSTEM SECURITY

- Our server software is updated regularly to minimize exposure to security problems.
- We monitor various security announcement lists in order to respond quickly to any vulnerabilities.
- Systems are accessible to engineers only on an as-needed basis.
- Our software is revision controlled and can be used to recreate our systems as needed for scaling, repairs, or disaster recovery.
- Our systems have restricted visibility to the Internet via firewall mechanisms.
- We support SSL encryption on all our services, including integrations with remote systems.

DATA CENTERS

Our data center provides a variety of physical and system security practices. For more details on AWS security policies: aws.amazon.com/security



Implementation

Project Timeline

From project kickoff to announcing the launch of your SeeClickFix 311 CRM System, the implementation process averages 14 weeks. For projects that include specific integration to an approved third-party system, the timeline generally expands to 18-20 weeks. Your staff will work with a CivicPlus implementation consultant to establish a workable schedule once final scope has been determined and your project kicks off. This overview provides you with an outline of what to expect during each phase.

PHASE 1: INTRODUCTION & PLANNING 1 Week	• Project Kickoff Call (In some cases, Request admin training will be completed during the kickoff call – this is based on Implementation Consultant's discretion) • Final project timeline developed
PHASE 2: ACCOUNT CONFIGURATION 8-12 Weeks	• One-hour Request admin training (if not completed during initial kickoff call) • Customer configures account • Identify branding standards for mobile app • Optional Integrations: Customer will provide integration deliverables, and Implementation Consultant will assist in Integration Configuration
PHASE 3: USER TRAINING & TESTING 4-6 Weeks	• One-hour Request user training • Optional Integrations: One-hour end to end integration testing call • User testing and revisions • Marketing call with Customer Success Manager
PHASE 4: LAUNCH 1 Week	• Implementation Consultant assists in transfer to Production Account • Ongoing support for marketing launch with Customer Success Manager • Addition of web portal onto customer website



Approaching Your Project Implementation

Phase 1: Introduction & Planning

Implementation begins with a kickoff call that includes your core project team, system admins, and implementation consultant. We will review your organization's goals, establish a timeline for launching your SeeClickFix 311 CRM, determine which departments will use the solution, and field any questions you have. Based on the scope of your project, your Implementation Consultant may decide to also complete the Request Admin Training during the kickoff call.

After this call, your implementation consultant will develop a final project timeline based on scope, agreed milestones, and key deliverables.

Phase 2: Account Configuration

If your Request Admin training was not completed during your kickoff call, it will be completed at the beginning of the Account Configuration Phase.

You will configure your own account based on your needs and our best practices. Configuration will include setting up members, request types, automatic assignments, and notifications, escalation contacts, timeline response goals, preformatted response messages, custom emails, geographical areas for tracking and reporting, and mobile app buttons that link to webpages, call phone numbers, or display custom content.

Optional Integrations: You will provide Integration deliverables and configure your Integration with support from CivicPlus.

During the Account Configuration Phase, your Project Team will meet regularly with your Implementation Consultant, who will provide ongoing support.

Branding for App

The other key aspect of this phase is to identify the visual branding for the mobile app. If you are implementing a Marketplace app, your Implementation Consultant will provide a list of deliverables due during this phase.

Phase 3: User Training & Testing

Training

We will offer a one-hour Request User Training for all individuals who will use the system to manage requests. This training will cover the life cycle of a request from opening to closing, the full functionalities of the CRM, viewing requests on a list and map view, and generating reports.

Optional Integration: We will provide a one-hour end-to-end testing call for individuals who will be managing the Integration between systems. This will include a full test of a request integrated into the remote system, as well as a tour of available self-service integration features.

SeeClickFix 311 CRM offers up to three free monthly live tutorials for customers to attend online. We will review the topics you were previously trained on, and you can ask questions of our lead trainer. Many customers find these refresher tutorials extremely valuable as a review or even with training of new staff members.

Testing

After training, authorized members can begin testing the platform to better understand the features and capabilities of the system. This testing also allows the customer's admin team to make configuration changes needed prior to launch.

Marketing

We will host a specific call to discuss launch and public announcement planning. We can provide a variety of resources to assist in marketing.

- Setting official launch and announcement date
- Adding web portal and app links to your website
- Developing and executing marketing plan

Phase 4: Launch & Announcement

Your Implementation Consultant will provide assistance with moving all account settings over to your live Production account.

On your launch date, the customer will add the web portal to their website and begin executing their marketing plan. The Customer Success Manager will provide ongoing support.



Summary of Responsibilities

CivicPlus will provide the following:

- Initial creation of customer Sandbox and Production Accounts
- 30-minute Kickoff and Consulting Call
- Timeline Development
- 1-Hour Request Admin Training
- 1-Hour Request User Training
- Optional Integration: 1-Hour End-to-End Testing Call
- Ongoing recurring check-ins to provide consulting services during implementation
- Marketing meeting with Customer Success Manager
- Migration of settings from the Sandbox Account to Production Account for customer launch



Customer will be responsible for the following:

- Full configuration of account including request categories and workflows, member list, and more
- Delivering all Marketplace App Deliverables (including visuals for the app design) and providing CivicPlus full admin access to an active Apple Developer Account, if applicable
- Ensuring that the customer has API access with their integrated system and integration deliverables, if applicable
- Securing team availability for all meetings and trainings
- Full testing of account before launch
- Executing Marketing Plan



Optional Enhancements

Platform Identity Provider (IdP) Integration

More often, local government IT teams are looking to implement single sign-on (SSO) functionality to simplify user access to all web and cloud-based applications without requiring individual authentication. The CivicPlus' Platform IdP Integration capabilities provide local governments with the following conveniences:

- Faster and easier access to vital third-party solutions that integrate with your CivicPlus unified applications, such as CivicPlus' Municipal Websites, Recreation Management, and Agenda and Meeting Management Select
- Reduced password and account maintenance
- The ability to log into your CivicPlus software accounts from any device with an Active Directory username and password
- Auto-account generation
- Group syncing
- Customization of the design of your active directory login page

We offer integration with Microsoft's Entra ID (formerly Azure AD), Microsoft's Active Directory Federation Services (AD FS) versions 3.0, 4.0, and 5.0, and Okta.



Conversations

OMNICHANNEL COMMUNICATION INBOX

Improve and Simplify Resident and Local Government Engagement

Today's local government communicators are faced with the challenge of managing and monitoring a fragmented and expanding number of resident communication channels.

With residents now using email, phone, text messaging, social media, chatbots, web forms, and traditional office drop-ins to ask questions, make requests, and share concerns, staff members are left struggling to respond to every inquiry and do it in a way that ensures the highest quality customer service experience.

We believe resident communication is a key part of a positive and frictionless civic experience for both residents and local government difference-makers. Conversations from the SeeClickFix 311 CRM is a omnichannel communication tool designed to improve and simplify resident and local government engagement. Inbound resident messages from email, text, in-person, and digital media channels are consolidated into a single interface for rapid outbound response. Resident communication histories are documented at the individual profile level to facilitate optimal service interactions. Flexible internal processes and tools can be configured to ensure better service and more efficient internal workflows.

Communication Aggregation

A single interface for all resident communications that allows you to intake and manage messages

Frictionless Interactions

Respond to each message with personalized comments to develop an engaging interaction with your residents

Flexible Internal Configurations

Organize and prioritize all communications and correspond internally with other members of your administration to ensure that the right information reaches the right person

Resident Records

Every inbound communication via email or SMS creates a resident record to track and manage all correspondence specific to each resident

Expedited Issue Resolution

Internal commenting functionality enables inter-departmental collaboration and supports accelerated issue resolution

Tracking and Visibility

Track team member responsiveness, create KPIs, and monitor processes to hold teams accountable for providing high-quality resident service delivery



Marketplace Mobile App

The CivicPlus Marketplace App is more than a request management solution; it's a fully configurable mobile application that serves as a centralized digital hub for community engagement across all CivicPlus solutions. Offering residents convenient access to your agency's information and services, as well as native SeeClickFix 311 CRM functionality, the app enhances transparency, service accessibility, and community satisfaction by serving as a mobile gateway to essential services and civic resources.

Streamlined Civic Experience

Community members can easily report issues, access records, view meeting info, and respond to code enforcement—all from any mobile device. A centralized platform with chatbot, SMS, and email keeps the public informed and engaged.

Configurable for Brand Consistency

Agencies can customize branding, buttons, and links in real-time, using over 300 icons to match services and maintain a consistent, user-friendly experience.

Unified Platform for CivicPlus Solutions

Seamlessly integrates SeeClickFix 311 CRM with CivicPlus tools like Municipal Websites, Chatbot, Community Development, Recreation, Codification, and Mass Notifications.

Unified Platform for CivicPlus Solutions

The app seamlessly integrates SeeClickFix 311 CRM with CivicPlus tools—like Websites, Chatbot, Community Development, Recreation, Codification, and Notifications—using in-app links and single sign-on for a connected user experience.

Enhanced Visibility and Transparency

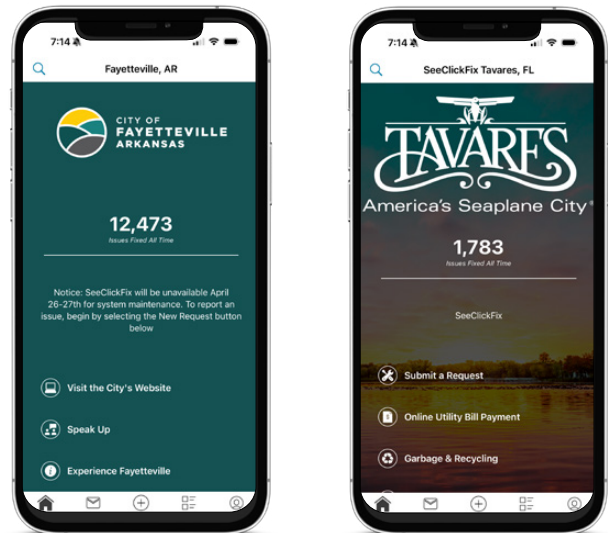
Residents can track service requests and get real-time updates on community events through dynamic content and notifications.

Flexible, All-in-One Functionality

From records requests to pet licenses and program registration, the app adapts to community needs—earning 4+ star ratings from users of all community sizes.

Multi-Jurisdictional Support

Geolocation and flexible branding let residents engage across neighboring agencies using SeeClickFix 311 CRM, expanding service reach and impact.



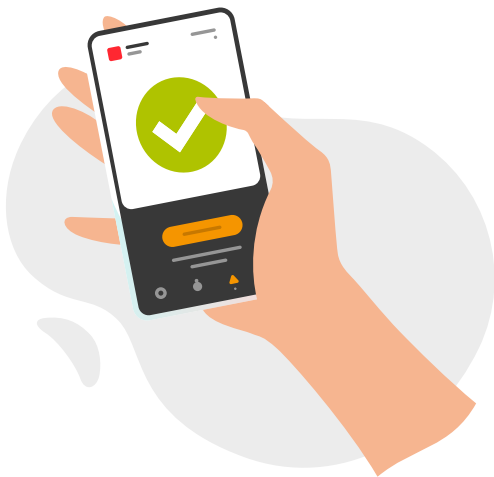
CivicPlus Chatbot

AI-POWERED CUSTOMER SERVICE TO DELIGHT YOUR RESIDENTS

You want to give your residents the highest quality, most responsive, and personalized customer service experiences. However, with less staff, fewer resources than ever before, and building pressure to enable contactless government, how can you continue to delight your community members? With smart customer service automation.

CivicPlus Chatbot is designed to convincingly simulate the way a human would behave during a customer service interaction. Our advanced technology combines the power of site search and artificial intelligence (AI), to deliver exceptional customer experiences to people using your CivicPlus website.

Our Chatbot crawls your website and other linked databases to create a continually, automatically updated AI-powered knowledgebase. The result is less time spent on common, transactional inquiries and happier residents who know they can quickly and effortlessly receive what they need from their municipality.



Automated Customer Service

Chatbot simulates the quality service experiences your staff has with residents; saving you time from answering common questions by email, phone, and walk-in.

Answers from Multiple Sources

Chatbot crawls your website and other linked databases to create a continually updated AI-powered knowledgebase.

No Content Silos

Our smart Chatbot scans your content and routinely refines its responses for improved results.

Insightful Analytics

Use Chatbot's reports to identify content gaps on your website and add the information, tools, and resources that people are searching for most frequently.

An Experience Designed for the Public Sector

Unlike chatbots intended to facilitate retail sales, the CivicPlus Chatbot is designed to simulate government-resident interactions.





March 23, 2026

Village Board Meeting Agenda Item Cover Sheet

Agenda Item:

G. Discussion: Temporary Sign Regulations

Alignment with Strategic Plan:

- ☒ ☒ C Community Branding & Engagement
- ☐ ☐ G Responsible Growth & Development
- ☐ ☐ F Future Ready Operations
- ☐ ☐ I Capital Infrastructure Planning & Improvements
- ☐ ☐ B Business Recruitment & Retention
- ☒ ☐ U Operational/Unaffiliated

Budgetary Impact:

N/A

Within Budget:

☐ Yes ☐ No

Suggested Motion:

Discussion Item Only.

Voting Record:

☐ Trustee Chybowski
☐ Trustee Dickson
☐ Trustee Dunham
☐ Trustee Grace

☐ Trustee Rosten
☐ Trustee Suchy
☐ Mayor Marturano



Village of Lindenhurst Memorandum

Date: March 20, 2026

To: Clay T Johnson, Village Administrator

From: Emily Shaw, Economic Development and Special Projects Coordinator

Re: Temporary Signage Rules Discussion

Background:

Signage is an integral part of a business' marketing and brand. The business community is using different strategies to attract customers, some of which may include signage, but specifically temporary signage. In many communities it is becoming more common to allow for temporary signage. Currently, the Village's code does not permit temporary signage, although exceptions have been granted in the past. As a result, staff is seeking direction from the Village Board as to how temporary signage should be handled within the commercial zoning districts of the Village.

Village staff gathered a summary of neighboring communities' temporary signage regulations to provide the Village Board with the background of what some of the communities around the Village currently do. The summary includes pertinent sign codes from Antioch, Fox Lake, Grayslake, Gurnee, Lake Villa, Libertyville, Round Lake, and Round Lake Beach.

Some of the major findings staff found from the neighboring communities' codes are the following:

- Only one (1) community of the selected group does not allow temporary signage.
- Five (5) out the seven (7) communities that allow temporary signs have some sort of time limit associated with them.
 - Four (4) of those five (5) having rules about how many times per calendar year the temporary signage can be displayed.
- All seven (7) that allow temporary signage state in some capacity, that it must be non-illuminated.
- Five (5) of the seven (7) communities that allow temporary signage have size restrictions.
- Generally, permit fees related to temporary signage range from \$25.00 – \$75.00.



Village of Lindenhurst Memorandum

Based on the discussion and guidance from the Village Board, staff will bring forth any changes to the current Village code for approval, or will continue the current enforcement practices.



Village of Lindenhurst Memorandum

Summary of Regulations

Antioch:

- Are Temporary Signs allowed- Yes
- Code Summary:
 - General
 - Permit required (except for window signs); one per lot.
 - 30 days per period, max 120 days/year.
 - Max size 24 sq. ft. (window signs can cover 35% of window).
 - Must be anchored, on-site, non-illuminated in residential areas, and professionally made.
 - Grand Openings/Events
 - Grand opening signs: 30 consecutive days within 45 days of opening; one sign or banner up to 48 sq. ft. plus pennants.
 - Downtown district: window banners only.
 - Event signs removed within 24 hours.
- Permit Fee- \$25.00 minimum or 2% of estimated cost plus \$12.00 filing fee

Fox Lake:

- Are Temporary Signs allowed- Yes
- Code Summary:
 - Types of Temporary Signs Allowed
 - A-Frame: Max 16 sq. ft. per side; max 4 ft. height or width.
 - Garage Sale: Not on utility/street poles; max 2.5 sq. ft.; max 36 in. high at intersections; 2 off-premise signs max.
 - Special Event: Max 2 per year; max 16 sq. ft.; max 14 days.
 - Civic/Grand Opening Banner: Permit required; max 14 days; max 16 sq. ft.; cannot obstruct traffic or create hazards; Grand opening only, max 14 days; max 16 sq. ft.
 - Interchangeable Temporary Sign: Max 3 ft. x 4 ft. sign in permanent frame; frame max 5.5 ft. high; no right-of-way placement; only frame requires a permit.
 - Location Rule (All Temporary Signs)
 - Cannot extend into streets/sidewalks, project more than 4 in. from walls, or block openings.
- Permit Fees-
 - \$65.00 (for permanent frame for temporary signage)



Village of Lindenhurst Memorandum

- No Fee for A-Frame, Garage Sale, Special Event, or Civic/Grand Opening Banner

Grayslake:

- Are Temporary Signs allowed- Yes
- Code Summary:
 - Window Signs
 - Temporary, non-illuminated, interior-mounted only.
 - Displayed up to 30 days.
 - Max 25% of window area and 50 sq. ft. total.
 - Cannot block required light or ventilation.
 - Allowed in all nonresidential zones.
 - Sandwich Board Signs
 - One per lot or business.
 - Non-illuminated, portable A-frame.
 - Max 6 sq. ft. and 4 ft. tall.
 - Must not block traffic; removed when business is closed.
 - Allowed in all nonresidential zones (right-of-way only in central business zones).
 - Banners (Commercial Parking Lots)
 - Cloth/vinyl banners on light poles near parking or drives.
 - Must be secured, non-illuminated.
 - Max 28" wide x 48" high.
 - Allowed only in nonresidential zones.
- Permit Fee- \$1.00 per sq. ft.

Gurnee:

- Are Temporary Signs allowed- Yes
- Code Summary:
 - Types of temporary signs allowed without a permit
 - Attention-Getting Devices
 - Allowed for special events/promotions with a permit.
 - Freestanding: Max 32 sq. ft., 8 ft. high; one per street frontage.
 - Wall-mounted: Max 32 sq. ft. (facades <100 ft) or 75 sq. ft. (≥100 ft); height ≤ building height; one per facade.



Village of Lindenhurst Memorandum

- Time limits: 14 days per display, or 5 days before + during event; remove within 2 days after.
- 60 days max per year total.
- Window Signs
 - Allowed during on-site sales/events.
 - Max 33% of window area.
 - Any single sign max 64 sq. ft.; all signs combined max 100 sq. ft.
 - Interior only; damaged or outdated signs must be removed.
- A-Frame Signs
 - Allowed in nonresidential districts;
 - One per business; max 6 sq. ft. per face, 5 ft. high.
 - Business hours only; stored indoors otherwise; no use in bad weather.
 - Must be within 15 ft. of entrance, 20 ft. apart, ADA-compliant.
 - Not allowed in public right-of-way.
- Permit Fee- N/A

Lake Villa:

- Are Temporary Signs allowed- Yes
- Code Summary:
 - Temporary signs shall only be permitted in such zoning districts in accordance with the applicable provisions of this article.
 - When a permit is required to erect temporary signs on a zoning lot or parcel pursuant to this article, an application for a temporary sign permit shall include the following:
 - An approved temporary use permit, if applicable.
 - An accurate indication of the proposed sign's size, height, location, area, means of mounting or anchoring and the number of types of temporary signs.
 - The beginning and end date of the temporary sign display, including the number of days.
 - Such other information as may be required by the Enforcement Officer.
- Permit Fee- \$20.00 per sign



Village of Lindenhurst Memorandum

Libertyville:

- Are Temporary Signs allowed- Yes
- Code Summary:
 - Temporary Banners & Inflatable Balloons
 - Allowed only for replacement signage, new businesses, or special events/sales.
 - Must be removed promptly after permanent signs return, event ends, or deadlines are met:
 - Construction/renovation: within 5 days of completion.
 - New businesses: within 60 days of permanent sign approval (or immediately if denied).
 - Events/promotions: within 30 days of permit or at event end.
 - Max 3 display periods per year per business, with 15 days between displays.
 - One wall or one freestanding sign per business; max 18 sq. ft. per face.
 - Only banners and inflatable balloons allowed; no moving signs (feather flags, wind wavers, etc.).
 - Portable Sidewalk Signs (Permit Required)
 - Permit valid up to 1 year (replaces other temporary sign permits).
 - One sign per business entrance; must be removed after hours.
 - Max 6 sq. ft. and 42 in. high; no white plastic frames.
 - Downtown (C-1 / C-2): May be in right-of-way with insurance; within 10 ft of entrance; maintain 4-ft walkway.
 - Commercial (C-3 / C-4): Must be on private property, against the building; maintain 4 ft walkway.
- Permit Fee- \$75.00 per sign

Round Lake:

- Are Temporary Signs allowed- Yes
- Code Summary:
 - Attention Getting Device: banner, feather, etc., located on premise- Permitted for 30 days, 4 times per year, with a minimum of 30 days between displays. Signs must be located on site, setback from the property line, not blocking visibility, or if on the building, following the standards for a wall sign or window signs. Grand openings are



Village of Lindenhurst Memorandum

permitted 4 temporary signs in total for the grand opening. Permit Required.

- Public Information or event sign, located off-premise- Not-for-profit community events are permitted temporary signs. Signs allowed for not-for-profit community events cannot be used as temporary off-premises signs, which are prohibited, that direct attention to a for-profit commercial activity. Signs for not-for-profit community event are limited to 30 days. No Permit Required.
- Permit Fee- \$30.00 per sign

Round Lake Beach:

- Are Temporary Signs allowed- No
- Code Summary:
 - No temporary sign shall be placed or affixed upon public property, including streets, parkways, right of way, parks, or any municipal property. The village may remove any temporary sign placed upon public property without notice, and if such sign is not claimed within 20 days, may dispose of it.
- Permit Fee- N/A



March 23, 2026

Village Board Meeting Agenda Item Cover Sheet

Agenda Item: H. Discussion: 2024-2026 Strategic Plan Progress Update

Alignment with Strategic Plan:

- ☒  Community Branding & Engagement
- ☒  Responsible Growth & Development
- ☒  Future Ready Operations
- ☒  Capital Infrastructure Planning & Improvements
- ☒  Business Recruitment & Retention
- ☒  Operational/Unaffiliated

Budgetary Impact: N/A

Within Budget: ☐ Yes ☐ No

Suggested Motion: Discussion Item Only.

Voting Record:

☐ Trustee Chybowski
☐ Trustee Dickson
☐ Trustee Dunham
☐ Trustee Grace

☐ Trustee Rosten
☐ Trustee Suchy
☐ Mayor Marturano

VILLAGE OF LINDENHURST ACTION PLANNING 2023

SHORT-TERM ROUTINE GOALS (1-3 years)

Goal (& Related Key Tasks)	Priority Level	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	Completion Date	Notes
Create corridor development plans including codified standards for land use, aesthetics, and beautification (streetscapes, wayfinding, benches, flags) for Grand Avenue and US 45.	High	12-18 months	1-May-24	Dec. 2024	Mar-25	Oct-25	Final plan adopted and design underway. Cost estimates received for construction and electrical design. IDOT permitting sought in FY 27. Construction may be able to get underway in FY 27.
Work to increase the effectiveness of the village's message with the broader community utilizing our communication outlets and engagement opportunities.	Medium	12 months	1 May 24	Dec. 2024	Mar 25	May 25	Largely completed. We are experiencing higher follower counts and engagement rates. Looking to community partners to help spread message through social media.
Corridor Plan/Comp Plan Amendment	Medium	12-15 months	1-May-26	31-Dec-26	31-Apr-27	30-Jun-27	One of the recommendations from the Lindenhurst Housing Action Plan consisted of a possible update of the Village's 1998 Comprehensive Plan. The purpose of the amendment would be to review available spaces for development and annexation and to determine the best land uses of those parcels. Funds are proposed in the FY 27 Budget for such an effort.
Employee Survey Response	Medium	12-18 months	1-Jan-26	31-Oct-26	30-Jan-27	31-Apr-27	This reflects leadership's recent initiative to seek greater understanding of the needs of employees and employ strategies to meet those desired needs. A follow-up employee survey is anticipated in the Summer of 2026.

VILLAGE OF LINDENHURST ACTION PLANNING 2023								
SHORT-TERM COMPLEX GOALS (1-3 years)								
Goal (& Related Key Tasks)	Priority Level	Primary/ Lead	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	Completion Date	Notes
Develop strategies to preserve the proper operation of the village's wastewater treatment plant. - E.g., Addressing aging infrastructure and equipment, reducing infiltration and inflow, and anticipating the challenges of the facility with respect to the highly specialized nature of the operation	High	Superintendent of Public Works	12 months	1-Apr-24	Aug. 1, 2024	Dec. 1, 2024	April 1, 2025	Smoke testing to occur in mid-March, weather depending. More smoke testing included in FY 27 budget.
Identify and explore business attraction strategies.	Medium	Economic Development Specialist	12-18 months	5-Feb-24	Aug. 2024	Feb. 2025	Ongoing	Economic Development Strategy Created. Implementation underway by Economic Development Coordinator. ICSC attendance anticipated in FY 27.
Engage appropriate parties including the Lake Villa Fire Protection District regarding developing plans for a "Village Center" and determine the structure of a potential partnership.	Medium	Village Administrator	12 months	1-May-24	Oct. 2024	Feb. 2025	1-May-25	Site needs study underway with FGM Architects. No LVFPD participation expected.
Develop marketing strategies and funding for future employment, recruiting, and retention.	Lower	Village Administrator	12-18 months	Aug. 2024	Jan. 2025	May-25	Nov. 2025	Social media posts encourage available sites and market the Village overall. Restaurant Week was created to bring people to the community in support of local restaurants and bars.
Explore annexing properties village-wide.	Lower	Asst. to the Village Administrator	12-18 months	Aug. 2024	Jan. 2025	May-25	Nov. 2025	Economic Development Coordinator to review and refine.
Create business development and mix/diversity of businesses plan.	Lower	Economic Development Specialist	12-18 months	5-Feb-24	Aug. 2024	Feb. 2025	Ongoing	Touched on in Economic Development Strategy.
Explore revision of zoning code to encourage development.	Lower	Economic Development Specialist	24 months	1-May-27	Dec. 2027	Jun. 2028	Dec. 2028	
Create and begin implementation of a Public Safety Action Plan.	Lower	Chief of Police	12-18 months	1-Jan-27	Jun. 2027	Jan. 2028	May-28	

VILLAGE OF LINDENHURST ACTION PLANNING 2023								
LONG-TERM ROUTINE GOALS (4-8 years)								
Goal (& Related Key Tasks)	Priority Level	Primary/ Lead	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	Completion Date	Notes
Continue to explore and evaluate potential additional revenue sources including funding for roads and streets.	High	Village Administrator	18 months	Jan. 1, 2025	Sept. 2025	Jan. 2026	Sept. 2026	Largely met through most recent development of 10-year road resurfacing plan.
Develop a village-wide succession and staffing plan focusing upon specialized training, cross-training opportunities, and responding to the challenges of a modern workforce.	Medium	Village Administrator	18-24 months	Aug. 2024	Jun-25	Mar-26	Aug. 2026	Steps being taken to shuffle responsibilities within Administration and add an additional officer in PD in FY 27.
Undertake financial analysis and planning to address sanitary district cash flow and needs.	Medium	Village Administrator	18-24 months	Aug. 2024	Jun-25	Mar-26	Aug. 2026	Done.
Explore plans to expand the public works garage to enhance workspace and functionality.	Lower	Director of Operations	18 months	1-May-24	Dec. 2024	1-May-25	Dec. 2026	Being reviewed currently.
Conduct an organizational review and advancement study to evaluate staff roles and responsibilities. – E.g., undertake a market compensation study, job description review, etc.	Lower	Village Administrator	18-24 months	Aug. 2024	Jun-25	Mar-26	Aug. 2026	Completed through classification and compensation study.

VILLAGE OF LINDENHURST ACTION PLANNING 2023								
LONG-TERM COMPLEX GOALS (4-8 years)								
Goal (& Related Key Tasks)	Priority Level	Primary/ Lead	Action/Duration Schedule	Initiation Date	Key Status Date #1	Key Status Date #2	Completion Date	Notes
Engage stakeholders to help create a community brand and defined identity for the village.	High	Asst. to the Village Administrator	24 months	May 1, 2025	Mar 26	Jan. 2027	May 27	Largely complete with most recent adoption of the Communications Plan.
Develop plans and construct a new municipal complex (“Village Center”) meeting the needs of improved municipal services/public safety and establishing a centralized location for commerce and community (combined Village Hall/Public Safety building).	High	Village Administrator	24-36 months	Aug. 2026	Aug. 2027	Aug. 2028	Aug. 2029	Site needs study underway. Will continue into FY 27.
Create a development plan for open/vacant properties to help solidify boundaries and explore annexation possibilities.	Medium	Economic Development Specialist	24-36 months	Jan. 2026	Jan. 2027	Jan. 2028	Jan. 2029	More focus on this in FY 2027.
Determine an overall housing strategy for the community.	Lower	Economic Development Specialist	36 months	Jan. 2026	Jan. 2027	Jan. 2028	Jan. 2029	Draft report complete after participation in Metropolitan Mayors' Caucus "Homes for a Changing Region" initiative.