

**LATROBE CITY COUNCIL
MONDAY JANUARY 3, 2023 / RE-ORGANIZATION
REGULAR COUNCIL MEETING
LATROBE, PENNSYLVANIA**

Mayor Bartels called to order the Yearly Re-organization Meeting of Latrobe City Council at 6:36 P.M.
Mayor Bartels asked all to rise for the Pledge of Allegiance.
Mayor Bartels asked all for a moment of silence.
The City Manager read Roll Call:

Deputy Mayor Ralph Jenko –present
Robert Forish– present
Jim Kelley – present
Ann Amatucci – present
Bridget DiVittis – absent
William Yuhaniak – present
Mayor Eric Bartels – present

Also present were the following: Lee Demosky, Solicitor; Robert Derk, OIC/Acting Police Chief; John Brasile, Fire Chief; Scott Wajdic, Public Works Director; Terry Carcella, City Manager; Jim Nieusma, Code/Zoning Officer; Karen Meholic, Director of Finance & Administration.

Mayor Bartels announced an Executive Session regarding property matters was held prior to the meeting.

Mayor Bartels continued with Re-organization agenda. Mayor and Council made annual appointment requirements for various positions.

RESOLUTION 2023-01

Resolution appointing Karen Meholic, City Secretary. Mr. Kelley made a motion seconded by Mr. Yuhaniak. Vote 6-0. No discussion.

RESOLUTION 2023-02

Resolution appointing Lee Demosky and the Meyer Darragh Firm, Solicitor. Mr. Kelley made a motion seconded by Mrs. Amatucci. Vote 6-0. No discussion.

RESOLUTION 2023-03

Resolution appointing Dan Schmidt and Gibson-Thomas Engineering, Engineers. Mr. Yuhaniak made a motion seconded by Mr. Jenko. Vote 6-0. No discussion.

RESOLUTION 2023-04

Resolution re-appointing Bruce Jones to Parks and Recreation Commission for a 4-year term. Mr. Forish made a motion seconded by Mr. Kelley. Vote 6-0. No discussion.

RESOLUTION 2023-05

Resolution re-appointing James Miller to Latrobe Zoning Hearing Board for a 5-year term. Mrs. Amatucci made a motion seconded by Mr. Yuhaniak. Vote 6-0. No discussion.

RESOLUTION 2023-06

Resolution re-appointing Diane Mogle to Latrobe Industrial Development Authority for a 5-year term. Mr. Kelley made a motion seconded by Mr. Forish. Vote 6-0. No discussion.

RESOLUTION 2023-07

Resolution re-appointing Charles Dominick to Latrobe Municipal Authority Board for a 5-year term. Mr. Kelley made a motion seconded by Mr. Jenko. Vote 6-0. No discussion.

RESOLUTION 2023-08

Resolution appointing John Brasile as Fire Chief for a 2-year term. Mr. Yuhaniak made a motion seconded by Mr. Jenko. Vote 5-0 with Mr. Forish abstaining. No discussion.

RESOLUTION 2023-09

Resolution setting Service Fees for 2023. Mrs. Amatucci made a motion seconded by Mr. Forish. Vote 6-0. No discussion.

Mayor Bartels completed the Re-organization portion of the meeting and started the regular monthly Council Meeting.

Mr. Jenko moved to adopt the December 12, 2022 meeting minutes seconded by Mr. Kelley. Vote 6-0. No discussion.

Mr. Forish moved to approve the December 12, 2022 invoices seconded by Mr. Yuhaniak. Vote 6-0. No discussion.

BILLS PRESENTED FOR PAYMENT FOR DECEMBER

Total Expenses	\$225,879.80
Total Payroll	\$254,290.32
GRAND TOTAL	\$480,170.12

CITIZENS' REQUEST (related to agenda)

None.

COMMITTEE REPORTS

Finance Committee – Bartels, Jenko and Kelley – No report.

Public Safety and Fire Committee – Forish, Kelley - No report.

Mayor Bartels took a moment to read a proclamation for retired Police Chief, John W. Sleasman. Mr. Sleasman thanked all of council, administration, current and previous city managers as well as all of the officers that he had the honor of working with.

Public Works Committee – Forish, DiVittis – No report.

Personnel Committee – Bartels and Jenko – No report.

Events Committee – Mrs. Amatucci – No report.

GLSD Student Showcase Committee – Mayor Bartels – Decision was made and Mayor Bartels will be in touch with the school. Presentation will take place at the January Agenda Session.

BOARD AND AUTHORITY REPORTS

Library – No report.

LMA – Mr. Bollinger spoke regarding a notification that was published in the Latrobe Bulletin by Unity Township. Unity Township was disappointed that they were not given any information of an increase. Mr. Bollinger went on to say that that is a lack of professional courtesy and better communication is suggested. November 15, 2023 LMA held their meeting with all 7 board members present which included Unity Township, and all were given the new budget with increase.

Latrobe GLSD Parks and Recreation – Mayor Bartels encouraged all to go to the Parks and Recreation website to look for winter activities.

REPORTS OF CITY OFFICERS FROM JULY 2022

Treasurer's Report See attachment "A"

Police Report See attachment "B"

Public Works Report See attachment "C"

Fire Report See attachment "D"

Code Report See attachment "E"

Tax Collector's Report See attachment "F"

DEPARTMENT REPORTS

Public Works Department

Public Works Director, Scott Wajdic –

Police Department

OIC/Acting Police Chief, Robert Derk – OIC Derk asked if council had any questions regarding his report. Mr. Jenko asked if anything significant had happened during the holidays. A vehicle was stolen which made its way to Belle Vernon at which time the individual who stole the car also committed a robbery down there. The individual was identified by our department. The last day for police officer applicants was January 6, 2023 at 4 p.m. Over the holidays the department made traffic stops and handed out gift cards made possible by John Kuhn's Specialty Detailing and Latrobe Steel through donations.

Fire Department

Fire Chief, John Brasile – Chief Brasile reported that the Fire Department answered 782 calls this year with 90 this month being flood calls and a major water line break at LES. Traditional Santa was driven through town. The department donated a ride in the Fourth of July Parade that was auctioned off at CDT. The department purchased 50 Air SCVA units with a cost of \$302,000 with the first payment due in December of 2023.

Code/Zoning Department

Code Enforcement Officer, James Nieuwsma – Mr. Nieuwsma asked council if they had any questions regarding his report. As per Mr. Nieuwsma's Annual report, he digitized July 2022 through December 2022 reports. Prior to his taking over all report were handwritten, and he did not include them. Planning Officers stayed the same. Officers voted to consolidate St. Joseph Mission from 4 parcels to 1. Voted to move planning commission meeting to first Monday of the month at 5:30 p.m.

PUBLIC WORKS DEPARTMENT

MOTION

Motion to offer Cord Kelly full time position as CDL driver position in Public Works, effective January 3, 2023. Mr. Forish made a motion seconded by Mr. Kelly. Vote 6-0.

ADMINISTRATION DEPARTMENT

MOTION

Motion to approve Frontier Club's offer to lease, and donate, 11 parking spaces in Lot D in the amount of \$7,000. yearly. Mr. Forish made a motion seconded by Mrs. Amatucci. Vote 6-0.

RESOLUTION 2023-10

Approving Contract with DeBlasio & DeBlasio Associates to provide Professional Services that include Auditing of Financial Information and Training in Modern Accounting Practices. Mr. Yuhaniak made a motion seconded by Mr. Kelley. Vote 6-0.

MOTION

Motion for Inter-Governmental Agreement with GLSD for Salt/Road Materials. Mr. Kelley made a motion seconded by Mr. Yuhaniak. Vote 6-0.

PLANNING AND DEVELOPMENT DEPARTMENT

Request from Planning Commission to change regular meetings to first Monday of the month. Mr. Forish made a motion seconded by Mr. Amatucci. Vote 6-0.

Mayor Bartels appointed the following to the Renovation Committee: members appointed were Ralph Jenko, Robert Forish, Scott Wajdic, Terry Carcella and Karen Meholic.

UNFINISHED BUSINESS

Adelphoi Village was referred to Gibson-Thomas for future handling.

NEW BUSINESS

No report.

Solicitor's Report – No report.

CITIZEN'S REQUEST

James Mullooly, Youngstown Ridge Road. Mr. Mullooly is the new Foster Care Recruiter for Adelphoi. Would like to get fathers interested in doing foster care. Wants to open a recreation boxing program, he has all of the equipment to do so. In addition, Mr. Mullooly would like to rent out Legion Keener Park to do a "Father's Foster Care". Mayor thanked Mr. Mullooly for getting the word out there.

City Manager's Report – Mr. Carcella explained to council that the Two Factor Authentication process will be taking effect. If anyone has trouble setting up, they are to call Beth Straka or Terry Carcella for help. This will make the City of Latrobe compliant with the state law. Also, next year Microsoft will be changed over from a commercial account to a government account. There was not enough time to do that this year as the process is quite lengthy.

Mayor's Report – No report.

Regular Meeting of Council adjourned at 7:30 P.M with a motion by Mr. Kelley seconded by Mr. Yuhaniak. All in favor. Approved 6-0.

Respectfully Submitted,

Karen Meholic, City Secretary