

**LATROBE CITY COUNCIL  
MONDAY OCTOBER 11, 2022  
LATROBE, PENNSYLVANIA**

Mayor Bartels called to order the Regular Monthly Meeting of Latrobe City Council at 6:30 P.M.

Mayor Bartels asked all to rise for the Pledge of Allegiance.

Mayor Bartels asked all for a moment of silence.

The City Manager read Roll Call:

Deputy Mayor Ralph Jenko –present

Robert Forish– absent

Jim Kelley – present

Ann Amatucci – present

Bridget DiVittis – present

William Yuhaniak – present

Mayor Eric Bartels – present

Also present were the following: Alex Brown, Solicitor; Robert Derk, OIC/Acting Police Chief; John Brasile, Fire Chief (absent); Scott Wajdic, Public Works Director; Ann Powell, Stormwater Director (absent); Terry Carcella, City Manager; Jim Nieuwsma, Code/Zoning Officer; Karen Meholic, Director of Finance & Administration.

Mr. Kelley moved to adopt the September 11, 2022 minutes seconded by Mr. Yuhaniak. Vote 6-0.

Mr. Jenko moved to approve the September invoices seconded by Mrs. Amatucci. Vote 6-0.

**CITIZENS' REQUEST (related to agenda)**

Paul Ferry of Building Underwriters Inspection, addressed council regarding Resolution 2022-57 which replaced BUI with TKL Code Inspection Service, Inc. Mr. Ferry gave an overview of his extensive electrical experience. Spoke to the fact that Mr. Carcella has only been with the city for three months, and replacing BUI was not good business sense. Mr. Ferry expressed that there are only two reasons to change companies. Better service and lower fees which he felt neither was considered. Mr. Ferry put in a Right-to-Know request. Mr. Ferry did get a timely answer that all complaints were verbal per the City Manager. Mr. Ferry felt that the allegations are unfounded.

**COMMITTEE REPORTS**

Finance Committee – Bartels, Jenko and Kelley – Mr. Jenko reminded all that the budget is coming soon.

Public Safety and Fire Committee – Forish, Kelley - No report.

Public Works Committee – Forish, DiVittis – Mrs. DiVittis thanked Scott for the completed paving project.

Personnel Committee – Bartels and Jenko – No Report.

Events Committee – Requests for resumes were sent out for Fall Showcase.

## **BILLS PRESENTED FOR PAYMENT FOR SEPTEMBER**

Total Expenses	\$441,579.90
Total Payroll	\$133,869.48
GRAND TOTAL	\$575,449.38

## **BOARDS AND AUTHORITY REPORTS**

**LMA** – No report.

**Library** – Mrs. DiVittis informed Council that the District Budget in our area was increased by \$52,000. Library hired two new employees, Cataloguer, a Children’s Director of Programming, Assistant Library Desk Help. Replaced A/C unit and received 64 very nice chairs from UPG. Toured 4 Libraries to see what a new Library looks like. Had a great response at the Banana Split Festival in front of Library.

**Latrobe GLSD Parks and Recreation** – Hired a Program Supervisor. Park and Recreation requested that the City of Latrobe pay for the electrical costs at Third Ward Playground.

## **REPORTS OF CITY OFFICERS FROM SEPTEMBER 2022**

**Treasurer’s Report** See attachment “A”

**Police Report** See attachment “B”

**Public Works Report** See attachment “C”

**Fire Report** See attachment “D”

**Code Report** See attachment “E”

**Tax Collector’s Report** See attachment “F”

## **DEPARTMENT REPORTS**

### Public Works Department

Public Works Director, Scott Wajdic. Mr. Wajdic informed Council that the Paving Project for 2022 has been completed. Also, there is a Stormwater issue near Excelsa Health which will be completed by Thanksgiving. The Compactor will be down for a week, but the Transfer Station will be open for business. Public Works Department switched over to the three bin recycling containers, it is working better. The Leaf Schedule is coming out soon, and that it was another good month at the Transfer Station. Mr. Kelley asked about the Cantilevers which Scott is getting quotes for now. Mrs. Amatucci informed all that the workers at the Courtyard Plaza were very polite.

### Police Department

OIC/Acting Police Chief, Robert Derk – OIC Derk asked if there were any questions regarding his submitted report. No discussion. OIC Derk informed Council that the new Police Car was now being utilized. Also, FirstNet came into the office and helped with getting new Cell Boosters for better cell phone reception at no cost. Moving the C-Pin and Clean Terminal into a dryer office to help with condensation. Going through process of re-setting the School Zone Lights.

### Fire Department

Fire Chief, John Brasile – Absent. No questions regarding his submitted report.

### Code/Zoning Department

Code Enforcement Officer, James Nieuwsma – Mr. Nieuwsma stated it was a normal month and all is going well.

## **PUBLIC WORKS DEPARTMENT**

### **RESOLUTION 2022-58**

Resolution Approving Submission of Grant Funding Application for Electric Vehicle Charging Ports. Mr. Kelley asked why not ten Charging Stations instead of five. Mr. Carcella wants to start out small and go from there. Mr. Yuhaniak made a motion seconded by Mr. Jenko. Mrs. DiVittis abstained. Vote 5-0.

## **ADMINISTRATION AND FINANCE DEPARTMENT**

Motion to Accept the MMO (Minimum Municipal Obligation), for Police and Public Works Pension Obligations. Mr. Kelley made a motion seconded by Mr. Jenko. All in favor.

### **RESOLUTION 2022-59**

Resolution Authorizing a 5 Year Lease for Administration Copier from DDB (Doing Better Business). Mrs. Amatucci felt that the city could get a better price overall. Requested Mr. Carcella to seek additional quotes. Mr. Kelley made a motion seconded by Mr. Yuhaniak to table this resolution. All in favor.

**UNFINISHED BUSINESS** – None.

**NEW BUSINESS** – None.

### **OPEN FORUM FOR CITIZENS' REQUEST (not related to agenda)**

Shirley Dankesreiter of 15 W. Harrison Avenue, Latrobe, thanked Scott and Council for paving on Laveen Street Extension.

City Manager's Report – Having a budget meeting with the Finance Committee later this month, will be utilizing Grass Roots Consulting for the STMP Program and assist with the budget planning with issues we need to deal with. New accounting program we hopefully will have a budget draft by month's end to present to council. Mayor Bartels asked Mr. Carcella if he wanted to respond to Mr. Ferry's comments, when talked before about lowering costs (no figures in front of you). Mr. Carcella responded by saying that he was not sure what numbers Mr. Ferry was looking at, because we had two cost quotes. One brought more revenue which lowered costs. Mr. Carcella thought TKL's numbers were right in line if not better. Mr. Carcella did not want to get into a discussion as it was a moot point.

Mayor's Report – Mayor Bartels reminded everyone that Halloween will be on Saturday, October 29, 2022 from 4pm until 6pm. Holly Jolly will be coming up soon on December 1<sup>st</sup> through December 3<sup>rd</sup>.

Regular Meeting of Council adjourned at 7:18 P.M with a motion by Mr. Yuhaniak seconded by Mr. Jenko. All in favor. Approved 6-0.

Respectfully Submitted,

Terry Carcella, City Manager