



**VILLAGE OF LARCHMONT POLICE DEPARTMENT**  
**CIVIL FINGERPRINTING APPLICATION**

**INSTRUCTIONS**

- The Larchmont Police Department offers fingerprinting for non-criminal purposes as a service. There is a \$100.00 fee for this service.
- To request an appointment please complete the following form and deliver it to Village of Larchmont Police Department. Please list at least one phone number on the application.
- The form can be picked up or dropped off at Police Headquarters 24 hours a day, 7 days a week.
- The application process normally takes between 1 and 3 business days. Once the application has been processed, you will be contacted to arrange an appointment.
- Applicant must provide the Fingerprint cards.
- Applicant must bring a check or money order at the time of the appointment in the amount of \$100.00 made payable to the Village of Larchmont.
- All Fingerprint applicants MUST provide photo identification at time of processing.



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CIVIL FINGERPRINTING APPLICATION

Complete application and return to the Larchmont Police Department.

**APPLICANT INFORMATION**

Full Name: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address Apartment/Unit #

\_\_\_\_\_  
City State ZIP Code

Home Phone: ( ) \_\_\_\_\_ Cell Phone: ( ) \_\_\_\_\_

Sex: \_\_Male \_\_Female Date Of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

**REASON FOR FINGERPRINTING**

*Applicant must provide photo identification and Fingerprint Cards at time of printing.*

**License or Permit Application**

Federal  State Issuing Agency (Name): \_\_\_\_\_

**Immigration and Naturalization**

Citizenship  Permanent Residence  
 Lost/Stolen Alien Registration Card  Other: \_\_\_\_\_

**FOR DEPARTMENT USE ONLY**

CASE #: \_\_\_\_\_

Rank: \_\_\_\_\_ Name: \_\_\_\_\_ Shield #: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Village of Larchmont Police Department  
120 Larchmont Avenue  
Larchmont, New York 10538  
(914) 834-1000