SARAH BAUER
MAYOR

PETER FANELLI
DAWN MAGID
TERENCE PARÉ
IAN POST
TRUSTEES

AYLONE KATZIN
VILLAGE ADMINISTRATOR

VILLAGE OF LARCHMONT
120 LARCHMONT AVENUE
LARCHMONT, NY 10538

914-834-6230
WWW.LARCHMONTNY.GOV

Village Board of Trustees Reorganization Meeting

Monday, December 01, 2025 – 7:30 PM
Village Hall Courtroom
120 Larchmont Avenue, Larchmont, NY 10538

The Board will convene at 5:30 PM in a Work Session in the Second Floor Conference Room. All meetings are recorded and broadcast on LMC-TV, Channel 76 (Cablevision) or Channel 35 (Verizon). If you have a disability and require a reasonable accommodation to fully participate in this meeting, please contact the Village Clerk's office via email at villageclerk@larchmontny.gov or telephone 914-834-6230 to discuss your accessibility needs.

Roll Call

Pledge of Allegiance

Mayor's Comments

- Administration of Oaths of Office: Trustees Dawn Magid and Ian Post; Village Justice Thea Beaver
- Farewell to Trustees Brigid Brennan and Dana Post
- State of the Village Address

Administrator's Report

Village Attorney's Report

Village Treasurer's Report

- Quarterly Report

Police Chief's Report

Fire Chief's Report

Trustees' Comments

Agenda Items

- Annual Resolutions
- Appointment of Assistant Village Administrator
- Approval of Change Order with Court Pro for Installation of Paddle Court Railing
- Execution of a Mutual Termination of Electric Service Agreement for Westchester Power

- 2025 Holiday Parking

Public Comments

Minutes

Approval of Bills (tabled to December 15, 2025, Village Board Work Session)

Motion to Adjourn

Annual Resolutions – December 01, 2025:

(I will read all motions and then seek an omnibus approval at the end):

1. I hereby appoint Trustee Peter Fanelli as Deputy Mayor.

2. I hereby delegate the following committee assignments:

   Deputy Mayor Fanelli:
   Human Rights Committee
   Fire Department
   Architectural Review Board
   Committee for the Arts
   Recreation Committee
   Volunteer Ambulance Corps, and
   Coastal Zone Management Committee.

   Trustee Paré:
   Review of Bills & Invoices
   Planning Commission
   Zoning Board of Appeals, and
   Co-Liaison to Finance and Budget Committee.

   Trustee Magid:
   Park & Trees Committee
   Climate Smart Communities Task Force, and
   Larchmont Environmental Committee.

   Trustee Post:
   Library Board of Trustees
   Traffic Commission, and
   Co-Liaison to Finance and Budget Committee.

   Mayor Bauer:
   Sanitation Commission
   Board of Assessment Review, and
   Town-Village-School Meetings.

3. I hereby appoint Jamie Silver as Licensing Agent for the Village for the new official year.

4. **RESOLVED** that the reappointment of James Cazzorla as Receiver of Taxes is hereby approved for the new official year.

5. **RESOLVED** that the reappointment of Maria Broderick as Deputy Village Treasurer is hereby approved for the new official year.

6. **RESOLVED** that the reappointment of Daniel Whittemore as Village Assessor is hereby approved for the new official year.

7. **RESOLVED** that the reappointment of James Cinque as Village Prosecutor is hereby approved for the new official year.

8. **RESOLVED** that McCullough, Goldberger & Staudt is hereby reappointed as Village Attorney, for the new official year, with James Staudt serving in the role as Village Attorney.

9. **RESOLVED** that the Law Office of Vincent Toomey is hereby reappointed as Village Labor Attorney for the new official year, with Vincent Toomey serving in the role as Village Labor Attorney.

10. **RESOLVED** that Christopher McNerney is hereby appointed as Emergency Coordinator for the new official year.

11. **RESOLVED** that the Board will hold a regular meeting at least once monthly at 7:30 PM, the Courtroom at Village Hall, 120 Larchmont Avenue, Larchmont, NY 10538, typically on the third Monday of each month unless otherwise posted, and that special meetings may be called by the Mayor as necessary.

12. **RESOLVED** that the tentative dates for regular meetings of the Village Board of Trustees in the new official year are as listed below and these dates can be changed at the discretion of the Village Board of Trustees:

    Monday, January 26, 2026
    Monday, February 23, 2026
    Monday, March 23, 2026
    Monday, April 27, 2026
    Monday, May 18, 2026
    Monday, June 22, 2026
    Monday, July 27, 2026
    Monday, September 28, 2026
    Monday, October 19, 2026
    Monday, November 16, 2026
    Monday, December 07, 2026.

13. **RESOLVED** that all employees of the Village who are required to provide Surety Bonds according to law shall, before entering upon the duties of their respective offices, be covered by blanket Surety Bond now in force, or renewal thereof, and the expense shall be a charge on the Village.

14. **RESOLVED** that JP Morgan Chase and NY-CLASS are hereby designated as depositories for Village funds for the new official year.

15. **RESOLVED** that Treasurer Cazzorla and Deputy Treasurer Broderick are hereby designated as authorized signatures on all Village bank accounts.

16. **RESOLVED** that the Village's Financial Policies are hereby reapproved:
    Investment of Village Monies
    Internal Control; and
    Fund Balance Policy – General Fund.

17. **RESOLVED** that the Memorial Day Parade will hereby take place on Thursday, May 21, 2026, at 7:00 PM.

18. **RESOLVED** that the *Journal News* is hereby designated as the official newspaper of Larchmont.

19. **RESOLVED** that the Board of Trustees declares Larchmont's official tree to be the Larch.

I seek an omnibus motion to pass the aforementioned motions.

Ongoing Appointments made during the previous official year:

1. Aylone Katzin was appointed as Acting Village Clerk on September 08, 2025, to fill the unexpired term of the previous Village Clerk ending December 2026.

2. Jamie Silver was appointed as Deputy Village Clerk on May 19, 2025, to fill the unexpired term of the previous Deputy Village Clerk ending December 2026.

3. Jamie Silver was appointed as Village Registrar on May 19, 2025, to fill the unexpired term of the previous Village Registrar ending December 2026.

4. James Cazzorla was appointed as Village Treasurer in December 2024, for a two-year appointment ending December 2026.

RESOLUTION RE: APPOINTMENT OF ASSISTANT VILLAGE ADMINISTRATOR

WHEREAS, the position of Assistant Village Administrator was vacated upon the appointment of the previous Assistant Village Administrator to the position of Village Administrator on July 07, 2025; and

WHEREAS, the Village retained the services of Pracademic Partners for the recruitment of a new Assistant Village Administrator, yielding 14 candidates; and

WHEREAS, after a review of candidates and participation in interviews between the Village Administrator, Mayor, Deputy Mayor, and Pracademic Partners, as well as input from staff members and from the Village Board, a qualified finalist candidate was selected for an offer, pending approval by the Board of Trustees; now, therefore, be it

RESOLVED, that the Board of Trustees hereby approves the appointment of Brittanie A. O'Neill to the position of Assistant Village Administrator, effective December 15, 2025, and subject to the terms and conditions of the letter of employment.

Submitted by: Village Administrator
Date: November 28, 2025
For: December 01, 2025

RESOLUTION RE: APPROVAL OF CHANGE ORDER WITH COURT PRO TO FABRICATE AND INSTALL A RAILING FOR THE PADDLE COURTS SPECTATOR DECK

WHEREAS, the Village is approaching completion of the Flint Park Paddle Court Renovation Project, with the Warming Hut scheduled to be delivered on or about December 11, 2025; and

WHEREAS, in order to safely open the warming hut for public use, a railing must be installed on the perimeter of the Spectator Deck; and

WHEREAS, the Village is in receipt of a change order from Court Pro, the vendor who provided construction services to renovate and relocate the Flint Park Paddle Courts in 2024, for the fabrication and installation of an aluminum powder-coated railing for the Paddle Courts Spectator Deck for a price of $11,988.00; and

WHEREAS, staff reviewed the proposal, exercised due diligence by considering alternatives, and recommends executing the change order to ensure that the warming hut can safely open within the month of December; now, therefore, be it

RESOLVED, that the Village Administrator is authorized to execute a change order with Court Pro for fabrication and installation of a railing for the Paddle Courts Spectator Deck in an amount not to exceed $11,988.00.

Submitted by: Village Administrator
Date: November 28, 2025
For: December 01, 2025

Larchmont
NEW YORK 1891

To: Village Board of Trustees
From: Aylone Katzin, Village Administrator
CC: Rusty Birdwell, Recreation Director
Rick Vetere, DPW General Foreman
Date: November 28, 2025
Re: Railing for Paddle Court Spectator Deck

I respectfully request approval from the Village Board of Trustees to authorize a quote to purchase and install new railings for the Spectator/Access Deck at the Flint Park Paddle Courts, in an amount not to exceed $11,988. This item will be added to the agenda for the regular Village Board meeting on December 1, 2025.

Following several months of steady progress on the Paddle Tennis Warming Hut and Viewing Platform upgrades, we are approaching completion of the Flint Park Paddle Court Renovation Project. Delivery of the new warming hut is scheduled for Thursday, December 11. As of November 21, 2025, fundraising efforts by the paddle leagues have generated $49,421 toward the project. With the cost of the warming hut totaling $51,663, a funding gap of $2,242 remains. We plan to separately ask the fundraisers if a final fundraising effort may be feasible to help close the gap.

To safely open the warming hut in December, installation of a railing around the surrounding viewing platform is required to ensure proper fall protection. One option would be for the Department of Public Works to construct the railing in-house; however, this would divert staff from ongoing fall and winter operational priorities, or alternatively delay the opening of the warming hut until early 2026 when DPW can begin the work. The alternative is to outsource the fabrication and installation.

The Village has received a proposal from Court Pro, the construction vendor responsible for the new paddle courts, to fabricate and install a powder-coated aluminum railing for $11,988. A quote has been attached, and we have requested a minor revision that may result in a slightly lower final cost. The Village received a $14,370 surplus in tennis revenues generated through the rental of the tennis courts to a private club during September and October. This one-time surplus presents an appropriate funding source for this one-time capital improvement. The request is considered a change order for additional work from the original contract, as Court Pro is still providing installation of the stairs to the Spectator/Access Deck as included in the original contract.

The remaining work that requires Village Board consideration is an ADA-accessible ramp for the Spectator/Access Deck. However, because the ramp is estimated at approximately $27,000, the funding plan for that improvement requires further discussion, and Board approval for that component is not being requested at this time.

Please let me know if you have any questions.

Court Pro
94 Nortontown Rd
Madison, CT 06443
(855) 268-7877
Carol@Court-Pro.net
Court-Pro.net

Bid Proposal

ADDRESS
Rusty Birdwell
Flint Park Platform Tennis
Locust Avenue
Larchmont, NY 10538, NY 10538

BID PROPOSAL 2182
DATE 11/01/2025

ACTIVITY	QTY	RATE	AMOUNT
Spectator/Access Deck - Railings Install black powdercoated aluminum railing & posts 42" tall with pressure treated balusters to code. Priced per linear foot.	74	162.00	11,988.00
Stairs & Railings Install basic pre-fabricated all-aluminum stairs with handrails. No charge per Rob.	1	0.00	0.00

ACH Payments are capped at $100,000 per transaction.
Please be sure to read our attached guidelines regarding reserving a spot on our work schedule along with other very important information about your project.

SUBTOTAL	11,988.00
TAX	0.00
TOTAL	**$11,988.00**

Accepted By

Accepted Date

RESOLUTION RE: AUTHORIZE VILLAGE ADMINSTRATOR TO EXECUTE A MUTUAL TERMINATION OF ELECTRIC SERVICE AGREEMENT FOR WESTCHESTER POWER

WHEREAS, the Village is in receipt of a notice by Sustainable Westchester of the discontinuation of the Westchester Power renewable energy program by the end of 2026; and

WHEREAS, Sustainable Westchester has requested that the Village of Larchmont execute a mutual termination agreement to effectuate the separation and end of the Village's participation in the service; now, therefore, be it

RESOLVED, that the Village Administrator is authorized to execute the mutual termination of electric service agreement for Westchester Power.

Submitted by: Village Administrator
Date: November 28, 2025
For: December 01, 2025

To: Village Board of Trustees
From: Aylone Katzin, Village Administrator
Date: November 28, 2025
Re: End of Westchester Power and Mutual Termination Agreement

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The Village was notified on November 05, 2025, that Sustainable Westchester has made the difficult decision to discontinue the Westchester Power program. Sustainable Westchester has cited new regulations from New York State that have made it difficult for Sustainable Westchester to obtain authorization to execute a continuation of their contract.

Subscribers to the Westchester Power program are being notified via mail by Constellation, the provider of Westchester Power. The Village will also be sharing an email blast during the beginning of December to notify its residents with additional details as provided by Sustainable Westchester.

Sustainable Westchester has requested that the Village execute a termination agreement for its participation in Westchester Power. The agreement is attached.

Subscribers to Westchester Power may choose alternative Energy Services Company ("ESCO"). A list of companies that work with Con Edison for the Larchmont area can be found at https://www.coned.com/en/save-money/shop-for-energy-service-companies.

1001 Louisiana Street, Suite 2300
Houston, TX 77002
Phone: (844) 6-ENERGY

11/10/2025

Village of Larchmont Attn: Aylone Katzin
120 Larchmont Ave., Larchmont NY,
10538

Sustainable Westchester
Attn: Noam Bramson, Executive Director
40 Green Street
Mount Kisco, NY 10549

RE: Mutual Termination of Electric Service Agreement – Village of Larchmont Community Choice Aggregation Program

Dear Mr. Katzin and Mr. Bramson:

This letter serves as formal notice that, by mutual agreement, the Parties – Village of Larchmont ("Municipality"), Sustainable Westchester, Inc. ("Program Manager"), and Constellation NewEnergy, Inc. ("Constellation") – agree to terminate the Electric Service Agreement by and between the Parties dated 6/12/25 ("ESA"), prior to the commencement of service to the Municipality's customers.

The Parties acknowledge and agree that, as of the date of this letter, the ESA has not commenced and Constellation has not begun providing electric supply services to the Municipality's customers pursuant to the terms of the ESA. In connection with the ESA, certain regulatory outreach and education filings by the Municipality and Program Manager are required for approval by the New York State Public Service Commission ("PSC") prior to Constellation's ability to issue opt-out notices, enroll Participating Customers, and commence service. The Parties further acknowledge that, despite good faith efforts, the necessary PSC approvals for these filings were not obtained, and as a result, the ESA cannot be implemented as originally contemplated.

Accordingly, the Parties mutually agree to not move forward, and therefore, the ESA shall be terminated effective as of 11/10/2025. This termination is executed prior to the commencement of any service, delivery, or performance under the ESA.

The Parties expressly agree that, due to the absence of any performance, delivery, or reliance under the ESA, no Party shall be liable to any other Party for any damages, penalties, costs, or other obligations of any kind arising out of or relating to the ESA or its termination. Each Party irrevocably waives any claim for consequential, incidental, punitive, exemplary, or indirect damages, lost profits, or business interruption damages, as further supported by Article 19.2 of the ESA. No Party shall have any continuing or future obligation to any other Party under the ESA, except for obligations, if any, that may have accrued prior to the effective date of termination (which, in this instance, are none). Terms not otherwise defined in this mutual termination letter shall have the meaning set forth in the ESA.

Please evidence your agreement to this termination by having a person with the appropriate authority sign below and return this letter by mail or email to:

Constellation NewEnergy, Inc.
Attn: Contract Administration
1001 Louisiana Street, Suite 2300
Houston, TX 77002
contractadmin@constellation.com

With a copy to

Sustainable Westchester, Inc.
Attn: Noam Bramson
40 Green Street
Mt Kisco, NY 10549
Noam@sustainablewestchester.org

Please reach out to your sales representative if you have any questions or concerns.

Regards,

Amanda Stewart
Vice President – Retail Operations

READ, ACKNOWLEDGED AND AGREED TO:
Village of Larchmont

Signature: _____
Printed Name: Aylone Katzin Title: Village Administrator

Sustainable Westchester, Inc.

Signature: _____
Printed Name: Noam Bramson
Title: Executive Director

RESOLUTION RE: WAIVING CERTAIN METER PARKING REGULATIONS FOR THE HOLIDAY SEASON

RESOLVED, that Parking Meter Zone No. 9 and Parking Meter Zone No. 10, as listed in Section 273-67 of the Larchmont Village Code, shall be temporarily lifted to provide unmetered two-hour parking in the affected on-street parking meter zones in the Village of Larchmont; and be it further

RESOLVED, that the lifting of the aforementioned sections shall take affect for Saturday, December 06, 2025, and for the period beginning Sunday, December 14, and ending on Thursday, December 25, 2025, inclusively.

Submitted by: Village Administrator
Date: November 28, 2025
For: December 01, 2025